



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, March 4, 2024 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission meeting was held in the in the City of West Fargo Commission Chambers on Monday, March 4, 2024.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioner Mandy George – present; Commissioner Mark Simmons – present via Zoom; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Approval of Minutes -- February 20, 2024

Commissioner George moved and Commissioner Olson seconded to approve the minutes of February 20, 2024. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner Olson moved and Commissioner Anderson seconded to approve the building permits as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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Consent Agenda - Approve the Following:

- a. Bills
- b. Project No. 1349 – Sanitary Sewer System Rehabilitation (SA 11, 30, 31, and 36)
 - Approve Plans and Specifications, and Direct Advertisement for Bids
- c. Improvement District No. 6059- 2024 Sidewalk Improvements
 - Approve Plans and Specifications, and Direct Advertisement for Bids
- d. Games of Chance for The American Legion Department of North Dakota. Games to be conducted: Raffle on June 17, 2024 at The American Legion Department of North Dakota at 405 West Main Ave Suite 4A

Commissioner Anderson moved and Commissioner George seconded to approve the consent agenda. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov)

2. Overview of Sanford Ambulance Services in West Fargo -- Tim Meyer, Senior Director of Emergency Services of Sanford Health

This was an informational item, no action was taken.

3. Fargo Moorhead EDC 2023 Recap and Key Programs Update (Informational only)

-- Casey Sanders-Berglund, Economic Development Manager

This was an informational item, no action was taken.

4. A23-26 Wehri Residence Subdivision -- Aaron Nelson, Planning Director

- **Approval of Final Plat and Conditional Use Permit for non-farm residential use**

Commissioner George moved and commissioners Anderson seconded to approve A23-26 Wehri Residence Subdivision; approval of Final Plat and Conditional Use Permit for non-farm residential use. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

5. Residential Recycling Contract with Waste Management -- Matt Andvik, Public Works Director

Commissioner Olson moved and Commissioner Simmons seconded to approve the residential recycling contract with Waste Management. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

6. Purchase of a Budgeted 2024 Rear Load Sanitation Truck -- Matt Andvik, Public Works Director

Commissioner Olson moved and Commissioner George seconded to approve the purchase of a budgeted 2024 rear load sanitation truck. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Request for budget amendment to cover Cybersecurity insurance

- **Amend I.T. Department budget to purchase Cyber insurance**

Commissioner Simmons moved and Commissioner Olson seconded to approve the amendment request within the non-departmental budget, to purchase the \$40,060 premium at 3 million dollar level. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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8. Project No. 2282- Concrete Pavement Repair -- Dan Hanson, City Engineer

• Accept Bids and Award Contract

Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 2282- Concrete Pavement Repair; accept Bids and Award Contract.

Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

9. Improvement District No. 1337 Phase 2 – Wilds 21st Addition – Park Improvements

--Dan Hanson, City Engineer

• Accept Bids and Award Contract

Commissioner Anderson moved and Commissioner George seconded to approve Improvement District No. 1337 Phase 2 – Wilds 21st Addition – Park Improvements; accept Bids and Award Contract. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

10. Revisit of Campground Ordinance within an Agricultural District -- Aaron Nelson, Planning Director

Commissioner Simmons moved and Commissioner Olson seconded to move forward with a public hearing for a proposal. The proposed amendment would add campgrounds to the list of conditional uses that would be allowable within the A (Agricultural) zoning district. Campgrounds would only be allowed upon approval of a Conditional Use Permit application and would be required to be located outside of city limits within the City's extraterritorial jurisdiction, be located at least 500 feet from any residentially zoned area, and have an on-site manager, among other things.

11. Cable Franchise Agreement -- John Shockley, City Attorney

Commissioner Olson moved and Commissioner George seconded to approve the Cable Franchise agreement amendment.

12. City Administrator's Report -- Dustin Scott, City Administrator

Interviews for City positions on Monday afternoon

Update on Finance Director search



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13. Correspondence

None

14. Non-Agenda Items

Amanda George brought forth the discussion of SheyWest.

Commissioner George moved and Commissioner seconded to put together a committee with members of the staff to include Commissioner Anderson and Mrs Callis on the issue of SheyWest. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

15. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the meeting adjourned at 7:09.

Bernie Dardis, Commission President

Dustin T. Scott, City Administrator