



*Aaron Nelson, AICP Director of Planning and Zoning
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Breanna Siegler, Office Manager*

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West Fargo Planning & Zoning Commission Meeting Minutes
Tuesday, November 14, 2023 - 5:30 p.m.

Members Present: Joe Kolb, Eric Dodds, Mike Thorstad, Kathi Schwan, David Gust

Members Absent: Aleyna Leibfried

Others Present: Aaron Nelson, Lisa Sankey, Katie Schmidt, Leslie McGillivray-Rivas, Breanna Siegler

Minutes Submitted by: Breanna Siegler, Office Manager

Meeting was called to order by Chair Kolb at 5:30pm. Commissioner Gust motioned to approve the order of the agenda, Commissioner Schwan seconded. No opposition. Motion passed.

Commissioner Dodds moved and Commissioner Thorstad seconded a motion to approve the minutes from October 10, 2023. No opposition. Motion passed.

Chair Kolb opened a public hearing on A23-28 Steffes 10th Addition, a request for a replat of Lot 4, Block 1 Steffes 8th Addition (445 7th Street NW), City of West Fargo, North Dakota. No public comment. Chair Kolb closed the public hearing. Commissioner Gust motioned to approve application as presented, Commissioner Dodds seconded. No opposition. Motion passed.

Chair Kolb opened discussion for approval of 2024 Planning and Zoning Commission meeting dates. Commissioner Kolb motioned for a vote to approve chosen dates. No opposition. Schedule of dates approved.

Chair Kolb opened the floor for non-agenda items. None were brought forth.

Commissioner Gust moved and Commissioner Dodds seconded to adjourn from regular agenda at 5:36pm. No opposition. Motion passed.

Chair Kolb opened floor to Planning Director Aaron Nelson for discussion agenda. Director Nelson provided update on the downtown placemaking master plan and upcoming Title IV Zoning Text Amendments.

Downtown Placemaking Master Plan has been published on the website and is available for public review and comment throughout the month of November. A public open house will be held on Tuesday, November 28th at 6-7:30pm at South Elementary (117 6th Ave W).

Planning staff will be working to bring forward targeted updates to Title IV of the City ordinances over the coming months, as recommended in the Planning Needs Assessment Action Plan.

Chair Kolb adjourned from the discussion agenda at 6:22pm.