

West Fargo Airport Authority Meeting

Date: September 28th, 2023

West Fargo Airport – 5:30 PM

Members Present:

Brian Christl, Josh Gilleland and Matt Retka

Members Absent:

Ryan Becker and Ivy West

Others Present:

Airport Manager/Robbie Grande & Delbert Jennings

1. **Brian called the meeting to order at 5:30pm.**
2. The Minutes from the August 30th, 2023 meeting were reviewed.
Josh motioned to approve the minutes as written. Second by Matt. All in favor, none opposed, motion passed.
3. The monthly Budget and Income report was reviewed through August. Report included expenses from August and September. Still awaiting bill from Current Electric for runway light repairs. Cutting edges were \$1,772 and expected to last ~2 years on the snow blade. No further discussion on finances. Matt motioned to approve the financial report, second by Josh. No opposition, motion carried.
4. Report from Airport Manager
 - WFPD conducting pit maneuvers Thursday October 12th from 10am to 8pm. Airport will be NOTAM closed during that time.
 - Pay loader coming ~Oct. 15th. Considering including snow tires if no extra cost.
 - Robbie called two companies for quotes for specialty seal coat. No bid responses yet.
5. Capital Improvement Planning

Brief discussion on hangar homes. Runway lights now operational but a few new parts needed. No other updates.

6. Member Term Updates
Revised term expiration dates were distributed and compared to the Airport Authority By-laws. The new terms were updated to have staggered member expiration years, all occurring in the month of December. Matt motioned to accept the new terms and submit to the City for filing. Josh seconded. All in favor, motion passed.

7. 2023 Airport Open House Recap

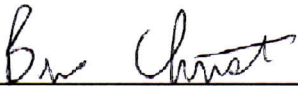
PIC attendance was low, possibly due to weather and low ceiling, but EAA young eagle riders were up. Approx 46 Young Eagle riders attended, which broke a new EAA chapter record. EAA covered the food. Sanford helicopter, Civil Air Patrol and local chapter of Women in Aviation attended.

Advertising for the event seemed lacking, and ideas for better publicity in the future were discussed, including more signage.

8. Non-Agenda Items:

None

Meeting adjourned by Brian at 6:05pm



Brian Christl-Chairman



Matt Retka-Secretary