



West Fargo City Commission Meeting
Tuesday, January 3, 2023
Commission Chambers 5:30 PM

The West Fargo City Commission met on Tuesday, January 3, 2023, at 5:30 p.m. Those present were Commissioners Bernie Dardis, Brad Olson, Mandy George, Roben Anderson, and Mark Simmons, who was present via Zoom. No Commissioners were absent. President of the Board Bernie Dardis called the meeting to order at 5:30 p.m.

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda as distributed. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner George moved and Commissioner Olson seconded to approve the minutes from December 19, 2022 as presented. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Olson moved and Commissioner Anderson seconded to approve the Building Permit Reports as presented. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Olson moved and Commissioner George seconded to approve the consent agenda as presented.

- a. Bills (Pages 10-19)
- b. Approval of Designated Depositories for the City of West Fargo (Page 20)
- c. Restricted Event Permit for Friends of Leroy Turner. Games to be conducted: Poker on January 7, 2023 at West Fargo Conference Center at 825 E Beaton Dr (Page 21)
- d. Games of Chance for Holy Cross Wild Game Festival. Games to be conducted: Raffle on March 9, 2023 at Holy Cross Catholic Church at 2711 7th St E (Page 22)
- e. Games of Chance for TNT Kids Fitness and Gymnastics. Games to be conducted: Raffle from January 27-29, 2023 at Rustad Recreation Center at 601 26th Ave E (Page 23)
- f. Games of Chance for West Fargo United Girls Hockey. Games to be conducted: Raffle on April 1, 2023 at West Fargo Sports Arena at 520 32nd Ave W (Page 24)

Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Grant Larson, Fargo Cass Public Health Director of Environmental Health appeared before the Commission for approval of the second reading of Ordinance No. 1217 relating to Extermination of Insects and Vermin. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve the second reading of Ordinance No. 1217 relating to Extermination of Insects and Vermin. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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Matt Andvik, Public Works Director appeared before the Commission for approval of the Professional Consulting and Engineering Services for Sanitation Utility Rate and Operation Study with Burns & McDonnell Engineering Company, Inc. Following discussion, Commissioner Simmons moved and Commissioner George seconded to approve the Professional Consulting and Engineering Services for Sanitation Utility Rate and Operation Study with Burns & McDonnell Engineering Company, Inc. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission for a Public Hearing for approval of the Resolution of Necessity; approval of Resolution of Insufficient Protests and direct Engineer to prepare Plans and Specifications for Improvement District No. 2270 - Traffic Signal at 9th St W and 32nd Ave W. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Resolution of Necessity; approval of Resolution of Insufficient Protests and direct Engineer to prepare Plans and Specifications for Improvement District No. 2270 - Traffic Signal at 9th St W and 32nd Ave W. Commissioners Anderson, Olson, Simmons, and Dardis voted aye. Commissioner George voted nay, the motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission for approval of Plans and Specifications and Direct Advertisement for Bids for Project No. 1343 - Sanitary Lift Station System Rehabilitation (SA 2,3,12 and 15). Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve Plans and Specifications and Direct Advertisement for Bids for Project No. 1343 - Sanitary Lift Station System Rehabilitation (SA 2,3,12 and 15). Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners voted nay, the motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission for approval of Plans and Specifications and Direct Advertisement for Bids for Project No. 4068 – Storm Lift Station SM-54 & Force Main Rehabilitation. Following discussion, Commissioner George moved and Commissioner Olson seconded to approve Plans and Specifications and Direct Advertisement for Bids for Project No. 4068 – Storm Lift Station SM-54 & Force Main Rehabilitation. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission to accept Petition for Improvements and authorize Preliminary Engineering for Wilds 22nd Addition (Improvement District No. 1344). Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to accept Petition for Improvements and authorize Preliminary Engineering for Wilds 22nd Addition (Improvement District No. 1344). Commissioners Anderson, Olson, Simmons, and Dardis voted aye. Commissioner George voted nay, the motion was declared carried.



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Dan Hanson, City Engineer appeared before the Commission for approval of Grant applications and authorize the Commission President to sign the MetroCOG Surface Transportation Block Grant (STBG) applications. Following discussion, Commissioner Simmons moved and Commissioner Anderson seconded to approve the Grant applications and authorize the Commission President to sign the MetroCOG Surface Transportation Block Grant (STBG) applications. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Fuller, Fire Chief appeared before the Commission requesting approval of an altered hiring schedule for 2023 West Fargo Firefighters. Following discussion, Commissioner Simmons moved and Commission Anderson seconded to approve the altered hiring schedule for 2023 West Fargo Firefighters. No Commissioners present voted nay, the motion was declared carried.

In regards to the Administrator's Report, Tina Fisk, City Administrator appeared before the Commission:

1. Update on department staffing
2. Staff is continuing discussion on P3s and other developments
3. Economic Development Manager has been meeting with developers and other businesses
4. Assessing is ready to move to their new location

There were no non-agenda items.

In regards to non-agenda, Commission President Dardis called on Matt Andvik, Public Works Director to give an update on how is doing with the storms and the weather.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the meeting adjourned at 6:42 p.m.



Bernie Dardis, Commission President



Tina Fisk, City Administrator