



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, January 8, 2024 5:30 PM

Meeting Items

A. Call to Order

The City of West Fargo Commission Meeting was called to order at 5:30 pm on Monday, January 8, 2024 in the West Fargo Commission Chambers.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Mandy George – present; Commissioner Mark Simmons – present; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve Order of agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Approval of Minutes -- December 18, 2023

Commissioner George moved and Commissioner Anderson seconded to Approve the minutes of December 18, 2023. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner Olson moved and Commissioner Anderson seconded to approve the building permits as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. City of West Fargo Designated Depositories

c. Games of Chance for VOLT Volleyball. Games to be conducted: Raffle and Raffle Board on January 19, 2024 at The Local 701 at 1405 Prairie Parkway, West Fargo, ND

d. Games of Chance for Fargo Ducks Unlimited. Games to be conducted: Raffle on February 8, 2024 at Traditions Restaurant and Bar at 3330 Sheyenne Street, Suite 116, West Fargo, ND

e. Site Authorization for Tim Running Post #24. Games to be conducted: Raffles and Poker from January 26 - 29, 2024 and March 1 - 3, 2024 at DoubleTree by Hilton at 825 E Beaton Drive, West Fargo, ND

Commissioner Anderson moved and Commissioner George seconded to approve the consent agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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Regular Agenda

1. Public Comment

One resident of West Fargo came forward to speak during this time.

2. A23-30 Tintes Land Co. 15th Addition, Approval of Conditional Use Permit for Wireless Telecommunications Tower -- Aaron Nelson, Planning Director

Commissioner Olson moved and Commissioner Simmons seconded to approve the A23-30 Tintes Land Co. 15th Addition; approval of Conditional Use Permit for Wireless Telecommunications Tower. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

3. A23-4 Sandhills 6th Addition, Approval of Second Reading of Rezone Ordinance and Final Plat -- Aaron Nelson, Planning Director

Commissioner Simmons moved and Commissioner Olson seconded to approve A23-4 Sandhills 6th Addition, Approval of Second Reading of Rezone Ordinance and Final Plat. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

4. A23-17 Sandhills 7th Addition, Approval of Second Reading of Rezone Ordinance and Final Plat -- Aaron Nelson, Planning Director

Commissioner Olson moved and Commissioner George seconded to approve A23-17 Sandhills 7th Addition, Approval of Second Reading of Rezone Ordinance and Final Plat. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

5. Federal Grant Program Procurement Policy -- Heide Delorme, Finance Director

Commissioner George moved and Commissioner Anderson seconded to approve the Federal Grant Program Procurement Policy. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

6. Request to Expend from One-Half Percent Public Safety Sales Tax -- Peter Nielsen, Chief of Police

• Approve Expenditure of \$95,000 in Public Safety Sales Tax Funds

Commissioner Simmons moved and Commissioner George seconded to approve the request to expend from one-half percent public safety sales tax funds; approve expenditure of \$95,000 in public safety sales tax funds. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Presentation of Sanitation Rate change option (informational only) -- Matt Andvik, Public Works Director

This item was informational only, no action was taken.

8. Improvement District No. 2261 – 2024 Mill and Overlay (Various Neighborhoods)

-- Dan Hanson, City Engineer

• Hearing – District No. 2261 and Approval of Resolution of Insufficient Protests

Commissioner Olson moved and Commissioner Simmons seconded to approve Improvement District No. 2261 – 2024 Mill and Overlay (Various Neighborhoods). Commissioners Olson and Simmons voted aye. Commissioner Dardis, Anderson, and George voted nay, the motion failed on a 3:2 vote.

9. Lighting Standard Improvements – HPS to LED (Citywide) -- Dan Hanson, City Engineer

- **Create Project No. 9040, Approve Engineer's Report; Approve Task Order 2023-01-1 for "Basic Services"; Direct Engineer to prepare Plans and Specifications**

Commissioner Anderson moved and Commissioner George seconded to approve the Lighting Standard Improvements – HPS to LED (Citywide); create Project No. 9040, approve Engineer's Report; approve Task Order 2023-01-1 for "Basic Services"; direct Engineer to prepare Plans and Specifications. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

10. 2024 Concrete Pavement Repair – Various Locations -- Dan Hanson, City Engineer

- **Create Project No. 2282, Approve Engineer's Report; and Direct Engineering to prepare Plans and Specifications**

Commissioner Anderson moved and Commissioner George seconded to approve the 2024 Concrete Pavement Repair – Various Locations; create Project No. 2282, approve Engineer's Report; and Direct Engineering to prepare Plans and Specifications. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

11. First Reading of proposed Gas Franchise Ordinance 1235

Commissioner Olson moved and Commissioner George seconded to approve the first reading of the proposed Gas Franchise. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

12. Correspondence

There were no correspondence.

13. Non-Agenda Items

- Chief of Police, Pete Nielsen appointed Jason Anderson as the new Assistant Chief of Police

14. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye No Commissioner voted nay, the meeting was adjourned at 7:08 PM.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator