



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, November 6, 2023 5:30 PM

Meeting Items

A. Call to Order

The City of West Fargo Commission meeting was called to order at 5:30 PM on Monday, November 6, 2023.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Roll Call was taken as follows: Commissioner Mandy George – present; Commissioner Mark Simmons – present; Commission President Bernie Dardis – present; Commissioner Brad Olson – present; Commissioner Roben Anderson – present; all Commissioners were present.

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

E. Approval of Minutes -- October 16, 2023

Commissioner Anderson moved and Commissioner Olson seconded to approve the minutes of October 16, 2023. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

F. Building Permits

Commissioner George moved and Commissioner Anderson seconded to approve the building permits as distributed. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

Consent Agenda - Approve the Following:

a. Bills

b. District No. 1345 – Sandhill's 6th Addition

- Accept and Approve Amended Resolution Declaring Work Necessary

c. Traffic Signal Equipment Donation to City of Mandan, ND

- Authorize Commission President to sign Donation Agreement

d. Traffic Signal Equipment Donation to NDDOT Grand Forks District

- Authorize Commission President to sign Donation Agreement

e. MetroCOG Grant Applications

- Authorize Grant Applications

- f. **City Owned Right-of-Way within City Limits of West Fargo**
 - Authorize staff to initiate a soft season shutdown for all non-emergent hard surface work within the City owned Right-of-Way
- g. **Permanent Access Easement with Christopher and Kari Wehri and Viking Properties LLC**
- h. **Final Plat Approval - Kost 5th Addition, a retracement plat of Lots 6-8, Block 1 of Kost 1st Addition, City of West Fargo, North Dakota**
- i. **Request for Release of Restrictive Covenant #435953**
- j. **Resolution in Support of the Adjusted Fargo-Moorhead Urbanized Area Boundary for NDDOT and FHWA**
- k. **Games of Chance for Packer Backers (West Fargo Post Prom/Post Grad). Games to be**
- l. **conducted: Raffle Drawing on 11/17/2023, 2/9/2024, and 3/15/2024 at Silver Dollar at 221 Sheynne Street, West Fargo, ND**
- m. **Gaming Site Authorization for Prairie Public Broadcasting. Games to be conducted: Raffles, Pull Tab Jar, Seal Board, Prize Board, Twenty-One, and Poker from November 23 - November 27, 2023. at DoubleTree at 825 Beaton Drive, West Fargo, ND**
- n. **Games of Chance for United Way of Cass Clay. Games to be conducted: Raffle on November 16, 2023 at United Sugar Producers & Refiners at 2060 Sheyenne St, West Fargo, ND**
- o. **Gaming Site Authorization for West Fargo Baseball, Inc. Games to be conducted: Bingo, Raffles, Pull Tab Jar, Pull Tab Dispensing Device, Electronic Pull Tab Device, Prize Board, Sports Pool, Twenty-One, Paddlewheel with Tickets, and Paddlewheel Table at The Local 701 at 1405 Prairie Parkway, West Fargo, ND**

Commissioner Simmons moved and Commissioner Olson seconded to approve the consent agenda as distributed. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

Regular Agenda

1. Public Comment

There was no one present to speak during the Public Comment portion of the meeting.

2. Property owner request to build within a public storm sewer easement at 445 7th St NW

- **Conditionally approve or deny property owner request**

Commissioner Simmons moved and Commissioner Anderson seconded to approve Property owner request to build within a public storm sewer easement at 445 7th St NW Conditionally approve or deny property owner request. Commissioners George, Dardis, Anderson, and Simmons voted aye. Commissioner Olson voted nay, the motion was declared on a 4:1 vote.

3. Request to Expend Asset Forfeiture Funds -- Peter Nielsen, Chief of Police

- **Approve Expenditure of \$51,374.00 in Asset Forfeiture Funds**

Commissioner Simmons moved and Commissioner Olson seconded to approve the request to Expend Asset Forfeiture Funds; approve Expenditure of \$51,374.00 in Asset Forfeiture Funds. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

4. Fuel Station RFP for City Vehicles -- Matt Andvik, Public Works Director

- **Approve Publishing an RFP for a City Fuel Station**

Commissioner Olson moved and Commissioner George seconded to approve the Fuel Station RFP for City Vehicles; approve Publishing an RFP for a City Fuel Station.

Commissioners George, Dardis, Olson, and Simmons voted aye. Commissioner Anderson voted nay, the motion was declared carried on a 4:1 vote.

5. Replacement purchase of sewer inspection camera -- Matt Andvik, Public Works Director

- **Approve the ordering of a replacement sewer inspection camera for 2024 budget in 2023 calendar year**

Commissioner Simmons moved and Commissioner Olson seconded to approve the replacement purchase of sewer inspection camera; approve the ordering of a replacement sewer inspection camera for 2024 budget in 2023 calendar year.

Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

6. City Administrator's Report -- Dustin Scott, City Administrator

a. Holidays and Closures

i. **City Offices will be closed on Friday, November 10, 2023 in observance of Veterans Day, Saturday, November 11, 2023**

ii. **City Offices will be closed on Thursday, November 23, 2023 and Friday, November 24, 2023 for Thanksgiving**

iii. **The first City Commission in January falls on January 1, 2024, City Offices will be closed that day; discussion of moving the meeting date**

Commissioner Olson moved and Commissioner Simmons seconded to approve moving the January City Commission meetings to January 8th and January 22nd.

Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

7. Correspondence

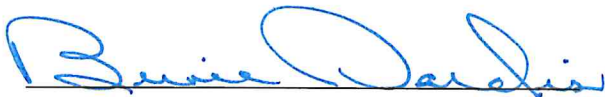
8. Non-Agenda Items

9. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn.

Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No

Commissioners present voted nay, the motion was declared at 6:01 PM



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator