



West Fargo City Commission Meeting
West Fargo City Hall Commission Chambers
800 4th Ave E, West Fargo, 58078
Monday, December 18, 2023 5:30 PM

Meeting Items

A. Call to Order

The City of West Fargo Commission Meeting was called to order at 5:30 pm on Monday, December 18, 2023 in the West Fargo Commission Chambers.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Roll Call

Commissioners Mandy George – present; Mark Simmons– present; Bernie Dardis – present; Brad Olson – present; Roben Anderson -- present

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson moved to approve the Order of agenda as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

E. Approval of Minutes -- December 4, 2023

Commissioner George moved and Commissioner Anderson seconded to approve the minutes of December 4, 2023. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

F. Building Permits

Commissioner Olson moved and Commissioner George seconded to approve the building permit report as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda - Approve the Following:

- a. Bills
- b. 9th Street W/52nd Ave W Roundabout – Funding Application
 - Approve HSIP Application
- c. MSA with Moore Engineering
 - Approve MSA renewal with Moore Engineering
- d. Games of Chance for Holy Cross Catholic Church Wild Game Feed. Games to be conducted: Bingo and Raffle on ~~March 7, 2023~~ at Holy Cross Catholic Church at 2711 7th St E, West Fargo, ND *** correction March 7, 2024 ***
- e. Pledge of Securities as of 09/30/2023
- f. A23-28 Steffes 10th Addition, Approval of Final Plat
- g. A23-27 Oak Ridge 19th Addition, Approval of Final Plat
- h. Request from the City of Fargo to plat and rezone land owned by the City of West Fargo within Fargo's jurisdiction

Commissioner Olson moved and Commissioner Anderson seconded to approve the consent agenda as presented. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.



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Regular Agenda

1. Public Comment

Three West Fargo residents spoke during the Public Comment portion of the meeting.

2. Public Hearing – A23-4 Sandhills 6th Addition, Approval of First Reading of Rezone

Ordinance -- Aaron Nelson, Planning Director

Following the Public Hearing, Commissioner Olson moved and Commissioner George seconded to approve the first reading of rezone ordinance for A23-4 Sandhills 6th Addition. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

3. Public Hearing – A23-17 Sandhills 7th Addition, Approval of First Reading of Rezone

Ordinance -- Aaron Nelson, Planning Director

Following the Public Hearing, Commissioner Simmons moved and Commissioner Olson seconded to approve the first reading of rezone ordinance for A23-17 Sandhills 7th Addition. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

4. Approve purchase of Vactor Truck -- Matt Andvik, Public Works Director

Commissioner Olson moved and Commissioner George seconded to approve the purchase of a vactor truck. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared.

5. Approve Sanitation Rate and Operational Changes -- Matt Andvik, Public Works Director

Commissioner Simmons moved and Commissioner Anderson seconded to table the item until the second meeting in January (January 22, 2024). Commissioners Simmons, Dardis, and Anderson, voted aye. Commissioners Olson and George voted nay, the motion was declared carried on a 3:2 vote.

6. District No. 1345 – Sandhill's 6th Addition -- Dan Hanson, City Engineer

• Conduct the Resolution of Necessity Public Hearing; Approve both a Resolution of Insufficient Protests and a Task order for "Basic Services"

Commissioner Simmons moved and Commissioner Olson seconded to approve District No. 1345 – Sandhill's 6th Addition; conduct the Resolution of Necessity Public Hearing; approve both a Resolution of Insufficient Protests and a Task order for "Basic Services". Commissioners Simmons, Dardis, Olson and Anderson, voted aye. Commissioners George voted nay, the motion was declared carried on a 4:1 vote.

7. Sanitary Lift Station System Rehabilitation (SA 11, 30, 31, and 36)

-- Dan Hanson, City Engineer

- **Create Project No. 1349, Approve both an Engineer's Report and Task Order for "Basic Services"; and Direct Engineer to prepare Plans and Specifications**

Commissioner George moved and Commissioner Olson seconded to approve Sanitary Lift Station System Rehabilitation (SA 11, 30, 31, and 36); create Project No. 1349, approve both an Engineer's Report and Task Order for "Basic Services"; and direct Engineer to prepare Plans and Specifications. Commissioners Simmons, Dardis, and Anderson, voted aye. No Commissioners voted nay, the motion was declared carried.

8. Lease Agreement and Police Department Expansion -- Dustin Scott, City Administrator

Commissioner Simmons moved and Commissioner Olson seconded to approve the Lease Agreement and Police Department expansion. A roll call vote was taken, Commissioner George Yes; Commissioner Simmons Yes; Commissioner Bernie Dardis No; Commissioner Olson Yes; Commissioner Anderson No. The motion was declared carried on a 3:2 vote.

9. City Administrator's Report -- Dustin Scott, City Administrator

-- Appointment of Alternate Municipal Court Judges

Commissioner Olson moved and Commissioner Simmons seconded to approve the appointment of the alternate Municipal Court Judges. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the motion was declared carried.

-- Update on new finance software

-- Reminder of Date Changes for January 2024 Commission Meetings:

Monday, January 8th and Monday, January 22nd

-- Training sessions -- John Shockley

10. Correspondence

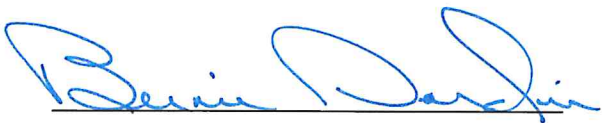
There was nothing for correspondence.

11. Non-Agenda Items

There was nothing for non-agenda items.

12. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn. Commissioners George, Simmons, Dardis, Olson and Anderson, voted aye. No Commissioners present voted nay, the meeting was adjourned at 7:28 PM.



Bernie Dardis, Commission President



Dustin T. Scott, City Administrator