

## **West Fargo Airport Authority Meeting**

**Date: January 26<sup>th</sup>, 2022**

**West Fargo Airport – 5:30 PM**

### **Members Present:**

Dan Loegering, Matt Retka, Josh Gilleland, and Brian Christl

### **Members Absent:**

Ryan Becker

### **Others Present:**

Airport Manager/Robbie Grande.

1. The meeting was called to order by Dan Loegering at 5:36pm
2. The Minutes from the December 29th, 2022 meeting were reviewed. Robbie had one edit to add names of additional attendees, which Matt had revised prior to the meeting. Brian motioned to approve the minutes as written. Second by Josh. All in favor, none opposed, motion passed.
3. The monthly Budget and Income report as of December 31, 2022 were reviewed. This report represents year end finances. The report was provided to Robbie with a disclaimer that these "were not audited and subject to change." Robbie mentioned the payloader payment was recently submitted. Dan asked if surplus balance should be moved from the operation to the construction fund. Since both accounts are interest bearing, there is no apparent advantage. 2022 revenue surplus due primarily to NDAC grants received. Short discussion on 2023 grants followed, which should include new beacon and crack/seal coat. Josh motioned to approve the December financial report, second by Brian. No opposition, motion carried.
4. Report from Airport Manager
  - Robbie had an accident with a vehicle parked at the airport while pushing snow early in the week. Damaged vehicle was moved inside and he will work through the insurance claim process.
  - Airport mailbox was damaged, presumably hit by someone on that road. A hold was put on the mail and a temporary post and box was recently installed until a permanent fix can be completed this spring.
  - Hangar 4W is still for sale.
  - Robbie is speaking on Feb 3 to aviation classes at Sheyenne High School.
  - Asked about scholarship process. Robbie will follow-up.
  - Airport is ready for next snow event.
  - Contacted Boarder States and Oye for quotes on culvert repair. Will request at least one more estimate before providing bids to the authority board.
  - Ryan Becker is currently deployed until May and will miss subsequent meetings. Unsure if a replacement should be appointed.

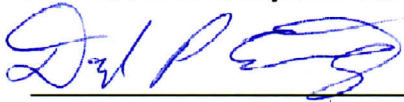
5. Capital Improvement Planning

Culvert replacement was mentioned in managers report. No prospects for private builder on open hangar lot yet. Will revisit City Hangar project later this year. Dan asked about new unleaded fuel options but Robbie is unsure if there are any local suppliers. Josh provided copies of the ALP to a couple of developers for future expansion options at the airport.

6. Non-Agenda Items:

- Dan provided revised copy of Bylaws to the authority. Robbie will submit to Tina at the City.
- Robbie has SKyDive Fargo leases, which were signed at the meeting.
- Matt mentioned need to address upcoming authority board seats and positions with Dan's expiring in April. Matt will verify if City website has an up to-date list of members.

Josh motioned to adjourn. Dan adjourned the meeting at 6:07 pm



Dan Loegering-Chairman



Matt Retka-Secretary