



Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, January 22, 2024 5:30 PM

Meeting Items

A. Call to Order

The City of West Fargo Commission Meeting was called to order at 5:30 pm on Monday, January 22, 2024, in the West Fargo Commission Chambers.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Mandy George – present; Commissioner Mark Simmons – present via Zoom; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Anderson moved and Commissioner George seconded to approve the order of the agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Approval of Minutes -- January 8, 2024

Commissioner Olson moved and Commissioner Anderson seconded to approve the minutes of January 8, 2024. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner George moved and Commissioner Olson seconded to approve the Building Permits. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Project No. 6058 – Multi-Use Path, Eaglewood Park to the Lights on Sheyenne

- Approve Resolution Approving Contract and Contractors Bond and Authorize Notice to Proceed

c. Improvement District 1337 Phase 2 – Wilds 21st Addition (The Wilds Park)

- Approve Plans and Specifications, and Direct Advertisement for Bids

d. Project No 2282 – Concrete Pavement Repair – Various City Locations

- Approve Plans and Specifications, and Direct Advertisement for Bids

e. 2024 Youthworks Agreement (approved within the 2024 budget)

f. Games of Chance for TNT Kids Fitness and Gymnastics. Games to be conducted:

Raffle from January 26 - 38, 2024 at Rustad Recreation Center at 601 26th Ave E, West Fargo, ND

g. Community Development Block Grant - Resolution of Sponsorship for Elson Shores (affordable senior housing project)



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Commissioner Olson moved and Commissioner Anderson seconded to approve the consent agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend.

Two residents of West Fargo came forward to speak during this time.

2. Enterprise Grant - Levy -- Casey Sanders-Berglund, Economic Development

Manager

Commissioner Olson moved and Commissioner Anderson seconded to approve the Enterprise Grant for Levy. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

3. Request for Approval of Sanitation Rate Changes -- Matt Andvik, Public Works

Director

Commissioner George moved and Commissioner Simmons seconded to approve the Sanitation rate changes. Commissioners George, Simmons, Dardis, and Anderson voted aye. Commissioner Olson voted nay, the motion was declared carried.

4. Request for approval of Purchase of Automated Side Load Sanitation Truck

-- Matt Andvik, Public Works Director

Commissioner Olson moved and Commissioner George seconded to approve the Purchase of Automated Side Load Sanitation Truck. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

5. Request for New Full Time Staff Member in IT Department -- Haider Howitzer, IT

Manager

Commissioner Simmons moved and Commissioner Anderson seconded to approve a new fulltime staff member in IT Department. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

6. Sanitary Sewer Rehabilitation – Core Area Alley's and Rear Yards -- Dan Hanson,

City Engineer

• Create Project No. 1348, Approve Engineer's Report; and Direct Engineer to prepare Plans and Specifications

Commissioner Olson moved and Commissioner Anderson seconded to approve the Sanitary Sewer Rehabilitation – Core Area Alley's and Rear Yards; create Project No. 1348, Approve Engineer's Report; and direct Engineer to prepare Plans and Specifications. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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7. Second Reading of proposed Gas Franchise Ordinance 1235 -- John Shockley, City

Attorney

Commissioner George moved and Commissioner Simmons seconded to approve the Second Reading of proposed Gas Franchise Ordinance 1235. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

8. City Administrator's Report

• Monday, February 19, 2024 City Commission Meeting (Presidents' Day)

Recommendation to move to Tuesday, February 20, 2024

Commissioner George moved and Commissioner Anderson seconded to approve moving the Monday, February 19, 2024 City Commission Meeting (Presidents' Day) to Tuesday, February 20, 2024. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

- Chicken Ordinance update, should have an update late February – early March
- Working with Onstad Twichell on Commissioner training sessions regarding open meeting laws
- Sandhills TIF District update, the County and School Board have approved the 15 year TIF
- 2022 Audit update, about 80% complete

9. Correspondence

There was no correspondence.

10. Non-Agenda Items

- Commissioner George – request the use of staff time to look at options for community gardens

Commissioner George moved and Commissioner Simmons seconded to direct staff to look at options for the community gardens. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

- Commission President Dardis – area legislatures attended a joint meeting in Fargo
- Commission President Dardis Last week Thursday – State of the Cities events
- Commission President Dardis – encouraged everyone to go down and look at the ice sculptures and the POW/MIA Plaza

11. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn.

Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the meeting was adjourned at 6:33 PM.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator