

Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approve Order of Agenda
- E. Approval of Minutes -- February 5, 2024
- F. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. Games of Chance for CCRI. Games to be conducted: Raffle on March 16, 2024 at Veterans Memorial Arena at 1201 7th Ave E, West Fargo, ND
- c. Project No. 1348 - Sanitary Sewer Rehabilitation (Core Area Alley's and Rear Yards)
 - Approve Plans and Specifications, and Authorize Advertisement for Bids

Regular Agenda

- 1. Public Comment
Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend. [City Commission Meeting Public Comment | West Fargo, ND \(westfargond.gov\)](https://www.westfargond.gov/city-commission-meeting-public-comment)
- 2. Review and Approve NW Tire Renaissance Zone Application -- Casey Sanders-Berglund
- 3. Purchase of Refurbished Fire Pumper -- Dan Fuller, West Fargo Fire Chief
- 4. Contract Amendment Kraus Anderson for Construction Management Services -- Dan Fuller, West Fargo Fire Chief
- 5. Mutual Aid Agreement Fargo Fire -- Dan Fuller, West Fargo Fire Chief
- 6. Mutual Aid Agreement Horace Fire -- Dan Fuller, West Fargo Fire Chief
- 7. Improvement District No. 6059 – 2024 Walks (Citywide Sidewalk Improvements)
-- Dan Hanson, City Engineer
 - Approve Engineer's Report, Authorize Notice of Order to Construct Sidewalks; and Direct Engineer to prepare Plans and Specifications
- 8. 9th Street E/Veterans Boulevard (Pedestrian Safety Improvements)
-- Dan Hanson, City Engineer
 - Create Project No. 2279, Approve both an Engineer's Report and Task Order for "Basic Services"; and Direct Engineer to prepare Plans and Specifications
- 9. Second Reading of Sanitation Ordinance Revision -- Matt Andvik, Public Works Director
- 10. Second Reading of Ordinance 1243 relating to the Liquor Control Board
-- John Shockley, City Attorney
- 11. City Administrator's Report -- Dustin Scott, City Administrator

12. Correspondence
13. Non-Agenda Items
14. Adjourn

Meeting Items

A. Call to Order

B. Honor Guard and Pledge of Allegiance

C. Swearing in ceremony for Assistant Chief Anderson and Officers Stewart, Halverson and Adel

D. Roll Call

Commissioner Mandy George – present; Commissioner Mark Simmons – present via Zoom; Commissioner Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; All Commissioners were present, there was no Commissioner absent from the meeting.

E. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of agenda as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Approval of Minutes -- January 22, 2024

Commissioner Anderson moved and Commissioner George seconded to approve the minutes of January 22, 2024. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

G. Building Permits

Commissioner George moved and Commissioner Anderson seconded to approve the building permits as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Games of Chance for Nation of Patriots. Games to be conducted: Raffle on September 12, 2024 at Harley Davidson of Fargo at 701 Christianson Drive

c. Gaming Site Authorization for Fargo West Rotary. Games to be conducted: Raffle on May 30, 2024 at Fargo Harley Davidson at 701 Christianson Drive, West Fargo, ND

d. Improvement District No. 2261 – 2024 Mill and Overlay (Various Neighborhoods)

• Approve Resolution to Dissolve Improvement District No. 2261

Commissioner Olson moved and Commissioner George seconded to approve the consent agenda as distributed. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish you attend.

One resident of West Fargo spoke during this time.

2. Public Hearing -- Approval and Adoption of the Downtown Placemaking Master Plan -- Aaron Nelson, Planning Director

Commissioner Anderson moved and Commissioner Olson seconded to approve and adopt the downtown placemaking master plan. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried with a 5:0 Vote.

3. First Reading of Sanitation Ordinance Revision -- Matt Andvik, Public Works Director

Commissioner George moved and Commissioner Olson seconded to approve the first reading of sanitation ordinance revision. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

4. Approve 2024 Bulk Water Meter purchase -- Matt Andvik, Public Works Director

Commissioner George moved and Commissioner Olson seconded to approve the 2024 bulk water meter purchase. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

5. Lead & Copper Service Line Inventory Survey -- Dan Hanson, City Engineer

- **Citywide Survey Information - No action required**

6. MetroCOG Grant Acceptance -- Dan Hanson, City Engineer

- **Accept MetroCOG Grants and Authorize Preliminary Engineering**

Commissioner Simmons moved and Commissioner Olson seconded to approve MetroCOG grant. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Project No. 1348 - Sanitary Sewer Rehabilitation (Core Area Alley's and Rear Yards)

-- Dan Hanson, City Engineer

- **Approve Task Order No. 83-2 for "Basic Services"**

Commissioner Simmons moved and Commissioner Anderson seconded to approve Project No. 1348 – Sanitary Sewer Rehabilitation. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

8. Garbage Fee Resolution — ~~John Shockley, City Attorney~~ Ohnstad Twichell

Commissioner Olson moved and Commissioner George seconded to approve the Garbage Fee Resolution. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

9. First Reading of Ordinance 1243 relating to the Liquor Control Board -- John Shockley, City Attorney

Commissioner Anderson moved and Commissioner George seconded to approve the first reading of ordinance 1243 relating to the Liquor Control Board. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

10. PD Expansion Project – request to approve consultant agreement for preliminary design services -- Dustin Scott, City Administrator and Chief Nielsen, Police Chief

Commissioner Simmons moved and Commissioner Anderson seconded to approve the PD Expansion Project request to approve consultant agreement for preliminary design Services. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

11. Review proposed changes to organizational structure -- Dustin Scott, City Administrator

No action was taken.

12. City Administrator's Report -- Dustin Scott, City Administrator

■ Amendment to the coding of Administration and Economic Development Budget

Commissioner Olson moved and Commissioner George seconded to amend the Administration and Economic Development coding for the 2024 budget. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

■ Update on Infrastructure Manager position now titles as Project Funding Specialist

13. Correspondence

14. Non-Agenda Items

Commissioner Olson – request to incorporate trash cans along the City walkways

15. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the meeting was adjourned at 7:08 PM.



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, February 5, 2024 5:30 PM

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
02/20/2024**

	AS OF 2/15/2024		YEAR TO DATE			
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL				1		\$ 750,000.00
RESIDENTIAL DWELLING	1	1	\$ 283,420.00	2	2	\$ 707,150.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC						
CHURCH						
ACCESSORY	2		\$ 6,500.00	5		\$ 113,000.00
FOUNDATION ONLY				1		\$ 350,000.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	5		\$ 531,900.00	9		\$ 2,227,050.00
RESIDENTIAL	7		\$ 379,203.00	20		\$ 599,783.00
PUBLIC						
CHURCH						
ACCESSORY						
<u>BUILDING OTHER</u>						
DEMOLITION						
MOVE						
PERMIT CANCELLATION						
TOTALS	15	1	\$ 1,201,023.00	38	2	\$ 4,746,983.00

WEST FARGO CITY COMMISION MEETING
Building Department Report - Summary

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NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
240038	JTD Construction Company, LLC	1410 9 ST E	DAKOTA UPREIT LIMITED PARTNE	\$ 21,000.00	Remodel - Commercial - Add Nail Stations
240061	Platinum Home Contracting Inc.	1310 28 AVE W	Platinum Home Contracting Inc.	\$ 283,420.00	Residential Dwelling
240065	ADAM C & JILL A HEJTMANEK	1452 12 ST CT	ADAM C & JILL A HEJTMANEK	\$ 4,000.00	Accessory - Swimming Pool
231227	Grafstrom Construction LLC	925 19 AVE E	Staysharpe West Fargo LLC	\$ 350,000.00	Remodel - Commercial - Upgrade Common Space
240077	Meinecke-Johnson Company	237 12 ST NW	JOSEPH F & CHARLES F CRARY LL	\$ 100,000.00	Remodal - Commercial - Restroom Update
240080	ZACHARY & ASHLEY ANDERSON	802 OAK ST	ZACHARY & ASHLEY ANDERSON	\$ 15,000.00	Remodal - Residential - Finish Lower Level
240093	Groundworks Minnesota, LLC	975 2 ST W	FORREST & NAOMI MACY	\$ 7,997.00	Remodel - Residential - Repair Foundation
240097	THOMAS J KIEFER, JR & DIANN D K	911 50 AVE W	THOMAS J KIEFER, JR & DIANN D K	\$ 43,380.00	Remodel - Residential - Finish Lower Level
240067	Diversified Contractors Inc	250 Beaton DR E	Clark Equipment Co	\$ 11,900.00	Remodel - Commercial - Replace Door Hardware
240030	DAVE & HEATHER WASNESS	3748 14 ST W	DAVE & HEATHER WASNESS	\$ 14,180.00	Remodel - Residential - Framing Lower Level
240099	Hanlon Construction	201 20 ST E	KARLA NELSON	\$ 10,800.00	Remodel - Residential - Vinyl Siding
231250	Radiant Creative Homes LLC	406 Persimmon PI W	Paul & Charisse Aslakson	\$ 285,000.00	Remodel - Residential - Lower Level Finish
240105	Breland Enterprises, Inc.	531 4 AVE NW	MICHAEL W HAGGERTY TOD	\$ 2,846.00	Remodel - Residential - Demo Walls
240092	Jordahl Custom Homes, Inc.	6175 MARTIN LN W	JORDAHL CUSTOM HOMES, INC	\$ 2,500.00	Accessory - Deck
240107	Diamondrock Development LLC	655 32 AVE E	KLC Holdings LLC	\$ 49,000.00	Remodel - Commercial - Add Additional Space

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 02/03/24 to 02/16/24

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116126	111116S	3453 ABM EQUIPMENT & SUPPLY LLC	26,020.00						
1	0177217	01/31/24 POLE TRAILER	26,020.00			1000 430002	610		101000
		Total for Vendor:	26,020.00						
116019		289 ACME TOOLS	64.48						
1	12245478	02/01/24 DUPLICATE PAYMENT REVERSE	-249.00			1000 430000	432		101000
2	20662092	01/31/24 HIGH PRESSURE GREASE GUN	11.64			6010 450200	433		101000
3	12388370	02/08/24 SCREWDRIVER KIT	19.97			6025 450000	432		101000
4	12378919	02/06/24 CUTTING BLADES	32.87			1000 430000	432		101000
5	12393928	02/09/24 EXTENDED REACH RACHET	249.00			1000 455000	432		101000
116025		289 ACME TOOLS	192.26						
1	122051641	01/15/24 dup payment 122051641	-16.67			2060 415200	641		101000
2	12380422	02/06/24 D Sapp Tools Center punch,wr	208.93			2060 415200	641		101000
		Total for Vendor:	256.74						
116158		4047 ACROSS THE STREET PRODUCTIONS	2,194.50						
		Hodgson, Qualley, Breiland, O'Bryant, Wavra, McCann							
1	24832	02/13/24 6 On-Line Blue Card Training	2,194.50			2060 415200	340		101000
		Total for Vendor:	2,194.50						
116240		5289 ADAMS	6,021.12						
1	119978	02/14/24 PALLET RACKING - CAMELOT	1,074.92			6020 450000	420		101000
2	119980	02/14/24 PALLET RACKING - CAMELOT	4,946.20			6020 450000	420		101000
		Total for Vendor:	6,021.12						
116079		2947 ALLSTATE PETERBILT OF FARGO	51.75						
1	4004405437	02/05/24 7045 HARDWARE	18.12			4387 480000	427		101000
2	4004405434	02/05/24 7045 SIDE MARKER LAMP	33.63			4387 480000	427		101000
		Total for Vendor:	51.75						
115976		3490 AMAZON CAPITAL SERVICES	59.10						
1	3FGTWPXDKP	02/04/24 Office Supplies	59.10			1000 418000	410		101000
		US POSTAL SERVICE							
		Total for Vendor:	59.10						

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Claim/ Line #	Check Invoice #/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116200		317 AMERICAN WELDING & GAS, INC.	82.27						
1	09847394	01/17/24 GLOVES/FAST CUT	82.27			6010 450200	914		101000
		Total for Vendor:	82.27						
116026		5277 ANATOMY WAREHOUSE	249.99						
1	2403926	02/07/24 Training Skeleton	249.99			2060 415200	641		101000
		Total for Vendor:	249.99						
115776		5263 Arika Morgan	61.95						
1	851035	01/22/24 Reimbursement for recertificat	61.95			2060 415200	340		101000
		Total for Vendor:	61.95						
116220		5283 ASANA INC	909.47						
1	INV0268438	01/31/24 ADDITONAL STAFF ADDED	909.47			7000 411600	497		101000
		Total for Vendor:	909.47						
116221		5288 ASHLEY BERGESON	1,131.50						
1	01/23/24	Child Care Grant	1,131.50			2960 411900	416		101000
		Total for Vendor:	1,131.50						
116080	-99298E	4672 ASURE PAYROLL TAX MANAGEMENT	217,760.89						
	02/09/24	payroll							
1	02/09/24	Social Security	103,490.48			1000 212501			101000
2	02/09/24	Medicare	24,203.50			1000 212502			101000
3	02/09/24	Federal Income Tax	81,492.91			1000 212503			101000
4	02/09/24	ND State Tax	3,978.00			1000 212504			101000
5	02/09/24	MN State Tax	4,596.00			1000 212505			101000
		Total for Vendor:	217,760.89						
116146		2931 AUTO VALUE PARTS STORES	997.10						
1	99257488	02/13/24 SURFACE CONDITIONER/SNOW DRI	434.82			6010 450200	427		101000
2	99257493	02/13/24 SNOW DRIVER - RETURN	-139.90			6010 450200	427		101000
3	99257481	02/13/24 SHOP SUPPLIES	549.97			1000 455000	433		101000
4	99257473	02/13/24 FILTERS	23.79			1000 455000	427		101000
5	99257468	02/13/24 HD OIL FLEET	28.19			6020 450000	427		101000
6	99257470	02/13/24 HD OIL/APPLICATOR/FILTER	100.23			1000 430000	427		101000

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116215		2931 AUTO VALUE PARTS STORES	205.31						
1	99255171	01/31/24 FILTER/HD OIL	48.48			4387 480000	427		101000
2	99256476	02/07/24 SOCKET	6.31			6010 450200	427		101000
3	99254786	01/30/24 FILTER RETURN	-3.26			1000 455000	427		101000
4	99256332	02/06/24 HD AIR CONSTRUC	12.91			1000 430001	427		101000
5	99255762	02/02/24 FILTER	20.49			6020 450000	427		101000
6	99256155	02/06/24 FILTERS	83.24			6020 450000	427		101000
7	99256159	02/06/24 FILTERS	3.26			1000 455000	427		101000
8	99256149	02/06/24 FILTERS	14.66			1000 421000	427		101000
9	99256157	02/06/24 FILTERS	3.26			1000 430000	427		101000
10	99256148	02/06/24 SPARK PLUG	15.96			2210 428000	427		101000
		Total for Vendor:	1,202.41						
116027		3149 BEE SEEN GEAR	189.00						
1	63088	02/01/24 Cover Name Patches	189.00			2060 415200	422		101000
		Total for Vendor:	189.00						
116243		36 BERT'S TRUCK EQUIPMENT	1,450.00						
1	99878	02/13/24 3102 SERVICE BODY RACK	1,450.00			1000 430000	610		101000
		Total for Vendor:	1,450.00						
116096		26 BORDER STATES INDUSTRIES INC	43.84						
1	927817143	02/07/24 AUX CONTACT BLOCK	43.84			6025 450000	826		101000
		Total for Vendor:	43.84						
116225		73 BRAUN INTERTEC	8,108.00						
1	B376308	02/14/24 Project 9038	8,108.00			4505 480000	724		101000
		Total for Vendor:	8,108.00						
116028		652 BRENCO CORPORATION	279.24						
1	0143048	02/07/24 Station 75 Vehicle Wash	279.24			2060 415200	500		101000
116085		652 BRENCO CORPORATION	1,144.16						
1	0142834	02/02/24 6400 OIL SEAL REPAIR	426.16			2210 428000	427		101000
2	0142401	01/26/24 FLOOR SCRUBBER REPAIR	718.00			6010 450200	420		101000
		Total for Vendor:	1,423.40						

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115966		4885 BRENDA HIEB	169.99						
1	02/06/24	clothing reimb	169.99			1000 421000	422		101000
		Total for Vendor:	169.99						
116211		3892 BURGGRAF'S ACE FARGO WEST #17458	205.90						
1	3090 01/31/24	WIRE STRIPPER LOCK	53.97			6020 450000	432		101000
2	3101 02/01/24	PICKUP TOOL/CONTRACTOR BAGS	151.93			1000 430001	358		101000
		Total for Vendor:	205.90						
116129		3905 BURIAN & ASSOCIATES LLC	1,712.50						
1	20785 02/12/24	MASTER LIFT STATION - PHASE 1	1,712.50			6025 450000	160		101000
		Total for Vendor:	1,712.50						
116076		351 BUSINESS ESSENTIALS	80.29						
1	W012821491 02/05/24	BANDAIDS; BATTERIES; WHITE	38.32			7000 411600	410		101000
2	W012822321 02/06/24	WALL MOUNTING TABS	41.97			7000 411600	410		101000
116167		351 BUSINESS ESSENTIALS	92.26						
1	1281825 02/01/24	OFFICE SUPPLIES	92.26			1000 450000	410		101000
		Total for Vendor:	172.55						
116112		4924 CARAHSOFT TECHNOLOGY CORP	682.82						
1	381710871 02/06/24	SKETCH-UP PRO SUBSCRIPTION	341.41			1000 455000	497		101000
2	381710871 02/06/24	SKETCH-UP PRO SUBSCRIPTION	341.41			2210 428000	497		101000
		Total for Vendor:	682.82						
116029		4508 CARE RESOURCE CONNECTION	3,000.00						
1	2500 02/09/24	February 1, 24-February 29 202	3,000.00			2060 415200	307		101000
		Total for Vendor:	3,000.00						
116117		51 CASS COUNTY ELECTRIC COOP	441.61						
1	428342 Feb 02/06/24	Airport 12/31/23-1/31/24	441.61			7050 500000	420		101000

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116181		51 CASS COUNTY ELECTRIC COOP	49,892.29						
1	02/09/24	LIFT STATIONS	21,047.22			6025 450000	527		101000
2	02/09/24	INERT	175.78			6010 450200	527		101000
3	02/09/24	LIGHTS PARKING RAMP	1,164.68			2310 452120	527		101000
4	02/09/24	LIGHTS STAGE & COURTYARD	3,959.71			2310 452120	527		101000
5	02/09/24	TRANSFER STATION	381.87			6010 450200	527		101000
6	02/09/24	STREET LIGHT FEED POINTS	22,661.13			1000 430002	527		101000
7	02/09/24	THE LIGHTS CITY HOUSE METER	501.90			2310 452120	527		101000
116257		51 CASS COUNTY ELECTRIC COOP	4,958.71						
1	02/09/24	New City Hall (WEX Building)	4,958.71			1000 415000	527		101000
		Total for Vendor:	55,292.61						
116170		4361 CENTER FOR PUBLIC SAFETY	6,990.00						
1	05-18879 02/11/24	Application Fee	6,990.00			2060 415200	340		101000
		Total for Vendor:	6,990.00						
116204		1777 CENTURY LINK	215.28						
1	02/01/24 feb 2024	police sirens	215.28			1000 421000	356		101000
		Total for Vendor:	215.28						
116030		4025 CHASE CVANCARA	25.00						
1	878258 02/07/24	Reimbursement for EMT Recert	25.00			2060 415200	340		101000
		Total for Vendor:	25.00						
116246		4868 CHELSEY MOSS	2,414.40						
		Rubicon Conference, New York, NY							
1	02/16/24	TRAVEL REIMBURSEMENT	2,414.40			6010 450200	340		101000
		Total for Vendor:	2,414.40						
116090		3216 CINTAS	95.77						
1	4182302025 02/05/24	SHOP TOWELS	95.77			1000 455000	433		101000
2	4180867650 01/22/24	SHOP TOWELS	95.77			1000 455000	433		101000
3	4175140611 11/27/23	DUP PAYMENT CREDIT	-95.77			1000 455000	433		101000
		Total for Vendor:	95.77						

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115965		111 CITY OF FARGO	405.95						
1	454300 01/23/24	swat 2023 ford expedition	405.95			2525 421000	375		101000
115967		111 CITY OF FARGO	8,000.00						
1	455052 01/31/24	UAS team cost share	8,000.00			1000 421000	906		101000
116031		111 CITY OF FARGO	8,000.00						
1	455051 01/31/24	RRVUAS Unit Cost Share	8,000.00			2060 415200	906		101000
116106		111 CITY OF FARGO	21,276.19						
1	455049 01/31/24	LANDFILL FFES	21,276.19			6010 450200	355		101000
116109		111 CITY OF FARGO	560.00						
1	455050 01/31/24	WATER TESTING	560.00			6020 450000	335		101000
		Total for Vendor:	38,242.14						
116157		2880 CITY OF FARGO	571,451.85						
1	02/05/24 2220	57TH ST N	262,743.00			6025 450000	347		101000
2	02/05/24 1	32ND AVE S	115,748.80			6020 450000	345		101000
3	02/05/24 1	GSR	40,606.25			6020 450000	345		101000
4	02/05/24 1	MAIN AVE	152,332.75			6020 450000	345		101000
5	02/05/24 5635	14TH AVE N	21.05			6020 450000	345		101000
		Total for Vendor:	571,451.85						
116182		111 CITY OF FARGO	49,609.49						
1	455651 02/07/24	LANDFILL FEES	24,135.52			6010 450200	355		101000
2	451991 12/06/23	LANDFILL FEES	25,473.97			6010 450200	355		101000
		Total for Vendor:	49,609.49						
116057		5223 CLARION	7,961.23						
1	9619 02/09/24	WF Subdivision & Zoning	7,961.23			1000 418000	418		101000
		Total for Vendor:	7,961.23						

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116245		4108 CONSOLIDATED ELECTRICAL	56.31						
1	3481048178	02/08/24 ELEC PLATES/PLUGS	65.60			1000 455000	420		101000
2	3481048309	02/12/24 ELEC PLUG/RECPT	53.05			1000 455000	420		101000
3	3481048310	02/12/24 ELEC RETURN	-62.34			1000 455000	420		101000
		Total for Vendor:	56.31						
116104		3245 CORE & MAIN	2,289.88						
1	U339348	02/07/24 OMNI+ 8WHL SM 20'	2,289.88			6020 450000	438		101000
116156		3245 CORE & MAIN	54,120.00						
1	U357801	02/09/24 WATER METERS	54,120.00			6020 450000	429		101000
116180		3245 CORE & MAIN	1,315.93						
1	U050470	02/13/24 SA27 REPAIR	1,315.93			6025 450000	439		101000
116205		3245 CORE & MAIN	63.81						
1	U319637	02/02/24 HYPERFORM RS 50# PAIL	63.81			6025 450000	825		101000
116231		3245 CORE & MAIN	3,555.00						
1	U355067	02/14/24 FLG CHK VALVE	3,555.00			6025 450000	825		101000
116239		3245 CORE & MAIN	399.00						
1	U327332	02/08/24 RUBBER METER GASKETS	399.00			6020 450000	429		101000
		Total for Vendor:	61,743.62						
116224		5150 CREATIVE MINDS PRESCHOOL AND	948.00						
1		02/15/24 Child Care Grant	948.00			2960 411900	416		101000
		Total for Vendor:	948.00						
116069		1675 DAKOTA FLUID POWER, INC	22.19						
1	7156940	01/09/24 4011 COUPLING	8.48			6010 450200	427		101000
2	7156841	01/09/24 1 MJ 1 1/4 ORB	13.71			6010 450200	427		101000

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116136		1675 DAKOTA FLUID POWER, INC	12.15						
1	7169177	02/13/24 HARDWARE	12.15			1000 455000	427		101000
		Total for Vendor:	34.34						
116198		79 DAKOTA HOSE & EQUIP	38.64						
1	3194405	02/01/24 ADAPTOR	38.64			6025 450000	420		101000
		Total for Vendor:	38.64						
116107		624 DAKOTA SUPPLY GROUP	39.27						
1	S103450140	01/30/24 LEAD TEST SET	39.27			1000 430000	432		101000
116183		624 DAKOTA SUPPLY GROUP	49.81						
1	103490733	02/14/24 LINEMAN PLIER	49.81			1000 430000	432		101000
		Total for Vendor:	89.08						
116161		87 DAKOTA TIRE	95.36						
1	939412	02/09/24 K-9 Oil Change	95.36			2060 415200	427		101000
		Total for Vendor:	95.36						
115971		856 DAVE'S WEST FARGO TIRE	36.71						
1	124184	02/06/24 #1179 repairs	36.71			1000 421000	427		101000
116016		856 DAVE'S WEST FARGO TIRE	334.53						
1	124235	02/08/24 #1192 repairs	334.53			1000 421000	427		101000
		Total for Vendor:	371.24						
116118		2948 DELTA 54 AVIATION LLC	3,677.48						
1	February	02/13/24 Airport Management Fees	3,600.00			7050 500000	307		101000
2	February	02/13/24 Supplies	77.48			7050 500000	420		101000
		Total for Vendor:	3,677.48						
116077		77 DEMCO INC	2,276.64						
1	7427994	01/26/24 EASELS	409.49			7000 411600	410		101000
2	7430885	02/01/24 TAPE APPLICATOR; REPAIR TAPE	167.90			7000 411600	410		101000
3	7430885	02/01/24 SHELVING	1,699.25			7000 411600	641		101000
		Total for Vendor:	2,276.64						

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116223		5149 DORTHY JUNG	749.00						
1	02/15/24	Child Care Grant	749.00			2960 411900	416		101000
		Total for Vendor:	749.00						
116159		3707 EAGLE ENGRAVING INC	753.95						
1	7915 11/07/23	2023 Employee Awards	753.95			2060 415200	378		101000
		Total for Vendor:	753.95						
116252		2100 EAGLE RUN CROSSING LLC	1,595.55						
1	7535 02/09/24	SW DIESEL	222.21			6025 450000	424		101000
2	7326 02/09/24	5402 DIESEL	21.85			1000 430001	424		101000
3	7466 02/09/24	5402 DIESEL	31.96			1000 430001	424		101000
4	7675 12/11/23	SW DIESEL	267.37			6025 450000	424		101000
5	7469 02/09/24	5400 DIESEL	29.98			1000 430001	424		101000
6	134 02/09/24	RENTAL BLADE DIESEL	281.58			1000 430000	424		101000
7	7476 02/09/24	359 DIESEL	108.81			1000 430000	424		101000
8	6017 02/05/24	4007 DIESEL	135.19			6010 450200	424		101000
9	6542 01/19/24	5400 DIESEL	45.81			1000 430001	424		101000
10	8493 01/30/24	408 DIESEL	80.22			6010 450200	424		101000
11	8498 02/12/24	RENTAL BLADE DIESEL	246.38			1000 430000	424		101000
12	02/08/24	DUP PAYMENT	-75.29			1000 430000	424		101000
13	1186 12/27/23	ST DIESEL	93.33			1000 430000	424		101000
14	7738 12/11/23	SW DIESEL	26.08			6025 450000	424		101000
15	1194 12/27/23	RENTAL BLADE DIESEL	80.07			1000 430000	424		101000
		Total for Vendor:	1,595.55						
116162		4049 EAPC ARCHITECTS ENGINEERS	2,153.84						
		FD new HQ							
1	56403 02/05/24	12-31-2023 to 01-27-2024	2,153.84			4795 480000	670		101000
		Total for Vendor:	2,153.84						
115987		1502 EIDE BAILLY LLP	660.00						
1	EI01606812 12/31/23	Fleet&Fac Background Check	230.00			1000 455000	399		101000
2	EI01606812 12/31/23	Planning Background Check	100.00			1000 418000	399		101000
3	EI01606812 12/31/23	Fire Background Check	190.00			1000 415200	399		101000
4	EI01606812 12/31/23	Comm Background Check	100.00			1000 416200	399		101000

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5	EI01606812	12/31/23 PD Credit Checks	40.00			1000 421000	399		101000
		Total for Vendor:	660.00						
116216	1841	EMERGENCY AUTOMOTIVE	151.09						
1	013124-53	02/01/24 5304 MULTI CONTROLLER	151.09			1000 430001	610		101000
		Total for Vendor:	151.09						
116202	2862	ESSENTIA HEALTH	1,876.00						
1	02/15/24	3 preplacements	1,597.00			1000 421000	387		101000
	890002547.02.2024								
2	02/15/24	physical	279.00			1000 421000	996		101000
		Total for Vendor:	1,876.00						
115999	5226	EXPLORERS ACADEMY	15,306.77						
1	02/08/24	Child Care Grant	15,306.77			2960 411900	416		101000
		Total for Vendor:	15,306.77						
116099	1851	F/S MANUFACTURING	6.12						
1	153818	02/07/24 PRESSURE WASHER BUSHING	6.12			6025 450000	427		101000
		Total for Vendor:	6.12						
116195	3344	FACTORY MOTOR PARTS	162.44						
1	371199043	02/01/27 1191 BRAKE ROTOR/PADS	162.44			1000 421000	427		101000
		Total for Vendor:	162.44						
116089	660	FARGO FREIGHTLINER	55.77						
1	X101140798	02/02/24 CTR BEARING ASSY RET	-51.49			6010 450200	427		101000
2	X101141181	02/07/24 411 RELAY VALVE	107.26			6010 450200	427		101000
116135	660	FARGO FREIGHTLINER	48.10						
1	X101141256	02/08/24 HEATER/THERMO KIT	48.10			6010 450200	427		101000
116233	660	FARGO FREIGHTLINER	874.72						
1	X101141782	02/14/24 415 AIR DRYER	874.72			6010 450200	427		101000
		Total for Vendor:	978.59						

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116242		897 FARGO GLASS AND PAINT CO.	563.39						
1	SI043962	12/06/23 SA GLASS REPLACEMENT	563.39			6010 450200	420		101000
		Total for Vendor:	563.39						
116184		979 FARGO LINE-X	950.00						
1	28933	01/31/24 4102 FENDERS	950.00			6010 450200	610		101000
116190		979 FARGO LINE-X	1,130.00						
1	28999	02/12/24 5304 TOOLBOX	1,130.00			1000 430001	610		101000
		Total for Vendor:	2,080.00						
116128		151 FEDERAL EXPRESS	26.16						
1	840816993	02/14/24 pkg mailed	5.47			1000 421000	661		101000
2	840156655	02/07/24 pkg mailed	20.69			1000 421000	661		101000
		Total for Vendor:	26.16						
116247		329 FERGUSON WATERWORKS #2516	38.51						
1	0484204	02/08/24 PVC S80	38.51			6025 450000	825		101000
		Total for Vendor:	38.51						
116197		1812 FIRESTONE	1,202.49						
1	219991	02/12/24 tires for squads	1,202.49			1000 421000	427		101000
		Total for Vendor:	1,202.49						
116228		3347 FIRST INTERNATIONAL INSURANCE	408,735.00						
		Renew Insurance							
1	Feb 2024	02/06/24 Non-dept (liab)	90,046.02			1000 415000	323		101000
2	Feb 2024	02/06/24 Police (liab)	5,729.07			1000 421000	323		101000
3	Feb 2024	02/06/24 Street (liab)	8,219.97			1000 430000	323		101000
4	Feb 2024	02/06/24 Fire (liab)	8,219.97			2060 415200	323		101000
5	Feb 2024	02/06/24 Sanitation (liab)	4,109.99			6010 450200	323		101000
6	Feb 2024	02/06/24 Water (liab)	4,109.99			6020 450000	323		101000
7	Feb 2024	02/06/24 Sewer (liab)	4,109.99			6025 450000	323		101000
8	Feb 2024	02/06/24 Police (auto)	31,096.96			1000 421000	321		101000
9	Feb 2024	02/06/24 Street (auto)	28,269.96			1000 430000	321		101000
10	Feb 2024	02/06/24 Fire (auto)	26,620.88			2060 415200	321		101000

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11	Feb 2024	02/06/24 Sanitation (auto)	51,121.51			6010 450200	321		101000
12	Feb 2024	02/06/24 Water (auto)	75,857.73			6020 450000	321		101000
13	Feb 2024	02/06/24 Sewer (auto)	22,615.96			6025 450000	321		101000
14	Feb 2024	02/06/24 Non-dept (inland marine)	1,417.00			1000 415000	321		101000
15	Feb 2024	02/06/24 Police (inland marine)	7,186.50			1000 421000	321		101000
16	Feb 2024	02/06/24 Street (inland marine)	12,514.00			1000 430000	321		101000
17	Feb 2024	02/06/24 Fire (inland marine)	2,461.50			2060 415200	321		101000
18	Feb 2024	02/06/24 Water (inland marine)	12,514.00			6020 450000	321		101000
19	Feb 2024	02/06/24 Sewer (inland marine)	12,514.00			6025 450000	321		101000
Total for Vendor:			408,735.00						
115973		104 FORUM COMMUNICATIONS	829.04						
1	00008354	01/31/24 West Fargo Focus	750.00			1000 414102	602		101000
2	00008357	01/31/24 2/5 City Commission Notice	39.52			1000 418000	668		101000
3	00008356	01/31/24 Notice of Public Hearing	39.52			1000 418000	668		101000
Total for Vendor:			829.04						
116022		155 GALLS, LLC	2,773.99						
1	026978606	02/02/24 equip for halverson	104.56			1000 421000	422		101000
2	026978865	02/02/24 equip for halverson	105.30			1000 421000	422		101000
3	026968282	02/01/24 new officer equip	519.96			1000 421000	422		101000
4	026978866	02/02/24 new officer equip	122.82			1000 421000	422		101000
5	026959996	01/31/24 new officer equip	109.95			1000 421000	422		101000
6	026927376	01/29/24 new officer equip	1,624.21			1000 421000	422		101000
7	026973128	02/01/24 equip for masset	87.35			1000 421000	422		101000
8	026954427	01/31/24 equip for nobles	31.50			1000 421000	422		101000
9	026999417	02/05/24 equip for wuollet	47.44			1000 421000	422		101000
10	026981369	02/02/24 equip for angles	20.90			1000 421000	422		101000
116032		155 GALLS, LLC	545.48						
1	026785650	01/13/24 J Neeb Boots	133.81			2060 415200	422		101000
2	026791676	01/15/24 B Gaugler Pants	38.33			2060 415200	422		101000
3	026870594	01/23/24 D Nerud Polos	261.16			2060 415200	422		101000
4	026892749	01/25/24 B Temp New Hire	112.18			2060 415200	422		101000

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116043		155 GALLS, LLC	236.70						
1	027024613	02/07/24 equip for d. todd	236.70			1000 421000	422		101000
116046		155 GALLS, LLC	275.22						
1	027000562	02/05/24 new officer equip batons	275.22			1000 421000	422		101000
116127		155 GALLS, LLC	165.06						
1	027070472	02/12/24 badge for booth	165.06			1000 421000	422		101000
116138		155 GALLS, LLC	48.00						
1	027070402	02/12/24 nametag voneschen	16.00			1000 421000	422		101000
2	027070400	02/12/24 nametag voneschen	16.00			1000 421000	422		101000
3	027070401	02/12/24 nametag voneschen	16.00			1000 421000	422		101000
116217		155 GALLS, LLC	529.36						
1	027049853	02/09/24 new officer nystel	139.48			1000 421000	422		101000
2	027076482	02/13/24 new officer dixon	29.97			1000 421000	422		101000
3	027076480	02/13/24 new officer equipment	215.91			1000 421000	422		101000
4	027076360	02/13/24 new officer nystel	144.00			1000 421000	422		101000
		Total for Vendor:	4,573.81						
116033		3678 GARRETT RIX	152.82						
1	receipt	02/07/24 Honor Guard Pnts Repair	41.08			2060 415200	422		101000
2	4016451	01/22/24 G Rix Boots	111.74			2060 415200	422		101000
		Total for Vendor:	152.82						
116236		2558 GOODYEAR COMMERCIAL TIRE	505.96						
1	1301090619	02/01/24 4007 TIRE	505.96			6010 450200	427		101000
		Total for Vendor:	505.96						
116163		556 GRAINGER, INC.	246.69						
1	1505792256	02/06/24 D Sapp Tools	246.69			2060 415200	641		101000

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116241		556 GRAINGER, INC.	141.26						
1	9013728465	02/08/24 ELEC TERMINAL MAINT KIT	141.26			1000 455000	432		101000
		Total for Vendor:	387.95						
116171		3534 GRAND FORKS FIRE EQUIPMENT LLC	54,557.55						
1	39097	10/04/23 Four Facepieces	830.31			2060 415200	641		101000
2	39521	11/29/23 25 Class A Foam 5 gal	2,603.25			2060 415200	641		101000
3	39799	01/02/24 Six SCBA	49,350.00			2060 415200	864		101000
4	39804	01/24/24 3 Adapter Assemblies	1,773.99			2060 415200	864		101000
		Total for Vendor:	54,557.55						
116034		3535 GREAT PLAINS FIRE	138.54						
1	8022	01/29/24 D Anderson Gear Butt Plate	138.54			2060 415200	641		101000
		Total for Vendor:	138.54						
116098		769 HARBOR FREIGHT TOOLS	55.93						
1	1036130	01/15/24 TOOLS	55.93			6025 450000	432		101000
116251		769 HARBOR FREIGHT TOOLS	7.99						
1	01425624	01/25/24 PUMP SHOP REP/SHOP SHEAR	57.98			6025 450000	432		101000
2	04485442	02/24/24 PUMP SHOP RET	-49.99			6025 450000	432		101000
		Total for Vendor:	63.92						
116100		135 HAWKINS WTR TREATMENT	7,546.70						
1	6679612	01/31/24 AQUAHAWK	7,546.70			6025 450000	423		101000
		Total for Vendor:	7,546.70						
116139		5096 HDR ENGINEERING INC.	2,780.00						
1	1200592098	02/09/24 Project 9040	2,780.00			4507 480000	313		101000
		Total for Vendor:	2,780.00						
116035		2820 HIGH POINT NETWORKS	3,226.00						
1	243177	02/08/24 New FD Hdqtrters alerting syste	3,226.00			4795 480000	641		101000
		Total for Vendor:	3,226.00						

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115974		3087 IBM CORPORATION	509.12						
1	4322309	12/29/23 Premier Suite	509.12			1000 414104	497		101000
115975		3087 IBM CORPORATION	522.88						
1	4342717	01/29/24 Premier Suite	522.88			1000 414104	497		101000
		Total for Vendor:	1,032.00						
116020		3227 IDENTITY AUTOMATION	168.25						
1	07487	02/07/24 multi factor auth subs (25)	168.25			1000 421000	497		101000
		Total for Vendor:	168.25						
116081		4592 INGRAM LIBRARY SERVICES	2,805.49						
1	80227546	01/31/24 BOOKS	13.75			7000 411600	662		101000
2	80227547	01/31/24 BOOKS	24.28			7000 411600	662		101000
3	80227548	01/31/24 BOOKS	55.47			7000 411600	662		101000
4	80227549	01/31/24 BOOKS	14.21			7000 411600	662		101000
5	80244144	02/01/24 BOOKS	19.78			7000 411600	662		101000
6	80244145	02/01/24 BOOKS	37.50			7000 411600	662		101000
7	80244146	02/01/24 BOOKS	14.85			7000 411600	662		101000
8	80256157	02/01/24 BOOKS	34.90			7000 411600	662		101000
9	80256158	02/01/24 BOOKS	112.99			7000 411600	662		101000
10	80256159	02/01/24 BOOKS	92.90			7000 411600	662		101000
11	80256160	02/01/24 BOOKS	47.49			7000 411600	662		101000
12	80268035	02/02/24 BOOKS	22.86			7000 411600	662		101000
13	80268036	02/02/24 BOOKS	13.24			7000 411600	662		101000
14	80268037	02/02/24 BOOKS	346.77			7000 411600	662		101000
15	80268038	02/02/24 BOOKS	95.24			7000 411600	662		101000
16	80268039	02/02/24 BOOKS	481.82			7000 411600	662		101000
17	80268040	02/02/24 BOOKS	412.42			7000 411600	662		101000
18	80277595	02/02/24 BOOKS	18.95			7000 411600	662		101000
19	80277596	02/02/24 BOOKS	101.59			7000 411600	662		101000
20	80321721	02/06/24 BOOKS	18.79			7000 411600	662		101000
21	80321722	02/06/24 BOOKS	13.30			7000 411600	662		101000
22	80321723	02/06/24 BOOKS	490.93			7000 411600	662		101000
23	80336108	02/06/24 BOOKS	10.20			7000 411600	662		101000
24	80336109	02/06/24 BOOKS	83.81			7000 411600	662		101000

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25	80349997	02/07/24 BOOKS	31.04			7000 411600	662		101000
26	80349996	02/07/24 BOOKS	28.94			7000 411600	662		101000
27	80349995	02/07/24 BOOKS	21.01			7000 411600	662		101000
28	80349994	02/07/24 BOOKS	17.78			7000 411600	662		101000
29	80375068	02/08/24 BOOKS	21.60			7000 411600	662		101000
30	80375069	02/08/24 BOOKS	25.11			7000 411600	662		101000
31	80375070	02/08/24 BOOKS	11.19			7000 411600	662		101000
32	80375071	02/08/24 BOOKS	37.19			7000 411600	662		101000
33	80398404	02/09/24 BOOKS	16.95			7000 411600	662		101000
34	80398405	02/09/24 BOOKS	16.64			7000 411600	662		101000
Total for Vendor:			2,805.49						
115997		211 INTERSTATE BATTERIES	134.00						
1	226401	02/07/24 Batteries for WEX Building	134.00			1000 415000	410		101000
116208		211 INTERSTATE BATTERIES	1,368.68						
1	2029656	02/07/24 BATTERIES	132.78			1000 455000	433		101000
2	1039528	02/07/24 IT BATTERY	1,100.00			1000 455000	420		101000
3	1039508	02/05/24 SL BATTIERS	335.90			1000 430002	803		101000
4	1038843	11/14/23 SM23 BATTERY RETURN	-200.00			6025 450000	826		101000
Total for Vendor:			1,502.68						
116143		3619 IXOM WATERCARE INC	8,021.00						
1	6774338	02/06/24 PROJ 1342 AIR POWERED MIXTURE	8,021.00			4002 480000	670		101000
Total for Vendor:			8,021.00						
116192		233 J & L SPORTS	42.00						
1	32350	02/05/24 EMBROIDERY	42.00			1000 430000	422		101000
Total for Vendor:			42.00						
116014		4503 JARED JOHNSON	489.97						
1		02/09/24 clothing reimb	489.97			1000 421000	422		101000
Total for Vendor:			489.97						

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116036	3515 JOE JOHNSON		444.64						
	02-03-2024 Joe Johnson and Nick Wavra went to Alexandria MN for FOTSO Training. Joe paid for Nick's hotel room. i am reimbursing that on this check. TMW								
1	Alex MN 02/03/24 Reimbursement FOTSO Train		444.64			2060 415200	340		101000
	Total for Vendor:		444.64						
116037	1084 JOEY PORTER		237.59						
1	2024 Boots 02/07/24 J Porter boot reimbursemen		237.59			2060 415200	422		101000
	Total for Vendor:		237.59						
116132	344 KARL'S AT THE NODAK CENTER		107.98						
1	343177230 02/13/24 J REMMEN PANTS		107.98			6010 450200	422		101000
	Total for Vendor:		107.98						
116078 -99299E	4482 KOTAPAY		2,954.85						
	02/09/24 payroll								
1	02/09/24 Child Support		2,954.85			1000 212549			101000
	Total for Vendor:		2,954.85						
116013	2508 KYLE HINRICHS		376.16						
1	02/09/24 clothing reimb		153.16			1000 421000	422		101000
2	02/09/24 US postal tfo meal reimb		223.00			1000 421000	340		101000
	Total for Vendor:		376.16						
116164	5286 LAERDAL MEDICAL CORPORATION		2,958.54						
1	2005031 01/31/24 M Berg Airway Mgnt. Trainer		2,958.54			2060 415200	641		101000
	Total for Vendor:		2,958.54						
115969	2085 LANGUAGE LINE SERVICES		13.65						
1	11204426 01/31/24 jan 2024 interpreter service		13.65			1000 421000	304		101000
	Total for Vendor:		13.65						
116017	5276 LEMKE EXTERIORS		640.00						
1	29927 02/02/24 16 DOOR REPAIR		640.00			1000 455000	802		101000
	Total for Vendor:		640.00						

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116150		4767 LENOVO (UNITED STATES) INC.	4,172.64						
1	6466944380	01/31/24 SANITATION COMPS & MONITOR	4,172.64			6010 450200	497		101000
116175		4767 LENOVO (UNITED STATES) INC.	1,703.10						
1	6467063455	02/13/24 TROY AND ART LAPTOPS	1,703.10			6010 450200	497		101000
		Total for Vendor:	5,875.74						
116047		1741 LIBERTY BUSINESS SYSTEMS, INC	1,275.77						
1	35799006	01/26/24 jan 2024 assessing 41779	182.05			1000 415000	428		101000
2	35799007	01/26/24 jan 2024 assessing 41779	88.23			1000 415000	428		101000
3	35799007	01/26/24 jan 2024 city hall 41673	263.28			1000 415000	428		101000
4	35799007	01/26/24 jan 2024 PW 41674	318.08			6020 450000	428		101000
5	35799007	01/26/24 jan 2024 Pd 41672	424.13			1000 421000	428		101000
		Total for Vendor:	1,275.77						
116189		3603 LOGAN JACOBSON	328.86						
		LANDFILL OPERATOR TRAINING - BISMARCK, ND							
1	02/13/24	TRAVEL REIMBURSEMENT	328.86			6010 450200	340		101000
		Total for Vendor:	328.86						
116075		999999 LONELL OR RHONDA DIKOFF	155.92						
1	02/12/24	Refund 506 1st Ave NW	155.92			4901 480000	862		101000
		Total for Vendor:	155.92						
116194		711 LUTHER FAMILY FORD	142.23						
1	375400	02/06/24 1192 INSULAT	142.23			1000 421000	427		101000
		Total for Vendor:	142.23						
116173		3502 M&T Fire	1,109.71						
1	11607	02/14/24 RockNRescue Spool	86.90			2060 415200	641		101000
2	11608	02/14/24 Folding Frame Tank	1,022.81			2060 415200	641		101000
		Total for Vendor:	1,109.71						

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116212		3304 MAC'S - FARGO	281.78						
1	H29723 02/06/24 4" NUMBERS		10.99			4387 480000	500		101000
2	H30026 02/07/24 VINYL REPAIR GLUE/SHOP TOWELS		270.79			1000 455000	433		101000
		Total for Vendor:	281.78						
116038		3536 MACQUEEN EMERGENCY	10,794.10						
1	022396PP 01/17/24 K Frost Extrication Gloves		8,132.47			2060 415200	641		101000
2	10474 02/05/24 L-75 Heater Core		327.91			2060 415200	427		101000
3	25312 02/05/24 SCBA Fill Hose		1,113.78			2060 415200	641		101000
4	10481 02/06/24 K Frost Stokes Basket		1,219.94			2060 415200	641		101000
116165		3536 MACQUEEN EMERGENCY	1,287.76						
1	10498 02/09/24 L-75 slide lock		1,287.76			2060 415200	427		101000
		Total for Vendor:	12,081.86						
115979		3488 MARK HOUSH	72.36						
	NW Chapter of MN Building Officials Meeting - 01/17/24 - Detroit Lakes								
1	02/06/24 Travel reimb - 01/17/24		72.36			1000 418000	340		101000
115980		3488 MARK HOUSH	147.36						
	NW Chapter of MN Building Officials Meeting - 02/02/24 - Detroit Lakes								
	2024 membership dues								
1	02/06/24 Travel reimb - 02/02/24		147.36			1000 418000	340		101000
		Total for Vendor:	219.72						
116119		3119 MATT RETKA	50.00						
1	02/13/24 Feb WF Airport Secretary		50.00			7050 500000	120		101000
		Total for Vendor:	50.00						
116039		299 MENARDS (FIRE)	408.94						
1	23562 02/06/24 D Sapp Tool Inventory		312.71			2060 415200	641		101000
2	23562 02/06/24 N Station Supplies		96.23			2060 415200	500		101000
		Total for Vendor:	408.94						

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115354		5206 MENARDS (POLICE)	204.04						
1	21149 01/03/24	k9 40 ave	204.04			1000 421000	915		101000
116012		5206 MENARDS (POLICE)	11.57						
1	23684 02/08/24	PD acct; plumbing items	11.57			1000 421000	420		101000
		Total for Vendor:	215.61						
115985		4622 MENARDS (PUBLIC WORKS)	16.98						
1	21992 01/15/24	Tools/Supplies for Engineering	16.98			1000 414200	410		101000
115986		4622 MENARDS (PUBLIC WORKS)	29.97						
1	22697 01/25/24	Tools/Supplies for Engineering	29.97			1000 414200	410		101000
116011		4622 MENARDS (PUBLIC WORKS)	736.05						
1	23549 02/06/24	16 DOOR REPAIR	25.52			1000 455000	802		101000
2	23530 02/06/24	16 DOOR REPAIR	54.97			1000 455000	802		101000
3	23471 02/05/24	METAL SHEAR/CARPET PROTECT	105.95			1000 430000	432		101000
4	23124 01/31/24	PVC/ADAPTERS	51.03			6020 450000	438		101000
5	23151 01/31/24	PVC/ADAPTERS	61.44			6020 450000	438		101000
6	23052 01/30/24	MF 4LVL RACK	279.99			6025 450000	420		101000
7	23292 02/02/24	HINGE PIN/SAFETY HASP	29.13			4387 480000	500		101000
8	23191 02/01/24	DRILL BITS	24.04			6025 450000	825		101000
9	23666 02/08/24	VELCRO	19.92			6025 450000	826		101000
10	23208 02/01/24	BTR SPF/STAKES	98.42			1000 430000	433		101000
11	23202 02/01/24	PVC/ADAPTERS	29.12			6020 450000	438		101000
12	23272 02/02/24	GALV REDUC/UTILITY HANGER	11.49			6020 450000	438		101000
13	23533 02/06/24	SAW BLADE RETURN	-54.97			1000 455000	802		101000
116130		4622 MENARDS (PUBLIC WORKS)	498.12						
1	24012 02/13/24	QUICK PUMP FLOOR	159.99			6010 450200	433		101000
2	23561 02/06/24	GLASS CLEANER	57.31			1000 455000	433		101000
3	23524 02/06/24	PRIMER	32.87			6020 450000	420		101000
4	23261 02/02/24	MED DUTY HOSE	14.99			6010 450200	433		101000
5	23292 02/02/24	HARDWARE	29.13			4387 480000	500		101000
6	23452 02/05/24	ACCESS PORT BRUSH/HDMI CABLE	52.98			1000 455000	420		101000
7	23118 01/31/24	GREASE GUN COUPLER	5.98			6010 450200	433		101000

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8	23124 01/31/24	HARDWARE	51.03			6020 450000	438		101000
9	23193 02/01/24	PVC PARTS	37.27			6020 450000	438		101000
10	23109 01/31/24	HARDWARE	56.57			1000 430002	392		101000
116140	4622	MENARDS (PUBLIC WORKS)	14.99						
1	23062 01/30/24	Tools/Supplies for Engineering	14.99			1000 414200	410		101000
116149	4622	MENARDS (PUBLIC WORKS)	102.66						
1	23779 02/09/24	TOOLBOX/WD40	102.66			6010 450200	433		101000
116185	4622	MENARDS (PUBLIC WORKS)	27.88						
1	23604 02/07/24	PREMIX GASOLINE	27.88			1000 430000	424		101000
		Total for Vendor:	1,426.65						
116110	2766	MIDCONTINENT COMMUNICATIONS	84.06						
1	720113838 02/01/24	PW INTERNET	84.06			1000 450000	497		101000
		Total for Vendor:	84.06						
115972	102	MIDSTATES WIRELESS	937.50						
1	206002574- 01/05/24	#151 removal of equipment	937.50			1000 421000	610		101000
116229	102	MIDSTATES WIRELESS	1,120.23						
1	205016833 02/09/24	5304 RADIO	323.87			1000 430001	610		101000
2	205106833 02/09/24	4102 RADIO	323.86			6010 450200	610		101000
3	206002421 11/21/23	LIFT SATION SERVICE	472.50			6025 450000	825		101000
		Total for Vendor:	2,057.73						
116087	1854	MIDWEST TAPE	2,060.03						
1	504993876 01/31/24	E RESOURCES	1,599.92			7000 411600	650		101000
2	505014542 02/06/24	AUDIOBOOK	84.98			7000 411600	664		101000
3	505014544 02/06/24	AUDIOBOOK	50.49			7000 411600	664		101000
4	505014509 02/06/24	DVD	163.67			7000 411600	664		101000
5	505014540 02/06/24	DVD	72.29			7000 411600	664		101000
6	505014541 02/06/24	DVD	60.96			7000 411600	664		101000
7	505014545 02/06/24	DVD	27.72			7000 411600	664		101000
		Total for Vendor:	2,060.03						

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116199		4783 MINNESOTA CRIME PREVENTION	100.00						
1	02/15/24	membership for larson	50.00			1000 421000	667		101000
		C9FC52BA-0001							
2	02/15/24	membership for jorgensen	50.00			1000 421000	667		101000
		Total for Vendor:	100.00						
116166		3521 MINNESOTA STATE COMMUNITY & TECH	600.00						
		Spencer Roth, Darin Underhill, Scott Johnson, Corey Markel							
1	02/06/24	Mahnomen Fire School	600.00			2060 415200	340		101000
		Total for Vendor:	600.00						
115993		305 MOORE ENGINEERING INC	113,074.38						
1	36807 01/23/24	Imp Dist 1309.1	297.50			4387 480000	313		101000
2	36792 01/23/24	Project 1316.2	14,115.72			4065 480000	313		101000
3	36795 01/23/24	Imp Dist 1337	1,071.25			4086 480000	313		101000
4	36796 01/23/24	Imp Dist 1337	3,960.00			4086 480000	313		101000
5	36942 01/26/24	Imp Dist 1339	586.25			4088 480000	313		101000
6	36802 01/23/24	Project 1342	888.71			4002 480000	313		101000
7	36805 01/23/24	Project 1343	1,152.92			4004 480000	313		101000
8	36945 01/26/24	Imp Dist 1345	21,670.00			4009 480000	313		101000
9	36800 01/23/24	Project 1346	1,416.84			4024 480000	313		101000
10	36801 01/23/24	Imp Dist 1348	8,417.50			4444 480000	313		101000
11	36948 01/26/24	Project 1349	24,306.25			4445 480000	313		101000
12	36946 01/26/24	Imp Dist 2261	9,915.00			4442 480000	313		101000
13	36971 01/26/24	Imp Dist 2271	5,121.44			4005 480000	313		101000
14	36941 01/26/24	Imp Dist 2281	15,347.50			4804 480000	313		101000
15	36806 01/23/24	Project 9034	1,210.00			2970 480000	313		101000
16	36793 01/23/24	Ress Property Survey	3,022.50			1000 414200	313		101000
17	36803 01/23/24	Project 9033	575.00			6010 450200	313		101000
		Total for Vendor:	113,074.38						
116255		1014 MOTION INDUSTRIES, INC	39.84						
1	00502521 11/03/23	394 BELTS	39.84			1000 430000	427		101000
		Total for Vendor:	39.84						

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116249		3040 MR MANHOLE	364.50						
1	16309 12/08/23	RUBBER DAMPER PAD	147.00			6025 450000	437		101000
2	16310 12/08/23	PIN RETAINER STRAP	217.50			6025 450000	437		101000
		Total for Vendor:	364.50						
115989		1379 MUNICIPAL JUDGES ASSOCIATION	75.00						
1	01/16/24 2024	Dues	75.00			1000 412000	667		101000
		Total for Vendor:	75.00						
116097		298 MVTL LABORATORIES	871.00						
1	1238349 02/06/24	WATER TESTING	871.00			6025 450000	335		101000
		Total for Vendor:	871.00						
116250		728 NAPA CENTRAL	20.48						
1	387859 02/13/24	HYDRAULIC OIL	34.49			1000 455000	433		101000
2	387129 02/08/24	5304 RELAY	25.99			1000 430001	610		101000
9900	380259 12/31/23	PURCHASE CREDIT	-40.00			1000 455000	420		101000
CI	17								
		Total for Vendor:	20.48						
116040		2882 NARDINI FIRE EQUIPMENT	387.48						
1	275666 01/31/24	S Station Annual Insp	387.48			2060 415200	420		101000
		Total for Vendor:	387.48						
116152		333 ND MOTOR VEHICLE DEPT.	11.50						
1	02/14/24	#185 trailer enclosed	11.50			1000 421000	667		101000
		Total for Vendor:	11.50						
116073		571 ND WORKFORCE SAFETY & INSURANCE	250.00						
1	AFBP8SX4E4 01/19/24	PD - Lee Mewes	250.00			1000 421000	240		101000
116153		571 ND WORKFORCE SAFETY & INSURANCE	234,809.13						
1	02/08/24	Courts	321.03			1000 412000	240		101000
2	02/08/24	Admin	1,279.93			1000 414000	240		101000
3	02/08/24	Finance	641.24			1000 414100	240		101000
4	02/08/24	Assessor	468.43			1000 414101	240		101000

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5	02/08/24 Econ Dev		135.53			1000 414102	240		101000
6	02/08/24 HR		284.62			1000 414103	240		101000
7	02/08/24 IT		388.81			1000 414104	240		101000
8	02/08/24 Engineering		955.50			1000 414200	240		101000
10	02/08/24 Communications		240.57			1000 416200	240		101000
11	02/08/24 Planning		881.80			1000 418000	240		101000
12	02/08/24 Police		77,110.91			1000 421000	240		101000
13	02/08/24 Street		9,283.94			1000 430000	240		101000
14	02/08/24 Right of Way		5,198.50			1000 430001	240		101000
15	02/08/24 PW		6,687.66			1000 450000	240		101000
16	02/08/24 Fleet & Facility		19,850.35			1000 455000	240		101000
17	02/08/24 Fire		42,975.49			2060 415200	240		101000
18	02/08/24 Forestry		4,488.65			2210 428000	240		101000
19	02/08/24 Sanitation		42,153.83			6010 450200	240		101000
20	02/08/24 Water		7,430.54			6020 450000	240		101000
21	02/08/24 Sewer		12,012.37			6025 450000	240		101000
22	02/08/24 Library		2,019.43			7000 411600	240		101000
Total for Vendor:			235,059.13						
116084	3531 NDBOA		595.00						
1	02/02/24 2024 membership dues - Housh		50.00			1000 418000	667		101000
2	02/02/24 Reg - Hermanson - 3/21-3/22		265.00			1000 418000	340		101000
3	02/02/24 Reg - Zinck - 3/21		140.00			1000 418000	340		101000
4	02/02/24 Reg - Carlson - 3/22		140.00			1000 418000	340		101000
Total for Vendor:			595.00						
116068	364 NELSON INTERNATIONAL		531.55						
1	X102215904 02/02/24 243 INSULATOR		147.30			6020 450000	427		101000
2	X102215904 02/01/24 243 INSULATOR		18.12			6020 450000	427		101000
3	X102216343 02/07/24 2006 HOUSING LT		366.13			6020 450000	427		101000
Total for Vendor:			531.55						
115963	111042S 271 NETCENTER TECHNOLOGIES		1,817.27						
1	194190 01/31/24 briefing room repairs		1,817.27			1000 421000	497		101000
Total for Vendor:			1,817.27						

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115978		2261 NETWORK CENTER INCORPORATED	3,590.70						
		3 year service							
1	INV207328	12/19/23 VMware support & subscripti	3,590.70			1000 414104	497		101000
116051		2261 NETWORK CENTER INCORPORATED	913.75						
1	INV207420	12/26/23 Loaner Firewall	913.75			1000 414104	497		101000
116052		2261 NETWORK CENTER INCORPORATED	3,739.74						
1	INV207449	12/27/23 Veeam annual mtnc renewal	3,739.74			1000 414104	497		101000
		Total for Vendor:	8,244.19						
116008		2626 NICK LEE	52.84						
		NDAAO Winter Workshop - Bismarck, ND - 02/09/24							
1	02/09/24	Travel Reimbursement	52.84			1000 414101	340		101000
		Total for Vendor:	52.84						
116041		3558 NICK WAVRA	68.00						
1	2024 MN 02/03/24	Per Diem FOTSO training	68.00			2060 415200	340		101000
		Total for Vendor:	68.00						
116111		3256 NORTHERN LAKE SERVICE, INC	840.00						
1	2401766 02/02/24	UCMR5 TESTING	840.00			6020 450000	335		101000
		Total for Vendor:	840.00						
116178		1028 NORTHERN TRUCK EQUIPMENT CORP.	3,584.00						
1	FG22313 12/28/23	2 YARD CONTAINERS (4)	3,584.00			6010 450200	665		101000
		Total for Vendor:	3,584.00						
116187		1715 NORTHWEST TIRE INC	21.63						
1	26045516 02/09/24	3022 TIRE REPAIR	21.63			1000 430000	427		101000
		Total for Vendor:	21.63						
116191		330 NORTHWESTERN EQUIP INC.	101.60						
1	54041 02/05/24	REARLOAD CABLE SAFETY CLIPS	101.60			6010 450200	427		101000
		Total for Vendor:	101.60						

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116222		5166 NURTURING DREAMS CHILD CARE LLC	5,268.01						
1	02/15/24	Child Care Grant	5,268.01			2960 411900	416		101000
		Total for Vendor:	5,268.01						
116042		1774 O'REILLY AUTOMOTIVE STORES, INC	251.35						
1	298101 01/31/24	55 Gallon Wiper Fluid	130.00			2060 415200	420		101000
2	298264 02/01/24	L-75 Clamps & hoses	13.40			2060 415200	420		101000
3	298264 02/01/24	D Sapp Tool Inventory	15.99			2060 415200	641		101000
4	298758 02/02/24	Anti Freeze 4 jugs	91.96			2060 415200	424		101000
116168		1774 O'REILLY AUTOMOTIVE STORES, INC	68.97						
1	301366 02/11/24	Anti Freeze	68.97			2060 415200	420		101000
		Total for Vendor:	320.32						
116148		4744 O'REILLY AUTOMOTIVE STORES, INC	333.78						
1	1932301948 02/13/24	BATTERY	333.78			1000 421000	427		101000
116188		4744 O'REILLY AUTOMOTIVE STORES, INC	107.94						
1	1932302110 02/14/24	ANTIFREEZE	107.94			6025 450000	825		101000
116232		4744 O'REILLY AUTOMOTIVE STORES, INC	541.07						
1	1932302386 02/15/24	5302 FUEL CAP	12.21			1000 430001	427		101000
2	1932300561 02/08/24	HYD FILTER	22.49			1000 430001	427		101000
3	1932298259 02/01/24	CHAINSAW SPARK PLUG	57.30			2210 428000	427		101000
4	1932299856 02/06/24	407 FUEL FILTER	39.23			6010 450200	427		101000
5	1932301863 02/13/24	SM24 BATTERY	409.84			6025 450000	826		101000
		Total for Vendor:	982.79						
116088		3416 OCLC, INC.	379.72						
1	1000358204 02/02/24	E RESOURCES	379.72			7000 411600	650		101000
		Total for Vendor:	379.72						
116120		353 OHNSTAD TWICHELL	30,706.56						
		January invoices							
1	193973 01/21/24	Sandhills 6th Addition	40.00			1000 418000	312		101000
2	193976 01/21/24	WF Schools/City P3 Project	640.00			2960 411900	312		101000

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3	193974	01/21/24 Rezone Sandhills 6th Addition	166.00			1000 418000	312		101000
4	193977	01/21/24 Project 2261	1,888.96			4442 480000	312		101000
5	193988	01/21/24 Open Records Requests	514.50			1000 415000	312		101000
6	194022	12/31/23 Municipal Prosecutions	20,671.40			1000 412000	312		101000
10	193986	01/21/24 Liquor Control Board Ord Amend	120.00			1000 415000	312		101000
11	193989	01/21/24 Misc Real Estate Matters	374.00			1000 415000	312		101000
12	193990	01/21/24 General	3,282.00			1000 415000	312		101000
13	193991	01/21/24 Personnel Issues	440.00			1000 414103	312		101000
14	193978	01/21/24 Sandhills Redevelopment	240.00			2960 411900	312		101000
15	193979	01/21/24 Sidewalk Dist 6058	320.00			4019 480000	312		101000
19	193980	01/21/24 Imp Dist 1346	107.50			4024 480000	312		101000
22	193981	01/21/24 Sandhills 7th Addition	120.00			1000 418000	312		101000
23	193982	01/21/24 Rezone Sandhills 7th Addition	166.00			1000 418000	312		101000
24	193983	01/21/24 Wehri Residence Subdivision	160.00			1000 418000	312		101000
25	193984	01/21/24 Gas Franchise Fee Ord Amend	604.20			1000 415000	312		101000
26	193975	01/21/24 Imp Dist 1337	160.00			4086 480000	312		101000
27	193987	01/21/24 Conditional Use Permits	200.00			1000 418000	312		101000
29	193985	01/21/24 Discrimination Charge	160.00			1000 414103	312		101000
30	193992	01/21/24 Project 9040	40.00			4507 480000	312		101000
31	193993	01/21/24 Project 2282	40.00			4026 480000	312		101000
32	193994	01/21/24 Temp Signs Ordinance	43.00			1000 415000	312		101000
33	193995	01/21/24 Electric Franchise Ord Amend	144.50			1000 415000	312		101000
34	193996	01/21/24 Cable Franchise Ord Amend	64.50			1000 415000	312		101000
		Total for Vendor:	30,706.56						
116144		3255 OLSEN CHAIN & CABLE, INC	69.61						
1	711733	02/12/24 RACHET	69.61			4387 480000	500		101000
		Total for Vendor:	69.61						
116070		399 OLYMPIC SALES	419.31						
1	14430	01/29/24 4201 AIR VALVE	129.10			6010 450200	427		101000
2	14435	01/31/24 4200 ACCESS D00R PROX SWITCH	290.21			6010 450200	427		101000
116230		399 OLYMPIC SALES	7,109.35						
1	14410	01/18/24 4100 ASL PACK CYLINDER	7,109.35			6010 450200	427		101000
		Total for Vendor:	7,528.66						

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115984		631 ONE CALL CONCEPTS, INC	78.75						
1	4014287	01/31/24 January Locates	78.75			6020 450000	412		101000
		Total for Vendor:	78.75						
116010		276 OSTROMS ACE HARDWARE	219.96						
1	225893	02/08/24 acct 44818; ear plugs	16.56			1000 421000	987		101000
2	225900	02/08/24 acct 44818; keys	23.43			1000 421000	420		101000
3	225900	02/08/24 acct 44818; k9 food	179.97			1000 421000	915		101000
		Total for Vendor:	219.96						
116209		5119 OSTROMS ACE HARDWARE (PW)	13.99						
1	225842	02/01/24 BALL VALVE	13.99			6020 450000	438		101000
		Total for Vendor:	13.99						
116226		3739 PARADIGM FIBER SPLICING LLC	2,705.90						
1	305	02/15/24 Install fiber at new City Hall	2,705.90			2970 480000	653		101000
		Total for Vendor:	2,705.90						
116074		999999 PAUL OR CONNIE LEEMAN	110.23						
1		02/12/24 Refund 510 1st Ave NW	110.23			4901 480000	862		101000
		Total for Vendor:	110.23						
115992		563 PETRO SERVE USA	101.68						
1	0967933	01 01/31/24 WF Airport Fuel	101.68			7050 500000	420		101000
116023		563 PETRO SERVE USA	1,636.41						
1	0967995	01/31/24 FD January Fuel Usage	1,636.41			2060 415200	424		101000
116083		563 PETRO SERVE USA	2,536.50						
1	91	02/08/24 MOTOR OIL	1,049.54			1000 430000	424		101000
2	93	02/09/24 MOTOR OIL	1,486.96			1000 430000	424		101000
116235		563 PETRO SERVE USA	239.40						
1	96573	02/02/24 LIFT STATION OIL	239.40			6025 450000	424		101000

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116254		563 PETRO SERVE USA	38,012.64						
1	Jan 2024 01/31/24	Police	12,252.00			1000 421000	424		101000
2	Jan 2024 01/31/24	City Hall	862.04			1000 415000	420		101000
3	Jan 2024 01/31/24	Sanitation	11,566.81			6010 450200	424		101000
4	Jan 2024 01/31/24	Street	4,015.88			1000 430000	424		101000
5	Jan 2024 01/31/24	Sewer	3,052.81			6025 450000	424		101000
6	Jan 2024 01/31/24	Water	2,375.31			6020 450000	424		101000
7	Jan 2024 01/31/24	Public Works	612.03			1000 450000	424		101000
8	Jan 2024 01/31/24	Fleet & Facilities	560.21			1000 455000	424		101000
9	Jan 2024 01/31/24	Storm Sewer / Lagoon	2,351.24			4387 480000	424		101000
10	Jan 2024 01/31/24	Forestry	364.31			1000 430000	424		101000
		Total for Vendor:	42,526.63						
116253		4034 PETRO SERVE USA #63	1,590.22						
1	9497 01/24/24 4101	DIESEL	86.46			6010 450200	424		101000
2	21 02/09/24	RENTAL BLADE DIESEL	183.29			1000 430000	424		101000
3	8626 02/05/24 7045	DIESEL	490.24			6025 450000	424		101000
4	5 02/09/24	RENTAL BLADE DIESEL	124.21			1000 430000	424		101000
5	3717 02/06/24 5304 87	OXY	81.55			1000 430001	424		101000
6	3859 02/06/24 4100	DIESEL	79.53			6010 450200	424		101000
7	6739 01/29/24 4100	DIESEL	49.19			6010 450200	424		101000
8	2145 02/01/24 4021	DIESEL	101.45			6010 450200	424		101000
9	6965 02/14/24 5000	DIESEL	57.95			1000 430000	424		101000
10	3614 01/05/24 SW	DIESEL	23.95			6025 450000	424		101000
11	2423 01/15/24 NIPCO	KEROSENE	22.03			6025 450000	424		101000
12	7866 01/19/24 NIPCO	KEROSENE	75.29			6025 450000	424		101000
13	9861 01/25/24 NIPCO	KEROSENE	24.13			6025 450000	424		101000
14	6027 01/26/24 ST	DIESEL	190.95			1000 430000	424		101000
		Total for Vendor:	1,590.22						
116169		1987 PETSMART	71.99						
1	240209 02/09/24 Mika	Bag Food	71.99			2060 415200	915		101000
		Total for Vendor:	71.99						

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116207		360 PIONEER RIM/WHEEL	323.37						
1	02CW2306	02/06/24 5304 2 1/2 ADJUSTABLE	323.37			1000 430001	610		101000
		Total for Vendor:	323.37						
116065		4883 PITNEY BOWES BANK INC PURCHASE	520.99						
1	02/07/24	Meter Refills	520.99			1000 415000	668		101000
		Total for Vendor:	520.99						
116053		384 PITNEY BOWES GLOBAL FINANCIAL	398.82						
		Jan-March 2024							
1	3318711922	02/09/24 Q1 Postage Lease	398.82			1000 414100	428		101000
		Total for Vendor:	398.82						
115995		1483 PITNEY BOWES RESERVE ACCOUNT	1,500.00						
		City Hall postage machine - meter refill							
1	02/08/24	Reserve Acct 20613972	1,500.00			1000 415000	661		101000
		Total for Vendor:	1,500.00						
116256		1295 PRO-WEST & ASSOCIATES, INC	160.91						
		12/31/23-02/03/24							
1	008230	02/07/24 GIS Tech Support	160.91			1000 414000	497		101000
		Total for Vendor:	160.91						
115968		3204 RECORD KEEPERS	27.50						
1	a263244	01/31/24 paper services from 1-2-2024	27.50			1000 421000	420		101000
		Total for Vendor:	27.50						
116045	111115S	5260 REED OLSON	1,262.92						
		WWETT SHOW - INDIANAPOLIS, IN							
1	02/12/24	TRAVEL REIMBURSEMENT	1,262.92			6025 450000	340		101000
		Total for Vendor:	1,262.92						
115998		3522 RJ'S TESORO	1,316.81						
1	01-31-24	01/31/24 FD January 2024 Fuel	1,316.81			2060 415200	424		101000
		Total for Vendor:	1,316.81						

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115962	111073S	5269 SAFE RESTRAINTS INC	3,609.12						
1	01/18/24	the wrap safe restraints syste	3,609.12			1000 421000	641		101000
		CH011724WFPD							
		Total for Vendor:	3,609.12						
116213		452 SAM'S CLUB	699.76						
1	21435 02/15/23	Station Supplies	699.76			2060 415200	500		101000
		Total for Vendor:	699.76						
116009		3353 SAM'S CLUB MC/SYNCB	40.98						
1	02/09/24	B KIMILE RETIREMENT CAKE	40.98			1000 430000	490		101000
116210		3353 SAM'S CLUB MC/SYNCB	343.98						
1	02/06/24	SEWER TV	343.98			6025 450000	497		101000
		Total for Vendor:	384.96						
116234		454 SANITATION PRODUCTS	831.51						
1	87942 01/26/24	7000 ACTUATOR	831.51			6025 450000	427		101000
		Total for Vendor:	831.51						
115964		450 SCHEELS	199.95						
1	40337 02/05/24	new officer dixon boots	199.95			1000 421000	422		101000
		Total for Vendor:	199.95						
116050		1201 SHANE MARCUSON	28.00						
		NDAAO Winter Workshop - Bismarck, ND - 2/7-2/8							
1	02/12/24	Travel Reimbursement	28.00			1000 414101	340		101000
		Total for Vendor:	28.00						
116137		2885 SHORTPRINTER	98.35						
1	146068 02/08/24	3 new officers bc's	98.35			1000 421000	668		101000
116155		2885 SHORTPRINTER	34.45						
1	146132 02/09/24	TROY FREADRICH BUSINESS CARDS	34.45			6010 450200	410		101000

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116244		2885 SHORTPRINTER	243.77						
1	145948	02/06/24 ENVELOPES	243.77			6020 450000	410		101000
		Total for Vendor:	376.57						
116021		4637 SILVERSTAR CAR WASH	480.76						
1	2795	01/31/24 jan 2024 car wash	480.76			1000 421000	420		101000
		Total for Vendor:	480.76						
116134		3652 SNAP-ON TOOLS INDUSTRIAL	9.78						
1	60274264	02/01/24 FEELER GA	9.78			1000 455000	870		101000
116237		3652 SNAP-ON TOOLS INDUSTRIAL	1,192.74						
1	60177864	01/24/24 SHOP TOOL BOX TOOLS	460.87			1000 455000	870		101000
2	60210983	01/25/24 SHOP TOOL BOX TOOLS	149.98			1000 455000	870		101000
3	60139200	01/19/24 SHOP TOOL BOX TOOLS	581.89			1000 455000	870		101000
		Total for Vendor:	1,202.52						
116007		3325 SPHERION STAFFING LLC	825.00						
1	RL3109644	02/04/24 Christy Dvorak 02/04	825.00			1000 414000	114		101000
		Total for Vendor:	825.00						
116091		176 SUMMIT FIRE PROTECTION	380.00						
1	192030657	02/07/24 SS annual fire system test	380.00			2060 415200	422		101000
116203		176 SUMMIT FIRE PROTECTION	525.75						
1	192021581	03/24/23 PD GATE - TRAINING	175.75			1000 455000	420		101000
2	2216796	03/17/23 PD GATE - ACCESS CARDS	350.00			1000 455000	420		101000
116248		176 SUMMIT FIRE PROTECTION	1,570.58						
1	192029024	11/30/24 TRANSFER STATION - FIRE ALA	284.00			6010 450200	420		101000
2	192027980	11/01/23 TRANSFER STATION - FIRE ALA	446.00			6010 450200	420		101000
3	192029022	11/30/23 40TH AVE SHOP FIRE ALARM	284.00			6020 450000	420		101000
4	192029160	12/08/23 40TH AVE SHOP - FIRE ALARM	362.00			6020 450000	420		101000
5	192021661	03/28/23 FIRE ALARM TESTING	194.58			6020 450000	420		101000
		Total for Vendor:	2,476.33						

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116071		733 SWANSTON EQUIPMENT CORP.	211.78						
1	P99294 02/09/24	COUPLER	211.78			1000 430001	427		101000
116174		733 SWANSTON EQUIPMENT CORP.	63,800.00						
1	E09731 02/14/24	DOOSAN P425 AIR COMPRESSOR	63,800.00			6025 450000	870		101000
		Total for Vendor:	64,011.78						
116044		5111 TACMED SOLUTIONS	525.95						
1	148955 02/05/24	new officers pocket med kits	525.95			1000 421000	422		101000
		Total for Vendor:	525.95						
116179		2491 TEAM LABORATORY CHEMICAL, LLC	3,130.00						
1	0039693 02/09/24	EZ DOSE IT	3,130.00			6025 450000	825		101000
		Total for Vendor:	3,130.00						
116108		4925 TELUS COMMUNICATIONS US INC	666.00						
1	1424 02/01/24	SKYHAWK	666.00			1000 430000	307		101000
		Total for Vendor:	666.00						
116067		5284 THE TEE HIVE	1,025.00						
		For Fargo/West Fargo traning academy. TMW							
1	1295972 02/12/24	Fargo/WF Training T-Shirts	1,025.00			2060 415200	422		101000
		Total for Vendor:	1,025.00						
116082		3352 TITAN MACHINERY-FARGO CASE	732.85						
1	19231633 02/01/24	7039 HYDRAULIC FILTER	21.50			4387 480000	427		101000
2	19230676 02/01/24	7039 FILTERS	711.35			4387 480000	427		101000
		Total for Vendor:	732.85						
116095		1285 TRAFFIC CONTROL CORPORATION	354.00						
1	148937 02/02/24	CAMPBELL REPAIRS	240.00			1000 430002	487		101000
2	148284 12/22/23	EXONOLITE DATA KEY	114.00			1000 430002	487		101000

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116142		1285 TRAFFIC CONTROL CORPORATION	289.00						
1	148204 12/19/23	Project 9039	289.00			4506 480000	670		101000
		Total for Vendor:	643.00						
115988		2951 TYLER TECHNOLOGIES, INC	598.44						
1	020-149393 01/31/24	OTC & Portal	598.44			1000 412000	740		101000
		Total for Vendor:	598.44						
116092		2136 ULINE INC	246.34						
1	173751173 01/29/24	Car Wash Set-up	246.34			2060 415200	641		101000
116193		2136 ULINE INC	853.95						
1	173863366 01/31/24	JACKETS	327.15			1000 430000	422		101000
2	173763798 01/30/24	LATEX GLOVES	95.19			6025 450000	639		101000
3	173577471 01/24/24	JACKETS	431.61			6020 450000	422		101000
		Total for Vendor:	1,100.29						
116048		2478 VALLI	5,961.63						
1	92776 01/31/24	Postage - Jan	5,961.63			6020 450000	360		101000
116049		2478 VALLI	1,627.58						
1	92778 01/31/24	Lockbox and ACH - Jan	1,627.58			6020 450000	360		101000
		Total for Vendor:	7,589.21						
116064		3668 VERIZON WIRELESS	74.93						
1	9955573003 01/02/24	jan 2024 river sensors	74.93			6020 450000	356		101000
116218		3668 VERIZON WIRELESS	13,915.95						
1	9956073937 01/08/24	jan 2024 fire	130.28			2060 415200	356		101000
2	9956073937 01/08/24	jan 2024 admin	17.64			1000 414000	356		101000
3	9956073937 01/08/24	jan 2024 econ development	47.50			1000 414102	356		101000
4	9956073937 01/08/24	jan 2024 HR	137.44			1000 414103	356		101000
5	9956073937 01/08/24	jan 2024 IT	707.49			1000 414104	356		101000
6	9956073937 01/08/24	jan 2024 engineering	817.38			1000 414200	356		101000
7	9956073937 01/08/24	jan 2024 commission	89.94			1000 415000	356		101000
8	9956073937 01/08/24	jan 2024 commisson	40.01			1000 415000	356		101000

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9	9956073937	01/08/24 jan 2024 communications	138.05			1000 416200	356		101000
10	9956073937	01/08/24 jan 2024 planning	222.44			1000 418000	356		101000
11	9956073937	01/08/24 jan 2024 pd cell phones	100.62			1000 421000	356		101000
12	9956073937	01/08/24 jan 2024 pd cell phones	4,451.78			1000 421000	356		101000
13	9956073937	01/08/24 jan 2024 pd bait	42.50			1000 421000	356		101000
14	9956073937	01/08/24 jan 2024 pd passport	127.41			1000 421000	356		101000
15	9956073937	01/08/24 jan 2024 pd mdc	720.18			1000 421000	356		101000
16	9956073937	01/08/24 jan 2024 pd cradlepoint	720.50			1000 421000	356		101000
17	9956073937	01/08/24 jan 2024 pd invest	40.01			1000 421000	356		101000
18	9956073937	01/08/24 jan 2024 pd icac	42.50			1000 421000	356		101000
19	9956073937	01/08/24 jan 2024 pd pole cam	80.02			1000 421000	356		101000
20	9956073937	01/08/24 jan 2024 pd invest trailer	80.02			1000 421000	356		101000
21	9956073937	01/08/24 jan 2024 pw street	444.80			1000 430000	356		101000
22	9956073937	01/08/24 jan 2024 pw row	82.51			1000 430001	356		101000
23	9956073937	01/08/24 jan 2024 pw	769.91			1000 450000	356		101000
24	9956073937	01/08/24 jan 2024 pw b&g	292.49			1000 455000	356		101000
25	9956073937	01/08/24 jan 2024 fire	1,206.21			2060 415200	356		101000
26	9956073937	01/08/24 jan 2024 fire drone	40.01			2060 415200	356		101000
27	9956073937	01/08/24 jan 2024 forestry	94.97			2210 428000	356		101000
28	9956073937	01/08/24 jan 2024 sanitation	985.16			6010 450200	356		101000
29	9956073937	01/08/24 jan 2024 water	638.28			6020 450000	356		101000
30	9956073937	01/08/24 jan 2024 sewer	437.91			6025 450000	356		101000
31	9956073937	01/08/24 jan 2024 library	169.99			7000 411600	356		101000
Total for Vendor:			13,990.88						
116018	2708	VERIZON WIRELESS - LERT B	50.00						
1	9022347203	02/08/24 sms content	50.00			1000 421000	365		101000
Total for Vendor:			50.00						
116125	E	3212 VISA ADMINISTRATION	2,176.21						
Feb statement for Jan transactions									
1	CC-1356	01/02/24 Amazon - air freshner	14.34			1000 202200			101000
air freshener						CC Accounting: 1000-	-415000-410		
AMAZON CAPITAL SERVICES									
2	CC-1356	01/02/24 Amazon-ED office supplies	209.40			1000 202200			101000
office supplies for Ec Dev						CC Accounting: 1000-	-414102-410		
AMAZON CAPITAL SERVICES									

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3	CC-1356 01/02/24	Amazon-court vacuum vacuum for Court AMAZON CAPITAL SERVICES	199.99			1000 202200 -412000-410			101000
4	CC-1356 01/02/24	Amazon-Fin office supplies office supplies for Finance AMAZON CAPITAL SERVICES	25.28			1000 202200 -414100-410			101000
5	CC-1356 01/02/24	Home Builders-2024 Celebratio 2024 New Years Celebration-Mayor HOME BUILDERS ASSOCIATION OF FM	71.00			1000 202200 -415000-340			101000
6	CC-1356 01/02/24	Home Builders-2024 Celebratio 2024 Celebration-Casey Sanders HOME BUILDERS ASSOCIATION OF FM	71.00			1000 202200 -414102-340			101000
7	CC-1356 01/02/24	Home Builders-2024 Celebratio 2024 New Years-Dan Hanson HOME BUILDERS ASSOCIATION OF FM	71.00			1000 202200 -414200-340			101000
8	CC-1356 01/02/24	Home Builders-2024 Celebratio 2024 New Years-Aaron Nelson HOME BUILDERS ASSOCIATION OF FM	71.00			1000 202200 -418000-340			101000
9	CC-1356 01/02/24	Home Builders-2024 Celebratio 2024 New Years-Mark Housh HOME BUILDERS ASSOCIATION OF FM	71.00			1000 202200 -418000-340			101000
10	CC-1356 01/02/24	Home Builders-2024 Celebratio 2024 New Years-Dustin Scott HOME BUILDERS ASSOCIATION OF FM	70.00			1000 202200 -414000-340			101000
11	CC-1356 01/02/24	Office Sign Company door plates for Frank & Denise OFFICE SIGN COMPANY	54.00			1000 202200 -414101-410			101000
12	CC-1356 01/05/24	FMWF Chamber state of cities State of Cities Addison Stewart FARGO MHD WEST FARGO CHAMBER OF COMMERCE	35.00			1000 202200 -416200-340			101000
13	CC-1356 01/05/24	FMWF Chamber state of cities State of Cities Kayla Volness FARGO MHD WEST FARGO CHAMBER OF COMMERCE	35.00			1000 202200 -414200-340			101000
14	CC-1356 01/05/24	FMWF Chamber state of cities state of Cities Emily H. FARGO MHD WEST FARGO CHAMBER OF COMMERCE	35.00			1000 202200 -414000-340			101000
15	CC-1356 01/15/24	FMWF Chamber-Future of Ed Future of K-12 Ed for Mayor FARGO MHD WEST FARGO CHAMBER OF COMMERCE	40.00			1000 202200 -415000-340			101000

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16	CC-1356 01/16/24	Mackenzie River-lunch Lunch for Kelli MACKENZIE RIVER PIZZA	13.98			1000 202200			101000
				CC Accounting: 1000-		-415000-413			
17	CC-1356 01/17/24	USPS-Eng. package Engineering package USPS	9.95			1000 202200			101000
				CC Accounting: 1000-		-414200-661			
18	CC-1356 01/22/24	Amazon-credit for Fin supplie returned supplies AMAZON CAPITAL SERVICES	-34.04			1000 202200			101000
				CC Accounting: 1000-		-414100-410			
19	CC-1356 01/21/24	Amazon-CH supplies paper clips & batteries for CH AMAZON CAPITAL SERVICES	67.89			1000 202200			101000
				CC Accounting: 1000-		-415000-410			
20	CC-1356 01/21/24	Amazon-file folders Fin file folders for Rose AMAZON CAPITAL SERVICES	172.64			1000 202200			101000
				CC Accounting: 1000-		-414100-410			
21	CC-1356 01/21/24	Amazon--Comm supplies dry erase board AMAZON CAPITAL SERVICES	12.50			1000 202200			101000
				CC Accounting: 1000-		-416200-410			
22	CC-1356 01/24/24	GFMEDC-annual meeting annual meeting for Mayor GREATER FARGO MOORHEAD EDC	40.00			1000 202200			101000
				CC Accounting: 1000-		-415000-340			
23	CC-1356 01/23/24	Veterans of Foreign Wars flags for PD, CH, PW and Sant MISC CLAIM VENDOR	621.95			1000 202200			101000
				CC Accounting: 1000-		-415000-420			
24	CC-1356 01/28/24	Amazon-Engineering web cam for Jerry W AMAZON CAPITAL SERVICES	39.66			1000 202200			101000
				CC Accounting: 1000-		-414200-410			
25	CC-1356 01/28/24	Amazon-credit credit for file folders-Financy AMAZON CAPITAL SERVICES	-17.30			1000 202200			101000
				CC Accounting: 1000-		-414100-410			
26	CC-1356 01/28/24	Amazon-binder dividers binder dividers AMAZON CAPITAL SERVICES	23.96			1000 202200			101000
				CC Accounting: 1000-		-414102-410			
27	CC-1356 01/28/24	Amazon-pens CH pens for CH AMAZON CAPITAL SERVICES	17.01			1000 202200			101000
				CC Accounting: 1000-		-415000-410			
28	CC-1356 01/29/24	Office Sign Co - IT desk/door name plates for IT OFFICE SIGN COMPANY	135.00			1000 202200			101000
				CC Accounting: 1000-		-414104-410			

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Total for Vendor:			2,176.21						
115958	E	2437 VISA ASSESSING	112.10						
Feb statement for Jan transactions									
1	CC-1335	01/12/24 USPS - stamps	66.00			1000 202200			101000
stamps									
US POSTAL SERVICE									
2	CC-1335	01/18/24 Amazon - sharpies	6.99			1000 202200			101000
sharpies									
AMAZON CAPITAL SERVICES									
3	CC-1335	01/20/24 Amazon-office supplies	39.11			1000 202200			101000
legal pads, highlighters and permanent markers									
AMAZON CAPITAL SERVICES									
Total for Vendor:			112.10						
115977	E	3706 VISA COMMUNICATIONS	200.99						
Feb statement for Jan transactions									
1	CC-1338	01/11/24 ND PIO - Membership	100.00			1000 202200			101000
2024 Membership-Addisen Stewart									
NORTH DAKOTA PUBLIC INFORMATION OFFICER									
2	CC-1338	01/25/24 Apple-cloud storage	0.99			1000 202200			101000
Apple cloud storage									
APPLE.COM									
3	CC-1338	01/25/24 ND PIO - Membership	100.00			1000 202200			101000
2024 Membership-Rachel Lordemann									
NORTH DAKOTA PUBLIC INFORMATION OFFICER									
Total for Vendor:			200.99						
115991	E	3693 VISA ENGINEERING	2,172.72						
Feb statement for Jan transactions									
1	CC-1339	01/01/24 Holiday Stores - carwash	25.00			1000 202200			101000
car washes									
HOLIDAY COMPANIES									
2	CC-1339	01/03/24 CGA - membership	100.00			1000 202200			101000
annual membership for Benji Schwartz									
MISC CLAIM VENDOR									
3	CC-1339	01/03/24 Internation Right of Way	25.00			1000 202200			101000
Training Benji S									
MISC CLAIM VENDOR									

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4	CC-1339 01/03/24	Internation Right of Way Training Benji S MISC CLAIM VENDOR	165.00			1000 202200 -414200-340			101000
5	CC-1339 01/03/24	Internation Right of Way Training Benji S MISC CLAIM VENDOR	315.00			1000 202200 -414200-340			101000
6	CC-1339 01/03/24	Internation Right of Way Training Benji S MISC CLAIM VENDOR	165.00			1000 202200 -414200-340			101000
7	CC-1339 01/03/24	Internation Right of Way Training Benji S MISC CLAIM VENDOR	315.00			1000 202200 -414200-340			101000
8	CC-1339 01/03/24	Internation Right of Way Training Benji S MISC CLAIM VENDOR	315.00			1000 202200 -414200-340			101000
9	CC-1339 01/05/24	North Dakota State Univ Conf. registration Dan Hanson MISC CLAIM VENDOR	75.00			1000 202200 -414200-340			101000
10	CC-1339 01/05/24	North Dakota State Univ Conf. registration Andrew Wrucke MISC CLAIM VENDOR	75.00			1000 202200 -414200-340			101000
11	CC-1339 01/05/24	North Dakota State Univ Conf registration Jerry Wallace MISC CLAIM VENDOR	75.00			1000 202200 -414200-340			101000
12	CC-1339 01/16/24	Exon Red Carpet gas for training MISC CLAIM VENDOR	32.07			1000 202200 -414200-340			101000
13	CC-1339 01/19/24	Courtyard by Marriott hotel for training Brandon Bahr COURTYARD BY MARIOTT BISMARCK	317.79			1000 202200 -414200-340			101000
14	CC-1339 01/16/24	North Dakota State Univ Conf. registration Jim Mohr MISC CLAIM VENDOR	75.00			1000 202200 -414200-340			101000
15	CC-1339 01/19/24	Casey's General Store gas for training CASEY'S GENERAL STORE #3589	17.87			1000 202200 -414200-340			101000
16	CC-1339 01/31/24	Costco jump starter COSTCO WHOLESALE #1119	79.99			6020 202200 -450000-412			101000

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Total for Vendor:			2,172.72						
116141	E	2436 VISA FINANCE	1,205.81						
Feb statement for Jan transactions									
1	CC-1357	01/05/24 NSAPA-North Star Payroll	50.00			1000 202200			101000
annual membership for Jan Lacher									
MISC CLAIM VENDOR									
2	CC-1357	01/08/24 NSAPA-North Star Payroll	425.00			1000 202200			101000
study group fee for Jan Lacher									
MISC CLAIM VENDOR									
3	CC-1357	01/08/24 NSAPA-North Star Payroll	695.00			1000 202200			101000
study guide for Jan Lacher									
MISC CLAIM VENDOR									
4	CC-1357	01/31/24 Office Max-envelopes	35.81			1000 202200			101000
envelopes for 1099's									
OFFICE DEPOT OFFICEMAX									
Total for Vendor:			1,205.81						
116121	E	3569 VISA FIRE DEPT 1	655.56						
1	CC-1353	01/31/24 Three cases fire blankets	550.97			2060 202200			101000
AMAZON CAPITAL SERVICES									
2	CC-1353	01/13/24 2 standing book holders	19.59			2060 202200			101000
AMAZON CAPITAL SERVICES									
3	CC-1353	01/13/24 CPR Training Mask Adapters	85.00			2060 202200			101000
AMAZON CAPITAL SERVICES									
Total for Vendor:			655.56						
116123	E	3568 VISA FIRE DEPT 2	4,158.44						
Feb statement for Jan transactions									
1	CC-1354	01/02/24 First Aide Cabinet-Training R	217.87			2060 202200			101000
AMAZON CAPITAL SERVICES									
2	CC-1354	01/02/24 AED Ultra Trainers-CPR	462.00			2060 202200			101000
AMAZON CAPITAL SERVICES									
3	CC-1354	01/02/24 Badge protectors, reels	65.93			2060 202200			101000
AMAZON CAPITAL SERVICES									
4	CC-1354	01/01/24 N Station pellets concrete	79.90			2060 202200			101000
FLEET FARM									

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5	CC-1354 01/09/24	Gas Caddy	256.98			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-420			
6	CC-1354 01/10/24	Eq. Svc set up	24.65			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-420			
7	CC-1354 01/10/24	Calendar & dry erase mrks	19.58			2060 202200			101000
		OFFICE DEPOT 6107 FARGO ND		CC Accounting: 2060-		-415200-410			
8	CC-1354 01/14/24	Desiel decals, lead hose	47.51			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-500			
9	CC-1354 01/15/24	spreader for Tractor	1,229.00			2060 202200			101000
		NORTHERN TRUCK EQUIPMENT CORP.		CC Accounting: 2060-		-415200-641			
10	CC-1354 01/15/24	CPR Handbook	2.00			2060 202200			101000
		American Heart Association ShopCPR		CC Accounting: 2060-		-415200-340			
11	CC-1354 01/15/24	CPR Hands Only Guide	46.35			2060 202200			101000
		American Heart Association ShopCPR		CC Accounting: 2060-		-415200-340			
12	CC-1354 01/17/24	Drone License Renewal	5.00			2060 202200			101000
		FEDERAL AVIATION ADMINISTRATION		CC Accounting: 2060-		-415200-906			
13	CC-1354 01/17/24	AED Battery	181.77			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-420			
14	CC-1354 01/18/24	Shoe Shine Kits	58.82			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-500			
15	CC-1354 01/18/24	Shoe Polish	47.60			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-500			
16	CC-1354 01/19/24	Register 10 for trauma tacts	550.00			2060 202200			101000
		SANFORD AMBULANCE		CC Accounting: 2060-		-415200-340			
17	CC-1354 01/19/20	Register 1 for trauma tactics	55.00			2060 202200			101000
		SANFORD AMBULANCE		CC Accounting: 2060-		-415200-340			
18	CC-1354 01/23/24	Lawn tractor Link	244.93			2060 202200			101000
		RDO EQUIPMENT CO		CC Accounting: 2060-		-415200-427			
19	CC-1354 01/25/24	3 Cases Fire Blankets	569.97			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-340			
20	CC-1354 01/25/24	Boot Polish, shine kits	18.98			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-500			
21	CC-1354 01/26/24	Boot Polish kits	47.60			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-500			
22	CC-1354 01/18/24	BC Storage Bins	65.84			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-500			
23	CC-1354 01/26/24	Credit Return Honor Guard	-929.80			2060 202200			101000
		FLAGS UNLIMITED		CC Accounting: 2060-		-415200-641			

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24	CC-1354	02/01/24 Vector Const. E-Cards	400.00			2060 202200			101000
		CPR CERTIFIED TRAINER		CC Accounting:	2060-	-415200-340			
25	CC-1354	01/30/24 E-75 Mesh repair	54.12			2060 202200			101000
		FERGUSON ENTERPRISES #3093		CC Accounting:	2060-	-415200-427			
26	CC-1354	01/30/24 D Sapp Tools	279.99			2060 202200			101000
		NORTHERN TOOL		CC Accounting:	2060-	-415200-641			
27	CC-1354	01/30/24 vacuume bags SS	56.85			2060 202200			101000
		BLOWS SEW N VAC		CC Accounting:	2060-	-415200-420			
		Total for Vendor:	4,158.44						
116124	E	4351 VISA FIRE DEPT 3	6,749.65						
1	CC-1355	01/02/24 Carseat Course D Underhill	95.00			2060 202200			101000
		SAFE KIDS WORLDWIDE		CC Accounting:	2060-	-415200-340			
2	CC-1355	01/02/24 Carseat course J Neeb	95.00			2060 202200			101000
		SAFE KIDS WORLDWIDE		CC Accounting:	2060-	-415200-340			
3	CC-1355	01/05/24 Refund cancelled 02-2020	-95.00			2060 202200			101000
		SAFE KIDS WORLDWIDE		CC Accounting:	2060-	-415200-340			
4	CC-1355	01/12/24 D Sapp Tools	977.90			2060 202200			101000
		NORTHERN TOOL		CC Accounting:	2060-	-415200-641			
5	CC-1355	01/19/24 3 point hitch,lawn tractor	152.99			2060 202200			101000
		NORTHERN TOOL		CC Accounting:	2060-	-415200-641			
6	CC-1355	01/25/24 Travel ins-TEEX	182.84			2060 202200			101000
		ALLIANZ GLOBAL ASSISTANCE		CC Accounting:	2060-	-415200-340			
7	CC-1355	01/26/24 R Dirk-TEEX airfare	982.20			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting:	2060-	-415200-340			
8	CC-1355	01/26/24 C Cvancara TEEX Airfare	982.20			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting:	2060-	-415200-340			
9	CC-1355	01/26/24 B Herbst TEEX Airfare	982.20			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting:	2060-	-415200-340			
10	CC-1355	01/26/24 B Herbst TEEX Airfare	141.23			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting:	2060-	-415200-340			
11	CC-1355	01/26/24 G Rix TEEX Airfare	982.20			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting:	2060-	-415200-340			
12	CC-1355	01/26/24 G Rix TEEX Airfare	141.23			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting:	2060-	-415200-340			
13	CC-1355	01/26/24 C Cvancara TEEX Airfare	141.23			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting:	2060-	-415200-340			

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14	CC-1355	01/26/24 R Dirk TEEX Airfare	141.23			2060 202200			101000
		AMERICAN AIRLINES		CC Accounting: 2060-		-415200-340			
15	CC-1355	01/29/24 J Neeb-Mika Recertification	847.20			2060 202200			101000
		DELTA AIR		CC Accounting: 2060-		-415200-340			
		Total for Vendor:	6,749.65						
115960	E	4335 VISA HUMAN RESOURCES	331.66						
		Feb statement for Jan transactions							
1	CC-1337	01/10/24 FMHRA membership	215.00			1000 202200			101000
		membership for Makayla		CC Accounting: 1000-		-414103-667			
		FMHRA							
2	CC-1337	01/14/24 Cartoon Stock - Library	115.50			1000 202200			101000
		training supplies for Library		CC Accounting: 1000-		-414103-668			
		MISC CLAIM VENDOR							
3	CC-1337	01/14/24 Cartoon Stock intl fee	1.16			1000 202200			101000
		international fee for Cartoon Stock		CC Accounting: 1000-		-414103-668			
		MISC CLAIM VENDOR							
		Total for Vendor:	331.66						
116258	E	2439 VISA IT	2,831.01						
		Feb statement for Jan transactions							
1	CC-1358	01/06/24 Amazon	29.98			1000 202200			101000
		wireless mouse for Comm		CC Accounting: 1000-		-416200-410			
		AMAZON CAPITAL SERVICES							
2	CC-1358	01/10/24 SSL.com	30.00			1000 202200			101000
		encryption certfiifate for PD		CC Accounting: 1000-		-421000-497			
		MISC CLAIM VENDOR							
3	CC-1358	01/13/24 Amazon	24.98			6010 202200			101000
		screen protectors for Sant.		CC Accounting: 6010-		-450200-497			
		AMAZON CAPITAL SERVICES							
4	CC-1358	01/15/24 Microsoft	1,788.48			1000 202200			101000
		annual license for IT		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
5	CC-1358	01/15/24 Microsoft	388.80			1000 202200			101000
		annual Visio license		CC Accounting: 1000-		-414104-497			
		MISC CLAIM VENDOR							
6	CC-1358	01/17/24 Amazon	100.97			1000 202200			101000
		Keyboard & mouse for IT		CC Accounting: 1000-		-414104-497			
		AMAZON CAPITAL SERVICES							

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7	CC-1358	01/18/24 Hornbachers employee purchase-reimbursed HORNBACHERS	26.20			1000 202200 -360000- 0			101000
8	CC-1358	01/19/24 Amazon part of internet for Wex Building AMAZON CAPITAL SERVICES	138.47			2970 202200 -480000-653			101000
9	CC-1358	01/19/24 Amazon part of internet for Wex Building AMAZON CAPITAL SERVICES	39.97			2970 202200 -480000-653			101000
10	CC-1358	01/20/24 Amazon refund on shipping AMAZON CAPITAL SERVICES	-6.99			2970 202200 -480000-653			101000
11	CC-1358	01/20/24 Amazon lap top stand AMAZON CAPITAL SERVICES	33.98			1000 202200 -414104-497			101000
12	CC-1358	01/22/24 Amazon part of internet for Wex Building AMAZON CAPITAL SERVICES	134.86			2970 202200 -480000-653			101000
13	CC-1358	01/23/24 Amazon refund on shipping AMAZON CAPITAL SERVICES	-6.99			2970 202200 -480000-653			101000
14	CC-1358	01/23/24 Menards tools for iT MENARDS (FIRE)	22.57			1000 202200 -414104-497			101000
15	CC-1358	01/24/24 Amazon cables for GIS dept AMAZON CAPITAL SERVICES	23.55			1000 202200 -414000-497			101000
16	CC-1358	01/25/24 Amazon cables for IT inventory AMAZON CAPITAL SERVICES	62.18			1000 202200 -414104-497			101000
Total for Vendor:			2,831.01						
116259	E	5092 VISA IT 2 Feb statement for Jan transactions	199.53						
1	CC-1359	01/04/24 Apple iPhone storage APPLE.COM	0.99			1000 202200 -414104-497			101000

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2	CC-1359	01/14/24 Apple iPhone storage APPLE.COM	0.99			1000 202200			101000
				CC Accounting: 1000-		-414104-497			
3	CC-1359	01/21/24 Office Max speakers for PD OFFICE DEPOT OFFICEMAX	30.99			1000 202200			101000
				CC Accounting: 1000-		-421000-497			
4	CC-1359	01/29/24 Blarney Stone IT lunch/recruiting MISC CLAIM VENDOR	126.56			1000 202200			101000
				CC Accounting: 1000-		-414104-497			
5	CC-1359	02/01/24 Zoom monthly payment MISC CLAIM VENDOR	40.00			1000 202200			101000
				CC Accounting: 1000-		-414104-497			
Total for Vendor:			199.53						
116058	E	3161 VISA LIBRARY #1	1,080.51						
1	CC-1347	01/05/24 SIGNUPGENIUS	269.89			7000 202200			101000
				CC Accounting: 7000-		-411600-497			
2	CC-1347	01/05/24 POSTAGE	36.97			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
3	CC-1347	01/09/24 POSTAGE	63.84			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
4	CC-1347	01/10/24 POSTAGE	38.82			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
5	CC-1347	01/12/24 STAFF TRAINING	37.91			7000 202200			101000
				CC Accounting: 7000-		-411600-340			
6	CC-1347	01/12/24 POSTAGE	44.67			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
7	CC-1347	01/15/24 STAFF TRAINING	73.95			7000 202200			101000
				CC Accounting: 7000-		-411600-340			
8	CC-1347	01/15/24 STAFF TRAINING	238.97			7000 202200			101000
				CC Accounting: 7000-		-411600-340			
9	CC-1347	01/12/24 POSTAGE	41.49			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
10	CC-1347	01/17/24 POSTAGE	29.08			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
11	CC-1347	01/19/24 POSTAGE	28.37			7000 202200			101000
				CC Accounting: 7000-		-411600-661			

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12	CC-1347	01/22/24 POSTAGE	58.40			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
13	CC-1347	01/23/24 POSTAGE	18.06			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
14	CC-1347	01/24/24 POSTAGE	23.34			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
15	CC-1347	01/24/24 DUPLICATE KEY	30.00			7000 202200			101000
				CC Accounting: 7000-		-411600-641			
16	CC-1347	01/26/24 ADOBE	32.39			7000 202200			101000
				CC Accounting: 7000-		-411600-497			
17	CC-1347	01/31/24 PROMOTIONAL ACTIVITIES	14.36			7000 202200			101000
				CC Accounting: 7000-		-411600-689			
Total for Vendor:			1,080.51						
116060	E	3162 VISA LIBRARY #2	1,330.51						
1	CC-1348	01/03/24 ALA	362.00			7000 202200			101000
		MEMBERSHIPS		CC Accounting: 7000-		-411600-667			
2	CC-1348	01/02/24 PITNEY BOWES	243.09			7000 202200			101000
		SERVICE AGREEMENT		CC Accounting: 7000-		-411600-428			
3	CC-1348	01/03/24 NDLA	45.00			7000 202200			101000
		MEMBERSHIPS		CC Accounting: 7000-		-411600-667			
4	CC-1348	01/04/24 MENARDS	102.42			7000 202200			101000
		OFFICE SUPPLIES		CC Accounting: 7000-		-411600-410			
5	CC-1348	01/11/24 MOBILE BEACON	66.00			7000 202200			101000
		HOTSPOT		CC Accounting: 7000-		-411600-497			
6	CC-1348	01/13/24 FAMILY FARE	12.02			7000 202200			101000
		PROGRAM SUPPLIES		CC Accounting: 7000-		-411600-649			
7	CC-1348	01/15/24 PURE WATER	100.00			7000 202200			101000
		WATER		CC Accounting: 7000-		-411600-410			
8	CC-1348	01/19/24 MENARDS	44.18			7000 202200			101000
		OFFICE SUPPLIES		CC Accounting: 7000-		-411600-410			
9	CC-1348	01/19/24 PANSY PLANTS	58.63			7000 202200			101000
		PLANTS		CC Accounting: 7000-		-411600-410			
10	CC-1348	01/19/24 MENARDS	-19.83			7000 202200			101000
		RETURN OF PAINT SUPPLIES		CC Accounting: 7000-		-411600-410			
11	CC-1348	02/02/24 ALA	317.00			7000 202200			101000
		MEMBERSHIPS		CC Accounting: 7000-		-411600-667			
Total for Vendor:			1,330.51						

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116062	E	4576 VISA LIBRARY #3	483.99						
1	CC-1349	01/03/24 AMAZON STORAGE CONTAINERS	29.94			7000 202200			101000
				CC Accounting:	7000-	-411600-410			
2	CC-1349	01/03/24 AMAZON LABELS FOR LABEL PRINTERS	61.28			7000 202200			101000
				CC Accounting:	7000-	-411600-497			
3	CC-1349	01/18/24 AMAZON ETHERNET CABLES	16.44			7000 202200			101000
				CC Accounting:	7000-	-411600-497			
4	CC-1349	01/18/24 AMAZON INVENTORY LABELS	12.71			7000 202200			101000
				CC Accounting:	7000-	-411600-410			
5	CC-1349	01/18/24 MICHAELS PROGRAM SUPPLIES	43.49			7000 202200			101000
				CC Accounting:	7000-	-411600-649			
6	CC-1349	01/20/24 AMAZON SHIPPING BOXES	61.38			7000 202200			101000
				CC Accounting:	7000-	-411600-661			
7	CC-1349	01/20/24 AMAZON PROGRAM SUPPLIES	168.78			7000 202200			101000
				CC Accounting:	7000-	-411600-649			
8	CC-1349	01/22/24 AMAZON REFUND GLUE STICK	-8.27			7000 202200			101000
				CC Accounting:	7000-	-411600-649			
9	CC-1349	01/29/24 AMAZON SHIPPING BOXES	89.97			7000 202200			101000
				CC Accounting:	7000-	-411600-661			
10	CC-1349	01/29/24 AMAZON PROGRAM SUPPLIES	8.27			7000 202200			101000
				CC Accounting:	7000-	-411600-649			
		Total for Vendor:	483.99						
115959	E	2438 VISA PLANNING	1,045.00						
		Feb statement for Jan transactions							
1	CC-1336	01/01/24 Holiday Station Store-car was car washes	10.00			1000 202200			101000
				CC Accounting:	1000-	-418000-340			
		HOLIDAY STATIONSTORE #469							
2	CC-1336	01/24/24 APA- conference registration conference registration for Leslie McGillivray	785.00			1000 202200			101000
				CC Accounting:	1000-	-418000-340			
		AMERICAN PLANNING ASSOCIATION							
3	CC-1336	01/27/24 ND Planning Association 2024 Membership for Aaron Nelson	250.00			1000 202200			101000
				CC Accounting:	1000-	-418000-667			
		NDPA							
		Total for Vendor:	1,045.00						

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116000	E	2435 VISA POLICE #1	1,942.77						
1	CC-1340	01/05/24 coffee filters	40.98			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-420			
2	CC-1340	01/12/24 invest headphones	699.95			1000 202200			101000
		JBL BY HARMAN		CC Accounting: 1000-		-421000-365			
3	CC-1340	01/13/24 k9 dog treats	167.94			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-915			
4	CC-1340	01/13/24 bike equipment	155.29			1000 202200			101000
		MAXPEDITION		CC Accounting: 1000-		-421000-641			
5	CC-1340	01/12/24 k9 equipment	235.00			1000 202200			101000
		K9-OPS		CC Accounting: 1000-		-421000-915			
6	CC-1340	01/15/24 sams renewal support/city	549.00			1000 202200			101000
		SAM REGISTRATION RENEWAL		CC Accounting: 1000-		-421000-497			
7	CC-1340	01/17/24 spec invest equipment	349.90			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-365			
8	CC-1340	01/17/24 toner credit	-540.00			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-410			
9	CC-1340	01/18/24 speakers for richardson	58.80			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-641			
10	CC-1340	01/19/24 batteries	83.13			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-420			
11	CC-1340	01/20/24 pens	18.38			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-410			
12	CC-1340	01/21/24 folders	25.98			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-410			
13	CC-1340	01/21/24 iphone screens	29.04			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-356			
14	CC-1340	01/21/24 memo books/folders	59.40			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-410			
15	CC-1340	01/21/24 iphone charging block	9.98			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-356			
Total for Vendor:			1,942.77						

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116001	E	3233 VISA POLICE #2	1,985.39						
1	CC-1341	01/12/24 k9 thor mat	559.21			1000 202200			101000
		DANA SAFETY SUPPLY INC		CC Accounting:	1000-	-421000-915			
2	CC-1341	01/12/24 k9 supplies	194.94			1000 202200			101000
		RAY ALLEN MANUFACTURING		CC Accounting:	1000-	-421000-915			
3	CC-1341	01/13/24 invest supplies	58.41			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting:	1000-	-421000-365			
4	CC-1341	01/19/24 fuel to sioux falls, sd	44.16			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting:	1000-	-421000-340			
5	CC-1341	01/19/24 fuel to sioux falls, sd	39.90			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting:	1000-	-421000-340			
6	CC-1341	01/25/24 clerical training	239.00			1000 202200			101000
		FULL CIRCLE TRAINING SOLUTIONS		CC Accounting:	1000-	-421000-340			
7	CC-1341	01/25/24 clerical training	149.00			1000 202200			101000
		FULL CIRCLE TRAINING SOLUTIONS		CC Accounting:	1000-	-421000-340			
8	CC-1341	01/26/24 command retreat	609.50			1000 202200			101000
		BREWUS CLUBHOUSE		CC Accounting:	1000-	-421000-375			
9	CC-1341	01/31/24 funeral flowers	91.27			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting:	1000-	-421000-375			
		Total for Vendor:	1,985.39						
116002	E	3234 VISA POLICE #3	1,323.83						
1	CC-1342	01/17/24 ground transporation	11.92			1000 202200			101000
		UBER.COM		CC Accounting:	1000-	-421000-340			
2	CC-1342	01/19/24 lodging for hieb	847.50			1000 202200			101000
		RESIDENCE INN BY MARRIOTT		CC Accounting:	1000-	-421000-340			
3	CC-1342	01/20/24 ground transporation	21.19			1000 202200			101000
		UBER.COM		CC Accounting:	1000-	-421000-340			
4	CC-1342	01/19/24 ground transporation	9.56			1000 202200			101000
		UBER.COM		CC Accounting:	1000-	-421000-340			
5	CC-1342	01/20/24 ground transporation	7.90			1000 202200			101000
		UBER.COM		CC Accounting:	1000-	-421000-340			
6	CC-1342	01/20/24 lodging for hieb	231.65			1000 202200			101000
		RESIDENCE INN BY MARRIOTT		CC Accounting:	1000-	-421000-340			
7	CC-1342	01/25/24 lodging 1 night a. feltman	194.11			1000 202200			101000
		SHERATON DALLAS HOTEL		CC Accounting:	1000-	-421000-340			
		Total for Vendor:	1,323.83						

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116004	E	3244 VISA POLICE #4	565.11						
1	CC-1343	01/05/24 promotion bakery HORNBAACHERS	71.78			1000 202200			101000
				CC Accounting: 1000-		-421000-375			
2	CC-1343	01/19/24 k9 grooming labby SIT. STAY. SPA.	138.00			1000 202200			101000
				CC Accounting: 1000-		-421000-915			
3	CC-1343	01/25/24 lodging 1night ellefson SHERATON DALLAS HOTEL	194.11			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
4	CC-1343	02/01/24 k9 mats FLEET FARM	161.22			1000 202200			101000
				CC Accounting: 1000-		-421000-915			
		Total for Vendor:	565.11						
116005	E	4300 VISA POLICE #5	2,168.96						
1	CC-1344	01/10/24 lodging beilke HARRAHS HOTEL LAS VEGAS	216.56			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
2	CC-1344	01/11/24 lodging beilke HARRAHS HOTEL LAS VEGAS	535.15			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
3	CC-1344	01/22/24 car rental MISC CLAIM VENDOR	119.89			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
4	CC-1344	01/22/24 ground transportation MISC CLAIM VENDOR	38.51			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
5	CC-1344	01/23/24 lodging for dura larson MISC CLAIM VENDOR	798.72			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
6	CC-1344	01/22/24 ground transportation MISC CLAIM VENDOR	67.89			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
7	CC-1344	01/22/24 luggage beilke AMERICAN AIRLINES	30.00			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
8	CC-1344	01/25/24 luggage beilke AMERICAN AIRLINES	30.00			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
9	CC-1344	01/22/24 ground travel MISC CLAIM VENDOR	30.73			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
10	CC-1344	01/25/24 ground travel MISC CLAIM VENDOR	38.51			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
11	CC-1344	01/26/24 airport parking HECTOR INTERNATIONAL AIRPORT	88.00			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
12	CC-1344	01/30/24 clerical training LEGAL & LIABILITY RISK MANAGEMENT INSTIT	175.00			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
		Total for Vendor:	2,168.96						

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116006	E	4301 VISA POLICE #6	1,182.27						
2	CC-1345	01/10/24 lodging williams HARRAHS HOTEL LAS VEGAS	216.56			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
3	CC-1345	01/12/04 lodging williams HARRAHS HOTEL LAS VEGAS	785.72			1000 202200			101000
				CC Accounting: 1000-		-421000-340			
4	CC-1345	01/15/24 router BEST BUY BUSINESS ADVANTAGE ACCOUNT	179.99			1000 202200			101000
				CC Accounting: 1000-		-421000-497			
		Total for Vendor:	1,182.27						
116114	E	2423 VISA PUBLIC WORKS #1	6,902.78						
1	CC-1346	01/03/24 C02 MATHESON TRI-GAS INC	77.08			1000 202200			101000
				CC Accounting: 1000-		-455000-433			
2	CC-1346	01/03/24 C RAMSEY OFC SIGN SMARTSIGN	18.78			1000 202200			101000
				CC Accounting: 1000-		-430000-410			
3	CC-1346	01/03/24 S TIFFANY BOOTS BRUNT WORKWEAR	160.93			1000 202200			101000
				CC Accounting: 1000-		-455000-422			
4	CC-1346	01/03/24 INSPECT CAMERA KIT HOME DEPOT	229.00			1000 202200			101000
				CC Accounting: 1000-		-430000-432			
5	CC-1346	01/04/24 TAX REFUND BRUNT WORKWEAR	-11.93			1000 202200			101000
				CC Accounting: 1000-		-455000-422			
6	CC-1346	01/06/24 Z PAINTNER TRAINING NDSU CAREER CENTER	75.00			1000 202200			101000
				CC Accounting: 1000-		-450000-340			
7	CC-1346	01/05/24 B GRONAAS DUES ISA MEMBERSHIP	35.00			2210 202200			101000
				CC Accounting: 2210-		-428000-667			
8	CC-1346	01/05/24 FORESTRY COMMITTEE DUES DAKOTAS CHAPTER - ISA	140.00			2210 202200			101000
				CC Accounting: 2210-		-428000-667			
9	CC-1346	01/09/24 WWETT SHOW FLIGHTS EXPEDIA.COM HEADQUARTERS	1,579.50			6025 202200			101000
				CC Accounting: 6025-		-450000-340			
10	CC-1346	01/09/24 WWETT SHOW REG - R OLSON WWETT REG	68.00			6025 202200			101000
				CC Accounting: 6025-		-450000-340			
11	CC-1346	01/09/24 WWETT SHOW REG - E JOHNSON WWETT REG	68.00			6025 202200			101000
				CC Accounting: 6025-		-450000-340			
12	CC-1346	01/10/24 STAMPS USPS	134.30			6020 202200			101000
				CC Accounting: 6020-		-450000-661			
13	CC-1346	01/12/24 A DUNCAN BIBS FLEET FARM	219.99			6010 202200			101000
				CC Accounting: 6010-		-450200-422			

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14	CC-1346 01/13/24	C JOCHIM PANTS CARHARTT	129.58			1000 202200			101000
				CC Accounting:	1000-	-455000-422			
15	CC-1346 01/12/24	CALIBRATION GAS MIXTURE GASDETECTORSUSA.COM	246.52			6025 202200			101000
				CC Accounting:	6025-	-450000-825			
16	CC-1346 01/15/24	P THOMKE PANTS/BIBS FLEET FARM	294.96			1000 202200			101000
				CC Accounting:	1000-	-430000-422			
17	CC-1346 01/16/24	PAVING CONFERENCE BUTLER MACHINERY	1,500.00			1000 202200			101000
				CC Accounting:	1000-	-430000-340			
18	CC-1346 01/16/24	TAX REFUND CARHARTT	-9.60			6010 202200			101000
				CC Accounting:	6010-	-450200-422			
19	CC-1346 01/18/24	R OLSON/D BEHRNS PANTS/BIBS FLEET FARM	284.95			6025 202200			101000
				CC Accounting:	6025-	-450000-422			
20	CC-1346 01/20/24	T DREW BIBS CARHARTT	128.99			6010 202200			101000
				CC Accounting:	6010-	-450200-422			
21	CC-1346 01/23/24	EXPEDIA - FLIGHT FEES EXPEDIA.COM HEADQUARTERS	83.42			6025 202200			101000
				CC Accounting:	6025-	-450000-422			
22	CC-1346 01/23/24	TAX REFUND CARHARTT	-9.00			6010 202200			101000
				CC Accounting:	6010-	-450200-422			
23	CC-1346 01/23/24	R OLSON BAGGAGE DELTA AIR	30.00			6025 202200			101000
				CC Accounting:	6025-	-450000-340			
24	CC-1346 01/23/24	WWETT SHOW FLIGHTS DELTA AIR	538.21			6025 202200			101000
				CC Accounting:	6025-	-450000-340			
25	CC-1346 01/23/24	WWETT SHOW FLIGHT DELTA AIR	538.21			6025 202200			101000
				CC Accounting:	6025-	-450000-340			
26	CC-1346 01/24/24	TOOLS HARBOR FREIGHT TOOLS	47.98			6020 202200			101000
				CC Accounting:	6020-	-450000-432			
27	CC-1346 01/24/24	B HANSON PANTS FLEET FARM	149.97			6020 202200			101000
				CC Accounting:	6020-	-450000-422			
28	CC-1346 01/23/24	B MATZKE CONF REG ND RURAL WATER SYSTEMS	185.40			1000 202200			101000
				CC Accounting:	1000-	-450000-340			
29	CC-1346 01/24/24	CERIS-ND ND DEPARTMENT OF ENVIRONMENTAL QUALITY	333.12			6010 202200			101000
				CC Accounting:	6010-	-450200-386			
30	CC-1346 01/23/24	WWETT SHOW FLIGHT CANCEL EXPEDIA.COM HEADQUARTERS	-1,465.90			6025 202200			101000
				CC Accounting:	6025-	-450000-340			
31	CC-1346 01/25/24	DEF PUMP - FUEL TRAILER NORTH STAR AG	652.30			4387 202200			101000
				CC Accounting:	4387-	-480000-427			
32	CC-1346 01/26/24	SA - TITLE & REG DMV FARGO BRANCH	24.25			6010 202200			101000
				CC Accounting:	6010-	-450200-610			

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33	CC-1346	01/26/24 RW - TITLE & REG DMV FARGO BRANCH	24.25			1000 202200			101000
				CC Accounting:	1000-	-430001-610			
34	CC-1346	01/28/24 SA - PHONE CHARGERS AMAZON CAPITAL SERVICES	89.78			6010 202200			101000
				CC Accounting:	6010-	-450200-497			
35	CC-1346	01/28/24 PW - PHONE CHARGERS AMAZON CAPITAL SERVICES	239.66			1000 202200			101000
				CC Accounting:	1000-	-450000-497			
36	CC-1346	01/30/24 POSTAGE USPS	10.50			6020 202200			101000
				CC Accounting:	6020-	-450000-661			
37	CC-1346	01/31/24 TOOLS HARBOR FREIGHT TOOLS	35.96			6025 202200			101000
				CC Accounting:	6025-	-450000-432			
38	CC-1346	02/02/24 WASTE HAULER DECALS ND DEPARTMENT OF ENVIRONMENTAL QUALITY	25.62			6010 202200			101000
				CC Accounting:	6010-	-450200-386			
		Total for Vendor:	6,902.78						
116115	E	4256 VISA PUBLIC WORKS #2	8,897.94						
1	CC-1351	01/03/24 NORTHERN GREEN EXPO REGISTRAT MINNESOTA NURSERY & LANDSCAPE	696.00			1000 202200			101000
				CC Accounting:	1000-	-430001-340			
2	CC-1351	01/03/24 NORTHERN GREEN EXPO REGISTRAT MINNESOTA NURSERY & LANDSCAPE	348.00			2210 202200			101000
				CC Accounting:	2210-	-428000-340			
3	CC-1351	01/03/24 BUCKET SLINGS AMAZON CAPITAL SERVICES	25.96			6020 202200			101000
				CC Accounting:	6020-	-450000-639			
4	CC-1351	01/03/24 OFFICE SUPPLIES AMAZON CAPITAL SERVICES	15.25			1000 202200			101000
				CC Accounting:	1000-	-450000-410			
5	CC-1351	01/02/24 LED HEADLIGHTS AMAZON CAPITAL SERVICES	57.99			6025 202200			101000
				CC Accounting:	6025-	-450000-639			
6	CC-1351	01/02/24 OFFICE SUPPLIES AMAZON CAPITAL SERVICES	168.56			1000 202200			101000
				CC Accounting:	1000-	-450000-410			
7	CC-1351	01/02/24 OFFICE SUPPLIES AMAZON CAPITAL SERVICES	39.38			1000 202200			101000
				CC Accounting:	1000-	-450000-410			
8	CC-1351	01/04/24 TOOLS FOR NEW TOOLBOX NEIL TAYLOR - SNAP-ON	2,500.00			1000 202200			101000
				CC Accounting:	1000-	-455000-870			
9	CC-1351	01/02/24 OFFICE SUPPLIES AMAZON CAPITAL SERVICES	10.92			1000 202200			101000
				CC Accounting:	1000-	-450000-410			
10	CC-1351	01/02/24 ICE CLEATS AMAZON CAPITAL SERVICES	125.85			6010 202200			101000
				CC Accounting:	6010-	-450200-639			
11	CC-1351	01/04/24 OFFICE SUPPLIES AMAZON CAPITAL SERVICES	40.00			6020 202200			101000
				CC Accounting:	6020-	-450000-410			

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12	CC-1351 01/04/24	LED HEADLIGHTS	189.96			6025 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 6025-		-450000-639			
13	CC-1351 01/08/24	ND WATER EXPO REGISTRATION	741.60			6020 202200			101000
		ND RURAL WATER SYSTEMS		CC Accounting: 6020-		-450000-340			
14	CC-1351 01/08/24	ND WATER EXPO REGISTRATION	370.80			1000 202200			101000
		ND RURAL WATER SYSTEMS		CC Accounting: 1000-		-430000-340			
15	CC-1351 01/08/24	ND WATER EXPO REGISTRATION	185.40			1000 202200			101000
		ND RURAL WATER SYSTEMS		CC Accounting: 1000-		-430001-340			
16	CC-1351 01/08/24	ND WATER EXPO REGISTRATION	741.60			6025 202200			101000
		ND RURAL WATER SYSTEMS		CC Accounting: 6025-		-450000-340			
17	CC-1351 01/08/24	ND WATER EXPO REGISTRATION	185.40			1000 202200			101000
		ND RURAL WATER SYSTEMS		CC Accounting: 1000-		-455000-340			
18	CC-1351 01/08/24	ND WATER EXPO REGISTRATION	185.40			6020 202200			101000
		ND RURAL WATER SYSTEMS		CC Accounting: 6020-		-450000-340			
19	CC-1351 01/09/24	OFFICE SUPPLIES	51.67			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-450000-410			
20	CC-1351 01/09/24	BATTERIES	19.86			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-455000-420			
21	CC-1351 01/11/24	CALCULATOR/ORGANIZER	31.98			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-430000-410			
22	CC-1351 01/11/24	MECHANICS GLOVES	92.68			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-455000-639			
23	CC-1351 01/11/24	MOUSE/COMPUTER SPEAKERS	38.32			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-450000-410			
24	CC-1351 01/12/24	LED HEADLIGHT RETURN	-57.99			6025 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 6025-		-450000-639			
25	CC-1351 01/15/24	MULTIMETER TOOL	312.10			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-455000-432			
26	CC-1351 01/12/24	OFC SUPPLY ROOM ORGANIZERS	47.48			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-450000-410			
27	CC-1351 01/22/24	LOCKING PLIERS	53.99			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-455000-432			
28	CC-1351 01/24/24	1191 REPAIR	388.50			1000 202200			101000
		B & M AUTO SALES AND PARTS		CC Accounting: 1000-		-421000-427			
29	CC-1351 01/25/24	M DIMMER LODGING	211.88			6010 202200			101000
		BEST WESTERN RAMKOTA HOTEL		CC Accounting: 6010-		-450200-340			
30	CC-1351 01/25/24	A PETERSON LODGING	211.88			6010 202200			101000
		BEST WESTERN RAMKOTA HOTEL		CC Accounting: 6010-		-450200-340			

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31	CC-1351 01/25/24	J KLUEBER LODGING	211.88			6010 202200			101000
		BEST WESTERN RAMKOTA HOTEL		CC Accounting: 6010-		-450200-340			
32	CC-1351 01/25/24	T MILNER LODGING	211.88			6010 202200			101000
		BEST WESTERN RAMKOTA HOTEL		CC Accounting: 6010-		-450200-340			
33	CC-1351 01/25/24	D ROLLIE LODGING	211.88			6010 202200			101000
		BEST WESTERN RAMKOTA HOTEL		CC Accounting: 6010-		-450200-340			
34	CC-1351 01/25/24	C RAMSEY PHONE CASE	15.19			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-430000-497			
35	CC-1351 01/30/24	Z PAINTNER CORK BOARD	62.69			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-450000-410			
36	CC-1351 01/30/24	GARAGE REMOTES	154.00			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-455000-420			
Total for Vendor:			8,897.94						
116116	E	4625 VISA PUBLIC WORKS #3	2,990.97						
1	CC-1352 01/03/24	E JAMES PESTICIDE LICENSE MAT	140.00			1000 202200			101000
		NDSU EXTENSION PESTICIDE PROGRAM		CC Accounting: 1000-		-430001-340			
2	CC-1352 01/16/24	FORESTRY TRAVEL FUEL	44.72			2210 202200			101000
		HOLIDAY STATIONSTORE		CC Accounting: 2210-		-428000-340			
3	CC-1352 01/18/24	C ZANDER LODGING	258.36			2210 202200			101000
		TOWNEPLACE SUITES		CC Accounting: 2210-		-428000-340			
4	CC-1352 01/18/24	B KIMIELE LODGING	416.88			2210 202200			101000
		TOWNEPLACE SUITES		CC Accounting: 2210-		-428000-340			
5	CC-1352 01/18/24	B GRONAAS LODGING	416.88			2210 202200			101000
		TOWNEPLACE SUITES		CC Accounting: 2210-		-428000-340			
6	CC-1352 01/25/24	ROW TRAVEL FUEL	30.58			1000 202200			101000
		HOLIDAY STATIONSTORE		CC Accounting: 1000-		-430001-340			
7	CC-1352 01/25/24	E JAMES LODGING - NORTHERN GR	492.49			1000 202200			101000
		HOLIDAY INN ST PAUL		CC Accounting: 1000-		-430001-340			
8	CC-1352 01/25/24	B GRONAAS LODGING - NORTHERN	492.49			2210 202200			101000
		HOLIDAY INN ST PAUL		CC Accounting: 2210-		-428000-340			
9	CC-1352 01/25/24	S HANSON LODGING - NORTHERN G	492.49			1000 202200			101000
		HOLIDAY INN ST PAUL		CC Accounting: 1000-		-430001-340			
10	CC-1352 01/30/24	S SKARTVED LODGING - WATER TE	103.04			6025 202200			101000
		COUNTRY INN & SUITES BY RADISSON		CC Accounting: 6025-		-450000-340			
11	CC-1352 01/30/24	J HAHN LODGING - WATER TESTIN	103.04			1000 202200			101000
		COUNTRY INN & SUITES BY RADISSON		CC Accounting: 1000-		-430000-340			
Total for Vendor:			2,990.97						

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115970		3960 VORTEX OPTICS	485.99						
1	1818721	01/30/24 #1216 equipment	485.99			2531 421000	610		101000
		Total for Vendor:	485.99						
116072		544 WALLWORK TRUCK CENTER	402.94						
1	01P458981	02/08/24 411 WATER INLET TUBE	210.46			6010 450200	427		101000
2	01P458077	02/06/24 5000 FUEL FILTER	76.92			1000 455000	427		101000
3	01P458127	02/06/24 5000 WATER SEP CART FILTER	115.56			1000 455000	427		101000
116105		544 WALLWORK TRUCK CENTER	413.16						
1	01P456629	02/01/24 7045 ABA KIT	331.56			4387 480000	427		101000
2	01P458554	02/07/24 7045 MUDFLAP REPAIR	81.60			4387 480000	427		101000
116145		544 WALLWORK TRUCK CENTER	580.96						
1	01P458920	02/08/24 243 BATTERY STUD	279.76			6020 450000	427		101000
2	01P457140	02/08/24 7045 FENDER KIT	301.20			4387 480000	427		101000
116186		544 WALLWORK TRUCK CENTER	62.32						
1	01P460557	02/14/24 COOLANT	62.32			6025 450000	825		101000
		Total for Vendor:	1,459.38						
116154		2945 WEST FARGO AREA COMMUNITY	4,026.41						
1	12/19/23	Oct-Dec Reimbursement	4,026.41			1000 415000	374		101000
		Total for Vendor:	4,026.41						
115996		4773 WEST FARGO EVENTS	38,503.67						
1	0001008-IN	02/07/24 Programming fee: Essentia	17,563.69			2310 452120	810		101000
2	0001008-IN	02/07/24 Programming fee: POW/MIA	4,932.98			2310 452120	810		101000
3	0001008-IN	02/07/24 Mgmt fee: Parking Ramp	11,840.33			2320 452110	810		101000
4	0001008-IN	02/07/24 Mgmt fee: City Events	4,166.67			2960 411900	810		101000
		Total for Vendor:	38,503.67						
115994		1550 WEST FARGO POLICE ASSOCIATION	840.00						
1	02/07/24	Annual Dues - 2024	840.00			1000 212544			101000
		Total for Vendor:	840.00						

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116131		2184 WEST SIDE STEEL	231.44						
1	8260 02/13/24	SHEET METAL	198.27			6010 450200	914		101000
2	8258 02/13/24	SQ TUBE	33.17			6010 450200	914		101000
116201		2184 WEST SIDE STEEL	553.51						
1	8153 02/02/24	SHEET METAL	176.58			4387 480000	500		101000
2	8159 02/05/24	TREAD PLATE	28.73			6010 450200	420		101000
3	8172 02/06/24	TREAD PLATE	91.44			6010 450200	420		101000
4	8170 02/06/24	SHEET METAL	256.76			6010 450200	914		101000
		Total for Vendor:	784.95						
115990	111114S	3549 WEX	2,814.54						
1	02/09/24	Med FSA - 02/09/24 payroll	116.67			1000 212530			101000
2	02/09/24	Dep FSA - 02/09/24 payroll	2,697.87			1000 212523			101000
		Total for Vendor:	2,814.54						
116054	-99300E	4676 WEX ELECTRONIC BIWEEKLY	33,463.90						
	02.09.24	payroll							
1	02/09/24	HSA Contributions - ER	10,936.07			1000 212530			101000
2	02/09/24	HSA Contributions - EE	22,527.83			1000 212530			101000
116227	-99297E	4676 WEX ELECTRONIC BIWEEKLY	842.48						
	2023	Corrections							
1	12/31/23	HSA Contributions - ER	542.48			1000 212530			101000
2	12/31/23	HSA Contributions - EE	300.00			1000 212530			101000
		Total for Vendor:	34,306.38						
115981		807 WEX HEALTH, INC	671.75						
1	0001847828 11/30/23	COBRA/FSA/HSA - Nov	671.75			1000 414103	307		101000
115982		807 WEX HEALTH, INC	676.75						
1	0001866021 12/31/23	COBRA/FSA/HSA - Dec	676.75			1000 414103	307		101000

02/16/24
16:38:56

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 02/03/24 to 02/16/24

Page: 58 of 59
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
115983		807 WEX HEALTH, INC	723.75						
1	0001883576	01/31/24 COBRA/FSA/HSA - Jan	723.75			1000 414103	307		101000
		Total for Vendor:	2,072.25						
116015		569 WF ANIMAL HOSPITAL	35.61						
1	276782	01/31/24 medical for bella	35.61			1000 421000	915		101000
116063		569 WF ANIMAL HOSPITAL	3,083.00						
1	276846	01/31/24 jan 2024 pound fee	3,083.00			1000 421000	396		101000
		Total for Vendor:	3,118.61						
116219		549 WF PUB SCHOOLS DIST #6	10,333.50						
1	MISC07321	02/15/24 MARCH RENT	10,333.50			7000 411600	333		101000
		Total for Vendor:	10,333.50						
116214		5287 WF Public Schools/Hulbert	247.50						
		Water Rescue Training 03-11, 03-12 and 3-13							
1	2402-0136	02/14/24 Water Rescue Training	247.50			2060 415200	340		101000
		Total for Vendor:	247.50						
116177		4003 WM CORPORATE SERVICES INC	95,517.72						
1	6754742	02/01/24 WF MASTER BILLING	86,804.12			6010 450200	916		101000
2	6754740	02/01/24 WATER TOWER DROPSITE	7,468.80			6010 450200	916		101000
3	6754741	02/01/24 SA BUILDING DROPSITE	1,244.80			6010 450200	916		101000
		Total for Vendor:	95,517.72						
115961	111113S	338 XCEL ENERGY	350.36						
1	859693729	01/03/24 3150 SHEYENNE ST - THE LIGH	169.05			2310 452120	527		101000
2	863571264	02/02/24 3150 SHEYENNE ST - THE LIGH	181.31			2310 452120	527		101000
116093		338 XCEL ENERGY	5,941.50						
		First Full Billing for New HQ and SS TMW							
1	864219034	02/07/24 FD Jan Utilities/both stati	5,941.50			2060 415200	527		101000

02/16/24
16:38:56

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 02/03/24 to 02/16/24

Page: 59 of 59
Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #/Inv	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
116101		338 XCEL ENERGY	1,815.00						
1	863791593	02/05/24 3050 SHEYENNE ST	457.77			2310 452120	527		101000
2	859853477	01/05/24 3050 SHEYENNE ST	566.93			2310 452120	527		101000
3	863797819	02/05/24 735 7TH AVE NW	125.33			1000 430002	527		101000
4	863679636	02/05/24 800 4TH AVE E	664.97			1000 415000	527		101000
116102		338 XCEL ENERGY	23,431.26						
1	863509375	02/02/24 LIFT STATIONS	15,151.70			6025 450000	527		101000
2	863509375	02/02/24 PW BUILDING	7,940.34			6020 450000	527		101000
3	863509375	02/02/24 SHEYENNE PLAZA TV	339.22			2310 452120	527		101000
116103		338 XCEL ENERGY	7,847.45						
1	863671864	02/05/24 800 4TH AVE E	7,847.45			1000 415000	527		101000
116172		338 XCEL ENERGY	612.46						
1	02/06/24 SM70		348.73			6025 450000	527		101000
2	02/06/24 1010 26TH AVE W		263.73			1000 430002	527		101000
Total for Vendor:			39,998.03						
# of Claims 285			Total: 2493,083.34			# of Vendors 180			
Total Electronic Claims			307,715.83						
Total Non-Electronic Claims			2185367.51						

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

#05-24

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group CCRI, Inc.		Dates of Activity (Does not include dates for the sales of tickets) March, 16, 2024	
Organization or Group Contact Person Sara Peterson	E-mail Sara.Peterson@creaticecare.org	Telephone Number 218-331-2027	
Business Address 2903 15th St. S	City Moorhead	State MN	ZIP Code 56560
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Veterans Memorial Arena		County Cass	
Site Physical Address 1201 7th Ave E	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Saturday, March 16, 2024			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	Assorted Meat Package	\$80
50/50 Raffle	Cash Prize	1000
\$1000 cash (EH)		Total (limit \$40,000 per year) \$ 1080

Intended Uses of Gaming Proceeds

proceeds to go to CCRI summer camp participants

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Name Shannon Bock	Title Executive Director	Telephone Number 218-331-2018	E-mail Address sbock@creaticecare.org
Signature of Organization or Group's Top Official 		Title Executive Director	Date 2/6/2024



"Consent" or "Regular" Agenda
Item?
[Consent]

Commission President

Bernie Dardis
Primary Portfolio:
Administration/Finance
Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson
Primary Portfolio:
Street, Water and Sewer
Secondary Portfolio:
Police and Fire

Commissioner

Roben Anderson
Primary Portfolio:
Planning, Zoning and
Engineering
Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons
Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and
Engineering

Commissioner

Mandy George
Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration/Finance

City Administrator

Dustin T. Scott

Assistant City Administrator

Vacant

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: February 20, 2024

Subject: Project No. 1348 – Sanitary Sewer Rehabilitation (Core Area Alley's and Rear Yards)

Action: Approve Plans and Specifications and Authorize Advertisement for Bids.

New Information and Recommendation:

At the January 22, 2024 Commission meeting, the Commission directed the Engineer to prepare Plans and Specifications. This has been completed by a consultant and the project is ready to move towards being advertised for bidding. The advertisement will be ran for 3 weeks prior to the opening of bids to satisfy the Century Code requirements.

The following documents are attached for review/consideration:

- Plan Set Cover Sheet, which represents the Plans and Specifications
**Note: A full plan set is available at the Engineering Department
- Advertisement for Bids
- Associated Resolutions

Staff Recommendation: Approve Plans and Specifications and Authorize Advertisement for Bids.

Background and Project Summary:

This project will rehabilitate existing sanitary sewer in areas that are not easily accessible and will ensure continued sanitary service to over 400 residences.

Financial Analysis:

This project was included on previous CIP's and per the direction of the Commission at the November 14th special Commission Meeting the project is proposed to be paid for with Capital Improvement Sales Tax funds and no special assessments are proposed with this project.

Previously Presented Information and Commission Actions:

February 5, 2024-

- **Staff Recommendation:** Approve Task Order No. 83-2 for "Basic Services"
- **Commission Action:** Commissioner Simmons moved and Commissioner Anderson second to approve. No opposition, motion carried.

January 22, 2024

- **Staff Recommendation:** Create Project No. 1348, Approve Engineer's Report; and Direct Engineer to prepare Plans and Specifications
- **Commission Action:** Commissioner Olson moved and Commissioner Anderson seconded to approve. No opposition, motion carried.

November 14, 2023 – A special Commission Meeting funding workshop took place where this project was discussed. No action was taken at that meeting.



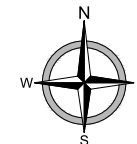
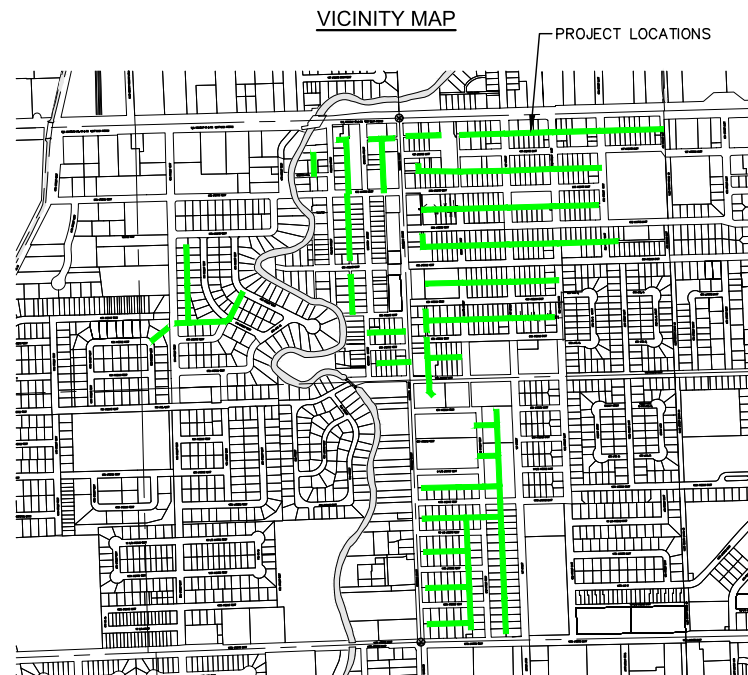
PROJECT NO. 1348

SANITARY SEWER REHABILITATION CORE AREA - ALLEYS AND REAR YARDS

WEST FARGO, NORTH DAKOTA



Consulting Engineering • Land Surveying
925 10th Avenue East, Suite 1 • West Fargo, North Dakota
www.mooreengineeringinc.com



PROJECT No. 22269A

CITY OF WEST FARGO, NORTH DAKOTA
PROJECT NO. 1348; SANITARY SEWER REHABILITATION
(CORE AREA - ALLEYS AND REAR YARDS)

ADVERTISEMENT FOR BIDS

City of West Fargo is requesting Bids for the construction of the project listed above.

Bids for the construction of the Project will be received and accepted via electronic bid (vBid) through QuestCDN until March 21, 2024 at 10:00 a.m. local time. Bids will be viewed and read via video/phone conference at 10:30 a.m. Mailed or hand delivered bids will not be opened or considered. Link for the video/phone conference is provided at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.questcdn.com.

The Project consists of constructing sanitary sewer mains relining and replacement, sanitary sewer service connections relining, and sanitary sewer manhole rehabilitation.

Bids will be received for a single prime Contract. Bids shall be on a unit price basis.

Digital project bidding documents will be available at www.mooreengineeringinc.com by clicking the Bid Information tab, or at www.questcdn.com. You may download the complete set of digital documents for a nonrefundable fee of \$50.00 by locating eBidDoc™ Number 8970719 on the website. Contact QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for assistance in membership registration, downloading digital project information, and vBid online bid submittal questions.

Each bid must be accompanied by a bidder's bond in a sum equal to 5% of the full amount of the bid executed by the bidder as principal and by a surety, conditioned that if the principal's bid is accepted and a contract is awarded to the principal, the principal, within ten (10) days after the notice of the award, shall execute a contract in accordance with the terms of the bid and the bid bond, and any conditions of the City of West Fargo, as required by law. A countersignature of a bid bond is not required. If the City of West Fargo elects to award a contract to the lowest responsible bidder, and the lowest responsible bidder does not execute a contract within ten (10) days, the bidder's bond will be forfeited to the City of West Fargo, and the City of West Fargo may award the project to the next lowest responsible bidder.

Each bidder must possess a valid North Dakota contractor's license for the full amount of their bid, as required by N.D.C.C. § 43-07-7. Each bidder MUST enclose a copy of their Contractor's License or Certificate of Renewal, issued by the North Dakota Secretary of State, and each license must be valid and dated at least 10 days prior to the date set for bid opening, as required under N.D.C.C. § 43-07-12.

The City of West Fargo will not read or consider any bid that does not fully comply with the requirements above, or the requirements of N.D.C.C. § 48-01.2-05

Owner: City of West Fargo
By: Dustin Scott
Title: City Administrator
Date: February 20, 2024

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR
IMPROVEMENTS IN PROJECT NO. 1348 – SANITARY SEWER SYSTEM
REHABILITATIONS, REPLACEMENTS, AND INCIDENTALS OF THE CITY OF
WEST FARGO

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the plans and specifications and estimates of cost for improvements in Project No. 1348 – Sanitary Sewer System Rehabilitations, Replacements, and Incidentals of the City of West Fargo heretofore prepared by Daniel Hanson, Engineer for the City, be and the same hereby are approved, ratified and confirmed as the plans and specifications and estimates of cost in accordance with which said improvements shall be constructed and the City Auditor shall file the same in his office open to public inspection.

Dated: February 20, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____.
_____. The following commissioners voted nay: _____.

The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved for its adoption:

RESOLUTION DIRECTING AUDITOR TO
ADVERTISE FOR BIDS

WHEREAS, this Board has heretofore created Project No. 1348 -Sanitary Sewer System Rehabilitations, Replacements, and Incidentals of the City of West Fargo; and

WHEREAS, plans and specifications and estimates of costs for said Project No. 1348 have heretofore been directed to be prepared by the Engineer for the City of West Fargo; and

WHEREAS, said plans, specifications and estimates of cost have been prepared and have been approved by the Board of City Commissioners of the City of West Fargo; and

WHEREAS, it is necessary to advertise for bids for the work in said project.

NOW THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, Cass County, North Dakota, that the City Auditor be, and she is hereby authorized and directed to cause notice of Advertisement for Bids for the construction of the work heretofore directed to be made in Project No. 1348- Sanitary Sewer System Rehabilitations, Replacements, and Incidentals to be published once each week for *three* consecutive weeks in *The Forum*, and that the City Engineer will meet via video/phone conference, at a time and date to be determined by the City Auditor, for the purpose of revealing and reading aloud bids submitted electronically prior to the time of such meeting in accordance with such published advertisement for bids for the purpose of taking such other and further action with reference thereto as shall then be deemed necessary and expedient. A link for video/phone conference is provided at www.questcdn.com. Such advertisements shall be published in the form as provided in Section 48-01.2 of the North Dakota Century Code as amended.

Dated: February 20, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. _____ . The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.



To: West Fargo City Commission
From: Ec. Development Manager Casey Sanders-Berglund
Date: February 20, 2024
Subject: NW Tire Renaissance Zone Application
Action: Vote on Renaissance Zone Application

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:
Administration and Finance

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Administration

Dustin Scott,
Assistant Administrator

Emily Hagemeister,
Executive Assistant

Summary:

The City of West Fargo has a Renaissance Zone Revitalization Program that identifies specific areas that are in need of potential support in order to revitalize and expand the opportunities for infill and lifespan of the commercial properties or area.

This projects lands within an eligible zone and meets all of the eligibility criteria. The current property is owned by the applicant but being leased out to a tenant, in which this relationship terminates shortly. The intent is to demolish the current building and build new, leading to the opportunity to expand services in the West Fargo area.

Public Participation:

The public participation for this project is property tax at a maximum of five years.

The proposed incentive would exempt the applicant of five years of property tax beginning after the improvements are completed or 2025 bringing the total of the public participation to \$290,430.00.

The enclosed staff report offers details around current compared to potential property tax value, potential sales tax revenues, information about job creation.

Prior to adoption the city approval would need to be reviewed and also approved at the state prior to the applicant being able to move forward with the project.

Action:

Review and approve renaissance zone application for NW Tire.

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT

NW Tire

1281 Main Ave W West Fargo ND 58078

Lot 9 Block 1 Butler

Applicant: Kory Grossman

Owner: NW Tire (Vetter & Wald, LLLP)

Staff Contact: Economic Development

Casey Sanders

Economic Development Advisory Committee:

Recommended for approval

West Fargo Public School District:

N/A

Cass County Board of Commissioners:

N/A

Public Hearing:

N/A

City Commission:

PURPOSE:

The applicant is proposing to expand their services by demolishing and building a new facility to the property south of their current West Fargo Location. NW Tire is the current owner of the property that has been operating as Johnson & Schock Excavating. NW Tire will remain in their current location and add to their West Fargo Location this expansion of a second service center.



STAFF REPORT

DISCUSSION AND OBSERVATIONS:

- Zoned as Light Industrial
- Expansion to support approximately 15 new jobs
- All tax and specials payments are current on this property
- The property value increases by over 3.5 times
- Outside of property tax NW Tires estimates in the first five years to conduct anywhere from 3,250,000 to 5,200,000 dollars in sales. This is the potential of \$260,000 - \$416,000 in sales tax revenue annually.

PROJECT ELIGIBILITY FOR DEVELOPMENT:

The project is located in a renaissance zone identified in the West Fargo Renaissance Zone Development Plan.

The infill project with the demolition and build will increase the lifespan of the infrastructure of this area along main Ave.

PUBLIC PARTICIPATION:

Public assistance for this project is through property tax through the renaissance zone program.

This program uses property tax as an incentive in which are subject to a comparison of percentage of the current properties true and full value (less land) and the future value of the building. Based on the percentage of the increase the property is eligible for a maximum of 5 years and 100% exemption as long as the 100% (+) of the current building value is being proposed.

In this case the improvements being proposed offer an improvement value of over 3.5 times. The Property currently has an improvement value of \$606,500.00 with property tax at \$15,561.24. After the improvements the future improvement value is estimated to be over \$4,000,000.00 with a property tax estimated to be \$58,086.00.

Current Building Value	Future Bulding Value	Difference
\$ 606,500.00	\$ 4,000,000.00	\$ 3,393,500.00

Property Tax Currently	Future Property Tax	Difference Annually
\$ 15,561.24	\$ 58,086.00	\$ 42,524.76

The proposed incentive would exempt NW Tire of 5 years of property tax beginning after the improvements beginning in 2025. The total exempt taxes over 5 years the public participation is valued at \$290,430.00.

	Improvement Value Property Tax	Ren. Zone Incentive
1	\$ 58,086.00	100%
2	\$ 58,086.00	100%
3	\$ 58,086.00	100%
4	\$ 58,086.00	100%
5	\$ 58,086.00	100%
T	\$ 290,430.00	\$ 290,430.00

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT

Without the improved property the existing property would continue to be taxed at the current amount or \$15,561.24 or \$77,806.20 over the five years requested in this incentive.

RECOMMENDATIONS:

The proposed project meets the programs requirements and eligibility standards. The business is an existing West Fargo Business since 2017 looking to expand. They currently own land in other communities and can currently expand there, however, this space offers an ideal location and was identified as a space that the City aims to support through the Renaissance Zone revitalization program which also enhances the business attraction to our city. After a comparison of the next 5-8 years during the middle of the 7th year you can see that the improvement begins to surpass the property tax revenue total should the incentive not be implemented.

	With Incentive	Without Incentive
1	\$ -	\$ 15,561.24
2	\$ -	\$ 15,561.24
3	\$ -	\$ 15,561.24
4	\$ -	\$ 15,561.24
5	\$ -	\$ 15,561.24
6	\$ 58,086.00	\$ 15,561.24
7	\$ 58,086.00	\$ 15,561.24
8	\$ 58,086.00	\$ 15,561.24
T	\$ 174,258.00	\$ 124,489.92

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE RECOMMENDATION:

Economic Development Advisory Committee is reviewed this project in February 2024 and recommended it for approval.





To: West Fargo City Commission
From: Fire Chief Dan Fuller
Date: February 20th, 2024
Subject: Purchase of Refurbered Pumper, Sale of Ladder Truck
Action: a. Approve the Purchase of a Refurbered Pumper w/ equip
b. Approve the Contract for the Sale of a Ladder Truck

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Administration/Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Police and Fire

Administration

Dustin Scott, Assistant
City Administrator

Summary and Recommendation:

The fire apparatus manufacturing industry in the United States is facing a two-pronged challenge after the pandemic. First, sales of new trucks were up, largely due to federal funding to cities and towns. Second, all the fire apparatus manufacturing plants were shut down during the pandemic, creating a backlog of orders that may not be resolved until 2030 or later. As such, the demand versus available stock has driven the costs up 20% to 30% for new apparatus, and lead times are in excess of 36 months for most apparatus. This has created a challenge in West Fargo. We need a new pumper to be added to the fleet, but with the lead times and costs of today, it doesn't make fiscal or strategic sense to order a new pumper for our needs today.

The two-part recommendation is to approve the purchase of a refurbished pumper with equipment and to approve to contract for sale of the used ladder truck.

Policy Analysis:

Early last year, we began to investigate the purchase of a used and refurbished pumper to meet our needs after learning of the increasing costs and lead times of new fire apparatus. The initial plan was to order a new pumper last year, and have it in service this summer. As we add staffing to the HQ station over the next two years, the pumper that is used as the "backup" truck to get us through times when a front-line truck does down for maintenance will be staffed full time. Without this purchase, there will be not be additional apparatus to cover our gaps when trucks do down for maintenance. Because this apparatus will be used during training, major emergencies, multiple call situations, and times when a frontline apparatus is down for maintenance, it makes sense to purchase a refurbished pumper that will save money compared to a new apparatus, and meet the needs of today.

In 2022, the city approved the purchase of a new ladder truck and sale of a 2013 ladder truck. We are expected to receive the new ladder truck by the end of this year.

Financial Analysis:

The sale of the used ladder truck, after a 5% commission to the listing agent, is estimated to be \$513,000.

The purchase agreement for the refurbished pumper is \$524,000.

The cost of upfit for radios, mobile data terminal, and saws, loose equipment, hoses and nozzles is \$84,354.

Total cost for the refurbered pumper and equipment is \$608,354.

The funding for the difference of \$95,354 would come from the Public Safety Sales Tax. There are enough unencumbered funds to cover the cost.

Process/Timeline:

The used ladder truck will be listed immediately, and become available for delivery once the refurbished pumper is delivered. The estimated timeline for completion of the refurbishment of the used pumper is two months.



BRINDLEE MOUNTAIN FIRE APPARATUS
15410 Hwy 231 Union Grove AL 35175 · 256-776-7786

Listing and Marketing Commission Agreement

The undersigned Seller and Brindlee Mountain Fire Apparatus, LLC ("Brindlee") being duly authorized, hereby enter into the following contractual agreement (the "Agreement") effective as of February 7, 2024:

Apparatus: 2013 Sutphen 90' Tower (the "Apparatus")

Apparatus owned or exclusively offered for sale by: West Fargo Fire Department, North Dakota ("Seller") If

Apparatus not owned by Seller, then owner of the Apparatus: _____ ("Owner")

List Price: The price at which the Apparatus will be listed shall be _____, or such other price agreed upon by Seller and Brindlee (the "List Price")

Seller grants Brindlee the non-exclusive right to offer the Apparatus for sale for the List Price. Brindlee shall have the right, but not the obligation, to market and advertise the Apparatus in any media of Brindlee's choosing, including the internet. Seller represents and warrants that the information provided to Brindlee by Seller, Owner and their agents and representatives regarding the Apparatus is true and correct and Seller holds Brindlee harmless and indemnifies Brindlee from any liability resulting from inaccuracies in such information. Seller agrees to pay Brindlee the commission set forth below (the "Commission") if Seller or Owner sells the Apparatus or any other fire apparatus to a buyer referred by Brindlee (a "Referral"), or anyone acting on behalf of a Referral, whether or not the Apparatus is sold at the List Price. The Commission shall be calculated as follows:

- The greater of 10% of the sales price or \$500 if the subject Apparatus is sold for less than \$150,000.00;
- 7% of the sales price if the subject Apparatus is sold for a price from \$150,000.00 to \$300,000.00; and
- 5% of the sales price if the subject Apparatus is sold for a price above \$300,000.00.

Payment of the Commission will be made to Brindlee within 10 days after the sale of the subject Apparatus. Seller shall pay interest in the amount of 1.5% per month on Commission not paid within such 10 day period. Seller further agrees that any additional costs incurred by Brindlee as part of collection efforts for past due Commission will be reimbursed to Brindlee by Seller. The Commission rights of Brindlee and the Commission obligations of Seller set forth in this Agreement shall survive expiration or termination of this Agreement.

Seller agrees to notify Brindlee at the time of sale of the Apparatus as to the sales price and the name and address of the buyer, regardless of whether such buyer is a Referral which was referred by Brindlee. Seller agrees that if Seller fails to provide such information then Seller will pay a Commission to Brindlee as if the buyer of the Apparatus was a Referral referred by Brindlee and the Apparatus was sold at the List Price.

Either party may terminate this Agreement at any time by notifying the other party in writing. If any sale of the Apparatus takes place to a Referral previously referred by Brindlee within one year subsequent to termination of this Agreement, Seller shall pay the same Commission to Brindlee as would have been paid if this Agreement had not been terminated.

Seller agrees that Brindlee may list, market and sell other fire apparatus to prospective buyers who are interested in the Apparatus, including but not limited to fire apparatus owned by Brindlee.

This Agreement shall create an independent contractor relationship between Brindlee and Seller. Brindlee shall at no time be considered an employee of Seller. Seller represents that Seller has full authority to enter into this Agreement. This Agreement constitutes the entire agreement between the parties. This Agreement and the terms and conditions herein may not be amended, modified or waived except by the written agreement of the parties hereto. The failure of the parties to adhere to strictly to the terms and conditions of this Agreement shall not constitute a waiver of the right of the parties later to insist on such strict adherence. This Agreement may be executed in any number of separate counterparts and all such executed counterparts shall constitute one agreement, which shall be binding on the parties notwithstanding that all parties are not signatories to the same counterpart or counterparts. Each party may transmit its signature by facsimile or e-mail (.pdf or similar) to the other party or parties, and any faxed or e-mail signature and/or faxed or e-mail counterpart of this Agreement shall have the same force and effect as an original. This Agreement shall be governed by, construed, and enforced in accordance with the laws of Alabama. The undersigns by execution and delivery of this Agreement do hereby submit to the exclusive jurisdiction and venue of the state and federal courts located in Marshall County, Alabama.

Agreed to by:

Seller:

West Fargo Fire Department, North Dakota
[insert seller name above]

By: _____
Name: _____
Title: _____
Date: February 7

Brindlee: Billy Claunch

BRINDLEE MOUNTAIN FIRE APPARATUS, LLC

By: _____
Name: Billy Claunch
Title: VP Sales
Date: February 7

PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between MacQueen Equipment, LLC, as Delaware corporation DBA MacQueen Emergency ("MacQueen"), and West Fargo Fire Department, (customer) is effective as of the date specified in Section 3 hereof.

1. Definitions

- a. **"Product"** means the fire apparatus and any associated equipment furnished for the Customer by MacQueen, pursuant to the specifications.
- b. **"Specifications"** means the general specifications, technical specifications, orientation, and testing requirements for the Product contained in the MacQueen Proposal for the Product prepared in response to the Customer's request for proposal.
- c. **"MacQueen Proposal"** means the proposal provided by MacQueen attached as Exhibit B prepared in response to the Customer's request for proposal.
- d. **"Delivery"** means the date MacQueen is prepared to make physical possession of the Product available to the Customer.

2. Purpose

This Agreement sets forth the terms and conditions of MacQueen's sale of the Product to the Customer.

3. Term of Agreement

This Agreement will become effective on the date it is signed and approved by MacQueen's authorized representative pursuant to Section 20 hereof ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment

The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of \$524,000.00 ("Purchase Price"). Prices are in US Funds.

NOTE: Upon final inspection at the factory for pick-up or delivery, the customer will need to supply a "Certificate of Insurance" and "FULL PAYMENT" prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

5. Cancellation/Termination

In the event this Agreement is cancelled or terminated by the Customer before completion, MacQueen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by MacQueen; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. MacQueen endeavors to mitigate any such costs through the sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by MacQueen upon sale of the Product to another purchaser, plus any costs incurred by MacQueen to conduct any such sale.

6. Delivery, Inspection, and Acceptance

a. Delivery

Delivery of the Product is approximately **1-2 months** of the Effective Date of this Agreement. Risk of loss shall pass to Customer upon Delivery. Delivery shall be made and title shall pass upon Customer's complete fulfillment of its obligations arising under Section 4 hereof.

b. Inspection and Acceptance

Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material

Specifications to furnish MacQueen with written notice sufficient to permit MacQueen to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by MacQueen within thirty (30) days from the Notice of Defect. In the event MacQueen does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and Accepted by Customer.

7. Notice

Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

MacQueen Equipment, LLC
1125 7th Street East
St. Paul, MN 55106

West Fargo Fire Department
Chief Dan Fuller
1201 10th Ave E
West Fargo, ND 58078

8. Warranty

Apparatus is sold as is – whereas no warranty is included.

a. Exclusions of Incidental and Consequential Damages

In no event shall MacQueen be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from MacQueen's own negligence, or otherwise.

9. Insurance

MacQueen maintains the following limits of insurance with a carrier(s) rated A- or better by A.M. Best:

Commercial General Liability Insurance:

Products/Completed Operations Aggregate: \$ 2,000,000
Each Occurrence: \$ 2,000,000

Umbrella/Excess Liability Insurance:

Aggregate: \$ 5,000,000
Each Occurrence: \$ 5,000,000

The Customer may request MacQueen to provide the Customer with a copy of a current Certificate of Insurance with the coverages listed above.

10. Indemnity

The Customer shall indemnify, defend and hold harmless MacQueen, its officers, employees, dealers, agents or subcontractors, from any and all claims, costs, judgments, liability, loss, damage, attorneys' fees or expenses of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Customer's purchase, installation or use of goods sold or supplied by MacQueen which are not caused by the sole negligence of MacQueen.

11. Force Majeure

MacQueen shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond MacQueen's control which make MacQueen's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope

of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

12. Default

The occurrence of one or more of the following shall constitute a default under this Agreement:

(a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) MacQueen fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with MacQueen.

13. Relationship of Parties

Neither party is a partner, employee, agent, or joint venture of or with the other.

14. Assignment

Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

15. Governing Law; Jurisdiction

Without regard to any conflict of law's provisions, this Agreement is to be governed by and under the laws of the state of Minnesota.

16. Facsimile, Electronic Verified Signatures

The delivery of signatures to this Agreement by facsimile, electronic verified shall be binding as original signatures.

17. Entire Agreement

This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by MacQueen's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by MacQueen's authorized representative.

18. Conflict

In the event of a conflict between the Customer Specifications and the MacQueen Proposal, the MacQueen Proposal shall control.

19. Signatures

This Agreement is not effective unless and until it is approved, signed and dated by MacQueen's authorized representative.

Accepted and Agreed to:

MACQUEEN EQUIPMENT, LLC

WEST FARGO FIRE DEPARTMENT

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A – PURCHASE PAYMENT TERMS & CONDITIONS

 MacQueen Equipment, LLC
 1125 7th Street East
 St. Paul, MN 55106

Customer Name West Fargo Fire Department **Date** February 9, 2024

Quantity	Chassis Type	Body Type	Contract Price per Unit
1	USED Pierce Impel *	PUC Pumper *	\$524,000.00

***Used Stock #C038351 / Pierce Job #23210 / VIN 4P1CJ01A5AA011094**

"PAYMENT TERMS"

25% of Contract Price due at Contract Signing. Balance is due prior to vehicle(s) release at the MacQueen Facility (Apple Valley, MN).

"TAXES"

Federal, State, and Local Taxes are not included in the contract price.

"LATE PAYMENT"

A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first thirty (30) days. The late fee increases to .044% per day until the payment is received.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to MacQueen.] All taxes, excises and levies that MacQueen may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by MacQueen to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent (1.5%) per month or such lesser amount permitted by law. MacQueen will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that MacQueen substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. MacQueen shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by MacQueen or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to MacQueen, MacQueen shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of Minnesota.

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF February 9, 2024 BETWEEN MACQUEEN AND West Fargo Fire Department (customer) WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY MACQUEEN HEREIN.

Is Customer Name and Address listed on page 2 to be used on the Title? ☐ Yes ☐ No

If not, please provide correct name and address to be listed on CO. _____

Is there a lienholder? ☐ Yes ☐ No

If yes, please provide lienholder Name & Address. _____

EXHIBIT B – PROPOSAL

SEE PROPOSAL FOR one (1) Used Pierce Impel PUC Pumper dated January 26, 2024 .



**MACQUEEN
EMERGENCY**



PERFORM. LIKE NO OTHER.

MINNESOTA ILLINOIS INDIANA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

January 26, 2024

Chief Dan Fuller
West Fargo Fire Department
1201 10th Ave E
West Fargo, ND 58078

Subject: **Proposal for one (1) USED Pierce Impel PUC Pumper
Pierce Job 23210 / MEG Stock C038351***

Dear Chief Fuller,

With regard to the above subject, please find attached our completed proposal.

Pricing Summary:

Sale Price – **\$524,000.00** – *25% of Sale Price Due with Contract.*

Additional Information:

- As is no warranty.

Work to be done at MacQueen

- Complete repaint to match job #36274
- New roll up doors
- New Whelen warning lights (clear) to match job #36274
- Added heated LED headlights.
- Pump Test, Service, Inspection
- Graphics to match job #36274 with truck # plates, new rear chevron
- Pump Compartment heater, heat pan, diesel fired heater.
- Replace overflow hose.
- New Tires (aggressive tread), refinish aluminum wheels with chrome lug nuts, front hub covers, rear high hats.
- Convert exhaust from vertical to horizontal on officer side with plymovent adapter.
- New vinyl hose bed cover
- New pump panel labels to specified by customer.
- Add turtle tile to compartment floors.
- Install defrost fans.
- Install backup camera.
- Detail interior of cab
- Repair front oil seals, recharge A/C, replace officer window seal, replace crosslay gauge, replace chipped upper glass drivers side mirror, replace foot switches drivers and officer's side.

Loose Equipment

- TFT Intake valve each side with 5" Storz cap.
- TFT adaptor LDH discharge
- Akron junction box for cord reel with holder
- 6"x10' hard suction hose
- TFT stream shaper
- TFT deluge with quad stack tips
- 2 Firecom headsets radio transmit.
- 2 Firecom headsets listen only.



**MACQUEEN
EMERGENCY**



PERFORM. LIKE NO OTHER.

MINNESOTA ILLINOIS INDIANA MISSOURI NEBRASKA NORTH DAKOTA SOUTH DAKOTA

Terms and Conditions:

Taxes – Not Applicable
Freight – F.O.B. – Apple Valley, MN
Terms – **25% of Sale Price due with contract.** Remainder due prior to vehicle(s) release at the MacQueen Emergency facility (Apple Valley, MN).
Delivery – 1 - 2 months from receipt and acceptance of contract.

***STOCK UNIT SUBJECT TO PRIOR SALE.**

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or international conflicts, or other causes beyond our control not preventing, could alter the delivery schedule.

The specifications herein contained, shall form a part of the final contract, and are subject to changes as desired by the purchaser, provided such changes are acknowledged and agreed to in writing by the purchaser.

This proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications.

The attached proposal is valid for thirty (30) days. *Stock unit subject to prior sale.*

We trust the above and the enclosed to be full and complete at this time; however, should you have any questions or require additional information, please do not hesitate to contact me at 612-710-4068 or dale.trettel@macqueengroup.com.

We wish to thank the West Fargo Fire Department for the opportunity to submit our proposal.

Respectfully,

Dale Trettel

Dale Trettel
Director of Sales
MacQueen Equipment LLC
DBA MacQueen Emergency Group



To: West Fargo City Commission

From: Fire Chief Dan Fuller

Date: February 20th, 2024

Subject: Kraus Anderson Contract Amendment

Action: Approve the Second Supplemental Agreement

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Administration/Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Police and Fire

Administration

Dustin Scott, Assistant
City Administrator

Summary and Recommendation:

The Fire Headquarters Project did suffer some delays in construction since breaking ground in May of 2022. A total of 34 working days were lost due to winter weather in 2022/2023 winter season, and 31 working days were added to the project because of change orders during the process. Work is substantially completed as of January 4th, 2024; however, two portions of the project are still awaiting completion. The automatic transfer switch is scheduled to be installed in the end of February and remaining landscape work will begin as soon as the spring thaw occurs, and should be completed by June 15th, 2024. Kraus Anderson needs to maintain project management until the last portion is completed, however they have reduced their resources and presence on site, to save costs.

Policy Analysis:

The use of a Construction Manager is required by North Dakota Century Code, and the project is not fully complete yet. The reduction resources and time from KA is saving the city money, however with the extended weather and change order impacts, the original timeline of services needs to be extended.

Financial Analysis:

The extended timeframe will result in \$97,836 in additional compensation to Kraus Anderson for management of the project through this spring.

Process/Timeline:

The end of Construction Management Services by Kraus Anderson will occur no later than June 15th, 2024.

SECOND SUPPLEMENTAL AGREEMENT

THIS FIRST SUPPLEMENTAL AGREEMENT (hereinafter' referred to as the Supplemental Agreement"), is made and entered into on 18th day of January 18, 2024, corresponding to the Agreement dated August 11th, 2021 by and between Kraus-Anderson Construction Company ("Consultant") at 1815 Schafer Street, Suite 200, Bismarck, ND 58501 and the City of West Fargo ("City") located at 106 1st Street, West Fargo, ND 53078, hereinafter referred to as "Parties"

RECITALS:

WHEREAS, the Parties entered into the Original Agreement on August 11th, 2021 for the West Fargo Fire Headquarters project;

WHEREAS, the Parties have agreed to amend the Original Agreement by entering into this Supplemental Agreement to increase the scope of the Fire Station Headquarters Project; and

WHEREAS, the Original Agreement, together with this Supplemental Agreement, shall, with effect on and from the date hereof, be read and construed as a single contractual agreement.

NOW, THEREFORE, in consideration of the mutual promises and agreements hereinafter set forth, the Parties hereby agree as follows:

1. Definitions.

In this Supplemental Agreement, the following words and expressions shall have the following meanings:

- 1.1 "Entire Agreement" means the Original Agreement as amended by this Supplemental Agreement;
- 1.2 "Original Agreement" means the Agreement that was entered into on August 11th, 2021 between the Parties;
- 1.3 "Parties" means the signatories to this Supplemental Agreement; and
- 1.4 "Supplemental Agreement" means this supplemental agreement.

2. Scope of Services.

2.1 The City wishes to increase the compensation total of the Original Agreement to include an increase in the scope of the project to include expanded construction management services of 65 days due to inclement weather delays and design changes. There were 34 days of lost working days documented throughout the project due to inclement weather. There were also 31 additional days added to the project as a result of Proposal Requests 20 through 30 and the Owner's request to add epoxy flooring to the Apparatus Bay. These changes required additional services required to administer the construction for the project.

3. Compensation.

The scope increase shall include an adjustment to the Compensation section of the original contract, page 20, as proposed by the Consultant in the document AIA C132 - 2009 as follows:

- Additional compensation in the amount of \$97,836

This increase will add to the Agreement, in accordance with the Agreement and specifications, the sum not to exceed ninety seven thousand eight hundred thirty six dollars (\$97,836).

ORIGINAL CONTRACT AMOUNT	TOTAL ADDITIONS	TOTAL DEDUCTIONS	CONTRACT AMOUNT TO DATE
\$412,406	\$260,049	\$0	\$672,455

4. Time of Performance.

- 4.1 The date of commencement of construction shall be May 2nd 2022.
- 4.2 The date of substantial completion of the contract shall be January 4, 2024.
- 4.3 The automatic transfer switch is scheduled to ship on January 24, 2024 and will take approximately two weeks to install following arrival to site. Exact installation dates are to be determined.
- 4.4 Remaining landscaping work will be complete by June 15, 2024.

5. Miscellaneous

- 5.1 Binding Effect. The obligations of the Parties shall be binding upon and inure to the benefit of the City and Consultant and their successors or assigns.

Kraus-Anderson Construction Company

CITY OF WEST FARGO

Ross Wilmes
Vice President, Director of Operations

Bernie Dardis
City Commission President

Dustin Scott
City Administrator



To: West Fargo City Commission

From: Fire Chief Dan Fuller

Date: February 20th, 2024

Subject: West Fargo-Fargo Mutual Aid Contract

Action: Approve the Mutual Aid Contract

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Administration/Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Police and Fire

Administration

Dustin Scott, Assistant
City Administrator

Summary and Recommendation:

The fire department routinely provides and receives mutual-aid from the Fargo Fire Dept. Operationally, the process is seamless and occurs without approval on the individual request, due to the emergent nature. The program is allowed through a Mutual Aid Contract, which has to be reviewed, updated, and approved periodically. The newest revision is up for approval, and is attached.

The recommended action is to approve the mutual-aid contract.

Policy Analysis:

The use of mutual-aid between the West Fargo and Fargo Fire Departments is just one example of our consolidated operations across city lines.

Financial Analysis:

With the exception of natural disasters or major emergencies that occur the course of multiple operational periods, there is no reimbursement for either entity on routine mutual aid calls.

Process/Timeline:

The contract will go into effect once both parties sign.

MUTUAL AID AGREEMENT

Memorandum of Understanding (MOU) between

City of Fargo, ND Fire Department

And

City of West Fargo, ND Fire Department

■ Whereas, the laws of the State of North Dakota provide that each political subdivision is empowered to make and enter into mutual aid agreements with other political subdivisions in order to more effectively respond and provide public safety services during emergency situations;

■ Whereas, the undersigned political subdivisions that are parties to this mutual aid agreement must confront numerous threats to public health and safety, including but not limited to natural or manmade disasters;

■ Whereas, none of the parties to this Agreement possesses all of the necessary resources to cope with every possible incident, emergency, or disaster by itself, and an effective, efficient response can best be achieved by the application and leveraging of the collective resources of these entities;

■ Whereas, the parties to this Agreement have determined it is in their collective best interest to develop and implement preparedness plans and conduct joint exercises in advance of a sudden and immediate need in order to enhance the efficiency and effectiveness of their response to any emergency or disaster;

■ Whereas, it is desirable that each of the parties hereto should voluntarily aid and assist each other in the event an emergency situation should occur, by the interchange of response services; and

■ Whereas, it is necessary and desirable that a mutual aid agreement be executed for the interchange of such mutual assistance on a local, county, and/or regional basis; Now, therefore, it is hereby agreed by and between each and all of the parties hereto as follows:

■ Terms of the Agreement

- 1) Each party agrees that in the event of an emergency situation, each other party to this mutual aid agreement shall furnish such personnel, equipment, facilities, or services as are available, provided that such actions would not unreasonably diminish the assisting entity's ability to provide emergency services within its jurisdiction.
- 2) Each party shall designate the appropriate official within its jurisdiction who has the legal authority to bind its jurisdiction to this Agreement and who shall sign this Agreement.
- 3) In order to invoke assistance under the provisions of this Agreement, the authorized representative from the requesting entity shall be required to contact the authorized representative of the responding entity by voice communication system, in writing or through a message relay provided by an emergency dispatch center. Any request for aid hereunder shall include a statement of the amount and type of equipment and personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched. The responding entity may request such

information from the requesting entity as is necessary to confirm the emergency situation and to assess the types and amounts of assistance that shall be provided.

- 4) During an emergency situation, the ranking officer from the assisting entity will immediately report to the Incident Commander or staging as directed for assignment. All personnel shall work under the direction of the designated incident command/unified command. Under normal conditions personnel from both the assisting and requesting entity shall operate under the direction of their commander or officer once they are authorized to undertake assignments. However, personnel from either the requesting or assisting entity may receive supervision from any command personnel from the combined participating entities if authorized by the Incident Commander or agency representatives in the incident command structure.
- 6) In any emergency situation in which the mutual aid agreement has been invoked, radio communications will be established between the entities, where possible, through the use of the local public mutual aid radio system or utilization of the statewide frequency management interoperability plan.
- 6) During a hazardous materials or structural collapse type emergency, the requesting entity is to follow the protocols for requesting regional response.
- 7) Assisting entity personnel and equipment shall be released by the requesting entity when the resources are no longer needed. The assisting entity may also withdraw its personnel and equipment when deemed to be in the best interest of the assisting entity and following notice provided to the requesting entity of the intended action. The assisting entity may also withdraw resources if it determines response conditions are beyond acceptable risk. There will be no liability for withdrawal placed on or transferred to the assisting entity.
- 8) The requesting entities agree to reimburse assisting entities for actual costs of personnel, equipment, facilities, and related resources used during the period of assistance unless mutually accepted costs associated with these resources have been pre-identified in addendum to this agreement or otherwise agreed to between the parties. The providing jurisdiction and or discipline may waive all or any part of the payment for costs at its sole discretion depending on the size of the mutual aid package and the length of the deployment. Funding sources associated with this agreement may include any or all combinations of federal, state, local, and private funding. Signatories understand that federal reimbursement, as a result of declared disasters or emergencies, is contingent upon policy and practice. If participating jurisdictions routinely waive response costs, such costs normally acceptable for federal reimbursement will be ineligible. All reimbursement will be based upon proper documentation, accountings, inventories, receipts, and other evidence of expenses provided by the responding entity.
- 9) Any lending of a facility pursuant to this agreement is subject to the following conditions:
 - (a) Any request for aid hereunder shall include a statement of the amount of work space requested and type of support systems desired. This will be dependent on availability of resources.
 - (b) The host agency will provide oversight of requesting agency's technical experts tasked to establish and maintain information technology operating and communications systems.
 - (c) Requesting entity will not connect, disconnect, or otherwise modify any information technology operating or communications system without the expressed permission of host agency staff.
 - (d) Requesting entity shall vacate the facility when the facility no longer is operationally required by the requesting agency or the facility becomes operationally required by the host agency. The host agency shall provide notice to the requesting agency for the return of the facility.
 - (e) Requesting entity shall return facility to host agency in like condition as when requesting agency first occupied the workspace.

10) Liability, Workers' Compensation, Property Damage.

a) **Workers' Compensation Coverage:** Each member political subdivision will be responsible for its own actions and those of its employees and is responsible for complying with the rules and laws established by the State of North Dakota. Each member political subdivision should understand that workers' compensation coverage does not automatically extend to volunteers. Each political subdivision may obtain workers' compensation coverage for any volunteer at the political subdivision's discretion.

b) **Automobile Liability Coverage:** Each member political subdivision is responsible for its own actions. Each political subdivision agrees to obtain public liability insurance coverage which at a minimum matches the liability limits for political subdivisions under N.D.C.C. Chp. 32-12.1. This would entail liability insurance with at least \$375,000 per person and \$1,000,000 per occurrence combined single limit for the year 2022 and thereby rising pursuant to N.D.C.C. 32-12.1-03 through 2027. Such insurance coverage must be by a policy with an insurance company licensed to do business in North Dakota, or by being a qualified self-insured, or by being a member of a group self-insurance association. Each political subdivision is responsible for complying with the motor vehicle financial responsibility laws of the State of North Dakota. Each party agrees to obtain automobile liability coverage with at least \$375,000 per person and \$1,000,000 per occurrence combined single limit and coverage extended to owned, non-owned, and hired vehicles by a policy with an insurance company licensed to do business in North Dakota, by being a qualified self-insured, or by being a member of a group self-insurance association. It is understood that the member political subdivision may include in the emergency response volunteer companies that have motor vehicles titled in the name of the volunteer company. It is the responsibility of the member political subdivision to determine if the volunteer company has automobile liability coverage as outlined in this section. This provision is met by being a qualified self-insured or by being a member of a group self-insurance association.

c) **General Liability, Public Officials Liability, and Law Enforcement Liability:**

- (1) Each member political subdivision is responsible for its own actions.
- (2) For the purposes of North Dakota Century Code (N.D.C.C. § 32-12.1 Governmental Liability) only, the employees and officers of the assisting entity are deemed to be employees of the requesting entity.
- (3) Under no circumstance, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in N.D.C.C. § 32-12.1, applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.
- (4) To the extent permitted by law, the requesting entity agrees to defend, indemnify, and hold harmless the assisting entity against any claims brought or actions filed against the assisting entity or any employee of the assisting entity for personal injury or damage to property of any third person or persons, arising from the performance and provision of assistance pursuant to this Agreement within the limits of N.D.C.C. § 32-12.1.

11) On a regular basis, each party shall develop and update a plan providing for effective mobilization of resources and facilities.

12) Interagency assistance plans may be developed and updated on a regular basis by the parties hereto and are operative between the parties in accordance with the provisions of such plans. In addition to the emergency response plans set forth

in this agreement, the parties herein may develop and implement memorandums of agreement relating to additional assistance on a routine non-emergency basis.

13) The parties agree to review interagency assistance plans and the provisions of this Agreement at least biennially, or sooner at the request of either party due to a change in law or regulation, change in key command staff, a material change in the requesting agency's interagency assistance plan or as a follow-up to an incident where assistance was provided under this Agreement. For any amendment proposed by either party, the parties shall meet and discuss the proposed amendment in good faith and shall arrive at a mutually agreeable solution. If the parties agree to an amendment, this Agreement may be amended in writing signed by both parties.

14) Nothing within this agreement shall prevent any of the parties herein from entering into similar agreements with any other entity.

15) This Agreement shall become effective when approved and executed by the appropriate political subdivision of each party to this Agreement. The Agreement shall remain in effect between each and every party until participation in this Agreement is terminated by the party. Termination of participation in this Agreement by a response entity shall not affect the continued operation of this Agreement between and among the remaining parties. Any party to this Agreement may terminate participation in this Agreement upon thirty (30) days written notice addressed to the designated public official of each of the other signatory political subdivisions that are parties to this Agreement. This Agreement is binding on future political subdivisions boards and commissions and participating response entities unless affirmative measures have been taken to terminate the Agreement as defined herein.

16) The parties agree that any and all disputes, claims, or controversies arising out of or relating in any way to this Agreement, must first be mediated between the parties with a mutually agreeable mediator. If the parties are unable to agree upon a mediator, a mediator shall be appointed by the American Arbitration Association. The parties agree to split the costs of mediation between them on an equal basis. If the parties are unable to resolve their dispute, claim, or controversy at mediation, the parties agree that any and all disputes, claim, or controversies arising out of or relating in any way to this Agreement shall be exclusively brought in an arbitration. If the parties cannot agree upon an arbitrator, the parties agree to an arbitration with the American Arbitration Association. The parties specifically agree that the laws of the State of North Dakota shall exclusively apply to this Agreement and any arbitration, and that any arbitration shall exclusively be held in Fargo, North Dakota.

17) The parties do not waive any governmental immunity or limitations of liability by entering into this Agreement and specifically retain all immunities and defenses as set forth in N.D.C.C. § 32-12.1-03 and all other applicable law. Nothing herein shall be deemed a waiver of by the parties of the limits of the liability set forth in N.D.C.C. § 32-12.1-03. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of governmental immunity.

18) The execution of this Agreement shall not give rise to any liability or responsibility for failure to respond to any request for assistance made pursuant to this Agreement. This Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action whatsoever hereunder for any cause whatsoever.

In witness whereof, this Agreement has been executed and approved and is effective and operative as to each of the parties as herein provided.

City of Fargo/Fire Department

Fire Chief, Steven J. Dirksen

Date

Fargo Mayor, Timothy J. Mahoney M.D.

Date

City of West Fargo/Fire Department

City Administrator, Dustin Scott

Date

West Fargo Mayor, Bernie Dardis

Date



To: West Fargo City Commission
From: Fire Chief Dan Fuller
Date: February 20th, 2024
Subject: West Fargo-Horace Mutual Aid Contract
Action: Approve the Mutual Aid Contract

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Administration/Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Police and Fire

Administration

Dustin Scott, Assistant City Administrator

Summary and Recommendation:

The fire department routinely provides and receives mutual-aid from the Horace Fire Dept. Operationally, the process is seamless and occurs without approval on the individual request, due to the emergent nature. The program is allowed through a Mutual Aid Contract, which has to be reviewed, updated, and approved periodically. The newest revision is up for approval, and is attached. This also includes automatic aid from Horace to West Fargo for tankers in areas where we do not have adequate hydrants. It includes a ladder company to all reported building fires in Horace from West Fargo. It also includes the use of our training tower periodically, which helps Horace in improving their ISO rating.

The recommended action is to approve the mutual-aid contract.

Policy Analysis:

The use of mutual-aid between the West Fargo and Horace Fire Departments is mutually beneficial for both departments. Furthermore, with the addition of automatic-aid for both entities results in both jurisdictions covering each other's operational gaps.

Financial Analysis:

With the exception of natural disasters or major emergencies that occur the course of multiple operational periods, there is no reimbursement for either entity on routine mutual aid calls.

Process/Timeline:

The contract will go into effect once both parties sign.

MUTUAL AID AGREEMENT

THIS MUTUAL AID AGREEMENT (this “Agreement”) is made and entered into on _____, 2024, (the “Effective Date”), by and between the City of West Fargo, North Dakota (“West Fargo”), a political subdivision of the State of North Dakota, whose address is 800 4th Avenue E, Suite 1, West Fargo, North Dakota 58078, for its fire department (“West Fargo Fire”); and the Horace Rural Fire Protection District, a political subdivision of the State of North Dakota, whose address is 413 Main Street, Horace, North Dakota 58047 (“Horace Rural Fire”); together, West Fargo Fire and Horace Rural Fire are referred to as the (“Fire Departments”).

WHEREAS, the laws of the State of North Dakota provide that each political subdivision is empowered to make and enter into mutual aid agreements with other political subdivisions in order to respond and provide public safety services during emergency situations more effectively; and

WHEREAS, the undersigned political subdivisions that are parties to this mutual aid agreement must confront numerous threats to public health and safety, including but not limited to natural or manmade disasters; and

WHEREAS, none of the parties to this Agreement possesses all of the necessary resources to cope with every possible incident, emergency, or disaster by itself, and an effective, efficient response can best be achieved by the application and leveraging of the collective resources of these entities; and

WHEREAS, the parties to this Agreement have determined it is in their collective best interest to develop and implement preparedness plans and conduct joint exercises in advance of a sudden and immediate need in order to enhance the efficiency and effectiveness of their response to any emergency or disaster; and

WHEREAS, it is desirable that each of the parties hereto should voluntarily aid and assist each other in the event an emergency situation should occur, by the interchange of response services; and

WHEREAS, it is necessary and desirable that a mutual aid agreement be executed for the interchange of such mutual assistance on a local, county, and/or regional basis.

NOW, THEREFORE, it is hereby agreed by and between each and all of the parties hereto as follows:

1. **DEFINED AUTOMATIC AID RESPONSE AREAS.** This Agreement shall apply to all incidents requiring the need of a fire department, including structure fires in residential, commercial, recreational, and rural properties, requests for reported hazardous materials incidents, smoke or odor investigations, motor vehicle crashes (with or without injuries) and any other incidents (“Emergency Incidents”) where the first response is provided by a local fire department/protection district. This Agreement applies to all Emergency Incidents received by the Red River Regional Dispatch Center for addresses or occupancies within the City of West Fargo and the City of Horace.

2. **SITUATIONS WHERE AID IS PROVIDED.** All calls for fire services within the defined automatic aid agreement area shall result in an automatic, simultaneous response from West Fargo Fire and Horace Rural Fire. To accomplish this, the Red River Regional Dispatch Center shall simultaneously dispatch Fire Departments. This automatic aid agreement shall be in effect 24 hours a day, seven days a week.
3. **NO REQUIREMENT TO PROVIDE AID.** Nothing in this agreement creates a requirement for West Fargo Fire or Horace Rural Fire to respond. West Fargo Fire and Horace Rural Fire will respond when available.
4. **NO REIMBURSEMENT FOR COSTS DURING FIRST OPERATIONAL PERIOD.** No party in this Agreement shall be required to reimburse any other party for the cost of providing the services outlined in the Automatic Aid section of this Agreement during the first operational period as established by the Incident Commander. Following completion of the first operational period, the departments may request reimbursement for services rendered based on the department's fee schedule standard operating guideline.
5. **AUTOMATIC AID COMPANY RESPONSE.**
 - a. As part of this Agreement, West Fargo Fire will respond when available, as defined in West Fargo Fire's sole discretion, with a staffed truck company to all reported or confirmed structure fires of multifamily dwellings, industrial, commercial, and educational facilities within the city limits of Horace, North Dakota.
 - b. As part of this Agreement, Horace Rural Fire will respond when available, as defined in Horace Rural Fire's sole discretion, with a staffed engine company to all reported or confirmed structure fires of multifamily dwellings, industrial, commercial, and educational facilities within the city limits of West Fargo, North Dakota.
 - c. As part of this Agreement, Horace Rural Fire will respond, when available, as defined in Horace Rural Fire's sole discretion, with two staffed tanker companies, to all reported or confirmed structure fires of multifamily dwellings, industrial, commercial, and educational facilities within the defined Tanker Task Force Zones, all contained within the city limits of West Fargo, North Dakota.
6. **PERSONNEL AND EQUIPMENT.** The West Fargo Fire Chief and Horace Rural Fire Chief shall establish a response plan regarding the deployment of personnel and equipment in responding to Emergency Incidents under this Agreement. In virtually all cases, responses will be consistent with the established protocols. Any other required personnel and/or equipment will be determined by the Incident Commander in his or her sole discretion. If first-arriving responders determine that they can handle the incident with their available resources, then they shall return the still-responding units.
7. **TRAINING FACILITIES USE.** As part of this Agreement, West Fargo Fire will allow Horace Rural Fire use of the training facilities under the guidance of the West Fargo Fire Training Division in order to meet training and ISO requirements for district members.

8. **TERMS OF THE AGREEMENT.**

- a. Each party agrees that in the event of an emergency situation, each other party to this automatic aid agreement shall furnish such personnel, equipment, facilities, or services as are available, provided that such actions would not unreasonably diminish the assisting entity's ability to provide emergency services within its jurisdiction.
- b. Each party shall designate the appropriate official within its jurisdiction who has the legal authority to bind its jurisdiction to this Agreement and who shall sign this Agreement.
- c. In order to invoke mutual aid assistance under the provisions of this Agreement, the authorized representative from the requesting entity shall be required to contact the authorized representative of the responding entity by voice communication system, in writing or through a message relay provided by an emergency dispatch center. Any request for aid hereunder shall include a statement of the amount and type of equipment and personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched. The responding entity may request such information from the requesting entity as is necessary to confirm the emergency situation and to assess the types and amounts of assistance that shall be provided.
- d. In order to invoke mutual aid assistance under the provisions of this Agreement, the authorized representative from the requesting entity shall be required to contact the authorized representative of the responding entity by voice communication system, in writing or through a message relay provided by an emergency dispatch center. Any request for aid hereunder shall include a statement of the amount and type of equipment and personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched. The responding entity may request such information from the requesting entity as is necessary to confirm the emergency situation and to assess the types and amounts of assistance that shall be provided.
- e. During an emergency situation, the ranking officer from the assisting entity will immediately report to the Incident Commander or staging as directed for assignment. All personnel shall work under the direction of the designated incident command/unified command. Under normal conditions personnel from both the assisting and requesting entity shall operate under the direction of their commander or officer once they are authorized to undertake assignments. However, personnel from either the requesting or assisting entity may receive supervision from any command personnel from the combined participating entities if authorized by the Incident Commander or agency representatives in the incident command structure.
- f. In any emergency situation in which the mutual aid agreement has been invoked, radio communications will be established between the entities, where possible, through the use of the local public mutual aid radio system or utilization of the statewide frequency management interoperability plan.

- g. During a hazardous materials or structural collapse type emergency, the requesting entity is to follow the protocols for requesting regional response.
- h. Assisting entity personnel and equipment shall be released by the requesting entity when the resources are no longer needed. The assisting entity may also withdraw its personnel and equipment when deemed to be in the best interest of the assisting entity and following notice provided to the requesting entity of the intended action. The assisting entity may also withdraw resources if it determines response conditions are beyond acceptable risk. There will be no liability for withdrawal placed on or transferred to the assisting entity.

9. **REIMBURSEMENT TO ASSISTING ENTITIES.**

- a. The requesting entities agree to reimburse assisting entities for actual costs of personnel, equipment, facilities, and related resources used during the period of assistance unless mutually accepted costs associated with these resources have been pre-identified in addendum to this agreement or otherwise agreed to between the parties. The providing jurisdiction and or discipline may waive all or any part of the payment for costs at its sole discretion depending on the size of the mutual aid package and the length of the deployment. Funding sources associated with this agreement may include any or all combinations of federal, state, local, and private funding. Signatories understand that federal reimbursement, as a result of declared disasters or emergencies, is contingent upon policy and practice.
- b. If participating jurisdictions routinely waive response costs, such costs normally acceptable for federal reimbursement will be ineligible. All reimbursement will be based upon proper documentation, accountings, inventories, receipts, and other evidence of expenses provided by the responding entity.

10. **FACILITY LENDING.** Any lending of a facility pursuant to this agreement is subject to the following conditions:

- a. Any request for aid hereunder shall include a statement of the amount of work space requested and type of support systems desired. This will be dependent on availability of resources.
- b. The host agency will provide oversight of requesting agency's technical experts tasked to establish and maintain information technology operating and communications systems.
- c. Requesting entity will not connect, disconnect, or otherwise modify any information technology operating or communications system without the expressed permission of host agency staff.
- d. Requesting entity shall vacate the facility when the facility no longer is operationally required by the requesting agency or the facility becomes operationally required by the host agency. The host agency shall provide notice to the requesting agency for the return of the facility.

- e. Requesting entity shall return facility to host agency in like condition as when requesting agency first occupied the workspace.

11. PLAN FOR MOBILIZATION; INTERAGENCY ASSISTANCE PLANS.

- a. On a regular basis, each party shall develop and update a plan providing for effective mobilization of resources and facilities.
- b. Interagency assistance plans may be developed and updated on a regular basis by the parties hereto and are operative between the parties in accordance with the provisions of such plans. In addition to the emergency response plans set forth in this agreement, the parties herein may develop and implement memorandums of agreement relating to additional assistance on a routine non-emergency basis.
- c. The parties agree to review interagency assistance plans and the provisions of this Agreement at least biennially, or sooner at the request of either party due to a change in law or regulation, change in key command staff, a material change in the requesting agency's interagency assistance plan or as a follow-up to an incident where assistance was provided under this Agreement. For any amendment proposed by either party, the parties shall meet and discuss the proposed amendment in good faith and shall arrive at a mutually agreeable solution. If the parties agree to an amendment, this Agreement may be amended in writing signed by both parties.

12. WORKERS' COMPENSATION, AUTOMOBILE, LIABILITY INSURANCE.

- a. Workers' Compensation Coverage. Each member political subdivision will be responsible for its own actions and those of its employees and is responsible for complying with the rules and laws established by the State of North Dakota. Each member political subdivision should understand that workers' compensation coverage does not automatically extend to volunteers. Each political subdivision may obtain workers' compensation coverage for any volunteer at the political subdivision's description.
- b. Automobile Liability Coverage. Each member political subdivision is responsible for its own actions. Each political subdivision agrees to obtain public liability insurance coverage which at a minimum matches the liability limits for political subdivisions under N.D.C.C. Ch. 32-12.1. This would entail liability insurance with at least \$406,250 per person and \$1,625,000 per occurrence combined single limit through June 30, 2024, and thereby rising pursuant to N.D.C.C. § 32-12.1-03 through 2027. Such insurance coverage must be by a policy with an insurance company licensed to do business in North Dakota, or by being a qualified self-insured, or by being a member of a group self-insurance association. Each political subdivision is responsible for complying with the motor vehicle financial responsibility laws of the State of North Dakota. Each party agrees to obtain automobile liability coverage with at least \$406,250 per person and \$1,625,000 per occurrence combined single limit and coverage extended to owned, non-owned, and hired vehicles by a policy with an insurance company licensed to do business

in North Dakota, by being a qualified self-insured, or by being a member of a group self-insurance association. It is understood that the member political subdivision may include in the emergency response volunteer companies that have motor vehicles titled in the name of the volunteer company. It is the responsibility of the member political subdivision to determine if the volunteer company has automobile liability coverage as outlined in this section. This provision is met by being a qualified self-insured or by being a member of a group self-insurance association.

c. General Liability, Public Officials Liability, and Law Enforcement Liability.

- i. The execution of this Agreement shall not give rise to any liability or responsibility for failure to respond to any request for assistance made pursuant to this Agreement.
- ii. Each member political subdivision is responsible for its own actions.
- iii. For the purposes of North Dakota Century Code (N.D.C.C. Ch. 32-12.1, Governmental Liability) only, the employees and officers of the assisting entity are deemed to be employees of the requesting entity.
- iv. Under no circumstance, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in N.D.C.C. Ch. 32-12.1, applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party.
- v. This Agreement is not intended to create a separate political subdivision and/or joint venture.

13. **INDEMNIFICATION.** To the extent permitted by law, the requesting entity agrees to hold harmless the assisting entity against any claims brought or actions filed against the assisting entity or any employee of the assisting entity for personal injury or damage to property of any third person or persons, arising from the performance and provision of assistance pursuant to this Agreement within the limits of N.D.C.C. Ch. 32-12.1.
14. **NON-EXCLUSIVE AGREEMENT.** Nothing within this agreement shall prevent any of the parties herein from entering into similar agreements with any other entity.
15. **TERM; TERMINATION.** This Agreement shall become effective when approved and executed by the appropriate political subdivision of each party to this Agreement. The Agreement shall remain in effect between each and every party until participation in this Agreement is terminated by the party. Termination of participation in this Agreement by a response entity shall not affect the continued operation of this Agreement between and among the remaining parties. Any party to this Agreement may terminate participation in this Agreement upon thirty (30) days written notice addressed to the designated public official of each of the other signatory political subdivisions that are parties to this Agreement.

16. **BINDING EFFECT.** This Agreement is binding on future political subdivisions boards and commissions and participating response entities unless affirmative measures have been taken to terminate the Agreement as defined herein.
17. **DISPUTE RESOLUTION.** The parties agree that any and all disputes, claims, or controversies arising out of or relating in any way to this Agreement, must first be mediated between the parties with a mutually agreeable mediator. If the parties are unable to agree upon a mediator, a mediator shall be appointed by the American Arbitration Association. The parties agree to split the costs of mediation between them on an equal basis. If the parties are unable to resolve their dispute, claim, or controversy at mediation, the parties agree that any and all disputes, claim, or controversies arising out of or relating in any way to this Agreement shall be exclusively brought in an arbitration. If the parties cannot agree upon an arbitrator, the parties agree to an arbitration with the American Arbitration Association. The parties specifically agree that the laws of the State of North Dakota shall exclusively apply to this Agreement and any arbitration, and that any arbitration shall exclusively be held in Fargo, North Dakota.
18. **NO WAIVERS.** The parties do not waive any governmental immunity or limitations of liability by entering into this Agreement and specifically retain all immunities and defenses as set forth in N.D.C.C. § 32-12.1-03 and all other applicable law. Nothing herein shall be deemed a waiver of by the parties of the limits of the liability set forth in N.D.C.C. § 32-12.1-03. Designations of venue, choice of law, enforcement actions, and similar provisions should not be construed as a waiver of governmental immunity.
19. **NO THIRD PARTY BENEFICIARIES.** This Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action whatsoever hereunder, for any cause whatsoever.
20. **COMPLETE AGREEMENT.** This Agreement contains the entire and exclusive understanding of the parties with respect to the subject matter contained in the Agreement and supersedes all prior written or oral agreements, understandings, statements, representations, and negotiations between the Parties.
21. **COUNTERPARTS.** This instrument may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.
22. **AMENDMENTS.** This Agreement may be amended only by written instrument duly executed by the parties or their respective successors or assigns, except to the extent expressly provided otherwise in this Agreement.
23. **SEVERABILITY AND SAVINGS CLAUSE.** Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is held by a court with jurisdiction to be illegal or invalid for any reason whatsoever, the illegality or invalidity will not affect the validity of the remainder of this Agreement.

24. **GOVERNING LAW AND VENUE.** This Agreement will be controlled by the laws of the State of North Dakota and any action brought as a result of any claim, demand or cause of action arising under the terms of this Agreement will be brought in an appropriate venue in the State of North Dakota.
25. **NOTICE.** Any notice or election required or permitted to be given or served by any party to this Agreement upon any other will be deemed given or served in accordance with the provisions of this Agreement if said notice or election is (a) delivered personally, or (b) mailed by United States certified mail, return receipt requested, postage prepaid and in any case properly addressed as follows:

If to West Fargo: City of West Fargo
 Attn: City Administrator
 800 4th Ave E, Suite 1
 West Fargo, ND 58078

AND

West Fargo Fire Department
Attn: Chief
1201 10th Ave. E
West Fargo, ND 58078

If to Horace Rural Fire: Horace Rural Fire Protection District
 Attn: Chief
 PO Box 203
 Horace, ND 58047

Each such mailed notice or communication will be deemed to have been given on the date the same is deposited in the United States mail. Each such delivered notice or communication will be deemed to have been given upon the delivery. Any party may change its address for service of notice in the manner specified in this Agreement

26. **ELECTRONIC SIGNATURE.** The parties agree that an electronic signature to this Agreement shall be as valid as an original signature of the parties and shall be effective to bind the signatories to this Agreement. For purposes hereof: (i) “electronic signature” means a manually signed original signature that is then transmitted by electronic means or an electronic acknowledgment which provides the signatory the ability to validate and affix a digital signature that is then transmitted by electronic means; and (ii) “transmitted by electronic means” means sent in the form of a facsimile or sent via the internet as a portable document format (“pdf”), via DocuSign, or other replicating image attached to an electronic mail or internet message

IN WITNESS WHEREOF, this Agreement has been executed and approved and is effective and operative as to each of the parties as herein provided.

[Remainder of page intentionally left blank.]

HORACE RURAL FIRE PROTECTION DISTRICT

**CITY OF WEST FARGO
For West Fargo Fire Department**

Fire Chief, Chris Mahoney

City Administrator, Dustin Scott

Date

Date

Board President, Randy Hajek

Commission President, Bernie L. Dardis

Date

Date



“Consent” or “Regular” Agenda
Item?
[Regular]

To: West Fargo City Commission
From: Dan Hanson, City Engineer
Date: February 20, 2024

Subject: Improvement District No. 6059 – 2024 Sidewalk Improvements

Action: Approve Engineer’s Report, Authorize Notice of Order to Construct Sidewalks; and Direct Engineer to prepare Plans and Specifications

Commission President

Bernie Dardis
Primary Portfolio:
Administration/Finance
Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson
Primary Portfolio:
Street, Water and Sewer
Secondary Portfolio:
Police and Fire

Commissioner

Roben Anderson
Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons
Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George
Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration/Finance

City Administrator

Dustin T. Scott

Assistant City Administrator

Vacant

New Information and Recommendation:

The purpose of this project is to install sidewalks throughout various residential and commercial areas throughout the City of West Fargo. The proposed project will improve the connectivity of the City’s sidewalk and multi-use path system.

Within the City Ordinance, specifically Chapter 2 - Sidewalks & Driveways (2-0102), the City has the authority to install sidewalks in established areas to fill in the missing ‘gaps’ of the system. This project periodically (historically every other year) installs necessary or required sidewalks and multi-use paths throughout the city that have not yet been installed. There is a legal process that is required to notify property owners to allow them to construct their sidewalks themselves within a certain timeframe. If this is not achieved, the City may install and assess those costs to the benefiting properties.

The following documents are attached for review/consideration:

- Engineer’s Report
- Map of project locations throughout the city
- Notice of Order to Construct Sidewalks
- Associated Resolutions

Staff Recommendation: Approve Engineer’s Report, Authorize Notice of Order to Construct Sidewalks; and Direct Engineer to prepare Plans and Specifications

Policy Analysis:

By filling in the sidewalk “gaps” with this project, the city is providing pedestrian walkability through a continuous network. This work is in compliance with City Ordinance Chapter 2.

Financial Analysis:

This project was listed on the adopted 2022 CIP and is intended to be completed with sidewalks to be assessed at 100% of the final project costs.

Previously Presented Information and Commission Actions:

None



Dan Hanson, City Engineer
Jerry Wallace, Asst. City Engineer
Andrew Wrucke, Asst. City Engineer
Kayla Volness, Office Manager

Engineering Department
800 4th Ave E, West Fargo, ND
(701) 515-5100
westfargond.gov/Engineer

Engineer's Report

(Pursuant to N.D.C.C. 40-22-10)

Improvement District No. 6059

2024 Sidewalk Improvements

General Nature (Scope)

The purpose of this project is to install sidewalk throughout various residential and commercial areas throughout the City of West Fargo. The proposed project will improve the connectivity of the City's sidewalk and multi-use path system.

Purpose

Within the City Ordinance, specifically Chapter 2 - Sidewalks & Driveways (2-0102), the City has the authority to install sidewalks in established areas to fill in the missing 'gaps' of the system. This project periodically (historically every other year) installs necessary or required sidewalks and multi-use paths throughout the City that have not yet been installed. There is a legal process that is required to notify property owners to allow them to construct their sidewalks themselves within a certain time-frame. If this is not achieved, the City may install and assess those costs to the benefiting properties.

Feasibility

This project was listed on the adopted 2022 CIP and is intended to be completed with sidewalks to be assessed at 100% of the final project costs.

District Creation Consideration (N.D.C.C 40-22-10)

Properties that will have sidewalk constructed on their property will be the only properties proposed to be assessed for this project

Estimate of Probable Cost

Construction		\$300,000
Bid Proposal Items	\$271,000	
Contingency (~10%)	\$29,000	
Consultant (Design/Construction)		\$5,000
Legal & Administration (~4%)		\$12,000
Bonding/Interest (~4%)		\$12,000
Total Estimated Cost		\$329,000

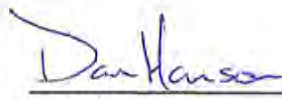
Source of Funds

Special Assessments		\$329,000
City Funds		\$0
Capital Impr. Sales Tax	\$0	
Water/Sewer Revenue	\$0	
Water/Sewer Bond	\$0	
Total		\$329,000

Supporting Documents (available upon request)

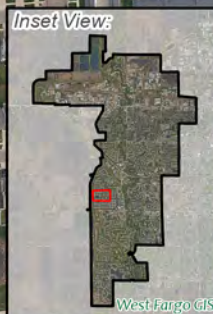
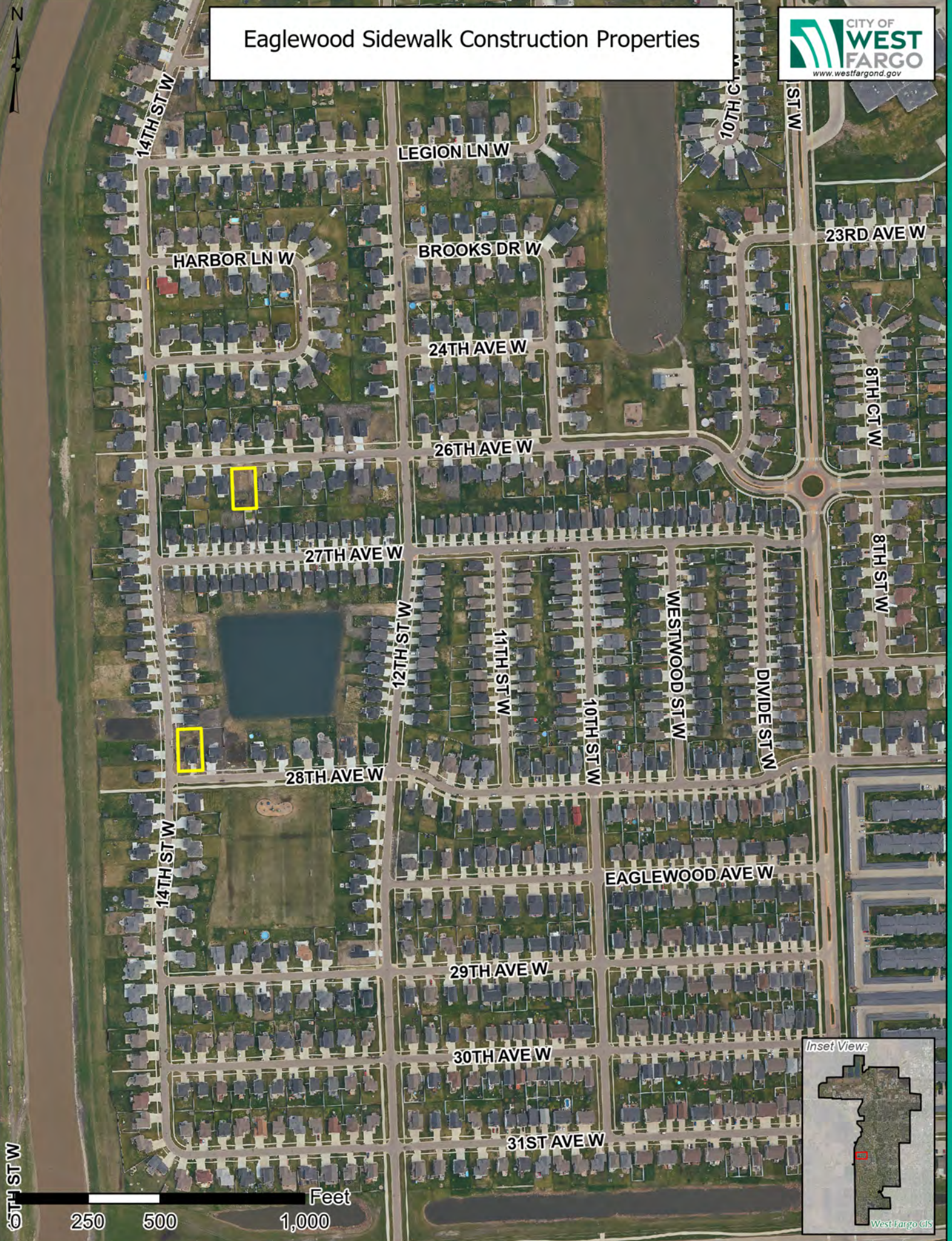
- A. Itemized Estimate of Probable Cost
- B. Maps, Drawings, Etc.

The proposed improvements are cost effective and will adhere to city policies as well as applicable state and/or federal regulations.

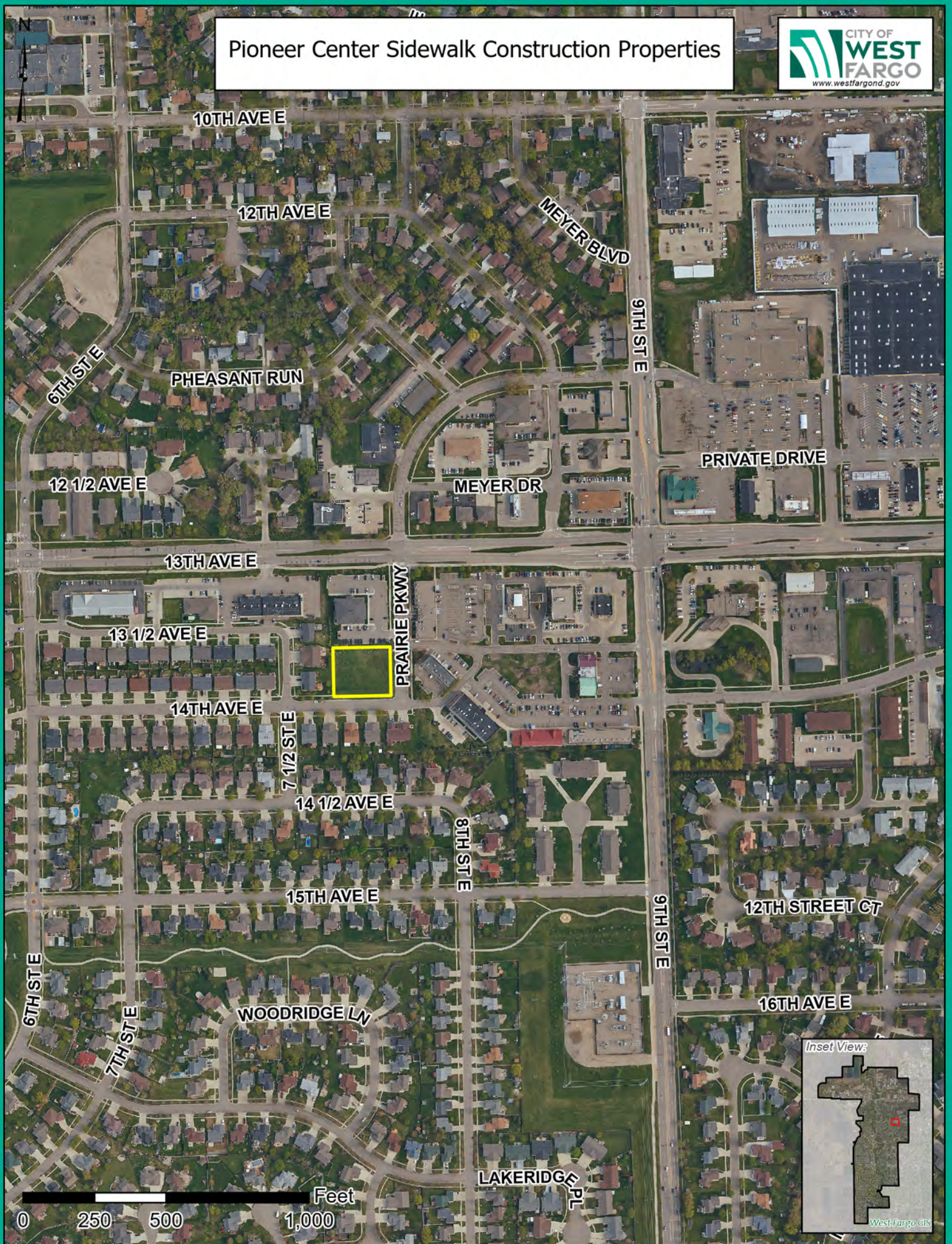

Daniel Hanson, P.E.
ND Registration No. 4962



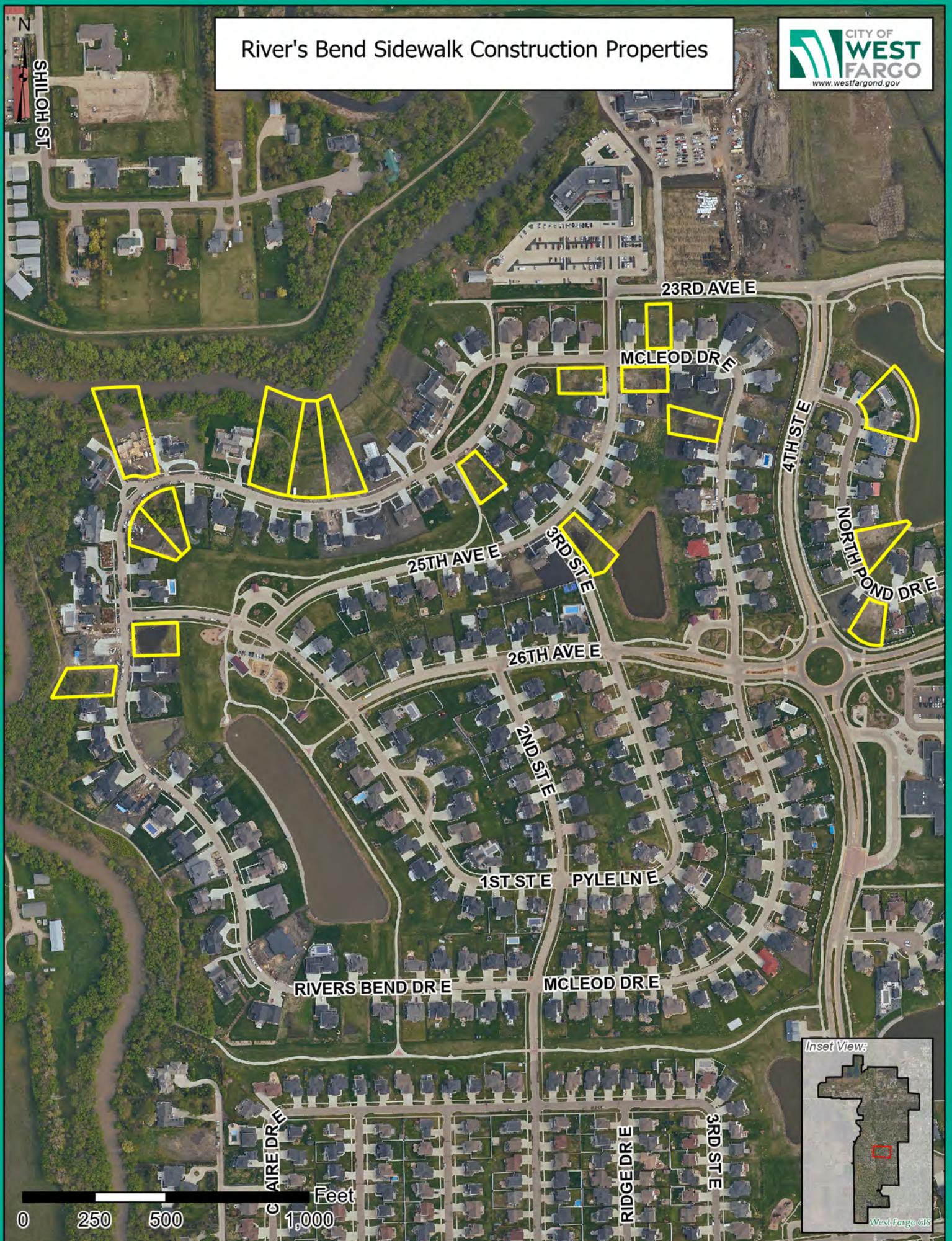
Eaglewood Sidewalk Construction Properties



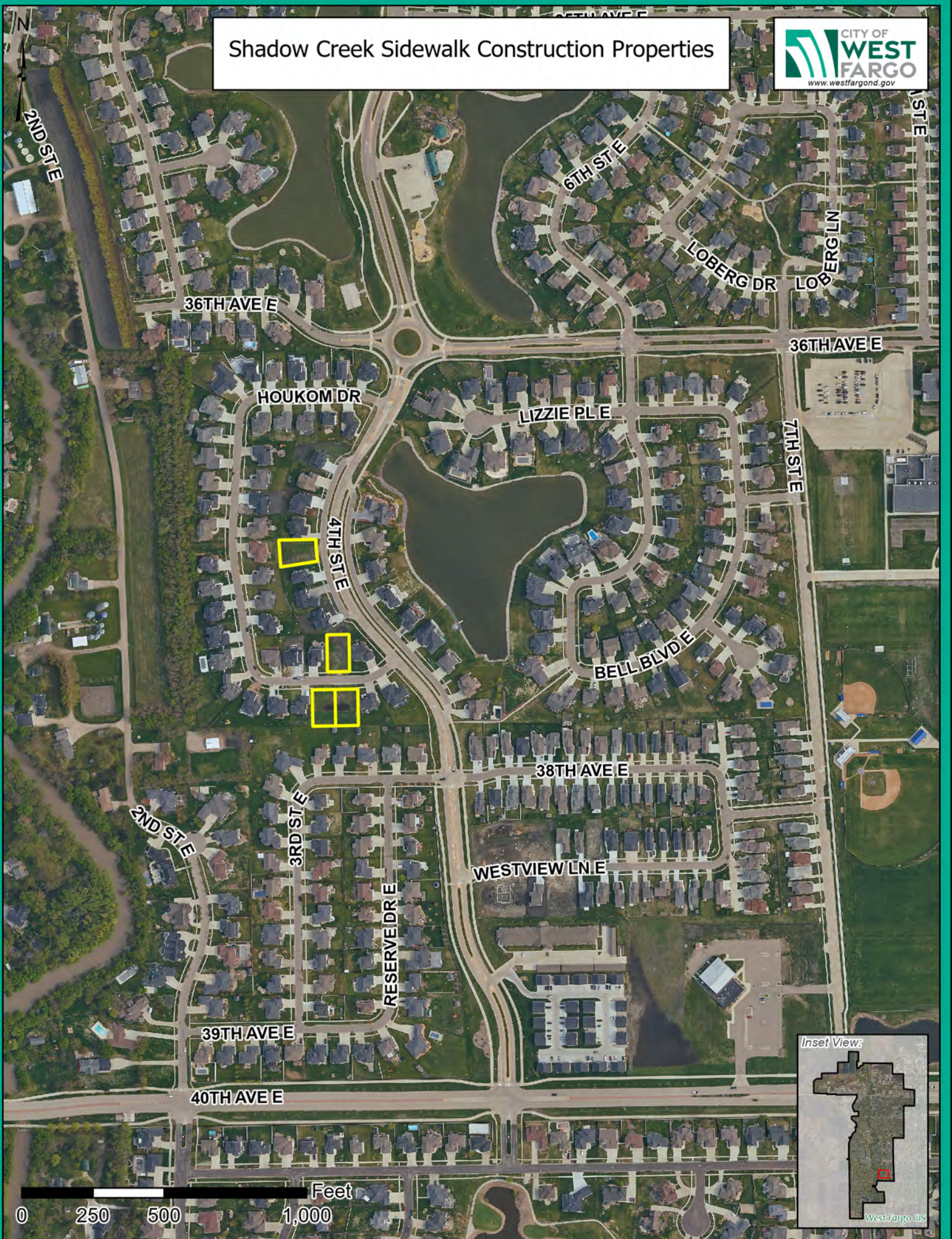
Pioneer Center Sidewalk Construction Properties



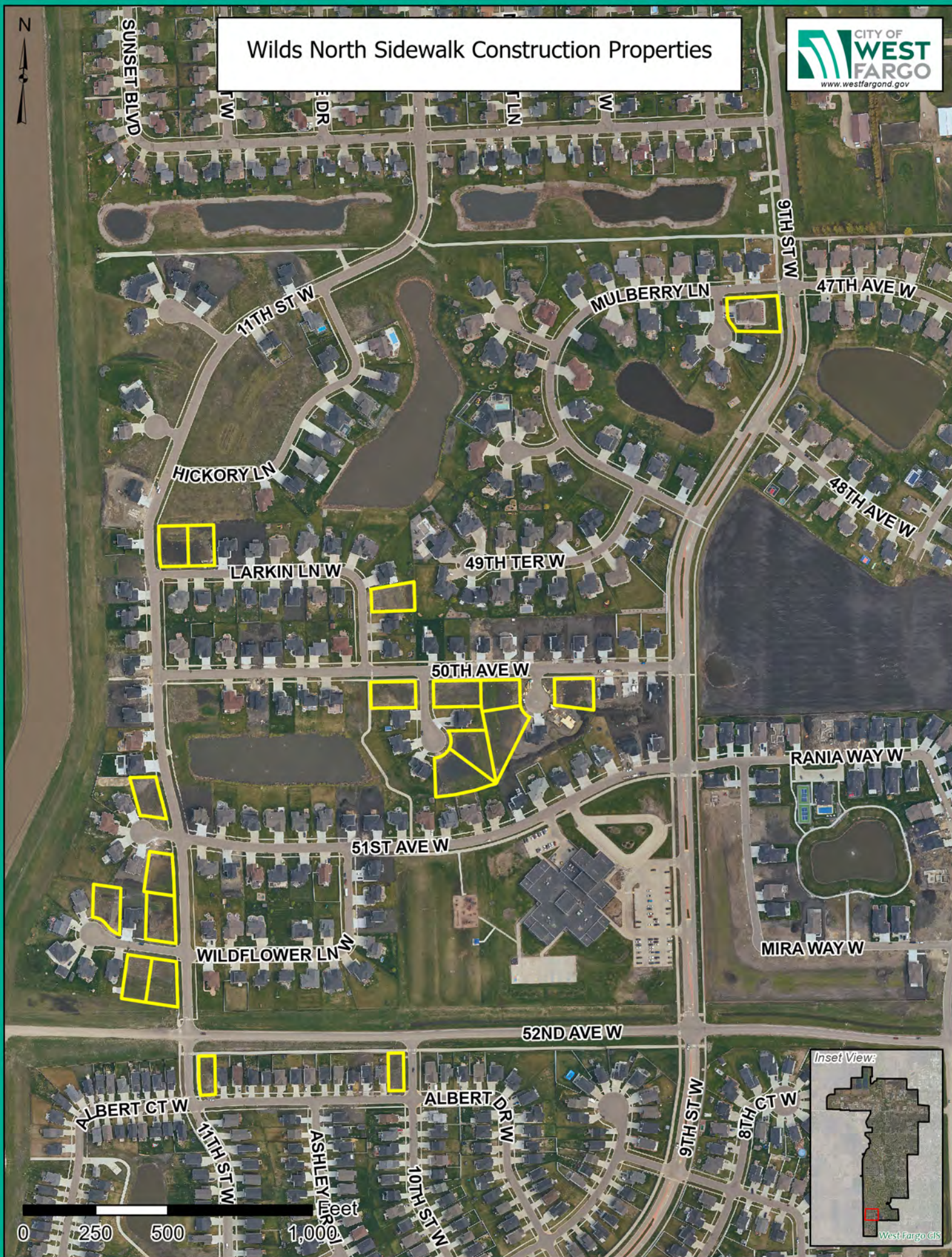
River's Bend Sidewalk Construction Properties



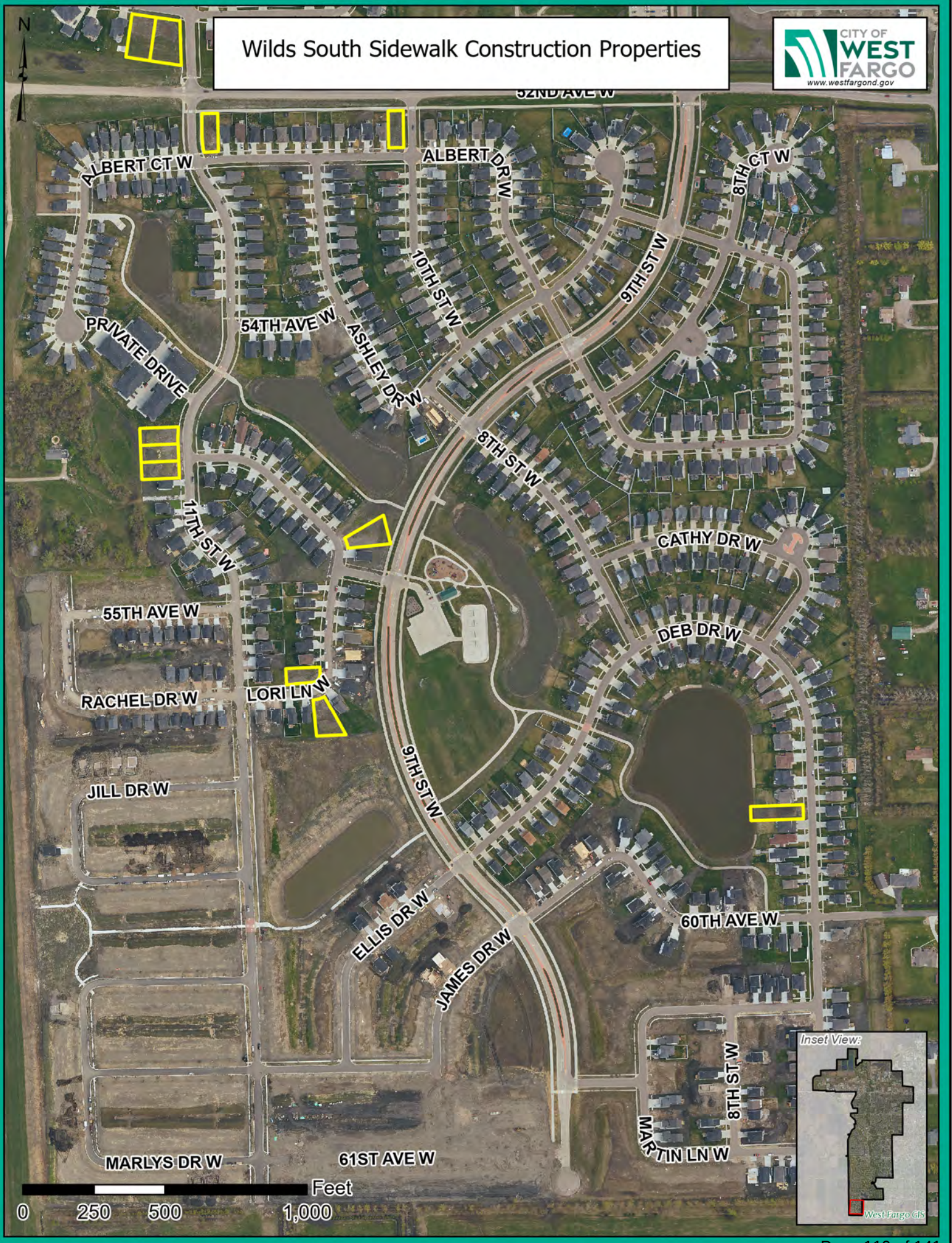
Shadow Creek Sidewalk Construction Properties



Wilds North Sidewalk Construction Properties



Wilds South Sidewalk Construction Properties



**NOTICE OF ORDER TO CONSTRUCT SIDEWALKS
WEST FARGO, NORTH DAKOTA**

TO THE OWNER OF RECORD OR OCCUPANT OF THE FOLLOWING DESCRIBED PREMISES:

WHEREAS, the board of City Commissioners of the City of West Fargo, North Dakota, deems it necessary to construct sidewalks in front of or along each of the following tracts of land, to-wit:

KASS:		
LOT	BLOCK	ADDRESS
2	1	1360 Prairie Parkway
Brooks Harbor 2nd Addition:		
LOT	BLOCK	ADDRESS
7	2	1323 26 th Ave W
Eaglewood 4th Addition:		
LOT	BLOCK	ADDRESS
1	2	1322 28 th Ave W
Rivers Bend at the Preserve 2nd Addition:		
LOT	BLOCK	ADDRESS
1	2	2337 River Bend Dr E
6	2	2303 Rivers Bend Dr E
2	4	2307 McLeod Dr E
1	5	301 25 th Ave E
8	5	343 25 th Ave E
11	5	2408 McLeod Dr E
Rivers Bend at the Preserve 4th Addition:		
LOT	BLOCK	ADDRESS
3	1	2547 Rivers Bend Dr E
4	1	2529 Rivers Bend Dr E
13	2	2617 Rivers Bend Dr E
2	3	2386 Rivers Bend Dr E
3	3	2422 Rivers Bend Dr E
15	3	2638 Rivers Bend Dr E
Rivers Bend at the Preserve 6th Addition:		
LOT	BLOCK	ADDRESS
1	1	2464 Rivers Bend Dr E
4	1	2530 Rivers Bend Dr E
North Pond at the Preserve 5th Addition:		
LOT	BLOCK	ADDRESS
7	1	2431 North Pond Dr E
12 & 13	1	2401 North Pond Dr E
11	2	2510 North Pond Dr E

Shadow Creek 5th Addition:		
LOT	BLOCK	ADDRESS
2	3	3761 Houkom Dr E
23	3	3700 4 th St E
3	4	3762 Houkom Dr E
4	4	3756 Houkom Dr E
The Wilds 5th Addition:		
LOT	BLOCK	ADDRESS
1	1	903 Mulberry Ln
The Wilds 6th Addition:		
LOT	BLOCK	ADDRESS
1	1	1103 Wildflower Pl W
2	1	1111 Wildflower Pl W
8	1	1120 Wildflower Pl W
10	1	1104 Wildflower Pl W
11	1	5142 11 th St W
16	1	5102 11 th St W
1	2	1090 Larkin Ln W
2	2	1082 Larkin Ln W
10	2	1018 Larkin Ln W
9	4	5002 Prairie Green Ct W
13	4	5025 Prairie Green Ct W
14	4	5017 Prairie Green Ct W
16	4	5001 Prairie Green Ct W
17	4	959 50 th Ave W
18	4	951 50 th Ave W
21	4	927 50 th Ave W
The Wilds 9th Addition:		
LOT	BLOCK	ADDRESS
7	3	5861 Deb Dr W
The Wilds 11th Addition:		
LOT	BLOCK	ADDRESS
53	1	5452 11 th St W
54	1	5456 11 th St W
55	1	5460 11 th St W
1	2	1054 Albert Dr W
14	2	1002 Albert Dr W
30	5	5493 Lori Ln W
17	6	5530 Lori Ln W
9	7	5539 Lori Ln W

YOU ARE THEREFORE NOTIFIED by the Notice to construct such sidewalks, as above specified, at your own expense, subject to the approval of the City Engineer, on or before July 3, 2024.

All sidewalks need to be constructed by a licensed contractor in good standing with the City of West Fargo. Before commencing any sidewalk work, the contractor will be required to contact the City of West Fargo Engineering Department (701-515-5100), for sidewalk line and grade, obtaining permit and payment for the required fee.

YOU ARE FURTHER NOTIFIED that said sidewalks must be constructed according to the ordinances of the City of West Fargo applicable thereto, and subject to the approval of the City Engineer.

YOU ARE FURTHER NOTIFIED that unless said sidewalks are constructed as above indicated, in the manner and within the time herein specified, the governing body of the City of West Fargo shall cause said sidewalks to be constructed, and the cost of said sidewalk to be assessed against the lots or parcels of land affected.

BY ORDER OF THE BOARD OF CITY COMMISSIONER OF THE CITY OF WEST FARGO, CASS COUNTY, NORTH DAKOTA.

Dated this 20th day of February, 2024

Dan Hanson, City Engineer
City of West Fargo, North Dakota

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING ENGINEER'S REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the report of the Engineer for the City of West Fargo as to the general nature, purpose and feasibility of the proposed improvement in Sidewalk District No. 6059 as an estimate of the probable cost of the work has been filed with this Board and that the same is hereby approved.

Dated: February 20, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER
TO PREPARE PLANS AND SPECIFICATIONS

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo that the Engineer for the City is hereby directed to prepare plans and specifications for the construction of sidewalks within the City of West Fargo for the year 2024.

Dated: February 20, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.



“Consent” or “Regular” Agenda
Item?
[Regular]

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: February 20, 2024

Subject: 9th Street E/Veterans Boulevard Pedestrian Safety Improvements

Action: Create Project No. 2279, Approve both an Engineer's Report and Task Order for "Basic Services"; and Direct Engineer to prepare Plans and Specifications

Commission President

Bernie Dardis
Primary Portfolio:
Administration/Finance
Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson
Primary Portfolio:
Street, Water and Sewer
Secondary Portfolio:
Police and Fire

Commissioner

Roben Anderson
Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons
Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George
Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration/Finance

City Administrator

Dustin T. Scott

Assistant City Administrator

Vacant

New Information and Recommendation:

In December 2020, the city applied for a Highway Safety Improvement Program (HSIP) grant through the NDDOT. In May 2021, the city was awarded a grant for 90% of construction costs to improve the 9th Street E/Veterans Boulevard corridor for pedestrian safety. Safety improvements will include updating signal timing and adding signal features such as light up "No Turn on Red" signs. The project is scheduled for 2025 construction.

A task order from Bolton and Menk for design services for \$96,870 has been received. This task order will create a plan set for bidding. The project is scheduled to be bid in November 2024, and the design schedule meets the bid opening schedule. West Fargo Engineering Department will complete all environmental reviews and construction inspection.

Bolton and Menk is selected for this work due to their previous and specialized knowledge of the City of West Fargo's signalized system and knowledge the city's requirements. Furthermore, this work is a continuation of previous work that Bolton and Menk has studied and been a part of.

The following documents are attached for review/consideration:

- Project Location Map
- Engineer's Report
- Task Order 2-1
- Associated Resolutions

Staff Recommendation: Create Project No. 2279, Approve both an Engineer's Report and Task Order for "Basic Services"; and Direct Engineer to prepare Plans and Specifications

Policy Analysis:

This project will improve pedestrian safety along an arterial corridor that will improve non-motorized travel. This is in line with complete streets design and will promote walking and biking throughout the corridor.

Financial Analysis:

Project has been awarded a federal HSIP grant that will cover 90% of construction costs (approximately \$360,000). Remaining construction and design costs will come from CIP Sales Tax funding. See Engineer's Report for funding breakdown. This project was included in the adopted 2022 CIP.

Previously Presented Information and Commission Actions:

None



Map Document: \\arcserver1\GIS\WFARGO_CI_ND\DOT4131652\ESRI\Proj\Project_Scoping.aprx | Project Location | Date Saved: 1/3/2024 11:42 AM

Engineer's Report

(Pursuant to N.D.C.C. 40-22-10)

Project No. 2279

9th Street E/Veterans Boulevard Pedestrian Safety Improvements

General Nature (Scope)

Project will upgrade signals along the corridor from 7th Ave E to 36th Ave E to include proven pedestrian safety measures such as Leading Pedestrian Intervals (LPIs) and No Turn on Red (NTOR) signs. Project will not add any signals to the corridor. City plans to re-time entire corridor in 2026 to fully implement all pedestrian improvements along the entire corridor.

Purpose

The project will improve pedestrian safety along the 9th Street E/Veterans Boulevard corridor. The corridor has an existing multi-use path along the entire signalized area that sees pedestrian traffic year-round. Corridor also includes two High Schools and both Middle Schools which see significant student foot traffic. Improving pedestrian safety along corridor will protect students and promote bike and pedestrian travel along the arterial corridor.

Feasibility

This project has received a federal Highway Safety Improvement Program (HSIP) grant that will cover 90% of the project construction costs. All additional outside costs will be covered by CIP Sales Tax funds. City Engineering will complete all construction inspection and environmental review items.

Estimate of Probable Cost

Construction		\$ 400,000
Bid Proposal Items	\$ 364,000	
Contingency (~10%)	\$ 36,000	
Consultant (Design/Construction)		\$ 110,000
Legal		\$ 0
Administration		\$ 0
Land Acquisition		\$ 0
Utility Relocation		\$ 0
Bonding/Interest		\$ 0
Total Estimated Cost		\$ 510,000

Source of Funds

Special Assessments		\$ 0
Highway Safety Funds (90% Construction)		\$ 360,000
City Funds		\$ 150,000
Capital Impr. Sales Tax	\$ 150,000	
Water/Sewer Revenue	\$ 0	
Water/Sewer Bond	\$ 0	
Total		\$ 510,000

Attachments (Available upon request)

- A. Itemized Estimate of Probable Cost
- B. Consultant's report
- C. Maps, Drawings, Etc.

The proposed improvements are cost effective and will adhere to city policies as well as applicable state and/or federal regulations.



Daniel R. Hanson, P.E.
ND Registration No. 4962



Task Order 2-1

In accordance with Paragraph 1.02 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated April 17th, 2023 ("Agreement"), Owner and Engineer agree as follows:

1. Background Data

- a. Effective Date of Task Order: February 13th, 2024
- b. Owner: City of West Fargo, North Dakota
- c. Engineer: Bolton & Menk, Inc.
- d. Specific Project (title): HEU-8-992(047) Veterans / 9th Street Signal Modifications. City of West Fargo Project # 2279

2. Services of Engineer

- A. The specific services to be provided or furnished by Engineer under this Task Order are:

Description: This project is a result of an HSIP application that received funding for improvements at eight signalized intersections on Veterans Boulevard / 9th Street East between 7th Avenue E and 36th Ave W. The scope of work is described in the attached Exhibit A on page 4 of this document.

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit A.

4. Task Order Schedule

In addition to any schedule provisions provided in Exhibit A or elsewhere, the parties shall meet the following schedule:

<u>Party</u>	<u>Action</u>	<u>Schedule</u>
Engineer	Project Kickoff	Week of March 25 th , 2024
City of West Fargo	Field Work; ND OneCALL, Utility Surveying	Week of April 1 st , 2024
Engineer	Submit Preliminary (50%) plans for City Review	Week of May 20 th , 2024
Engineer	Submit 95% plans for City Review	Week of July 15 th , 2024
Engineer	PS&E Meeting with City (95% plans)	Week of July 29 th , 2024
Engineer	Plan Completion Date (100% Plans)	August 16 th , 2024

<u>Party</u>	<u>Action</u>	<u>Schedule</u>
City	Bid Date November 2024	Construction in 2025

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered under this Task Order as follows:

Task Category & Task	Task Order	Previous Fee (\$)	Increased Fee (\$)	Amended Maximum Fee (\$)
Urban Regional Project Scoping Worksheet	2	\$ 12,000.00		\$ 12,000.00
Preliminary & Final Design; Plans, Specs, Estimate	2-1		\$ 96,870.00	\$ 96,870.00
ADDITIONAL SERVICES SUBTOTAL (TO 2-1)			\$ 96,870.00	\$ 96,870.00
ADDITIONAL SERVICES SUBTOTAL (TO 2 TO 2-1)		\$ 12,000.00	\$ 96,870.00	\$ 108,870.00

*All phases of work in above table are to be billed on lump sum basis.

6. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order 2-1 is February 13th, 2024

OWNER:

ENGINEER:

By: _____

By: _____

Print Name: Dustin T. Scott

Print Name: Mike Bittner, PE

Title: City Administrator

Title: Principal Transportation Engineer

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Daniel Hanson, PE

Name: Chris Dahl, PE

Title: City Engineer

Title: Associate Project Manager

Address: 800 Fourth Ave. E.

Address: 3168 41st St S

Suite 1

Suite 2

West Fargo, ND 58078

Fargo, ND 58104

E-Mail Address: Daniel.Hanson@westfargond.gov

E-Mail Address: Chris.Dahl@bolton-menk.com

Phone: 701-515-5105

Phone: 701-367-5283

Task Order Form

EJCDC® E-505, Agreement Between Owner and Engineer for Professional Services – Task Order Edition.
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and American Society of Civil Engineers. All rights reserved.

Engineer's Services for Task Order

City # 2279 – 9th Street / Veterans Blvd Traffic Signal Modifications – West Fargo, ND

This project will include modifications to eight intersection traffic signal systems on 9th Street / Veterans Boulevard in West Fargo. Locations are 7th Ave E, 13th Ave E, 17th Ave E, 19th Ave E, 23rd Ave W, 26th Ave E, 32nd Ave E, and 36th Ave E. Project design duration from March 2024 through August 2024; 6 months.

Scope of Work:

Task 1.0 Project Management

Includes day-to-day project management, coordination, and meetings with City of West Fargo and the Bolton & Menk project team. Includes preparing and updating project progress reports & schedules as well as administering the contract and preparing invoices. Includes four one-hour long meetings with City of West Fargo staff; kickoff, 50% plan comment review, PS&E comment review, and 100% comment review meetings. Includes monthly progress report, schedule updates, and invoices.

Task 2.0 Preliminary Design, Topographic Surveying, Utility Coordination

Includes using the planning level concepts and estimates previously prepared by the HSIP project to develop detailed designs to determine the extent of impacts and prepare construction limits. City of West Fargo to perform ND OneCALL utility request with field marking by utility owners, utility coordination, and topographic survey of all marked utilities and existing topography at the intersection of 7th Avenue E only. All other intersections to utilize aerial photography and drawn topo from aerials. Includes coordination with utility owners to confirm horizontal and vertical location of their facilities and adjustments or relocations due to impacts from the proposed improvements. Includes preparing designs for the traffic signal modifications indicated below:

- All 8 intersections: leading pedestrian interval and electronic “no right turn on red” signage,
- 7th / 17th / 36th: flashing yellow arrow heads in all directions
- 17th / 23rd / 36th: replacement of traffic signal cabinet
- 7th: install accessible pedestrian system
- 19th / 23rd / 26th / 36th: program right turn overlaps and install 5 section heads

Includes quality assurance / quality control checks by competent and trained staff.

All designs will be completed in AutoCAD Civil 3D 2023. Does not include cross sections. Does not include establishing existing right-of-way from PLSS data or previous plats; City GIS shapefiles to be used for existing right-of-way. Does not include preparing right-of-way plats for acquisition of temporary easements or permanent right-of-way. Does not include property negotiation, acquisition, legal correspondence, obtaining temporary construction easements, or right of entry permissions. Does not include preparation of an environmental document or any environmental field work. Does not include any sidewalk, ADA ramp, roadway, lighting, ITS, municipal sanitary sewer, stormsewer, or watermain improvements. Does not include work zone traffic control design or plans; a section 6 plan note will be written that indicates the contractor will determine the necessary traffic control for the improvements at each signal. Does not include pavement markings / striping design or plans.

Task 3.0 Final Design & Plan Preparation

Includes preparing NDDOT plan sections:

- 1 – Title Sheet
- 2 – Table Of Contents Sheet

- 4 – Scope of Work Sheet
- 6 – Notes Sheets
- 8 – Quantities Sheets
- 20 - General Details Sheets
- 110 – Signing Sheets
- 150 – Traffic Signals Sheets

Includes the use of NDDOT specifications and common bid items for the type of work. Plans will be prepared in AutoCAD Civil 3D 2023.

Includes time for engineer of record services to answer bidder questions and prepare addendums and change orders during construction if necessary.

Detailed Cost Estimate

Client: City of West Fargo City Project # 2279: 9th St / Veterans Signal Modifications		Bolton & Menk, Inc.								
Task No.	Work Task Description	Project Manager	Traffic Engineer	Design Engineer	Surveyor	Graduate Engineer	Technician	Clerical	Total Hours	Total Cost
1.0	Project Management	24	4	4	0	4	0	2	38	\$6,670
2.0	Preliminary Design	0	32	40	40	200	0	0	312	\$53,640
3.0	Final Design & Plan Preparation	12	44	56	8	96	20	0	236	\$36,560
Total Hours		36	80	100	48	300	20	2	586	
Average Hourly Rate		\$190.00	\$170.00	\$165.00	\$190.00	\$140.00	\$130.00	\$105.00		
Subtotal		\$6,840	\$13,600	\$16,500	\$9,120	\$42,000	\$2,600	\$210		
Total Fee									\$96,870	

The total fee for this project is \$96,870 and will be billed out as a lump sum contract that will be billed out on a monthly basis as a percentage of project completion.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION CREATING PROJECT NO. 2279 – 9th STREET E AND VETERANS
BOULEVARD PEDESTRIAN SAFETY IMPROVEMENTS OF THE CITY OF WEST
FARGO, NORTH DAKOTA

WHEREAS, Daniel Hanson, a Registered Professional Engineer, is the Engineer for the City of West Fargo, and the Board of City Commissioners has consulted with him relating to the establishment, size and form and other matters with regard to Project No. 2279 – 9th Street and Veterans Boulevard Pedestrian Safety Improvements of the City of West Fargo; and

WHEREAS, it is deemed necessary to establish such pedestrian safety improvements within the City of West Fargo;

NOW THEREFORE, be it resolved as follows:

That there is hereby created Project No. 2279 – 9th Street and Veterans Boulevard Pedestrian Safety Improvements of the City of West Fargo, North Dakota, the location of which shall be as shown on the attached map.

Dated: February 21, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____.

The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER TO PREPARE REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of upgrading signals along the corridor from 7th Ave E to 36th Ave E to include proven pedestrian safety measures such as Leading Pedestrian Intervals (LPIs) and No Turn on Red (NTOR) signs be constructed and made in Project No. 2279 – 9th Street E and Veterans Boulevard Pedestrian Safety Improvements of the City of West Fargo, the City hereby directs Daniel Hanson, the Engineer for the City of West Fargo and being a competent engineer, to prepare a report as to the general nature, purpose and feasibility of the proposed project and an estimate of the probable cost of the work.

Dated: February 20, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING ENGINEER'S REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the report of the Engineer for the City of West Fargo as to the general nature, purpose, and feasibility along with an estimate of the probable cost of the work has been filed with this Board and that the same is hereby approved for Project No. 2279 – 9th Street E and Veterans Boulevard Pedestrian Safety Improvements.

Dated: February 20, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER
TO PREPARE PLANS AND SPECIFICATIONS

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of upgrading signals along the corridor from 7th Ave E to 36th Ave E to include proven pedestrian safety measures such as Leading Pedestrian Intervals (LPIs) and No Turn on Red (NTOR) signs be constructed and made in Project No. 2279 – 9th Street E and Veterans Boulevard Pedestrian Safety Improvements of the City of West Fargo, the City hereby directs Daniel Hanson, the Engineer for the City of West Fargo and being a competent engineer, to prepare plans and specifications for such work.

Dated: February 20, 2024

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

ORDINANCE NO. 1236

AN ORDINANCE TO AMEND AND REENACT SECTION 15-0202 OF THE REVISED ORDINANCES OF 1990 OF THE CITY OF WEST FARGO RELATING TO GARBAGE CANS.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WEST FARGO, NORTH DAKOTA:

SECTION 1. Section 15-0202 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

15-0202. GARBAGE CANS - REQUIRED - CAPACITY - CONSTRUCTION. Every owner or occupant of any house, hotel, restaurant, building, flat, apartment, tenement, commercial building, tourist court, or mobile home park unit in the City, where persons reside, board or lodge, or where animal or vegetable food is accumulated, kept for sale, prepared or served, shall provide for such house, hotel, restaurant, building, flat, apartment, tenement, commercial building, tourist court or mobile home park unit, and at all times maintain in good order a vessel or vessels for garbage.

For each flat, apartment, tenement, building, or mobile home park unit, one (1) such vessel for each living unit shall be provided.

~~Such vessel for garbage shall be watertight and made of metal or plastic with a close-fitting metal or plastic cover, and shall have a capacity of not less than ten (10) nor more than thirty three (33) gallons. However, one (1) or more larger containers of such size and type as is approved by the City Public Works Director may be used if such Public Works Director determines the same to be necessary. Garbage receptacles should be placed on the premises, under the direction of the Public Works Director as to be easily accessible to the garbage collectors.~~

Such vessel for garbage shall be provided by the City of West Fargo of which size and type is approved by the City Public Works Director. Garbage receptacles should be placed on the premises, a minimum of three (3) feet from any permanent object or structure, under the direction of the Public Works Director as to be easily accessible to the garbage collectors.

SECTION 2. Effective Date. This ordinance shall be in full force and effect from and after the date of its final passage and publication.

President of Board of City Commissioners
of the City of West Fargo, North Dakota

ATTEST:

City Auditor

Date of First Reading:

Date of Second Reading:

Date of Publication:

ORDINANCE NO. 1243

AN ORDINANCE TO AMEND AND REENACT SECTION 10-0103 OF THE REVISED ORDINANCES OF 1990 OF THE CITY OF WEST FARGO RELATING TO LIQUOR CONTROL BOARD ESTABLISHED.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WEST FARGO, NORTH DAKOTA:

SECTION 1. Section 10-0103 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

10-0103. LIQUOR CONTROL BOARD ESTABLISHED. There is hereby established a ~~five (5) member~~ Liquor Control Board comprised of ~~the City Administrator, Assistant City Administrator, City Planner,~~ five (5) members appointed by the City Commission, including three (3) city staff and two (2) City Commissioners ~~members appointed by the City Commission~~. The Liquor Control Board shall be vested with the authority and jurisdiction to review, approve, or deny applications for liquor licenses as provided in this chapter. The Liquor Control Board shall also be vested with the authority to impose fines for liquor license violations and to revoke or suspend any liquor licenses. The City Commission may also appoint up to two (2) non-voting advisors to the Liquor Control Board, who must be residents of the City.

Any decision by the Liquor Control Board may be appealed to the City Commission by filing a Notice of Appeal with the Liquor Control Board within fourteen (14) days of its decision. The Notice of Appeal must state the factual and legal basis for an appeal of the Liquor Control Board's decision.

SECTION 2. Effective Date. This ordinance shall be in full force and effect from and after its second reading and final passage.

President of Board of City Commissioners
of the City of West Fargo, North Dakota

ATTEST:

City Auditor

Date of First Reading:

Date of Second Reading
and Final Passage: