



West Fargo City Commission Meeting
Monday, June 5, 2023
Commission Chambers 5:00 PM

The West Fargo City Commission met on Monday, June 5, 2023, at 5:00 p.m. Those present were Commissioners Bernie Dardis, Brad Olson, Roben Anderson, Mark Simmons and Mandy George, who was present via Zoom.

The Public Comment portion of the meeting was opened at 5:00 p.m. Two West Fargo residents came forward to speak during this time. Following the Public Comment portion, the meeting was called for a recess until 5:30 p.m., when the regular portion of the meeting was to be called to order.

The meeting was called back to order at 5:30 p.m. The pledge of allegiance was recited by the Boy Scouts that were within the West Fargo City Commission Chambers.

Commissioner Anderson moved and Commissioner Olson seconded to approve the order of the agenda as distributed. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Olson moved and Commissioner Simmons seconded to approve the minutes from May 15, 2023 as presented. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Olson moved and Commissioner Anderson seconded to approve the building permits as distributed. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Simmons moved and Commissioner George seconded to approve the consent agenda as presented:

- a. Bills
- b. Gaming Site Authorization for Boys & Girls Club of the Red River Valley. Games to be conducted: Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Twenty-One, Poker and Paddlewheel without Table at Zone Bar at 701 Main Avenue East, West Fargo, ND
- c. Gaming Site Authorization for Metro Sports Foundation. Games to be conducted: Poker from July 12 - 19, 2023 at DoubleTree at 825 E Beaton Dr, West Fargo, ND
- d. Gaming Site Authorization for West Fargo Baseball, Inc. Games to be conducted: Bingo, Pull Tab Dispensing Device and Electronic Pull Tab Device June 2023 at Jojo's at 915 19th Ave E, West Fargo, ND
- e. Gaming Site Authorization for West Fargo Baseball, Inc. Games to be conducted: Bingo, Pull Tab Dispensing Device and Electronic Pull Tab Device from July 1, 2023 to June 30, 2024 at Jojo's at 915 19th Ave E, West Fargo, ND
- f. Gaming Site Authorization for West Fargo Events. Games to be conducted: Bingo, Raffles, Pull Tab Jar and Electronic Pull Tab Device from July 1, 2023 to June 30, 2024 at Bar Down at 3150 Sheyenne St, West Fargo, ND
- g. Gaming Site Authorization for West Fargo Events. Games to be conducted: Electronic Pull Tab Device from July 1, 2023 to June 30, 2024 at Spicy Pie at 745 31st Ave E #110, West Fargo, ND



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- h. Gaming Site Authorizations for West Fargo Hockey Association. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Sports Pools, Twenty-One, Poker, Paddle wheel with Tickets, and Paddlewheel with Table at M&J Saloon at 817 Main Ave W, West Fargo, ND (Page 51)
- i. Gaming Site Authorizations for West Fargo Hockey Association. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Sports Pools, Twenty-One, Poker, Paddle wheel with Tickets, and Paddlewheel with Table at Hooligans at 509 32nd Ave W, West Fargo, ND
- j. Gaming Site Authorizations for West Fargo Hockey Association. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Sports Pools, Twenty-One, Poker, Paddle wheel with Tickets, and Paddlewheel with Table at Traditions Restaurant and Bar at 333 Sheyenne St #116
- k. Gaming Site Authorizations for West Fargo Hockey Association. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Sports Pools, Twenty-One, Poker, Paddle wheel with Tickets, and Paddlewheel with Table at Pubwest 3140 Bluestem Dr, West Fargo, ND (Page 54)
- l. Gaming Site Authorizations for West Fargo Hockey Association. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Sports Pools, Twenty-One, Poker, Paddle wheel with Tickets, and Paddlewheel with Table at Blarney Stone Pub at 1910 9th St E, West Fargo, ND
- m. Gaming Site Authorizations for West Fargo Hockey Association. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Sports Pools, Twenty-One, Poker, Paddle wheel with Tickets, and Paddlewheel with Table at Rookies Sports Bar & Grill, West Fargo, ND (Page 56)
- n. Games of Chance for The American Legion Department of North Dakota. Games to be conducted: Raffle on November 19, 2023 at The American Legion Department of North Dakota Headquarters at 405 Main Ave W Suite 4A, West Fargo, ND (Page 57)
- o. Approve Contact with North Dakota State Fire Marshal (Pages 58-65)

Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Aaron Nelson, Planning Director appeared before the Commission for the approval of Subdivision Development Agreement and Final Plat of Brooks Harbor 10th Addition. Following discussion, Commissioner Simmons moved and Commissioner Olson seconded to approve the Subdivision Development Agreement and Final Plat of Brooks Harbor 10th Addition. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Mark Housh, Inspections Administrator appeared before the Commission for the approval of the second reading of Ordinances No. 1224 through 1231 (Code Amendments). Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the second reading of Ordinances No. 1224 through 1231 (Code Amendments). Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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Denis Otterness, Police Chief appeared before the Commission for the approval of City Ordinance revision of 1-07-03 Sale of Abandoned or Unclaimed Personal Property. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve the City Ordinance revision of 1-07-03 Sale of Abandoned or Unclaimed Personal Property). Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Fuller, Fire Chief appeared before the Commission for the approval to adopt the 2023-2028 Fire Department Strategic Plan. Following discussion, Commissioner Simmons moved and Commissioner George seconded to approve to adopt the 2023-2028 Fire Department Strategic Plan. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission to request approval of the Project No 1342 – SA 40 Sanitary Lift Station Rehabilitation; approve Change Order No. 2. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve Project No 1342 – SA 40 Sanitary Lift Station Rehabilitation; approve Change Order No. 2. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission to request approval of Project No. 1346 – Sanitary Sewer Access Improvements; approve Task Order No. 56-1 for "Basic Services". Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve the Project No. 1346 – Sanitary Sewer Access Improvements; approve Task Order No. 56-1 for "Basic Services". Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Hanson, City Engineer appeared before the Commission to request approval of Project No. 2265 – 9th St NE Reconstruction; approve DCE Submittal. Following discussion, action was taken in three separate motions. 1) Commissioner Olson moved and Commissioner George seconded to concur with the project concepts as proposed. 2) Commissioner George moved and Commissioner Olson seconded to proceed with alternative B – Three Lane Urban Corridor. 3) Commissioner Olson moved and Commissioner George seconded to with optional work item 1 – frontage road north of 7th Ave NE. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motions were declared carried.

Dan Hanson, City Engineer appeared before the Commission to request approval of the Carbon Reduction Program (CRP) Grant Acceptance; accept CRP Grant. Following discussion, Commissioner Simmons moved and Commissioner Anderson seconded to table the item of the Carbon Reduction Program (CRP) Grant Acceptance; accept CRP Grant. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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Dustin Scott, Assistant City Administrator appeared before the Commission to give an update on the status and timeline for completion of the Eide Bailey audit. No action was taken.

In regards to the Administrator's Report, Dustin Scott, Assistant City Administrator appeared before the Commission to give City staffing updates. This included a temporary reorganization of staff. Following discussion, Commissioner Simmons moved and Commissioner George seconded to approve the temporary reorganization. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

In regards to correspondence, there was one piece passed out to each of the Commissioners.

There were no non-agenda items.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the meeting adjourned at 6:55 p.m.



Bernie Dardis, Commission President



Dustin T. Scott, Assistant City Administrator