CITY OF WEST FARGO
A CITY ON THE GROW

West Fargo City Commission Meeting
Tuesday September 5, 2023
Commission Chambers 5:30 AM

Meeting Items

A. **Call to Order**
B. **Pledge of Allegiance**
C. **Roll Call**
Commissioners: Mandy George – present, Mark Simmons – present, Brad Olson – present, Roben Anderson – present, and Bernie Dardis – present. All Commissioners were present.
D. **Approve Order of Agenda**
Commissioner Anderson moved and Commissioner Olson seconded to approve the order of agenda as presented. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
E. **Approval of Minutes -- August 21, 2023**
Commissioner Olson moved and Commissioner George seconded to approve the minutes from August 21,2023 as distributed/presented. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
F. **Building Permits**
Commissioner Olson moved and Commissioner Anderson seconded to approve the Building Permits as presented. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda - Approve the Following:

a. **Bills**
b. **Project No. 1346 - Sanitary Sewer Accessibility Improvements**
   - **Adopt Resolution approving Contract and Contractor's Bond; and Authorize Notice to Proceed.**
c. **Project No. 2273 - Traffic Signal Installation**
   - **Adopt Resolution Approving Contract and Contractor's Bond; and Authorize Notice to Proceed.**
d. **Games of Chance for West Fargo Lions Club. Games to be conducted: Raffle every Thursday from October 1, 2023 to April 1, 2024 at Silver Dollar Bar at 221 Sheyenne St, West Fargo, ND 58078**
e. **Games of Chance for Keep Anna Walking. Games to be conducted: Raffle, Raffle Board, and Sports Pool on September 30,2023 at West Fargo VFW at 444 Sheyenne St, West Fargo, ND 50878**
Commissioner Olson moved and Commissioner George seconded to approve the consent agenda, items a through e. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. **Public Comment**
There was one West Fargo resident that was present to speak during the Public Comment David Withee.

2. **Public Hearing and First Reading – Zoning Ordinance Amendment to Title IV of the City Ordinances pertaining to wall graphics signs -- Aaron Nelson, Planning Director**
The Public Hearing was opened. David Withee a West Fargo resident and Aaron Juhnke, Junkyard Brewing (wife is owner of Junkyard Brewing in West Fargo), came forward to speaking during the Public Hearing. Commissioner Simmons moved and Commissioner George seconded to table the First Reading – Zoning Ordinance Amendment to Title IV of the City Ordinances pertaining to wall graphics signs. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

3. **Agreement on Use of Opioid Settlement Funds with City of West Fargo, City of Fargo, Cass County and Fargo Cass Public Health**
John Shockley, City Attorney and Robin Mc Prevention Coordinator presented the item. Commissioner Olson moved and Commissioner Simmons seconded to approve the Agreement on Use of Opioid Settlement Funds with City of West Fargo, City of Fargo, Cass County and Fargo Cass Public Health. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

4. **New Accounting Software Consultant - Approval of Funds -- Heide Delorme, Finance Director**
Commissioner Simmons moved and Commissioner Olson seconded to approve a new accounting software consultant, approval of funds. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

5. **City Administrator's Report -- Dustin Scott, Assistant City Administrator**
   a. **Budget Update**
No action was taken.

6. **Correspondence**
One piece of correspondence was passed out to each Commissioner.

7. **Non-Agenda Items**
Bernie Dardis, Commission President asked the Commission for consideration to meet with HR regarding compensation of Dustin Scott, acting as City Administrator. Commissioner Simmons moved and Commissioner George seconded to approve the consideration to allow Bernie to meet with HR regarding compensation of Dustin Scott, acting as City Administrator. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

8. **Adjourn**
Commissioner Simmons moved and Commissioner Olson seconded to adjourn. Commissioners George, Anderson, Olson, Simmons and Dardis voted aye. No Commissioners present voted nay, the meeting was adjourned at 6:40 PM.

Bernie Dardis

Bernie Dardis, Commission President

Dustin Scott

Dustin T. Scott, Assistant City Administrator