



West Fargo City Commission Meeting
Monday, August 7, 2023
Commission Chambers 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission was called to order at 5:30 p.m. Those present were Commissioners Bernie Dardis, Brad Olson, Roben Anderson and Mandy George. Commissioner Mark Simmons was absent.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda as distributed. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

D. Approval of Minutes -- July 10, 2023; E. Approval of Minutes -- July 24, 2023;

E. Approval of Minutes -- August 2, 2023

Commissioner Olson moved and Commissioner George seconded to approve all (3) sets of minutes. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner Anderson moved and Commissioner George seconded to approve the building permits as distributed. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda – Approve the Following:

- a. Bills
- b. Games of Chance for Epic Charities. Games to be conducted: Raffle on September 15, 2023 at Essentia Health Plaza at 300 32nd Ave W, West Fargo ND
- c. Games of Chance for Holy Cross Catholic Church. Games to be conducted: Raffle on October 22, 2023 at Holy Cross Catholic Church at 2711 7th St E, West Fargo, ND
- d. Games of Chance for Red River Marksmanship Center. Games to be conducted: Raffle on August 31, 2023 at Red River Marksmanship Center at 640 16th St NE, West Fargo, ND
- e. Gaming Site Authorization for American Legion Post #91 of New Salem. Games to be conducted: Poker at DoubleTree by Hilton at 825 E Beaton Dr, West Fargo, ND
Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. Public Comment

There was one person during the Public Comment portion of the Commission, David Withee, resident of West Fargo.

2. 2023 West Fest Parade Route -- West Fargo Events

Mike Amundson of West Fargo Events appeared before the Commission requesting approval of the change to the 2023 West Fest Parade Route. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve the change to the 2023 West Fest Parade Route. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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3. Item tabled from July 24, 2023 City Commission Meeting: A23-21 North Pond at The Preserve 15th Addition, a Conditional Use Permit for a Modified Sign Development Plan
-- Aaron Nelson, Planning Director
Aaron Nelson, Planning Director appeared before the Commission requesting approval of the tabled item from July 24, 2023 City Commission Meeting: A23-21 North Pond at The Preserve 15th Addition, a Conditional Use Permit for a Modified Sign Development Plan. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve the item tabled from July 24, 2023 City Commission Meeting: A23-21 North Pond at The Preserve 15th Addition, a Conditional Use Permit for a Modified Sign Development Plan. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
4. AE2S Extension -- Heide Delorme, Finance Director
 - Approve Additional Funds
Heide Delorme, Finance Director appeared before the Commission requesting approval of an AE2S Extension; approve additional funds. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve the AE2S extension; approve additional funds. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
5. Request for approval of paving East bound 13th Ave South. Prairie Parkway to Sheyenne Street -- Matt Andvik, Public Works Director
Matt Andvik, Public Works Director appeared before the Commission requesting approval of paving East bound 13th Ave South Prairie Parkway to Sheyenne Street. Following discussion, Commissioner George moved and Commissioner Olson seconded to approve the request of paving East bound 13th Ave S Prairie Parkway to Sheyenne Street. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
6. Fire Transparency Dashboard -- Dan Fuller, Fire Chief
This was informational only, no action was taken.
7. Project No. 1346 -- Sanitary Sewer Access Improvements -- Dan Hanson, City Engineer
 - Accept bid and Award Contract
Dan Hanson, City Engineer appeared before the Commission to request approval of Project No. 1346 -- Sanitary Sewer Access Improvements; accept bid and Award Contract. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 1346 -- Sanitary Sewer Access Improvements; accept bid and Award Contract. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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8. Project No. 9036 – I-94 and 26th St W -- Dan Hanson, City Engineer
 - Authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th St W and I-94 interchange

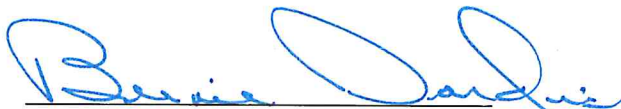
Dan Hanson, City Engineer appeared before the Commission to request approval of Project No. 9036 – I-94 and 26th St W; authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th St W and I-94 interchange. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 9036 – I-94 and 26th St W; authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th St W and I-94 interchange. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
9. 2024 Preliminary Budget -- Dustin Scott, Assistant City Administrator

Commissioner George moved and Commissioner Anderson seconded to approve the 2024 preliminary budget, holding general fund property tax revenue at the amount that would be generated from a 4 mill increase and approve the expenditure budget as presented. This would allow staff to work to refine, reduce expenditures or use of additional revenues to fund those expenditures between now and the final budget. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
10. City Administrator's Report -- Dustin Scott, Assistant City Administrator
 - a. Monday, September 4, 2023 City Commission meeting falls on a Holiday, Labor Day
Consensus to move the meeting to Tuesday, September 5 at 5:30 PM.
 - b. Introduction of Sarah Gasevic, new Human Resources Manager
11. Correspondence

Arts Partnership has been sending letters in the mail regarding the Arts Coalition.
12. Non-Agenda Items

There weren't any non-agenda items.
13. Adjourn

Commissioner Olson moved and Commissioner Anderson seconded to adjourn the meeting. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the meeting adjourned at 7:25 p.m.



Bernie Dardis, Commission President



Dustin T. Scott, Assistant City Administrator