



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, April 1, 2024 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the in the City of West Fargo Commission Chambers on Monday, April 1, 2024.

B. Promotional Ceremony for Commander Cruff

Police Chief Nielsen swore in Commander Derek Cruff for his official promotion. The West Fargo Police Department Presented the Colors and the Pledge of Allegiance was recited.

C. Roll Call

Commissioner Mandy George – present; Commissioner Mark Simmons – present via Zoom; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Approval of Minutes -- March 18, 2024

Commissioner Simmons moved and Commissioner Olson seconded to approve the minutes of March 18, 2024. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No . Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner George moved and Commissioner Anderson seconded to approve the building permits. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, April 1, 2024 5:30 PM

Consent Agenda - Approve the Following:

- a. **Bills**
- b. **Improvement District No. 1345 – The Wilds 21st Addition – Phase 2 – Park Improvements. Adopt Resolution Approving Contractor and Contractor's Bond and Authorize Notice to Proceed**
- c. **Improvement District No. 1345 – Sandhills 6th Addition. Approve Plans and Specifications and Direct Advertisement for Bids**
- d. **Project No. 2282 – Concrete Pavement Repair. Adopt Resolution Approving Contractor and Contractor's Bond and Authorize Notice to Proceed**
- e. **Games of Chance for David Diedrich Leukemia Fund Inc. Games to be conducted: Raffle on July 31, 2024 at Precision at 1935 4th Ave NW, West Fargo, ND**
- f. **Games of Chance for Packer Backers (West Fargo Post Prom/Post Grad). Games to be conducted: Raffle on April 26, 2024 at Silver Dollar at 221 Sheyenne St, West Fargo, ND**

Commissioner George moved and Commissioner Olson seconded to approve the consent agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. **City Commission Meeting Public Comment | West Fargo, ND** (westfargond.gov)

Sarah Herlihy and Michael Schommer spoke during this time.

2. Public Hearing – A22-6 Zoning Ordinance Amendment regarding Campgrounds – Aaron Nelson, Planning Director

• Approval of Second Reading of Ordinance

Commissioner Simmons moved and Commissioner Olson seconded to approve the A22-6 Campground Ordinance. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, April 1, 2024 5:30 PM

3. Public Hearing – A24-4 Zoning Ordinance Amendment regarding Off-Street Parking -

Aaron Nelson, Planning Director

• Approval of First Reading of Ordinance

Commissioner Olson moved and Commissioner George seconded to approve the A24-4 Off-Street Parking Ordinance. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

4. Public Hearing – A24-5 Ordinance Amendments regarding Pool Fencing -

Aaron Nelson, Planning Director

• Approval of First Reading of Ordinance

Commissioner Simmons moved and Commissioner Olson seconded to approve the A24-5 Pool Fencing Ordinance. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

5. A24-6 Backyard Chicken Ordinance - Aaron Nelson, Planning Director

• Approval of Second Reading of Ordinance

Commissioner George moved and Commissioner Anderson seconded to approve the A24-6 Backyard Chicken Ordinance. Commissioners George, Dardis and Anderson voted aye. Commissioner Simmons and Olson voted nay, the motion carried on a 3:2 vote.

6. West Fargo Police Department Annual Report – Pete Neilsen, Police Chief

No action was taken, this was information only.

7. Request Additional School Resource Officer for 2024-2025 – Pete Neilsen, Police Chief

Commissioner Simmons moved and Commissioner George seconded to approve the request for an additional School Resources Officer starting in School Year 2024-2025. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

8. Project No. 1348 – Sanitary Sewer Rehabilitation (Core Area Allies and Rear Yards) –

Dan Hanson, City Engineer

• Accept Bid and Award Contract

Commissioner Anderson moved and Commissioner Olson seconded to Accept the Bid Award the Contract for the Sanitary Sewer Rehabilitation to CC Steel, LLC. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, April 1, 2024 5:30 PM

9. Improvement District No. 6059 – 2024 Sidewalk Improvements –

Dan Hanson, City Engineer

• Accept Bid and Award Contract

Commissioner Olson moved and Commissioner George seconded to Accept the Bid and Award the Contract for 2024 Sidewalk Improvements to Roers Construction. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

10. 2024 ADA Ramps – Dan Hanson, City Engineer

• Create Project No. 6061, Approve Engineer's Report, and Direct Engineer to prepare Plans and Specifications.

Commissioner George moved and Commissioner Simmons seconded to create Project No. 6061, Approve Engineer's Report, and Direct Engineer to prepare Plans and Specifications.

Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

11. City Administrator's Report – Dustin Scott, City Administrator

- Move to WEX Building On Schedule for June 2024
- PD Expansion Project Underway. A working group has been formed to meet with RLE.
- Mr. Scott will contact Eide Bailly for a draft proposal to begin the 2023 Audit.

12. Correspondence

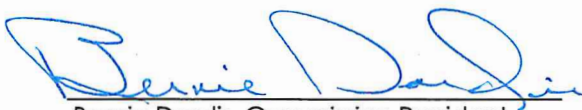
There was no correspondence.

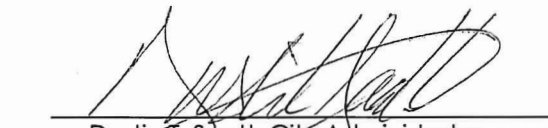
13. Non-Agenda Items

There were no non-agenda items.

14. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the meeting was adjourned at 6:48 pm.


Bernie Dardis, Commission President


Dustin T. Scott, City Administrator