



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, August 21, 2023 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission was called to order at 5:30 p.m. Those present were Commissioners Bernie Dardis, Brad Olson, Roben Anderson, Mark Simmons and Mandy George. No Commissioners were absent from the meeting.

B. Pledge of Allegiance

C. Approve Order of Agenda

Commissioner Anderson moved and Commissioner Olson seconded to approve the order of the agenda as distributed. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

D. Approval of Minutes -- August 7, 2023

Commissioner Olson moved and Commissioner George seconded to approve the minutes of August 7, 2023 as distributed. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Building Permits

Commissioner George moved and Commissioner Anderson moved to approve the building permits as distributed. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda - Approve the Following:

a. Bills

b. Project No. 6058 – Multiuse Path, Eaglewood Park to the Lights on Sheyenne

- Approve Plans and Specifications and Authorize Advertisement for Bids

c. Games of Chance for West Fargo Sheyenne High School Mustang Booster Club

Commissioner Olson moved and Commissioner Anderson seconded to approve the consent agenda as distributed. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend. City Commission Meeting Public Comment | West Fargo, ND (westfargond.gov) There were two West Fargo residents that came forward to speak during this time, David Withee and Steve Marquart.



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2. Child Care Grants -- Casey Sanders Berglund, Economic Development Manager
 - a. (9) Child Care Grant Applications, In-Home and In-Home Group Providers
 - i. Commissioner Olson moved and Commissioner George seconded to approve the (9) childcare grant applications, that are in-home and in-home group providers, as presented. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
 - b. (4) Center Applications
 - i. Learning Universe
Commissioner George moved and Commissioner Simmons seconded to approve the grant of \$43,500 for Learning Universe. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
 - ii. Explorers Academy
Commissioner George moved and Commissioner Olson seconded to approve the grant of \$65,000 for Explorers Academy. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
 - iii. Creative Minds
Commissioner George moved and Commissioner Simmons seconded to approve the grant of \$56,980 for Creative Minds. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
 - iv. Nurturing Dreams
Commissioner Olson moved and Commissioner George seconded to approve the grant of \$61981.78 for Nurturing Dreams. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
3. Cass County Housing Authority PILOT -- Casey Sanders-Berglund, Economic Development Manager
Commissioner Simmons moved and Commissioner Olson seconded to approve the Cass County Housing Authority PILOT. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
4. Project No. 9036 (I-94 and 26th St W) -- Dan Hanson, City Engineer and Casey Sanders-Berglund, Economic Development Manager
 - Authorize purchase of land for a future 26th St W and I-94 Interchange
Commissioner Simmons moved and Commissioner Olson seconded to approve Project No. 9036 (I-94 and 26th St W); authorize purchase of land for a future 26th St W and I-94 Interchange. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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There was a 5 minute break taken during the meeting.

5. Project No. 2273 – Traffic Signal Installation – Dan Hanson, City Engineer

- Accept Bid and Award Contract

Commissioner Simmons moved and Commissioner Anderson seconded to approve Project No. 2273 – Traffic Signal Installation; accept Bid and award Contract.

Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

6. Project No. 4069 - Eaglewood Pond Repair -- Dan Hanson, City Engineer

- Create Project No. 4069, Accept Quote and Award Contract

Commissioner Olson moved and Commissioner Simmons seconded to approve Project No. 4069 - Eaglewood Pond Repair; create Project No. 4069, accept Quote and award Contract. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

7. Update Building Exploratory Committee Meeting -- Brad Olson, Commissioner

For past agendas and minutes, please view our website at:

Agendas & Minutes | West Fargo, ND (westfargond.gov)

This item was informational only.

8. City Administrator's Report --Dustin Scott, Assistant City Administrator

a. Budget Update

b. City Administrator Update -- Sarah Gasevic, Human Resources Manager

Commissioners decided on September 11, 2023 at 5:30 PM for a date and time for a Special City Commission meeting to allow for review of the applications for the City Administrator position.

9. Correspondence

At the request of Police Chief Denis Otterness, Mr. Scott read aloud the retirement notification addressed to him from Mr. Otterness.

10. Non-Agenda Items

There were none.

11. Adjourn

A blue ink signature of Bernie Dardis.

Bernie Dardis, Commission President

A black ink signature of Dustin T. Scott.

Dustin T. Scott, Assistant City Administrator