



West Fargo City Commission Meeting
Monday, April 3, 2023
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, April 3, 2023, at 5:30 p.m. Those present were Commissioners Bernie Dardis, Brad Olson and Mandy George. Roben Anderson and Mark Simmons, were present via Zoom. President of the Board Bernie Dardis called the meeting to order at 5:30 p.m.

Commissioner Olson moved and Commissioner George seconded to approve the order of the agenda as distributed with the regular agenda item number thirteen being withdrawn from the agenda. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Olson moved and Commissioner Anderson seconded to approve the minutes from April 20, 2023 as presented. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner George moved and Commissioner Olson seconded to approve the building permits as distributed. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Olson moved and Commissioner George seconded to approve the consent agenda as presented.

- a. Bills (Pages 10-40)
- b. Kost 4th Addition
 - Approval of Final Plat (Pages 41-46)
- c. Gaming Site Authorization for West Fargo Baseball, Inc. Games to be conducted Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Device, Prize Board, Sports Pool and Twenty-One at Barcode at 835 23rd Ave E (Page 47)
- d. Gaming Site Authorization for EPIC Charities, Inc. Games to be conducted: Electronic Pull Tab Device from July 1, 2023 through June 30, 2024 at Spicy Pie West Fargo at 745 31st Avenue East, Suite 110 (Pages 48-49)

Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Betty Adams, Library Director appeared before the Commission to request approval of intended actions by the Library Board and Staff in the event of HB 1205 and SB 2360 becoming law. Following discussion, Commissioner George moved and Commissioner Olson seconded to approve the intended actions by the Library Board and Staff in the event of HB 1205 and SB 2360 becoming law. No Commissioners present voted nay, the motion was declared carried.



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Aaron Nelson, Planning and Zoning Director appeared before the Commission to request approval of the Neighborhood Revitalization Program renewal with Gate City Bank. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve the Neighborhood Revitalization Program renewal with Gate City Bank. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Lisa Sankey, Planner appeared before the Commission for the Saucke Subdivision; approval of Final Plat & Conditional Use Permit. Following discussion, Commissioner George moved and Commissioner Anderson seconded to approve the Saucke Subdivision; approval of Final Plat & Conditional Use Permit. Commissioners George, Anderson, Simmons, and Dardis voted aye. Commissioner Olson voted nay, the motion was declared carried.

Lisa Sankey, Planner appeared before the Commission for the Sukut's 6th Addition; approval of deed and Final Plat. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve Sukut's 6th Addition; approval of deed and Final Plat. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Aaron Nelson, Planning and Zoning Director appeared before the Commission for the Downtown Master Plan; approval of project contract. Following discussion, Commissioner George moved and Commissioner Anderson seconded to approve the Downtown Master Plan; approval of project contract. Commissioners George, Anderson, Olson, and Dardis voted aye. Commissioner Simmons voted nay, the motion was declared carried.

Denis Otterness, Chief of Police appeared before the Commission for the request to create Community Service Officer Tuition Reimbursement Program; Commission approval of Expenditure. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the request to create Community Service Officer Tuition Reimbursement Program; Commission approval of Expenditure. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Denis Otterness, Chief of Police appeared before the Commission to request approval of the Youthworks M.O.U.; Commission approval of 2023 Youthworks M.O.U. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the request of the Youthworks M.O.U.; Commission approval of 2023 Youthworks M.O.U. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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Pierre Freeman, Emergency Manager and Matt Andvik, Public Works Director appeared before the Commission to give updates on the Spring Melt Preparations. An Emergency Declaration was brought forward for consideration of approval in regards to. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve the Emergency Declaration as presented. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Matt Andvik, Public Works Director appeared before the Commission to request approval of the tree planting contract for Sheyenne Street. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve the tree planting contract for Sheyenne Street with Green Earth LLC. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission to request approval of Improvement District No. 2270 (Traffic Signal at 9th St W and 32nd Ave W); accept Bids and Award Contract. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Improvement District No. 2270 (Traffic Signal at 9th St W and 32nd Ave W); accept Bids and Award Contract. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission to request approval of the Multi-Use Path from Eaglewood Park to The Lights; create Project No. 6058, approve Engineer's Report; and direct Engineer to prepare Plans and Specifications. Following discussion, Commissioner Simmons moved and Commissioner Anderson seconded to approve Multi-Use Path from Eaglewood Park to The Lights; create Project No. 6058, approve Engineer's Report; and direct Engineer to prepare Plans and Specifications. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

John Shockley, City Attorney appeared before the Commission to request approval of the Proposed Ordinance No. 1223 relating to setting the fees for garbage collection by resolution. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Proposed Ordinance No. 1223 relating to setting the fees for garbage collection by resolution. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda item number 13. Request to approve the 2023 Aerial Mosquito Control Contract & Documentation, was removed from the agenda.



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Dustin Scott, Assistant City Administrator appeared before the Commission to request approval of the City of West Fargo Finance Department Support Agreement. Following discussion, Commissioner Simmons moved and Commissioner George seconded to approve the City of West Fargo Finance Department Support Agreement. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

John Shockley, City Attorney appeared before the Commission to review the memo regarding City Administrator hiring options and approve recommendation. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve moving forward looking at options for an outside source for recruitment of the City Administrator. Commissioners George, Anderson, Olson, and Dardis voted aye. Commissioner Simmons voted nay, the motion was declared carried.

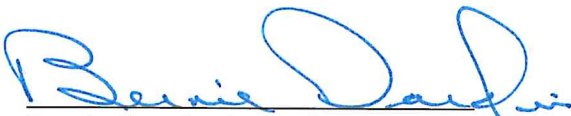
In regards to the Administrator's Report, Dustin Scott, Assistant City Administrator appeared before the Commission:

1. Upcoming Storm
2. Judge Barkus requested to cancel court for Wednesday, April 5
3. Update in regards to the RFP with the P3 development

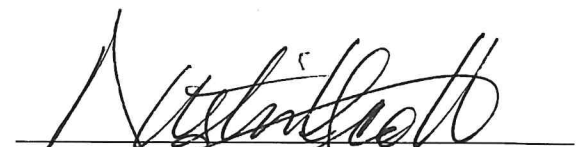
There was no correspondence.

In regards to non-agenda items, Dan Hanson, City Engineer wanted to clarify that regular agenda 11 was motioned correctly "Create Project No. 6058, Approve Engineer's Report; and Direct Engineer to prepare Plans and Specifications". Commissioners George, Anderson, Olson, Simmons, and Dardis approved the clarification. No Commissioners present denied the clarification, the motion was declared amended.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the meeting adjourned at 7:05 p.m.



Bernie Dardis, Commission President



Dustin T. Scott, Assistant City Administrator