



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, March 18, 2024 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the in the City of West Fargo Commission Chambers on Monday, March 18, 2024.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Mandy George – present; Commissioner Mark Simmons – present via Zoom; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Approval of Minutes -- March 4, 2024

Commissioner Olson moved and Commissioner George seconded to approve the minutes of March 4, 2024. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No . Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner George moved and Commissioner Anderson seconded to approve the building permits. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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Consent Agenda - Approve the Following:

- a. **Bills**
- b. **A23-22 Eagle Run Plaza 14th Addition, Approval of Final Plat**
- c. **Games of Chance for North Dakota Autism Center. Games to be conducted:
Raffle on April 5, 2024 at West Fargo Sports Arena at 520 32nd Ave W, West Fargo, ND**
- d. **Games of Chance for Schwetty, Inc. Games to be conducted: Raffle on June 28,
2024 at Rookies Sports Bar & Grill at 715 13th Ave E, West Fargo, ND**
- e. **Games of Chance for North Dakota Police Officers Association Working
Committee. Games to be conducted: Raffle on April 26, 2024 at DoubleTree by
Hilton West Fargo at 825 E Beaton Dr, West Fargo, ND**
- f. **Appointment of Nick Lee, City Assessor to Liquor Control Board**

Commissioner Anderson moved and Commissioner George seconded to approve the consent agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period.

Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

There was no one from the public present to speak during this time.

2. Gate City Neighborhood Revitalization Program, Program Renewal for 2024

Commissioner Olson moved and Commissioner Anderson seconded to approve the Gate City Neighborhood Revitalization Program. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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3. Public Hearing – A24-6 Backyard Chicken Ordinance, Approval of First Reading of

Ordinance -- Aaron Nelson, Planning Director

Commissioner George moved and Commissioner Anderson seconded to approve the A24-6 Backyard Chicken Ordinance. Commissioners George, Dardis and Anderson voted aye. Commissioner Simmons and Olson voted nay, the motion carried on a 3:2 vote.

4. Purchase of Lagoon Equipment -- Matt Andvik, Public Works Director

• Approve the purchase of (1) one Dozer, (1) one Pad Foot Compactor, and (1) one Construction Disc

Commissioner Simmons moved and Commissioner Olson seconded to approve the purchase of (1) one Dozer, (1) one Pad Foot Compactor, and (1) one Construction Disc. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

5. 12th Avenue North Tree Planting -- Matt Andvik, Public Works

• Approve the Contract for the 12th Ave N Tree Planting

Commissioner Anderson moved and Commissioner George seconded to approve the 12th Avenue North Tree Planting; approve the Contract for the 12th Ave N Tree Planting. Commissioners George, Simmons, Dardis, Olson and Anderson voted aye. No Commissioners present voted nay, the motion was declared carried.

6. Request for funding of West Fargo Public Library Circulation Manager and Outreach Services Coordinator positions with general reserve funds -- Jenna Kahly, Library Director

Commissioner George moved and Commissioner Simmons seconded to approve the request for funding of West Fargo Public Library Circulation Manager and Outreach Services Coordinator. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Request to Direct City staff to enter negotiations with the West Fargo Public Library regarding space within the newly leased City Hall location -- Jenna Kahly, Library Director

Commissioner George moved and Commissioner Olson seconded to approve the request to direct City staff to enter negotiations with the West Fargo Public Library regarding space within the newly leased City Hall location. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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8. SheyWest Collaborative Committee Meeting

-- **Leslie McGillivray-Rivas, Senior Planner/SheyWest Collaborative Committee Chair**

• **Recap of Committee Meeting**

Commissioner George moved and Commissioner Anderson seconded to allow City staff to explore options crossing City property. Commissioners George and Anderson voted aye. Commissioners Dardis, Olson, and Simmons voted nay, the motion failed on a 3:2 vote.

9. Improvement District No. 2281 – Meadowridge Mill and Overlay - Dan Hanson, City Engineer

• **Project Update**

No action was taken, this was informational only.

10. Project No. 2279 - 9th Street E/Veterans Boulevard Pedestrian Safety Improvements

-- **Dan Hanson, City Engineer**

• **Approve both an Amended Engineer's Report and Task Order for "Basic Services"**

Commissioner Olson moved and Commissioner Simmons seconded to approve Project No. 2279 - 9th Street E/Veterans Boulevard Pedestrian Safety Improvements; approve both an Amended Engineer's Report and Task Order for "Basic Services". Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

11. Fire Department Annual Report -- Dan Fuller, Fire Chief

Annual Reports | West Fargo, ND (westfargond.gov)

No action was taken, this was informational only.

12. Add annual renewal to the New Home Abatement/Residential Tax Exemption --

Roben Anderson, Commissioner

Commissioner Anderson moved and Commissioner George seconded to amend the resolutions to and work with the City Administrator on a budgeting process for the annual renewal to the New Home Abatement/Residential Tax Exemption. Commissioners Anderson and George voted aye. Commissioners Simmons, Dardis and Olson voted nay, the motion failed on a 3:2 vote.



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13. City Administrator's Report -- Dustin Scott, City Administrator

- **Update on 2022 Audit**

Request to hold special meeting the week of March 25

There was a consensus to schedule a special meeting regarding the audit at 5:30 pm on Monday, March 25, 2024. **This was later scheduled to be held virtually at 11:30 am via YouTube Monday, March, 2024.**

- **Update on Finance Director position**

- **Hiring Committee for Senior Director positions**

Community and Development Services

Commissioner Olson moved and Commissioner Anderson seconded to approve the recommendation to hire Dan Hanson for the Community and Development Services position; effective April 1, 2024. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Administrative Services

Recommendation to move forward with an external search.

14. Correspondence

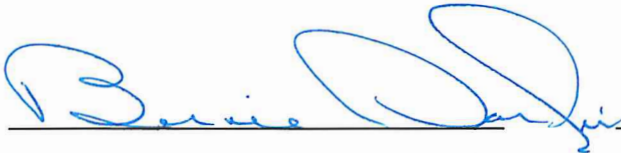
There was no correspondence.

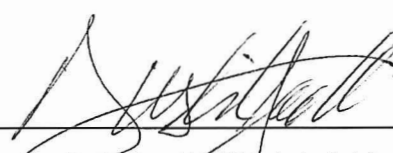
15. Non-Agenda Items

There were no non-agenda items.

16. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the meeting was adjourned at 8:10 pm.


Bernie Dardis, Commission President


Dustin T. Scott, City Administrator