



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, February 5, 2024 5:30 PM

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend.

One resident of West Fargo spoke during this time.

2. Public Hearing -- Approval and Adoption of the Downtown Placemaking Master Plan -- Aaron Nelson, Planning Director

Commissioner Anderson moved and Commissioner Olson seconded to approve and adopt the downtown placemaking master plan. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried with a 5:0 Vote.

3. First Reading of Sanitation Ordinance Revision -- Matt Andvik, Public Works Director

Commissioner George moved and Commissioner Olson seconded to approve the first reading of sanitation ordinance revision. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

4. Approve 2024 Bulk Water Meter purchase -- Matt Andvik, Public Works Director

Commissioner George moved and Commissioner Olson seconded to approve the 2024 bulk water meter purchase. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

5. Lead & Copper Service Line Inventory Survey -- Dan Hanson, City Engineer • Citywide Survey Information - No action required

6. MetroCOG Grant Acceptance -- Dan Hanson, City Engineer

• Accept MetroCOG Grants and Authorize Preliminary Engineering

Commissioner Simmons moved and Commissioner Olson seconded to approve MetroCOG grant. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Project No. 1348 - Sanitary Sewer Rehabilitation (Core Area Alley's and Rear Yards) -- Dan Hanson, City Engineer

• Approve Task Order No. 83-2 for "Basic Services"

Commissioner Simmons moved and Commissioner Anderson seconded to approve Project No. 1348 – Sanitary Sewer Rehabilitation. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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Meeting Items

A. Call to Order

B. Honor Guard and Pledge of Allegiance

C. Swearing in ceremony for Assistant Chief Anderson and Officers Stewart, Halverson and Adel

D. Roll Call

Commissioner Mandy George – present; Commissioner Mark Simmons – present via Zoom; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

E. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of agenda as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Approval of Minutes -- January 22, 2024

Commissioner Anderson moved and Commissioner George seconded to approve the minutes of January 22, 2024. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

G. Building Permits

Commissioner George moved and Commissioner Anderson seconded to approve the building permits as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Games of Chance for Nation of Patriots. Games to be conducted: Raffle on September 12, 2024 at Harley Davidson of Fargo at 701 Christianson Drive

c. Gaming Site Authorization for Fargo West Rotary. Games to be conducted: Raffle on May 30, 2024 at Fargo Harley Davidson at 701 Christianson Drive, West Fargo, ND

d. Improvement District No. 2261 – 2024 Mill and Overlay (Various Neighborhoods)

• Approve Resolution to Dissolve Improvement District No. 2261

Commissioner Olson moved and Commissioner George seconded to approve the consent agenda as distributed. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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8. Garbage Fee Resolution -- ~~John Shockley, City Attorney~~ Ohnstad Twichell

Commissioner Olson moved and Commissioner George seconded to approve the Garbage Fee Resolution. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

9. First Reading of Ordinance 1243 relating to the Liquor Control Board -- John Shockley, City Attorney

Commissioner Anderson moved and Commissioner George seconded to approve the first reading of ordinance 1243 relating to the Liquor Control Board. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

10. PD Expansion Project – request to approve consultant agreement for preliminary design services -- Dustin Scott, City Administrator and Chief Nielsen, Police Chief

Commissioner Simmons moved and Commissioner Anderson seconded to approve the PD Expansion Project request to approve consultant agreement for preliminary design Services. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

11. Review proposed changes to organizational structure -- Dustin Scott, City Administrator

No action was taken.

12. City Administrator's Report -- Dustin Scott, City Administrator

- Amendment to the coding of Administration and Economic Development Budget
Commissioner Olson moved and Commissioner George seconded to amend the Administration and Economic Development coding for the 2024 budget. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.
- Update on Infrastructure Manager position now titles as Project Funding Specialist

13. Correspondence

14. Non-Agenda Items

Commissioner Olson – request to incorporate trash cans along the City walkways

15. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the meeting was adjourned at 7:08 PM.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator