



West Fargo City Commission Meeting
Monday, December 5, 2022
Commission Chambers 5:30 PM

The West Fargo City Commission met on Monday, December 5, 2022, at 5:30 p.m. Those present were Commissioners Bernie Dardis, Brad Olson, Mark Simmons, Mandy George and Roben Anderson. No Commissioners were absent. President of the Board Bernie Dardis called the meeting to order at 5:30 p.m.

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda as distributed. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner George moved and Commissioner Olson seconded to approve the minutes from October 17, 2022 as presented. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Olson moved and Commissioner George seconded to approve the Building Permit Reports as presented. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Commissioner Anderson moved and Commissioner George seconded to approve the consent agenda as presented.

- a. Bills (Pages 9-17)
- b. City owned Right-of-Way within City Limits of West Fargo (Pages 18-19)
 - Authorize staff to initiate a season shutdown for all non-emergent permitting and utility work, and direct staff to send a "Season Shutdown Notice" to all registered contractors.
- c. Games of Chance Packer Backers (West Fargo High School Post Prom/Grad . Committee). Games to be conducted: Raffle on January 20, 2023 at Silver Dollar at 221 Sheyenne St (Page 20)
- d. Games of Chance for STOMP. Games to be conducted: Raffle on January 3, 2023 at Brewtus Brickhouse at 635 32nd Ave E #108 (Page 21)

Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Matt Andvik, Public Works Director appeared before the Commission to discuss 90-minute parking and no parking signs downtown. Following discussion, Commissioner Anderson moved and Commissioner Olson seconded to approve removing all current 90-minute parking signs downtown as well and approved to place no parking signs from 2 a.m. to 6 a.m. Tuesdays and Thursdays. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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Matt Andvik, Public Works Director appeared before the Commission for approval of Project 9027 – Public Works Asphalt Paving (Citywide). Following discussion, Commissioner Olson moved and Commissioner George seconded to approve Project 9027 – Public Works Asphalt Paving (Citywide), which included two rollers and an equipment trailer. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Dan Farnsworth of MetroCOG appeared before the Commission for approval of the Resolution of support for the FM Metropolitan Bicycle & Pedestrian Plan. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the Resolution of support for the FM Metropolitan Bicycle & Pedestrian Plan with the amendment that Aaron Nelson is moved under West Fargo in the document. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Aaron Nelson, Planning Director appeared before the Commission for a proposed Downtown Master Plan & Grant Award. Following discussion, Mr. Nelson was directed by the Commission to bring the item back in the future with some recommended actions steps.

Denis Otterness, Police Chief appeared before the Commission for the second reading of the proposed parking ordinance 1214. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the second reading of the proposed parking ordinance 1214. Commissioners Anderson, Olson, Simmons, and Dardis voted aye. Commissioner George voted nay, the motion was declared carried.

Mark Simmons, Commissioner brought forth the City of West Fargo Logo. Following discussion Commissioner Simmons moved and Commissioner George seconded to table the item of the City of West Fargo Logo until the next scheduled meeting. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

John Shockley, City Attorney appeared before the Commission for approval of the second reading of Ordinance 1216 relating to feeding of wildlife and keeping of fowl and other non-domestic animals. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve the second reading of Ordinance 1216 relating to feeding of wildlife and keeping of fowl and other non-domestic animals. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.



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John Shockley, City Attorney appeared before the Commission for approval of the second reading of Ordinance 1210 regarding the Sales and Use Tax. Following discussion, Commissioner Olson moved and Commissioner Simmons seconded to approve the second reading of Ordinance 1210 regarding the Sales and Use Tax. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

In regards to the Administrator's Report, Tina Fisk, City Administrator appeared before the Commission:

1. All Commissioners agreed to move the first meeting in January from January 2nd to January 3rd 2023
2. Tina would be out of the Office for League of Cities meetings and the Legislative Workshop
3. On behalf of Betty Adams, Library Director, the West Fargo Library received the Star Award
4. Commissioner Simmons moved and Commissioner George seconded to contribute \$2,000 to the coming year to the Homeward Animal Shelter for the use of their services. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
5. Battle of the Badges Blood Drive at the DoubleTree on December 27 - 29
6. Express thank you towards to the Public Works department for all of their work

Correspondence were passed out to each Commissioner. Commission President Dardis brought forth the upcoming West Fargo Fire Community Health Alliance event at 10 a.m. – 12 p.m. Wednesday, December 14, 2023 at West Fargo City Hall.

In regards to non-agenda, Commissioner Simmons wanted to thank the Public Works department for all of their work. Commission President Dardis wanted to thank West Fargo Events for the Tree Lighting event. As well as congratulating the West Fargo Sheyenne High School Girls Volleyball Team and the Girls Swimming and Diving Teams for winning the North Dakota Class A Championships last month, this is the first time this has been done.

Commissioner Simmons moved and Commissioner Olson seconded to adjourn the meeting. Commissioners George, Anderson, Olson, Simmons, and Dardis voted aye. No Commissioners present voted nay, the meeting adjourned at 7:06 p.m.

A handwritten signature in black ink, appearing to read "Bernie Dardis".

Bernie Dardis, Commission President

A handwritten signature in blue ink, appearing to read "Tina Fisk".

Tina Fisk, City Administrator