



*Aaron Nelson, AICP Director of Planning and Zoning
Leslie McGillivray-Rivas, Sr. Planner
Lisa Sankey, Planner
Breanna Siegler, Office Manager*

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West Fargo Planning & Zoning Commission Meeting Minutes
Tuesday, December 12, 2023 - 5:30 p.m.

Members Present: Joe Kolb, Eric Dodds, Mike Thorstad, Kathi Schwan, David Gust, Aleyna Leibfried

Members Absent: None

Others Present: Aaron Nelson, Lisa Sankey, Katie Schmidt, Leslie McGillivray-Rivas, Breanna Siegler

Minutes Submitted by: Breanna Siegler, Office Manager

Meeting was called to order by Chair Kolb at 5:30pm. Commissioner Leibfried motioned to approve the order of the agenda, Commissioner Dodds seconded. No opposition. Motion passed.

Commissioner Gust moved and Commissioner Leibfried seconded a motion to approve the minutes from November 14, 2023. No opposition. Motion passed.

Chair Kolb opened a public hearing on A23-30 Tintes Land Company 15th Addition, request for Conditional Use Permit to install a wireless telecommunications tower in residential district, 1402 & 1420 16th Street East (Lots 1-3, Block 2 of Tintes Land Company 15th Addition), City of West Fargo, North Dakota. Chair Kolb opened the floor for public comment. No public comment brought forth, Chair Kolb closed the public hearing. Commissioner Thorstad asked to confirm where there are similar structures. City Staff mentioned Sheyenne High School (800 40th Ave E) and Flame of Heart Church (1222 6th St E). Commissioner Gust motioned to approve application with conditions as presented, Commissioner Thorstad seconded. No opposition. Motion passed.

Chair Kolb opened the floor for non-agenda items. Planning Director Aaron Nelson announced that a joint Planning & Zoning Commission and City Commission meeting to present the Downtown Placemaking Master Plan will be held on December 18th, 2023 from 3:30-4:30pm in the East training room at City Hall.

Commissioner Gust moved and Commissioner Leibfried seconded to adjourn from regular agenda. No opposition. Motion passed and meeting adjourned at 5:42pm.