

Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approve Order of Agenda
- E. Approval of Minutes -- March 4, 2024
- F. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. A23-22 Eagle Run Plaza 14th Addition, Approval of Final Plat
- c. Games of Chance for North Dakota Autism Center. Games to be conducted: Raffle on April 5, 2024 at West Fargo Sports Arena at 520 32nd Ave W, West Fargo, ND
- d. Games of Chance for Schwetty, Inc. Games to be conducted: Raffle on June 28, 2024 at Rookies Sports Bar & Grill at 715 13th Ave E, West Fargo, ND
- e. Games of Chance for North Dakota Police Officers Association Working Committee. Games to be conducted: Raffle on April 26, 2024 at DoubleTree by Hilton West Fargo at 825 E Beaton Dr, West Fargo, ND
- f. Appointment of Nick Lee, City Assessor to Liquor Control Board

Regular Agenda

- 1. Public Comment
Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. [City Commission Meeting Public Comment | West Fargo, ND \(westfargond.gov\)](https://www.westfargond.gov/city-commission-meeting-public-comment)
- 2. Gate City Neighborhood Revitalization Program, Program Renewal for 2024
- 3. Public Hearing – A24-6 Backyard Chicken Ordinance, Approval of First Reading of Ordinance -- Aaron Nelson, Planning Director
- 4. Purchase of Lagoon Equipment -- Matt Andvik, Public Works Director
 - Approve the purchase of (1) one Dozer, (1) one Pad Foot Compactor, and (1) one Construction Disc
- 5. 12th Avenue North Tree Planting -- Matt Andvik, Public Works
 - Approve the Contract for the 12th Ave N Tree Planting
- 6. Request for funding of West Fargo Public Library Circulation Manager and Outreach Services Coordinator positions with general reserve funds -- Jenna Kahly, Library Director
- 7. Request to Direct City staff to enter negotiations with the West Fargo Public Library regarding space within the newly leased City Hall location -- Jenna Kahly, Library Director

8. SheyWest Collaborative Committee Meeting
 - Leslie McGillivray-Rivas, Senior Planner/SheyWest Collaborative Committee Chair
 - Recap of Committee Meeting
9. Improvement District No. 2281 – Meadowridge Mill and Overlay - Dan Hanson, City Engineer
 - Project Update
10. Project No. 2279 - 9th Street E/Veterans Boulevard Pedestrian Safety Improvements
 - Dan Hanson, City Engineer• Approve both an Amended Engineer's Report and Task Order for "Basic Services"
11. Fire Department Annual Report -- Dan Fuller, Fire Chief
[Annual Reports | West Fargo, ND \(westfargond.gov\)](https://www.westfargond.gov/annual-reports)
12. Add annual renewal to the New Home Abatement/Residential Tax Exemption -- Roben Anderson, Commissioner
13. City Administrator's Report -- Dustin Scott, City Administrator
 - Update on 2022 Audit -
Request to hold special meeting the week of March 25
 - Update on Finance Director position
 - Hiring Committee for Senior Director positions
Community and Development Services
Administrative Services
14. Correspondence
15. Non-Agenda Items
16. Adjourn

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the in the City of West Fargo Commission Chambers on Monday, March 4, 2024.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Mandy George – present; Commissioner Mark Simmons – present via Zoom; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Approval of Minutes -- February 20, 2024

Commissioner George moved and Commissioner Olson seconded to approve the minutes of February 20, 2024. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner Olson moved and Commissioner Anderson seconded to approve the building permits as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda - Approve the Following:

- a. Bills
- b. **Project No. 1349 – Sanitary Sewer System Rehabilitation (SA 11, 30, 31, and 36)**
 - **Approve Plans and Specifications, and Direct Advertisement for Bids**
- c. **Improvement District No. 6059- 2024 Sidewalk Improvements**
 - **Approve Plans and Specifications, and Direct Advertisement for Bids**
- d. **Games of Chance for The American Legion Department of North Dakota. Games to be conducted: Raffle on June 17, 2024 at The American Legion Department of North Dakota at 405 West Main Ave Suite 4A**

Commissioner Anderson moved and Commissioner George seconded to approve the consent agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. **Public Comment**

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)
2. **Overview of Sanford Ambulance Services in West Fargo -- Tim Meyer, Senior Director of Emergency Services of Sanford Health**

This was an informational item, no action was taken.
3. **Fargo Moorhead EDC 2023 Recap and Key Programs Update (Informational only)**

-- Casey Sanders-Berglund, Economic Development Manager

This was an informational item, no action was taken.

4. A23-26 Wehri Residence Subdivision -- Aaron Nelson, Planning Director

• **Approval of Final Plat and Conditional Use Permit for non-farm residential use**

Commissioner George moved and commissioners Anderson seconded to approve A23-26 Wehri Residence Subdivision; approval of Final Plat and Conditional Use Permit for non-farm residential use. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

5. Residential Recycling Contract with Waste Management -- Matt Andvik, Public Works Director

Commissioner Olson moved and Commissioner Simmons seconded to approve the residential recycling contract with Waste Management. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

6. Purchase of a Budgeted 2024 Rear Load Sanitation Truck -- Matt Andvik, Public Works Director

Commissioner Olson moved and Commissioner George seconded to approve the purchase of a budgeted 2024 rear load sanitation truck. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Request for budget amendment to cover Cybersecurity insurance

• **Amend I.T. Department budget to purchase Cyber insurance**

Commissioner Simmons moved and Commissioner Olson seconded to approve the amendment request within the non-departmental budget, to purchase the \$40,060 premium at 3 million dollar level. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

8. Project No. 2282- Concrete Pavement Repair -- Dan Hanson, City Engineer

• Accept Bids and Award Contract

Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 2282- Concrete Pavement Repair; accept Bids and Award Contract.

Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

9. Improvement District No. 1337 Phase 2 – Wilds 21st Addition – Park Improvements

--Dan Hanson, City Engineer

• Accept Bids and Award Contract

Commissioner Anderson moved and Commissioner George seconded to approve Improvement District No. 1337 Phase 2 – Wilds 21st Addition – Park Improvements; accept Bids and Award Contract. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

10. Revisit of Campground Ordinance within an Agricultural District -- Aaron Nelson, Planning Director

Commissioner Simmons moved and Commissioner Olson seconded to move forward with a public hearing for a proposal. The proposed amendment would add campgrounds to the list of conditional uses that would be allowable within the A (Agricultural) zoning district. Campgrounds would only be allowed upon approval of a Conditional Use Permit application and would be required to be located outside of city limits within the City's extraterritorial jurisdiction, be located at least 500 feet from any residentially zoned area, and have an on-site manager, among other things.

11. Cable Franchise Agreement -- John Shockley, City Attorney

Commissioner Olson moved and Commissioner George seconded to approve the Cable Franchise agreement amendment.

12. City Administrator's Report -- Dustin Scott, City Administrator

Interviews for City positions on Monday afternoon
Update on Finance Director search



13. Correspondence

None

14. Non-Agenda Items

Amanda George brought forth the discussion of SheyWest.

Commissioner George moved and Commissioner seconded to put together a committee with members of the staff to include Commissioner Anderson and Mrs Callis on the issue of SheyWest. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

15. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the meeting adjourned at 7:09.

Bernie Dardis, Commission President
Administrator

Dustin T. Scott, City

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
03/18/2024**

	AS OF 3/15/2024		YEAR TO DATE			
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL				1		\$ 750,000.00
RESIDENTIAL DWELLING	3	3	\$ 2,740,000.00	5	5	\$ 3,447,150.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC						
CHURCH						
ACCESSORY	3		\$ 308,630.00	10		\$ 671,630.00
FOUNDATION ONLY				1		\$ 350,000.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	2		\$ 2,497,600.00	13		\$ 4,829,500.00
RESIDENTIAL	5		\$ 471,393.00	28		\$ 1,210,849.00
PUBLIC						
CHURCH						
ACCESSORY						
<u>BUILDING OTHER</u>						
DEMOLITION				1		\$ 1,000.00
MOVE	1		\$ 20,000.00	1		\$ 20,000.00
PERMIT CANCELLATION						
TOTALS	14		\$ 6,037,623.00	60	5	\$ 11,280,129.00

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

1

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
240100	ALISON HUETHER	1050 ASHLEY DR W	ALISON HUETHER	\$ 74,575.00	Remodel - Residential - Lower Level Finish
240128	MICAH & MANDA TWETEN	4014 CARMELL PL	MICAH & MANDA TWETEN	\$ 375,000.00	Remodel - Residential - Remodel & Addition
240155	Groundworks Minnesota, LLC	2113 11 ST W	PETER & KELLY UTKE	\$ 14,319.00	Remodel - Residential - Lower Level Finish
240165	AP Signature Homes LLC	636 12 1/2 AVE E	SARAH & DEREK SAKRISON	\$ 4,000.00	Accessory - Deck
240131	Industrial Builders	1307 County RD 17	Industrial Builders	\$ 225,000.00	Remodel - Commercial - Office fitup
240141	Red Leaf Custom Homes LLC	1120 WILDFLOWER PL W	WESTPORT INVESTMENTS LLC	\$ 600,000.00	Residential Dwelling
240126	Dakota Fence Company	2060 SHEYENNE ST	GATEWAY WEST OFFICE PARK, LL	\$ 2,272,600.00	Remodel - Commercial - Fit Up
240147	Dietrich Construction, LLC	2617 RIVERS BEND DR E	MECK INVESTMENTS, LLC	\$ 1,900,000.00	Residential Dwelling
240178	Vercom Inc.	1675 14 ST E	Lutheran Church of the Cross	\$ 280,000.00	Accessory - Cell Tower Construction
240179	Breland Enterprises, Inc.	533 4 AVE NW	KENNETH A LUDWIG	\$ 5,499.00	Remodel - Residential - Insulation
240180	Ryezon Construction	507 3 AVE E	Ronald & Pamela Detienne	\$ 24,630.00	Accessory - Garage
240186	Reyan Goodman	4418 S River Estates Way	Ryan Goodman	\$ 20,000.00	Move - Dwelling to outside of jurisdiction
240172	Jordahl Custom Homes, Inc.	1176 JILL DR W	WESTPORT INVESTMENTS LLC	\$ 240,000.00	Residential Dwelling
240191	Peter & Kelly Utke	2113 11 ST W	PETER & KELLY UTKE	\$ 2,000.00	Remodel - Residential - Construct Wall

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116764			3639 3X GEAR LLC	535.00						
1	18141	03/13/24	FD Citizens Academy T-Shirts	535.00			2060	415200	375	101000
			Total for Vendor:	535.00						
116615			289 ACME TOOLS	427.67						
1	12471794	03/01/24	MILWAUKEE BATTERIES/WRENCH S	145.33			1000	455000	432	101000
2	12478811	03/04/24	GREASE COUPLERS/GREASE GUN	282.34			1000	455000	432	101000
3	20779446	03/04/24	GREASE GUN RETURN	-229.00			1000	455000	432	101000
4	12479067	03/04/24	GREASE GUN	229.00			1000	455000	432	101000
116643			289 ACME TOOLS	56.05						
1	12514558	03/12/24	CHAIN LOOP	56.05			2210	428000	432	101000
116822			289 ACME TOOLS	109.14						
1	12490008	03/06/24	5105 BI METAL BLADE	109.14			1000	455000	427	101000
116836			289 ACME TOOLS	428.00						
1	12522677	03/14/24	DEWALT BATTERY/CHARGER	428.00			1000	430001	432	101000
			Total for Vendor:	1,020.86						
116486			3884 ADAM SUFFICOOL	74.00						
1	02/29/24		meal reimb	74.00			1000	421000	340	101000
			Total for Vendor:	74.00						
116908			3179 ADVANCED ENGINEERING &	1,126.04						
1	93399	03/12/24	I&C SCADA SUPPORT	1,126.04			6020	450000	430	101000
			Total for Vendor:	1,126.04						
116713			999999 ALLEN BJOREM	95.00						
			Tree Planting Permit - 1560 19th Ave E							
1	03/13/24		Tree - 1560 19th Ave E	95.00			5000	422000	490	101000
			Total for Vendor:	95.00						

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116485	-99257E	5229 AMB INVESTMENTS, LLC		47,700.00								
		New City Hall										
1		03/01/24 March Lease - WEX Building		47,700.00			1001		415000	389		101000
		Total for Vendor:		47,700.00								
116517	111315S	317 AMERICAN WELDING & GAS, INC.		68.80			6010		450200	914		101000
1		09913554 02/15/24 CO2		68.80								
		Total for Vendor:		68.80								
116541	111316S	3996 ANDIE WAGEMANN		149.00								
		only per diem. chose to drive their own car. TMW										
1		2024 ND 02/27/24 State Fire School Minot		149.00			2060		415200	340		101000
116543	111316S	3996 ANDIE WAGEMANN		16.00								
		Honor Guard for Fallen EMS workers in Burnsville MN.										
1		2024 MN 02/28/24 Honor Guard/Burnsville MN		16.00			2060		415200	340		101000
		Total for Vendor:		165.00								
116689		999999 ANDREW RICE		95.00								
		Tree Planting Permit - 110 37th Ave E										
1		03/13/24 Tree - 110 37th Ave E		95.00			5000		422000	490		101000
		Total for Vendor:		95.00								
116567		3383 ANDREW WRUCKE		45.00								
		ND Transportation Conference - Bismarck										
		3/5/24-3/6/24										
1		03/07/24 Travel reimb		45.00			1000		414200	340		101000
		Total for Vendor:		45.00								
116681		999999 ANTHONY PAVLISH		95.00								
		Tree Planting Permit - 1014 Oak Pl										
1		03/13/24 Tree - 1014 Oak Pl		95.00			5000		422000	490		101000
		Total for Vendor:		95.00								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116736		999999 ANTHONY QUIGGLE & JOLEEN ADAMS		95.00						
		Tree Planting Permit - 712 34th Ave W								
1		03/13/24 Tree - 712 34th Ave W		95.00			5000 422000	490		101000
		Total for Vendor:		95.00						
116595	-99254E	4672 ASURE PAYROLL TAX MANAGEMENT		228,857.88						
		03/08/24 payroll								
1		03/08/24 Social Security		106,796.32			1000 212501			101000
2		03/08/24 Medicare		24,976.34			1000 212502			101000
3		03/08/24 Federal Income Tax		88,140.22			1000 212503			101000
4		03/08/24 ND State Tax		4,549.00			1000 212504			101000
5		03/08/24 MN State Tax		4,396.00			1000 212505			101000
		Total for Vendor:		228,857.88						
116605		2931 AUTO VALUE PARTS STORES		131.97						
1		99261046 03/05/24 FILTERS		17.92			1000 421000	427		101000
2		99261051 03/05/24 FILTERS		6.52			6025 450000	427		101000
3		99261047 03/05/24 FILTERS		3.26			6020 450000	427		101000
4		99261050 03/05/24 FILTERS		38.76			6010 450200	427		101000
5		99261127 03/05/24 DISP BUTANE		9.54			1000 455000	433		101000
6		99230491 03/01/24 BLACK CV TUBES		55.97			1000 430000	427		101000
116827		2931 AUTO VALUE PARTS STORES		146.41						
1		99261345 03/06/24 FILTERS		43.17			6010 450200	427		101000
2		99261329 03/06/24 GREASE GUN PISTOL		49.99			1000 430000	432		101000
3		99261431 03/06/24 LED STRIP		36.95			1000 455000	432		101000
4		99262350 03/12/24 FILTERS		6.52			2210 428000	427		101000
5		99262349 03/12/24 FILTERS		9.78			1000 421000	427		101000
		Total for Vendor:		278.38						
116674		1926 AUTO-OWNERS INSURANCE		2,723.00						
1		100308698 02/12/24 City Street Light Policy		2,723.00			1000 430000	321		101000
		Total for Vendor:		2,723.00						

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116817	1	95134739 03/04/24	331 B&F FASTENER SUPPLY (NORTHERN HARDWARE	211.87 211.87			1000		430000	381		101000
			Total for Vendor:	211.87								
116702			999999 BARRY CORDIE	95.00			5000		422000	490		101000
	1	03/13/24	Tree Planting Permit - 1516 19th Ave E Tree - 1516 19th Ave E	95.00								
			Total for Vendor:	95.00								
116693			999999 BEN BLANCHARD	95.00			5000		422000	490		101000
	1	03/13/24	Tree Planting Permit - 1122 44th Ave W Tree - 1126 44th Ave W	95.00								
			Total for Vendor:	95.00								
116849	1	100026 03/05/24	36 BERT'S TRUCK EQUIPMENT FUEL FILL CUP	87.00 87.00			6025		450000	427		101000
			Total for Vendor:	87.00								
116665	1	071562 03/11/24	1127 BIERSCHBACH EQUIPMENT & SUPPLY GAS MONITOR	595.00 595.00			6025		450000	639		101000
			Total for Vendor:	595.00								
116734			999999 BINH HUYEN	95.00			5000		422000	490		101000
	1	03/13/24	Tree Planting Permit - 621 13 1/2 Ave E Tree - 621 13 1/2 Ave E	95.00								
			Total for Vendor:	95.00								
116868			26 BORDER STATES INDUSTRIES INC	7,329.50			1000		430002	391		101000
	1	927931526 02/28/24	RVOLT R3 5K	6,560.00			6025		450000	826		101000
	2	927987014 03/08/24	PASS THRU DEVICE	95.80			6020		450000	448		101000
	3	927847862 02/13/24	TERMINAL LUGS - DRAIN 21	673.70								
			Total for Vendor:	7,329.50								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116876			28 BORDER STATES PAVING	40,118.22								
1	Pay App 3	01/22/24 WF Fire Dept Project		40,118.22			4795		480000	670		101000
		Total for Vendor:		40,118.22								
116774			3512 BOUND TREE MEDICAL, LLC	385.55								
1	85260495	02/23/24 Medical Supplies		69.58			2060		415200	500		101000
2	85260496	02/23/24 Medical Supplies		85.81			2060		415200	500		101000
3	85272609	03/06/24 Medical Supplies		230.16			2060		415200	500		101000
		Total for Vendor:		385.55								
116505			652 BRENCO CORPORATION	205.00								
1	0143781	02/22/24 6400 PSI HOSE		205.00			6020		450000	427		101000
116532			652 BRENCO CORPORATION	1,600.00								
1	0143394	02/14/24 Wash Bay 55 Gallon Drums-clea		1,600.00			2060		415200	500		101000
116636			652 BRENCO CORPORATION	964.50								
1	0144265	03/01/24 7035 FOAMER/ADAPTER		214.50			6025		450000	427		101000
2	0143755	02/22/24 HEPA VAC PAC		750.00			6020		450000	420		101000
		Total for Vendor:		2,769.50								
116690			999999 BRIAN MORLOCK	95.00								
1	Tree Planting Permit - 1102 Parkway Dr			95.00			5000		422000	490		101000
		Total for Vendor:		95.00								
116775			3892 BURGGRAF'S ACE FARGO WEST #17458	55.55								
1	3214	02/27/24 Station 75 Repairs		28.99			2060		415200	500		101000
2	3212	02/26/24 Shop Supplies		26.56			2060		415200	500		101000
116880			3892 BURGGRAF'S ACE FARGO WEST #17458	83.97								
1	3242	03/07/24 PICKUP TOOLS		83.97			1000		430001	358		101000
		Total for Vendor:		139.52								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116459	111327S		39 BUTLER MACHINERY	4,565.90								
1	PS0633377	02/29/24	7700 TURBO GP	5,615.20			4387		480000	427		101000
2	CS0061089	02/28/24	7700 CORE RETURN	-1,726.43			4387		480000	427		101000
3	PS0633317	02/28/24	7700 GASKET	4.98			4387		480000	427		101000
4	PS0633378	02/29/24	RENTAL GRADER - LAMP HEAD	672.15			1000		430000	427		101000
116819			39 BUTLER MACHINERY	581.98								
1	PS0633911	03/08/24	4008 HYDO ADV	230.57			6010		450200	424		101000
2	PS0633826	03/08/24	4008 FILTERS	351.41			6010		450200	424		101000
116832			39 BUTLER MACHINERY	123.80								
1	PS0634005	03/09/24	4005 FUEL CAP	123.80			6010		450200	427		101000
			Total for Vendor:	5,271.68								
116455	111328S		5294 CANINE CULTURE COLLECTIVE	109.00								
1	498421	02/23/24	4 6' slip loops	109.00			1000		421000	915		101000
			Total for Vendor:	109.00								
116776			4508 CARE RESOURCE CONNECTION	3,000.00								
1	2501	03/08/24	03-01-2024/03-31/-2024	3,000.00			2060		415200	307		101000
			Total for Vendor:	3,000.00								
116699			999999 CAROL MOSS	95.00								
			Tree Planting Permit - 1504 19th Ave E									
1	03/13/24		Tree - 1504 19th Ave E	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116666			51 CASS COUNTY ELECTRIC COOP	2,410.37								
1	03/11/24		New City Hall (WEX Building)	2,410.37			1000		415000	527		101000
116667			51 CASS COUNTY ELECTRIC COOP	247.90								
1	428342	Mar 03/06/24	Airport 1/31/24-2/29/24	247.90			7050		500000	420		101000

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116777			51 CASS COUNTY ELECTRIC COOP	1,426.07								
1	1090222	03/06/24	FD February Utilities	1,426.07			2060		415200	527		101000
116893			51 CASS COUNTY ELECTRIC COOP	20,595.00								
1	03/11/24	STREET LIGHT FEED POINTS		20,595.00			1000		430002	527		101000
116903			51 CASS COUNTY ELECTRIC COOP	19,751.00								
1	03/11/24	INERT		133.83			6010		450200	527		101000
2	WT5			411.03			6020		450000	527		101000
3	LIFT STATIONS			19,206.14			6025		450000	527		101000
116906			51 CASS COUNTY ELECTRIC COOP	6,220.73								
1	03/11/24	THE LIGHTS CITY HOUSE METER		358.59			2310		452120	527		101000
2	03/11/24	THE LIGHTS PARKING RAMP		1,039.03			2310		452120	527		101000
3	03/11/24	THE LIGHTS STAGE & COURTYARD		4,823.11			2310		452120	527		101000
			Total for Vendor:	50,651.07								
116593			3576 CDI	18,242.00								
1	58795	12/11/23	Laserfiche Annual Support	18,242.00			1000		414104	497		101000
			Total for Vendor:	18,242.00								
116838			1512 CDW GOVERNMENT, INC	335.64								
1	QD74540	03/14/24	IT accessories/parts	335.64			1000		414104	497		101000
			Total for Vendor:	335.64								
116756			1777 CENTURY LINK	215.28								
1	03/01/24	mar 2024	police sirens	215.28			1000		421000	356		101000
116883			1777 CENTURY LINK	70.88								
1	Mar 24	03/07/24	WF Airport	70.88			7050		500000	356		101000
			Total for Vendor:	286.16								
116683			999999 CHANTZ RUD	95.00								
			Tree Planting Permit - 1030 Oak Pl									
1	03/13/24	Tree - 1030 Oak Pl		95.00			5000		422000	490		101000
			Total for Vendor:	95.00								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116540	111334S	4025 CHASE CVANCARA		149.00								
		only per diem. chose to drive their own car. TMW										
1	2024 ND 02/27/24	State Fire School Minot		149.00			2060		415200	340		101000
		Total for Vendor:		149.00								
116709		999999 CHERYL ODEGAARD		95.00								
		Tree Planting Permit - 1544 19th Ave E										
1	03/13/24	Tree - 1544 19th Ave E		95.00			5000		422000	490		101000
		Total for Vendor:		95.00								
116705		999999 CHRISTINE BRANDT		95.00								
		Tree Planting Permit - 1528 19th Ave E										
1	03/13/24	Tree - 1528 19th Ave E		95.00			5000		422000	490		101000
		Total for Vendor:		95.00								
116735		999999 CINDY MCDONALD		95.00								
		Tree Planting Permit - 711 13 1/2 Ave E										
1	03/13/24	Tree - 711 13 1/2 Ave E		95.00			5000		422000	490		101000
		Total for Vendor:		95.00								
116527	111335S	111 CITY OF FARGO		21,382.64								
1	456303 02/21/24	LANDFILL FEES		21,382.64			6010		450200	355		101000
116645		111 CITY OF FARGO		19,717.72								
1	457096 03/06/24	LANDFILL FEES		19,717.72			6010		450200	355		101000
116657		111 CITY OF FARGO		23,481.70								
1	456625 02/28/24	LANDFILL FEES		23,481.70			6010		450200	355		101000
116659		111 CITY OF FARGO		560.00								
1	456626 02/28/24	WATER TESTING		560.00			6020		450000	335		101000
116778		111 CITY OF FARGO		1,523.43								
1	456304 02/21/24	2024 Ice Rescue Tech. Training		1,523.43			2060		415200	340		101000
		Total for Vendor:		66,665.49								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116859			2880 CITY OF FARGO	328,147.30								
1	03/05/24	2220 57TH ST N		38,955.00			6025		450000	347		101000
2	03/05/24	5635 14TH AVE N		21.05			6020		450000	345		101000
3	03/05/24	1 GSR		46,387.85			6020		450000	345		101000
4	03/05/24	1 MAIN AVE		142,850.05			6020		450000	345		101000
5	03/05/24	1 32ND AVE S		99,933.35			6020		450000	345		101000
			Total for Vendor:	328,147.30								
116760			1904 CODE 4 SERVICES, INC	676.20			1000		421000	610		101000
1	9335 03/04/24	#1211, 1212, 1213 install		676.20								
116771			1904 CODE 4 SERVICES, INC	468.91			1000		421000	610		101000
1	9371 03/13/24	#1175 install		468.91								
116779			1904 CODE 4 SERVICES, INC	10,969.48			2060		415200	427		101000
1	9183 01/18/24	L-75 GPS Receiver Replacement		54.30			2060		415200	864		101000
2	9343 03/13/24	2 Cradle Point Units t-76, Spa		10,915.18								
116809			1904 CODE 4 SERVICES, INC	1,671.17			6025		450000	870		101000
1	9310 03/13/24	7300 CRADLEPOINT		1,671.17								
			Total for Vendor:	13,785.76								
116767			2482 CODY BEILKE	68.00			1000		421000	340		101000
1	03/13/24	meal reimb		68.00								
			Total for Vendor:	68.00								
116740			999999 CODY ZARAK	95.00			5000		422000	490		101000
Tree Planting Permit - 816 34th Ave W												
1	03/13/24	Tree - 816 34th Ave W		95.00								
			Total for Vendor:	95.00								
116635			133 COLE PAPERS	1,191.81			1000		455000	500		101000
1	10408055 02/28/24	CH PAPER PRODUCTS		406.45			1000		455000	500		101000
2	10408054 02/28/24	PD PAPER PRODUCTS		594.66			1000		455000	500		101000
3	10408056 02/28/24	SA PAPER PRODUCTS		190.70			6010		450200	500		101000
			Total for Vendor:	1,191.81								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116536	111338S	5293 COLUMN SOFTWARE PBC		104.03								
1	1442-0002	02/22/24 General Public Notice 2/28		55.60			1000		418000	668		101000
2	1442-0005	02/28/24 General Public Notice 3/6 3		48.43			1000		418000	668		101000
116677		5293 COLUMN SOFTWARE PBC		426.36								
1	4B85-0002	03/06/24 ND Bids - Project 1349		223.44			4445		480000	670		101000
2	4B85-0004	03/07/24 ND Bids - Project 1348		202.92			4444		480000	670		101000
		Total for Vendor:		530.39								
116799		4832 CONNECT INTERIORS		6,935.20								
1	14623	03/14/24 Lobby furniture for WEX bldg		6,935.20			2970		480000	653		101000
		Total for Vendor:		6,935.20								
116546		229 CONSOLIDATED COMMUNICATIONS		9,390.33								
1	Dec 2023	12/01/23 701-433-5400/0 Phones		52.25			1000		415000	356		101000
2	Dec 2023	12/01/23 701-150-1128/0 Phones		667.11			1000		415000	356		101000
3	Jan 2024	01/01/24 701-433-5400/0 Phones		420.57			1000		415000	356		101000
4	Jan 2024	01/01/24 701-150-1128/0 Phones		2,345.42			1000		415000	356		101000
5	Feb 2024	02/01/24 701-433-5400/0 Phones		420.57			1000		415000	356		101000
6	Feb 2024	02/01/24 701-150-1128/0 Phones		2,486.93			1000		415000	356		101000
7	Mar 2024	03/01/24 701-433-5400/0 Phones		433.23			1000		415000	356		101000
8	Mar 2024	03/01/24 701-150-1128/0 Phones		2,564.25			1000		415000	356		101000
116781		229 CONSOLIDATED COMMUNICATIONS		249.95								
1	9536/0	03/01/24 FD Jan & Feb Billings		249.95			2060		415200	356		101000
		Total for Vendor:		9,640.28								
116511	111339S	4108 CONSOLIDATED ELECTRICAL		33.85								
1	3481049270	02/27/24 BUBBLER OUTLET		33.85			6025		450000	420		101000
116631		4108 CONSOLIDATED ELECTRICAL		79.19								
1	3481048887	02/29/24 VFW PLAZA - FILAMENT LED		80.00			2310		452120	420		101000
2	3481049271	02/29/24 LED T8 - RETURN CREDIT		-13.98			1000		455000	420		101000
3	3481049927	02/29/24 BIT SET/HOLDER		13.17			1000		430000	432		101000
		Total for Vendor:		113.04								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116623			3245 CORE & MAIN	1,692.18								
1	U474997	03/04/24	GATE VLV FIPIT/ADAPTER	110.71			6020	450000		429		101000
2	U475670	03/04/24	UND FRAME/SEWER LID	1,581.47			6025	450000		437		101000
			Total for Vendor:	1,692.18								
116494			47 CORWIN CHRYSLER	447.10			1000	421000		427		101000
1	29577	02/14/24	1197 TRANSFER CASE SENSOR	447.10								
116816			47 CORWIN CHRYSLER	38.60			1000	415000		427		101000
1	153031	03/13/24	8106 FILTER	38.60								
116828			47 CORWIN CHRYSLER	123.00			1000	421000		427		101000
1	152817	03/08/24	1197 O2 SENSOR	123.00								
116852			47 CORWIN CHRYSLER	440.60			6020	450000		427		101000
1	152558	03/04/24	2023 FILTER	38.60			6020	450000		427		101000
2	151689	02/15/24	297 MIRROR	402.00								
			Total for Vendor:	1,049.30								
116901			3555 COSTCO MEMBERSHIP	180.00			1000	414000		667		101000
1	April 2024	03/15/24	2024 MEMBERSHIP	120.00			1000	421000		667		101000
2	April 2024	03/15/24	2024 MEMBERSHIP	60.00								
			Total for Vendor:	180.00								
116488			2403 CRAIG DANIELSON	74.00			1000	421000		340		101000
1	02/29/24		meal reimb	74.00								
			Total for Vendor:	74.00								
116506			662 CUSTOM GRAPHICS, INC	80.00			1000	455000		500		101000
1	514937	02/16/24	EMPLOYEE ENTRANCE DECAL	80.00								
			Total for Vendor:	80.00								
116919			5319 DAKOTA CHILDREN'S ADVOCACY	426.56			2060	415200		996		101000
1	23471	02/29/24	FD February required RST Visit	426.56								
			Total for Vendor:	426.56								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116873	1	Pay App 19 01/23/24 WF Fire Dept Project	859 DAKOTA ELECTRIC CONSTRUCTION CO	9,630.00			4795		480000	670		101000
		Total for Vendor:		9,630.00								
116465	1	111348S 1675 DAKOTA FLUID POWER, INC		355.57			1000		430000	427		101000
	2	7173899 02/26/24 3100 HARDWARE		6.74			6025		450000	427		101000
	3	7175045 02/28/24 7010 HARDWARE		6.41			6010		450200	427		101000
	4	7175026 02/28/24 STOCK HARDWARE		340.83			1000		455000	433		101000
		Total for Vendor:		1.59								
116477	1	111348S 1675 DAKOTA FLUID POWER, INC		101.57			6010		450200	427		101000
	2	7171870 02/20/24 411 HARDWARE		20.04			6010		450200	427		101000
	3	7172291 02/21/24 4021 HARDWARE		6.55			6010		450200	427		101000
	4	7171686 02/20/24 HARDWARE		2.87			6010		450200	427		101000
		Total for Vendor:		72.11								
116630	1	1675 DAKOTA FLUID POWER, INC		11.42			6010		450200	427		101000
		Total for Vendor:		11.42								
116824	1	1675 DAKOTA FLUID POWER, INC		6.02			6010		450200	427		101000
		Total for Vendor:		6.02								
116842	1	1675 DAKOTA FLUID POWER, INC		6.65			6025		450000	825		101000
		Total for Vendor:		6.65								
116612	1	79 DAKOTA HOSE & EQUIP		442.45			1000		430000	377		101000
	9900	3196191 03/07/24 COUPLERS/CPLD		489.61			6025		450000	420		101000
	CI	21 3194381 02/01/24 ADAPTOR RETURN		-47.16								
		Total for Vendor:		442.45								
116611	1	624 DAKOTA SUPPLY GROUP		730.30			1000		455000	420		101000
	2	103509985 02/28/24 OMNI DS21812		494.30			6020		450000	420		101000
	3	103530257 02/29/24 NEW FORESTRY OFC ELECT		87.79			6020		450000	420		101000
		Total for Vendor:		38.40								

03/15/24
16:18:53

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 03/01/24 to 03/15/24

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* ... Over spent expenditure

Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
4	103547965	03/07/24	PVC/BALL VALVE	109.81			1000		430000	377		101000
			Total for Vendor:	730.30								
116782			87 DAKOTA TIRE	456.56								
1	89514	02/29/24	SQ 76 Heater Hose Repair	255.94			2060		415200	427		101000
2	939811	02/29/24	SQ 76 oil change and service	95.36			2060		415200	427		101000
3	939977	03/07/24	C-72 oil chnage and service	53.38			2060		415200	427		101000
4	940035	03/11/24	EM Oil Change and Service	51.88			2060		415200	427		101000
			Total for Vendor:	456.56								
116600			3050 DAKOTA UPREIT LIMITED	7,812.38								
			Pioneer Center - Feb rent									
1	00003407	02/01/24	Common Area - Feb	2,402.29			1000		415000	389		101000
2	00003407	02/01/24	Base Rent - Feb	5,410.09			1000		415000	389		101000
116601			3050 DAKOTA UPREIT LIMITED	7,812.38								
			Pioneer Center - March rent									
1	00006310	03/01/24	Common Area - Mar	2,402.29			1000		415000	389		101000
2	00006310	03/01/24	Base Rent - Mar	5,410.09			1000		415000	389		101000
			Total for Vendor:	15,624.76								
116783			3567 DAN FULLER	805.13								
			Orlando FL CPSE Conference TMW									
1	2024	02/27/24	Per diem 7 days	269.00			2060		415200	340		101000
2	2024	02/27/24	Car Rental	503.12			2060		415200	340		101000
3	2024	02/27/24	Fuel for car rental	33.01			2060		415200	340		101000
			Total for Vendor:	805.13								
116568			4589 DAN HANSON	45.00								
			ND Transportation Conference - Bismarck									
			3/5/24-3/6/24									
1	03/07/24		Travel reimb	45.00			1000		414200	340		101000
			Total for Vendor:	45.00								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116694		999999	DANIEL & CODY PORTLOCK	95.00								
			Tree Planting Permit - 1131 42nd Ave W	95.00			5000		422000	490		101000
			1 03/13/24 Tree - 1131 42nd Ave W									
			Total for Vendor:	95.00								
116714		999999	DANIEL & PAMELA ERICKSON	95.00								
			Tree Planting Permit - 1564 19th Ave E	95.00			5000		422000	490		101000
			1 03/13/24 Tree - 1564 19th Ave E									
			Total for Vendor:	95.00								
116687		999999	DANIEL FRIESEN	95.00								
			Tree Planting Permit - 1051 38 1/2 Ave W	95.00			5000		422000	490		101000
			1 03/13/24 Tree - 1051 38 1/2 Ave W									
			Total for Vendor:	95.00								
116706		999999	DANYELL GULER	95.00								
			Tree Planting Permit - 1532 19th Ave E	95.00			5000		422000	490		101000
			1 03/13/24 Tree - 1532 19th Ave E									
			Total for Vendor:	95.00								
116743		999999	DAVID & STEPHANIE MALONE	95.00								
			Tree Planting Permit - 958 42nd Ave W	95.00			5000		422000	490		101000
			1 03/13/24 Tree - 959 42nd Ave W									
			Total for Vendor:	95.00								
116697		999999	DAVID BROWN	95.00								
			Tree Planting Permit - 1245 4th St NW	95.00			5000		422000	490		101000
			1 03/13/24 Tree - 1245 4th St NW									
			Total for Vendor:	95.00								
116895		2377	DAVID SAPP	36.86								
			Fuel to bring New Transit Van back from MN. TMW									
			1 9310334 03/13/24 Fuel for Transit Van	36.86			2060		415200	424		101000
			Total for Vendor:	36.86								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116721			999999 DEAN & PAMELA GARMAN HILL	95.00								
			Tree Planting Permit - 1824 6th St W									
1		03/13/24	Tree - 1824 6th St W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116625			2948 DELTA 54 AVIATION LLC	4,436.58								
1		March 03/12/24	Airport Management Fees	3,600.00			7050		500000	307		101000
2		March 03/12/24	Papi light circuit board	836.58			7050		500000	426		101000
			Total for Vendor:	4,436.58								
116700			999999 DENNIS & SUSAN KELLY	95.00								
			Tree Planting Permit - 1508 19th Ave E									
1		03/13/24	Tree - 1508 19th Ave E	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116522			2100 EAGLE RUN CROSSING LLC	652.73								
1		3908 02/29/24	5400 DIESEL	22.10			1000		430001	424		101000
2		4263 02/28/24	5400 DIESEL	30.45			1000		430001	424		101000
3		4368 02/28/24	5400 DIESEL	36.03			1000		430001	424		101000
4		2436 02/22/24	5400 DIESEL	34.00			1000		430001	424		101000
5		3604 02/27/24	LEASE BLADE DIESEL	225.23			1000		430000	424		101000
6		3605 02/27/24	LEASE BLADE DIESEL	10.69			1000		430000	424		101000
7		4109 02/27/24	LEASE BLADE DIESEL	15.00			1000		430000	424		101000
8		4114 02/27/24	LEASE BLADE DIESEL	2.99			1000		430000	424		101000
9		3624 02/27/24	294 DIESEL	112.93			6020		450000	424		101000
10		2873 02/23/24	2005 UNLEADED	62.70			6020		450000	424		101000
11		1625 02/20/24	410 DIESEL	100.61			6010		450200	424		101000
			Total for Vendor:	652.73								
116579			3091 EBSO INFORMATION SERVICES	2,204.00								
1		1000226505 03/04/24	E RESOURCES	2,204.00			7000		411600	650		101000
			Total for Vendor:	2,204.00								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116547			1502 EIDE BAILLY LLP	960.00								
3	EI01633333	02/29/24	Fire Background Checks	650.00			1000		415200	399		101000
4	EI01633333	02/29/24	Street Background Check	130.00			1000		430000	399		101000
5	EI01633333	02/29/24	Forestry Background Check	70.00			2210		428000	399		101000
6	EI01633333	02/29/24	ROW Background Check	110.00			1000		430001	399		101000
116802			1502 EIDE BAILLY LLP	484.00			7000		411600	399		101000
3	EI01597481	11/30/23	Library Background Checks	484.00								
116803			1502 EIDE BAILLY LLP	918.00								
3	EI01617864	01/31/24	Library Background Check	130.00			7000		411600	399		101000
4	EI01617864	01/31/24	Street Background Check	100.00			1000		430000	399		101000
5	EI01617864	01/31/24	IT Background Check	70.00			1000		414104	399		101000
6	EI01617864	01/31/24	Fire Background Checks	600.00			2060		415200	399		101000
7	EI01617864	01/31/24	Police Credit Checks	120.00			1000		421000	399		101000
8	EI01617864	01/31/24	10% Discount	-13.00			7000		411600	399		101000
9	EI01617864	01/31/24	10% Discount	-10.00			1000		430000	399		101000
10	EI01617864	01/31/24	10% Discount	-7.00			1000		414104	399		101000
11	EI01617864	01/31/24	10% Discount	-60.00			2060		415200	399		101000
12	EI01617864	01/31/24	10% Discount	-12.00			1000		421000	399		101000
Total for Vendor:				2,362.00								
116482			1841 EMERGENCY AUTOMOTIVE	991.44								
1	MP013124-5	02/20/24	5304 LIGHT BAR	991.44			1000		430001	610		101000
116489			1841 EMERGENCY AUTOMOTIVE	621.30								
1	MP01312453	02/07/24	5305 LIGHTBAR	621.30			1000		430001	610		101000
Total for Vendor:				1,612.74								
116710			999999 EMILY & CURT CHRISTOFFERSON	95.00								
Tree Planting Permit - 1548 19th Ave E												
1	03/13/24	Tree - 1548 19th Ave E		95.00			5000		422000	490		101000
Total for Vendor:				95.00								

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116456	111355S	3410	ENGRAPHIX	29.50			1000		421000	375		101000
1	a4224	02/28/24	birrenkott plaque	29.50								
			Total for Vendor:	29.50								
116580		2089	ENVISIONWARE, INC	7,338.46			7000		411600	497		101000
1	INVUS69748	02/15/24	TECHNOLOGY	6,022.21			7000		411600	497		101000
2	INVUS70092	03/02/24	TECHNOLOGY	1,316.25								
			Total for Vendor:	7,338.46								
116498	111359S	3344	FACTORY MOTOR PARTS	91.10			1000		421000	427		101000
1	371199464	02/06/24	WIPER BLADES	31.82			1000		421000	427		101000
2	371201375	02/23/24	1188 SPARK PLUG	59.28								
116826		3344	FACTORY MOTOR PARTS	317.12			6025		450000	427		101000
1	371202561	03/05/24	7026 FUEL CANNISTER	129.00			2210		428000	427		101000
2	371202841	03/07/24	6315 RADIATOR/FUEL PUMP	188.12								
116847		3344	FACTORY MOTOR PARTS	95.30			1000		421000	427		101000
1	371201703	02/27/24	1176 MTC VALVE	40.20			1000		421000	427		101000
2	371201892	02/28/24	163 HEGO SENSOR	55.10								
			Total for Vendor:	503.52								
116475	111360S	660	FARGO FREIGHTLINER	107.26			6010		450200	427		101000
1	X101142495	02/22/24	407 RELAY VALVE	107.26								
			Total for Vendor:	107.26								
116493	111361S	979	FARGO LINE-X	700.00			1000		430002	610		101000
1	29062	02/23/24	5901 POLE TRAILER LINEX	700.00								
116829		979	FARGO LINE-X	110.00			1000		430000	610		101000
1	29136	03/07/24	3102 FLOOR LINERS	110.00								
116853		979	FARGO LINE-X	400.00			1000		430001	610		101000
1	29091	02/29/24	5304 TOOLBOX/STORAGE	400.00								
			Total for Vendor:	1,210.00								

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116464	111362S	3986 FARSTAD OIL, INC		291.64			6010		450200	424		101000
1	935671	02/22/24 RIDGELINE DEF		291.64								
		Total for Vendor:		291.64								
116520	111363S	124 FASTENAL		114.79			6025		450000	825		101000
1	293771	02/14/24 HARDWARE		114.79								
116872		124 FASTENAL		552.53			6025		450000	432		101000
1	294084	02/20/24 TOOLS		552.53								
		Total for Vendor:		667.32								
116745		999999 FATON JAVORI		145.00			5000		422000	490		101000
		Tree Planting Permit - 623 22nd St E										
1	03/13/24	Tree - 623 22nd St E		145.00								
		Total for Vendor:		145.00								
116785		5306 FDIC INTERNATIONAL		2,700.00			2060		415200	340		101000
1	216738	03/13/24 Matt Berg Badge #216738		1,350.00			2060		415200	340		101000
2	217448	03/13/24 Matt Breiland Badge #217448		1,350.00								
		Total for Vendor:		2,700.00								
116466	111364S	151 FEDERAL EXPRESS		5.46			1000		421000	661		101000
1	841551	767 02/21/24 pkg mailed		5.46								
		Total for Vendor:		5.46								
116473	111366S	329 FERGUSON WATERWORKS #2516		408.22			6025		450000	432		101000
1	0485047	02/28/24 MANHOLE LID		408.22								
116490	111366S	329 FERGUSON WATERWORKS #2516		99.59			6020		450000	432		101000
1	0485054	02/28/24 PIPE WRENCH		99.59								
116885		329 FERGUSON WATERWORKS #2516		33.48			1000		430000	377		101000
1	0485565	03/07/24 PVC S80		33.48								
		Total for Vendor:		541.29								

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116812			5138 FLEXIBLE PIPE TOOLS & EQUIPMENT	1,106.50								
1	29806	03/06/24	LOCKING CLAMP/POLE/GRABBER	1,106.50			6025		450000	432		101000
			Total for Vendor:	1,106.50								
116537			2499 FM CONVENTION & VISITORS BUREAU	3,976.66								
1	Aug-Dec	23	12/31/23 Lodging Tax 2 %	3,976.66			2141		411500	533		101000
116538			2499 FM CONVENTION & VISITORS BUREAU	1,988.33								
2	Aug-Dec	23	12/31/23 Lodging Tax 1 %	1,988.33			2141		411500	653		101000
			Total for Vendor:	5,964.99								
116552			104 FORUM COMMUNICATIONS	112.48								
1	00013153	02/29/24	P&Z Public Hearing	38.00			1000		418000	668		101000
2	00013154	02/29/24	P&Z Public Hearing	74.48			1000		418000	668		101000
			Total for Vendor:	112.48								
116468			155 GALLS, LLC	765.99								
1	027207695	02/27/24	new officer weiler	85.67			1000		421000	422		101000
2	027207694	02/27/24	new officer dixon	85.67			1000		421000	422		101000
3	027207552	02/27/24	flashlight for ostlund	172.80			1000		421000	422		101000
4	027207627	02/27/24	new officer koropatnicki	35.10			1000		421000	422		101000
5	027207626	02/27/24	new officer tulius	206.10			1000		421000	422		101000
6	027207693	02/27/24	new officer voneschen	85.67			1000		421000	422		101000
7	027207692	02/27/24	new officer equip	50.88			1000		421000	422		101000
8	027201369	02/26/24	new officer tulius	44.10			1000		421000	422		101000
116773			155 GALLS, LLC	5,414.16								
1	027224364	02/28/24	shirt for haskell	219.98			1000		421000	422		101000
2	027224363	02/28/24	shirt for werner	241.87			1000		421000	422		101000
3	027224362	02/28/24	shirt for swiggum	83.49			1000		421000	422		101000
4	027236819	02/29/24	boots for carlson	133.20			1000		421000	422		101000
5	027236811	02/29/24	equip for nelson	115.20			1000		421000	422		101000
6	027282548	03/05/24	shirts for angeles	158.38			1000		421000	422		101000
7	027316266	03/08/24	boots for d. todd	148.50			1000		421000	422		101000
8	027241814	02/29/24	holser for t. todd	66.55			1000		421000	422		101000
9	027250787	03/01/24	shirt for casperson	74.89			1000		421000	422		101000

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10	027250789	03/01/24	shirt for cruff	86.80			1000		421000	422		101000
11	027235750	02/29/24	equip for anderson	230.93			1000		421000	422		101000
12	027253330	03/01/24	equip for anderson	90.00			1000		421000	422		101000
13	027236261	02/29/24	equip for halverson	20.99			1000		421000	422		101000
14	027246802	03/01/24	5 year rotation jackets	1,125.00			1000		421000	422		101000
15	027324849	03/09/24	new officer equip-holsters	199.65			1000		421000	422		101000
16	027250794	03/01/24	new officer	86.80			1000		421000	422		101000
17	027294287	03/06/24	new officer	139.48			1000		421000	422		101000
18	027306070	03/07/24	new officer	109.99			1000		421000	422		101000
19	027282549	03/05/24	new officer	109.99			1000		421000	422		101000
20	027294298	03/06/24	new officer	149.78			1000		421000	422		101000
21	027304226	03/07/24	new officer	85.67			1000		421000	422		101000
22	027250790	03/01/24	new officer	74.89			1000		421000	422		101000
23	027306074	03/07/24	new officer	86.80			1000		421000	422		101000
24	027294395	03/06/24	new officer	83.49			1000		421000	422		101000
25	027294297	03/06/24	new officer	154.25			1000		421000	422		101000
26	027294288	03/06/24	new officer	109.99			1000		421000	422		101000
27	027294294	03/06/24	new officer	86.80			1000		421000	422		101000
28	027250793	03/01/24	new officer	83.49			1000		421000	422		101000
29	027250788	03/01/24	new officer	154.25			1000		421000	422		101000
30	027250791	03/01/24	new officer	74.89			1000		421000	422		101000
31	027306069	03/07/24	new officer	139.48			1000		421000	422		101000
32	027269602	03/04/24	new officer	83.49			1000		421000	422		101000
33	027306072	03/07/24	new officer	139.48			1000		421000	422		101000
34	027306063	03/07/24	new officer	236.58			1000		421000	422		101000
35	027306060	03/07/24	new officer	79.36			1000		421000	422		101000
36	027250792	03/01/24	new officer	149.78			1000		421000	422		101000
116784			155 GALLS, LLC	175.70								
1	027343031	03/12/24	equip for boyer	24.50			1000		421000	422		101000
2	027343134	03/12/24	equip for masset	53.10			1000		421000	422		101000
3	027345229	03/12/24	new officer	18.00			1000		421000	422		101000
4	027345232	03/12/24	new officer	18.00			1000		421000	422		101000
5	027343215	03/12/24	new officer/helmet bags	62.10			1000		421000	422		101000

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116786			155 GALLS, LLC	2,472.52								
1	027110854	02/16/24	D Sprecher Shirt	24.21			2060		415200	422		101000
2	0271135659	02/19/24	R Gregersen new hire	174.61			2060		415200	422		101000
3	027166076	02/22/24	M Wunderlich new hire	295.71			2060		415200	422		101000
4	027062268	02/12/24	D Underhill Pullover	222.18			2060		415200	422		101000
5	027100397	02/15/24	H Kalina Boots	229.46			2060		415200	422		101000
6	0271100397	02/15/24	C McCann 3 Pants	261.48			2060		415200	422		101000
7	027183125	02/23/24	L Leinen Belt	38.70			2060		415200	422		101000
8	027177295	02/23/24	T Matelski new hire Belt, 3	210.78			2060		415200	422		101000
9	027177294	02/23/24	T Ebeling new hire belt,pan	210.78			2060		415200	422		101000
10	027194593	02/26/24	L Pettinger new hire pants	259.83			2060		415200	422		101000
11	027206338	02/27/24	M Obach polo	90.98			2060		415200	422		101000
12	027205607	02/27/24	R Gregersen New Hire belt,	152.00			2060		415200	422		101000
13	027219017	02/28/24	D Anderson New Hires	265.83			2060		415200	422		101000
14	027234366	02/29/24	L Pettinger New Hire	35.97			2060		415200	422		101000
Total for Vendor:				8,828.37								
116542	111370S	3678	GARRETT RIX	82.99								
Funeral for Fallen EMS personall in Burnsville.												
1	2024 MN	02/28/24	Honor Guard/Funeral Burnsvill	82.99			2060		415200	340		101000
Total for Vendor:				82.99								
116722		999999	GARY & MARLYS KELLER	95.00								
Tree Planting Permit - 1828 6th St W												
1	03/13/24	Tree - 1828 6th St W		95.00			5000		422000	490		101000
Total for Vendor:				95.00								
116874		156	GENERAL EQUIP & SUPPLIES	14,000.00								
1	10019929	03/06/24	UNIT #2204 NPK COMPACTOR	14,000.00			6020		450000	870		101000
116875		156	GENERAL EQUIP & SUPPLIES	36,500.00								
1	10019931	03/07/24	UNIT #2203 NPK HAMMER	36,500.00			6020		450000	870		101000

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116877			156 GENERAL EQUIP & SUPPLIES	9,950.00								
1	10019928	03/06/24 UNIT #2205 SAND BUCKET		9,950.00			6020		450000	870		101000
		Total for Vendor:		60,450.00								
116695			999999 GLENN MANOR	95.00								
		Tree Planting Permit - 1149 43rd Ave W										
1	03/13/24	Tree - 1149 43rd Ave W		95.00			5000		422000	490		101000
		Total for Vendor:		95.00								
116769			1013 GLOCK, INC	250.00								
1	100196186	03/12/24 reg for k. johnson		250.00			1000		421000	340		101000
		Total for Vendor:		250.00								
116472			2558 GOODYEAR COMMERCIAL TIRE	904.92								
1	1301090710	02/22/24 407/4021 TIRES		904.92			6010		450200	427		101000
116492			2558 GOODYEAR COMMERCIAL TIRE	36.00								
1	1301090658	02/09/24 4021 FLAT REPAIR		36.00			6010		450200	427		101000
116610			2558 GOODYEAR COMMERCIAL TIRE	868.84								
1	1301090758	03/05/24 4100 TIRES		868.84			6010		450200	427		101000
		Total for Vendor:		1,809.76								
116513			556 GRAINGER, INC.	306.02								
1	902598190	02/20/24 AUDIO MASTER STATION		306.02			1000		455000	420		101000
116663			556 GRAINGER, INC.	1,467.71								
1	9954047214	01/08/24 SA - BOTTLE FILLER STATION		1,467.71			6010		450200	420		101000
116664			556 GRAINGER, INC.	568.23								
1	9045755809	03/08/24 SHOCK ABSORB LAYNARD		139.97			2210		428000	639		101000
2	9041609794	03/05/24 SHOCK ABSORB LAYNARD		232.30			2210		428000	639		101000
3	9042870247	03/06/24 SHOCK ABSORB LAYNARD - RET		-232.30			2210		428000	639		101000
4	9042870239	03/06/24 HARNESS		428.26			2210		428000	639		101000

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116753	1	9041464117 03/05/24 rifle maintenance	556 GRAINGER, INC.	103.40			1000		421000	641		101000
				103.40								
116787	1	903223877 02/26/24 SS Water Heater Repair	556 GRAINGER, INC.	90.55			2060		415200	494		101000
2	903223877 02/26/24 D Sapp Tool budget			21.85			2060		415200	641		101000
116818	1	9047840336 03/11/24 SAFETY HARNESS - SHOP	556 GRAINGER, INC.	934.40			1000		455000	639		101000
				934.40								
		Total for Vendor:		3,470.31								
116789	1	40275 03/08/24 L-75 Plugs and sockets	3534 GRAND FORKS FIRE EQUIPMENT LLC	98.91			2060		415200	427		101000
				98.91								
		Total for Vendor:		98.91								
116668	1	71461 03/08/24 Engineering Clothing - Dan H	2318 HABERDASHERY	62.99			1000		414200	422		101000
				62.99								
		Total for Vendor:		62.99								
116561	1	56397 02/12/24 Airport - Runway lights/ parts	4431 HALI-BRITE INC	1,762.47			7050		500000	420		101000
				1,762.47								
		Total for Vendor:		1,762.47								
116518	1	6697641 02/26/24 AQUAHAWK	135 HAWKINS WTR TREATMENT	7,293.46			6025		450000	423		101000
				7,293.46								
116805	1	6707130 03/12/24 AQUAHAWK	135 HAWKINS WTR TREATMENT	5,034.25			6025		450000	423		101000
				5,034.25								
		Total for Vendor:		12,327.71								
116788	1	0929187 02/22/24 Standpipe Bag Kit	4026 HEITMAN INC	1,388.39			2060		415200	641		101000
				1,388.39								
		Total for Vendor:		1,388.39								

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116737		999999	HELENE ZELAYA	95.00								
			Tree Planting Permit - 719 13 1/2 Ave E									
1			03/13/24 Tree - 719 13 1/2 Ave E	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116528			2820 HIGH POINT NETWORKS	31,375.00								
1			244034 02/28/24 Extreme Network- New City Hall	31,375.00			2970		480000	653		101000
			Total for Vendor:	31,375.00								
116457			3593 HOLIDAY COMPANIES	20.00								
1			a4224 02/29/24 feb 2024 car wash	20.00			1000		421000	420		101000
			063501032400									
			Total for Vendor:	20.00								
116717			999999 HORACE & LAURA WHITMAN	95.00								
			Tree Planting Permit - 1669 6th St W									
1			03/13/24 Tree - 1669 6th St W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116865			4978 HOUSE OF GLASS	3,139.20								
			WF Fire Dept									
1			Pay App 3 01/18/24 WF Fire Dept Project	3,139.20			4795		480000	670		101000
			Total for Vendor:	3,139.20								
116562			3285 HOUSTON ENGINEERING INC.	173,541.75								
1			69660 02/29/24 Imp Dist 2265	173,541.75			4793		480000	313		101000
			Total for Vendor:	173,541.75								
116733			999999 IBITAYO ALADESLU	95.00								
			Tree Planting Permit - 523 36th Ave W									
1			03/13/24 Tree - 523 36th Ave W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116646			3087 IBM CORPORATION	371.52						
1	4234476	08/29/23 Premier Suite		371.52			1000 414104	497		101000
116648			3087 IBM CORPORATION	7,069.08						
09/01/2023-08/31/2024										
1	4256218	09/29/23 MaaS360 Premier Suite		6,615.00			1000 414104	497		101000
2	4256218	09/29/23 Overage 8/1/23-8/31/23		454.08			1000 414104	497		101000
		Total for Vendor:		7,440.60						
116651			2970 INDUSTRIAL SCIENTIFIC	528.33						
1	2705574	01/30/24 MULTI GAS MONITOR		528.33			6025 450000	639		101000
		Total for Vendor:		528.33						
116592			687 INFORMATION TECHNOLOGY DEPT	655.00						
1	0220248493	02/29/24 Feb WAN/Fiber/VPN		655.00			1000 414104	497		101000
		Total for Vendor:		655.00						
116587			4592 INGRAM LIBRARY SERVICES	1,581.16						
1	80741451	02/29/24 BOOKS		51.44			7000 411600	662		101000
2	80741452	02/29/24 BOOKS		15.12			7000 411600	662		101000
3	80741453	02/29/24 BOOKS		181.34			7000 411600	662		101000
4	80741454	02/29/24 BOOKS		45.60			7000 411600	662		101000
5	80741455	02/29/24 BOOKS		196.78			7000 411600	662		101000
6	80741456	02/29/24 BOOKS		180.07			7000 411600	662		101000
7	80752898	02/29/24 BOOKS		41.02			7000 411600	662		101000
8	80752899	02/29/24 BOOKS		141.82			7000 411600	662		101000
9	80752900	02/29/24 BOOKS		16.71			7000 411600	662		101000
10	80752901	02/29/24 BOOKS		28.40			7000 411600	662		101000
11	80752902	02/29/24 BOOKS		56.20			7000 411600	662		101000
12	80761840	03/01/24 BOOKS		17.05			7000 411600	662		101000
13	80761841	03/01/24 BOOKS		20.27			7000 411600	662		101000
14	80791764	03/04/24 BOOKS		14.27			7000 411600	662		101000
15	80791765	03/04/24 BOOKS		15.28			7000 411600	662		101000
16	80791766	03/04/24 BOOKS		21.58			7000 411600	662		101000
17	80813508	03/05/24 BOOKS		91.35			7000 411600	662		101000
18	80813509	03/05/24 BOOKS		14.86			7000 411600	662		101000

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19	80813510	03/05/24	BOOKS	26.22			7000		411600	662		101000
20	80813511	03/05/24	BOOKS	20.87			7000		411600	662		101000
21	80813512	03/05/24	BOOKS	12.99			7000		411600	662		101000
22	80813513	03/05/24	BOOKS	17.82			7000		411600	662		101000
23	80828042	03/05/24	BOOKS	34.88			7000		411600	662		101000
24	80828043	03/05/24	BOOKS	29.44			7000		411600	662		101000
25	80828044	03/05/24	BOOKS	21.85			7000		411600	662		101000
26	80840650	03/06/24	BOOKS	7.05			7000		411600	662		101000
27	80840651	03/06/24	BOOKS	32.92			7000		411600	662		101000
28	80840652	03/06/24	BOOKS	39.43			7000		411600	662		101000
29	80840653	03/06/24	BOOKS	19.90			7000		411600	662		101000
30	80840654	03/06/24	BOOKS	25.47			7000		411600	662		101000
31	80840655	03/06/24	BOOKS	12.35			7000		411600	662		101000
32	80865445	03/07/24	BOOKS	7.19			7000		411600	662		101000
33	80865446	03/07/24	BOOKS	12.55			7000		411600	662		101000
34	80865447	03/07/24	BOOKS	14.90			7000		411600	662		101000
35	80865448	03/07/24	BOOKS	13.28			7000		411600	662		101000
36	80865449	03/07/24	BOOKS	50.38			7000		411600	662		101000
37	80865450	03/07/24	BOOKS	14.54			7000		411600	662		101000
38	80865451	03/07/24	BOOKS	17.97			7000		411600	662		101000
Total for Vendor:				1,581.16								
116820			2500 INLAND TRUCK PARTS & SERVICE	63.36								
1	1564635	03/12/24	262 U JOINT	63.36			6020		450000	427		101000
Total for Vendor:				63.36								
116633			5299 IRON VALLEY EQUIPMENT	360.00								
1	2144	02/26/24	LED LIGHTS	360.00			4387		480000	500		101000
Total for Vendor:				360.00								
116614			233 J & L SPORTS	49.00								
1	32396	02/27/24	ENGINEERING - EMBROIDERY	14.00			1000		414200	422		101000
2	32396	02/27/24	SA - EMBROIDERY	35.00			6010		450200	422		101000

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116647			233 J & L SPORTS	238.00								
1	32455	03/12/24	TROY - EMBROIDERY	105.00			6010	450200		422		101000
2	32453	03/12/24	ALEX - JACKET	112.00			2210	428000		422		101000
3	32456	03/12/24	ST - EMBROIDERY	21.00			1000	430000		422		101000
			Total for Vendor:	287.00								
116570			4858 JAMES MOHR	45.00								
			ND Transportation Conference - Bismarck									
			3/5/24-3/6/24									
1	03/07/24		Travel reimb	45.00			1000	414200		340		101000
			Total for Vendor:	45.00								
116682			999999 JASON & LINDA STEWART	95.00								
			Tree Planting Permit - 1014 Parkway Dr									
1	03/13/24		Tree - 1014 Parkway Dr	95.00			5000	422000		490		101000
			Total for Vendor:	95.00								
116790			2378 JASON CARRIVEAU	294.00								
1	2024	03/06/24	CPSE Conference, Orlando FL Pe	269.00			2060	415200		340		101000
2	2024	03/08/24	Reimbursement for EMT Cert	25.00			2060	415200		340		101000
			Total for Vendor:	294.00								
116758			794 JASON DURA	117.00								
1	03/05/24		meal reimb	117.00			1000	421000		340		101000
			Total for Vendor:	117.00								
116730			999999 JASON GRONLAND	95.00								
			Tree Planting Permit - 3531 Eagle Run Dr									
1	03/13/24		Tree - 3531 Eagle Run Dr	95.00			5000	422000		490		101000
			Total for Vendor:	95.00								
116726			999999 JENNIFER MCKAY	95.00								
			Tree Planting Permit - 3434 Eagle Run Ln									
1	03/13/24		Tree - 3434 Eagle Run Ln	95.00			5000	422000		490		101000
			Total for Vendor:	95.00								

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116698		999999	JEROME WILLIAMS	95.00								
			Tree Planting Permit - 1357 7 1/2 St E									
1			03/13/24 Tree - 1357 7 1/2 St E	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116569		3466	JERRY WALLACE	45.00								
			ND Transportation Conference - Bismarck									
			3/5/24-3/6/24									
1			03/07/24 Travel reimb	45.00			1000		414200	340		101000
			Total for Vendor:	45.00								
116692		999999	JESSICA FRITEL	95.00								
			Tree Planting Permit - 1122 44th Ave W									
1			03/13/24 Tree - 1122 44th Ave W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116533		5137	JODI ROLLE	29.61								
1			02/29/24 Mileage 02/01/24-02/29/24	29.61			1000		414100	340		101000
			Total for Vendor:	29.61								
116484		3515	JOE JOHNSON	167.69								
			Mahnomen MN State Fire School									
1			2024 MN 02/27/24 Mahnomen St. Fire School	167.69			2060		415200	340		101000
			Total for Vendor:	167.69								
116619		2798	JOHNSON CONTROLS	5,050.00								
1			2277899115 02/28/24 PW - HEATER REPAIR	5,050.00			6020		450000	420		101000
116673		2798	JOHNSON CONTROLS	563.44								
1			1323099103 03/04/24 SS Water Heater Repair	563.44			2060		415200	427		101000
			Total for Vendor:	5,613.44								
116703		999999	JOSHUA NELSON	95.00								
			Tree Planting Permit - 1520 19th Ave E									
1			03/13/24 Tree - 1520 19th Ave E	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								

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116539	111394S	4493	JULIE WEST	149.00								
	only per diem. chose to drive their own car. TMW											
1	2024 ND	02/27/24	State Fire School Minot	149.00			2060		415200	340		101000
				Total for Vendor:	149.00							
116634		344	KARL'S AT THE NODAK CENTER	345.23			6020		450000	422		101000
1	343189081	03/04/24	G GROSSMAN BOOTS/JEANS/SHIR	345.23								
116649		344	KARL'S AT THE NODAK CENTER	49.49			1000		430000	422		101000
1	343192222	03/08/24	S RUDOLPH SWEATSHIRT	49.49								
116661		344	KARL'S AT THE NODAK CENTER	57.37			1000		430000	422		101000
1	343185548	02/26/24	B GAST PANTS	57.37								
116840		344	KARL'S AT THE NODAK CENTER	215.96			6010		450200	422		101000
1	343191902	03/07/24	J BARKER PANTS	107.98			6010		450200	422		101000
2	343191608	03/07/24	T DREW PANTS	107.98								
				Total for Vendor:	668.05							
116738		999999	KARLA & CHRISTOPHER BROROWSKE	95.00			5000		422000	490		101000
	Tree Planting Permit - 729 13 1/2 Ave E											
1	03/13/24	Tree - 729 13 1/2 Ave E		95.00								
				Total for Vendor:	95.00							
116685		999999	KARSON & KYLE KUNTZ	95.00			5000		422000	490		101000
	Tree Planting Permit - 1046 42nd Ave W											
1	03/13/24	Tree - 1046 42nd Ave W		95.00								
				Total for Vendor:	95.00							
116704		999999	KATIE HANEY	95.00			5000		422000	490		101000
	Tree Planting Permit - 1524 19th Ave E											
1	03/13/24	Tree - 1524 19th Ave E		95.00								
				Total for Vendor:	95.00							

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Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116712		999999	KAYLYNN WOLD	95.00								
			Tree Planting Permit - 1556 19th Ave E									
1			03/13/24 Tree - 1556 19th Ave E	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116679		999999	KELLEN & BROOKE DECKER	95.00								
			Tree Planting Permit - 1010 42nd Ave W									
1			03/13/24 Tree - 1010 42nd Ave W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116544		111395S	3560 KEN MILLER	16.00								
			Honor Guard For Fallen EMS workers in Burnsville MN.									
1			2024 MN 02/28/24 Honor Guard/Burnsville MN	16.00			2060		415200	340		101000
			Total for Vendor:	16.00								
116912		4886 KERRI STREYLE		1,153.06								
1			03/15/24 Child Care Grant	1,153.06			2960		411900	416		101000
			Total for Vendor:	1,153.06								
116596		-99253E	4482 KOTAPAY	3,245.56								
			03/08/24 payroll									
1			03/08/24 Child Support	3,245.56			1000		212549			101000
			Total for Vendor:	3,245.56								
116719		999999	KRISTIE MYERS	95.00								
			Tree Planting Permit - 1720 6th St W									
1			03/13/24 Tree - 1720 6th St W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116732		999999	KYLE & LISA WHITCRAFT	95.00								
			Tree Planting Permit - 519 36th Ave W									
1			03/13/24 Tree - 519 36th Ave W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116554			2085 LANGUAGE LINE SERVICES	3.06								
1	11229487	02/29/24	Feb Interpretation Service	3.06			1000		412000	304		101000
			Total for Vendor:	3.06								
116834			277 LARSONS WELDING/MACHINE	493.47								
1	79901	03/14/24	2 CANS MADE	493.47			1000		430000	722		101000
			Total for Vendor:	493.47								
116504			705 LAWSON PRODUCTS	326.92								
1	9311302581	02/15/24	STOCK HARDWARE	326.92			1000		455000	433		101000
			Total for Vendor:	326.92								
116582			1668 LEARNING OPPORTUNITIES, INC	1,872.53								
1	238284	11/30/23	BOOKS	318.13			7000		411600	662		101000
2	238395	12/01/23	BOOKS	1,324.64			7000		411600	662		101000
3	239215	12/19/23	BOOKS	229.76			7000		411600	662		101000
			Total for Vendor:	1,872.53								
116549			4767 LENOVO (UNITED STATES) INC.	282.00								
1	6467263874	03/02/24	2 New Monitors	282.00			1000		414104	410		101000
116574			4767 LENOVO (UNITED STATES) INC.	133.96								
1	6466954073	02/01/24	IT Accessories	133.96			1000		414104	410		101000
116575			4767 LENOVO (UNITED STATES) INC.	1,455.70								
1	6466839702	01/21/24	New Laptop - Corey P	1,455.70			1000		414104	497		101000
116662			4767 LENOVO (UNITED STATES) INC.	712.20								
1	6467290756	03/05/24	FORESTRY LAPTOP	712.20			2210		428000	497		101000
116811			4767 LENOVO (UNITED STATES) INC.	1,490.20								
1	6467350249	03/10/24	FORESTRY LAPTOP	1,490.20			2210		428000	497		101000
			Total for Vendor:	4,074.06								

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116791	1	2024 03/06/24 CPSE Conference Orlando Per Di	3853 LEVI NESVOLD	269.00			2060		415200	340		101000
				269.00								
			Total for Vendor:	269.00								
116752		4432 LIBERTY BUSINESS SYSTEMS INC		2,420.81								
		3/1/2024 to 5/31/2024 base rate										
		12/1/2023 to 2/29/2024 overage period										
1	529404	03/06/24 contract 230046.01		2,420.81			1000		415000	428		101000
			Total for Vendor:	2,420.81								
116583	1	111087 03/05/24 BOOK PROCESSING FEE	3109 LIBRARY IDEAS, INC	3.00			7000		411600	662		101000
				3.00								
			Total for Vendor:	3.00								
116616	1	35910925 02/09/24 Finance Printer	3491 LOFFLER COMPANIES INC	183.08			1000		414100	428		101000
				183.08								
116617	1	36116051 03/11/24 Finance Printer	3491 LOFFLER COMPANIES INC	127.60			1000		414100	428		101000
				127.60								
			Total for Vendor:	310.68								
116920	1	917577 01/11/24 Credit Adjustment	4872 LOWE'S (FD)	59.10			2060		415200	641		101000
				59.10								
			Total for Vendor:	59.10								
116496		711 LUTHER FAMILY FORD		137.79								
	1	377500 02/28/24 368 GRILLE		156.01			4387		480000	427		101000
	2	377553 02/28/24 368 BRACKET		12.45			4387		480000	427		101000
	3	377302 02/26/24 1195 SHAFT		120.05			1000		421000	427		101000
9900		CW374189 02/02/24 MIRROR - RETURN		-150.72			6020		450000	427		101000
CI	20											
			Total for Vendor:	137.79								

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116696		999999	LYNN BRAATEN	95.00								
			Tree Planting Permit - 1235 4th St NW									
1			03/13/24 Tree - 1235 4th St NW	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116525		5175	M&L PRODUCTS	300.00								
1		11599	02/27/24 Ergo Chair	300.00			1000		414104	410		101000
			Total for Vendor:	300.00								
116792		3502	M&T Fire	5,150.94								
1		11703	03/13/24 8 sets of Armor	5,150.94			2060		415200	641		101000
			Total for Vendor:	5,150.94								
116460		3304	MAC'S - FARGO	118.34								
1		H32262	02/15/24 PAINT MARKERS	118.34			6025		450000	433		101000
116474		3304	MAC'S - FARGO	549.98								
1		H34682	02/23/24 PUMP SHOP STORAGE	549.98			6025		450000	420		101000
			Total for Vendor:	668.32								
116793		3536	MACQUEEN EMERGENCY	10,221.42								
2			Thermal Cameras for Fargo Force Donation \$6,300									
1		10623	03/04/24 T-76 Halligan 2@ Wall	538.26			2060		415200	610		101000
2		K Frost	03/07/24 2 Thermal Cameras/FF Grant	6,300.00			2060		415200	641		101000
3		10683	03/15/24 K Frost Cap Imp Item 2KW Gen	3,383.16			2060		415200	641		101000
			Total for Vendor:	10,221.42								
116871		68	MANNING MECHANICAL	2,256.30								
1		6142	01/31/24 WF Fire Dept Project	2,256.30			4795		480000	670		101000
			Total for Vendor:	2,256.30								
116759		1407	MARGY LARSON	117.00								
1			03/05/24 meal reimb	117.00			1000		421000	340		101000
			Total for Vendor:	117.00								

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116626			3119 MATT RETKA	50.00								
1	03/12/24	Mar WF Airport Secretary		50.00			7050		500000	120		101000
		Total for Vendor:		50.00								
116747			999999 MELISSA LACHER	95.00								
		Tree Planting Permit - 823 Cinnamon Ridge Pl										
1	03/13/24	Tree - 823 Cinnamon Ridge Pl		95.00			5000		422000	490		101000
		Total for Vendor:		95.00								
116450			4622 MENARDS (PUBLIC WORKS)	87.89								
1	24697	02/23/24 PAINT/SUPPLIES		58.94			6010		450200	433		101000
2	90297	02/29/24 NEW OFFICE		28.95			6020		450000	420		101000
116491			4622 MENARDS (PUBLIC WORKS)	134.69								
1	24880	02/26/24 CABLE TIES		29.99			6020		450000	432		101000
2	25057	02/28/24 PIPE HEATING CABLE		47.99			6020		450000	432		101000
3	24720	02/23/24 TOOLS		56.71			6020		450000	432		101000
116607			4622 MENARDS (PUBLIC WORKS)	551.12								
1	24637	02/22/24 CABLE TIES		1.04			6020		450000	432		101000
2	25606	03/04/24 WEX - FIT UP		59.99			2970		480000	653		101000
3	25398	03/04/24 WOOD/HARDWARE		160.56			1000		430000	433		101000
4	25696	03/07/24 UTILITY HANGER		10.00			1000		430000	377		101000
5	25742	03/08/24 LEVEL/RIVETS		15.26			1000		430000	433		101000
6	25677	03/07/24 CLAMPS		34.30			1000		430000	433		101000
7	25661	03/07/24 CLAMPS		52.20			1000		430000	377		101000
8	25692	03/07/24 ANCORS/PROGAS		27.44			1000		430001	432		101000
9	25597	03/06/24 BOARD		49.98			6025		450000	433		101000
10	24605	02/21/24 WET FLOOR SIGN		47.97			1000		455000	500		101000
11	25144	02/29/24 OFFICE STORAGE		49.42			2210		428000	410		101000
12	24568	02/21/24 NLGI #2 MARINE GRS		6.99			6025		450000	825		101000
13	24983	02/27/24 DBL SIDED ORG		35.97			1000		455000	433		101000

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116640			4622 MENARDS (PUBLIC WORKS)	69.71								
1	25927	03/11/24	PAM	7.78			1000		430001	358		101000
2	25946	03/11/24	ACETONE/PRIMER SPRAY	25.97			1000		430000	433		101000
3	25930	03/11/24	PRIMER SPRAY	35.96			1000		430000	433		101000
116650			4622 MENARDS (PUBLIC WORKS)	19.95			2970		480000	653		101000
1	26035	03/12/24	WEX FIT-UP	19.95								
116670			4622 MENARDS (PUBLIC WORKS)	29.99			6010		450200	433		101000
1	26011	03/12/24	RUBBER AIR HOSE	29.99								
116833			4622 MENARDS (PUBLIC WORKS)	273.00			1000		430000	639		101000
1	26192	03/14/24	WATER	273.00								
116844			4622 MENARDS (PUBLIC WORKS)	62.94			6025		450000	433		101000
1	26020	03/12/24	TRASH CAN/EAR MUFFS	62.94								
116891			4622 MENARDS (PUBLIC WORKS)	29.97			6010		450200	433		101000
1	26115	03/13/24	HARDWARE	29.97								
Total for Vendor:				1,259.26								
116606			2489 MENARDS-MOORHEAD	28.95			6020		450000	420		101000
1	90297	02/29/24	PAINT THINNER	28.95								
Total for Vendor:				28.95								
116566			999999 MERIDIAN PROPERTY MGMT	67.33								
959	30	Ave W	Meridian overpaid the acct and now have a tenant renting it									
1	03/06/24	UB Refund - 959	30 Ave W	67.33			6020		214100			101000
Total for Vendor:				67.33								
116638			999999 MERIDIAN PROPERTY MGMT	149.19								
1205	22	Ave W	Meridian overpaid the acct that tenant moved out of									
1	03/12/24	UB Refund - 1205	22 Ave W	149.19			6020		214100			101000
Total for Vendor:				149.19								

03/15/24
16:18:53

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 03/01/24 to 03/15/24

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* ... Over spent expenditure

Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116535	111413S	323	METRO COG	5,069.83								
**Approved for 2023 budget												
1	1014	02/15/24	Electric Vehicle Readiness	5,069.83			1000		418000	372		101000
Total for Vendor:				5,069.83								
116715		999999	MICHAEL & CHERYL GLASOE	95.00								
Tree Planting Permit - 1568 19th Ave E												
1	03/13/24	Tree - 1568	19th Ave E	95.00			5000		422000	490		101000
Total for Vendor:				95.00								
116731		999999	MICHAEL & JOAN CLOSE	95.00								
Tree Planting Permit - 3535 Eagle Run Dr												
1	03/13/24	Tree - 3535	Eagle Run Dr	95.00			5000		422000	490		101000
Total for Vendor:				95.00								
116678		999999	MICHELLE & WENDY ENRIGHT	72.50								
Tree Planting Permit - 1204 4th Ave E												
1	03/13/24	Tree - 1204	4th Ave E	72.50			5000		422000	490		101000
Total for Vendor:				72.50								
116795		2766	MIDCONTINENT COMMUNICATIONS	46.03								
1	0113888	02/27/24	Elevator Phone Line	46.03			2060		415200	356		101000
116886		2766	MIDCONTINENT COMMUNICATIONS	89.06								
1	20113893	03/01/24	PW INTERNET	89.06			1000		450000	497		101000
Total for Vendor:				135.09								
116851		102	MIDSTATES WIRELESS	209.97								
1	205016772	01/05/24	SPEAKER MICS	209.97			1000		430000	382		101000
Total for Vendor:				209.97								
116588		1854	MIDWEST TAPE	2,169.46								
1	505127211	02/29/24	E RESOURCES	1,599.89			7000		411600	650		101000
2	505148586	03/05/24	AUDIOBOOK	47.49			7000		411600	664		101000
3	505148610	03/05/24	AUDIOBOOK	45.49			7000		411600	664		101000
4	505148588	03/05/24	DVD	62.46			7000		411600	664		101000

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Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
5	505148611	03/05/24	DVD	94.80			7000		411600	664		101000
6	505148612	03/05/24	DVD	99.03			7000		411600	664		101000
7	505148613	03/05/24	DVD	43.51			7000		411600	664		101000
8	505148614	03/05/24	DVD	59.19			7000		411600	664		101000
9	505148589	03/05/24	DVD	117.60			7000		411600	664		101000
Total for Vendor:				2,169.46								
116755			772 MINNKOTA	62.41								
1	450827	02/29/24	feb 2024 recycling	62.41			1000		421000	420		101000
Total for Vendor:				62.41								
116725			999999 MOLLY & DANIEL OPGRAND	95.00								
Tree Planting Permit - 3401 Eagle Run Dr												
1	03/13/24	Tree - 3401 Eagle Run Dr		95.00			5000		422000	490		101000
Total for Vendor:				95.00								
116669			305 MOORE ENGINEERING INC	165,008.48								
1	37390	02/29/24	Engineering Services	1,605.00			1000		414200	313		101000
2	37382	02/29/24	Project 1316.2	11,530.88			4065		480000	313		101000
3	37383	02/29/24	Imp Dist 1337	2,360.89			4086		480000	313		101000
4	37392	02/29/24	Imp Dist 1337	1,117.50			4086		480000	313		101000
5	37343	02/28/24	Imp Dist 1339	46.25			4088		480000	313		101000
6	37384	02/29/24	Project 1340	237.50			4089		480000	313		101000
7	37385	02/29/24	Project 1342	5,695.03			4002		480000	313		101000
8	37398	02/29/24	Project 1343	2,071.68			4004		480000	313		101000
9	37345	02/28/24	Imp Dist 1345	50,427.50			4009		480000	313		101000
10	37395	02/29/24	Project 1346	5,592.50			4024		480000	313		101000
11	37396	02/29/24	Imp Dist 1348	55,016.25			4444		480000	313		101000
12	37352	02/29/24	Project 1349	12,650.00			4445		480000	313		101000
13	37347	02/28/24	Imp Dist 2271	585.00			4005		480000	313		101000
14	37351	02/29/24	Imp Dist 2281	8,422.50			4804		480000	313		101000
15	37397	02/29/24	Imp Dist 3006	695.00			4003		480000	313		101000
17	37386	02/29/24	Project 9033	215.00			6010		450200	313		101000
18	37399	02/29/24	Project 9034	6,740.00			2970		480000	313		101000
Total for Vendor:				165,008.48								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116869	1	4977 MORRIS PAINTING Pay App 9 01/31/24 WF Fire Dept Project	1,882.80 1,882.80			4795 480000	670		101000
		Total for Vendor:	1,882.80						
116830	1	1014 MOTION INDUSTRIES, INC 00511055 03/12/24 BALL BEARING - HOISTS	7.12 7.12			1000 455000	427		101000
		Total for Vendor:	7.12						
116757	1	688 MOTOROLA SOLUTIONS, INC 8281834229 03/02/24 body worn camera mount	474.00 474.00			1000 421000	641		101000
		Total for Vendor:	474.00						
116913	1	2753 MOUNTAIN PLAINS YOUTH 030524 03/15/24 10 months 2024 attendant care	29,166.60 29,166.60			1000 421000	505		101000
		Total for Vendor:	29,166.60						
116519	1	298 MVTL LABORATORIES 1241533 02/28/24 WATER TESTING	55.00 55.00			6025 450000	335		101000
116870	1	298 MVTL LABORATORIES 1241934 03/04/24 WATER TESTING	946.00 663.00			6025 450000	335		101000
2	1242707	03/08/24 WATER TESTING	283.00			6025 450000	335		101000
		Total for Vendor:	1,001.00						
116508	1	728 NAPA CENTRAL 389141 02/20/24 OIL DRY	802.63 636.75			1000 430000	433		101000
2	388357	02/15/24 1187 RESISTOR	165.88			1000 421000	427		101000
116831	1	728 NAPA CENTRAL 392437 03/11/24 5300 ECH SWITCH	49.59 49.59			1000 430001	427		101000
		Total for Vendor:	852.22						
116914	1	695 NASRO m240315nd 03/15/24 membership for crouse	50.00 50.00			1000 421000	667		101000
		Total for Vendor:	50.00						

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116639		3428 ND DEPARTMENT OF ENVIRONMENTAL		667.32						
1	078400	02/29/24 WATER TESTING		667.32			6020 450000	335		101000
116854		3428 ND DEPARTMENT OF ENVIRONMENTAL		400.00						
1	EXAM 3/26	D HERSCH WATER02 TESTING		50.00			6025 450000	340		101000
2	EXAM 9/17	T BUCHOLZ WATER 02 TESTING		50.00			6020 450000	340		101000
3	EXAM 8/27	R BEAUCHANE WATER 02 TESTING		50.00			6025 450000	340		101000
4	EXAM 8/27	R BEAUCHANE WW02 TESTING		50.00			6025 450000	340		101000
5	EXAM 4/23	M KNODEL WW02 TESTING		50.00			6020 450000	340		101000
6	EXAM 4/23	M KNODEL WATER 01 TESTING		50.00			6020 450000	340		101000
7	EXAM 8/27	S SKARTVED WW02 TESTING		50.00			6025 450000	340		101000
8	EXAM 10/29	J HAHN WW02 TESTING		50.00			6025 450000	340		101000
		Total for Vendor:		1,067.32						
116571	-99256E	363 ND PERS		400.00						
February										
1	02/29/24	Freadrich service credit purch		400.00			1000 212532			101000
116572	-99255E	363 ND PERS		4,528.74						
03/08/24	Payroll									
1	03/08/24	457b Def Comp - Contributions		4,528.74			1000 212532			101000
116909	E	363 ND PERS		270,460.05						
1	02/29/24	Feb Payroll - Contributions		270,460.05			1000 212532			101000
		Total for Vendor:		275,388.79						
116772		4817 NDPOA WORKING COMMITTEE ON DRUGS		800.00						
1	240001	03/14/24 16 registration fees		800.00			1000 421000	340		101000
		Total for Vendor:		800.00						
116688		999999 NEAL & DEBORAH FISHER		95.00						
		Tree Planting Permit - 1063 Oak Pl								
1	03/13/24	Tree - 1063 Oak Pl		95.00			5000 422000	490		101000
		Total for Vendor:		95.00						

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116680		999999 NEDZAD MIRELA HALILOVIC	95.00								
		Tree Planting Permit - 1011 Oak Pl									
1		03/13/24 Tree - 1011 Oak Pl	95.00			5000		422000	490		101000
		Total for Vendor:	95.00								
116878		756 NELCO FIRST AID	126.36								
1		014253 03/06/24 SA FIRST AID SUPPLIES	59.08			6010		450200	639		101000
2		014254 03/06/24 PW FIRST AID SUPPLIES	67.28			6020		450000	639		101000
		Total for Vendor:	126.36								
116841		1600 NELSON AUTO CENTER FLEET DEPT	101,340.24								
1		FR112 02/08/24 2024 F250 CrewCab Truck	50,670.12			1000		455000	610		101000
2		FR113 02/06/24 2024 F250 CrewCab Truck	50,670.12			6025		450000	610		101000
		Total for Vendor:	101,340.24								
116480		364 NELSON INTERNATIONAL	135.58								
2		X102217291 02/16/24 243 STEERING DRAG LINK	135.58			6020		450000	420		101000
116629		364 NELSON INTERNATIONAL	1,538.41								
1		X102218369 03/05/24 262 GEAR ASM STEERING DUAL	3,100.91			6020		450000	427		101000
2		X102218588 03/11/24 262 U JOINT KIT	26.90			6020		450000	427		101000
3		X102219066 03/14/24 262 U JOINT KIT - RET	-26.90			6020		450000	427		101000
4		X102219067 03/14/24 262 GEAR ASM STEERING - RE	-1,125.00			6020		450000	427		101000
9900		X102217551 02/21/24 243 COOLER KIT RETURN	-437.50			6020		450000	427		101000
CI											
		Total for Vendor:	1,673.99								
116594		271 NETCENTER TECHNOLOGIES	1,260.00								
1		192512 08/31/23 NEC Software Assurance	1,260.00			1000		414104	497		101000
116597		271 NETCENTER TECHNOLOGIES	205.00								
1		192732 09/30/23 Fix TV in Commission Chambers	205.00			1000		414104	497		101000

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116598	1	192997 10/27/23	271 NETCENTER TECHNOLOGIES Fix Sheyenne Tunnel Cams	317.50 317.50			1000		414104	497		101000
116672	1	193771 12/28/23	271 NETCENTER TECHNOLOGIES FD New HQ correct floor boxes	430.00 430.00			4795		480000	670		101000
116794	1	194341 02/06/24	271 NETCENTER TECHNOLOGIES Cameras for pedestrian tunnel	2,735.24 2,735.24			1000		414104	497		101000
116796	1	194408 02/09/24	271 NETCENTER TECHNOLOGIES Long range spanners	746.10 746.10			1000		414104	497		101000
116921	1	194157 01/29/24	271 NETCENTER TECHNOLOGIES DSS Console for Chelsey Moss	793.70 411.20			1000		450000	497		101000
	2	194157 01/29/24	Labor	382.50			1000		414104	497		101000
				Total for Vendor:	6,487.54							
116481	1	111425S 2261	NETWORK CENTER INCORPORATED	1,827.50			1000		414104	497		101000
		INV208733 01/15/24	Troubleshoot MS Teams issue	1,827.50								
116550	1	INV211285 02/29/24	2261 NETWORK CENTER INCORPORATED APC for New City Hall	3,592.25 3,592.25			2970		480000	653		101000
116551	1	INV211063 02/29/24	2261 NETWORK CENTER INCORPORATED Pure Storage Labor	2,311.25 2,311.25			1000		414104	497		101000
				Total for Vendor:	7,731.00							
116770	1	03/14/24	1966 NORTH IOWA K-9 k9 vito/nobles training	2,437.01 2,437.01			1000		421000	340		101000
				Total for Vendor:	2,437.01							
116469	1	111427S 1403	NORTHERN TOOL	449.99			6025		450000	427		101000
		58244140 02/27/24	7027 PSI CAT 4	449.99								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116848			1403 NORTHERN TOOL	69.99								
1	61243927	03/01/24 TOOLS - ZACH'S TOOLBOX		69.99			1000		455000	432		101000
		Total for Vendor:		519.98								
116495			1028 NORTHERN TRUCK EQUIPMENT CORP.	482.19								
1	FG22413	02/26/24 3100 SPINNER MOTOR		482.19			1000		430000	427		101000
		Total for Vendor:		482.19								
116471			1715 NORTHWEST TIRE INC	38.82								
1	26045911	02/28/24 8102 FLAT REPAIR		19.41			1000		415000	427		101000
2	26045776	02/23/24 3035 TIRE REPAIR		19.41			1000		430000	427		101000
116622			1715 NORTHWEST TIRE INC	19.41								
1	26045837	03/05/24 3035 TIRE REPAIR		19.41			1000		430000	427		101000
		Total for Vendor:		58.23								
116821			4892 NORTHWEST TIRE INC.	61.61								
1	26046138	03/11/24 5300 TIRE REPAIR		21.63			1000		430001	427		101000
2	26045883	03/07/24 3035 TIRE BALANCE		39.98			1000		430000	427		101000
		Total for Vendor:		61.61								
116804			330 NORTHWESTERN EQUIP INC.	316.58								
1	54099	03/13/24 HOOK/THIMBLE		316.58			6010		450200	427		101000
		Total for Vendor:		316.58								
116911			5166 NURTURING DREAMS CHILD CARE LLC	2,772.17								
1	03/15/24	Child Care Grant		2,772.17			2960		411900	416		101000
		Total for Vendor:		2,772.17								
116797			1774 O'REILLY AUTOMOTIVE STORES, INC	13.64								
1	307926	03/04/24 L-75 hoses		13.64			2060		415200	420		101000
		Total for Vendor:		13.64								

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116624		4744 O'REILLY AUTOMOTIVE STORES, INC		701.16						
1	1932307904	03/04/24 160 BLOWER MOTOR		61.60			1000 421000	427		101000
2	1932306465	02/28/24 163 SENSOR/ALTERNATOR		368.75			1000 421000	427		101000
3	1932306698	02/29/24 163 MICRO V BELT		14.67			1000 421000	427		101000
4	1932303918	02/20/24 1189 STRUT		204.98			1000 421000	427		101000
5	1932307941	03/04/24 WIPER BLADE STOCK		51.16			6010 450200	433		101000
116814		4744 O'REILLY AUTOMOTIVE STORES, INC		231.35						
1	1932308890	03/07/24 2005 STARTERS		142.47			6020 450000	427		101000
2	1932308737	03/06/24 1192 SUPER GLUE		8.49			1000 421000	427		101000
3	1932308706	03/06/24 1192 SPARK PLUG		66.24			1000 421000	427		101000
4	1932308332	03/05/24 7026 HYD FILTER		8.27			6025 450000	427		101000
5	1932311211	03/14/24 BATTERY CORE RET		-40.00			1000 421000	427		101000
6	1932310862	03/13/24 BRAKE CLEAN		41.88			1000 455000	433		101000
7	1932311212	03/14/24 BATTERY CORE RET		4.00			1000 421000	427		101000
				Total for Vendor:	932.51					
116534	111434S	3505 OFFICE SIGN COMPANY		72.00						
1	323897	02/23/24 Name Plates - Planning		72.00			1000 418000	410		101000
				Total for Vendor:	72.00					
116603		353 OHNSTAD TWICHELL		49,755.27						
February invoices										
1	194555	02/21/24 Rezone Sandhills 6th Addition		70.68			1000 418000	312		101000
2	194558	02/21/24 WF Schools/City P3 Project		680.00			2960 411900	312		101000
3	194556	02/21/24 Project 1337		80.00			4086 480000	312		101000
4	194557	02/21/24 Stockyards 1st Addition		920.00			1000 418000	312		101000
5	194569	02/21/24 Open Records Requests		1,410.00			1000 415000	312		101000
6	194570	01/31/24 Municipal Prosecutions		27,990.02			1000 412000	312		101000
10	194566	02/21/24 Liquor Control Board Ord Amend		442.10			1000 415000	312		101000
11	194571	02/21/24 Misc Real Estate Matters		487.00			1000 415000	312		101000
12	194572	02/21/24 General		12,022.83			1000 415000	312		101000
13	194559	02/21/24 Chicken Ordinances		80.00			1000 415000	312		101000
14	194565	02/21/24 Garbage Can Ordinance Amend		162.30			1000 415000	312		101000
15	194560	02/21/24 Sidewalk Dist 6058		80.00			4019 480000	312		101000
19	194561	02/21/24 Imp Dist 1346		3,067.50			4024 480000	312		101000

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22	194567	02/21/24 Project 1349		80.00			4445 480000	312		101000
23	194562	02/21/24 Rezone Sandhills 7th Addition		63.84			1000 418000	312		101000
24	194563	02/21/24 Wehri Residence Subdivision		458.50			1000 418000	312		101000
25	194564	02/21/24 Gas Franchise Fee Ord Amend		183.50			1000 415000	312		101000
26	194568	02/21/24 Sanitation Rates		509.50			6010 450200	312		101000
27	194576	02/21/24 Project 1348		349.00			4444 480000	312		101000
29	194577	02/21/24 Sandhills 8th Addition		338.50			1000 418000	312		101000
31	194573	02/21/24 Project 2282		80.00			4026 480000	312		101000
32	194574	02/21/24 Temp Signs Ordinance		80.00			1000 415000	312		101000
34	194575	02/21/24 Cable Franchise Ord Amend		120.00			1000 415000	312		101000
Total for Vendor:				49,755.27						
116503	111435S	352 OK TIRE STORE - COM CTR		67.50						
1	05350369	02/22/24 3061 FLAT REPAIR		67.50			1000 430000	427		101000
Total for Vendor:				67.50						
116563		631 ONE CALL CONCEPTS, INC		65.00						
1	4024287	02/29/24 February Locates		65.00			6020 450000	412		101000
Total for Vendor:				65.00						
116476	111437S	276 OSTROMS ACE HARDWARE		899.01						
1	225858	02/02/24 L-75 Repair		4.78			2060 415200	420		101000
2	225878	02/06/24 Inspections-Cataylst Blaster		5.99			2060 415200	500		101000
3	225932	02/14/24 Under Cabinet lighting-hung		2.60			2060 415200	500		101000
4	225938	02/14/24 Water suits -spray paint		5.99			2060 415200	500		101000
5	226020	02/27/24 shear pins for JD-lost receipt		0.65			2060 415200	500		101000
6	225947	02/15/24 Grill for south station		879.00			2060 415200	641		101000
116763		276 OSTROMS ACE HARDWARE		239.96						
1	226095	03/13/24 acct #44818 comfort dog food		239.96			1000 421000	915		101000
Total for Vendor:				1,138.97						
116618		5119 OSTROMS ACE HARDWARE (FW)		32.96						
1	226049	03/05/24 WD40		12.98			6025 450000	433		101000
2	226055	03/06/24 GREASE		19.98			6010 450200	433		101000

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116555			5119 OSTROMS ACE HARDWARE (PW)	7.47								
1	226058	03/06/24 WEX FIT-UP		7.47			2970		480000	653		101000
			Total for Vendor:	40.43								
116499			3277 OUT FRONT POWER EQUIPMENT	431.10								
1	3794	02/14/24 3069 CLUTCH		431.10			1000		430000	427		101000
			Total for Vendor:	431.10								
116573			4830 PDQ/SMARTDEPLOY	4,050.00								
3/7/24-3/7/25												
1	PDQ-9325	03/07/24 PDQ Connect Annual Fees		4,050.00			1000		414104	497		101000
			Total for Vendor:	4,050.00								
116501			563 PETRO SERVE USA	637.60								
1	96636	02/22/24 CENEX OIL		637.60			6025		450000	424		101000
116555			563 PETRO SERVE USA	34,593.53								
1	Feb 2024	02/29/24 Police		11,280.33			1000		421000	424		101000
2	Feb 2024	02/29/24 City Hall		831.93			1000		415000	420		101000
3	Feb 2024	02/29/24 Sanitation		8,735.52			6010		450200	424		101000
4	Feb 2024	02/29/24 Street		4,847.26			1000		430000	424		101000
5	Feb 2024	02/29/24 Sewer		1,708.22			6025		450000	424		101000
6	Feb 2024	02/29/24 Water		4,999.05			6020		450000	424		101000
7	Feb 2024	02/29/24 Public Works		630.14			1000		450000	424		101000
8	Feb 2024	02/29/24 Fleet & Facilities		326.42			1000		455000	424		101000
9	Feb 2024	02/29/24 Storm Sewer / Lagoon		948.22			4387		480000	424		101000
10	Feb 2024	02/29/24 Forestry		286.44			1000		430000	424		101000
116591			563 PETRO SERVE USA	88.74								
1	0967933	02 02/29/24 WF Airport Fuel		88.74			7050		500000	420		101000
116675			563 PETRO SERVE USA	1,493.26								
1	0967995	02/29/24 FD February Fuel Usage		1,493.26			2060		415200	424		101000

* ... Over spent expenditure

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116888			563 PETRO SERVE USA	5,796.01								
1	991	03/01/24	BULK FUEL	2,932.15			4387		480000	424		101000
2	1020	03/08/24	BULK FUEL	2,863.86			4387		480000	424		101000
Total for Vendor:				42,609.14								
116521			4034 PETRO SERVE USA #63	588.43								
1	1752	02/16/24	411 DIESEL	82.43			6010		450200	424		101000
2	9315	02/21/24	3035 DIESEL	24.60			1000		430001	424		101000
3	3512	02/23/24	4102 DIESEL	103.92			6010		450200	424		101000
4	4472	02/27/24	4018 DIESEL	239.18			6010		450200	424		101000
5	4564	02/28/24	4018 DIESEL	33.32			1000		430000	424		101000
6	9960	02/09/24	4101 DIESEL	104.98			6010		450200	424		101000
116890			4034 PETRO SERVE USA #63	1,644.00								
1	6262	03/14/24	7033 DIESEL	138.17			6025		450000	424		101000
2	8627	03/11/24	LAGOON DEF	21.59			4387		480000	424		101000
3	5667	03/01/24	870XY	72.16			6025		450000	424		101000
4	7018	03/06/24	3022 DIESEL	304.80			1000		430000	424		101000
5	5914	03/13/24	SA TIRE GUAGE	49.98			6010		450200	433		101000
6	7972	03/08/24	4102 DIESEL	113.87			6010		450200	424		101000
7	4154	03/06/24	4102 DIESEL	185.31			6010		450200	424		101000
8	5546	03/01/24	4101 DIESEL	44.46			6010		450200	424		101000
9	5547	03/01/24	4102 DIESEL	147.82			6010		450200	424		101000
10	4267	03/06/24	4003 DIESEL	83.05			1000		430001	424		101000
11	4478	02/27/24	ST DIESEL	176.82			1000		430000	424		101000
12	4439	02/27/24	3000 DIESEL	151.54			1000		430000	424		101000
13	1373	02/26/24	SA DIESEL	77.82			6010		450200	424		101000
14	6286	02/13/24	3102 OXY	76.61			1000		430000	424		101000
Total for Vendor:				2,232.43								
116754			1310 PETTYS CONSULTING, LLC	288.00								
1	1907	03/01/24	mar 2024 user fee	288.00			1000		421000	497		101000

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116798			1310 PETTYS CONSULTING, LLC	147.00								
1	1906	03/01/24	FD March 2024 HERO Schedule	147.00			2060		415200	497		101000
			Total for Vendor:	435.00								
116839			4064 POMP'S TIRE SERVICE (ROYAL TIRE)	116.65								
1	2450004251	03/08/24	380 FLAT REPAIR	116.65			6010		450200	427		101000
			Total for Vendor:	116.65								
116768			3391 PPI CONSULTING LLC	475.00								
1	24-122	03/08/24	psych assessment	475.00			1000		421000	399		101000
			Total for Vendor:	475.00								
116560			1295 PRO-WEST & ASSOCIATES, INC	3,800.00								
1	008289-D	02/27/24	GIS Tech Support 03/24-02/25	3,800.00			1000		414000	497		101000
			Total for Vendor:	3,800.00								
116800			3949 PUSH PEDAL PULL, INC	1,975.00								
1	377821	02/22/24	FD Final Install New HQ	1,975.00			4795		480000	641		101000
			Total for Vendor:	1,975.00								
116762			3204 RECORD KEEPERS	27.50								
1	a264386	02/29/24	service on 2-13-2024	27.50			1000		421000	420		101000
			Total for Vendor:	27.50								
116632			1016 RED WING BUSINESS ADVANTAGE	208.24								
1	15597	02/29/24	A HEIZELMAN BOOTS	208.24			2210		428000	422		101000
			Total for Vendor:	208.24								
116463			1182 REFRIGERATION HEATING INC	136.34								
1	1314831	12/01/23	BLOWER MOTOR	136.34			6010		450200	420		101000
116866			1182 REFRIGERATION HEATING INC	69.84								
1	1342021	03/06/24	CURRENT SWITCH	69.84			6020		450000	632		101000
			Total for Vendor:	206.18								

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116808		5307 REHRIG PACIFIC COMPANY		39,454.42								
1	50375904	03/08/24 95GAL GARBAGE CARTS		39,454.42			6010		450200	665		101000
		Total for Vendor:		39,454.42								
116729		999999 RENEK ATKINSON		95.00								
1	Tree Planting Permit - 3527 Eagle Run Dr						5000		422000	490		101000
	1	03/13/24 Tree - 3527 Eagle Run Dr		95.00								
		Total for Vendor:		95.00								
116523		3522 RJ'S TESORO		637.76								
1	2809 02/27/24 LEASE BLADE DIESEL			204.06			1000		430000	424		101000
2	2811 02/27/24 LEASE BLADE DIESEL			193.66			1000		430000	424		101000
3	2805 02/27/24 LEASE BLADE DIESEL			240.04			1000		430000	424		101000
116676		3522 RJ'S TESORO		1,043.28								
1	WF Fire 02/29/24 FD February Fuel Usage			1,043.28			2060		415200	424		101000
		Total for Vendor:		1,681.04								
116739		999999 ROBERT & JAMIE LESTER		95.00								
1	Tree Planting Permit - 731 13 1/2 Ave E						5000		422000	490		101000
	1	03/13/24 Tree - 731 13 1/2 Ave E		95.00								
		Total for Vendor:		95.00								
116684		999999 ROBERT & TIFFANY RICHARDS		95.00								
1	Tree Planting Permit - 1044 41st Ave W						5000		422000	490		101000
	1	03/13/24 Tree - 1044 41st Ave W		95.00								
		Total for Vendor:		95.00								
116860		4451 RTL CONSTRUCTION INC		677.26								
1	22161-15 01/31/24 WF Fire Dept Project			677.26			4795		480000	670		101000
		Total for Vendor:		677.26								
116867		2913 RUSCO WINDOW CO INC		11,421.00								
1	Pay App 8 01/31/24 WF Fire Dept Project			11,421.00			4795		480000	670		101000
		Total for Vendor:		11,421.00								

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116744			999999 RUSTINA HOLDINGS LLC	190.00								
			Tree Planting Permit - 580 23rd St E & 604 23rd St E									
1			03/13/24 Tree - 580 23rd St E	95.00			5000		422000	490		101000
2			03/13/24 Tree - 604 23rd St E	95.00			5000		422000	490		101000
			Total for Vendor:	190.00								
116487			2291 RYAN WUOLLET	74.00								
1			02/29/24 meal reimb	74.00			1000		421000	340		101000
			Total for Vendor:	74.00								
116656			3353 SAM'S CLUB MC/SYNCE	75.92								
1			02/23/24 SA - PAPER PRODUCTS	75.92			6010		450200	500		101000
			Total for Vendor:	75.92								
116897			800 SANDERS	75.00								
1			62337 03/05/24 L-75 Repair Alum Step on Truck	75.00			2060		415200	427		101000
			Total for Vendor:	75.00								
116898			140 SANFORD AMBULANCE	300.00								
1			43861 02/26/24 2024 TC DuesGaugle Herbst Mill	300.00			2060		415200	340		101000
			Total for Vendor:	300.00								
116846			454 SANITATION PRODUCTS	543.60								
1			88287 02/29/24 CONE HOLDER	543.60			6025		450000	639		101000
			Total for Vendor:	543.60								
116716			999999 SARAH NERESON	95.00								
			Tree Planting Permit - 1572 19th Ave E									
1			03/13/24 Tree - 1572 19th Ave E	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116761			450 SCHEELS	155.00								
1			40372 03/01/24 boots for runcorn	155.00			1000		421000	422		101000
			Total for Vendor:	155.00								

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116727			999999 SCOTT & TINA SAILORS	95.00						
			Tree Planting Permit - 3483 Eagle Run Ln							
1		03/13/24	Tree - 3483 Eagle Run Ln	95.00			5000 422000	490		101000
			Total for Vendor:	95.00						
116691			999999 SCOTT BACKEN & SHANNON SKERSETH	95.00						
			Tree Planting Permit - 1106 44th Ave W							
1		03/13/24	Tree - 1106 44th Ave W	95.00			5000 422000	490		101000
			Total for Vendor:	95.00						
116514			3628 SCOTT JOHNSON	167.69						
			Mahnomen MN State Fire School							
1		2024 MN 02/27/24	2024 MN state fire school	167.69			2060 415200	340		101000
			Total for Vendor:	167.69						
116644			3778 SHERRILLTREE	739.95						
1		951181 03/11/24	FORESTRY TOOLS	462.34			2210 428000	432		101000
2		950985 03/08/24	FORESTRY TOOLS	277.61			2210 428000	432		101000
			Total for Vendor:	739.95						
116837			2885 SHORTPRINTER	37.45						
1		146934 03/05/24	A HEIZELMAN BUSINESS CARDS	37.45			2210 428000	410		101000
			Total for Vendor:	37.45						
116899			5199 SIGN BADGERS	153.60						
1		31536 03/13/24	FD New HQ Occupancy Load signs	153.60			2060 415200	641		101000
			Total for Vendor:	153.60						
116613			91 SIGN SOLUTIONS USA	2,485.21						
1		410535 03/01/24	SIGNS	1,545.46			1000 430000	487		101000
2		410599 03/07/24	SIGNS	939.75			1000 430000	487		101000
116641			91 SIGN SOLUTIONS USA	115.06						
1		410631 03/08/24	SIGNS	115.06			1000 430000	487		101000

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Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116806			91 SIGN SOLUTIONS USA	1,731.28								
1	410630	03/08/24	TELESPAR	1,731.28			1000		430000	487		101000
			Total for Vendor:	4,331.55								
116862			3528 SNACKS PLUS VENDING	164.00								
1	541816	03/04/24	PW COFFEE	164.00			6020		450000	500		101000
			Total for Vendor:	164.00								
116461			3652 SNAP-ON TOOLS INDUSTRIAL	1,684.65								
1	60396143	02/13/24	NEW TOOLBOX TOOLS	1,684.65			1000		455000	870		101000
116497			3652 SNAP-ON TOOLS INDUSTRIAL	199.62								
1	60377154	02/12/24	NEW TOOL BOX TOOLS	199.62			1000		455000	870		101000
			Total for Vendor:	1,884.27								
116553			4917 SOFTCHOICE CORPORATION	28,458.40								
1	91298400	03/04/24	MS Licensing	28,458.40			1000		414104	497		101000
			Total for Vendor:	28,458.40								
116512			3796 SPENCER ROTH	167.69								
Mahnomen MN State Fire School												
1	2024 MN	02/27/24	2024 MN State Fire School	167.69			2060		415200	340		101000
			Total for Vendor:	167.69								
116548			3325 SPHERION STAFFING LLC	297.00								
1	RL3117476	02/18/24	Christy Dvorak 02/18	297.00			1000		414000	114		101000
116602			3325 SPHERION STAFFING LLC	627.00								
1	RL3125380	03/03/24	Christy Dvorak 03/03	627.00			1000		414000	114		101000
116801			3325 SPHERION STAFFING LLC	726.00								
1	RL3129300	03/10/24	Christy Dvorak 03/10	726.00			1000		414000	114		101000
			Total for Vendor:	1,650.00								

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116902		3516 STEIN'S INC	5.00								
1	934847	03/06/24 FD 2 Handsoap dispensers	5.00			2060		415200	500		101000
		Total for Vendor:	5.00								
116701		999999 STEPHANIE & NATHAN VOS	95.00								
		Tree Planting Permit - 1512 19th Ave E									
1	03/13/24	Tree - 1512 19th Ave E	95.00			5000		422000	490		101000
		Total for Vendor:	95.00								
116483		274 STEVE MOTTINGER	5,250.00								
March											
1	03/01/24	Court Appointed Attorney	5,250.00			1000		412000	310		101000
		Total for Vendor:	5,250.00								
116708		999999 STEVEN & GLORIS KENT	95.00								
		Tree Planting Permit - 1540 19th Ave E									
1	03/13/24	Tree - 1540 19th Ave E	95.00			5000		422000	490		101000
		Total for Vendor:	95.00								
116807		2980 STRAHL LLC	2,825.00								
1	000166	02/29/24 PUSH CAMERA HEAD	2,825.00			6025		450000	439		101000
116843		2980 STRAHL LLC	882.00								
1	000201	03/11/24 CONTROL PANNEL REPLACEMENT	882.00			6025		450000	439		101000
		Total for Vendor:	3,707.00								
116750		3360 SUNSET LAW ENFORCEMENT	17,430.20								
1	0009782in	03/06/24 ammo	17,430.20			1000		421000	987		101000
		Total for Vendor:	17,430.20								
116470		733 SWANSTON EQUIPMENT CORP.	947.08								
1	P99614	02/23/24 3035 RIM/TIRE	947.08			1000		430000	427		101000

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116621			733 SWANSTON EQUIPMENT CORP.	276.88								
1	P99740	02/29/24	3035 TURN LIGHT	52.32			1000		430000	427		101000
2	P99731	02/29/24	3035 RIM	224.56			1000		430000	427		101000
116810			733 SWANSTON EQUIPMENT CORP.	2,877.26								
1	P99821	03/05/24	5402 BEARINGS/SEALS	3,922.34			1000		430001	427		101000
2	P00051	03/14/24	5402 BEARINGS RET	-1,045.08			1000		430001	427		101000
116815			733 SWANSTON EQUIPMENT CORP.	193.99								
1	P00045	03/14/24	3035 SOLENOID VALVE	193.99			1000		430000	427		101000
			Total for Vendor:	4,295.21								
116845			4925 TELUS COMMUNICATIONS US INC	666.00								
1	1471	03/01/24	ST - SKYHAWK	666.00			1000		430000	307		101000
			Total for Vendor:	666.00								
116766			5304 THE AMERICAN SOCIETY OF	91.26								
1	2286011	03/04/24	2 Manuals for Training	91.26			2060		415200	340		101000
			Total for Vendor:	91.26								
116660			3411 THE UPS STORE #6740	259.51								
1	03/05/24		SHIPPING	259.51			6025		450000	661		101000
			Total for Vendor:	259.51								
116724			999999 THOMAS & DONNA KESSEL	95.00								
Tree Planting Permit - 1858 10th St W												
1	03/13/24		Tree - 1858 10th St W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116718			999999 THOMAS FROST	95.00								
Tree Planting Permit - 1702 10th St W												
1	03/13/24		Tree - 1702 10th St W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116746		999999	THOMAS HOLM	95.00								
			Tree Planting Permit - 831 Cinnamon Ridge Pl									
1			03/13/24 Tree - 831 Cinnamon Ridge Pl	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116686		999999	TIMOTHY SAYER	95.00								
			Tree Planting Permit - 1050 42nd Ave W									
1			03/13/24 Tree - 1050 42nd Ave W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116728		999999	TINA & MICHAEL SCHWARTZ	95.00								
			Tree Planting Permit - 3519 Eagle Run Dr									
1			03/13/24 Tree - 3519 Eagle Run Dr	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116823		3352	TITAN MACHINERY-FARGO CASE	93.49								
1		19297225	03/06/24 5800 SEAL/O RING COVER	93.49			1000		430002	427		101000
			Total for Vendor:	93.49								
116904		1734	TOM CLARK	1,754.05								
1		2024	03/06/24 CPSE Conf Orlando lodging	1,485.05			2060		415200	340		101000
2		2024	03/06/24 CPSE Conf Orlando Per Deim	269.00			2060		415200	340		101000
			Total for Vendor:	1,754.05								
116507		1234	TOOL WAREHOUSE INC	561.82								
1		0277755	02/16/24 SHOP TOOLS	189.68			1000		455000	432		101000
2		0277761	02/16/24 SHOP TOOLS	372.14			1000		455000	432		101000
			Total for Vendor:	561.82								
116742		999999	TRACY STEPHENS	95.00								
			Tree Planting Permit - 946 4th Ave W									
1			03/13/24 Tree - 946 4th Ave W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116905		3524 TRAVIS OLSON		269.00								
1	2024 03/06/24	CPSE Conf Orlando Per Deim		269.00			2060		415200	340		101000
		Total for Vendor:		269.00								
116741		999999 TROY DIEDE		95.00								
1	03/13/24	Tree Planting Permit - 940 4th Ave W		95.00			5000		422000	490		101000
		Total for Vendor:		95.00								
116813		665 TWIN CITY GARAGE DOOR		2,770.00								
1	2268280 02/29/24	CAMELOT - GARAGE DOOR REPAIR		2,770.00			1000		455000	322		101000
116861		665 TWIN CITY GARAGE DOOR		283.00								
1	2268197 02/29/24	CARRIAGE ASSEMBLY REPAIR		283.00			6010		450200	420		101000
		Total for Vendor:		3,053.00								
116557		2951 TYLER TECHNOLOGIES, INC		545.36								
1	020-150045 02/29/24	OTC & Portal		545.36			1000		412000	740		101000
		Total for Vendor:		545.36								
116531		2136 ULINE INC		1,064.19								
1	174083844 02/06/24	D Sapp gear locker w/door		1,064.19			2060		415200	641		101000
2	174458914 02/15/24	T Olson CRR Totes		143.76			2060		415200	641		101000
3	174496138 02/15/24	T Olson CRR Totes-damaged C		-143.76			2060		415200	641		101000
116863		2136 ULINE INC		280.26								
1	174797294 02/23/24	SHOP LATEX GLOVES		280.26			1000		455000	639		101000
116907		2136 ULINE INC		1,171.38								
1	174351946 02/13/24	CRR Storage Set up		703.54			4795		480000	641		101000
2	174986969 02/28/24	FD New HQ Mailbox		467.84			2060		415200	641		101000
		Total for Vendor:		2,515.83								

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116910			4111 US DIGITAL DESIGNS	3,913.00								
1	20221011	03/14/24	FD New HQ Pro Mgmt,Config	3,913.00			2060		415200	864		101000
			Total for Vendor:	3,913.00								
116564			2478 VALLI	9,626.78								
1	93177	02/29/24	Postage - Feb	9,626.78			6020		450000	360		101000
116565			2478 VALLI	1,259.41								
1	93178	02/29/24	Lockbox and ACH - Feb	1,259.41			6020		450000	360		101000
			Total for Vendor:	10,886.19								
116478			3470 VICKERS LAW	2,887.50								
1	00499	02/29/24	Alternate Defense Attorney	2,887.50			1000		412000	310		101000
			Total for Vendor:	2,887.50								
116720			999999 VICKIE NELSON RT	95.00								
			Tree Planting Permit - 1728 6th St W									
1	03/13/24	Tree - 1728 6th St W		95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116558			999999 VICTOR MARICHALAR	40.15								
			Moved out in December but didn't tell us, need to refund ACH autopay									
1	03/06/24	UB Refund		40.15			6020		214100			101000
			Total for Vendor:	40.15								
116707			999999 VINAY & PRIYANKA BANDI	95.00								
			Tree Planting Permit - 1536 19th Ave E									
1	03/13/24	Tree - 1536 19th Ave E		95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116590			3212 VISA ADMINISTRATION	35.00								
1	CC-1370	03/03/24	Annual Fee	35.00			1000		202200			101000
			1st International Bank & Trust						-414100-740			
			Total for Vendor:	35.00								
			CC Accounting:	1000-								

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116585	E	3706 VISA COMMUNICATIONS		331.78						
		Mar statement for Feb transactions								
1	CC-1368	02/05/24 Chamber Corporate Cup registration for Corporate Cup		500.00		1000- CC Accounting: 1000-	1000 202200 -416200-602			101000
		FARGO MHD WEST FARGO CHAMBER OF COMMERCE								
2	CC-1368	02/08/24 AP Style Book annual renewal		79.99		1000- CC Accounting: 1000-	1000 202200 -416200-497			101000
		MISC CLAIM VENDOR								
3	CC-1368	02/19/24 Chamber refund		-500.00		1000- CC Accounting: 1000-	1000 202200 -416200-602			101000
		refund of registration fee								
		FARGO MHD WEST FARGO CHAMBER OF COMMERCE								
4	CC-1368	02/21/24 The Forum - subscription		250.80		1000- CC Accounting: 1000-	1000 202200 -416200-667			101000
		subscription								
		FORUM COMMUNICATIONS								
5	CC-1368	02/24/24 Apple Cloud		0.99		1000- CC Accounting: 1000-	1000 202200 -416200-497			101000
		cloud storage								
		APPLE.COM								
				Total for Vendor:	331.78					
116556	E	3693 VISA ENGINEERING		904.59						
		Mar statement for Feb transactions								
1	CC-1361	02/01/24 Holiday Stations		30.00		1000- CC Accounting: 1000-	1000 202200 -414200-420			101000
		car washes								
		HOLIDAY COMPANIES								
2	CC-1361	02/01/24 NDSU		50.00		1000- CC Accounting: 1000-	1000 202200 -414200-340			101000
		Asphalt Conference								
		MISC CLAIM VENDOR								
3	CC-1361	02/07/24 Uline - clothing		125.61		1000- CC Accounting: 1000-	1000 202200 -414200-422			101000
		Jackets for Rick B and Chris L								
		ULINE INC								
4	CC-1361	02/15/24 Key Apparel		93.98		1000- CC Accounting: 1000-	1000 202200 -414200-422			101000
		jeans for Chris L								
		MISC CLAIM VENDOR								
5	CC-1361	02/22/24 IRWA		565.00		1000- CC Accounting: 1000-	1000 202200 -414200-340			101000
		Principles of Land Acq for Benji S								
		MISC CLAIM VENDOR								

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Inv Date/Description	Invoice #	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
6	CC-1361	03/01/24 Holiday Stations car washes HOLIDAY COMPANIES		40.00		1000- CC Accounting: 1000-	1000 202200 -414200-420			101000
				Total for Vendor:						
116637	E	3568 VISA FIRE DEPT 2		5,631.80						
1	CC-1371	02/02/24 T Olson CCR Conf AZ DELTA AIR		1,327.20						101000
2	CC-1371	02/04/24 EM Office Setup Supplies AMAZON CAPITAL SERVICES		82.01		2060- CC Accounting: 2060-	2060 202200 -415200-340			101000
3	CC-1371	02/04/24 T Olson Laptop Mount AMAZON CAPITAL SERVICES		26.49		2060- CC Accounting: 2060-	2060 202200 -415200-410			101000
4	CC-1371	02/06/24 D Sapp Tool Budget NORTHERN TOOL		127.86		2060- CC Accounting: 2060-	2060 202200 -415200-500			101000
5	CC-1371	02/06/24 A Wagemann swift water Alabama Fire College		360.00		2060- CC Accounting: 2060-	2060 202200 -415200-641			101000
6	CC-1371	02/06/24 A Wagemann Swift Water Alabama Fire College		480.00		2060- CC Accounting: 2060-	2060 202200 -415200-340			101000
7	CC-1371	02/06/24 CPR/AED E-Cards Ind Bldrs CPR CERTIFIED TRAINER		1,725.00		2060- CC Accounting: 2060-	2060 202200 -415200-340			101000
8	CC-1371	02/08/24 D Sapp Tool Budget HARBOR FREIGHT TOOLS		234.96		2060- CC Accounting: 2060-	2060 202200 -415200-641			101000
9	CC-1371	02/07/24 D Fuller desk board/markers OFFICE DEPOT 6107 FARGO ND		68.04		2060- CC Accounting: 2060-	2060 202200 -415200-410			101000
10	CC-1371	02/07/24 D Sprecher Renewal ICC INTERNATIONAL CODE COUNCIL, INC		160.00		2060- CC Accounting: 2060-	2060 202200 -415200-667			101000
11	CC-1371	02/06/24 CPR Training Masks AMAZON CAPITAL SERVICES		170.00		2060- CC Accounting: 2060-	2060 202200 -415200-340			101000
12	CC-1371	02/06/24 Mika-new food pouches AMAZON CAPITAL SERVICES		37.98		2060- CC Accounting: 2060-	2060 202200 -415200-915			101000
13	CC-1371	02/06/24 Training Kitchen drawer div AMAZON CAPITAL SERVICES		54.79		2060- CC Accounting: 2060-	2060 202200 -415200-500			101000
14	CC-1371	02/11/23 Cr Return damages white bd OFFICE DEPOT 6107 FARGO ND		-93.74		2060- CC Accounting: 2060-	2060 202200 -415200-641			101000
15	CC-1371	02/13/24 Set up lower workroom OFFICE DEPOT 6107 FARGO ND		78.46		2060- CC Accounting: 2060-	2060 202200 -415200-410			101000
16	CC-1371	02/13/24 Paper Cutter OFFICE DEPOT 6107 FARGO ND		36.49		2060- CC Accounting: 2060-	2060 202200 -415200-410			101000

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
17	CC-1371	02/15/24 N Station Office Supplies		58.44			2060 202200			101000
		OFFICE DEPOT 6107 FARGO ND			CC Accounting:	2060-	-415200-410			
18	CC-1371	02/15/24 paper clips		21.99			2060 202200			101000
		OFFICE DEPOT 6107 FARGO ND			CC Accounting:	2060-	-415200-410			
19	CC-1371	02/14/24 Replacement white board		124.99			2060 202200			101000
		OFFICE DEPOT 6107 FARGO ND			CC Accounting:	2060-	-415200-641			
20	CC-1371	02/16/24 3 desk organizers		43.77			2060 202200			101000
		OFFICE DEPOT 6107 FARGO ND			CC Accounting:	2060-	-415200-410			
21	CC-1371	02/29/24 Med. Cabinet Shelves		49.99			2060 202200			101000
		SEVILLE CLASSICS			CC Accounting:	2060-	-415200-641			
22	CC-1371	02/28/24 N Station Cleanins supplies		124.92			2060 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	2060-	-415200-500			
23	CC-1371	02/28/24 Stainless Steel Cleaner		59.16			2060 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	2060-	-415200-500			
24	CC-1371	03/01/24 EMT Recertification Fee		25.00			2060 202200			101000
		National Registry of Emergency Medical T			CC Accounting:	2060-	-415200-340			
25	CC-1371	02/12/24 J Neeb Renewal 2024		73.00			2060 202200			101000
		IAAI			CC Accounting:	2060-	-415200-340			
26	CC-1371	02/29/24 E-Cards Johnstone CPR course		175.00			2060 202200			101000
		CPR CERTIFIED TRAINER			CC Accounting:	2060-	-415200-340			
				Total for Vendor:						
				5,631.80						
116671	E	4351 VISA FIRE DEPT 3		6,338.25						
1	CC-1375	02/08/24 Honor Guard 4 Staff (poles)		843.80			2060 202200			101000
		GLENDAL PARADE STORE.COM			CC Accounting:	2060-	-415200-641			
2	CC-1375	02/09/24 AWD Ultra Trainer		459.00			2060 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	2060-	-415200-340			
3	CC-1375	02/09/24 D Sapp Tool Budget		247.53			2060 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	2060-	-415200-641			
4	CC-1375	02/17/24 C Markel MN St Fire School		100.69			2060 202200			101000
		SHOOTING STAR CASINO			CC Accounting:	2060-	-415200-340			
5	CC-1375	02/20/24 L-75 Alignment		162.50			2060 202200			101000
		OK TIRE STORE - COM CTR			CC Accounting:	2060-	-415200-420			
6	CC-1375	02/20/24 E-Cards CPR Training Daycares		500.00			2060 202200			101000
		CPR CERTIFIED TRAINER			CC Accounting:	2060-	-415200-340			
7	CC-1375	02/21/24 E-Cards CPR Training Daycares		325.00			2060 202200			101000
		CPR CERTIFIED TRAINER			CC Accounting:	2060-	-415200-340			

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
8	CC-1375	02/22/24 D Sapp Tool Budget		1,545.00			2060 202200			101000
		PRECISION INSTRUMENTS, INC			CC Accounting:	2060-	-415200-641			101000
9	CC-1375	02/25/24 J West-State Fire School		447.00			2060 202200			101000
		REVEL HOTEL MINOT SURESTAY			CC Accounting:	2060-	-415200-340			101000
10	CC-1375	02/25/24 C Cvangara-State Fire School		447.00			2060 202200			101000
		REVEL HOTEL MINOT SURESTAY			CC Accounting:	2060-	-415200-340			101000
11	CC-1375	02/25/24 A Wagemann St Fire School		447.00			2060 202200			101000
		REVEL HOTEL MINOT SURESTAY			CC Accounting:	2060-	-415200-340			101000
12	CC-1375	02/23/24 White Card Stock		8.64			2060 202200			101000
		OFFICE DEPOT 6107 FARGO ND			CC Accounting:	2060-	-415200-410			101000
13	CC-1375	02/23/24 EOC/3 White Boards		290.76			2060 202200			101000
		QUILL			CC Accounting:	2060-	-415200-340			101000
14	CC-1375	02/23/24 EOC/Setup		297.32			2060 202200			101000
		OFFICE DEPOT 6107 FARGO ND			CC Accounting:	2060-	-415200-340			101000
15	CC-1375	02/23/24 EOC/Table number holders		217.01			2060 202200			101000
		OFFICE DEPOT 6107 FARGO ND			CC Accounting:	2060-	-415200-340			101000
				Total for Vendor:						
				6,338.25						
116576	E	3161 VISA LIBRARY #1		494.71						
1	CC-1365	02/02/24 UPRINTING		132.30			7000 202200			101000
		FRIDGE MAGNETS			CC Accounting:	7000-	-411600-689			101000
2	CC-1365	02/03/24 GOOGLE PLAY		19.99			7000 202200			101000
		PHOTO STORAGE			CC Accounting:	7000-	-411600-497			101000
3	CC-1365	02/13/24 WALMART		64.19			7000 202200			101000
		PROGRAM ITEMS			CC Accounting:	7000-	-411600-649			101000
4	CC-1365	02/15/24 WALMART		15.20			7000 202200			101000
		PROGRAM ITEMS			CC Accounting:	7000-	-411600-649			101000
5	CC-1365	02/22/24 WALMART		15.42			7000 202200			101000
		PROGRAM ITEMS			CC Accounting:	7000-	-411600-649			101000
6	CC-1365	02/21/24 FAMILY FARE		12.48			7000 202200			101000
		PROGRAM ITEMS			CC Accounting:	7000-	-411600-649			101000
7	CC-1365	02/22/24 FAMILY FARE		87.53			7000 202200			101000
		PROGRAM ITEMS			CC Accounting:	7000-	-411600-649			101000
8	CC-1365	02/26/24 ADOBE		32.39			7000 202200			101000
		CREATIVE CLOUD ALL APPS			CC Accounting:	7000-	-411600-497			101000
9	CC-1365	02/29/24 FACEBOOK		61.10			7000 202200			101000
		GHD & EVENTS ADVERTISING			CC Accounting:	7000-	-411600-689			101000

* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
10	CC-1365	02/29/24 USPS	54.11			7000 202200			101000
	POSTAGE					-411600-661			
Total for Vendor:			494.71						
116577	E	3162 VISA LIBRARY #2	171.10						
1	CC-1366	02/15/24 PURE WATER	100.00			7000 202200			101000
	WATER MACHINES					-411600-410			
2	CC-1366	02/23/24 ALA	71.10			7000 202200			101000
	WEBINAR					-411600-340			
Total for Vendor:			171.10						
116578	E	4576 VISA LIBRARY #3	693.18						
1	CC-1367	02/16/24 AMAZON	42.99			7000 202200			101000
	SHELF DIVIDERS					-411600-410			
2	CC-1367	02/20/24 AMAZON	148.98			7000 202200			101000
	BARCODE SCANNER					-411600-497			
3	CC-1367	02/20/24 AMAZON	230.26			7000 202200			101000
	RECEIPT PRINTER					-411600-497			
4	CC-1367	02/22/24 AMAZON	36.31			7000 202200			101000
	BOOKS					-411600-662			
5	CC-1367	02/22/24 AMAZON	55.22			7000 202200			101000
	DVDS					-411600-664			
6	CC-1367	02/26/24 AMAZON	66.99			7000 202200			101000
	BULLETIN BOARD					-411600-641			
7	CC-1367	02/27/24 AMAZON	47.96			7000 202200			101000
	PROGRAM ITEM - JARS					-411600-649			
8	CC-1367	03/01/24 AMAZON	64.47			7000 202200			101000
	BOOKS					-411600-662			
Total for Vendor:			693.18						
116545	E	2438 VISA PLANNING	30.00						
	Mar statement for Feb transactions								
1	CC-1360	02/01/24 Holiday Station	20.00			1000 202200			101000
	Car washes					-418000-420			
	HOLIDAY STATIONSTORE #469								
2	CC-1360	03/01/24 Holiday Station	10.00			1000 202200			101000
	car washes					-418000-420			
	HOLIDAY STATIONSTORE #469								
Total for Vendor:			30.00						

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116850	E	2435	VISA POLICE #1	3,844.70						
1	CC-1376	02/02/24	DRE electronic thermometers	906.00			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-641			
2	CC-1376	02/06/24	misc office supplies	232.23			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-410			
3	CC-1376	02/06/24	coffee maker for rasmussen rm	109.99			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-427			
4	CC-1376	02/06/24	probe covers for thermometers	54.23			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-641			
5	CC-1376	02/07/24	k9 leashes	109.00			1000 202200			101000
			CANINE CULTURE COLLECTIVE				-421000-915			
6	CC-1376	02/11/24	flashlight batteries	80.37			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-641			
7	CC-1376	02/11/24	cell phone chargers	9.98			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-356			
8	CC-1376	02/15/24	shelving unit	96.43			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-365			
9	CC-1376	02/15/24	shelving unit	96.43			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-365			
10	CC-1376	02/13/24	ammo	64.62			1000 202200			101000
			BROWNELLS				-421000-987			
11	CC-1376	02/13/24	ear muffs/rifles	89.99			1000 202200			101000
			BROWNELLS				-421000-641			
12	CC-1376	02/16/24	drone touch screen	1,126.95			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-497			
13	CC-1376	02/23/24	retirement frame	26.86			1000 202200			101000
			HOBBY LOBBY				-421000-375			
14	CC-1376	02/23/24	thermal printer	139.99			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-365			
15	CC-1376	02/25/24	cell phone wall charger	9.98			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-356			
16	CC-1376	02/25/24	5" camera for patrol	299.97			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-641			
17	CC-1376	02/27/24	L3 hard drives	175.46			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-497			
18	CC-1376	02/28/24	self inking stamp	37.45			1000 202200			101000
			AMAZON CAPITAL SERVICES				-421000-410			

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
19	CC-1376	02/28/24 laptop bags		43.32			1000 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	1000-	-421000-497			
20	CC-1376	02/19/24 investigations supplies		135.45			1000 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	1000-	-421000-365			
Total for Vendor:				3,844.70						
116879	E	3233 VISA POLICE #2		4,670.22			1000 202200			101000
1	CC-1377	02/05/24 in store PT clothing		255.00			-421000-422			
		NDELA			CC Accounting:	1000-	1000 202200			101000
2	CC-1377	02/07/24 ear piece		81.99			-421000-641			101000
		THE EAR PHONE CONNECTION			CC Accounting:	1000-	1000 202200			101000
3	CC-1377	02/15/24 sorensen		99.95			-421000-641			101000
		JBL BY HARMAN			CC Accounting:	1000-	1000 202200			101000
4	CC-1377	02/14/24 honor guard equip		639.55			-421000-641			101000
		GLENDALE PARADE STORE.COM			CC Accounting:	1000-	1000 202200			101000
5	CC-1377	02/22/24 equip belt t. johnson		143.95			-421000-422			101000
		KORE ESSENTIALS			CC Accounting:	1000-	1000 202200			101000
6	CC-1377	02/23/24 flight for ellefson		610.19			-421000-340			101000
		AMERICAN AIRLINES			CC Accounting:	1000-	1000 202200			101000
7	CC-1377	02/23/24 flight for a. feltman		610.19			-421000-340			101000
		AMERICAN AIRLINES			CC Accounting:	1000-	1000 202200			101000
8	CC-1377	02/23/24 flight for anderson		113.60			-421000-340			101000
		AMERICAN AIRLINES			CC Accounting:	1000-	1000 202200			101000
9	CC-1377	02/23/24 flight for haugen		113.60			-421000-340			101000
		AMERICAN AIRLINES			CC Accounting:	1000-	1000 202200			101000
10	CC-1377	02/23/24 flight for gonzales		113.60			-421000-340			101000
		AMERICAN AIRLINES			CC Accounting:	1000-	1000 202200			101000
11	CC-1377	02/23/24 flight for anderson		248.60			-421000-340			101000
		DELTA AIR			CC Accounting:	1000-	1000 202200			101000
12	CC-1377	02/23/24 flight for haugen		248.60			-421000-340			101000
		DELTA AIR			CC Accounting:	1000-	1000 202200			101000
13	CC-1377	02/23/24 flight for gonzales		248.60			-421000-340			101000
		DELTA AIR			CC Accounting:	1000-	1000 202200			101000
14	CC-1377	02/23/24 flight protections dallas		107.88			-421000-340			101000
		TRAVELOCITY			CC Accounting:	1000-	1000 202200			101000
15	CC-1377	02/23/24 flight protections indianapol		86.88			-421000-340			101000
		TRAVELOCITY			CC Accounting:	1000-	1000 202200			101000

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Claim/ Line #	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
16	CC-1377	02/23/24 booking fee indianapolis TRAVELOCITY		17.47			1000 202200 -421000-340			101000
17	CC-1377	02/27/24 lodging US postal hinrichs DELTA HOTELS PHOENIX MESA		893.60			1000 202200 -421000-340			101000
18	CC-1377	02/29/24 training fuel to Bismarck TRI-ENERGY CENEX		36.97			1000 202200 -421000-340			101000
Total for Vendor:				4,670.22						
116889	E	3234 VISA POLICE #3		1,401.91						
1	CC-1378	02/01/24 lodging for US postal hinrich RESIDENCE INN TEMPE DOWNTOWN/UNIVERSITY		801.91			1000 202200 -421000-340			101000
2	CC-1378	02/07/24 registration for hanson NASRO		550.00			1000 202200 -421000-340			101000
3	CC-1378	02/07/24 membership for dura NASRO		50.00			1000 202200 -421000-340			101000
Total for Vendor:				1,401.91						
116894	E	3244 VISA POLICE #4		2,376.52						
1	CC-1379	02/05/24 swearing in ceremony HORNBACKERS		111.55			1000 202200 -421000-375			101000
2	CC-1379	02/09/24 pkg mailed USPS		8.70			1000 202200 -421000-661			101000
3	CC-1379	02/12/24 training 8000 intox MISC CLAIM VENDOR		7.04			1000 202200 -421000-340			101000
4	CC-1379	02/12/24 training 8000 intox MISC CLAIM VENDOR		70.62			1000 202200 -421000-340			101000
5	CC-1379	02/13/24 training 8000 intox MISC CLAIM VENDOR		42.35			1000 202200 -421000-340			101000
6	CC-1379	02/13/24 training 8000 intox MISC CLAIM VENDOR		43.78			1000 202200 -421000-340			101000
7	CC-1379	02/15/24 training 8000 intox MISC CLAIM VENDOR		8.91			1000 202200 -421000-340			101000
8	CC-1379	02/15/24 training 8000 intox MISC CLAIM VENDOR		29.28			1000 202200 -421000-340			101000
9	CC-1379	02/12/24 training 8000 intox MISC CLAIM VENDOR		58.55			1000 202200 -421000-340			101000
10	CC-1379	02/21/24 PSN Grant Purchase HARBOR FREIGHT TOOLS		72.33			1000 202200 -335900-0			101000

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #/Name/ Vendor #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
11	CC-1379	02/21/24 PSN Grant Purchase	72.33			1000 202200			101000
	HARBOR FREIGHT TOOLS					-335900- 0			
12	CC-1379	02/20/24 kitchen supplies	437.40			1000 202200			101000
	COSTCO WHOLESale #1119					-421000-375			
13	CC-1379	02/20/24 cleaning supplies	32.97			1000 202200			101000
	COSTCO WHOLESale #1119					-421000-420			
14	CC-1379	02/22/24 lodging ellefson	776.44			1000 202200			101000
	SHERATON DALLAS HOTEL					-421000-340			
15	CC-1379	02/28/24 fuel funeral in cities	52.43			1000 202200			101000
	SPEEDWAY					-421000-340			
16	CC-1379	02/28/24 lodging funeral in cities	148.68			1000 202200			101000
	RESIDENCE INN MINNEAPOLIS EDEN PRAIRIE					-421000-340			
17	CC-1379	02/28/24 lodging funeral in cities	148.68			1000 202200			101000
	RESIDENCE INN MINNEAPOLIS EDEN PRAIRIE					-421000-340			
18	CC-1379	02/28/24 lodging funeral in cities	148.68			1000 202200			101000
	RESIDENCE INN MINNEAPOLIS EDEN PRAIRIE					-421000-340			
19	CC-1379	02/29/24 fuel funeral in bismarck	50.11			1000 202200			101000
	SHELL					-421000-340			
20	CC-1379	03/01/24 fuel funeral in bismarck	15.23			1000 202200			101000
	MISC CLAIM VENDOR					-421000-340			
21	CC-1379	03/01/24 fuel funeral in bismarck	40.46			1000 202200			101000
	MISC CLAIM VENDOR					-421000-340			
Total for Vendor:			2,376.52						
116896	E	4300 VISA POLICE #5	1,304.75						
1	CC-1381	02/02/24 hashmarks dura	24.00			1000 202200			101000
	ALTERATIONS BY L					-421000-422			
2	CC-1381	02/07/24 registration dura	550.00			1000 202200			101000
	NASRO					-421000-340			
3	CC-1381	02/07/24 registration ostlujd	550.00			1000 202200			101000
	NASRO					-421000-340			
4	CC-1381	02/15/24 shoes for nielsen	104.79			1000 202200			101000
	SKECHERS					-421000-422			
5	CC-1381	02/29/24 fuel CFMH training	31.83			1000 202200			101000
	MISC CLAIM VENDOR					-421000-340			
6	CC-1381	02/29/24 fuel CFMH training	44.13			1000 202200			101000
	MISC CLAIM VENDOR					-421000-340			
Total for Vendor:			1,304.75						

* ... Over spent expenditure

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116900	E	4301 VISA POLICE #6		1,331.12						
1	CC-1382	02/07/24 re-cert gomez		330.00			1000 202200			101000
		CELLEBRITE					-421000-667			
2	CC-1382	02/07/24 pistol mags		765.15			1000 202200			101000
		GUN ACCESSORY SUPPLY					-421000-987			
3	CC-1382	02/13/24 supps for k9's		196.97			1000 202200			101000
		RAY ALLEN MANUFACTURING					-421000-915			
4	CC-1382	02/26/24 fuel to bismarck		39.00			1000 202200			101000
		MISC CLAIM VENDOR					-421000-340			
		Total for Vendor:		1,331.12						
116604	E	2423 VISA PUBLIC WORKS #1		7,930.46						
1	CC-1372	02/02/24 LAWN SEED		137.86			1000 202200			101000
		S & S LANDSCAPING					-430001-358			
2	CC-1372	02/02/24 TOOL REPAIR		88.67			1000 202200			101000
		HCRNOW.COM					-455000-427			
3	CC-1372	02/02/24 B KROG LODGING		105.78			6025 202200			101000
		COUNTRY INN & SUITES					-450000-340			
4	CC-1372	02/05/24 C RAMSEY NAMEPLATE		18.78			1000 202200			101000
		SMARTSIGN					-430000-410			
5	CC-1372	02/06/24 BARRT -RETIREE NAMEPLATE		15.00			1000 202200			101000
		AZTEC IP SOLUTIONS					-450000-410			
6	CC-1372	02/08/24 OIL DYE		190.00			6010 202200			101000
		REKAHOIL.COM					-450200-424			
7	CC-1372	02/08/24 RETURN CREDIT		-153.58			6025 202200			101000
		AMAZON CAPITAL SERVICES					-450000-639			
8	CC-1372	02/10/24 PD ANNUAL SUBSCRIPTION		50.00			1000 202200			101000
		AUTOAUTH SERVICE					-421000-497			
9	CC-1372	02/09/24 BARRY - RETIREMENT PARTY		253.23			6020 202200			101000
		MARCO'S PIZZA					-450000-490			
10	CC-1372	02/08/24 LICENSE PLATE REPLACE		16.50			6010 202200			101000
		DMV FARGO BRANCH					-450200-427			
11	CC-1372	02/16/24 UPDATE RECOG. BOARD		51.00			1000 202200			101000
		AZTEC IP SOLUTIONS					-450000-410			
12	CC-1372	02/22/24 C RAMSEY APWA FLIGHT		454.60			1000 202200			101000
		EXPEDIA.COM HEADQUARTERS					-430000-340			

* ... Over spent expenditure

Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
13	CC-1372	02/22/24	J ROLCZYNSKI APWA FLIGHT EXPEDIA.COM HEADQUARTERS	454.60			1000 202200 -430000-340			101000
14	CC-1372	02/22/24	S TIFFANY APWA FLIGHT EXPEDIA.COM HEADQUARTERS	454.60			1000 202200 -455000-340			101000
15	CC-1372	02/22/24	S HANSON APWA FLIGHT EXPEDIA.COM HEADQUARTERS	454.60			1000 202200 -430001-340			101000
16	CC-1372	02/22/24	B MATZKE APWA FLIGHT EXPEDIA.COM HEADQUARTERS	454.62			1000 202200 -450000-340			101000
17	CC-1372	02/21/24	SAFTEY MEETING DONUTS FAMILY FARE	95.69			6020 202200 -450000-490			101000
18	CC-1372	02/22/24	B MATZKE APWA CONFERENCE APWA SNOW CONFERENCE	605.00			1000 202200 -450000-340			101000
19	CC-1372	02/22/24	S TIFFANY APWA CONFERENCE APWA SNOW CONFERENCE	865.00			1000 202200 -455000-340			101000
20	CC-1372	02/22/24	S HANSON APWA CONFERENCE APWA SNOW CONFERENCE	915.00			1000 202200 -430001-340			101000
21	CC-1372	02/22/24	C RAMSEY APWA CONFERENCE APWA SNOW CONFERENCE	915.00			1000 202200 -430000-340			101000
22	CC-1372	02/22/24	J ROLCZYNSKI APWA CONFERENCE APWA SNOW CONFERENCE	915.00			1000 202200 -430000-340			101000
23	CC-1372	02/22/24	B NELSON PRETREATMENT LODGING GROUSE MOUNTAIN LODGE	144.48			6025 202200 -450000-340			101000
24	CC-1372	02/22/24	PRETREATMENT CONF REG REGION 8 PRETREATMENT ASSOCIATION	300.00			6025 202200 -450000-340			101000
25	CC-1372	03/01/24	SA - PIZZA MARCO'S PIZZA	129.03			6010 202200 -450200-490			101000
Total for Vendor:				7,930.46						
116652	E	4256	VISA PUBLIC WORKS #2	5,480.43						
1	CC-1373	02/02/24	ANTI FLICKER RESISTOR AMAZON CAPITAL SERVICES	30.38			6025 202200 -450000-427			101000
2	CC-1373	02/02/24	C ZANDER MEMBERSHIP ISA MEMBERSHIP	183.00			2210 202200 -428000-667			101000
3	CC-1373	02/06/24	FLAG RETAINER/GLUE AMAZON CAPITAL SERVICES	54.55			1000 202200 -455000-420			101000
4	CC-1373	02/07/24	OFFICE SUPPLIES AMAZON CAPITAL SERVICES	43.46			1000 202200 -450000-410			101000

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5	CC-1373	02/08/24 Z PAINTNER PANTS		99.98			1000 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	1000-	-450000-422			101000
6	CC-1373	02/08/24 ZACH - CORK BOARD		59.98			1000 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	1000-	-450000-410			101000
7	CC-1373	02/18/24 OFFICE SUPPLIES		39.95			1000 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	1000-	-450000-410			101000
8	CC-1373	02/18/24 OFFICE SUPPLIES		61.36			1000 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	1000-	-450000-410			101000
9	CC-1373	02/19/24 SAFETY GLASSES		146.00			6010 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	6010-	-450200-639			101000
10	CC-1373	02/19/24 LED HEADLIGHTS		49.99			6020 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	6020-	-450000-427			101000
11	CC-1373	02/22/24 TITLE & REGISTRATION		23.50			1000 202200			101000
		DMV FARGO BRANCH			CC Accounting:	1000-	-430000-870			101000
12	CC-1373	02/25/24 LIGHT BULBS		56.23			1000 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	1000-	-430001-358			101000
13	CC-1373	02/29/24 N PRATT AWWA FLIGHT/LODGI		1,606.03			6020 202200			101000
		EXPEDIA.COM HEADQUARTERS			CC Accounting:	6020-	-450000-340			101000
14	CC-1373	02/29/24 T HUBBARD AWWA FLIGHT/LOD		1,606.02			6020 202200			101000
		EXPEDIA.COM HEADQUARTERS			CC Accounting:	6020-	-450000-340			101000
15	CC-1373	02/29/24 N PRATT AWWA CONFERENCE		650.00			6020 202200			101000
		AWWA			CC Accounting:	6020-	-450000-340			101000
16	CC-1373	02/29/24 T HUBBAR AWWA CONFERENCE		650.00			6020 202200			101000
		AWWA			CC Accounting:	6020-	-450000-340			101000
17	CC-1373	03/01/24 DOC HOLDERS		120.00			1000 202200			101000
		AMAZON CAPITAL SERVICES			CC Accounting:	1000-	-455000-433			101000
Total for Vendor:				5,480.43						
116653	E	4625 VISA PUBLIC WORKS #3		3,630.00			1000 202200			101000
		NEIL TAYLOR - SNAP-ON		515.50			-455000-870			101000
2	CC-1374	02/26/24 MOTOR CONTROLLER REPAIR		3,114.50			6025 202200			101000
		EIC, INC.			CC Accounting:	6025-	-450000-825			101000
Total for Vendor:				3,630.00						

* ... Over spent expenditure

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116467	111473S	544	WALLWORK TRUCK CENTER	10.96			6010		450200	427		101000
1	01P465145	02/29/24	4007 AIR HOSE	10.96								
116479	111473S	544	WALLWORK TRUCK CENTER	943.78			6010		450200	427		101000
1	01P462714	02/21/24	407 REMAN SHOE KIT	694.12			6010		450200	427		101000
2	01P462920	02/22/24	407 CREDIT	-56.00			6010		450200	427		101000
3	01P462201	02/20/24	407 ACTUATOR	305.66			6010		450200	427		101000
116620		544	WALLWORK TRUCK CENTER	985.89			4387		480000	500		101000
1	01P465587	03/01/24	7045 FLAG HOLDER	136.88			4387		480000	427		101000
2	01P458901	03/01/24	7045 BRACKET KIT	459.33			6010		450200	427		101000
3	01P466118	03/04/24	413 PRESSURE SENSOR	288.12			1000		455000	433		101000
4	01P465453	03/01/24	CHERRY BOMB	101.56								
116825		544	WALLWORK TRUCK CENTER	53.08			6010		450200	427		101000
1	01P466506	03/06/24	413 CONNECTOR	53.08								
Total for Vendor:				1,993.71								
116780	111484S	5305	WALSER BURNSVILLE MOTORS, LLC	40,198.00			2060		415200	610		101000
1	154170	03/13/24	2021 Ford Transit Van	40,198.00								
Total for Vendor:				40,198.00								
116530	111474S	2740	WASTE MANAGEMENT OF WI-MN	117.13			2060		415200	527		101000
1	6757457005	02/05/24	FD 4 yd dumpster-recycling	117.13								
Total for Vendor:				117.13								
116510	111475S	3062	WELK'S LAWN CARE LLC	2,000.00			1000		430000	381		101000
1	18447	02/28/24	FEB/MARCH SNOW REMOVAL- LIGHTS	2,000.00								
Total for Vendor:				2,000.00								
116881		648	WEST FARGO AUTO BODY/GLASS	4,002.03			1000		430001	322		101000
1	10489	02/09/24	5301 BODY REPAIR	4,002.03								

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Claim/ Line #	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116882			648 WEST FARGO AUTO BODY/GLASS	10,540.89								
1	10500	03/07/24	601 BODY REPAIR	10,540.89			2210		428000	322		101000
			Total for Vendor:	14,542.92								
116586			4773 WEST FARGO EVENTS	38,503.67								
1	0001031-IN	03/05/24	Programming fee: Essentia	17,563.69			2310		452120	810		101000
2	0001031-IN	03/05/24	Programming fee: POW/MIA	4,932.98			2310		452120	810		101000
3	0001031-IN	03/05/24	Mgmt fee: Parking Ramp	11,840.33			2320		452110	810		101000
4	0001031-IN	03/05/24	Mgmt fee: City Events	4,166.67			2960		411900	810		101000
			Total for Vendor:	38,503.67								
116608			566 WEST FARGO PARK DISTRICT	77,976.59								
1	01/31/24	Jan 2024	State Aid	77,976.59			2050		451000	992		101000
116609			566 WEST FARGO PARK DISTRICT	117,861.36								
1	02/29/24	Feb 2024	State Aid	117,861.36			2050		451000	992		101000
			Total for Vendor:	195,837.95								
116723			999999 WEST RIVER FARGO LLC	95.00								
			Tree Planting Permit - 1856 6th St W									
1	03/13/24	Tree - 1856	6th St W	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116462			2184 WEST SIDE STEEL	118.67								
1	8379	02/26/24	SHEET METAL	118.67			6010		450200	914		101000
116509			2184 WEST SIDE STEEL	229.99								
1	8336	02/21/24	SHEET METAL	229.99			6010		450200	914		101000
116628			2184 WEST SIDE STEEL	176.81								
1	8428	03/05/24	SHEET METAL	176.81			6010		450200	914		101000
116642			2184 WEST SIDE STEEL	38.15								
1	8498	03/12/24	PIPE TUBE	38.15			1000		430000	433		101000

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116835			2184 WEST SIDE STEEL	29.21								
1	8516	03/13/24	SHEET METAL	29.21			1000		430000	433		101000
116892			2184 WEST SIDE STEEL	171.20								
1	8525	03/14/24	STEEL PIECES	10.00			6010		450200	433		101000
2	8519	03/13/24	SHEET METAL	161.20			6010		450200	914		101000
			Total for Vendor:	764.03								
116559			3549 WEX	2,814.54								
1	03/08/24	Med FSA - 03/08/24 payroll		116.67			1000		212530			101000
2	03/08/24	Dep FSA - 03/08/24 payroll		2,697.87			1000		212523			101000
			Total for Vendor:	2,814.54								
116599			4676 WEX ELECTRONIC BIWEEKLY	33,319.64								
03.08.24		payroll										
1	03/08/24	HSA Contributions - ER		10,842.32			1000		212530			101000
2	03/08/24	HSA Contributions - EE		22,477.32			1000		212530			101000
			Total for Vendor:	33,319.64								
116627			807 WEX HEALTH, INC	757.75								
1	0001911800	02/29/24 COBRA/FSA/HSA - Feb		757.75			1000		414103	307		101000
			Total for Vendor:	757.75								
116529			569 WF ANIMAL HOSPITAL	341.73								
1	275638	01/31/24 Mika wellness exam		341.73			2060		415200	915		101000
116765			569 WF ANIMAL HOSPITAL	2,517.00								
1	278121	02/29/24 feb 2024 pound fee		2,517.00			1000		421000	396		101000
116916			569 WF ANIMAL HOSPITAL	157.00								
1	276885	02/29/24 FD Mika Recheck		157.00			2060		415200	915		101000
			Total for Vendor:	3,015.73								

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CITY OF WEST FARGO, ND
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116711		999999	WILLIAM & VICKI NOLD	95.00								
			Tree Planting Permit - 1552 19th Ave E									
1		03/13/24	Tree - 1552 19th Ave E	95.00			5000		422000	490		101000
			Total for Vendor:	95.00								
116502		111479S	1820 WINDSHIELD DOCTOR	50.00								
1		71589	02/16/24 8200 CHIP REPAIR	50.00			1000		415000	322		101000
			Total for Vendor:	50.00								
116864		4003	WM CORPORATE SERVICES INC	96,812.85								
1		6757931	03/01/24 COWF MASTER BILLING	86,854.45			6010		450200	916		101000
2		6757929	03/01/24 WATERTOWER DROPSITE	7,468.80			6010		450200	916		101000
3		6757930	03/01/24 SANITATION BLDG DROPSITE	2,489.60			6010		450200	916		101000
116915		4003	WM CORPORATE SERVICES INC	103.74								
1		6759537	03/05/24 FD February Recycling	103.74			2060		415200	527		101000
			Total for Vendor:	96,916.59								
116524		111480S	338 XCEL ENERGY	1,995.50								
1		02/28/24	STREET LIGHT FEED POINTS	1,507.95			1000		430002	527		101000
2		02/28/24	SAL7	99.13			6025		450000	527		101000
3		02/28/24	PW VEHICLE STORAGE	388.42			6020		450000	527		101000
116526		111480S	338 XCEL ENERGY	220.87								
1		02/28/24	1690 13TH AVE S TRAFFIC SIGNAL	50.91			1000		430002	527		101000
2		02/28/24	1680 13TH AVE E ST LIGHT	127.77			1000		430002	527		101000
3		02/28/24	1410 13TH AVE E TRAFFIC SIGNAL	42.19			1000		430002	527		101000
116855		338	XCEL ENERGY	1,594.09								
1		03/05/24	THE LIGHTS	153.06			2310		452120	527		101000
2		03/06/24	THE LIGHTS	422.56			2310		452120	527		101000
3		03/06/24	735 7TH AVE NW STREET LIGHTS	120.02			1000		430002	527		101000
4		03/05/24	SM67	898.45			6025		450000	527		101000

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
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* ... Over spent expenditure

Claim/ Line #	Check	Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
116856	1	03/01/24	338 XCEL ENERGY 800 4TH AVE E	9,487.42 9,487.42			1000		415000	527		101000
116857	1	867435659	338 XCEL ENERGY 03/04/24 800 4TH AVE E	7,854.84 7,854.84			1000		415000	527		101000
116858	1	867420270	338 XCEL ENERGY 03/04/24 LIFT STATIONS	18,408.12 11,874.75			6025		450000	527		101000
	2	03/04/24	PW BUILDING	6,219.74			6020		450000	527		101000
	3	03/04/24	SHEYENNE PLAZA	313.63			2310		452120	527		101000
116887	1	867424198	338 XCEL ENERGY 03/04/24 800 4TH AVE E	664.97 664.97			1000		415000	527		101000
116918	1	5166850313	338 XCEL ENERGY 03/08/24 FD February Utilities	4,793.93 4,793.93			2060		415200	527		101000
			Total for Vendor:	45,019.74								
116884			3341 ZACHARY PAINTNER	45.00								
			BISMARCK - ROAD CONFERENCE									
1		03/11/24	TRAVEL REIMBURSEMENT	45.00			1000		450000	340		101000

Total for Vendor:
of Claims 455
Total: 2649,966.96
Total Electronic Claims 635,112.39
Total Non-Electronic Claims 2014854.57

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

*** Consent Agenda ***

AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey
2. PHONE NUMBER: 515-5370 DATE: March 4, 2024
3. AGENDA TITLE:
A23-22 Eagle Run Plaza 14th Addition, Final Plat Approval.
4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:
Approve final plat of Eagle Run Plaza 14th Addition. At their July 11, 2023 meeting,
the West Fargo Planning and Zoning Commission voted to recommend approval
of the proposed replat on the basis it is consistent with City plans and ordinances.
5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):
Lots 5 & 6 Block 1 of Eagle Run Plaza 1st Addition (3210 & 3224 Sheyenne Street),
City of West Fargo, North Dakota.
6. ACTION BEING REQUESTED FROM CITY COMMISSION:
Approve Final Plat

STAFF REPORT

A23-22 SUBDIVISION	
Eagle Run Plaza 14 th Addition	
Lots 5 & 6 Block 1 of Eagle Run Plaza 1 st Addition (3210 & 3224 Sheyenne Street)	
Applicant/Owner: Rial Stedman\Nancy Stedman; Sheyenne Holdings	Staff Contact: Lisa Sankey
Planning & Zoning Commission Public Hearing:	07-11-2023 - Approval
City Commission Final Plat Approval:	03-18-2024

PURPOSE:

Replat for a minor lot line adjustment to provide for continued commercial development.

STATEMENTS OF FACT:

Land Use Classification:	G-2 Sub-Urban – Growth Sector
Existing Land Use:	General Commercial (Dairy Queen & Eagle Run Crossing)
Current Zoning District(s):	PUD: Planned Unit Development
Zoning Overlay District(s):	C0: Corridor Overlay
Total area size:	2.34 Acres
Proposed Lot size(s) or range:	Lot 1 – 62,336 ft ² ; Lot 2 – 39,610 ft ²
Adjacent Zoning Districts:	North – EMU: Entertainment Mixed Use South & West – PUD: Planned Unit Development East – R-1E: Rural Estate District
Adjacent street(s):	Sheyenne St (Arterial); 32 nd Ave W (Arterial)
Adjacent Bike/Pedestrian Facilities:	Shared Use Paths – 32 nd Ave W & Sheyenne St
Available Parks/Trail Facilities:	Not applicable
Park Dedication Requirements:	Not applicable

DISCUSSION AND OBSERVATIONS:

- The applicant has submitted an application and proposed plat.
- The replat is necessary for a minor lot line adjustment. The south property owner (Dairy Queen) proposes to sell 12 feet of land to the north property owner to correct issues with traffic driving onto their property.
- The new lots meet the current zoning district requirements.
- The proposed replat does not affect any public easements or rights of ways; nor will it affect existing utility connections.

NOTICES:

Sent to: Legal notices published in the Forum and notices sent to applicable agencies and departments.

Comments Received in relation to preliminary plat:

- No comments received to date

STAFF REPORT

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The proposed application is consistent with the City plans and ordinances.

PLANNING & ZONING RECOMMENDATION:

At their July 11, 2023 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed subdivision on the basis that it is consistent with City plans and ordinances.

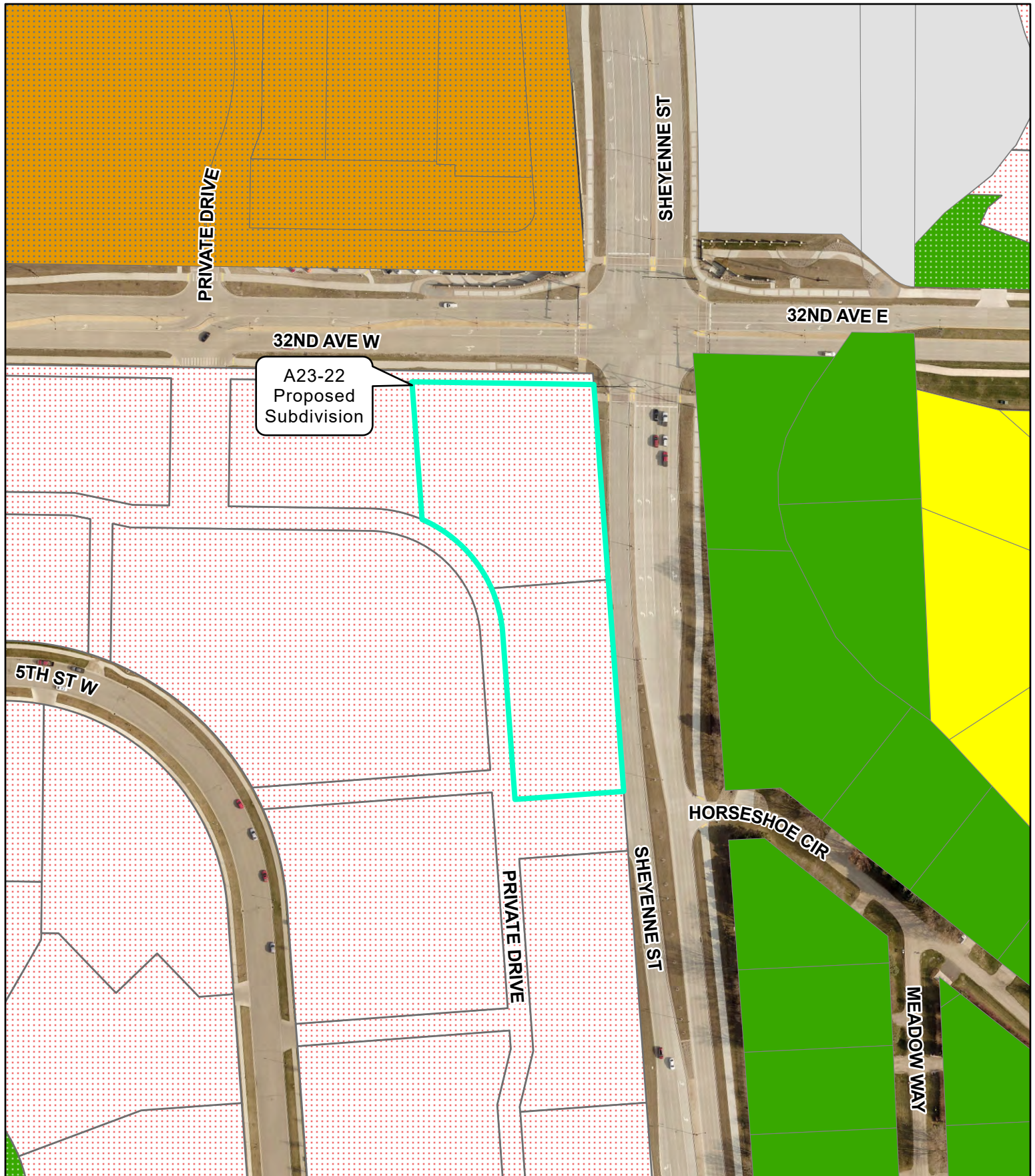
RECOMMENDATIONS:

It is recommended that the City approve the proposed application on the basis that it is consistent with City plans and ordinances.

Attachments:

- Aerial map
- Zoning map
- Subdivision Plat





West Fargo Zoning

- A: Agricultural
- C: Light Commercial
- C-OP: Commercial Office Park
- DMU: Downtown Mixed Use
- EMU: Entertainment Mixed Use
- HC: Heavy Commercial

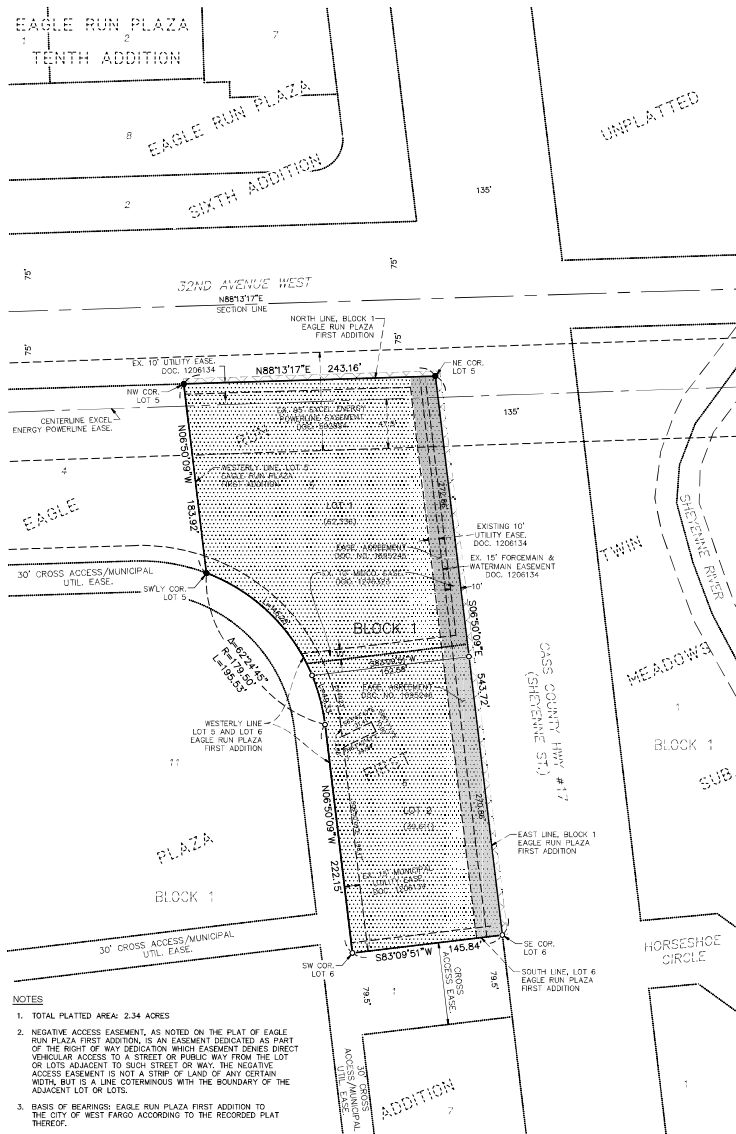
- LI: Light Industrial
- M: Heavy Industrial
- P: Public
- PUD: Planned Unit Development
- R-L1A: Large Lot Single Family Dwelling
- R-1A: Single Family Dwelling
- R-1: One and Two Family Dwelling

- R-1SM: Mixed One and Two Family Dwelling
- R-2: Limited Multiple Dwelling
- R-3: Multiple Dwelling
- R-4: Mobile Home
- R-5: Manufactured Home Subdivision
- R-1E: Rural Estate
- R-R: Rural Residential



0 150 300 US Feet

PLAT OF
EAGLE RUN PLAZA FOURTEENTH ADDITION
TO THE CITY OF WEST FARGO, A REPLAT OF LOTS 5 AND 6, BLOCK 1,
EAGLE RUN PLAZA FIRST ADDITION TO THE CITY OF WEST FARGO,
CASS COUNTY, NORTH DAKOTA



CERTIFICATE

Jacob R. Duchesneer, being duly sworn, deposes and says that he is the registered land surveyor who prepared and made the attached plat of "EAGLE RUN PLAZA FOURTEENTH ADDITION" to the City of West Fargo, a replat of Lots 5 and 6, Block 1, EAGLE RUN PLAZA FIRST ADDITION, to the City of West Fargo, Cass County, North Dakota; that said plat is a true and correct representation of the survey thereof; that all distances are correctly shown on said plat; that monuments have been placed in the ground as indicated for the guidance of future surveys and that said addition is described as follows, to wit:

All of Lots 5 and 6, Block 1, Eagle Run Plaza First Addition to the City of West Fargo, according to the recorded plat thereof, on file and of record in the office of the Recorder, Cass County, North Dakota.

Said tract contains 2.34 acres, more or less, and is subject to all easements, restrictions, reservations and rights of way of record, if any.

Jacob R. Duchesneer
Registered Land Surveyor
REG. NO. LS-28251
State of North Dakota
County of Cass

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared Jacob R. Duchesneer, Registered Land Surveyor, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that he executed the same on his free will and deed.

Notary Public, Cass County, North Dakota

WEST FARGO PLANNING COMMISSION APPROVAL

This plat in the City of West Fargo is hereby approved this _____ day of _____, 2023.

Joseph F. Kolb, Chairman
State of North Dakota
County of Cass

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared Joseph F. Kolb, Chairman of the West Fargo Planning Commission, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that he executed the same in the name of the West Fargo Planning Commission.

Notary Public, Cass County, North Dakota

WEST FARGO CITY COMMISSION APPROVAL

This plat in the City of West Fargo is hereby approved this _____ day of _____, 2023.

Bernie L. Dardis, President of
the West Fargo City Commission
State of North Dakota
County of Cass

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared Bernie L. Dardis, President of the West Fargo City Commission and Dustin T. Scott, Deputy City Auditor, known to me to be the persons described in and who executed the foregoing instrument and acknowledged to me that they executed the same in the name of the City of West Fargo.

Notary Public, Cass County, North Dakota

WEST FARGO CITY ATTORNEY APPROVAL

I hereby certify that proper evidence of title has been examined by me and I approve the plat as to form and execution this _____ day of _____, 2023.

John T. Shockey, City Attorney
State of North Dakota
County of Cass

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared John T. Shockey, City Attorney, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that he executed the same as the City Attorney.

Notary Public, Cass County, North Dakota

CITY ENGINEER'S APPROVAL

This plat in the City of West Fargo is hereby approved this _____ day of _____, 2023.

Dan R. Hanson, City Engineer
Registered Professional Engineer
NO. PE-4962
State of North Dakota
County of Cass

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared Dan R. Hanson, City Engineer, known to me to be the person described in and who executed the foregoing instrument and acknowledged to me that he executed the same as City Engineer.

Notary Public, Cass County, North Dakota



DEDICATION

We, the undersigned, do hereby certify that we are the owners of the land described in the plat of "EAGLE RUN PLAZA FOURTEENTH ADDITION" to the City of West Fargo, a replat of Lots 5 and 6, Block 1, EAGLE RUN PLAZA FIRST ADDITION to the City of West Fargo, Cass County, North Dakota; that we have caused it to be platted into lots and blocks as shown by said plat and certificate of Jacob R. Duchesneer, Registered Land Surveyor, and that the description as shown in the Certificate of the Registered Land Surveyor is correct.

Owner: Lot 1: Shyerene Holdings, LLC

Steven C. Olson, President
State of _____
County of _____

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared Steven C. Olson, known to me to be the President of Shyerene Holdings, LLC, that is described in and who executed the foregoing instrument and acknowledged to me that he executed the same on behalf of Shyerene Holdings, LLC.

Notary Public, _____ County, _____

Lessor: Lot 1: Eagle Run Crossing, LLC

Steven C. Olson, President
State of North Dakota
County of Cass

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared Steven C. Olson, known to me to be the President of Eagle Run Crossing, LLC, that is described in and who executed the foregoing instrument and acknowledged to me that he executed the same on behalf of Eagle Run Crossing, LLC.

Notary Public, _____ County, _____

Mortgagee: Lot 1: U.S. Small Business Administration

BT:
ITS:
State of _____
County of _____

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared _____, known to me to be the _____ of U.S. Small Business Administration that is described in and who executed the foregoing instrument and acknowledged to me that he/she executed the same in the name of U.S. Small Business Administration.

Notary Public, _____ County, _____

Mortgagee: Lot 1: FM Bank

BT:
ITS:
State of _____
County of _____

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared _____, known to me to be the _____ of FM Bank that is described in and who executed the foregoing instrument and acknowledged to me that he/she executed the same in the name of FM Bank.

Notary Public, _____ County, _____

Owner: Lot 2: Nancy Stedman and David Stedman

Nancy Stedman
State of South Dakota
County of Grant

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared Nancy Stedman and David Stedman, known to me to be the persons described in and who executed the foregoing instrument and acknowledged to me that they executed the same as their own free act and deed.

Notary Public, Grant County, South Dakota

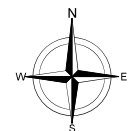
Mortgagee: Lot 2: Security Savings Bank

BT:
ITS:
State of _____
County of _____

On this _____ day of _____, 2023, before me, a Notary Public in and for said County and State, personally appeared _____, known to me to be the _____ of Security Savings Bank that is described in and who executed the foregoing instrument and acknowledged to me that he/she executed the same in the name of Security Savings Bank.

Notary Public, _____ County, _____

- LEGEND**
- IRON MONUMENT SET AND MARKED WITH LAND SURVEYOR NO. 28251
 - IRON MONUMENT FOUND (39,610)
 - L AREA LENGTH
 - R RADIUS LENGTH
 - A CENTRAL ANGLE
 - SECTION LINE
 - PLAT BOUNDARY LINE
 - LOT LINE
 - EASEMENT LINE
 - EXISTING LOT LINE
 - FLOODPLAIN ZONE X - AREA WITH REDUCED FLOOD RISK DUE TO LEVEE
 - NEGATIVE ACCESS EASEMENT DOC. 1206134
 - EASEMENT AGREEMENT DOC. 1695245
 - EASEMENT AGREEMENT DOC. 1695246



SHEET 1 OF 1
PROJ. NO. 23340
moore
engineering, inc.

**APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

Applying for (check one)							
☒ Local Permit	☐ Restricted Event Permit*						
Games to be conducted		☐ Raffle by a Political or Legislative District Party					
☐ Bingo	☒ Raffle	☐ Raffle Board	☐ Calendar Raffle	☐ Sports Pool	☐ Poker*	☐ Twenty-One	☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group North Dakota Autism Center		Dates of Activity (Does not include dates for the sales of tickets) 04/05/2024	
Organization or Group Contact Person Kayla Farahmand		E-mail kfarahmand@ndautismcenter.org	Telephone Number 701-532-4585
Business Address 647 13th Ave E	City West Fargo	State ND	ZIP Code 58047
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name West Fargo Sports Arena		County	
Site Physical Address 520 32nd Ave W	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) April 5th, 2024 and we are doing a 50/50 raffle			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50 Raffle	Half of money raised	not to exceed \$8,000
\$1000 cash (EH)		Total (limit \$40,000 per year) \$ not to exceed \$8,000

Intended Uses of Gaming Proceeds Support in all operational needs.		\$8,000
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No		
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No		
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: 3,000 (This amount is part of the total prize limit for \$40,000 per fiscal year)		
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No		

Name Kayla Farahmand	Title Mission Development Administrator	Telephone Number 701-532-4585	E-mail Address kfarahmand@ndautismcenter.org
Signature of Organization or Group's Top Official <i>Darcy Kasprowitz</i>		Title Executive Director	Date 3/7/2024



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Schwetty, Inc		Dates of Activity (Does not include dates for the sales of tickets)	
Organization or Group Contact Person Jon McLaughlin	E-mail care@schwetty.org	Telephone Number 701-261-7543	
Business Address 1606 Maple Place	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Rookies Sports Bar & Grill		County Cass	
Site Physical Address 715 13th Ave. E	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle Begins April 1 and ends June 28			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	2024 Club Car Tempo Golf Cart, gas, white	7995.00
Raffle	Team Entrance Into Schwetty25	600.00
Raffle	One Year Membership Leonard Country Club	350.00
Total (limit \$40,000 per year)		\$

Intended Uses of Gaming Proceeds

Schwetty, Inc. uses proceeds to help local families dealing with cancer.

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Name Mike Anders	Title President	Telephone Number 701-361-7561	E-mail Address care@schwetty.org
Signature of Organization or Group's Top Official <i>Mike Anders</i>		Title President	Date 3/13/2024



Schwetty, Inc. Raffle Items Pg. 2

<u>Game Type</u>	<u>Description Of Prize</u>	<u>Value</u>
Raffle	4'x4' Quilt	\$250.00
Raffle	\$250 Visa	\$250.00
Raffle	\$250 Visa	\$250.00
Raffle	\$250 Visa	\$250.00
Raffle	PXG Camouflage Golf Bag	\$150.00
Raffle	\$100 Visa	\$100.00
Raffle	\$100 Visa	\$100.00
Raffle	\$100 Visa	\$100.00
Raffle	\$100 Visa	\$100.00
Raffle	\$100 Visa	<u>\$100.00</u>
Total pg. 2		\$1650.00
<u>Total pg. 1</u>		<u>\$8945.00</u>
TOTAL		\$10,595.00



STATUS: Quote

Invoice Date:
Print Date: 3/12/2024

Quote #: 1145



All Season Motorsports
2205 Sheyenne Street, West Fargo, ND 58078
asmgolfcarts.com
(701) 282-2336

BILLING ADDRESS

Mike Anders
SCHWETTY INC.
1606 Maple Place
West Fargo, ND 58078
United States
(701) 361-7561
Bioeod@gmail.com

SHIPPING ADDRESS

Mike Anders
SCHWETTY INC.
1606 Maple Place
West Fargo, ND 58078
United States
(701) 361-7561
Bioeod@gmail.com

Req	Fill	Item No.	Item Description	Your Price	Amount
1.00	1.00	BX2431-575580	2024 CLUB CAR TEMPO GAS, WHITE, GREY SEAT, BLACK CANOPY Year/Make/Model: 2024/CLUB CAR/TEMPO External Color: WHITE Odometer: 0	7,500.00	7,500.00
1.00	1.00	60079	Club Car Tempo LED Light Kit	395.00	395.00
4.00	4.00	CAP-0029	WHEEL COVER, 8" SS CHROME	25.00	100.00
1.00	1.00		Schwetty, Inc. EIN: 83-1495938	0.00	0.00

Total Invoice	
Subtotal:	7,995.00
Total:	7,995.00
Shipping:	0.00
Sales Tax:	0.00



LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 17926 (11-2023)

Permit Number
15-24

Permit Type (check one)							
☒ Local Permit		☐ Restricted Event Permit*					
Games Authorized		☐ Raffle by a Political or Legislative District Party					
☐ Bingo	☒ Raffle	☐ Raffle Board	☐ Calendar Raffle	☐ Sports Pool	☐ Poker*	☐ Twenty-One*	☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Schwetty, Inc		Dates Authorized (Read Instruction 2) April 20, 2024	
Organization or Group Contact Person Jon McLaughlin		E-mail care@schwetty.org	Telephone Number 701-261-7543
Mailing Address 1606 Maple Place	City West Fargo	State ND	ZIP Code 58078

SITE INFO

Site Name Rookies Sports Bar & Grill		County Cass	
Site Address 715 13th Ave E	City West Fargo	State ND	ZIP Code 58078
If the city or county is placing restrictions on the permit, please explain			
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle on April 20, 2024			

Permits must be issued prior to the 1st event date.

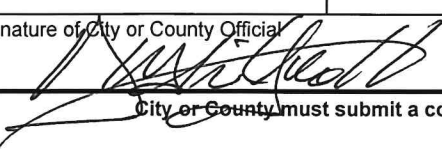
Local governing bodies please see the instructions on the backside of this form on how to complete the permit. Be certain to provide the organization or group with the "Information Required to be Preprinted on a Standard Raffle Ticket" found on the backside of this forms if a raffle is being conducted. If a "Restricted Event Permit" is being issued, either provide organization or group with SFN 52880 "Report on a Restricted Event Permit" or make them aware that the report must be filed with the city or county and the Office of Attorney General within 30 days after the event. Before approving a site location, ensure compliance with the gaming law below

Before approving a local permit or restricted event permit the local governing body should review North Dakota Century Code 53-06.1-03(3)(a) which states:

3. A licensed organization or organization that has a permit shall conduct games as follows:
- Only one licensed organization or organization that has a permit may conduct games at an authorized site on a day, except that a raffle may be conducted for a special occasion by another licensed organization or organization that has a permit when one of these conditions is met:
 - When the area for the raffle is physically separated from the area where games are conducted by the regular organization.
 - Upon request of the regular organization and with the approval of the alcoholic beverage establishment, the regular organization's license or permit is suspended for that specific time of day by the Attorney General.

Local governing bodies should also review North Dakota Administrative Code 99-01.3-01-05 (Permits) for the administrative rules governing permits. These rules may be viewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

CITY OR COUNTY CONTACT PERSON

Printed Name of City or County Official Dustin T. Scott	Title of City or County Official City Administrator	Telephone Number 701-515-5050	E-mail Address dustin.scott@westfargond.gov
Signature of City or County Official 		Date 3/18/2024	Issuing Governing Body ☒ City ☐ County

City or County must submit a copy of the permit above to the Office of Attorney General within 14 days of issuance.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Schwetty, Inc		Dates of Activity (Does not include dates for the sales of tickets) April 20, 2024	
Organization or Group Contact Person Jon McLaughlin	E-mail care@schwetty.org	Telephone Number 701-261-7543	
Business Address 1606 Maple Place	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Rookies Sports Bar & Grill		County Cass	
Site Physical Address 715 13th Ave. E	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) 50/50 Raffle, April 20, 2024			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50 Raffle	Cash	250.00
Total (limit \$40,000 per year)		\$ 250.00

Intended Uses of Gaming Proceeds Schwetty, Inc. uses proceeds to help local families dealing with cancer.	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: \$10,595.00 (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Name Mike Anders	Title President	Telephone Number 701-361-7561	E-mail Address care@schwetty.org
Signature of Organization or Group's Top Official		Title President	Date 3/15/2024

Information required to be preprinted on a standard raffle ticket:

1. Name of Organization;
2. Ticket Number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player or option to convert a **merchandise** prize to a cash prize that is limited to the lesser of the value of the merchandise prize or six thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. Print the authorizing city or county and permit number
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time of the drawing or drawings and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an non-guaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or six thousand dollars.

North Dakota Administrative Code 99-01.3-05-02(4) states that an employee may not sell a ticket on a site where another organization is licensed or has a permit unless the employee is granted permission by the lessor and other organization.

North Dakota Administrative Code 99-01.3-05-01 through 99-01.3-05-05 (Raffles) in its entirety can be reviewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

INSTRUCTIONS:

After a city or county governing board has authorized an organization to receive a local permit or restricted event permit, the city or county must complete the form.

1. Enter the city or county assigned "Permit Number".
2. Enter the beginning and ending date(s) for which the permit is authorized. **Note: Unexact blanket dates will not be accepted**
 - a. A permit must be on a fiscal year basis from July first to June thirtieth or on a calendar year basis.
 - b. A local permit can be issued for one or more events per fiscal year.
 - c. The "Dates Authorized" must only be the actual dates of the event(s) and does not include the dates the organization is selling tickets.
 - d. For a "one time" event permit, the beginning and ending date for "Dates Authorized" is the date of the event date.
 - e. If a local permit is issued for more than one event, enter the date of the first event as the beginning date and the date of the last event as the ending date.
 - f. A permit may not be issued more than twelve months prior to the first raffle drawing date.
 - g. A restricted event permit may be issued for only one event per year. if the organization has received a local permit during a fiscal year, it may not receive a restricted event permit. If the organization received a restricted event permit during the fiscal year, it may not receive a local permit.
3. Permits must provide the specific dates of event(s), site name, and site physical address. If there are multiple event dates that do not fit on the permit, a separate sheet must be submitted with the permit that provides a list of all event dates.
4. Enter any restriction place on the organization or group, such as days of the week or designation of an area at a site where games may be conducted.
5. When a restricted event permit is issued, provide a "Report on a Restricted Event Permit (SFN 52880)" form to the organization or be sure they know the form is available at <https://attorneygeneral.nd.gov/licensing-and-gaming/licensing/charitable-gaming> by scrolling to the bottom of the page.
6. Give the organization or group the completed permit form, keep a copy for your records, and **send a copy within 14 days** by email to agogaming@nd.gov, fax to (701) 328-3535 or by mail to:

Office of Attorney General
Gaming Division
600 E Blvd Ave, Dept. 125
Bismarck, ND 58505-0040

If you have questions on the local permit or restricted event permit process, please call: 1-800-326-9240



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (9-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group <i>North Dakota Police Officers Association Working Committee</i>		Dates of Activity (Does not include dates for the sales of tickets) <i>4/24/2024 - 4/26/2024</i>	
Organization or Group Contact Person <i>Ed Carter</i>	E-mail <i>ecarter@nd.gov</i>	Telephone Number <i>701-739-3289</i>	
Business Address <i>1100 N. 47th St. Suite #100</i>	City <i>Grand Forks</i>	State <i>ND</i>	ZIP Code <i>58201</i>
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name <i>Double Tree by Hilton west Fargo</i>		County <i>Cass</i>	
Site Physical Address <i>825 E. Benton Dr.</i>	City <i>West Fargo</i>	State <i>ND</i>	ZIP Code <i>58078</i>
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) <i>Raffle 4-24-2024 - 4-26-2024</i>			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
<i>Raffle</i>	<i>Two (2) Glock Handgun Certificates</i>	<i>\$1700.00</i>
Total (limit \$40,000 per year)		<i>\$ 700.00</i>

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds <i>future trainings for local law enforcement</i>	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer <i>Ed Carter</i>	Telephone Number <i>701-739-3289</i>	E-mail Address <i>ecarter@nd.gov</i>
Signature of Organization Group's Permit Organizer <i>[Signature]</i>	Title <i>Treasurer / Secretary</i>	Date <i>3/11/2024</i>



To: West Fargo City Commission

From: Lisa Sankey, Planner

Date: March 18, 2024

Subject: Annual Review of Neighborhood Revitalization Program

Action: Direct Staff to Continue to Partner with Gate City Bank

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

Administration

Dustin Scott,
Administrator

Summary and Recommendation:

Since the program's inception in 2019, the City of West Fargo has annually partnered with Gate City Bank to administer the West Fargo Neighborhood Revitalization Program, a low-interest loan program for home improvement projects in select areas. Once again, Gate City Bank is setting aside \$2 million for this program in 2024 and will provide program information at the March 18th City Commission meeting.

To be eligible for the program, the home must be located within West Fargo corporate limits, located north of Interstate 94, and have an assessed value of less than \$275,000. The program offers low-interest loans (4.98% for 10 years and 5.25% for 15 Years) of \$10,000 to \$100,000 for qualified home improvement projects. Eligible projects include such things as energy improvements, code compliance, foundation/structural improvements, building additions, and general property upgrades (not including appliances and the like). Additional program details are attached and can be found on the City's program website at:

https://www.westfargond.gov/894/Neighborhood-Revitalization-Program._

Recommended Action:

It is recommended that the City Commission reapprove the program for 2024 by directing staff to continue to partner with Gate City Bank to promote and administer the program.

Policy Analysis:

This program focuses on reinvesting in West Fargo's older neighborhoods—a key goal of the West Fargo 2.0 Comprehensive Plan. In 2023, the program assisted 24 projects within West Fargo, totaling \$862,132.01 in improvements to residential properties.

Financial Analysis:

Aside from staff time spent reviewing applications and doing construction-related inspections there are no financial costs to the City of West Fargo. The program seeks to help maintain a strong housing stock and associated tax base within the City.

Attachment

Apply by
October 31!

Better **Together.**

**Low rates for repairs
and improvements**

**\$10,000 - \$100,000 for
qualified projects***

**Flexible terms to
fit your budget**

At Gate City Bank, we're proud to partner with local communities to offer low-interest loans to homeowners – helping preserve the beauty of older homes across ND and MN.

Visit **GateCity.Bank/CityPrograms** to see if you qualify!



701-293-2400 • 800-423-3344

45 locations in 23 communities across
North Dakota and central Minnesota

*Terms, conditions and program limitations apply. Contact your local city, or visit GateCity.Bank/CityPrograms for details.



AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey, Aaron Nelson and John Shockley
2. PHONE NUMBER: 515-5370 & 707-0310 DATE: March 13, 2024
3. AGENDA TITLE:
Public Hearing and 1st Reading - A24-6 Zoning Ordinance Amendments to Title IV and First Reading of Title XI of the Animal Ordinance Relating to keeping of Backyard Chickens (Ordinance #1221).
4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:
Staff proposes a text amendment to Chapter 4 ordinances relating to keeping of chickens as it relates to the R-R: Rural Residential and R-1E: Rural Estate Zoning Districts. At their March 12, 2024 meeting the Planning & Zoning Commission recommended approval of the amendments. Also under consideration, Title 11 of the Animal ordinance is being amended to allow for the keeping of chickens. Backyard chickens would be allowed with issuance of an annual permit, subject to conditions.
5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):
N/A.
6. ACTION BEING REQUESTED FROM CITY COMMISSION:
Hold Public Hearing on Zoning Ordinance to Title IV and Approve 1st Reading of Title IV and XI (Ordinance #1221).

STAFF REPORT

A24-6 ZONING ORDINANCE AMENDMENTS	
Zoning Ordinance Amendment to Title IV of the City Ordinances (Zoning Regulations)	
Applicant: City of West Fargo	Staff Contact: Lisa Sankey
Planning and Zoning Commission Public Hearing:	03-12-2024
City Commission Public Hearing & 1 st Reading:	03-18-2024
2 nd Reading:	

PURPOSE:

The purpose of the proposed zoning amendment is to clarify language relating to backyard chickens.

DISCUSSION AND OBSERVATIONS:

- At the direction of the West Fargo City Commission, Title 11 of the Animal ordinance is being amended to allow for the keeping of chickens. Backyard chickens would be allowed with issuance of an annual permit, subject to conditions, which would be administered through the police department, as they already administer pet licenses, etc.
- The annual permit (example is attached to the staff report) would include:
 - Site plan showing location of coop & run, setbacks, required fencing, property lines & existing structures.
 - No more than six chickens via an annual permit for properties with one or two residential units.
 - Applicant would be responsible for notifying abutting neighbors.
 - Coops and Runs must not be located within the front yard.
 - Must be set back a minimum of three feet from any adjacent structures and minimum of 10' from all property lines.
 - Chickens must be confined at all times in a coop and run and may not be allowed to run at large.
 - The permit may be revoked or suspended for any violation of Title 11.
- Chickens would be allowed on one and two family residential lots and not permitted in mixed use, commercial, industrial or institutional zoned lots or on lots exceeding three dwelling units.
- According to the zoning ordinance, Farm Animals are conditionally permitted use in the R-R: Rural Residential and R-1E: Rural Estate District.
- An amendment to the zoning ordinance would add the following language to the R-R and R-1E Districts:
 - "Provided that this section shall not apply to properties that have received a permit to keep chickens pursuant to Title 11 Permits for Keeping of Chickens."
- Specific text amendments are attached to this staff report.

NOTICES:

Sent to: Notice in the newspaper.

Comments Received:

- None to date.

STAFF REPORT

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The proposed amendments do not make major substantive changes to the existing ordinances and are consistent with the Comprehensive Plan. The proposed amendments are consistent with the Comprehensive Plan.

PLANNING & ZONING COMMENTS REGARDING TITLE XI

At their March 12, 2024 meeting, the West Fargo Planning and Zoning Commission discussed the proposed permit for Backyard Chickens in terms of a property owner notifying adjacent neighbors and questioned what it would entail, as it's not part of the ordinance. What recourse would the property owner have should there be objections?

Discussion was also held regarding the section on the form which indicated "Police will not respond to chicken issues". It was explained that the City has a Code Enforcement Department who individuals may contact regarding issues.

PLANNING & ZONING RECOMMENDATION:

At their March 12, 2024 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed text amendment to Title IV on the basis that it is consistent with City plans and ordinances.

RECOMMENDATION:

It is recommended that the City approve the proposed amendments on the basis that they are consistent with City plans and ordinances.

Attachments

- Proposed Backyard Chicken Ordinance
- Draft Backyard Chicken Permit

ORDINANCE NO. 1221

AN ORDINANCE TO AMEND AND REENACT SECTIONS 4-421-A.4.4 (RELATING TO CONDITIONALLY PERMITTED USES IN THE R-R DISTRICT), 4-421-B.4.4 (RELATING TO CONDITIONALLY PERMITTED USES IN THE R-1E DISTRICT), 11-0101 (RELATING TO DEFINITIONS) AND 11-0106 (RELATING TO KEEPING AND/OR FEEDING OF FOWL AND OTHER NON-DOMESTIC ANIMALS), AND TO CREATE AND ENACT SECTION 11-0112 (RELATING TO KEEPING OF CHICKENS) OF THE REVISED ORDINANCES OF 1990 OF THE CITY OF WEST FARGO.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WEST FARGO, NORTH DAKOTA:

SECTION 1. Section 4-421-A.4 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

4-421-A.4 CONDITIONALLY PERMITTED USES.

* * *

4. Farm animals, provided the lots in the subdivision/development have a minimum of two acres. The number of animals allowed is one animal for the first two acres, plus one additional animal for each additional acre of lot area. Each lot may be reviewed individually or the subdivision or lots being rezoned may be reviewed as part of the rezoning or conditional use application. Provided, that this section shall not apply to properties that have received a permit to keep chickens pursuant to Title 11 Permits for Keeping of Chickens.

SECTION 2. Section 4-421-B.4.4 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

4-421-B.4. CONDITIONALLY PERMITTED USES.

* * *

4. Farm animals, provided the lots in the subdivision/development have a minimum of two acres. The number of animals allowed is one animal for the first two acres, plus one additional animal for each additional acre of lot area. Provided, that this section shall not apply to properties that have received a permit to keep chickens pursuant to Title 11 Permits for Keeping of Chickens.

SECTION 3. Section 11-0101 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted by adding and/or amending the following definitions and renumbering the existing definitions accordingly:

11-0101. DEFINITIONS.

1. As used in this chapter, “owner” means any person, firm or corporation owning, harboring, or keeping an animal.
2. “At large” means off the premises of the owner and not under the control of the owner or some member of his immediate family or other authorized person either by leash, cord, or chain.
3. “Animal” includes every living animal except a member of the human race.
4. “Chicken” means a female chicken or hen.
5. “Coop” means a structure for housing chickens made of wood or other similar materials that provides shelter from the elements.
46. “Dangerous or Vicious Animal” is any animal that:
 - a. when unprovoked, inflicts bite(s) on any human or domestic animal either on private or public property;
 - b. has a documented history with the West Fargo Police Department or other public agency of biting or attacking any human or domestic animal;
 - c. has a known propensity, tendency, or disposition to attack, to cause injury, or otherwise threaten or endanger the safety of humans or domestic animals;
or
 - d. is not properly vaccinated.
57. "Feed" means making food, including corn or seeds, available for consumption outdoors, either by spreading on the ground or hanging at a height of less than five feet (5') as measured from the grade at the pole or structure supporting the bird feeder. For purposes of this chapter, a person does not feed wildlife by maintaining live vegetation such as fruit trees, gardens, or flower beds.
68. “Non-Domestic Animal” or "Wildlife" is an animal commonly considered to be naturally wild and not naturally trained or domesticated. Unless otherwise defined, such animals shall include, but are not limited to:
 - a. Any member of the large cat family (family *lanidae*) including lions, tigers, cougars, bobcats, leopards and jaguars, but excluding commonly accepted domesticated house cats.
 - b. Any naturally wild member of the canine family (family *lanidae*) including wolves, foxes, coyotes, dingoes, and jackals, but excluding commonly accepted domesticated dogs.

- c. Any crossbreeds such as the crossbreeds between a wolf and a dog, unless the crossbreed is commonly accepted as a domesticated house pet.
 - d. Any member of or relative of the rodent family including any skunk (whether or not de-scented), raccoon, squirrel, or ferret, but excluding those members otherwise defined or commonly accepted as domesticated pets.
 - e. Any poisonous, venomous, constricting, or inherently dangerous member of the reptile or amphibian families, including rattlesnakes, restricted non-venomous constricting snakes, pit vipers, crocodiles, and alligators.
 - f. Any other animal which is not explicitly listed above, but which can be reasonably defined by the terms of this subpart, including but not limited to bears, deer, monkeys and game fish.
 - g. Any type, species or breed of turkey, geese, ducks, pheasants, wood ducks, owls, eagles, and any other type of fowl not being kept for agricultural purposes within an agriculturally zoned district.
9. “Owner” means any person or persons, firm, association or corporation owning, keeping or harboring a dog or a cat.
10. “Persons” means the resident, property owner, custodian or keeper of any chicken.
11. “Premises” means any lot or group of contiguous lots, parcels or tracts of land located within the City of West Fargo.
12. “Proper Enclosures” shall have sidewalls with a minimum height of five feet (5') and be constructed of 11-gauge or heavier wire. Openings in the wire shall not exceed two inches (2"). Support posts shall be one and one-fourth inch (1 1/4") or larger steel pipe buried in the ground eighteen inches (18") or more. When a concrete floor is not provided, the sidewalls shall be buried a minimum of eighteen inches (18") in the ground.
713. “Restricted non-venomous constricting snake” include the following non-venom producing constricting snakes:
- a. Green anacondas;
 - b. Yellow anacondas;
 - c. Reticulated pythons;
 - d. Indian pythons;
 - e. Burmese pythons;

- f. North African rock pythons;
- g. South African rock pythons;
- h. Amethystine pythons;
- i. Boa constrictors.

14. “Run” means an enclosed outside yard for keeping chickens.

815. “Service animal” means any guide dog, signal dog, or other animal trained to do work, perform tasks, or provide assistance for the benefit of an individual with a disability. The term includes an animal trained to provide assistance or protection services to an individual with a disability, pull a wheelchair, lend balance support, retrieve dropped objects, or provide assistance in a medial crisis.

SECTION 4. Section 11-0106 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby created and enacted to read as follows:

11-0106. KEEPING AND/OR FEEDING OF FOWL AND OTHER NON-DOMESTIC ANIMALS. Except as authorized pursuant to Section 11-0112 of this chapter, No person shall keep, Feed, or maintain Wildlife, fowl or other non-domestic animals of any kind within the City, except horses, swine or cattle temporarily held in shipping pens for shipment to market or elsewhere, or as otherwise permitted by the applicable Zoning Ordinances of the City of West Fargo, and/or if that person is doing so in the course of that person’s employment as a veterinarian, City employee or State of North Dakota employee. No person shall keep, feed, or maintain restricted non-venomous constricting snakes as defined by Chapter 11-01 of the City of West Fargo Ordinances, except as otherwise permitted by the applicable Ordinances of the City of West Fargo.

- 1. No person that possesses a restricted non-venomous constricting snake shall fail to post and display any of the following:
 - a. On each container in which a restricted non-venomous constricting snake is confined, signs warning the public that a restricted non-venomous constricting snake is in the container;
 - b. At the main entrance to each structure where a restricted non-venomous constricting snake is confined, a sign warning the public that a restricted non-venomous constricting snake is in the structure.
- 2. No person shall allow a restricted non-venomous constricting snake to roam off the property where it is confined.

SECTION 5. Section 11-0112 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby created and enacted to read as follows:

11-0112. KEEPING OF CHICKENS. Pursuant to Section 11-0106 of this chapter, it is unlawful for any person to own, control, keep, maintain, or harbor chickens on any premises within the City unless that person has a permit to do so as provided in this chapter. A permit will not be issued for the keeping or harboring of more than six (6) chickens on any premises. The keeping or harboring of male chickens or roosters is prohibited.

1. Permit. A person shall not maintain a coop or run unless granted a permit by the City. The permit is subject to all terms and conditions of this chapter and any additional conditions deemed necessary by the City to protect public health, safety, and welfare.
 - a. Annual Permit. Permits will not exceed one (1) year and are subject to annual renewal. The initial permit automatically expires at the end of the initial calendar year and, thereafter, renewals of said permit extend for calendar-year periods. The annual permit fee is set by resolution of the City Commission, as amended from time to time.
 - b. Permit Requirements. An application for a permit includes a complete application with a scaled diagram that indicates the location of the coop and run, approximate size and distance of the coop and run from adjoining structures and property lines, the number and species of chickens to be maintained at the premises, and a signed statement that the applicant will, at all times, keep the chickens in accordance with this chapter and comply with all the conditions within the application and permit. Failure to comply with said conditions, or modification thereof, will constitute a violation of the provisions of this chapter and are grounds for revocation or suspension of the permit. Chickens may be slaughtered on the premises only if for consumption by the occupants of the premises.
 - c. A property with three (3) or more residential dwelling units, commercial, mixed use, and industrial properties is prohibited from keeping chickens.
2. Confinement. A person who owns, controls, keeps, maintains, or harbors chickens must keep them confined at all times in a coop and run and may not allow the chickens to run at large. Chickens must be secured in a chicken coop from sunset to sunrise each day.
 - a. The following conditions apply to both coops and runs:
 - i. Must not be located within the front yard;
 - ii. Must be setback a minimum of three (3) feet from any adjacent structures;
 - iii. Must be setback a minimum of ten (10) feet from all property lines;
 - iv. Must not be located on any public easements;

- v. Must be a minimum of four (4) square feet per chicken and may not exceed ten (10) square feet per chicken;
- vi. Must not exceed seven (7) feet in total height from adjacent ground level;
- vii. May be a commercially purchased chicken coop that substantially conforms with the requirements of this ordinance;
- viii. Fencing for coops and runs may not exceed six (6) feet in total height from adjacent ground level;
- ix. Must not be located in any part of a dwelling unit or garage;
- x. Feed must be kept within the coop and run and must be kept in metal predator proof containers; and
- xi. Manure must be removed frequently, and use of quality bedding material is recommended. Manure which is not properly disposed of and/or causes odor issues will result in revocation of the permit.
- xii. Coops and runs shall be located within a yard enclosed by a solid opaque fence or wall, or shall otherwise be screened from view of adjacent properties. Fences, walls, or screening used for this purpose shall measure a minimum of five feet (5') in height and not more than four inches (4") from the ground or other surface..

b. The following conditions apply to coops:

- i. Must be either elevated with a clear open space of at least sixteen (16) inches between the ground surface and grading/floor of the coop or;
- ii. May be a commercially purchased chicken coop that substantially conforms with the requirements of this ordinance.
- iii. The coop floor, foundation and footings must be constructed using rodent resistant construction.

c. The following apply to runs:

- i. Must not exceed ten (10) square feet per chicken;
- ii. Fencing must not exceed six (6) feet in total height from adjacent ground level; and
- iii. May be enclosed with wood, woven wire materials, or a combination thereof.

3. Conditions and Inspections. A person who owns, controls, keeps, maintains, or harbors chickens must not permit the premises where the chickens are kept to be maintained in an unhealthy, unsanitary, or noxious condition or to permit the premises to be in such condition that noxious odors are carried to adjacent properties. Any coop or run authorized by permit under this chapter may be inspected at any reasonable time by the animal control officer, law enforcement officer, public health official, or other employee or agent of the City.
4. Private Restrictions/Covenants. A permit issued to a person whose premises is subject to private restrictions and/or covenants that prohibit the keeping of chickens

is the sole responsibility of the person applying for the permit. The interpretation and enforcement of the private restrictions and/or covenants is the sole responsibility of the private parties involved, the City is in no way responsible for interpreting or enforcing private restrictions and/or covenants.

5. Refusal to Grant Permit. The City may refuse to grant or renew a permit to keep or maintain chickens for failure to comply with the provisions of this chapter, submitting an inaccurate or incomplete application, failure to comply with permit conditions, creation of a nuisance condition, or if the public health and safety is unreasonably endangered by the granting or renewing of such permit. Any coop or run constructed or maintained on any premises must be removed from said premises within thirty (30) days after the suspension, expiration, or revocation of the permit for said premises or after a period of thirty (30) days from which chickens have not been lawfully kept on the premises.
6. Suspension and Appeal. A permit for keeping of chickens may be revoked or suspended by the City for any violation of this chapter following written notice or, upon request for renewal, the renewal permit may be refused by the City. The applicant may appeal the revocation, suspension, or refusal to renew the permit to the City Auditor by requesting a hearing before the City Commission within seven (7) days of the date of the notice. The City Commission shall hear testimony from the permittee and City staff and render a decision on the matter or request additional information.
7. Violation. A person who owns, controls, keeps, maintains, or harbors chickens without obtaining or maintaining a current permit or after a permit has been suspended or revoked is guilty of an infraction as provided under Section 1-0211.
8. A person who had a permit to harbor chickens and who no longer harbors chickens must remove any related structures (coop, run, or other) within ten (10) days of no longer harboring chickens.

SECTION 6. Effective Date. This ordinance shall be in full force and effect from and after the date of its final passage and publication.

President of Board of City Commissioners
of the City of West Fargo, North Dakota

ATTEST:

City Auditor

Date of First Reading:

Date of Second Reading:
Date of Publication:



West Fargo Police Department
800 4th Ave E., Suite 2
West Fargo, ND 58078
Ph: 701-515-5500
Michelle.glaser@westfargond.gov

Chicken Permit

PERMIT IS VALID FOR ONE CALENDAR YEAR BEGINNING JANUARY 1, AND ENDING DECEMBER 31.

Permits purchased after January 1 in any given calendar year will also expire December 31 of that year; and permit fees will not be pro-rated. Chickens are permitted to be kept at single, two-family, and three-family homes only. Chickens not permitted in mixed-use, commercial, industrial, or institutional districts.

APPLICANT/PROPERTY INFORMATION

Applicant Name: _____ Date: _____

Address: _____

Phone #: _____ Email: _____

Property Zoning Code: _____ Find the information [here](#) by searching for your property or contact Planning and Zoning at 701-515-5370

APPLICATION REQUIREMENTS

Total Number of hens to be kept: _____ (a maximum of six (6) hens, no roosters, are allowed)

Species of hen(s): _____

INITIAL HERE	Review and Initial
	Site plan showing location of coop & run, setbacks, required fencing, property lines & existing structures
	FEE - \$25.00 (checks made payable to CITY OF WEST FARGO)
	Applicant has reviewed the Keeping of chicken standards
	Applicant has reviewed covenants and obtained approval from developer/townhouse/condo/homeowner's association, if applicable. (The City of West Fargo does NOT enforce covenants.)
	All abutting properties were notified on the following date(s) of my intention to have chickens: Date(s): _____

Complete regulations regarding the keeping of chickens within the City of West Fargo can be found on the City of West Fargo website at www.westfargond.gov City Ordinances, Title 11 – Animals, section 11-0112.

REQUEST AND AFFIDAVIT

The applicant must read the following statement carefully and sign below:

I hereby certify that the information submitted is true and correct to the best of my knowledge. In submitting the permit application, I acknowledge and agree the application is subject to all the regulations found in City Ordinances, Title 11 – Animals, section 11-0112 and further agree to fully comply with said regulations. If the requirements of City Ordinances, Title 11 – Animals, section 11-0112, are not complied with, the City of West Fargo may revoke the permit.

Applicant Signature

Date

Office Use Only:**Date:**

Planning & Zoning Approver Name:

☐

Approved

☐

Denied – Please correct noted issues and resubmit application

Please correct the following:**KEEPING OF CHICKEN STANDARDS**

- **Number:** No more than six (6) chickens may be kept by a single applicant. Roosters are prohibited.
- **Containment:** Chickens must be kept in a coop and run. Keeping chickens in a garage is prohibited. Chickens must be contained within the coop and run between sunset and sunrise.
- **Side Yard / Backyard Fencing:** Coop and run must be surrounded by a solid, non-see-through fence or wall in addition to the fencing required for the run. Fencing shall be at least five (5) feet in height and not more than four (4) inches raised off the ground.
- **Construction:** Coop must be a minimum of 16 inches off the ground and may not exceed seven (7) feet in height when measured from the ground. Coop floor, footings, and foundation must be constructed using rodent resistant materials.
- **Coop Size:** A minimum of four (4) square feet of space per chicken not to exceed ten (10) square feet per chicken. A commercially purchased coop which substantially conforms to the requirements of the Ordinance may be permitted. Substantially conforms means that it may not differ more than twenty percent (20%) of the noted chicken coop standards.
- **Run:** Must be fully fenced and attached to the coop. A minimum of four (4) square feet of space per chicken not to exceed ten (10) square feet per chicken. A solid roof or wire top is required to keep predators out and prevent chickens from escaping. Run fencing may not exceed six (6) feet in height.
- **Zoning:** Chickens are not permitted in mixed-use, commercial, industrial, or institutional zoning districts or on lots exceeding three (3) dwelling units.
- **Setbacks:** Chicken coop and run must be setback at least ten (10) feet from the property line and three (3) feet from any structure on the property. Chicken coops and runs may not be located in any front yard or within easements.
- **Food Containers:** Food containers must be kept within the coop, run, shed, or garage in an animal proof container.
- **Bedding:** Chicken coops and runs layered with quality bedding is recommended. Bedding must be cleaned and changed frequently so as to prevent odor, pests, or other nuisances.
- **Maintenance and Waste Disposal:** Coop and run must be maintained and kept in good repair. Manure must be removed frequently to prevent issues with odors, pests, or other nuisances. Chicken manure must be disposed of in the trash and may not be composted with yard waste items collected by the City.
- **Covenants:** Restrictive covenants may prohibit the keeping of chickens on your property. The City does not enforce covenants and it is your responsibility to review your property for covenants prior to submitting an application.

*Chickens that escape your yard are your responsibility to catch and contain. **West Fargo police will not respond to calls relating to chicken issues.** Providing false or misleading information, complaints of birds escaping, odors, etc., or failing to adhere to the requirements above can lead to your permit being revoked.

Site Plan Example

Chicken Permit Site Plan Requirements:

Please clearly define and label the following on the site plan:

- Location and dimensions of chicken coop and run
- Property Lines
- Existing Structures
- Property / Building Setbacks
- *Required Fencing - Either a solid/non-see through fully fenced in backyard or fencing around the coop and run. Please indicate the height and material to be used.

Helpful Tips!

Review Keeping of Chicken Standards

Review City Ordinances, Title 11, section 11-0112, Animals for the complete ordinance at www.westfargond.gov

NDSU Extension page at <https://www.ndsu.edu/agriculture/extension/publications/beginners-guide-raising-chickens> to learn more about keeping chickens.

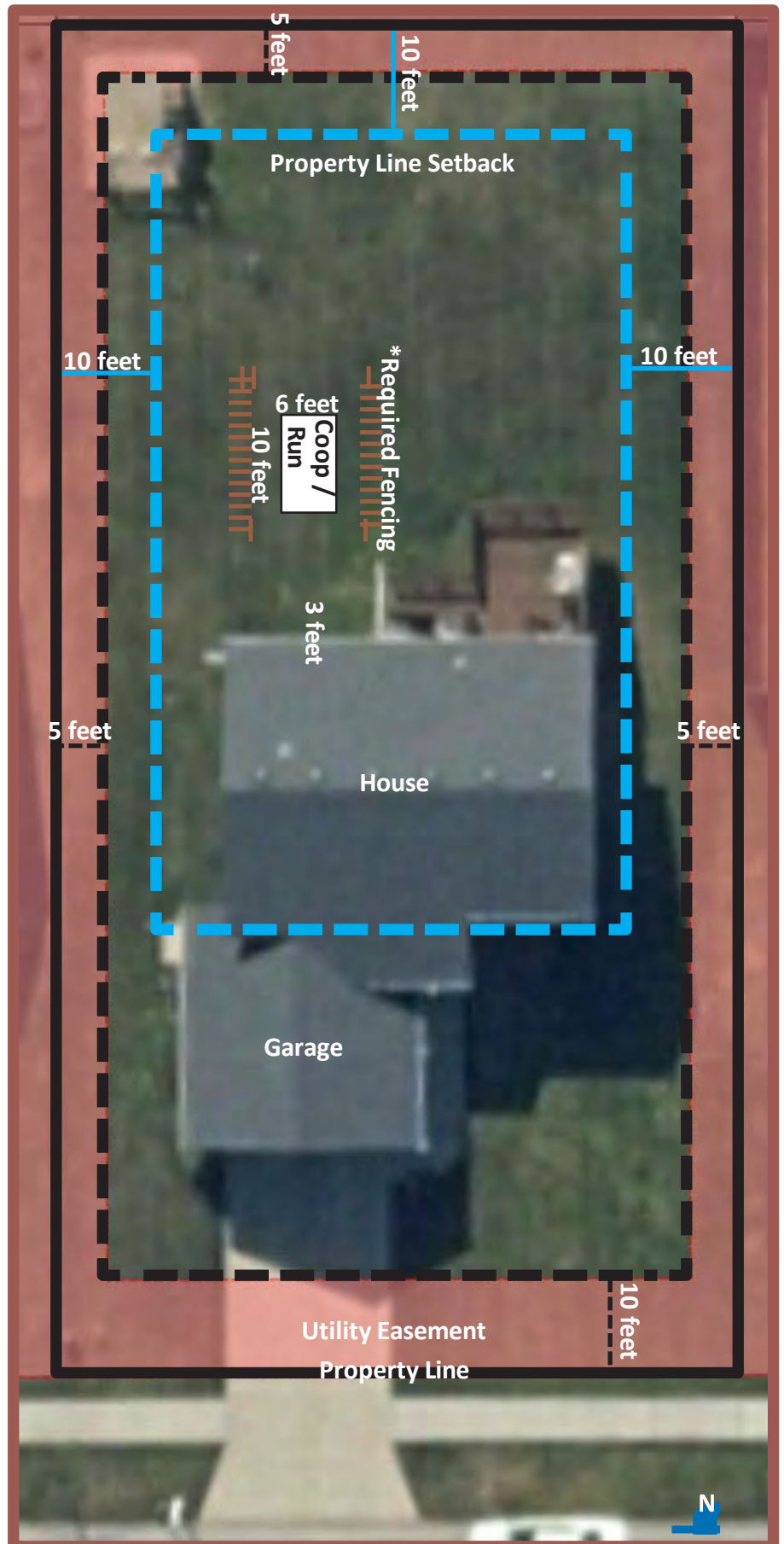
OR

Visit the U of M Extension page at <https://extension.umn.edu/poultry/small-scale-poultry>

Coop & Run Setback Requirements:

- Property Line: 10 feet
- From other structures on property: 3 feet

Call North Dakota One Call (811) before you dig.





To: West Fargo City Commission

From: Mathew Andvik, Public Works Department

Date: March 18, 2024

Subject: Purchase of Lagoon Equipment

Action: Approve the purchase of (1) one Dozer, (1) one Pad Foot Compactor, and (1) one Construction Disc

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Administration/Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Police and Fire

City Administrator

Dustin Scott

Summary and Recommendation:

In 2021 Public Works began the process of decommissioning the lagoons. This past year we started receiving large amounts of clay from the diversion, which we are using to raise the elevation of the decommissioned cells. In order to place this clay in a proper manner we have been using our D8 dozer, disc and last year rented a Pad Foot Compactor. We anticipate that it will take 3-4 more years to to place the clay and level the existing berms. Due to use, our disc needs replacement. It makes better financial sense to purchase a compactor than continue to rent, and now would be the time to trade in our current D8 dozer for a slightly smaller model.

I would request the commission approve the purchase of a new construction disc for \$65,000, Pad Foot Compactor for \$182,000, and new dozer for total after trade in for \$281,375.

Policy Analysis:

Dozer:

- A D8 dozer was purchased in 2021 for \$285,300.
- Repair costs to date for this machine totals, \$106,76.02.
- The crew feels they can do a better job with a D6 or D7 size machine. The D8 is large and is difficult to transport to other sites or in for maintenance.
- Purchasing a smaller machine would allow us to move it to other sites if needed.
- Purchasing a new dozer with a warranty would be financially beneficial to the city.
- We received two quotes for new dozers, and waiting on one more. The best option would be a Komatsu for \$506,375, which would come with a 5-year warranty. We would receive a trade in value for our dozer of \$225,000 for a total cost of \$281,375.

Pad Foot Compactor:

- This equipment was on the original equipment purchases list. We chose not to purchase at that time because we would not need it for a few years.
- We rented a compactor last year once the diversion started hauling in clay to our site.
- Rent for 8 months was quoted at \$63,680.
- The price to purchase a new unit is \$182,000.
- We would need to use a compactor for the next 3-4 year as part of this project.
- We feel it would make financial sense to purchase the compactor, as it would be less money to own than rent for 3-4 years, and we would have the option to sell the compactor when it was no longer needed.

Construction Disc:

- This equipment was on the original equipment purchases list. We chose not to purchase at that time because we found an old disc that we were able to make work.
- Our current disc needs replacement.
- We received one quote back for a new disc for \$65,000.
- Rent on a construction disc was quoted at \$30,800 for 8 months.
- We would need to use the disc for the next 3-4 year as part of this project.
- We feel it would make financial sense to purchase the disc, as it would be less money to own than rent for 3-4 years and we would have the option to sell the disc when it was no longer needed.

Financial Analysis:

The funds to purchase this equipment would come from either the remaining balance of ARPA funds available, or from the CIP Funds.

Process/Timeline:

Once approved, we will follow the City's Purchasing Policy to purchase each piece of equipment.



To: West Fargo City Commission
From: Matthew Andvik, Public Works Director
Date: March 18, 2024

Subject: 12th Avenue North Tree Planting

Action: Approve the Contract for the 12th Ave N Tree Planting

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Administration/Finance

Administration

City Administrator

Dustin Scott

Summary and Recommendation:

When 12th Ave N was reconstructed in 2016, trees were not included in the project. In the 2022 CIP, this area was identified as a Planting Project to add boulevard trees to this corridor. The project limits would be from 9th Street NE to 9th Street NW and include both 12th Avenue NW and 12th Avenue NE. With 150 trees planned to be planted, this project is too large for us to handle in house. Included in the packet is the planting plan for the project. I have also included a letter from the Urban Forestry Committee in support of this project.

I am requesting the Commission approve the Tree Planting Project on 12th Ave NE & NW and approval to award the contract to JT Lawn Service and Landscaping.

Policy Analysis:

This project was identified in the CIP. We published an RFP for this planting and received 9 bid proposals. The RFPs were reviewed by Engineering and the Forestry department. JT Lawn Service and Landscaping was selected as the winning proposal. Their proposed cost for the tree planting was \$68,150. Our estimated cost for this project in the CIP was \$75,000.

Financial Analysis:

This project would fall under the CIP and be funded by Capital Improvement Sales Tax. The total cost for this project would be \$68,150.

Process/Timeline:

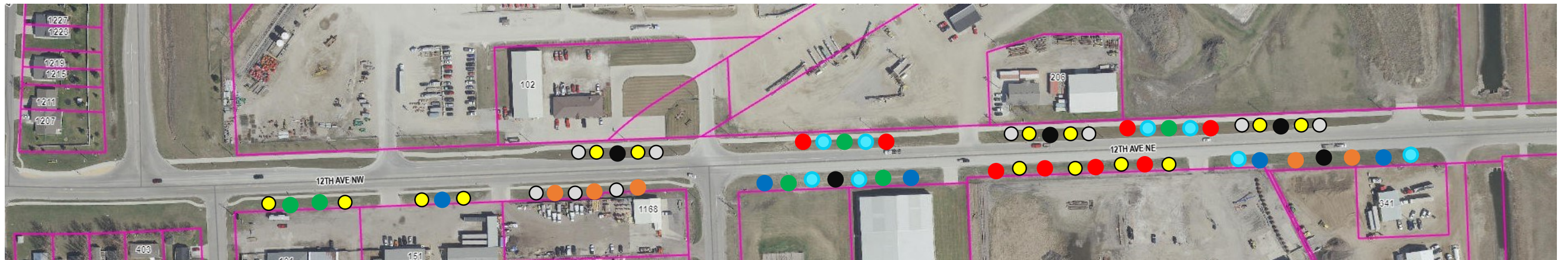
If approved by the Commission, planting would start this spring, as weather allows. Once planting begins, the project would be 3-6 weeks in duration.

Planting Plan - 12th Ave. N.

Segment 1



Segment 2



Tree Species

- | | | | | |
|--------------------------------|---|-----------------------------|-----------------------------------|------------------------------------|
| Prairie Stature Oak (6) ● | Crimson Spire Oak (10) ● | Streetspire Oak (9) ● | Prairie Sentinel Hackberry (13) ○ | Northern Acclaim Honeylocust (7) ○ |
| Streetkeeper Honeylocust (9) ● | Ivory Pillar Japanese Tree Lilac (16) ● | Oakleaf Mountain Ash (12) ● | Ivory Spear Crabapple (9) ● | |

Planting Plan - 12th Ave. N.

Segment 3



Tree Species

- | | | | | |
|--------------------------------|--|----------------------------|----------------------------------|------------------------------------|
| Prairie Stature Oak (3) ● | Crimson Spire Oak (6) ● | Streetspire Oak (10) ● | Prairie Sentinel Hackberry (6) ○ | Northern Acclaim Honeylocust (5) ○ |
| Streetkeeper Honeylocust (2) ● | Ivory Pillar Japanese Tree Lilac (6) ● | Oakleaf Mountain Ash (8) ● | Ivory Spear Crabapple (0) ● | |

**REQUEST FOR PROPOSALS (RFP)*****TREE PLANTING – 12th Ave. N. (9th St. NE. to 9th St. NW.)*****Published: Monday, February 12th, 2024**

GENERAL INFORMATION

The City of West Fargo, North Dakota (City) is requesting proposals from qualified firms for tree planting services. The project will involve furnishing and planting of trees on 12th Ave. N. RFP packages will be accepted until noon Friday, March 1st, 2024.

The City reserves the right to cancel this RFP in writing or postpone the date and time for submitting proposals at any time prior to the proposal due date. The City by this RFP does not promise to accept the lowest cost or any other proposal and specifically reserves the right to reject any or all proposals, to waive any formal proposal requirements, to investigate the qualifications and experience of any Proposer, to reject any provisions in any proposal, to modify RFP contents, to obtain new proposals, to negotiate the requested services and contract terms with any Proposer, or to proceed to do the work otherwise.

In order to be fair to all proposers, no oral interpretations will be given to any proposer, as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based on such inquiry, the WFPW may choose to issue an Addendum in accordance with local state laws.

The City hereby notifies all proposers that it will affirmatively insure that in regard to any contract entered into, pursuant to this request, minority business enterprises will be afforded full opportunity and are encouraged to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The City reserves the right to accept or reject any and all proposals that are in the best interest of the City.

Free digital RFP project documents will be available at <https://www.westfargond.gov/Bids.aspx> or by contacting Chad Zander, West Fargo Forester at (701) 515-5400 or Chad.Zander@westfargond.gov

Hard copies should be shipped to ensure timely delivery to the contact as defined below:

Chad Zander, City of West Fargo Forester
810 12th Ave. NW
West Fargo, ND 58078

Office: (701) 515-5400
Fax: (701) 515-5419
Email: chad.zander@westfargond.gov

Proposals will be viewed at 9 a.m. Monday, March 4th, 2024, at West Fargo Public Works (810 12th Ave. NW West Fargo, ND 58078).

TREE PLANTING**1) Specification**

The specification shall not be interpreted as restrictive but rather as a measure of quality and performance against which all other materials will be compared. All materials furnished and methods of installation will meet or exceed City of West Fargo Tree Planting Specifications (attached).

2) Alternative Species

Contractor will be responsible for providing alternative species for any tree species they are unable to procure. This will be listed on the Base Bid form.

3) Minimum Size

All species of trees are required to be a minimum 1.25" caliper size.

4) Mobilization

Mobilization item is for total mobilization to complete the project. Any recalls by the City to complete additional work will result in an additional mobilization payment. Any recalls by the City for correction work for defective product will not result in additional mobilization. A single mobilization may be for multiple days of project work.

5) Proposal requirements

Consultants wishing to be considered for this work must submit one (1) copy of their Base Bid form (attached).

6) Consultant Selection Process

- a) Evaluation will include, but not limited to the criteria below:
 - i) Price
 - ii) Ability to supply requested species of trees
- b) After a review of the proposals and the interview process, the City will then rank the candidates. The City will attempt to negotiate a satisfactory contract with that respondent. If the City is unable to reach agreement with the first respondent, the City will repeat the proposal/negotiation process with the second rated respondent, and then third rated respondents, if necessary.

Base Bid - Tree Planting Services

Description	Unit of Measure	Quantity	Unit Price including installation	Total Price
Prairie Stature Oak	EA	9	\$	\$
Crimson Spire Oak	EA	16	\$	\$
Streetspire Oak	EA	19	\$	\$
Ivory Pillar Jap. Tree Lilac	EA	22	\$	\$
Prairie Sentinel Hackberry	EA	19	\$	\$
Ivory Spear Crabapple	EA	9	\$	\$
Oakleaf Mountain Ash	EA	20	\$	\$
Northern Acclaim Honeylocust	EA	12	\$	\$
Streetkeeper Honeylocust	EA	11	\$	\$
Mobilization	EA	1	\$	\$
BASE BID TOTAL				\$

Alternative Species:

Company _____

By: _____
(Name)

(Title)



2024 CIP Planting Project - 12th Ave. N.

1.	Hoffman & McNamara Co.	\$95,344.00
2.	S & S Landscaping Inc.	\$78,995.00
3.	Curb to Curb LLC	\$73,697.50
4.	JT Lawn Service & Landscaping *	\$68,150.00*
5.	Baker Garden & Gift	\$85,079.20
6.	GreenEarth Landscaping LLC	\$78,433.00
7.	Pro Landscapers LLC	\$71,948.00
8.	Turf Tamers LLC	\$83,730.00
9.	Opp Construction	\$78,720.00

* Contractor Selected: JT Lawn Service & Landscaping



March 4th, 2024

RE: Recommendation from the West Fargo Urban Forestry Committee

West Fargo City Commission,

The City of West Fargo Urban Forestry Committee recommends that the West Fargo City Commission approve the planned tree planting project for the boulevards on 12th Ave. NE & NW. The project runs from 9th St. NE. to 9th St. NW. and includes both the north and south boulevards. The roadway was recently reconstructed (2016) and landscape trees were not included with the project at that time. Tree shade can slow deterioration of street pavement, decreasing the amount of maintenance needed. Trees and vegetation provide aesthetic value, habitat for many species, and can help reduce noise.

The project is on the city's approved CIP project list and includes 150 trees for an estimated \$75,000.00. The planned schedule would be a springtime 2024 planting with a two year warranty. The planting project also helps the Forestry Department reach its long-term forestry goals, which include increasing diversity, increasing canopy coverage, complete streets and other goals in the Emerald Ash Borer (EAB) Plan.

Sincerely,

West Fargo Urban Forestry Committee

Mike Opat - President

SERVICES AGREEMENT
TREE PLANTING SERVICES

THIS AGREEMENT is made and entered into this 5 day of March, 2024, 2024 (the "Effective Date"), by and between the City of West Fargo, a North Dakota political subdivision, (the "City") and JT Lawn Services & Landscaping, a North Dakota limited liability company ("Contractor").

RECITALS

WHEREAS, the City desires to hire a contractor to provide professional tree planting services, specifically along 12th Ave. NE and NW.; and

WHEREAS, Contractor provides professional tree planting services and desires to provide these services to the City; and

WHEREAS, the City deems Contractor to be capable of providing professional tree planting services and desires to hire Contractor to provide these services along portions of 12th Ave. NE. & NW. according to the terms and conditions outlined under this Agreement.

NOW THEREFORE, in consideration of the parties' mutual covenants contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties hereby agree as follows:

AGREEMENT

I. Purpose

The purpose of this Agreement is for Contractor to provide tree planting services to the City along portions of 12th Ave. NE. & NW. in return, the City will compensate Contractor for services rendered.

II. Scope of Services

Contractor will perform the tree planting services as set forth under this Agreement. Contractor has discretion to perform the services as weather conditions permit.

Tree Planting Services: Provide healthy stock, grown in a nursery and reasonably free of die-back, disease, insects, eggs, bores, and larvae. At the time of planting all plants shall have a root system, stem, and branch form that will not restrict normal growth, stability and health for the expected life of the plant. All planting must follow specifications and details.

Property Damage: Contractor will be solely and wholly financially liable for any damaged property as a result of Contractor's, or its employees, agents, or representatives, services provided under this Agreement. Contractor agrees to repair or replace any damaged real or personal property to its previous condition before the damage occurred. Failure of Contractor to repair or replace damaged real or personal property will result in the City repairing or replacing the damaged real or personal property and assessing the expenses to Contractor.

III. Property

The Scope of Services described above covers the property as shown in the map attached as **Exhibit A**.

IV. Responsibility of the City

The City will oversee the execution of this Agreement and disbursing of funds.

V. Contractor's Compensation and Method of Payment

The City will reimburse Contractor for services rendered per tree as shown in the RFP attached as **Exhibit B**. All final invoices shall be submitted no later than December 1 of the contract year.

VI. Term

This Agreement commences on the Effective Date and expires on December 31st, 2024, unless terminated sooner as provided under this Agreement.

VII. Termination

This Agreement may be terminated at will by either party after giving ten (10) days' written notice to the other party.

VIII. Assignability

This Agreement will not be assigned or transferred by Contractor to another party without the prior written consent of the City.

IX. Indemnification

Contractor agrees to indemnify and hold City harmless from any and all claims, demands or causes of action resulting from the provision of services as described under this Agreement.

X. Insurance

Contractor will, at Contractor's sole cost and expense, provide and maintain during the term of this Agreement a blanket or general liability insurance policy against claims for personal injury, death, or property damage occurring in connection with the Scope of Services, said policy will have limits of no less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in aggregate.

XI. Requirements for Insurance

Insurance policies or riders required by this Agreement must: (i) be taken out by Contractor before Contractor provides any services described under the Scope of Services; (ii) be maintained with responsible insurance companies organized under the laws of the United States and qualified to do business in the State of North Dakota; (iii) contain a provision that the insurer will not cancel or revise coverage thereunder without giving written notice to Contractor as an insured party and to the City as an additional insured at least thirty (30) days before cancellation or revision becomes effective; (iv) name Contractor as an insured party and the City as an additional insured; (v) be in accordance with specifications approved by the insurance advisor for the City; and (vi) be evidenced by a Certificate of Insurance listing the City as an additional

insured, which will be filed with the City.

XII. Contractor Records

Contractor shall maintain accurate and updated records of all reimbursable services provided to the City under the terms of this Agreement, and shall record the date such services are provided. Such records shall conform to generally recognized accounting principles. The City, or its authorized representatives, shall have access to any records of Contractor pertinent to this Agreement.

XIII. Monitoring and Evaluating

The City may monitor and evaluate Contractor's progress and performance to assure that the terms of this Agreement are being satisfactorily met. Contractor shall cooperate with the City relating to such monitoring and evaluation.

XIV. Relationship of Parties

Contractor is an independent contractor under this Agreement, not the agent or employee of the City. Contractor is solely responsible for its acts and the acts of its employees, agents, or representatives.

XV. Conflict of Interest

Contractor agrees that it does not have any undisclosed influence or relationship with City staff regarding the award or performance of this Agreement.

XVI. Severability

Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is held by a court of competent jurisdiction to be illegal or invalid for any reason whatsoever, such illegality or invalidity will not affect the legality or validity of the remainder of this Agreement.

XVII. Governing Law

This Agreement will be controlled by the laws of the State of North Dakota. Any action brought as a result of any claim, demand, or cause of action arising under the terms of this Agreement must be brought in an appropriate venue in the State of North Dakota.

XVIII. Entire Agreement

The provisions as set forth herein, and any exhibits hereto, constitute the entire agreement between the parties.

XIX. Effective Date

This Agreement becomes effective upon the date of the last signature appearing below.

IN WITNESS WHEREOF, the parties executed this Agreement on the dates written below.

Date: 3/5/2024

JT LAWN SERVICES & LANDSCAPING

By:  Brent Kewer

Its: PROJECT MANAGER

Date: _____

CITY OF WEST FARGO

Bernie L. Dardis, President of the Board

ATTEST:

Dustin Scott, City Administrator



City Commission Agenda Item Request

Please Note: The following information must be completed and submitted before noon on the Wednesday preceding the City Commission Meeting. Failure to comply may delay action being taken on your request.

Office Use:

Regular Agenda Item #:

Consent Agenda Item #:

Agenda Item Information:

Contact Name: *

Jenna Kahly

Phone Number: *

7015155203

Email Address:

jenna.kahly@westfargond.gov

Date *

3/18/2024

Topic for Consent or Regular Agenda?

Please select one option:

- ☐ Consent Agenda
☒ Regular Agenda

Please Briefly Describe Your Request *

The West Fargo Public Library is making a one-time funding request to help the library fill two positions from May 1 to Dec. 31, 2024. The positions in question are Circulation Manager and Outreach Services Coordinator. This request is being made in response to City budgeting errors for FY24 as well as consistently increasing library circulation and service demand. The total ask amounts to \$135,654. Library Director Jenna Kahly requests the City Commission approve the funding of these positions using City of West Fargo general reserve funds.

Site Address or Legal Description (if applicable)

Action Being Requested from City Commission *

Approve funding of West Fargo Public Library Circulation Manager and Outreach Services Coordinator positions with general reserve funds

Upload Additional Documentation (Optional):



To: West Fargo City Commission
From: Jenna Kahly, Library Director
Date: March 18, 2024
Subject: Library Circulation Manager and Outreach Services Coordinator
Funding Request
Action: Approve Request to Fund Two Library Positions with General Reserve
Funds

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Sanitation

Administration

Dustin Scott,

City Administrator

Emily Hagemeister,

Executive Assistant

Summary and Recommendation:

The West Fargo Public Library is making a one-time funding request to help the library fill two positions from May 1 to Dec. 31, 2024. The positions in question are Circulation Manager and Outreach Services Coordinator. This request is being made in response to City budgeting errors for FY24 as well as consistently increasing library circulation and service demand. The total ask amounts to \$135,654. Library Director Jenna Kahly requests the City Commission approve the funding of these positions using City of West Fargo general reserve funds.



City Commission Agenda Item Request

Please Note: The following information must be completed and submitted before noon on the Wednesday preceding the City Commission Meeting. Failure to comply may delay action being taken on your request.

Office Use:

Regular Agenda Item #:

Consent Agenda Item #:

Agenda Item Information:

Contact Name: *

Jenna Kahly

Phone Number: *

7015155203

Email Address:

jenna.kahly@westfargond.gov

Date *

3/18/2024

Topic for Consent or Regular Agenda?

Please select one option:

- ☐ Consent Agenda
☒ Regular Agenda

Please Briefly Describe Your Request *

The West Fargo Public Library Board voted to instruct Director Jenna Kahly to ask the City Commission for permission to utilize some of the unassigned space in the newly leased City Hall location to expand access to library services to the southern part of West Fargo through a small, semi-permanent outreach site. Kahly is requesting the Commission allow city administration to enter negotiations with library staff regarding this. Kahly will have a brief presentation about this.

Site Address or Legal Description (if applicable)

Action Being Requested from City Commission *

Direct City staff to enter negotiations with the West Fargo Public Library regarding space within the newly leased City Hall location.

Upload Additional Documentation (Optional):

Space Needs Assessment Findings.pdf

162.75KB



To: West Fargo City Commission

From: Jenna Kahly, Library Director

Date: March 18, 2024

Subject: Request for Dedicated Space at Newly Leased City Hall Location

Action: Direct City Administration to Enter Negotiations with Library Leadership
About Library Space at Newly Leased City Hall Location

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Sanitation

Administration

Dustin Scott,

City Administrator

Emily Hagemeister,

Executive Assistant

Summary and Recommendation:

A recent Space Needs Assessment performed by the West Fargo Public Library and Library Planning Associates, Inc. found that the library is currently undersized when compared to libraries serving similar populations regionally and nationally. To continue to meet the needs and demands of our growing community, additional space is needed for the West Fargo Public Library.

In light of these findings, the Library Board voted to instruct Director Jenna Kahly to ask the City Commission for permission to utilize some of the unassigned space in the newly leased City Hall location to expand access to library services to the southern part of West Fargo through a small, semi-permanent outreach site. The West Fargo Public Library is requesting City administration be permitted to negotiate with library leadership about this on behalf of the City Commission.

Space Needs Assessment Findings

West Fargo Public Library staff underwent a Space Needs Assessment with Library Planning Associates in late 2023. The assessment applied best practice formulas and compared the Library's usage and space to regional and national peers of similar population size. The assessment found the following current gaps in West Fargo Public Library space and service.

Current Status

Physical Items in Collection	73,397 items
Public Technology Stations	12 stations
Meeting Spaces	• 2 Meeting Rooms (seat 30 each) • 1 Study Room (seats 10) • <i>No enclosed Children's space (area is section of main library, spills out into public space during events)</i> • <i>Staff meeting space is shared with public</i>

Recommended

Physical Items in Collection	118,000 items
Public Technology Stations	32 stations
Meeting Spaces	• Multi-purpose Room (seats 200) • Conference Room (seats 16) • Children's Room (seats 75) • Staff Meeting Space (seats 10)

Current Problem

Due to spatial constraints, the West Fargo Public Library currently **lags behind its national and regional peers in collection inventory and technology station availability.**

The library exceeds expectations for program attendance but **lacks adequate meeting space** to accommodate that demand. Attendees are often turned away or participate from the hallway so as not to exceed the capacity of the meeting rooms.

Recommended Action

A semi-permanent outreach site within the new City Hall location would help the library begin to fill these service gaps while a permanent solution is sought for a new main library location or branch locations.

The continuation and expansion of the library's outreach program (the Little Red Reading Bus) can help bridge this gap as more off-site events can take place, however this is not a long-term solution, as patrons have demonstrated the desire for in-library programming in addition to community programming.

Already falling behind regional and national peers and unable to accommodate community demand for programs, it is evident that the West Fargo Public Library’s needs will only grow over time. With a projected population of 69,200 by 2050, the Space Needs Assessment describes the following essential service goals and the space needed to meet them.

Future Essential Service Goals

2040

60,352 square feet	
Collection Inventory	139,500 items (12,555 sq ft)
Public Technology & Reader Seating	46 computers, 168 spaces (7300 sq ft)
Staff Work Spaces	46 stations (6325 sq ft)
Meeting Room Spaces	Multi-purpose Room (seats 200) Conference Room (seats 16) Children’s Room (seats 75) Staff Meeting Space (seats 10) (3940 sq ft)
Garage for Outreach Vehicle	(1000 sq ft)
Room for Growth, Community Partnerships, Program Expansion	(12,037 sq ft)
Nonassignable Building Space	(17,206 sq ft)

2050

63,495 square feet	
Collection Inventory	148,780 items (13,388 sq ft)
Public Technology & Reader Seating	54 computers, 186 spaces (8205 sq ft)
Staff Work Spaces	53 stations (7288 sq ft)
Meeting Room Spaces	Multi-purpose Room (seats 200) Conference Room (seats 16) Children’s Room (seats 75) Staff Meeting Space (seats 10) (3940 sq ft)
Garage for Outreach Vehicle	(1000 sq ft)
Room for Growth, Community Partnerships, Program Expansion	(12,037 sq ft)
Nonassignable Building Space	(18,749 sq ft)



To: West Fargo City Commission
From: Leslie McGillivray-Rivas, Senior Planner/SheyWest Collaborative Committee Chair
Date: March 14, 2024
Subject: SheyWest Collaborative Committee Meeting
Action: Recap of Committee Meeting

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Administration/ Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Police and Fire

Administration

Dustin Scott, City Administrator

Summary and Recommendation:

At the March 4, 2024, City Commission meeting, a committee was formed with Commissioner Anderson nominated to participate along with several city staff and SheyWest owner, Jodi Kallis. The purpose of the committee was to bring a fresh start and fresh ideas to present to the commission concerning SheyWest's access.

The initial meeting of the SheyWest Collaboration Committee was held on March 12, 2024. The meeting included the following attendees: Jodi Kallias, Owner of SheyWest, City Staff: Roben Anderson, City Commissioner; Casey Sanders-Berglund, Economic Development Manager; Leslie McGillivray-Rivas, Senior Planner; Dan Hanson, City Engineer; Aaron Nelson, Planning Director; Matt Andvik, Public Works Director; Dustin Scott, City Administrator.

The meeting agenda included a project brief from SheyWest owner Jodi Kallis, staff presentation of project history, review of previous access design concepts along with new design concepts that were developed prior to the meeting, question and answer session and next steps.

Policy & Financial Analysis:

The SheyWest Collaboration Committee members bring forth a recommendation to the City Commission to take options presented and developed to date in concept, to move forward into studies. A budget request for \$10,000 budget proposed would support the technical design needed to further develop and analyze the conceptual design alternatives.

Process/Timeline:

The process will be dependent on City Commission discretion and the results of the discussion, recommendations and actions at the Commission meeting on March 18, 2024.



"Consent" or "Regular" Agenda
Item?
[Regular]

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: March 18, 2024

Subject: Improvement District No. 2281 – Meadow Ridge Mill and Overlay

Action: Project Update

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Dustin T. Scott

Assistant City Administrator

Vacant

New Information and Recommendation:

At the October 2, 2023 Commission meeting, staff was directed to prepare an Engineer's Report for Improvement District No. 2281. The City has been contacted by residents in the Meadow Ridge over recent years of the need for the roadways in the development to be fixed as they are deteriorating, cracking and failing. This project was initiated to explore the option of performing a mill & overlay project to rehabilitate the roadways.

After discussions with Public Works, there was a belief that the roadways in areas within the development were not of sufficient depth to be able to support a mill & overlay. In addition to that it was brought to our attention that there are some issues with the sanitary sewer within the development where Public Works needs to jet the sewer on a weekly basis.

Additional investigation has taken place with the following to report:

- The sanitary sewer issue has been confirmed and needs to be addressed.
- Storm sewer in the neighborhood is undersized for today's standards and the memo states that a storm water model of the neighborhood be completed.
- Water main in Meadow Ridge consists of asbestos cement pipe that has reached its design life and is recommended to be replaced.
- A ground penetrating radar was used to scan the pavement sections throughout the neighborhood and confirmed there are areas where there is only 2-4 inches of asphalt which is not able to be milled and overlaid.
- A topographical survey was conducted that revealed that a large portion of the curb in the areas that would be able to be milled and overlaid would need to be replaced which would require approximately 2' of pavement to be removed adjacent to the curb.
- There are many areas of asphalt that is failing and also not able to be milled and overlaid and would need to be patched.
- All sidewalks and pedestrian ramps need to be constructed to meet current ADA standards.

Adding to these complexities, the asphalt is at an age where it has reached its design life. The technical memo prepared by the consultant does indicate several streets where there is sufficient asphalt to perform some mill and overlay work, however it would only be a temporary surface to bridge the roadway until a reconstruction project can take place. The memo states that "all streets within Meadow Ridge are in need of a full

reconstruction." The mill and overlay for these areas is estimated to cost \$5,700,000.

Given the information gathered and technical memo by the consultant, it is intended that the Meadow Ridge neighborhood improvements will be added to the Core Area Project Priority Rankings and added to the upcoming 2024 Capital Improvement Plan.

The reconstruction of the Meadow Ridge neighborhood will be broken down into phases and each phase of work will be brought forward to the Commission as its own project. Timing of the projects will be planned in accordance with the Core Area Capital Improvement Plan's recommendations which is based off of an algorithm that prioritizes sanitary and streets with a greater weight than water main and storm sewer.

The following documents are available upon request:

- Attached PowerPoint
- Consultants Technical Memo

Staff Recommendation: N/A – Project Update – No action required.

Financial Analysis:

The technical memo states that all of the Meadow Ridge Additions need to be reconstructed. The reconstruction is broken in the memo into three separate phases and the estimated cost for all three phases combined is \$42,400,000. A mill and overlay would be able to be completed in select areas at an estimated cost of \$5,000,000 to help the roadways last until the reconstructions can be programmed in.

Previously Presented Information and Commission Actions:

October 2, 2023-

- **Staff Recommendation:** Create Improvement District No. 2281 and Direct Engineer to prepare an Engineer's Report.
- **Commission Action:** Commissioner George moved and Commissioner Anderson seconded to approve. No opposition, motion carried.

Meadow Ridge Addition

Roadway and Infrastructure Improvements

Background

- October 2, 2023: Commission created an improvement district for the Meadow Ridge subdivision
- A consultant was hired to provide a report with recommendations
- Initially the project was intended to be a mill & overlay project
- It was determined a mill & overlay was insufficient to provide reasonable and cost-effective recommendations for all identified issues.

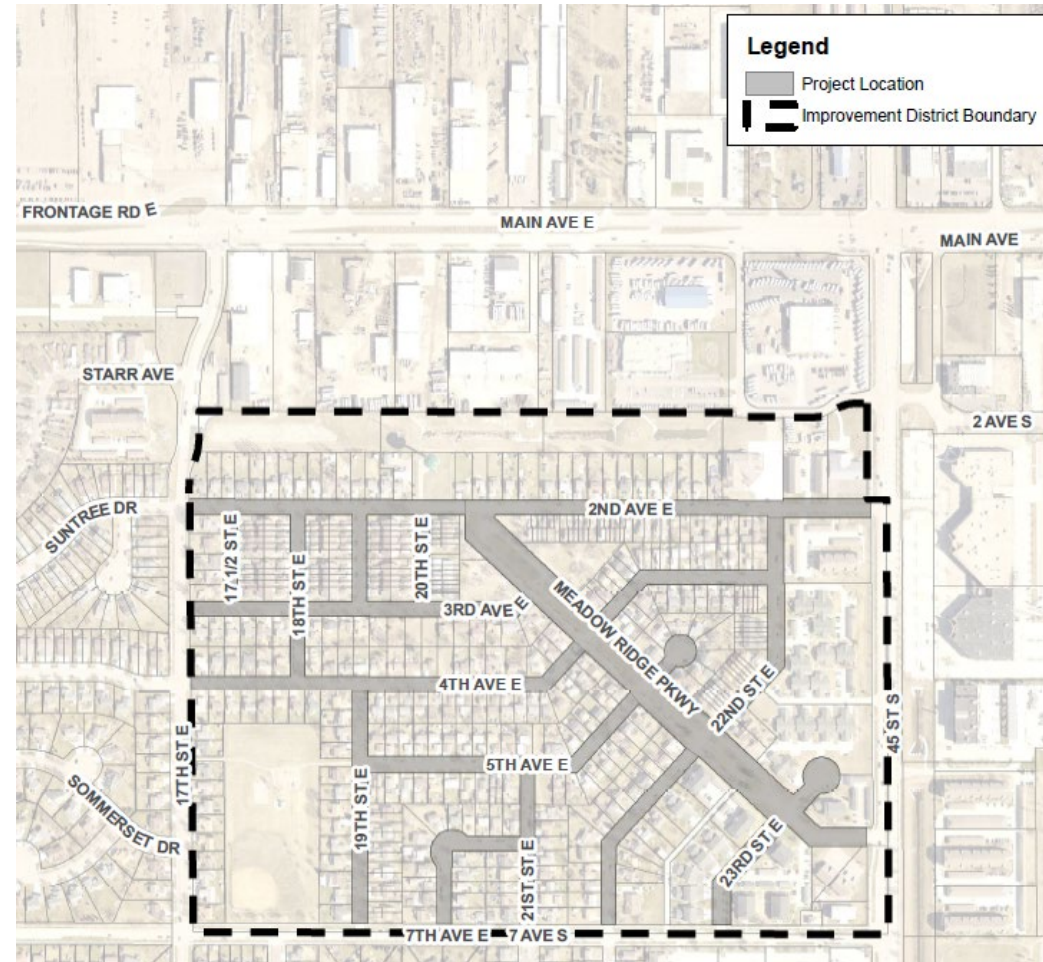
Existing Conditions - Utilities

- All utilities were originally installed in 1977-1978
- Sanitary sewer is comprised primarily of polyvinyl chloride pipe (PVC)
- Water main is comprised of asbestos cement pipe (ACP)
- Storm sewer is 15" to 30" reinforced concrete pipe (RCP)

Existing Conditions - Roadways

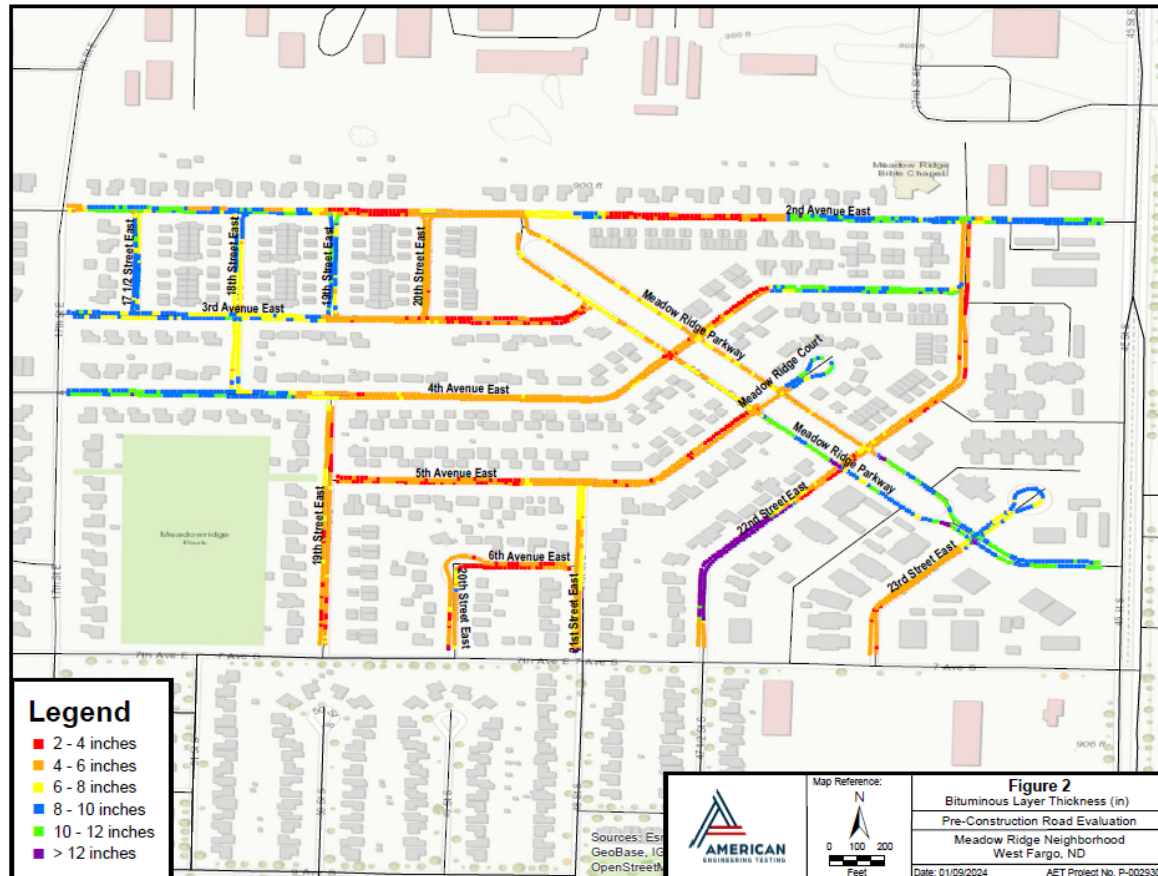
- All roadways consist of varying depths of asphalt and aggregate base and have been installed progressively throughout the development.
- Technical memo states “All streets within Meadow Ridge are in need of a full reconstruction”
- Curb and gutter conditions vary with widespread settlement and heaving having occurred.
- Technical memo states 64% of curb is in bad and 24% is estimated to be in medium condition.
- Pedestrian ramps throughout the development are not compliant with current ADA standards.

Project Location Map

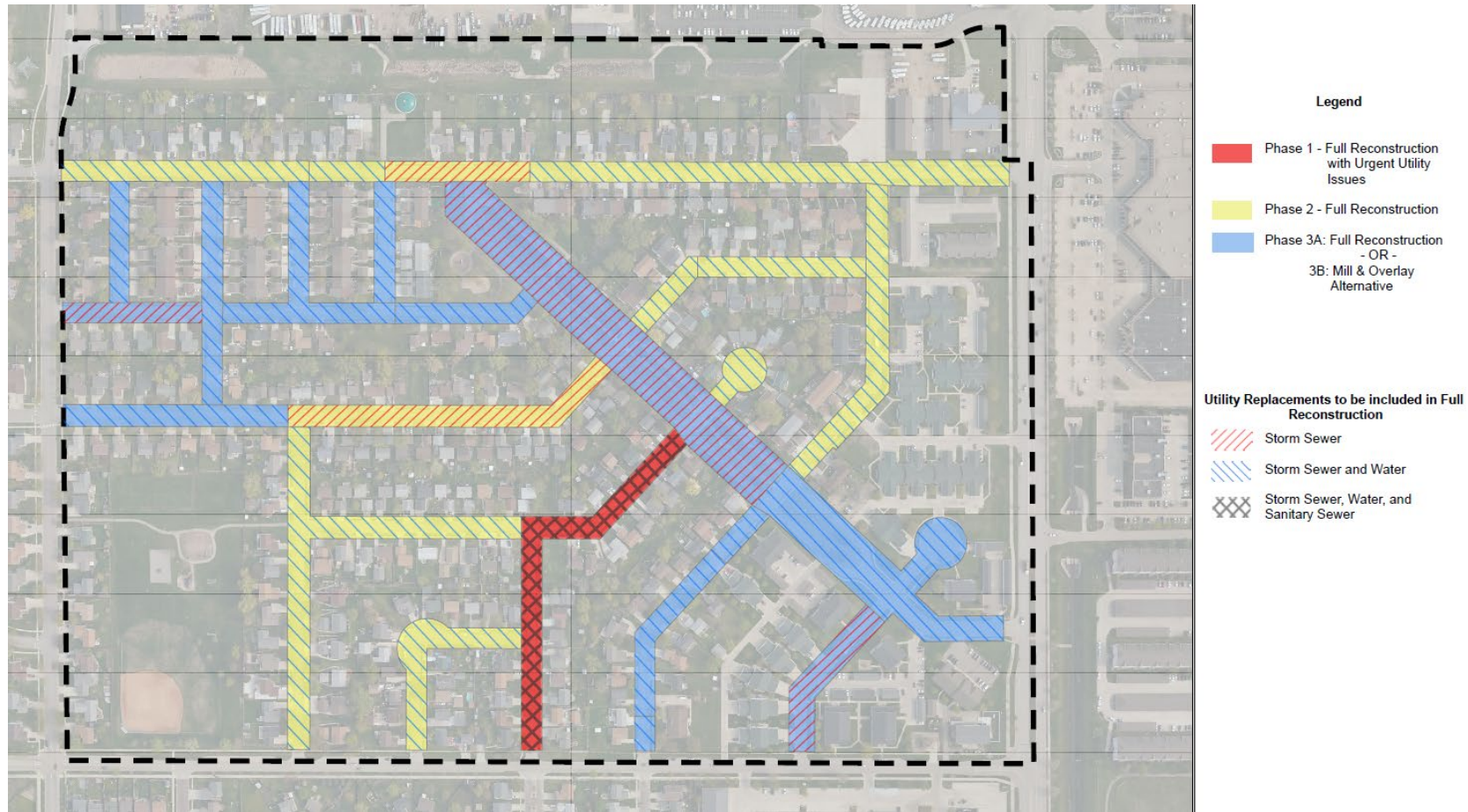


Roadway Asphalt Thickness

Asphalt Thickness measured by ground penetrating radar



Reconstruction Project(s) Needed



Recommended Improvements

- Phase 1 Area (RED)
 - Reconstruction of roadways
 - Replacement of all utilities
 - Sanitary sewer and services
 - Public Works needs to jet sanitary sewer several times per month
 - Water main and services
 - Replace ACP mains with PVC
 - Storm sewer
 - Modeled to a 5 year rain event and current design standards
- Estimated Cost: \$5,000,000

Recommended Improvements

- Phase 2 Area (Yellow)
 - Reconstruction of roadways
 - Cannot be milled and overlaid due to lack of asphalt thickness (see next slide)
 - Replacement of water and storm sewer utilities
 - Sanitary sewer are PVC and adequate in these areas
 - Water main and services
 - Replace ACP mains with PVC
 - Storm sewer
 - Modeled to a 5 year rain event and current design standards
- Estimated Cost: \$17,900,000

Recommended Improvements

- Phase 3A Area (Blue)
 - Reconstruction of roadways
 - Replacement of water and storm sewer utilities
 - Sanitary sewer are PVC and adequate in these areas
 - Water main and services
 - Replace ACP mains with PVC
 - Storm sewer
 - Modeled to a 5 year rain event and current design standards
- Estimated Cost: \$19,500,000

Recommended Improvements

- Phase 3B Area (Blue)
 - These areas are of adequate asphalt thickness to perform a mill and overlay.
 - As the priority of this project will not be sufficient to rank the project high on the Core Area Capital Improvement Planning study, a mill and overlay would help bridge the roadway in the project area until the reconstruction of project 3A could be constructed
- Estimated Cost: \$5,700,000

Recommended Improvements – Estimated Costs

Reconstruction of All Three Phase Areas:

• Phase 1 Area (Red):	\$ 5,000,000
• Phase 2 Area (Yellow):	\$17,900,000
• Phase 3 Area (Blue):	\$19,500,000
	\$42,400,000

Meadow Ridge Summary

- The Meadow Ridge neighborhood's street and utility system needs to be reconstructed.
- Work can be identified in several different phases based off of utility condition and asphalt thickness.
- Phase 1 work will be highly prioritized in the Core Area Capital Improvement Planning report.
 - Summary of report intended to be presented in April, 2024
- Phase 2 and 3 work will be less prioritized as the sanitary sewer is PVC.

Questions?



"Consent" or "Regular" Agenda
Item?

[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Dustin T. Scott

Assistant City Administrator

Vacant

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: March 18, 2024

Subject: Project No. 2279 – 9th Street E/Veterans Boulevard Pedestrian Safety Improvements

Action: Approve both an Amended Engineer's Report and Task Order 2-2 for additional design services

New Information and Recommendation:

In December 2020, the city applied for a Highway Safety Improvement Program (HSIP) grant through the NDDOT. In May 2021, the city was awarded a grant for 90% of construction costs to improve the 9th Street E/Veterans Boulevard corridor for pedestrian safety. Safety improvements will include updating signal timing and adding signal features such as light up "No Turn on Red" signs. The project is scheduled for 2025 construction.

After discussions with the NDDOT, an approved 2026 project (WF Project No. 2283) to update the left turn lane geometry at 36th Ave and 40th Ave was added to the project scope to be constructed in 2025. This will increase the current project costs, but will provide efficiencies for the construction and design of the project.

Task Order No. 2-2 from Bolton and Menk adds to the current contract the design services for the additional scope of work to add the intersection geometry change in the amount of \$43,085.00. West Fargo Engineering Department will complete all environmental reviews and construction inspection.

The following documents are attached for review/consideration:

- Amended Engineer's Report
- Project Location Map
- Task Order 2-2
- Associated Resolutions

Staff Recommendation: Approve both an Amended Engineer's Report and Task Order No. 2-2 for "Basic Services"

Policy Analysis:

This project will improve pedestrian safety along an arterial corridor that will improve non-motorized travel. This is in line with complete streets design and will promote walking and biking throughout the corridor.

Financial Analysis:

Project has been awarded a federal HSIP grant that will cover 90% of construction costs (est. \$600,000). Remaining construction and design costs (est. \$292,000) is proposed to come from Capital Improvement Sales Tax funds. See Amended Engineer's Report for funding breakdown. This project was included in the adopted 2022 CIP.

Previously Presented Information and Commission Actions:

February 20, 2024-

- **Staff Recommendation:** Create Project No. 2279, Approve both an Engineer's Report and Task Order for "Basic Services"; and Direct Engineer to prepare Plans and Specifications
- **Commission Action:** Commissioner Olson moved and Commissioner Simmons seconded to approve. No opposition, motion carried.

Engineer's Report (Amended)

(Pursuant to N.D.C.C. 40-22-10)

Project No. 2279

9th Street E/Veterans Boulevard Pedestrian Safety Improvements

Intersection Improvements on Veterans Boulevard

General Nature (Scope)

At the February 20th, 2024 Commission meeting, Project No. 2279's Engineer's Report was presented and approved by the Commission. Since that time, the NDDOT has instructed the City to add to the scope of work for that project the additional work that was previously planned to be constructed in 2026. This amended Engineer's Report adds this scope of work to what was previously presented and recommended for approval.

Project 2279 will upgrade signals along the corridor from 7th Ave E to 36th Ave E to include proven pedestrian safety measures such as Leading Pedestrian Intervals (LPIs) and No Turn on Red (NTOR) signs. Project will not add any signals to the corridor. City plans to re-time entire corridor in 2026 to fully implement all pedestrian improvements along the entire corridor.

The additional work added will also correct negative left turn lane geometry at two intersections along the corridor at 36th Ave and 40th Ave. This will allow for Flashing Yellow Arrows (FYAs) to be deployed along the entire corridor, modernizing the corridor to current standards. This portion of the project will correct the mainline and side road intersections.

Purpose

This project will improve pedestrian safety along the 9th Street E/Veterans Boulevard corridor. The corridor has an existing multi-use path along the entire signalized area that sees pedestrian traffic year-round. Corridor also includes two High Schools and both Middle Schools which see significant student foot traffic. Improving pedestrian safety along corridor will protect students and promote bike and pedestrian travel along the arterial corridor.

Feasibility

This project has received federal Highway Safety Improvement Program (HSIP) grants that will cover 90% of the project construction costs. All additional outside costs is intended to be covered by Capital Improvement Sales Tax funds. A cost share agreement is being completed with City of Fargo for both projects. City Engineering will complete all construction inspection and environmental review items.

Estimate of Probable Cost

Construction		\$ 740,000
Bid Proposal Items	\$ 670,000	
Contingency (~10%)	\$ 70,000	
Consultant (Design/Construction)		\$ 152,000
Legal		\$ 0
Administration		\$ 0
Land Acquisition		\$ 0
Utility Relocation		\$ 0
Bonding/Interest		\$ 0
Total Estimated Cost		\$ 892,000

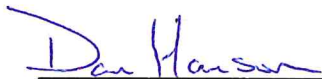
Source of Funds

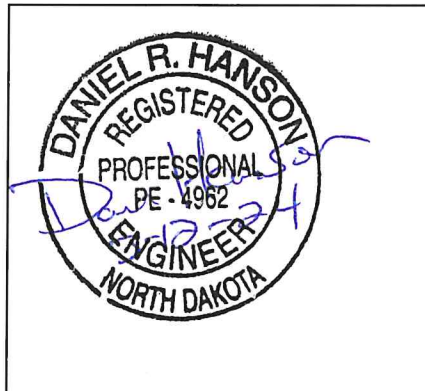
Special Assessments		\$ 0
Highway Safety Funds (90% Construction)		\$ 600,000
City Funds		\$ 292,000
Capital Impr. Sales Tax	\$ 292,000	
Water/Sewer Revenue	\$ 0	
Water/Sewer Bond	\$ 0	
Total		\$ 892,000

Attachments

- A. Corridor map showing project location

The proposed improvements are cost effective and will adhere to city policies as well as applicable state and/or federal regulations.


Daniel R. Hanson, P.E.
ND Registration No. 4962





Task Order 2-2

In accordance with Paragraph 1.02 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated April 17th, 2023 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: March 4th, 2024
- b. Owner: City of West Fargo, North Dakota
- c. Engineer: Bolton & Menk, Inc.
- d. Specific Project (title): HEU-8-992(047) Veterans / 9th Street Signal Modifications. City of West Fargo Project # 2279

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:

Description: This project is a result of an HSIP application that received funding for improvements at two intersections on Veterans Boulevard, 36th Avenue South and 40th Avenue South, to remove the negative left turn lane offsets. Since the previous Task Order 2-1 was submitted, the City has requested additional scope be added per the directive of the NDDOT. Given this, we propose to add the scope of work as described in the attached Exhibit A on pages 4 and 5 of this document.

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit A.

4. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

<u>Party</u>	<u>Action</u>	<u>Schedule</u>
Engineer	Project Kickoff	Week of March 25 th , 2024
City of West Fargo	Field Work; ND OneCALL, Utility Surveying	Week of April 1 st , 2024
Engineer	Submit Preliminary (50%) plans for City Review	Week of May 20 th , 2024
Engineer	Submit 95% plans for City Review	Week of July 15 th , 2024
Engineer	PS&E Meeting with City (95% plans)	Week of July 29 th , 2024

<u>Party</u>	<u>Action</u>	<u>Schedule</u>
Engineer	Plan Completion Date (100% Plans)	August 16 th , 2024
City	Bid Date November 2024	Construction in 2025

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Task Category & Task	Task Order	Previous Fee (\$)	Increased Fee (\$)	Amended Maximum Fee (\$)
Urban Regional Project Scoping Worksheet	2	\$12,000.00	-	\$12,000.00
Preliminary & Final Design; Plans, Specs, Estimate	2-1, 2-2	\$96,870.00	\$43,085.00	\$139,955.00
ADDITIONAL SERVICES SUBTOTAL		\$108,870.00	\$43,085.00	\$151,955.00

*All phases of work in above table are to be billed on lump sum basis.

6. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order 2-2 is March 4th, 2024

OWNER:

ENGINEER:

By: _____

By: _____

Print Name: Dustin T. Scott

Print Name: Mike Bittner, PE

Title: City Administrator

Title: Principal Transportation Engineer

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Daniel Hanson, PE

Name: Chris Dahl, PE

Title: City Engineer

Title: Associate Project Manager

Address: 800 Fourth Ave. E.

Address: 3168 41st St S

Suite 1

Suite 2

West Fargo, ND 58078

Fargo, ND 58104

E-Mail Address: Daniel.Hanson@westfargond.gov

E-Mail Address: Chris.Dahl@bolton-menk.com

Phone: 701-515-5105

Phone: 701-367-5283

Task Order Form

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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and American Society of Civil Engineers. All rights reserved.

Engineer's Services for Task Order

City # 2279 – 9th Street / Veterans Blvd Traffic Signal Modifications – West Fargo, ND

This project includes removing the negative left turn lane offset at two intersections on Veterans Boulevard, at 36th Ave and 40th Ave S. Project design duration from March 2024 through August 2024; 6 months.

Scope of Work:

Task 1.0 Project Management

Includes day-to-day project management, coordination, and meetings with City of West Fargo and the Bolton & Menk project team. Includes preparing and updating project progress reports & schedules as well as administering the contract and preparing invoices. Includes four one-hour long meetings with City of West Fargo staff; kickoff, 50% plan comment review, PS&E comment review, and 100% comment review meetings. Includes monthly progress report, schedule updates, and invoices.

Task 2.0 Preliminary Design, Topographic Surveying, Utility Coordination

Includes using the planning level concepts and estimates previously prepared by the HSIP project to develop detailed designs to determine the extent of impacts and prepare construction limits. City of West Fargo to perform ND OneCALL utility request with field marking by utility owners, utility coordination, and topographic survey of all marked utilities and existing topography at the two intersections. Includes coordination with utility owners to confirm horizontal and vertical location of their facilities and adjustments or relocations due to impacts from the proposed improvements:

- 36th Avenue South: Remove negative left turn lane offset on north-south left turn lanes.
- 40th Avenue South: Remove negative left turn lane offset on all four legs left turn lanes.

Includes quality assurance / quality control checks by competent and trained staff.

All designs will be completed in AutoCAD Civil 3D 2023. Does not include cross sections. Does not include establishing existing right-of-way from PLSS data or previous plats; City GIS shapefiles to be used for existing right-of-way. Does not include preparing right-of-way plats for acquisition of temporary easements or permanent right-of-way. Does not include property negotiation, acquisition, legal correspondence, obtaining temporary construction easements, or right of entry permissions. Does not include preparation of an environmental document or any environmental field work.

Includes existing and proposed typical sections, raised median removals, roadway paving, signage remove & reset, pavement marking changes, work zone traffic control design & plans, APS pedestrian push button relocation, and lighting unit relocation. Includes investigating the need for traffic signal mast arm extensions and signal head relocation to be above newly aligned left turn lanes. Includes truck turn analysis and dotted turn lane extensions through intersection for opposing left turns to occur simultaneously. Includes temporary erosion control in the form of inlet protection devices. Does not include ADA ramp design, drainage modifications, or permanent erosion control because all disturbed areas are impervious. Raised medians will be stopped short of existing crosswalks and no refuge islands nor ADA ramps will be redesigned or installed.

Task 3.0 Final Design & Plan Preparation

Includes preparing NDDOT plan sections and incorporating to already scoped sections from TO 2-1:

- 30 – Typical Sections

- 40 – Removals
- 90 – Paving Layouts
- 100 – Work Zone Traffic Control
- 110 – Signing
- 120 – Pavement Markings
- 140 – Lighting
- 150 - Signals

Includes the use of NDDOT specifications and common bid items for the type of work. Plans will be prepared in AutoCAD Civil 3D 2023.

Includes time for engineer of record services to answer bidder questions and prepare addendums and change orders during construction if necessary.

Detailed Cost Estimate

Client: City of West Fargo City Project # 2279: 9th St / Veterans (36th Ave & 40th Ave) Left Turn Lanes		Bolton & Menk, Inc.								
Task No.	Work Task Description	Project Manager	Traffic Engineer	Design Engineer	Surveyor	Graduate Engineer	Technician	Clerical	Total Hours	Total Cost
1.0	Project Management	12	0	1	0	0	0	2	15	\$2,655
2.0	Preliminary Design	0	16	16	0	180	0	0	212	\$30,560
3.0	Final Design & Plan Preparation	0	0	14	0	54	0	0	68	\$9,870
Total Hours		12	16	31	0	234	0	2	295	
Average Hourly Rate		\$190.00	\$170.00	\$165.00	\$190.00	\$140.00	\$130.00	\$105.00		
Subtotal		\$2,280	\$2,720	\$5,115	\$0	\$32,760	\$0	\$210		
Total Fee									\$43,085	

The total fee for this project is \$43,085 and will be billed out as a lump sum contract that will be billed out on a monthly basis as a percentage of project completion.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING AMENDED ENGINEER'S REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the report of the Engineer for the City of West Fargo as to the general nature, purpose and feasibility along with an estimate of the probable cost of the work has been filed with this Board and that the same is hereby approved for Project No. 2279 – 9th Street E and Veterans Boulevard Pedestrian Safety Improvements.

Dated: March 18, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

New Home Abatement/Residential Tax Exemption – Consideration

Proposal: Add annual renewal to the New Home Abatement/Residential Tax Exemption

Why: The current resolution, passed in 2008, does not have a renewal, it is continuous. The Commission is an entirely different Commission and the city is different than it was 16 years ago. The renewal would allow the Commission to discuss and evaluate the exemption based on economic conditions, growth strategies, what neighboring cities are doing, etc.

What this is NOT: A discussion about whether the exemption should exist or not

What this is: The motion that would be made is to add in an annual renewal and renewal process, with expiration of December 31st of each year, it would need to be renewed no later than December for the following year (example, renew no later than December 2024 for 2025). This would include anything that falls within the original resolution.