

Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approve Order of Agenda
- E. Approval of Minutes -- October 2, 2023
- F. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. District No. 2276 – Roundabout at 9th St W and 52nd Ave W
 - Authorize Engineer to prepare a Task Order for “Basic Services”
- c. District No. 2280 – Roundabout at 23rd Ave E and 6th St E
 - Authorize Engineer to prepare a Task Order for “Basic Services”
- d. Snow removal Contract with Welk’s Lawn Care
- e. A23-13 The Wilds 23rd Addition
 - Approval of Final Plat
- f. A23-15 Goldenwood 7th Addition
 - Approval of Final Plat
- g. Games of Chance for VFW Auxiliary Department of North Dakota. Games to be conducted: Raffle on June 8, 2024 at VFW Post 7564 at 444 Sheyenne St, West Fargo, ND
- h. Games of Chance for VFW Department of North Dakota. Games to be conducted: Raffle on April 20, 2024 at VFW Department of North Dakota Headquarters at 526 2nd St Ct, West Fargo, ND
- i. Games of Chance for VOLT Volleyball, Inc. Games to be conducted: Calendar Raffle February 1 - 29, 2024 at VOLT Volleyball Inc. at 1927 Queensbury Street, West Fargo, ND
- j. Games and Chance and Site Authorization for West Fargo USS Swim Team. Games to be conducted: Raffle on October 28, 2023; December 2, 2023; December 3, 2023; February 3, 2024; and February 4, 2024
- k. Gaming Site Authorization for West Fargo Events at West Fargo Dive Bar at 360 32nd Ave W, Suite 140, West Fargo, ND

Regular Agenda

- 1. Public Comment
- 2. Child Care Facility Grants -- Casey Sanders-Berglund. Economic Development Manager
 - Centers
 - In-Home Providers
- 3. District No. 1345 – Sandhills 6th Addition -- Dan Hanson, City Engineer
 - Approve Amended Engineer’s Report

4. Proposed changes to health care benefit -- Sarah Gasevic, Human Resources
Change contribution rates and add additional plan
5. Authorize the Commission President to issue "Letter of Intent" (i.e. non-binding agreement) regarding potential lease of office space. – Bernie Dardis, Commission President
6. City Administrator's Report -- Dustin Scott, City Administrator
7. Correspondence
8. Non-Agenda Items
9. Adjourn

Meeting Items

A. Call to Order

Denis Otterness, Police Chief appeared before the Commission for the Regular Agenda items:

1. Swearing in of four new officers:

Officer Troy Casperson, Officer Sarahanne "Sari" Skwiera,

Officer Bryce Masset, and Officer Lee Mewes

2. Promotion of Sergeant Travis Johnson

B. Pledge of Allegiance

The pledge of Allegiance was recited.

C. Roll Call

Commissioners Mandy George – present; Mark Simmons – present; Bernie Dardis – present; Brad Olson – present; Roben Anderson – present

D. Approve Order of Agenda

Commissioner Simmons moved and Commissioner Anderson seconded to approve the order of the agenda with the amendment that consent agenda items b and c were moved to the regular agenda as 9a and 9 b. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared carried by a 5:0 vote.

E. Approval of Minutes -- September 18, 2023

Commissioner Olson moved and Commissioner George seconded to approve the minutes of September 18, 2023. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared carried by a 5:0 vote.

F. Building Permits

Commissioner Olson moved and Commissioner Anderson seconded to approve the building permits as distributed. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared carried by a 5:0 vote.

Consent Agenda - Approve the Following:

a. Bills

b. District No. 2276 – Roundabout at 9th St W and 52nd Ave W

• Authorize Resolution of Necessity

This item was moved to the regular agenda as item 9a.

c. District No. 2280 – Roundabout at 23rd Ave E and 6th St E

• **Authorize Resolution of Necessity**

This item was moved to the regular agenda as item 9b.

d. Games of Chance for Holy Cross Catholic Wild Game. Games to be conducted:

Calendar Raffle from January 1, 2024 through January 31, 2024 at Holy Cross Catholic Church at 2711 7th St E, West Fargo, ND

e. Games of Chance for Legacy Elementary PTA. Games to be conducted: Bingo on October 27, 2023 at Legacy Elementary at 5150 9th St W, West Fargo, ND

f. Games of Chance for The American Legion Department of North Dakota. Games to be conducted: Raffle on February 16, 2024 at The American Legion Department of North Dakota at 405 Main Ave West, Suite 4A, West Fargo, ND

Commissioner George moved and Commissioner Olson seconded to approve the consent agenda with the amendment that consent agenda items b and c were moved to the regular agenda as 9a and 9 b. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared carried by a 5:0 vote.

Regular Agenda

1. Swearing in of four new officers:

**Officer Troy Casperson, Officer Sarahanne “Sari” Skwiera,
Officer Bryce Masset, and Officer Lee Mewes**

2. Promotion of Sergeant Travis Johnson

3. Public Comment

There was no one present or signed up to speak during the Public Comment period of the meeting.

4. Appointment of Dustin Scott, City Administrator

Commissioner Simmons moved and Commissioner George seconded to approve the appointment of Dustin Scott as the City Administrator. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared by a 5:0 vote.

5. 2024 Final Budget Approval -- Dustin Scott, Assistant City Administrator

Commissioner Olson moved and Commissioner Simmons seconded to approve the 2024 Final Budget. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared by a 5:0 vote.

**6. Qualley & Associates by EXP Realty Enterprise Grant -- Casey Sanders-Berglund,
Economic Development Director**

Commissioner Olson moved and Commissioner Anderson seconded to approve the Qualley & Associates by EXP Realty Enterprise Grant. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared by a 5:0 vote.

**7. Second Reading & Final Approval – A23-23 Zoning Ordinance Amendment to Title IV of
the City Ordinances pertaining to wall graphics signs -- Aaron Nelson, Planning Director**

Commissioner George moved and Commissioner Simmons seconded to approve the Second Reading & Final Approval – A23-23 Zoning Ordinance Amendment to Title IV of the City Ordinances pertaining to wall graphics signs. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared by a 5:0 vote.

8. Presentation of the Sanitation Study (informational) -- Matt Andvik, Public Works Director

Full pack for the West Fargo Sanitation Utility Rate and Operations Study linked here:

<https://www.westfargond.gov/DocumentCenter/View/9110/West-Fargo-Sanitation-Utility-Rate-and-Operations-Study>

No action was taken, this was an informational only item.

9. Update on the Lagoon Decommissioning -- Matt Andvik, Public Works Director

No action was taken, this was an informational only item.

Items adding into the regular agenda from the consent agenda:

9a. District No. 2276 – Roundabout at 9th St W and 52nd Ave W

• Authorize Resolution of Necessity

Commissioner Olson moved and Commissioner Simmons seconded to approve District No. 2276 – Roundabout at 9th St W and 52nd Ave W; Authorize Resolution of Necessity. Commissioners Dardis, Olson, and Simmons voted aye. Commissioners George and Anderson voted nay, the motion was declared carried by a 3:2 vote.

9b. District No. 2280 – Roundabout at 23rd Ave E and 6th St E

• Authorize Resolution of Necessity

Commissioner Olson moved and Commissioner Simmons seconded to approve District No. 2280 – Roundabout at 23rd Ave E and 6th St E; Authorize Resolution of Necessity. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared carried by a 5:0 vote.

10. Meadowridge Development Mill and Overlay -- Dan Hanson, City Engineer

- **Create Improvement District No. 2281 and Direct Engineer to prepare an Engineer's Report**

Commissioner George moved and Commissioner Anderson seconded to approve the Meadowridge Development Mill and Overlay; Create Improvement District No. 2281 and Direct Engineer to prepare an Engineer's Report. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared carried by a 5:0 vote.

11. City Administrator's Report -- Dustin Scott, acting City Administrator

- **Update on 2022 Audit**

No action was taken, this was an informational only item.

- **Update on Police Chief position (TBD)**

Commissioner Olson moved and Commissioner Simmons seconded to approve Peter Nielsen as the Chief of Police for the City of West Fargo. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared carried by a 5:0 vote

12. Correspondence

There wasn't any correspondence.

13. Non-Agenda Items

There wasn't any non-agenda items.

14. Adjourn

Commissioner Olson moved and Commissioner Simmons seconded to adjourn. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared carried by a 5:0 vote

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
10/16/2023**

	AS OF 10/12/2023		YEAR TO DATE			
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL	1		\$ 525,000.00	8		\$ 6,566,000.00
RESIDENTIAL DWELLING	7	7	\$ 1,696,800.00	138	138	\$ 42,542,907.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC						
CHURCH						
ACCESSORY	7		\$ 209,338.00	169		\$ 3,676,964.00
FOUNDATION ONLY	1		\$ 10,000.00	2		\$ 17,000.00
<u>BUILDING REMODEL</u>						
COMMERCIAL				28		\$ 11,821,200.00
RESIDENTIAL	9		\$ 332,196.00	104		\$ 2,584,129.00
PUBLIC				6		\$ 3,450,452.00
CHURCH						
ACCESSORY						
<u>BUILDING OTHER</u>						
DEMOLITION	1		\$ 10,000.00	9		\$ 465,500.00
MOVE				3		\$ 72,000.00
PERMIT CANCELLATION						
TOTALS	26	7	\$ 2,783,334.00	467	138	\$ 71,196,152.00

Building Department Report - Summary

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
230942	Lavelle-Nygaard LLC	802 Oak St	Zachary & Ashley Anderson	\$ 8,700.00	Remodel - Residential - 2 Egress Windows
230968	Tornell Contracting, Inc.	6053 Martin Ln W	Matthew & Alison Kopp	\$ 28,000.00	Remodel - Residential - Finish Basement
230958	Cornerstone Custom Homes, Inc	3917 9 Ave W	Donald & Brenda Meyer	\$ 10,000.00	Demo - Existing house
230952	Jordahl Custom Homes, Inc.	1204 Marlys Dr W	Westport Investments	\$ 2,600.00	Accessory - Deck
230948	Brookstone Property, LLC	1263 Marlys Dr W	HS Investments LLC	\$ 180,000.00	Residential Dwelling
230980	Midland Door Solutions	1006 2 Ave W	TNE Nordick Group, Inc	\$ 525,000.00	Commercial - Storage Building
230973	Jordahl Custom Homes, Inc.	1120 Marlys Dr W	Westport Investments LLC	\$ 240,000.00	Residential Dwelling
230972	Jordahl Custom Homes, Inc.	1260 Jill Dr W	Westport Investments LLC	\$ 230,000.00	Residential Dwelling
230969	Tornell Contracting, Inc.	1045 51 Ave W	Jessica & Kristopher Karls	\$ 32,000.00	Remodel - Residential - Partially Finish Basement
230981	Century Builders, LLC	2797 Rivers Bend Dr E	Michael & Heidi Greenwood	\$ 150,000.00	Accessory - Pool
230978	Premium Decks, Inc.	5018 Prairie Green Ct W	Jason Jundt	\$ 40,000.00	Accessory - Detached Garage
230974	Jordahl Custom Homes, Inc.	1139 Marlys Dr W	Westport Investments LLC	\$ 230,000.00	Residential Dwelling
230988	Lavelle-Nygaard LLC	738 11 Ave W	Leslie Wang	\$ 4,500.00	Remodel - Residential - egress window
230961	Donald Spittler	237 10 1/2 Ave W	Donald Spittler	\$ 1,391.00	Remodel - Residential - Residing
230881	Norman & Denise Clark	1028 50 Ave W	Norman & Denise Clark	\$ 10,000.00	Foundation Only - Accessory Building
230962	Matthew & Kayla Thompson	756 16 Ave Ct W	Matthew & Kayla Thompson	\$ 5,000.00	Accessory - Shed
230957	Fargo Framing	1959 Queensbury St	Travis & Lisa Skari	\$ 60,000.00	Residential - Remodel - Addition
230947	Dabbert Custom Homes, LLC	5851 11 St W	Dabbert Custom Homes, LLC	\$ 369,900.00	Residential Dwelling
230840	Priority Contracting	118 3 Ave W	Holly Oxandaboure	\$ 33,000.00	Remodel - Residential - Repair roof damage
231003	Sharon Menschel	661 3 Ave E	Sharon Menschel	\$ 14,605.00	Remodel - Residential - Finish Basement Bathroom
230997	Northland Sheds	2404 10 St W	Ryan & Brittney Hoverson	\$ 6,738.00	Accessory - Shed

Building Department Report - Summary

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
231014	Dan Savageau Construction, Inc.	662 Pheasant Run	Eric & Sara Gjerdevig	\$ 150,000.00	Remodel - Residential - Kitchen Area
231007	Jordahl Custom Homes, Inc.	1133 Marlys Drive W	Westport Investments LLC	\$ 2,500.00	Accessory - Deck
231006	Jordahl Custom Homes, Inc.	5551 Lori Ln W	Jordahl Custom Homes, Inc	\$ 2,500.00	Accessory - Deck
231008	Thomsen Homes, LLC	1163 Rachel Dr W	Thomsen Homes, LLC	\$ 284,900.00	Residential Dwelling
230984	Cornerstone Custom Homes, Inc	3917 9 Ave W	Donald & Brenda Meyer	\$ 162,000.00	Residential Dwelling

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 09/30/23 to 10/16/23

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
113704		808 A & L LANDSCAPING	1,519.85								
	10/16/23	Commission Meeting									
1	1773	05/23/23 CH SPRINKLER SYSTEM	1,519.85			1000		455000	420		101000
		Total for Vendor:	1,519.85								
113670		2954 A-OX WELDING SUPPLY CO INC	43.59								
	10/16/23	Commission Meeting									
1	1328674	09/21/23 PROPANE	17.50			1000		430000	722		101000
2	1326787	09/08/23 PROPANE	26.09			1000		430000	722		101000
		Total for Vendor:	43.59								
113412	109301S	3795 ABSOLUTE FENCE LLC	5,329.00								
1	09/14/23	CHILD CARE IMPROV. GRANT	5,329.00			2960		411900	416		101000
		Total for Vendor:	5,329.00								
113557		289 ACME TOOLS	260.84								
	10/16/23	COMMISSION MEETING									
1	11822593	10/03/23 DRILL BITS	35.86			1000		430000	432		101000
2	11833090	10/05/23 CORDLESS EDGER	169.00			1000		430001	358		101000
3	11847044	10/09/23 CORDLESS EDGER-EXCH+BLADES	55.98			1000		430001	358		101000
113639		289 ACME TOOLS	632.08								
	10/16/23	Commission Meeting									
1	11854308	10/11/23 IMPACT WRENCH/BATTERY - 40TH	632.08			1000		430000	432		101000
113702		289 ACME TOOLS	247.21								
	10/16/23	Commission Meeting									
1	11860456	10/12/23 LUBRICANT STICK/PLIERS	247.21			1000		455000	432		101000
		Total for Vendor:	1,140.13								
113642		2399 ADVANCED AUTO BODY & GLASS	9,270.99								
1	65653	10/12/23 #1205 repairs	9,270.99			1000		421000	322		101000
		Total for Vendor:	9,270.99								

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113407 1	109304S 89460	3179 ADVANCED ENGINEERING & 09/12/23 Finance Department Support #2	43,995.06 43,995.06			1000 414100	428		101000
		Total for Vendor:	43,995.06						
113662 10/16/23		4660 ALEX HAGLE Commission Meeting WATER TESTING - BISMARCK, ND	35.00						
1	10/05/23	TRAVEL REIMBURSEMENT	35.00			1000 430001	340		101000
		Total for Vendor:	35.00						
113578 1		3869 ALISHA REIS 10/06/23 MILEAGE	12.50 12.50			7000 411600	340		101000
		Total for Vendor:	12.50						
113447	109498S	999999 ALISSA VREM Moved out in August but didn't fill out move-out form so we need to refund autopay.	41.00						
	Acct #02500502								
1	10/03/23	Refund autopay water	41.00			6020 214100			101000
		Total for Vendor:	41.00						
113249 1		4467 ALL FINISH CONCRETE 09/26/23 Project 2271	613,288.47 613,288.47			4005 480000	670		101000
113482 1		4467 ALL FINISH CONCRETE 10/04/23 WF Fire Dept Project	16,056.00 16,056.00			4795 480000	670		101000
		Total for Vendor:	629,344.47						
113547 10/16/23		2947 ALLSTATE PETERBILT OF FARGO COMMISSION MEETING	401.12						
1	4004388863	10/09/23 4021 WIPER BLADE	401.12			6010 450200	427		101000
		Total for Vendor:	401.12						

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113733		3490 AMAZON CAPITAL SERVICES	37.96								
1	1M4NVN3RMN	10/11/23 Office Supplies	37.96			1000		418000	410		101000
		Total for Vendor:	37.96								
113564		3709 AMERICAN TEST CENTER	1,650.00								
1	2231874	10/03/23 Annual Ladder Testing	1,650.00			2060		415200	420		101000
		Total for Vendor:	1,650.00								
113722		5167 ANDY SANDBECK	8,157.30								
	Andy's Lil Explorers										
1	10/05/23	Child Care Grant	8,157.30			2960		411900	416		101000
		Total for Vendor:	8,157.30								
113541		5159 ASHLEY GOLDSTEIN	184.99								
	Watch Me Grow										
1	10/06/23	Child Care Grant	184.99			2960		411900	416		101000
113721		5159 ASHLEY GOLDSTEIN	691.93								
	Watch Me Grow										
1	10/12/23	Child Care Grant	691.93			2960		411900	416		101000
		Total for Vendor:	876.92								
113570		4485 AUSTIN BRAGET	35.00								
	MN GIS/LIS Consortium - Duluth										
	10/4/23-10/6/23										
1	10/04/23	Travel reimb 10/4-10/6	35.00			1000		414000	340		101000
		Total for Vendor:	35.00								
113628		2931 AUTO VALUE PARTS STORES	1,216.66								
	10/16/23	Commission Meeting									
1	99233052	10/10/23 HD AIR FARM	31.69			1000		430000	427		101000
2	99233059	10/10/23 FILTER	3.26			1000		455000	427		101000
3	99233046	10/10/23 HD MISC	12.37			6020		450000	427		101000
4	99233043	10/10/23 FILTERS	9.78			1000		421000	427		101000
5	99233063	10/10/23 FILTERS	356.33			6010		450200	427		101000
6	99231640	10/03/23 FILTERS	377.91			6010		450200	427		101000

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7	99231615	10/03/23 FILTERS	9.78			1000 421000	427		101000
8	99231617	10/03/23 FILTERS	99.09			6020 450000	427		101000
9	99230117	09/26/23 HD AIR FLEET	36.68			6020 450000	427		101000
10	99231622	10/03/23 FILTERS	52.79			1000 430000	427		101000
11	99231475	10/02/23 HD HYDRAULIC FARM/FILTER	85.59			6010 450200	427		101000
12	99231644	10/03/23 FILTERS	3.26			2210 428000	427		101000
13	99231629	10/03/23 HD AIR FLEET	36.68			1000 430000	427		101000
14	99231633	10/03/23 HD FUEL FLEET	21.95			6010 450200	427		101000
15	99231626	10/03/23 FILTERS	48.53			1000 430000	427		101000
16	99231642	10/03/23 HD AIR CONSTRUCTION	7.98			6010 450200	427		101000
17	99232347	10/05/23 275 REDUCER	22.99			6020 450000	427		101000
113696		2931 AUTO VALUE PARTS STORES	105.13						
	10/16/23	Commission Meeting							
1	99233161	10/10/23 FILTERS	3.26			1000 455000	427		101000
2	99233160	10/10/23 FILTERS	3.26			6020 450000	427		101000
3	99233238	10/10/23 HD FUEL CONSTRUCTION	12.10			6010 450200	427		101000
4	99233045	10/10/23 FILTERS	3.26			1000 421000	427		101000
5	99233056	10/10/23 381 FILTER	45.22			1000 430000	427		101000
6	99233067	10/10/23 FILTERS	38.03			6010 450200	427		101000
		Total for Vendor:	1,321.79						
113576		1695 BAKER & TAYLOR	11.68						
1	203775528	09/19/23 BOOKS	11.68			7000 411600	662		101000
		Total for Vendor:	11.68						
113620		1069 BAKER GARDEN & GIFT	299.98						
	10/16/23	Commission Meeting							
1	1867232	10/11/23 TREES	299.98			2210 428000	446		101000
		Total for Vendor:	299.98						
113685		999999 BENJAMIN MELAND	190.00						
		Tree Planting Permit - 3366 1st St E							
1	10/12/23	Tree - 3366 1st St E	190.00			5000 422000	490		101000
		Total for Vendor:	190.00						

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113359	109313S	3273 BERNIE DARDIS	303.10						
		Not including hotel reimbursement, as that was billed directly to the City and paid via check to Radisson. See email string attached.							
AB									
1	09/26/23	League of Cities 9/20-9/22	303.10			1000 415000	340		101000
		Total for Vendor:	303.10						
113498	-99473E	3552 BLUE CROSS BLUE	280,212.56						
		September 2023 Premium - Med/Dental/Vision							
1	2308210807	08/21/23 Sept 2023 Premium	280,212.56			1000 212539			101000
113499	-99472E	3552 BLUE CROSS BLUE	276,379.81						
		October 2023 Premium - Med/Dental/Vision							
1	2309020370	09/20/23 Oct 2023 Premium	276,379.81			1000 212539			101000
		Total for Vendor:	556,592.37						
113513		26 BORDER STATES INDUSTRIES INC	1,412.80						
1	927120720	10/03/23 shield lights/patrol	1,412.80			1000 421000	641		101000
		Total for Vendor:	1,412.80						
113585		3512 BOUND TREE MEDICAL, LLC	1,145.01						
1	85100989	09/25/23 Medical Supplies, Gloves	420.89			2060 415200	500		101000
2	85105749	09/28/23 Medical Supplies	490.70			2060 415200	500		101000
3	85108848	10/02/23 Medical Supplies	139.34			2060 415200	500		101000
4	85108849	10/02/23 Medical Supplies	94.08			2060 415200	500		101000
		Total for Vendor:	1,145.01						
113436	109316S	999999 BRADLEY S BARTL	1.50						
1	10/03/23	Overpmt Inv 17697 - Utility	1.50			1000 214100			101000
		Total for Vendor:	1.50						
113430	109317S	73 BRAUN INTERTEC	1,507.50						
1	B359942	09/29/23 Fire Station Project	1,507.50			4795 480000	670		101000
		Total for Vendor:	1,507.50						

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113659		3374 BREANNA GRONAAS	207.01								
	10/16/23	Commission Meeting									
		ARBORIST TRAINING - ABERDEEN, SD									
1	10/05/23	TRAVEL REIMBURSEMENT	207.01			2210		428000	340		101000
		Total for Vendor:	207.01								
113502		4885 BRENDA HIEB	28.00								
1	10/05/23	meal reimb	28.00			1000		421000	340		101000
113673	109504S	4885 BRENDA HIEB	1,227.45								
	10.06.23	paycheck									
1	10/06/23	10.06.23 Payroll	1,227.45			1000		121000			101000
		Total for Vendor:	1,255.45								
113634		3892 BURGGRAF'S ACE FARGO WEST #17458	59.99								
	10/16/23	Commission Meeting									
1	2761 10/09/23	TORCH KIT	59.99			1000		430001	432		101000
		Total for Vendor:	59.99								
113599		351 BUSINESS ESSENTIALS	359.76								
1	oe6293021 10/09/23	peer support PR items	359.76			1000		421000	375		101000
113635		351 BUSINESS ESSENTIALS	332.67								
1	wo12648471 10/11/23	office supplies	332.67			1000		421000	410		101000
113640		351 BUSINESS ESSENTIALS	37.44								
	10/16/23	Commission Meeting									
1	12625141 09/26/23	OFFICE SUPPLIES	37.44			6020		450000	410		101000
113647		351 BUSINESS ESSENTIALS	277.86								
1	W0-1264678 10/10/23	Copy Paper	277.86			1000		415000	410		101000
		Total for Vendor:	1,007.73								

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113559		39 BUTLER MACHINERY	301.04						
	10/16/23	COMMISSION MEETING							
1	0262005	09/30/23 4005 AIR FILTER ELEMENT REPLA	301.04			6010 450200	427		101000
		Total for Vendor:	301.04						
113586		4788 CAMELOT CLEANERS	20.99						
1	23269-762	10/03/23 N Withnell Class A Uniform	20.99			2060 415200	422		101000
		Total for Vendor:	20.99						
113592		4508 CARE RESOURCE CONNECTION	3,000.00						
1	2525	10/10/23 Oct. 1 2023 to Oct. 31 2023i	3,000.00			2060 415200	307		101000
		Total for Vendor:	3,000.00						
113573		51 CASS COUNTY ELECTRIC COOP	260.17						
1	428342	Oct 10/05/23 Airport 8/31/23-9/30/23	260.17			7050 500000	420		101000
113587		51 CASS COUNTY ELECTRIC COOP	1,162.21						
1	1090222	10/05/23 FD September Utilities	1,162.21			2060 415200	527		101000
		Total for Vendor:	1,422.38						
113678		1355 CASS COUNTY GOVERNMENT	10,252.73						
	10/16/23	Commission Meeting							
1	004913	10/05/23 SEPTEMBER VECTOR CHARGES	10,252.73			2200 427500	395		101000
		Total for Vendor:	10,252.73						
113712		3687 CASS COUNTY WEED CONTROL	1,515.58						
	10/16/23	Commission Meeting							
1	374	09/29/23 WEED CONTROL	1,515.58			6025 450000	160		101000
		Total for Vendor:	1,515.58						
113416	109325S	2909 CC STEEL LLC	154,632.34						
1	10/02/23	Project 4068	154,632.34			4007 480000	670		101000

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113417 1	109325S 10/02/23	2909 CC STEEL LLC Project 1342	80,227.50 80,227.50			4002 480000	670		101000
113418 1	109325S 10/02/23	2909 CC STEEL LLC Project 1343	130,720.00 130,720.00			4004 480000	670		101000
Total for Vendor:			365,579.84						
113641 10/16/23 1	4108 CED Commission Meeting 3481036571	10/03/23 PW CONFERENCE ROOM	142.17 142.17			1000 455000	497		101000
Total for Vendor:			142.17						
113549 10/16/23 1	3216 CINTAS COMMISSION MEETING 4169418926	10/02/23 SHOP TOWELS	80.99 80.99			1000 455000	433		101000
Total for Vendor:			80.99						
113649 10/16/23 1 2	111 CITY OF FARGO Commission Meeting 447264 09/27/23 447847 10/04/23	LANDFILL FEES LANDFILL FEES	55,479.23 26,899.27 28,579.96			6010 450200 6010 450200	355 355		101000 101000
113650 10/16/23 1 2	111 CITY OF FARGO Commission Meeting 447265 09/27/23 447267 09/27/23	WATER TESTING WATER TESTING	678.00 560.00 118.00			6020 450000 6025 450000	335 335		101000 101000
113692 10/16/23 1	111 CITY OF FARGO Commission Meeting 447266 09/27/23	TACK OIL	1,548.80 1,548.80			1000 430000	722		101000
Total for Vendor:			57,706.03						
113566	109502S	3167 City of West Fargo Resident check applied to UB account incorrectly - see email attached Mary Gilbertson	96.04						
Acct #02000124-00 Invoice #17594									
1	10/11/23	Inv #17594	96.04			6020 214100			101000

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Total for Vendor:			96.04								
113705		133 COLE PAPERS	237.64								
		10/16/23 Commission Meeting									
1	10348158	09/28/23 PD PAPER PRODUCTS	237.64			1000		455000	500		101000
Total for Vendor:			237.64								
113589		229 CONSOLIDATED COMMUNICATIONS	142.72								
1	4335381	10/01/23 FD September Utility Billing	142.72			2060		415200	356		101000
Total for Vendor:			142.72								
113744		4360 CONSOLIDATED ELECTRICAL	5,464.51								
1	10/11/23	blue light project	895.00			1000		421000	641		101000
2348-1037286											
2	10/12/23	blue light project - credit	-45.00			1000		421000	641		101000
2348-1037370											
3	10/05/23	blue light project	4,600.00			1000		421000	641		101000
2348-1022971											
4	10/09/23	blue light project	14.51			1000		421000	641		101000
2348-1037019											
Total for Vendor:			5,464.51								
113616		3245 CORE & MAIN	36,532.49								
		10/16/23 Commission Meeting									
1	T730607	10/09/23 WATER METERS	36,532.49			6020		450000	429		101000
113617		3245 CORE & MAIN	10,608.76								
		10/16/23 Commission Meeting									
1	T748659	10/11/23 WATER METERS	8,950.00			6020		450000	429		101000
2	T732328	10/10/23 7MH FRAME MNDOT	1,658.76			6025		450000	437		101000
113625		3245 CORE & MAIN	43,368.84								
		10/16/23 Commission Meeting									
1	T670386	09/29/23 IPERL 1 3TS 1G SM 7WHL	255.00			6020		450000	429		101000
2	T502326	08/31/23 EJIW 1205AGS MH LID ONLY	1,342.32			6025		450000	437		101000
3	T701878	10/04/23 NEENAH 1733 4" RING ONLY	796.41			6025		450000	437		101000
4	T703226	10/06/23 HYD MARKERS	2,097.21			6020		450000	438		101000
5	S475008	09/29/23 METERS	37,680.00			6020		450000	429		101000
6	T693280	10/03/23 HYD MARKERS	1,197.90			6020		450000	438		101000
Total for Vendor:			90,510.09								

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113697		47 CORWIN CHRYSLER	184.88						
	10/16/23	Commission Meeting							
1	20947	10/11/23 1196 ABS/HATCH REPAIR	184.88			1000 421000	427		101000
		Total for Vendor:	184.88						
113661		4786 CORY RAMSEY	35.00						
	10/16/23	Commission Meeting							
		WATER TESTING - BISMARCK, ND							
1	10/05/23	TRAVEL REIMBURSEMENT	35.00			1000 430000	340		101000
		Total for Vendor:	35.00						
113607		3555 COSTCO MEMBERSHIP	120.00						
1	331358	11/01/23 FIRE DEPT. RENEWAL	120.00			2060 415200	667		101000
		Total for Vendor:	120.00						
113413	109337S	5150 CREATIVE MINDS PRESCHOOL AND	2,966.32						
1	09/14/23	CHILD CARE IMPROV. GRANT	2,966.32			2960 411900	416		101000
113545		5150 CREATIVE MINDS PRESCHOOL AND	5,640.43						
1	10/06/23	Child Care Grant	5,640.43			2960 411900	416		101000
		Total for Vendor:	8,606.75						
113493		859 DAKOTA ELECTRIC CONSTRUCTION CO	84,920.56						
1	10/04/23	WF Fire Dept Project	84,920.56			4795 480000	670		101000
		Total for Vendor:	84,920.56						
113658		1675 DAKOTA FLUID POWER, INC	63.18						
	10/16/23	Commission Meeting							
1	7126434	10/04/23 HARDWARE	21.62			6020 450000	427		101000
2	7126436	10/04/23 HARDWARE	41.56			6010 450200	427		101000
		Total for Vendor:	63.18						
113614		624 DAKOTA SUPPLY GROUP	720.09						
		CHARGED TO PW. BILL FOR NEW HQ. TMW							
1	103118908.	09/28/23 NEW FD HQ/CHARGED TO PW	720.09			4795 480000	670		101000

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113676		624 DAKOTA SUPPLY GROUP	2,268.86						
	10/16/23	Commission Meeting							
1	103040299	08/31/23 ELEC SUPPLIES - SALT SHED	2,268.86			4796 480000	670		101000
		Total for Vendor:	2,988.95						
113595		87 DAKOTA TIRE	488.95						
1	88907	10/05/23 SQ 75 Code Check	488.95			2060 415200	427		101000
		Total for Vendor:	488.95						
113734		3050 DAKOTA UPREIT LIMITED	7,654.81						
		Pioneer Center - Sept rent							
1	00030726	09/01/23 Common Area - Sept	2,402.29			1000 415000	389		101000
2	00030726	09/01/23 Base Rent - Sept	5,252.52			1000 415000	389		101000
113735		3050 DAKOTA UPREIT LIMITED	7,654.81						
		Pioneer Center - Oct rent							
1	00034746	10/01/23 Common Area - Oct	2,402.29			1000 415000	389		101000
2	00034746	10/01/23 Base Rent - Oct	5,252.52			1000 415000	389		101000
		Total for Vendor:	15,309.62						
113703		5094 DALSIN ROOFING CO	416.62						
	10/16/23	Commission Meeting							
1	16109	09/05/23 SA BUILDING ROOF REPAIR	416.62			6010 450200	420		101000
		Total for Vendor:	416.62						
113603		3567 DAN FULLER	1,032.40						
1	WDC	10/10/23 Washington DC, Cont Ed	1,032.40			2060 415200	340		101000
		Total for Vendor:	1,032.40						
113686		999999 DANIEL MARSOLEK	300.00						
		Tree Planting Permit - 1226 27th Ave W							
1		10/12/23 Tree - 1226 27th Ave W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						

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113508		856 DAVE'S WEST FARGO TIRE	201.72						
1	121850	10/03/23 #1178 tire disp/balance	201.72			1000 421000	427		101000
113596		856 DAVE'S WEST FARGO TIRE	254.87						
1	122004	10/11/23 #148 PIT tire mount/disposal	254.87			1000 421000	427		101000
113747		856 DAVE'S WEST FARGO TIRE	107.89						
1	122083	10/16/23 #1196 mount tires	107.89			1000 421000	427		101000
		Total for Vendor:	564.48						
113574		2948 DELTA 54 AVIATION LLC	3,600.00						
1	October	10/10/23 Airport Management Fees	3,600.00			7050 500000	307		101000
		Total for Vendor:	3,600.00						
113411	109346S	5149 DORTHY JUNG	5,571.37						
1	09/18/23	CHILD CARE IMPROV. GRANT	5,571.37			2960 411900	416		101000
		Total for Vendor:	5,571.37						
113709		2225 DTN, LLC	930.00						
	10/16/23	Commission Meeting							
1	6368141	10/06/23 WEATHER BILLING	930.00			1000 450000	497		101000
		Total for Vendor:	930.00						
113448	109499S	5113 EATHAN NEWMAN	563.12						
		Direct deposit did not go through - need to cut a check for his 10.06.23 paycheck							
1	10/06/23	10.06.23 Payroll	563.12			1000 121000			101000
		Total for Vendor:	563.12						
113488		2998 ELLENSON CAULKING LLC	18,000.00						
1	10/04/23	WF Fire Dept Project	18,000.00			4795 480000	670		101000
		Total for Vendor:	18,000.00						

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113724		3410 ENGRAPHIX	18.95								
1	a3755	10/11/23 name plates and engraving	18.95			1000		421000	422		101000
		Total for Vendor:	18.95								
113597		4638 EQUIPMENT MANAGEMENT COMPANY	29.00								
1	62829	09/22/23 R75 extrication tool	29.00			2060		415200	661		101000
		Total for Vendor:	29.00								
113553		3344 FACTORY MOTOR PARTS	87.78								
		10/16/23 COMMISSION MEETING									
1	371183837	10/03/23 1188 57L V8 VINT	87.78			1000		421000	427		101000
113682		3344 FACTORY MOTOR PARTS	4.58								
		10/16/23 Commission Meeting									
1	371184775	10/09/23 601 GASKET	4.58			2210		428000	427		101000
		Total for Vendor:	92.36								
113558		1648 FARSTAD OIL, INC	1,458.49								
		10/16/23 COMMISSION MEETING									
1	70852123	09/29/23 RIDGELINE DEF/HOSE PUMP-40TH	1,458.49			1000		430000	424		101000
113657		1648 FARSTAD OIL, INC	347.99								
		10/16/23 Commission Meeting									
1	708525	09/29/23 RIDGELINE DEF	347.99			6010		450200	424		101000
		Total for Vendor:	1,806.48								
113504		151 FEDERAL EXPRESS	10.17								
1	827575819	10/04/23 pkg mailed	5.09			1000		421000	661		101000
2	826762143	09/27/23 pkg mailed	5.08			1000		421000	661		101000
		Total for Vendor:	10.17								
113601		5164 FIRE & POLICE SELECTION, INC	5,950.00								
1	21188	10/03/23 1/2 Physical Ability Test(PAT)	5,950.00			2060		415200	307		101000
		Total for Vendor:	5,950.00								

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113497		155 GALLS, LLC	1,285.44								
1	025833508	09/30/23 new officer ali	126.00			1000		421000	422		101000
2	025833499	09/30/23 new officer adel	126.00			1000		421000	422		101000
3	025824857	09/29/23 new officer stewart	134.12			1000		421000	422		101000
4	025828728	09/29/23 equip for booth	42.92			1000		421000	422		101000
5	025844548	10/02/23 shirt for wuollet	72.01			1000		421000	422		101000
6	025822374	09/29/23 equip for boyer	155.59			1000		421000	422		101000
7	025828063	09/29/23 boot for werner	121.50			1000		421000	422		101000
8	025826460	09/29/23 new officer speed plate	119.28			1000		421000	641		101000
9	025826461	09/29/23 new officer speed plate	119.28			1000		421000	641		101000
10	025826463	09/29/23 new officer speed plate	119.28			1000		421000	641		101000
11	025826462	09/29/23 new officer speed plate	119.28			1000		421000	641		101000
12	025846807	10/02/23 cadets - nametag	30.18			1000		421000	375		101000
113503		155 GALLS, LLC	74.12								
1	025854620	10/03/23 equip for t. todd	74.12			1000		421000	340		101000
113521		155 GALLS, LLC	1,358.66								
1	025278685	08/04/23 pants/equip for feltman	204.09			1000		421000	422		101000
2	025490247	08/26/23 tourn for dehlmlow	36.00			1000		421000	422		101000
3	025569035	09/05/23 jacket for masset	139.37			1000		421000	422		101000
4	025716663	09/19/23 collar brass	342.00			1000		421000	422		101000
5	025756429	09/22/23 badge for richardson	149.40			1000		421000	422		101000
6	025793776	09/27/23 new CS0 pants p. johnson	163.80			1000		421000	422		101000
7	025793777	08/04/23 new CS0 pants a. neigum	163.80			1000		421000	422		101000
8	025794096	09/27/23 new CS0 pants melander	160.20			1000		421000	422		101000
113523		155 GALLS, LLC	31.50								
1	025865898	10/04/23 molle for swiggum	31.50			1000		421000	422		101000
113591		155 GALLS, LLC	341.19								
1	025887437	10/06/23 pants-pouch for angles	195.30			1000		421000	422		101000
2	025887438	10/06/23 pants-knife for carlson	145.89			1000		421000	422		101000

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113633		155 GALLS, LLC	149.40						
1	025910463	10/09/23 chief badge 104	149.40			1000 421000	422		101000
113713		155 GALLS, LLC	456.62						
1	025917671	10/10/23 equip for stanton	87.71			1000 421000	422		101000
2	025916478	10/10/23 equip for nelson	38.86			1000 421000	422		101000
3	025917672	10/10/23 equip for m. oldham	42.99			1000 421000	422		101000
4	025903823	10/09/23 pants for roll	80.10			1000 421000	422		101000
5	or24805643	10/02/23 pullover for sufficool	174.51			1000 421000	422		101000
6	or24805643	10/02/23 credit pullover for suffic	-174.51			1000 421000	422		101000
7	025923394	10/10/23 boot for b. oldham	206.96			1000 421000	422		101000
113727		155 GALLS, LLC	310.05						
1	025944463	10/12/23 new officer adel	78.07			1000 421000	422		101000
2	025944468	10/12/23 new officer ali	78.07			1000 421000	422		101000
3	025944477	10/12/23 shirt for anderson	72.01			1000 421000	422		101000
4	025901577	10/09/23 pant for boyer	81.90			1000 421000	422		101000
		Total for Vendor:	4,006.98						
113562	109501S	999999 GAUTAM SACHDEVA	2,971.30						
		Sold their house in January 2022 but never told us, so the autopay has been pulling every month since then. Need to refund 20 months of payments.							
		(Feb 2022-Sept 2023)							
1	10/09/23	Utility billing refund	2,971.30			6020 214100			101000
		Total for Vendor:	2,971.30						
113677		1579 GLENN'S BODY REPAIR INC	2,541.53						
	10/16/23	Commission Meeting							
1	58422	10/06/23 4008 DOOR REPLACE	2,541.53			6010 450200	322		101000
113693		1579 GLENN'S BODY REPAIR INC	2,160.04						
	10/16/23	Commission Meeting							
1	58300	09/20/23 415 LT REAR LOWER FENDER	1,080.02			6010 450200	427		101000
2	58320	09/20/23 415 RT REAR LOWER FENDER	1,080.02			6010 450200	427		101000
		Total for Vendor:	4,701.57						

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113636		4321 GO PROMO LLC	1,600.00								
1	37119	10/12/23 pr items for proj #12	1,600.00			1000		421000	375		101000
		Total for Vendor:	1,600.00								
113485		4450 GRAFSTROM CONSTRUCTION	26,638.81								
1	10/04/23	WF Fire Dept Project	26,638.81			4795		480000	670		101000
		Total for Vendor:	26,638.81								
113648		556 GRAINGER, INC.	22.37								
	10/16/23	Commission Meeting									
1	9852598888	09/07/23 COGGED V BELT	22.37			1000		455000	420		101000
113667		556 GRAINGER, INC.	78.90								
	10/16/23	Commission Meeting									
1	9857878962	10/03/23 TURBING KIT	78.90			6025		450000	639		101000
		Total for Vendor:	101.27								
113615		939 GRAYBAR	35.17								
		BILL FOR NEW FD HQTRS. BILLED TO PW. TMW									
1	9334050124	09/22/23 NEW FD HQTRS/CHGD TO PW	35.17			4795		480000	670		101000
		Total for Vendor:	35.17								
113706		180 HAZERS	525.00								
	10/16/23	Commission Meeting									
1	62609	10/05/23 TRANSFER STATION - APPLIANCE D	525.00			6010		450200	357		101000
		Total for Vendor:	525.00								
113487		4619 HERZOG ROOFING INC	296,473.50								
1	10/04/23	WF Fire Dept Project	296,473.50			4795		480000	670		101000
		Total for Vendor:	296,473.50								
113716		1561 HORN PLASTICS, INC.	487.50								
	10/16/23	Commission Meeting									
1	132476	07/26/23 SUPER SLIDE BLUE STRIPE	487.50			6025		450000	437		101000
		Total for Vendor:	487.50								

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113450		3285 HOUSTON ENGINEERING INC.	44,666.75						
1	67385	09/29/23 Imp Dist 2265	44,666.75			4793 480000	313		101000
		Total for Vendor:	44,666.75						
113546		358 HUBERT OYE-SONS CONST.	683.52						
10/16/23		COMMISSION MEETING							
1	1211752	10/06/23 HOT MIX ASPHALT	683.52			6025 450000	437		101000
113638		358 HUBERT OYE-SONS CONST.	1,307.52						
10/16/23		Commission Meeting							
1	1211755	10/09/23 HOT MIX ASPHALT	336.00			1000 430000	722		101000
2	1211758	10/10/23 HOT MIX ASPHALT	971.52			6025 450000	437		101000
113751		358 HUBERT OYE-SONS CONST.	8,761.92						
1	1211718	08/31/23 Project 2277	8,761.92			4503 480000	670		101000
113752		358 HUBERT OYE-SONS CONST.	521.28						
1	1211698	08/16/23 Project 2277	521.28			4503 480000	670		101000
113753		358 HUBERT OYE-SONS CONST.	340.80						
1	1211727	09/08/23 Project 2277	340.80			4503 480000	670		101000
		Total for Vendor:	11,615.04						
113489		4989 I'LL TILE & STONE INC.	5,310.00						
1	10/04/23	WF Fire Dept Project	5,310.00			4795 480000	670		101000
		Total for Vendor:	5,310.00						
113598		3807 IAFC MEMBERSHIP	2,371.00						
1	2023 10/10/23	Group Reg 10/01/23-09/30/24	2,371.00			2060 415200	667		101000
		Total for Vendor:	2,371.00						
113754		1663 INDUSTRIAL BUILDERS, INC	148,611.00						
1	23210-1	10/12/23 Project 4069	148,611.00			4018 480000	670		101000
		Total for Vendor:	148,611.00						

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113409	109377S	5147 INFORMATION MANEGEMENT SYSTSEMS	10,000.00								
1	09/18/23	CHILD CARE IMPROV. GRANT	10,000.00			2960		411900	416		101000
		Total for Vendor:	10,000.00								
113582		4592 INGRAM LIBRARY SERVICES	2,271.97								
1	78113920	09/28/23 BOOKS	25.63			7000		411600	662		101000
2	78113921	09/28/23 BOOKS	16.83			7000		411600	662		101000
3	78134101	09/29/23 BOOKS	15.06			7000		411600	662		101000
4	78134102	09/29/23 BOOKS	15.73			7000		411600	662		101000
5	78134103	09/29/23 BOOKS	13.86			7000		411600	662		101000
6	78134104	09/29/23 BOOKS	15.70			7000		411600	662		101000
7	78134105	09/29/23 BOOKS	137.48			7000		411600	662		101000
8	78134106	09/29/23 BOOKS	672.59			7000		411600	662		101000
9	78153739	09/30/23 BOOKS	14.40			7000		411600	662		101000
10	78153740	09/30/23 BOOKS	565.45			7000		411600	662		101000
11	78160939	10/02/23 BOOKS	25.81			7000		411600	662		101000
12	78160940	10/02/23 BOOKS	17.62			7000		411600	662		101000
13	78160941	10/02/23 BOOKS	16.05			7000		411600	662		101000
14	78160942	10/02/23 BOOKS	12.61			7000		411600	662		101000
15	78223985	10/05/23 BOOKS	23.00			7000		411600	662		101000
16	78223986	10/05/23 BOOKS	484.01			7000		411600	662		101000
17	78242213	10/06/23 BOOKS	200.14			7000		411600	662		101000
		Total for Vendor:	2,271.97								
113605		1012 INTERSTATE POWER SYSTEMS, INC	1,636.58								
1	52880	09/27/23 SS Generator maintance	1,636.58			2060		415200	428		101000
		Total for Vendor:	1,636.58								
113627		233 J & L SPORTS	1,634.70								
	10/16/23	Commission Meeting									
1	31033	10/02/23 DOUG STOTZ CLOTHING	225.96			1000		455000	422		101000
2	31034	10/02/23 SA - COVERALLS/JACKET	403.00			6010		450200	422		101000
3	31034	10/02/23 PW - Z PAINTNER JACKET	111.50			1000		450000	422		101000
4	31034	10/02/23 FO - C ZANDER CLOTHING	229.94			2210		428000	422		101000
5	31032	10/02/23 WINTER BEANINES - SA	237.25			6010		450200	639		101000
6	31032	10/02/23 WINTER BEANINES - ST	85.41			1000		430000	639		101000

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7	31032	10/02/23 WINTER BEANINES - WA	85.41			6020 450000	639		101000
8	31032	10/02/23 WINTER BEANINES - SW	85.41			6025 450000	639		101000
9	31032	10/02/23 WINTER BEANINES - RW	85.41			1000 430001	639		101000
10	31032	10/02/23 WINTER BEANINES - BG	85.41			1000 455000	639		101000
113665		233 J & L SPORTS	2,196.50						
		10/16/23 Commission Meeting							
1	31031	10/02/23 WINTER COATS - SA	439.30			6010 450200	422		101000
2	31031	10/02/23 WINTER COATS - ST	439.30			1000 430000	422		101000
3	31031	10/02/23 WINTER COATS - WA	439.30			6020 450000	422		101000
4	31031	10/02/23 WINTER COATS - SW	439.30			6025 450000	422		101000
5	31031	10/02/23 WINTER COATS - RW	439.30			1000 430001	422		101000
		Total for Vendor:	3,831.20						
113690		999999 JENNIFER JENSEN	300.00						
		Tree Planting Permit - 538 Lizzie Pl E							
1		10/12/23 Tree - 538 Lizzie Pl E	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
113646		2798 JOHNSON CONTROLS	510.33						
		10/16/23 Commission Meeting							
1	9113780	09/27/23 PD CONDENSER FAN MOUNT	510.33			1000 455000	420		101000
		Total for Vendor:	510.33						
113729		2709 JOHNSONS LAWN SERVICE	326.75						
1	288903	07/11/23 abatement 214 2 ave e	109.40			1000 415000	555		101000
2	288000	07/25/23 abatement 402 11 ave nw	217.35			1000 415000	555		101000
		Total for Vendor:	326.75						
113714		4499 JORDAN MOLL	46.75						
		10/16/23 Commission Meeting							
1		10/13/23 CLASS A REIMBURSEMENT	46.75			1000 455000	340		101000
		Total for Vendor:	46.75						

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113427	109390S	3647 K-9 DEFENSE LLC	7,000.00								
1	09/15/23	K9 training	7,000.00			1000		421000	340		101000
		Total for Vendor:	7,000.00								
113688		999999 KARI BREKER	190.00								
		Tree Planting Permit - 532 Lizzie Place E									
1	10/12/23	Tree - 532 Lizzie Place E	190.00			5000		422000	490		101000
		Total for Vendor:	190.00								
113645		344 KARL'S AT THE NODAK CENTER	179.99								
		10/16/23 Commission Meeting									
1	343093186	10/02/23 J KLUBER BOOTS	179.99			6010		450200	422		101000
		Total for Vendor:	179.99								
113501		5157 KATIE BLUE	28.00								
1	10/05/23	meal reimb	28.00			1000		421000	340		101000
		Total for Vendor:	28.00								
113408	109392S	4886 KERRI STREYLE	2,177.42								
1	09/20/23	CHILD CARE IMPROV. GRANT	2,177.42			2960		411900	416		101000
		Total for Vendor:	2,177.42								
113654		2325 KUSTOM KONCEPTS	132.00								
		10/16/23 Commission Meeting									
1	8417	10/04/23 VYNLY LETTERING	132.00			6010		450200	914		101000
		Total for Vendor:	132.00								
113512		2085 LANGUAGE LINE SERVICES	23.40								
1	11122556	09/30/23 sept 2023 interpretator	23.40			1000		421000	304		101000
		Total for Vendor:	23.40								
113718		260 LARS BODY SHOP	1,464.40								
1	5781	10/13/23 #1190 repairs	1,464.40			1000		421000	322		101000
		Total for Vendor:	1,464.40								

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113568		4590 LAUREN CAMMACK MN GIS/LIS Consortium - Duluth 10/4/23-10/6/23	402.27								
1	10/09/23	Travel reimb 10/4-10/6 Total for Vendor:	402.27 402.27			1000		414000	340		101000
113748		3328 LAW ENFORCEMENT SEMINARS, LLC 1 2026545 10/16/23 reg for james ellefson Total for Vendor:	425.00 425.00 425.00			1000		421000	340		101000
113548		705 LAWSON PRODUCTS 10/16/23 COMMISSION MEETING	931.73								
1	9310979539	10/06/23 CARBIDE BUR	134.41			1000		455000	432		101000
2	9310979539	10/06/23 HARDWARE RESTOCK Total for Vendor:	797.32 931.73			1000		455000	433		101000
113496		4432 LIBERTY BUSINESS SYSTEMS INC 9/1/23-11/30/23 base period 6/1/23-8/31/23 overage period	1,974.78								
1	516192	09/06/23 Acct#CI38 / Cont#230046-01 Total for Vendor:	1,974.78 1,974.78			1000		415000	428		101000
113606		4872 LOWE'S (FD) 1 979578 09/28/23 DRILL BITS-DAVID Total for Vendor:	37.01 37.01 37.01			2060		415200	432		101000
113550		711 LUTHER FAMILY FORD 10/16/23 COMMISSION MEETING	147.43								
1	364895	10/02/23 8010 KIT D/SENSOR Total for Vendor:	147.43 147.43			1000		415000	427		101000
113672		3304 MAC'S - FARGO 10/16/23 Commission Meeting	812.06								
1	G87749	09/27/23 SHOVELS	333.90			4387		480000	500		101000
2	G77395	08/30/23 HARDWARE	4.78			6025		450000	433		101000
3	G81818	09/12/23 HARDWARE	150.78			1000		430000	433		101000

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4	G88657	09/29/23 HARDWARE	4.00			6020 450000	427		101000
5	G84610	09/19/23 RACHET/RUBBER MATTING	281.80			1000 430000	432		101000
6	G85515	09/21/23 HARDWARE	36.80			6010 450200	433		101000
113700		3304 MAC'S - FARGO	46.97						
	10/16/23	Commission Meeting							
1	G92565	10/11/23 HARDWARE	46.97			1000 430000	427		101000
		Total for Vendor:	859.03						
113745		2733 MACKENZIE CARR	358.99						
1	10/16/23	clothing reimb	358.99			1000 421000	422		101000
		Total for Vendor:	358.99						
113492		68 MANNING MECHANICAL	134,715.02						
1	10/04/23	WF Fire Dept Project	134,715.02			4795 480000	670		101000
		Total for Vendor:	134,715.02						
113631		3488 MARK HOUSH	95.74						
		NW Chapter of MN Building Officials Meeting - 10/6/23 - Detroit Lakes							
1	10/09/23	Travel reimb - 10/6/23	95.74			1000 418000	340		101000
		Total for Vendor:	95.74						
113475	-99477E	4664 MASS MUTUAL	4,434.66						
1	09/26/23	Sept Contributions	4,434.66			1000 212528			101000
		Total for Vendor:	4,434.66						
113579		3119 MATT RETKA	50.00						
1	10/01/23	Oct WF Airport Secretary	50.00			7050 500000	120		101000
		Total for Vendor:	50.00						
113689		999999 MCKENNA TYSDAL	300.00						
		Tree Planting Permit - 942 50th Ave W							
1	10/12/23	Tree - 942 50th Ave W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						

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113537		299 MENARDS	58.75						
1	14578	10/09/23 PIT items	58.75			1000 421000	427		101000
113590		299 MENARDS	63.40						
1	14673	10/10/23 misc equipment	63.40			1000 421000	641		101000
		Total for Vendor:	122.15						
113556		4622 MENARDS PW	761.92						
		10/16/23 COMMISSION MEETING							
1	14558	10/09/23 COUPLER/CONNECTOR	16.34			4796 480000	670		101000
2	13965	10/02/23 BRUSH/MIXER/CONTAINER	40.23			6020 450000	433		101000
3	14089	10/03/23 WOOD LATH	17.96			6020 450000	438		101000
4	14072	10/03/23 HARDWARE	56.24			6020 450000	438		101000
5	14066	10/03/23 BRACE/BEAD/MELAMIN	582.22			1000 430000	432		101000
6	14091	10/03/23 CTOP ARGENTO	31.96			1000 430000	432		101000
7	14251	10/05/23 SUPER GLUE TAPE	4.99			1000 455000	420		101000
8	13993	10/02/23 OIL/WATER SEPERATOR	11.98			1000 430000	432		101000
113637		4622 MENARDS PW	22.58						
		10/16/23 Commission Meeting							
1	13583	09/27/23 DRAIN PAN/FUNNEL	22.58			1000 430000	433		101000
		Total for Vendor:	784.50						
113524		5158 MICHELLE LANG	2,574.74						
1	09/13/23	Child Care Grant	2,574.74			2960 411900	416		101000
		Total for Vendor:	2,574.74						
113608		5052 MIDCO BUSINESS	45.41						
1	372571701	09/27/23 1201 10TH AVE E, NEW HQTRS	45.41			4795 480000	670		101000
		Total for Vendor:	45.41						
113431	109406S	2766 MIDCONTINENT COMMUNICATIONS	1,775.42						
		invoice 19329340113575							
1	09/11/23	3100 & 3150 SHEYENNE ST	1,775.42			2310 452120	497		101000

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113708		2766 MIDCONTINENT COMMUNICATIONS	84.06						
	10/16/23	Commission Meeting							
1	201136099	10/01/23 PW INTERNET	84.06			1000 414104	356		101000
		Total for Vendor:	1,859.48						
113520		102 MIDSTATES WIRELESS	40.00						
1	2060022411	10/06/23 #1214 mag mic install	40.00			1000 421000	610		101000
		Total for Vendor:	40.00						
113580		1854 MIDWEST TAPE	2,000.02						
1	504429407	09/30/23 E RESOURCES	2,000.02			7000 411600	650		101000
		Total for Vendor:	2,000.02						
113594		772 MINNKOTA	56.64						
1	446878	09/30/23 sept 2023 recycle	56.64			1000 421000	420		101000
		Total for Vendor:	56.64						
113414	109411S	305 MOORE ENGINEERING INC	3,801.60						
1	35200	09/27/23 Lot Staking	3,801.60			1000 418000	520		101000
113451		305 MOORE ENGINEERING INC	118,114.80						
1	35334	10/02/23 Project 1316.2	118,114.80			4065 480000	313		101000
113452		305 MOORE ENGINEERING INC	435.00						
1	35189	09/27/23 Imp Dist 1309.1	435.00			4387 480000	313		101000
113453		305 MOORE ENGINEERING INC	265.00						
1	35190	09/27/23 Imp Dist 1309.2	265.00			4387 480000	313		101000
113454		305 MOORE ENGINEERING INC	17,309.22						
1	35212	09/27/23 Imp Dist 1337	17,309.22			4086 480000	313		101000
113455		305 MOORE ENGINEERING INC	190.00						
1	35193	09/27/23 Imp Dist 1337	190.00			4086 480000	313		101000

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113456 1	35194	09/27/23 305 MOORE ENGINEERING INC Imp Dist 1337	4,136.75 4,136.75			4086		480000	313		101000
113457 1	34835	08/30/23 305 MOORE ENGINEERING INC Imp Dist 1339	19,190.00 19,190.00			4088		480000	313		101000
113458 1	35316	09/28/23 305 MOORE ENGINEERING INC Imp Dist 1339	402.50 402.50			4088		480000	313		101000
113459 1	35198	09/27/23 305 MOORE ENGINEERING INC Project 1343	22,741.39 22,741.39			4004		480000	313		101000
113460 1	34836	08/30/23 305 MOORE ENGINEERING INC Imp Dist 1345	652.50 652.50			4009		480000	313		101000
113461 1	35196	09/27/23 305 MOORE ENGINEERING INC Project 1346	1,056.25 1,056.25			4024		480000	313		101000
113462 1	35324	09/28/23 305 MOORE ENGINEERING INC Imp Dist 2261	16,225.00 16,225.00			4442		480000	313		101000
113463 1	34846	08/30/23 305 MOORE ENGINEERING INC Imp Dist 2261	39,346.25 39,346.25			4442		480000	313		101000
113464 1	35323	09/28/23 305 MOORE ENGINEERING INC Imp Dist 2271	25,204.00 25,204.00			4005		480000	313		101000
113465 1	34837	08/30/23 305 MOORE ENGINEERING INC Imp Dist 2271	36,259.13 36,259.13			4005		480000	313		101000
113466 1	35289	09/28/23 305 MOORE ENGINEERING INC Imp Dist 2276	2,537.50 2,537.50			4017		480000	313		101000

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113467 1	35197	09/27/23 305 MOORE ENGINEERING INC Project 9033	965.00 965.00			6010 450200	313		101000
113468 1	35199	09/27/23 305 MOORE ENGINEERING INC Project 9034	11,331.25 11,331.25			2970 480000	313		101000
113469 1	35322	09/28/23 305 MOORE ENGINEERING INC Project 9036	3,810.00 3,810.00			4023 480000	313		101000
113470 1	35210	09/27/23 305 MOORE ENGINEERING INC Project 21405	545.00 545.00			1000 414200	313		101000
113471 1	35191	09/27/23 305 MOORE ENGINEERING INC Project 20520	895.00 895.00			1000 414200	313		101000
113472 1	35290	09/28/23 305 MOORE ENGINEERING INC Project 1327	3,605.91 3,605.91			4074 480000	313		101000
113514 1	33694	05/30/23 305 MOORE ENGINEERING INC Lot Staking	5,508.80 5,508.80			1000 418000	520		101000
Total for Vendor:			334,527.85						
113490 1	10/04/23	4977 MORRIS PAINTING WF Fire Dept Project	27,000.00 27,000.00			4795 480000	670		101000
Total for Vendor:			27,000.00						
113424 1	109414S 00445793	09/21/23 3085 MRA-THE MANAGEMENT ASSOCIATION, Renew Membership 11/23-10/24	2,500.00 2,500.00			1000 414103	667		101000
Total for Vendor:			2,500.00						
113478 1	-99474E 09/30/23	4663 MUTUAL OF OMAHA Sept Contributions	2,015.96 2,015.96			1000 212515			101000
Total for Vendor:			2,015.96						

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113666		298 MVTL LABORATORIES	326.70						
	10/16/23	Commission Meeting							
1	1219412	09/29/23 WATER TESTING	326.70			6025	450000	335	101000
		Total for Vendor:	326.70						
113476	-99476E	3546 NATIONWIDE INVESTMENT ADVISORS	2,880.00						
1	09/28/23	Sept Post-Tax Contributions	2,880.00			1000	212551		101000
113477	-99475E	3546 NATIONWIDE INVESTMENT ADVISORS	7,439.32						
1	09/28/23	Sept Pre-Tax Contributions	7,439.32			1000	212550		101000
		Total for Vendor:	10,319.32						
111994	109417S	3428 ND DEPARTMENT OF ENVIRONMENTAL	750.00						
		**Claim was posted in August but check was never cut because the Pay Date entered was prior to the check run date. So I cancelled the claim, deleted the pay date, and reposted and cut the check in October.							
	AB								
1	2422	T BUCHOLZ WATER02 TEST 10/23	50.00			6020	450000	340	101000
2	2423	T HUBBARD WATER01 TEST 9/23	50.00			6020	450000	340	101000
3	2424	T HUBBARD WW01 TEST 9/23	50.00			6020	450000	340	101000
4	2425	C RAMSEY WATER02 TEST 9/23	50.00			1000	430000	340	101000
5	2426	C RAMSEY WW02 TEST 9/23	50.00			1000	430000	340	101000
6	2427	M KNODEL WATER01 TEST 11/23	50.00			6020	450000	340	101000
7	2428	M KNODEL WW02 TEST 11/23	50.00			6020	450000	340	101000
8	2429	S TIFFANY WATER02 TEST 11/23	50.00			1000	430000	340	101000
9	2430	S HANSON WATER02 TEST 11/23	50.00			1000	430001	340	101000
10	2431	D JOHN WATER01 TEST 12/23	50.00			1000	430001	340	101000
11	2432	D JOHN WW02 TEST 12/23	50.00			1000	430001	340	101000
12	2433	C CUSEY WATER02 TEST 12/23	50.00			6020	450000	340	101000
13	2434	J MILLER WATER01 TEST 12/23	50.00			1000	430000	340	101000
14	2435	J MILLER WW01 TEST 12/23	50.00			1000	430000	340	101000
15	2436	L DUDDEN WATER01 TEST 12/23	50.00			1000	430000	340	101000
		Total for Vendor:	750.00						

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113651	-99465E	363 ND PERS	735.41								
		June 2023 Adjustment									
		Payment pulled from bank account on 7/31/23									
1	07/31/23	07.31.23 Adjustment	735.41			1000		212532			101000
		Total for Vendor:	735.41								
113432	109420S	571 ND WORKFORCE SAFETY & INSURANCE	116.74								
1	BCTGSU8BNH	08/24/23 Fire	116.74			2060		415200	240		101000
113433	109420S	571 ND WORKFORCE SAFETY & INSURANCE	366.87								
1	EFR6L0RHZ7	09/24/23 Street	366.87			1000		430000	240		101000
		Total for Vendor:	483.61								
113630		336 NDAAO	600.00								
		NDAAO course - Frank Holzhey									
1	10/11/23	NDAAO Course Registration	600.00			1000		414101	340		101000
		Total for Vendor:	600.00								
113609		3946 NDFA	100.00								
1	2024 10/01/23	WF 2024 DUES	100.00			2060		415200	667		101000
		Total for Vendor:	100.00								
113552		364 NELSON INTERNATIONAL	567.00								
		10/16/23 COMMISSION MEETING									
2	X102208137	10/03/23 262 MODULE VALVE	513.53			6020		450000	427		101000
3	X102207470	09/29/23 4007 HORN AIR SPIRAL	53.47			6010		450200	427		101000
113680		364 NELSON INTERNATIONAL	69.69								
		10/16/23 Commission Meeting									
1	X102208806	10/11/23 4007 CABLE DOOR LATCH	33.01			6010		450200	427		101000
2	X102208669	10/10/23 2006 PRESSURE SWITCH	36.68			6020		450000	427		101000
		Total for Vendor:	636.69								

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113538		3543 NEW YORK LIFE INSURANCE & May 2023 Correction - short-paid EE portion	400.00						
1	10/06/23	May 2023 Correction	400.00			1000 212531			101000
		Total for Vendor:	400.00						
113517		2626 NICK LEE	33.92						
1	10/06/23	Clothing reimb	33.92			1000 414101	410		101000
113629		2626 NICK LEE	11.42						
1	10/11/23	Office Supplies - Keys	11.42			1000 414101	410		101000
		Total for Vendor:	45.34						
113410	109429S	5148 NORTHSTAR PLUMBING	6,735.00						
1	09/18/23	CHILD CARE IMPROV. GRANT	6,735.00			2960 411900	416		101000
		Total for Vendor:	6,735.00						
113610		141 NORTHSTAR SAFETY, INC	77.90						
1	35648 10/02/23	EARPLUGS-SKULL SCREWS	77.90			2060 415200	500		101000
		Total for Vendor:	77.90						
113644		1350 NORTHWEST SCALE, INC	725.00						
	10/16/23	Commission Meeting							
1	14347 08/09/23	SCALE REPAIR	725.00			6010 450200	420		101000
		Total for Vendor:	725.00						
113626		1715 NORTHWEST TIRE INC	72.92						
	10/16/23	Commission Meeting							
1	26042360 10/06/23	TIRE PATCH	19.26			1000 430000	427		101000
2	26042073 09/29/23	3054 SKID STEER TIRE REPAIR	53.66			1000 430000	427		101000
		Total for Vendor:	72.92						
113655		330 NORTHWESTERN EQUIP INC.	224.22						
	10/16/23	Commission Meeting							
1	53763 09/21/23	410 THIMBLE	224.22			6010 450200	427		101000
		Total for Vendor:	224.22						

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113720		5166 NURTURING DREAMS CHILD CARE LLC	1,321.48						
1	10/12/23	Child Care Grant	1,321.48			2960 411900	416		101000
113723		5166 NURTURING DREAMS CHILD CARE LLC	1,645.30						
1	10/12/23	Child Care Grant	1,645.30			2960 411900	416		101000
		Total for Vendor:	2,966.78						
113623		4744 O'REILLY AUTOMOTIVE STORES, INC	536.76						
10/16/23		Commission Meeting							
1	1932259149	09/29/23 CLEANER	42.43			4387 480000	500		101000
2	1932262365	10/09/23 161 TIE ROD END/SWAY LINK	62.64			1000 421000	427		101000
3	1932262368	10/09/23 161 02 SENSOR	62.90			1000 421000	427		101000
4	1932252212	09/08/23 275 REDUCER/CLAMP	56.72			6020 450000	427		101000
5	1932259973	10/02/23 7042 CONNECTOR	31.98			4387 480000	427		101000
6	1932260013	10/02/23 1195 WIPER BLADES	66.48			1000 421000	427		101000
7	1932260542	10/03/23 1188 RADIATOR	161.94			1000 421000	427		101000
8	1932259287	09/29/23 7026 SEMI MET PAD	51.67			6025 450000	427		101000
113679		4744 O'REILLY AUTOMOTIVE STORES, INC	223.92						
10/16/23		Commission Meeting							
1	1932260821	10/04/23 STOCK BATTERY	139.30			1000 421000	427		101000
2	1932262704	10/10/23 148 SWAY LINK KT	84.62			1000 421000	427		101000
113698		4744 O'REILLY AUTOMOTIVE STORES, INC	158.74						
10/16/23		Commission Meeting							
1	1932262726	10/10/23 601 THERMOSTAT	10.86			2210 428000	427		101000
2	1932262705	10/10/23 601 WATER PUMP	95.92			2210 428000	427		101000
3	1932262788	10/10/23 601 BATT TERM	17.98			2210 428000	427		101000
4	1932262786	10/10/23 601 WATER OUTLET	33.98			2210 428000	427		101000
113701		4744 O'REILLY AUTOMOTIVE STORES, INC	188.61						
10/16/23		Commission Meeting							
1	1932263059	10/11/23 BATTERY ROTATE	316.90			1000 455000	427		101000
2	1932263060	10/11/23 BATTERY ROTATE - CREDIT	-316.90			1000 455000	427		101000
3	1932263061	10/11/23 PURPLE POWER	33.99			6020 450000	433		101000
4	1932256406	09/21/23 158 BATTERY	154.62			1000 421000	427		101000
		Total for Vendor:	1,108.03						

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113565		353 OHNSTAD TWICHELL	106,048.77						
		August-September invoices							
1	Aug-Sept	General	16,627.29			1000 415000	312		101000
2	Aug-Sept	Planning	5,482.40			1000 418000	312		101000
3	Aug-Sept	HR	1,229.50			1000 414103	312		101000
4	Aug-Sept	Econ Dev	18,800.00			2960 411900	312		101000
5	Aug-Sept	Court	54,982.14			1000 412000	312		101000
6	Aug-Sept	Project 1308	25.00			4386 480000	312		101000
7	Aug-Sept	Project 2250	294.00			4391 480000	312		101000
8	Aug-Sept	Project 2257	204.00			4643 480000	312		101000
9	Aug-Sept	Project 2268	1,780.00			4092 480000	312		101000
10	Aug-Sept	Project 1344	215.00			4008 480000	312		101000
11	Aug-Sept	Project 2273	260.00			4015 480000	312		101000
12	Aug-Sept	Project 6058	80.00			4019 480000	312		101000
13	Aug-Sept	Project 1346	2,102.44			4024 480000	312		101000
14	Aug-Sept	Project 2277	80.00			4053 480000	312		101000
15	Aug-Sept	Project 1347	120.00			4508 480000	312		101000
16	Aug-Sept	Project 9038	80.00			4505 480000	312		101000
17	Aug-Sept	Project 9036	160.00			4023 480000	312		101000
18	Aug-Sept	FEMA Buyouts	881.75			4901 415000	312		101000
19	Aug-Sept	FEMA Buyouts	881.75			4902 415000	312		101000
20	Aug-Sept	FEMA Buyouts	881.75			4903 415000	312		101000
21	Aug-Sept	FEMA Buyouts	881.75			4904 415000	312		101000
		Total for Vendor:	106,048.77						
113560		352 OK TIRE STORE - COM CTR	1,053.84						
		10/16/23 COMMISSION MEETING							
1	05343895	09/26/23 7708 FLAT REPAIR	256.50			4387 480000	427		101000
2	05344083	09/27/23 3005 FLAT REPAIR	122.50			1000 430000	427		101000
3	05344269	10/02/23 263 FLAT REPAIR	67.50			6020 450000	427		101000
4	05344510	10/05/23 WA FLAT REPAIR	52.50			6020 450000	427		101000
5	05344406	10/03/23 388 TIRE REPAIR	554.84			1000 430000	427		101000
		Total for Vendor:	1,053.84						

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113554		399 OLYMPIC SALES	177.08								
10/16/23		COMMISSION MEETING									
1	14132	09/19/23 PUCKS FOR ASL	177.08			6010		450200	427		101000
113694		399 OLYMPIC SALES	8,687.50								
10/16/23		Commission Meeting									
1	14143	09/25/23 4101 HARDWARE/STOCK	8,687.50			6010		450200	427		101000
113699		399 OLYMPIC SALES	175.49								
10/16/23		Commission Meeting									
1	14131	09/19/23 4101 SELENOID	175.49			6010		450200	427		101000
		Total for Vendor:	9,040.07								
113479		631 ONE CALL CONCEPT INC	843.15								
1	3094287	09/30/23 September Locates	843.15			6020		450000	412		101000
		Total for Vendor:	843.15								
113542		5160 OPHELIA WALLACE	530.26								
		Blessing Care									
1		10/06/23 Child Care Grant	530.26			2960		411900	416		101000
113719		5160 OPHELIA WALLACE	350.00								
		Blessing Care									
1		10/12/23 Child Care Grant	350.00			2960		411900	416		101000
		Total for Vendor:	880.26								
113539		5119 OSTROMS ACE HARDWARE (PW)	707.78								
		Ostroms accounting software stopped sending us invoices automatically - took months of trying to get a hold of and working with Jodi (owner) to get									
		straightened out - their software has been updated and we should be receiving invoices in a more timely manner going foward. -KK									
1	224972	10/04/23 MISC TOOLS	61.94			6025		450000	160		101000
2	224934	09/28/23 KEY CUT	2.49			6010		450200	433		101000
3	224428	07/24/23 HARDWARE	29.57			6020		450000	432		101000
4	224395	07/18/23 KEY CUT	19.92			1000		430002	391		101000
5	224342	07/11/23 CONCRETE SEALER	107.88			1000		430000	722		101000

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6	224245	06/27/23 LIGHTER	4.99			1000		430000	433		101000
7	224187	06/22/23 HARDWARE	6.87			6025		450000	433		101000
8	224159	06/20/23 FILE CHAIN SAW	6.59			6020		450000	432		101000
9	224152	06/19/23 CEMENT	12.99			6020		450000	432		101000
10	224141	06/16/23 SHELF MELATEX	8.99			2210		428000	375		101000
11	224130	06/15/23 TEE/HOSE	11.12			1000		455000	420		101000
12	224113	06/13/23 V BELT	1.59			1000		455000	420		101000
13	224107	06/13/23 HARDWARE	8.39			6010		450200	433		101000
14	224098	06/12/23 SHOP TOWELS	7.59			2210		428000	432		101000
15	224065	06/08/23 PLIERS	37.98			2210		428000	432		101000
16	224030	06/05/23 STORAGE BOX/TOTE	41.97			2210		428000	375		101000
17	224011	06/02/23 HOSE/TOOLS	60.15			1000		455000	420		101000
18	224008	06/02/23 TOOLS	37.98			2210		428000	432		101000
19	223932	05/25/23 KEY CUT/LINER SPRAY	21.46			6010		450200	433		101000
20	223915	05/24/23 MARKING PAINT/FLAGS	25.96			2210		428000	358		101000
21	223898	05/23/23 GROUNDING PLUG	7.98			6025		450000	433		101000
22	223896	05/22/23 RAGS	27.98			6025		450000	432		101000
23	223892	05/22/23 TRASH CAN/SCOOP	70.98			2210		428000	432		101000
24	223888	05/22/23 CONCRETE MIX	12.27			6020		450000	438		101000
25	223874	05/19/23 ROPE	13.99			6025		450000	825		101000
26	223862	05/18/23 SHOVEL/SCOOP	36.17			6025		450000	160		101000
27	223858	05/18/23 RAKE	21.99			2210		428000	432		101000
113540		5119 OSTROMS ACE HARDWARE (PW)	663.66								
Ostroms accounting software stopped sending us invoices automatically - took months of trying to get a hold of and working with Jodi (owner) to get											
straightened out - their software has been updated and we should be receiving invoices in a more timely manner going forward. -KK											
1	223857	06/26/23 TRUFUEL MIX	26.99			4387		480000	424		101000
2	223854	05/17/23 SPRAY PAINT	10.00			6010		450200	433		101000
3	223791	05/10/23 RAKE/SHOVEL	73.97			6025		450000	432		101000
4	223790	05/10/23 KEY RING/BINER	3.89			6020		450000	432		101000
5	223755	05/05/23 MARKING PAINT	29.97			2210		428000	358		101000
6	223745	05/04/23 CABLE STEEL	111.93			6025		450000	825		101000
7	223749	05/04/23 GARAGE DOOR LUBE	17.98			1000		455000	420		101000
8	223730	05/02/23 AIR FILTER	36.99			1000		455000	420		101000
9	223724	05/02/23 SILICONE/WD40	34.97			1000		430002	391		101000

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10	223715	05/01/23 TOILET REPAIR	40.57			1000	455000	420	101000
11	223692	04/27/23 MARKING PAINT	19.98			2210	428000	432	101000
13	224460	07/28/23 AUGER	73.98			2210	428000	432	101000
14	224454	07/27/23 SHOP SUPPLIES	21.16			6025	450000	433	101000
15	224712	08/31/23 FILTERS	28.98			6020	450000	432	101000
16	224713	08/31/23 UTILITY KNIFE	12.99			6020	450000	432	101000
17	224718	08/31/23 HARDWARE	15.58			6020	450000	432	101000
18	224748	09/06/23 WASP SPRAY	40.99			6010	450200	433	101000
19	224774	09/08/23 CLEANER	12.77			6010	450200	433	101000
20	224819	09/13/23 CABLE TIES	22.98			1000	455000	420	101000
21	224872	09/22/23 PRUNER	26.99			2210	428000	432	101000
113622		5119 OSTROMS ACE HARDWARE (PW)	79.99						
	10/16/23	Commission Meeting							
1	225026	10/11/23 CIG BUTT RECEPTACLE	79.99			6020	450000	420	101000
		Total for Vendor:	1,451.43						
113491		4455 OTIS ELEVATOR COMPANY	845.99						
1	10/04/23	WF Fire Dept Project	845.99			4795	480000	670	101000
		Total for Vendor:	845.99						
113555		563 PETRO SERVE USA	3,074.05						
	10/16/23	COMMISSION MEETING							
1	95298	10/06/23 CENEX OIL	2,755.60			6010	450200	424	101000
2	95287	10/06/23 ANTIFREEZE/DRUM PUMP	318.45			6020	450000	433	101000
113575		563 PETRO SERVE USA	64.97						
1	0967933	10 09/30/23 WF Airport Fuel	64.97			7050	500000	420	101000
113621		563 PETRO SERVE USA	125.00						
	10/16/23	Commission Meeting							
1	10/11/23	CAR WASH TICKETS	125.00			6020	450000	427	101000
113717		563 PETRO SERVE USA	4,256.20						
	10/16/23	Commission Meeting							
1	1024	09/21/23 GENERATOR PREMIUM	11.32			6025	450000	424	101000
2	4695	09/28/23 3401 PREMIUM	51.37			1000	430000	424	101000

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3	1192	10/10/23 413 DIESEL	210.39			6010		450200	424		101000
4	6864	10/10/23 2200 DIESEL	213.10			6020		450000	424		101000
5	149	10/05/23 LAGOON BULK DIESEL	3,770.02			4387		480000	424		101000
		Total for Vendor:	7,520.22								
113510		1310 PETTYS CONSULTING, LLC	279.00								
1	1860	10/01/23 oct 2023 user fees	279.00			1000		421000	497		101000
113604		1310 PETTYS CONSULTING, LLC	156.00								
1	1859	10/01/23 FD October 2023 Billing	156.00			2060		415200	497		101000
		Total for Vendor:	435.00								
113420	-99494E	4883 PITNEY BOWES BANK INC PURCHASE	579.71								
1	09/07/23	Meter Refill	579.71			1000		415000	661		101000
		Total for Vendor:	579.71								
113643		4064 POMP'S TIRE SERVICE (ROYAL TIRE)	112.35								
	10/16/23	Commission Meeting									
1	2450002070	10/03/23 4008 TIRE REPAIR	112.35			6010		450200	427		101000
		Total for Vendor:	112.35								
113611		3943 POSTMASTER	132.00								
1	10/09/23	2 ROLLS POSTAGE STAMPS	132.00			2060		415200	661		101000
		Total for Vendor:	132.00								
113671		916 PRAIRIE SUPPLY INC	350.00								
	10/16/23	Commission Meeting									
1	0593430	09/28/23 ZENESIS V NOTCH	350.00			1000		430000	432		101000
		Total for Vendor:	350.00								
113577		3276 PREMIUM WATERS INC	109.38								
1	8013870923	09/30/23 WATER JUGS	109.38			7000		411600	410		101000
		Total for Vendor:	109.38								

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113483		5084 QUALITY COATINGS & TILE	4,770.00						
1	10/04/23	WF Fire Dept Project	4,770.00			4795 480000	670		101000
		Total for Vendor:	4,770.00						
113681		1610 RADCO, A DIVISION OF SILVER STAR	103.46						
10/16/23		Commission Meeting							
1	1046040	10/10/23 2001 FLOOR LINERS	103.46			6020 450000	427		101000
		Total for Vendor:	103.46						
113669		2982 RDO EQUIPMENT CO	117.50						
10/16/23		Commission Meeting							
1	P5131854	10/04/23 HARDWARE/U BOLT	117.50			4387 480000	427		101000
		Total for Vendor:	117.50						
113511		3204 RECORD KEEPERS	27.50						
1	a258979	09/30/23 recycle paper bins 9-11-2023	27.50			1000 421000	420		101000
		Total for Vendor:	27.50						
113500		920 RHONDA JORGENSEN	46.00						
1	10/05/23	meal reimb	46.00			1000 421000	340		101000
		Total for Vendor:	46.00						
113484		4451 RTL CONSTRUCTION INC	850.75						
1	10/04/23	WF Fire Dept Project	850.75			4795 480000	670		101000
		Total for Vendor:	850.75						
113664		4269 RYAN BEAUCHANE	35.00						
10/16/23		Commission Meeting							
		WATER TESTING - BISMARCK, ND							
1	10/05/23	TRAVEL REIMBURSEMENT	35.00			6025 450000	340		101000
		Total for Vendor:	35.00						
113507		3353 SAM'S CLUB MC/SYNCB	107.84						
1	10/02/23	retirement party	107.84			1000 421000	375		101000

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113519		3353 SAM'S CLUB MC/SYNCB	560.28						
1	10/06/23	COPS halloween candy	377.58			1000 421000	375	12	101000
2	10/06/23	PD halloween candy for patrol	182.70			1000 421000	375		101000
113536		3353 SAM'S CLUB MC/SYNCB	344.86						
1	10/09/23	City Hall Supplies	344.86			1000 415000	410		101000
113632		3353 SAM'S CLUB MC/SYNCB	55.92						
1	10/12/23	kitchen supplies	55.92			1000 421000	375		101000
113683		3353 SAM'S CLUB MC/SYNCB	47.34						
1	10/12/23	City Hall Supplies	47.34			1000 415000	410		101000
113695		3353 SAM'S CLUB MC/SYNCB	3,045.96						
	10/16/23	Commission Meeting							
1	09/29/23	PW CONFERENCE ROOM UPGRADES	2,846.00			1000 455000	497		101000
2	09/29/23	PW CONFERENCE ROOM UPGRADES	199.96			1000 455000	497		101000
		Total for Vendor:	4,162.20						
113593		437 SANDY'S DONUTS & COFFEE SHOP	45.90						
1	935433 10/10/23	bakery for sr. academy	45.90			1000 421000	375	12	101000
		Total for Vendor:	45.90						
113588		450 SCHEELS	199.95						
1	40578 10/11/23	boots for werner	199.95			1000 421000	422		101000
		Total for Vendor:	199.95						
113481		2512 SCOTT DIAMOND	371.25						
1	10/04/23	Alternate Judge	371.25			1000 412000	309		101000
		Total for Vendor:	371.25						
113741		1702 SHEYENNE RIVER KENNELS	76.22						
1	10/16/23	k9 food	76.22			1000 421000	915		101000
		Total for Vendor:	76.22						

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113509		2885 SHORTPRINTER	44.45								
1	141542	09/26/23 new officer bc mewes	44.45			1000		421000	668		101000
113600		2885 SHORTPRINTER	187.43								
1	142058	10/06/23 new chief letterhead	187.43			1000		421000	668		101000
113711		2885 SHORTPRINTER	202.55								
1	142079	10/09/23 NOTICE parking limits	104.20			1000		421000	668		101000
2	142015	10/06/23 business cards for three	98.35			1000		421000	668		101000
113743		2885 SHORTPRINTER	25.78								
1	142109	10/10/23 11x17 laminate sheets	25.78			1000		421000	410		101000
		Total for Vendor:	460.21								
113531		4637 SILVERSTAR CAR WASH	480.76								
1	2580	09/30/23 sept 2023 car wash	480.76			1000		421000	420		101000
		Total for Vendor:	480.76								
113415	109466S	2655 SIMPLIFILE	25.00								
1	NDT8B3-923	09/30/23 Conditional Use Permit	25.00			1000		418000	668		101000
		Total for Vendor:	25.00								
113653		3150 SKYHAWK TELEMATICS	120.00								
	10/16/23	Commission Meeting									
1	1231	10/01/23 SKYHAWK	120.00			1000		430000	307		101000
		Total for Vendor:	120.00								
113449		3528 SNACKS PLUS VENDING	41.00								
1	5940460936	09/25/23 Coffee at Pioneer Center	41.00			1000		415000	420		101000
113652		3528 SNACKS PLUS VENDING	164.00								
	10/16/23	Commission Meeting									
1	594046294	09/27/23 COFFEE	164.00			6020		450000	500		101000
		Total for Vendor:	205.00								

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113527		3325 SPHERION STAFFING LLC	495.00								
1	RL3034395	10/01/23 Christy Dvorak 10/01	495.00			1000		414103	114		101000
113732		3325 SPHERION STAFFING LLC	907.50								
1	RL3038285	10/08/23 Christy Dvorak 10/08	907.50			1000		414103	114		101000
		Total for Vendor:	1,402.50								
113612		3516 STEIN'S INC	417.75								
1	926512	10/02/23 PAPER PRODUCTS S STATION	417.75			2060		415200	500		101000
		Total for Vendor:	417.75								
113746		274 STEVE MOTTINGER	5,000.00								
1	10/01/23	court appointed attorney	5,000.00			1000		412000	310		101000
		Total for Vendor:	5,000.00								
113674		38 STRATA CORPORATION	730.63								
	10/16/23	Commission Meeting									
1	706810	10/05/23 4000 PSI AIR ENTRAINED	406.38			1000		430000	722		101000
2	706635	10/04/23 AE3	324.25			1000		430000	722		101000
113755		38 STRATA CORPORATION	50,453.15								
1	09/27/23	Project 2270	50,453.15			4006		480000	670		101000
		Total for Vendor:	51,183.78								
113675		176 SUMMIT FIRE PROTECTION	1,514.25								
	10/16/23	Commission Meeting									
1	192027099	09/29/23 CH/PD FIRE EXT SERVICE	1,111.75			1000		455000	420		101000
2	192027239	10/04/23 PW FIRE EXT SERVICE	187.50			6020		450000	420		101000
3	192027305	09/30/23 PW SERVICE CALL	215.00			6020		450000	420		101000
		Total for Vendor:	1,514.25								
113530		3360 SUNSET LAW ENFORCEMENT	1,385.40								
1	9083in	10/09/23 rifle rounds	1,385.40			1000		421000	987		101000
		Total for Vendor:	1,385.40								

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113624		733 SWANSTON EQUIPMENT CORP.	4,531.64						
	10/16/23	Commission Meeting							
1	W40799	10/02/23 5402 BOOM REPLACE	4,531.64			1000 430001	322		101000
		Total for Vendor:	4,531.64						
113687		999999 TAMMY ASKEW	300.00						
		Tree Planting Permit - 2757 12th St W							
1	10/12/23	Tree - 2757 12th St W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
113618		890 TCC MATERIALS	239.20						
	10/16/23	Commission Meeting							
1	7277129	09/27/23 CONCRETE MIX	239.20			6020 450000	438		101000
		Total for Vendor:	239.20						
113660		2491 TEAM LABORATORY CHEMICAL, LLC	2,850.00						
	10/16/23	Commission Meeting							
1	38044	09/25/23 EX DOSE IT BLOCKS	2,850.00			6025 450000	825		101000
		Total for Vendor:	2,850.00						
113736		3411 THE UPS STORE #6740	14.29						
1	CU00116693	09/28/23 Shipping	14.29			2060 415200	661		101000
113737		3411 THE UPS STORE #6740	70.45						
1	CU00116693	10/03/23 Shipping	70.45			2060 415200	661		101000
		Total for Vendor:	84.74						
113423	109478S	3733 TIMECLOCK PLUS	600.00						
1	00292554	09/01/23 Clockable License	600.00			1000 414103	497		101000
113528		3733 TIMECLOCK PLUS	600.00						
1	INV0029929	10/04/23 Clockable License	600.00			1000 414103	497		101000
		Total for Vendor:	1,200.00						

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113543		5161 TONNETTE BRACKINS	1,048.61								
		Little People's World									
1	10/06/23	Child Care Grant	1,048.61			2960		411900	416		101000
113730		5161 TONNETTE BRACKINS	537.24								
		Little People's World									
1	10/13/23	Child Care Grant	537.24			2960		411900	416		101000
		Total for Vendor:	1,585.85								
113656		1234 TOOL WAREHOUSE INC	195.19								
		10/16/23 Commission Meeting									
1	0275339	08/18/23 AIR HAMMER ROUND	123.19			1000		455000	432		101000
2	0274818	07/14/23 IMPACT SERVICE	72.00			1000		455000	427		101000
113668		1234 TOOL WAREHOUSE INC	212.62								
		10/16/23 Commission Meeting									
1	0275906	09/30/23 FILTER METAL BOWL	212.62			6025		450000	437		101000
		Total for Vendor:	407.81								
113663		5165 TORY HUBBARD	35.00								
		10/16/23 Commission Meeting									
		WATER TESTING - BISMARCK, ND									
1	10/05/23	TRAVEL REIMBURSEMENT	35.00			6020		450000	340		101000
		Total for Vendor:	35.00								
113515		4233 TRANDEM AUTOMOTIVE SERVICES INC	470.00								
1	4826 10/05/23	#1186 astro	470.00			1000		421000	610		101000
		Total for Vendor:	470.00								
113567		3001 TRAVIS GENTY	362.52								
		MN GIS/LIS Consortium - Duluth									
		10/4/23-10/6/23									
1	10/09/23	Travel reimb 10/4-10/6	362.52			1000		414000	340		101000
		Total for Vendor:	362.52								

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113684		999999 TRAVIS SCHOCK	300.00								
		Tree Planting Permit - 1121 28th Ave W									
1	10/12/23	Tree - 1121 28th Ave W	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
113725		5168 TRUEMAN WELTERS	33,742.05								
		10/16/23 COMMISSION MEETING									
1	EB25606 10/11/23	PRONOVST P980TRC SNOWBLOWER	33,742.05			1000		430001	870		101000
		Total for Vendor:	33,742.05								
113480		2951 TYLER TECHNOLOGIES, INC	454.93								
1	020-146537 09/30/23	OTC	235.81			1000		412000	740		101000
2	020-146537 09/30/23	Portal	219.12			1000		412000	740		101000
		Total for Vendor:	454.93								
113619		2136 ULINE INC	57.28								
		10/16/23 Commission Meeting									
1	168547278 09/18/23	PACKING AIR	57.28			6025		450000	410		101000
113707		2136 ULINE INC	421.21								
		10/16/23 Commission Meeting									
1	168703722 09/20/23	SHOP - BUCKET OF GLOVES	421.21			1000		455000	639		101000
		Total for Vendor:	478.49								
113473	-99479E	4665 UNUM	8,661.37								
1	09/27/23	Sept Employer Contributions	4,556.70			1000		212514			101000
2	09/27/23	Sept Employee Contributions	4,104.67			1000		212514			101000
		Total for Vendor:	8,661.37								
113494		2478 VALLI	2,272.96								
1	90323 08/31/23	Lockbox and ACH - August	2,272.96			6020		450000	360		101000
113495		2478 VALLI	5,892.57								
1	90322 08/31/23	Postage - August	5,892.57			6020		450000	360		101000
		Total for Vendor:	8,165.53								

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113602		3084 VARI SALES CORPORATION	361.25						
1	90986164	08/26/23 stand up desk or orn	361.25			1000 421000	641		101000
		Total for Vendor:	361.25						
113726		3668 VERIZON WIRELESS	160.16						
1	9945746350	09/02/23 sept 2023 river sensors	160.16			6020 450000	345		101000
		Total for Vendor:	160.16						
113535	-99468E	3212 VISA ADMINISTRATION	7,572.65						
		Aug statement for July transactions							
1	CC-1178	07/03/23 AMAZON	399.98			1000 202200			101000
		white board for Eric W		CC Accounting: 1000-		-414000-410			
		AMAZON CAPITAL SERVICES							
2	CC-1178	07/07/23 DATA MGMT - TIMECLOCK PLUS	600.00			1000 202200			101000
		July monthly invoice		CC Accounting: 1000-		-414103-497			
		TIMECLOCK PLUS							
3	CC-1178	07/07/23 DATA MGMT - TIMECLOCK PLUS	600.00			1000 202200			101000
		june monthly invoice		CC Accounting: 1000-		-414103-497			
		TIMECLOCK PLUS							
4	CC-1178	07/10/23 AMAZON	2,917.98			1000 202200			101000
		camera for Communications		CC Accounting: 1000-		-416200-497			
		AMAZON CAPITAL SERVICES							
5	CC-1178	07/12/23 AMAZON	22.81			1000 202200			101000
		office supplies for Communications		CC Accounting: 1000-		-416200-410			
		AMAZON CAPITAL SERVICES							
6	CC-1178	07/13/23 MIDCO CALL CENTER - SIOUX FAL	97.05			2310 202200			101000
		3050 Sheyenne St		CC Accounting: 2310-		-452120-497			
		MIDCONTINENT COMMUNICATIONS							
7	CC-1178	07/12/23 JIMMY JOHNS #674	86.55			1000 202200			101000
		lunch for library director interviews		CC Accounting: 1000-		-414103-399			
		JIMMY JOHN'S - JJ3292							
8	CC-1178	07/13/23 AMAZON CREDIT VOUCHER	-399.98			1000 202200			101000
		white board return		CC Accounting: 1000-		-414000-410			
		AMAZON CAPITAL SERVICES							
9	CC-1178	07/14/23 SHERATON	1,048.10			1000 202200			101000
		hotel for conference Lauren Cammack		CC Accounting: 1000-		-414100-340			
		SHERATON DALLAS HOTEL							

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10	CC-1178	07/16/23 SHERATON hotel for conference Lauren Camma SHERATON DALLAS HOTEL	58.60	CC Accounting: 1000-	1000-	1000 202200 -414100-340			101000
11	CC-1178	07/16/23 AMAZON storage for Court AMAZON CAPITAL SERVICES	212.47	CC Accounting: 1000-	1000-	1000 202200 -412000-410			101000
12	CC-1178	07/20/23 SHERATON DOLPHIN HOTEL ORLAND hotel IAAP conference for Emily H SHERATON DALLAS HOTEL	1,095.56	CC Accounting: 1000-	1000-	1000 202200 -414000-340			101000
13	CC-1178	07/24/23 FACEBOOK HR recruitment MISC CLAIM VENDOR	268.53	CC Accounting: 1000-	1000-	1000 202200 -414103-399			101000
14	CC-1178	08/01/23 AMAZON ribbon replacement in reception AMAZON CAPITAL SERVICES	25.00	CC Accounting: 1000-	1000-	1000 202200 -414100-410			101000
15	CC-1178	08/01/23 GREATER ND CHAMBER OF COMMERC City of WF Associate Membership GREATER NORTH DAKOTA CHAMBER OF COMMERCE	540.00	CC Accounting: 1000-	1000-	1000 202200 -415000-667			101000
Total for Vendor:			7,572.65						
113435	-99490E	2437 VISA ASSESSING Oct statement for Sep transactions	623.92						
1	CC-1232	09/14/23 Lander Shell-Bismarck gas for city vehicle MISC CLAIM VENDOR	35.92	CC Accounting: 1000-	1000-	1000 202200 -414101-340			101000
2	CC-1232	09/14/23 LaQuinta-Bismarck hotel for conference MISC CLAIM VENDOR	196.00	CC Accounting: 1000-	1000-	1000 202200 -414101-340			101000
3	CC-1232	09/14/23 LaQuinta-Bismarck hotel for conference MISC CLAIM VENDOR	196.00	CC Accounting: 1000-	1000-	1000 202200 -414101-340			101000
4	CC-1232	09/14/23 LaQuinta-Bismarck hotel for conference MISC CLAIM VENDOR	196.00	CC Accounting: 1000-	1000-	1000 202200 -414101-340			101000
Total for Vendor:			623.92						

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113522	-99471E	3706 VISA COMMUNICATIONS	204.46						
		Oct statement for Sep transactions							
1	CC-1249	09/24/23 Apple.com - cloud storage	0.99			1000 202200			101000
		cloud storage		CC Accounting: 1000-		-416200-497			
		APPLE.COM							
2	CC-1249	09/27/23 SignupGenius Pro Silver	11.99			1000 202200			101000
		Rachel Richter Lordemann		CC Accounting: 1000-		-416200-497			
		MISC CLAIM VENDOR							
3	CC-1249	09/27/23 SignupGenius Pro Silver	11.99			1000 202200			101000
		Addie Stewart		CC Accounting: 1000-		-416200-497			
		MISC CLAIM VENDOR							
4	CC-1249	09/29/23 Office Depot/Office Max	28.17			1000 202200			101000
		report covers		CC Accounting: 1000-		-416200-668			
		OFFICE DEPOT OFFICEMAX							
5	CC-1249	09/30/23 Facebook ads	151.32			1000 202200			101000
		HR Facebook ads for PW		CC Accounting: 1000-		-414103-399			
		MISC CLAIM VENDOR							
		Total for Vendor:	204.46						
113437	-99489E	3693 VISA ENGINEERING	412.87						
		Oct statement for Sep transactions							
1	CC-1236	09/07/23 Karl's - Boots for Benji	178.49			1000 202200			101000
		Timberland boots for Benji		CC Accounting: 1000-		-414200-422			
		KARL'S AT THE NODAK CENTER							
2	CC-1236	09/08/23 Red Wing - Boots for Jerry	134.38			1000 202200			101000
		Red Wing boots for Jerry		CC Accounting: 1000-		-414200-422			
		RED WING BUSINESS ADVANTAGE							
3	CC-1236	09/09/23 ND Water & Pollution Control	100.00			1000 202200			101000
		conference for Jerry		CC Accounting: 1000-		-414200-340			
		ND WATER & POLLUTION CONTROL CONFERENCE							
		Total for Vendor:	412.87						
113544	-99467E	2436 VISA FINANCE	88.20						
		Oct statement for Sep transactions							
1	CC-1252	09/22/23 Everspring Inn & Suites Bisma	88.20			1000 202200			101000
		ND League of Cities-Heide		CC Accounting: 1000-		-414100-340			
		MISC CLAIM VENDOR							
		Total for Vendor:	88.20						

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
113428	-99487E	3568 VISA FIRE DEPT 2	9,467.43						
1	CC-1229	08/18/23 Captains cell phone case	36.98			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-356			
2	CC-1229	08/30/23 Launch scanner tool	152.00			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-432			
3	CC-1229	09/06/23 CPR/AED Adapters	170.00			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-340			
4	CC-1229	09/11/23 Pub Ed Materials	1,830.03			2060 202200			101000
		NFPA (NATIONAL FIRE PROTECTION ASSOC)		CC Accounting: 2060-		-415200-375			
5	CC-1229	09/08/23 CMC Ascender-rope training	103.00			2060 202200			101000
		CMC		CC Accounting: 2060-		-415200-641			
6	CC-1229	09/11/23 Ladder Inspection Lables	74.25			2060 202200			101000
		SENTON		CC Accounting: 2060-		-415200-420			
7	CC-1229	09/12/23 Mobile storage/new HQ	211.84			4795 202200			101000
		MOBILE MINI SOLUTIONS		CC Accounting: 4795-		-480000-670			
8	CC-1229	09/13/23 AHA BLS E-cards	40.00			2060 202200			101000
		CPR CERTIFIED TRAINER		CC Accounting: 2060-		-415200-340			
9	CC-1229	09/11/23 Pub Ed Materials	880.00			2060 202200			101000
		FIRE SMART PROMOTIONS		CC Accounting: 2060-		-415200-375			
10	CC-1229	09/14/23 AHA BLS E-cards	90.00			2060 202200			101000
		CPR CERTIFIED TRAINER		CC Accounting: 2060-		-415200-340			
11	CC-1229	09/13/23 paper clips	2.42			2060 202200			101000
		OFFICE DEPOT OFFICEMAX		CC Accounting: 2060-		-415200-410			
12	CC-1229	09/13/23 paper clip holder	5.68			2060 202200			101000
		OFFICE DEPOT OFFICEMAX		CC Accounting: 2060-		-415200-410			
13	CC-1229	09/20/23 Fix garden hose,cutting blade	30.97			2060 202200			101000
		MAC TOOLS		CC Accounting: 2060-		-415200-420			
14	CC-1229	09/20/23 AHA BLS E-cards	175.00			2060 202200			101000
		CPR CERTIFIED TRAINER		CC Accounting: 2060-		-415200-340			
15	CC-1229	09/01/23 Stretch wrap for palletts	39.58			4795 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 4795-		-480000-670			
16	CC-1229	09/21/23 E-75 fix bat fan	52.00			2060 202200			101000
		SUPERVAC		CC Accounting: 2060-		-415200-420			
17	CC-1229	09/19/23 Chain Saw Sharpener	199.99			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-432			
18	CC-1229	09/22/23 9 Desk Lamps/B rooms	197.91			4795 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 4795-		-480000-641			

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19	CC-1229	09/22/23 Gym Towels	53.99			4795 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 4795-		-480000-641			
20	CC-1229	09/26/23 Academy Photos	72.40			2060 202200			101000
		WALGREEN COMPANY		CC Accounting: 2060-		-415200-340			
21	CC-1229	09/22/23 New HQ Linens	1,750.37			4795 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 4795-		-480000-641			
22	CC-1229	09/22/23 End Tables	99.14			4795 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 4795-		-480000-641			
23	CC-1229	09/27/23 Basketball Pole	113.10			2060 202200			101000
		WEST SIDE STEEL		CC Accounting: 2060-		-480000-494			
24	CC-1229	09/27/23 2 Vaccums for new HQ	1,252.97			4795 202200			101000
		BLOWS SEW N VAC		CC Accounting: 4795-		-480000-641			
25	CC-1229	09/27/23 Inspector Interviews meal	57.24			2060 202200			101000
		JERSEY MIKE'S		CC Accounting: 2060-		-415200-340			
26	CC-1229	09/29/23 New Tools-EQ. Services	1,698.00			2060 202200			101000
		HOME DEPOT		CC Accounting: 2060-		-415200-432			
27	CC-1229	09/29/23 Fire Academy-Cake Ice Cream	78.57			2060 202200			101000
		HORNBACHERS		CC Accounting: 2060-		-415200-340			
113440	-99486E	3568 VISA FIRE DEPT 2	444.64						
		additional purchases for 10/2 statement							
1	CC-1241	10/01/23 Amazon-paper clips	6.49			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-410			
2	CC-1241	10/01/23 Amazon-Mike vials for fuel	21.99			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-915			
3	CC-1241	10/01/23 new Fire HQ airpots & picture	159.86			4795 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 4795-		-480000-641			
4	CC-1241	10/01/23 D Sapp-Boots	146.06			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-422			
5	CC-1241	10/01/23 Loctite	23.84			2060 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2060-		-415200-500			
6	CC-1241	10/01/23 D Sapp-Clothing	86.40			2060 202200			101000
		CARHARTT		CC Accounting: 2060-		-415200-422			
Total for Vendor:			9,912.07						

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113429	-99488E	4351 VISA FIRE DEPT 3	986.46						
1	CC-1231	09/07/23 Quantifit Annual Calibration occupational health dynamics	750.00			2060 202200			101000
2	CC-1231	09/11/23 D Fuller-test clothing Blauer	236.46	CC Accounting: 2060-		-415200-420 2060 202200 -415200-422			101000
Total for Vendor:			986.46						
113425	-99493E	4335 VISA HUMAN RESOURCES	528.78						
1	CC-1199	05/03/23 Craigs List PW job recruiting MISC CLAIM VENDOR	20.00	CC Accounting: 1000-		1000 202200 -450000-399			101000
2	CC-1199	05/11/23 LinkedIn Job views-Sr Planner MISC CLAIM VENDOR	89.27	CC Accounting: 1000-		1000 202200 -418000-399			101000
3	CC-1199	05/11/23 LinkedIn Job views-Sr Accountant MISC CLAIM VENDOR	209.51	CC Accounting: 1000-		1000 202200 -414100-399			101000
4	CC-1199	05/11/23 LinkedIn job views-HR Manager MISC CLAIM VENDOR	210.00	CC Accounting: 1000-		1000 202200 -414103-399			101000
113426	-99492E	4335 VISA HUMAN RESOURCES	253.70						
1	CC-1201	07/13/23 LinkedIn job views-Accountant MISC CLAIM VENDOR	89.77	CC Accounting: 1000-		1000 202200 -414100-399			101000
2	CC-1201	07/13/23 LinkedIn job views-Fleet/Facilities Manager MISC CLAIM VENDOR	63.93	CC Accounting: 1000-		1000 202200 -450000-399			101000
3	CC-1201	07/31/23 SHRM Certification Makayla Swenson certification SHRM	100.00	CC Accounting: 1000-		1000 202200 -414103-667			101000

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113525	-99470E	4335 VISA HUMAN RESOURCES	3,518.40						
		May statement for April transactions							
1	CC-1197	04/03/23 Expedia	8.07			1000 202200			101000
		booking fee for flights		CC Accounting: 1000-		-414103-340			
		EXPEDIA.COM HEADQUARTERS							
2	CC-1197	04/03/23 United- Jenna Wilm	412.20			1000 202200			101000
		conference flight Jenna		CC Accounting: 1000-		-414103-340			
		UNITED AIRLINES							
3	CC-1197	04/03/23 American - Jenna Wilm	503.20			1000 202200			101000
		conference flight Jenna		CC Accounting: 1000-		-414103-340			
		AMERICAN AIRLINES							
4	CC-1197	04/03/23 Society for Human Resource	2,195.00			1000 202200			101000
		conference registration Makayla Swenson		CC Accounting: 1000-		-414103-340			
		MISC CLAIM VENDOR							
5	CC-1197	04/11/23 Luxor	193.71			1000 202200			101000
		conference hotel deposit		CC Accounting: 1000-		-414103-340			
		MISC CLAIM VENDOR							
6	CC-1197	04/17/23 Costco	29.97			1000 202200			101000
		snacks for training		CC Accounting: 1000-		-414103-639			
		COSTCO WHOLESALE #1119							
7	CC-1197	04/27/23 League of MN Cities	176.25			1000 202200			101000
		HR Director advertising		CC Accounting: 1000-		-414103-399			
		LEAGUE OF MINNESOTA CITIES							
113526	-99469E	4335 VISA HUMAN RESOURCES	61.18						
		Jul statement for June transactions							
1	CC-1200	06/10/23 Uber	19.97			1000 202200			101000
		Makayla airport to hotel		CC Accounting: 1000-		-414103-340			
		UBER.COM							
2	CC-1200	06/15/23 Uber	21.21			1000 202200			101000
		Makayla hotel to airport		CC Accounting: 1000-		-414103-340			
		UBER.COM							
3	CC-1200	06/24/23 Craig's List	20.00			1000 202200			101000
		PW shop recruiting		CC Accounting: 1000-		-450000-399			
		MISC CLAIM VENDOR							
Total for Vendor:			4,362.06						

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113569	-99464E	3161 VISA LIBRARY #1	963.62						
1	CC-1255	10/02/23 TRAVEL AND EDUCATION	605.00			7000 202200			101000
				CC Accounting: 7000-		-411600-340			
2	CC-1255	OFFICE SUPPLIES	44.51			7000 202200			101000
				CC Accounting: 7000-		-411600-410			
3	CC-1255	TECHNOLOGY	32.39			7000 202200			101000
				CC Accounting: 7000-		-411600-497			
4	CC-1255	PROGRAMMING	57.92			7000 202200			101000
				CC Accounting: 7000-		-411600-649			
5	CC-1255	POSTAGE	15.96			7000 202200			101000
				CC Accounting: 7000-		-411600-661			
6	CC-1255	MAGAZINES	50.00			7000 202200			101000
				CC Accounting: 7000-		-411600-663			
7	CC-1255	PROMOTIONAL ACTIVITIES	157.84			7000 202200			101000
				CC Accounting: 7000-		-411600-689			
		Total for Vendor:	963.62						
113571	-99463E	3162 VISA LIBRARY #2	1,153.12						
1	CC-1256	10/02/23 TRAVEL & EDUCATION	1,102.00			7000 202200			101000
				CC Accounting: 7000-		-411600-340			
2	CC-1256	OFFICE SUPPLIES	2.99			7000 202200			101000
				CC Accounting: 7000-		-411600-410			
3	CC-1256	PROGRAMMING	48.13			7000 202200			101000
				CC Accounting: 7000-		-411600-649			
		Total for Vendor:	1,153.12						
113572	-99462E	4576 VISA LIBRARY #3	216.28						
1	CC-1257	10/02/23 OFFICE SUPPLIES	155.43			7000 202200			101000
				CC Accounting: 7000-		-411600-410			
2	CC-1257	PROGRAMMING	60.85			7000 202200			101000
				CC Accounting: 7000-		-411600-649			
		Total for Vendor:	216.28						

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113434	-99491E	2438 VISA PLANNING	793.60						
		October statement for September transactions							
1	CC-1233	09/11/23 APA Membership	310.00			1000 202200			101000
		for Leslie McGillivray-Rivas		CC Accounting: 1000-		-418000-667			
		AMERICAN PLANNING ASSOCIATION							
2	CC-1233	09/13/23 Enerbase Corner Express	40.00			1000 202200			101000
		gas for city vehicle for NDBOA conf.		CC Accounting: 1000-		-418000-340			
		MISC CLAIM VENDOR							
3	CC-1233	09/15/23 Sleep Inn & Suites Minot	221.80			1000 202200			101000
		NDBOA conf room for Mark Housh		CC Accounting: 1000-		-418000-340			
		MISC CLAIM VENDOR							
4	CC-1233	09/15/23 Sleep Inn & Suites Minot	221.80			1000 202200			101000
		NDBOA conf room for Adam Hejtmanek		CC Accounting: 1000-		-418000-340			
		MISC CLAIM VENDOR							
113750	-99456E	2438 VISA PLANNING	700.04						
		April statement for March transactions							
1	CC-1171	03/01/23 car wash	10.00			1000 202200			101000
		car washes		CC Accounting: 1000-		-418000-420			
		HOLIDAY STATIONSTORE #469							
2	CC-1171	03/03/23 Registration	376.00			1000 202200			101000
		APA membership Lisa Sankey		CC Accounting: 1000-		-418000-667			
		AMERICAN PLANNING ASSOCIATION							
3	CC-1171	03/09/23 Dept of Labor	85.00			1000 202200			101000
		MN Dept of Labor conference registration		CC Accounting: 1000-		-418000-340			
		MISC CLAIM VENDOR							
4	CC-1171	03/12/23 Late fee	35.00			1000 202200			101000
		VISA PLANNING		CC Accounting: 1000-		-414100-740			
5	CC-1171	03/17/23 hotel for conference	194.04			1000 202200			101000
		RADISSON HOTEL BISMARCK		CC Accounting: 1000-		-418000-340			
		Total for Vendor:	1,493.64						
113441	-99485E	2435 VISA POLICE #1	1,979.07						
1	CC-1242	09/04/23 misc office supplies	204.43			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-410			
2	CC-1242	09/05/23 dog crate	129.00			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-915			

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3	CC-1242	09/06/23 k9 speaker system	238.00			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-915			
4	CC-1242	09/13/23 credit k9 crate	-149.00			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-915			
5	CC-1242	09/14/23 blue mourning badges	164.85			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-422			
6	CC-1242	09/24/23 investigations supplies	557.98			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-365			
7	CC-1242	09/24/23 batteries	88.50			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-641			
8	CC-1242	09/26/23 rifle supplies	146.65			1000 202200			101000
	BROWNELLS			CC Accounting: 1000-		-421000-987			
9	CC-1242	09/29/23 reg for williams	247.00			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-340			
10	CC-1242	10/01/23 kitchen supplies	40.74			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-375			
11	CC-1242	10/01/23 box cutters, pens	29.31			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-410			
12	CC-1242	10/01/23 ear molds	49.70			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-422			
13	CC-1242	10/01/23 batteries	85.26			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-641			
14	CC-1242	10/01/23 flashlight batteries	146.65			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-641			
Total for Vendor:			1,979.07						
113442	-99484E	3233 VISA POLICE #2	2,719.22						
1	CC-1243	09/22/23 lodging hold/anderson	332.44			1000 202200			101000
	HOMEWOOD SUITES BY HILTON SAN DIEGO			CC Accounting: 1000-		-421000-340			
2	CC-1243	09/22/23 lodging hold/dura	332.44			1000 202200			101000
	HOMEWOOD SUITES BY HILTON SAN DIEGO			CC Accounting: 1000-		-421000-340			
3	CC-1243	09/22/23 lodging hold/nielsen	332.44			1000 202200			101000
	HOMEWOOD SUITES BY HILTON SAN DIEGO			CC Accounting: 1000-		-421000-340			
4	CC-1243	09/29/23 lodging werner/wuollet	1,326.90			1000 202200			101000
	EXPEDIA.COM HEADQUARTERS			CC Accounting: 1000-		-421000-340			
5	CC-1243	09/29/23 reg for gomez	395.00			1000 202200			101000
	IACA			CC Accounting: 1000-		-421000-340			
Total for Vendor:			2,719.22						

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113443	-99483E	3234 VISA POLICE #3	694.14						
1	CC-1244	09/07/23 recert for orn	154.00			1000 202200			101000
	NTOA -	NATIONAL TACTICAL OFFICERS ASSOCI		CC Accounting: 1000-		-421000-340			
2	CC-1244	09/15/23 recert for orn	99.00			1000 202200			101000
	NTOA -	NATIONAL TACTICAL OFFICERS ASSOCI		CC Accounting: 1000-		-421000-340			
3	CC-1244	09/26/23 fuel for training	48.00			1000 202200			101000
	CENEX OF	RICHARDTON		CC Accounting: 1000-		-421000-340			
4	CC-1244	09/26/23 fuel for training	40.34			1000 202200			101000
	BIG DOG	AUTOGLASS		CC Accounting: 1000-		-421000-340			
5	CC-1244	09/28/23 lodging for blue	176.40			1000 202200			101000
	ROOSEVELT	GRAND DAKOTA HOTEL		CC Accounting: 1000-		-421000-340			
6	CC-1244	09/28/23 lodging for hieb	176.40			1000 202200			101000
	ROOSEVELT	GRAND DAKOTA HOTEL		CC Accounting: 1000-		-421000-340			
		Total for Vendor:	694.14						
113444	-99482E	3244 VISA POLICE #4	416.17						
1	CC-1245	09/18/23 lodging for burkhartsmeier	329.28			1000 202200			101000
	ARROWWOOD	RESORT		CC Accounting: 1000-		-421000-340			
2	CC-1245	09/20/23 fuel for training	24.53			1000 202200			101000
	SIMONSON	STATION STORE		CC Accounting: 1000-		-421000-340			
3	CC-1245	09/25/23 office supplies	62.36			1000 202200			101000
	OFFICE DEPOT	6107 FARGO ND		CC Accounting: 1000-		-421000-410			
		Total for Vendor:	416.17						
113445	-99481E	4300 VISA POLICE #5	106.49						
1	CC-1246	09/12/23 fuel for training	59.80			1000 202200			101000
	HOLIDAY	STATIONSTORES		CC Accounting: 1000-		-421000-340			
2	CC-1246	09/20/23 bags for proj #12	34.94			1000 202200			101000
	DOLLAR TREE	#3133		CC Accounting: 1000-		-421000-375			
3	CC-1246	09/28/23 pkg mailed	11.75			1000 202200			101000
	WEST FARGO	POSTMASTER		CC Accounting: 1000-		-421000-661			
		Total for Vendor:	106.49						

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 09/30/23 to 10/16/23

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Report ID: AP100V

* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
113446	-99480E	4301 VISA POLICE #6	142.49						
2	CC-1248	09/19/23 k9 trails luncheon	128.49			2515 202200			101000
		FAMILY FARE		CC Accounting:	2515-	-421000-915			
3	CC-1248	09/21/23 alterations	14.00			1000 202200			101000
		ALTERATIONS BY L		CC Accounting:	1000-	-421000-422			
Total for Vendor:			142.49						
113583	-99460E	2423 VISA PUBLIC WORKS #1	4,660.97						
		10/16/23 Commission Meeting							
1	CC-1253	09/07/23 PRODEMAN SOFTWARE SUBSC	2,880.00			1000 202200			101000
		MITCHELL1		CC Accounting:	1000-	-455000-751			
2	CC-1253	09/07/23 WINTER GLOVES	129.52			6020 202200			101000
		WELDING SUPPLIES FROM IOC		CC Accounting:	6020-	-450000-639			
3	CC-1253	09/07/23 TAX REIMBURSEMENT	-9.60			6020 202200			101000
		WELDING SUPPLIES FROM IOC		CC Accounting:	6020-	-450000-639			
4	CC-1253	09/11/23 M HUMMEL TALL JACKET	74.99			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting:	1000-	-430000-422			
5	CC-1253	09/12/23 HONK-N-HAUL CANDY	41.88			1000 202200			101000
		SAM'S CLUB MC/SYNCB		CC Accounting:	1000-	-450000-490			
6	CC-1253	09/12/23 GROUND CORE CERTIFICATION	200.00			1000 202200			101000
		NDSU EXTENSION PESTICIDE PROGRAM		CC Accounting:	1000-	-430001-340			
7	CC-1253	09/12/23 CREDIT FOR MULTIPLE	-75.00			1000 202200			101000
		NDSU EXTENSION PESTICIDE PROGRAM		CC Accounting:	1000-	-430001-340			
8	CC-1253	09/15/23 HONK-N-HAUL CANDY	41.88			1000 202200			101000
		SAM'S CLUB MC/SYNCB		CC Accounting:	1000-	-450000-490			
9	CC-1253	09/21/23 JOSH R PANTS	149.97			1000 202200			101000
		FLEET FARM		CC Accounting:	1000-	-430000-422			
10	CC-1253	09/21/23 MOUNTING HARDWARE	30.78			1000 202200			101000
		FLEET FARM		CC Accounting:	1000-	-430000-432			
11	CC-1253	09/21/23 SPRUCE	180.88			2210 202200			101000
		SHEYWEST GARDEN CENTER		CC Accounting:	2210-	-428000-446			
12	CC-1253	09/27/23 Z STEFFENS PANTS	140.38			1000 202200			101000
		CARHARTT		CC Accounting:	1000-	-455000-422			
13	CC-1253	09/26/23 CORY & TORY WATER TESTING	194.04			6020 202200			101000
		WINGATE BISMARCK		CC Accounting:	6020-	-450000-340			
14	CC-1253	09/26/23 RYAN WATER TESTING	97.02			6025 202200			101000
		WINGATE BISMARCK		CC Accounting:	6025-	-450000-340			

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 09/30/23 to 10/16/23

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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
15	CC-1253	09/26/23 ALEX WATER TESTING	97.02			1000 202200			101000
		WINGATE BISMARCK		CC Accounting: 1000-	1000-	-430001-340			
16	CC-1253	09/29/23 BREE - ARBORIST TESTING	487.21			2210 202200			101000
		HOLIDAY INN EXPRESS ABERDEEN		CC Accounting: 2210-	2210-	-428000-340			
Total for Vendor:			4,660.97						
113529	-99466E	4256 VISA PUBLIC WORKS #2	1,874.21						
1	CC-1251	09/05/23 CHECK VALVE CARTRIDGE	311.62			1000 202200			101000
		HMI		CC Accounting: 1000-	1000-	-430000-722			
2	CC-1251	09/07/23 RET CREDIT	-135.92			6010 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 6010-	6010-	-450200-639			
3	CC-1251	09/09/23 NYLON GLOVES - WA	20.09			6020 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 6020-	6020-	-450000-639			
4	CC-1251	09/08/23 Z STEFFENS PANTS	59.99			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-	1000-	-455000-422			
5	CC-1251	09/08/23 NYLON GLOVES -WA	23.45			6020 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 6020-	6020-	-450000-639			
6	CC-1251	09/11/23 Z PAINTNER FLASH DRIVE	24.99			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-	1000-	-450000-410			
7	CC-1251	09/11/23 SA - HAND WARMERS	177.19			6010 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 6010-	6010-	-450200-639			
8	CC-1251	09/11/23 WA - WINTER GLOVES	176.39			6020 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 6020-	6020-	-450000-639			
9	CC-1251	09/18/23 STAMPS	134.30			6020 202200			101000
		USPS		CC Accounting: 6020-	6020-	-450000-661			
10	CC-1251	09/22/23 DAN - TV	239.99			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-	1000-	-430000-497			
11	CC-1251	09/22/23 TV MNT/CHARGING CRDS	53.17			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-	1000-	-430000-497			
12	CC-1251	09/26/23 GAS - WATER TESTING	77.70			6020 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 6020-	6020-	-450000-424			
13	CC-1251	09/27/23 TRIMMER LINE	255.08			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-	1000-	-430001-381			
14	CC-1251	09/26/23 CONST HATS PROMOS	398.02			2210 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 2210-	2210-	-428000-375			
15	CC-1251	09/28/23 OFFICE SUPPLIES	58.15			2210 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 2210-	2210-	-428000-410			
Total for Vendor:			1,874.21						

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CITY OF WEST FARGO, ND
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
113584	-99461E	4625 VISA PUBLIC WORKS #3	2,801.23						
		10/16/23 Commission Meeting							
1	CC-1254	09/05/23 WINTER SWEATSHIRTS - ST	432.80			1000 202200			101000
FULL SOURCE LLC				CC Accounting: 1000-		-430000-422			
2	CC-1254	09/05/23 WINTER SWEATSHIRTS - WA	216.40			6020 202200			101000
FULL SOURCE LLC				CC Accounting: 6020-		-450000-422			
3	CC-1254	09/05/23 WINTER SWEATSHIRTS - SA	649.20			6010 202200			101000
FULL SOURCE LLC				CC Accounting: 6010-		-450200-422			
4	CC-1254	09/05/23 WINTER SWEATSHIRTS - RW	216.40			1000 202200			101000
FULL SOURCE LLC				CC Accounting: 1000-		-430001-422			
5	CC-1254	09/05/23 WINTER SWEATSHIRTS - BG	302.96			1000 202200			101000
FULL SOURCE LLC				CC Accounting: 1000-		-455000-422			
6	CC-1254	09/05/23 WINTER SWEATSHIRTS - SW	216.40			6025 202200			101000
FULL SOURCE LLC				CC Accounting: 6025-		-450000-422			
7	CC-1254	09/05/23 REED - BOOTS	119.96			6025 202200			101000
FLEET FARM				CC Accounting: 6025-		-450000-422			
8	CC-1254	09/05/23 HARDWARE	41.33			1000 202200			101000
B&F FASTENER SUPPLY (NORTHERN STATES)				CC Accounting: 1000-		-455000-433			
9	CC-1254	09/06/23 LONG SLEEVE SHIRTS - ST	111.46			1000 202200			101000
FULL SOURCE LLC				CC Accounting: 1000-		-430000-422			
10	CC-1254	09/06/23 LONG SLEEVE SHIRTS - WA	111.46			6020 202200			101000
FULL SOURCE LLC				CC Accounting: 6020-		-450000-422			
11	CC-1254	09/06/23 LONG SLEEVE SHIRTS - SA	111.46			6010 202200			101000
FULL SOURCE LLC				CC Accounting: 6010-		-450200-422			
12	CC-1254	09/06/23 LONG SLEEVE SHIRTS - SW	111.46			6025 202200			101000
FULL SOURCE LLC				CC Accounting: 6025-		-450000-422			
13	CC-1254	09/06/23 LONG SLEEVE SHIRTS - RW	111.44			1000 202200			101000
FULL SOURCE LLC				CC Accounting: 1000-		-430001-422			
14	CC-1254	09/05/23 3100 REGISTRATION	24.25			1000 202200			101000
ND DEPT OF TRANSPORTATION				CC Accounting: 1000-		-430000-610			
15	CC-1254	09/05/23 5300 REGISTRATION	24.25			1000 202200			101000
ND DEPT OF TRANSPORTATION				CC Accounting: 1000-		-430001-610			
Total for Vendor:			2,801.23						

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CITY OF WEST FARGO, ND
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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
113474	-99478E	4662 VOYA	850.00						
1	09/29/23	Sept Contributions	850.00			1000 212511			101000
		Total for Vendor:	850.00						
113561		544 WALLWORK TRUCK CENTER	962.01						
10/16/23		COMMISSION MEETING							
1	01P417142	09/28/23 262 REMAN SHOE KIT	339.84			6020 450000	427		101000
2	01P420659	10/09/23 4021 3036 COMBINATION	154.15			6010 450200	427		101000
3	01P418082	10/02/23 262 SEAL/MATCHED TPR BRG	237.96			6020 450000	427		101000
4	01P406543	10/03/23 411 ADAPTER	114.56			6010 450200	427		101000
5	01P419552	10/05/23 SA AIR DRYER CARTRIDGE	115.50			6010 450200	427		101000
		Total for Vendor:	962.01						
113551		2184 WEST SIDE STEEL	853.39						
10/16/23		COMMISSION MEETING							
1	7269	10/06/23 CURB FEELERS	532.87			1000 430000	381		101000
2	7210	09/29/23 SHEET METAL	167.33			6010 450200	914		101000
3	7276	10/09/23 SHEET METAL	153.19			6010 450200	914		101000
		Total for Vendor:	853.39						
113421	109490S	3549 WEX	2,210.38						
1	08/31/23	Med FSA - 8/25/23 payroll	235.41			1000 212530			101000
2	08/31/23	Dep FSA - 8/25/23 payroll	1,974.97			1000 212523			101000
113422	109490S	3549 WEX	4,420.76						
9/8/23		and 9/22/23 payroll							
1	09/30/23	Med FSA - Sept 2023	470.82			1000 212530			101000
2	09/30/23	Dep FSA - Sept 2023	3,949.94			1000 212523			101000
113518		3549 WEX	2,210.38						
1	10/06/23	Med FSA - 10/6/23 payroll	235.41			1000 212530			101000
2	10/06/23	Dep FSA - 10/6/23 payroll	1,974.97			1000 212523			101000
		Total for Vendor:	8,841.52						

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
113738	-99459E	4676 WEX ELECTRONIC BIWEEKLY	27,589.19								
	09.22.23	payroll									
1	09/22/23	HSA Contributions - ER	9,763.46			1000		212530			101000
2	09/22/23	HSA Contributions - EE	17,825.73			1000		212530			101000
113739	-99458E	4676 WEX ELECTRONIC BIWEEKLY	27,682.95								
	10.06.23	payroll									
1	10/06/23	HSA Contributions - ER	9,810.34			1000		212530			101000
2	10/06/23	HSA Contributions - EE	17,872.61			1000		212530			101000
113740	-99457E	4676 WEX ELECTRONIC BIWEEKLY	10,139.12								
		HSA YTD Audit (corrections)									
1	10/13/23	HSA Contributions - ER	9,622.83			1000		212530			101000
2	10/13/23	HSA Contributions - EE	516.29			1000		212530			101000
		Total for Vendor:	65,411.26								
113534		807 WEX HEALTH, INC	662.75								
	Sept	billing period									
1	0001812902	09/30/23 COBRA/FSA/HSA	662.75			1000		414103	307		101000
		Total for Vendor:	662.75								
113505		569 WF ANIMAL HOSPITAL	1.34								
1	10/02/23	late finance charge	1.34			1000		421000	396		101000
113516		569 WF ANIMAL HOSPITAL	3,188.85								
1	271484	09/30/23 sept pound fees	3,188.85			1000		421000	396		101000
		Total for Vendor:	3,190.19								
113691		5095 WHITE CAP LP	45.92								
	10/16/23	Commission Meeting									
1	5002332838	08/14/23 STRAW WATTLE ROLL	45.92			6020		450000	438		101000
		Total for Vendor:	45.92								

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
113486		4465 WOODSIDE INDUSTRIES INC	806.26						
1	10/04/23	WF Fire Dept Project	806.26			4795 480000	670		101000
		Total for Vendor:	806.26						
113506		338 XCEL ENERGY	20.06						
1	09/25/23	aug 2023 605/603 shey st	20.06			1000 421000	527		101000
113532		338 XCEL ENERGY	549.66						
1	846110691	09/22/23 344 SHEYENNE LIGHTS	17.09			1000 430002	391		101000
2	846113340	09/22/23 1100 12TH AVE NW	59.15			6020 450000	351		101000
3	846099172	09/22/23 SM33	72.28			6025 450000	351		101000
4	846101606	09/22/23 300 SHEYENNE	57.05			2310 452120	527		101000
5	846102673	09/22/23 309 2ND AVE W	18.92			1000 430002	391		101000
6	846071819	09/22/23 60L 12TH ST E	58.37			6020 450000	351		101000
7	846135290	09/22/23 312 5TH AVE W	218.58			1000 430002	391		101000
8	846119222	09/22/23 TRAFFIC SI 901 10TH AVE E	48.22			1000 430002	391		101000
113710		338 XCEL ENERGY	1,320.15						
	10/16/23	Commission Meeting							
1	846501776	09/26/23 STREET LIGHT FEED POINTS	1,093.86			1000 430002	391		101000
2	846501776	09/26/23 PW STORAGE BUILDING	143.27			6020 450000	351		101000
3	846501776	09/26/23 SA17	83.02			6025 450000	351		101000
113715		338 XCEL ENERGY	171.48						
	10/16/23	Commission Meeting							
1	846501406	09/26/23 13TH AVE TRAFFIC SIGNAL	1.87			1000 430002	391		101000
2	846491313	09/26/23 13TH AVE ST LIGHTS	118.34			1000 430002	391		101000
3	846450937	09/26/23 13TH AVE TRAFFIC SIGNAL	51.27			1000 430002	391		101000
		Total for Vendor:	2,061.35						
113731		5046 YMCA OF CASS COUNTY AND CLAY	6,156.70						
1	10/13/23	Child Care Grant	6,156.70			2960 411900	416		101000
		Total for Vendor:	6,156.70						
		# of Claims	342	Total:	3480,098.18	# of Vendors	200		
		Total Electronic Claims	692,983.40						
		Total Non-Electronic Claims	2787114.78						

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted.
**



"Consent" or "Regular" Agenda Item?

[Consent]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Dustin T. Scott

Assistant City Administrator

Vacant

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: October 16, 2023

Subject: District No. 2276 – Roundabout at 9th St W and 52nd Ave W

Action: Authorize Engineer to prepare a Task Order for Basic Services

New Information and Recommendation:

This project has been created and a Resolution of Necessity was passed at the October 2, 2023 Commission meeting. This action directs the Engineer to prepare a Task Order for Basic Services that is expected to be presented at the November 20th Commission meeting where the Resolution of Necessity Public Hearing is scheduled to take place following the November 14th neighborhood informational meeting.

The following documents are attached for review/consideration:

- Funding Flow Chart

Staff Recommendation:

Authorize Engineer to prepare a Task Order for Basic Services

Projected Project Schedule:

September 18, 2023: Created Imp. Dist & Approved Engineer's Report

October 2, 2023: Authorize Resolution of Necessity

October 16, 2023: Authorize Eng. to prepare a TO for Basic Services

November 14, 2023: Neighborhood Information Meeting

November 20, 2023: Resolution of Necessity Public Hearing & Approve TO for Basic Services

Est. March 4, 2023: Approve Plans and Specifications & Direct Advertisement for Bids

Est. April 1, 2023: Accept Bid and Direct Execution of Contract

Est. April 15, 2023: Approve Contract and Contractor's Bond

Est. Construction May thru August

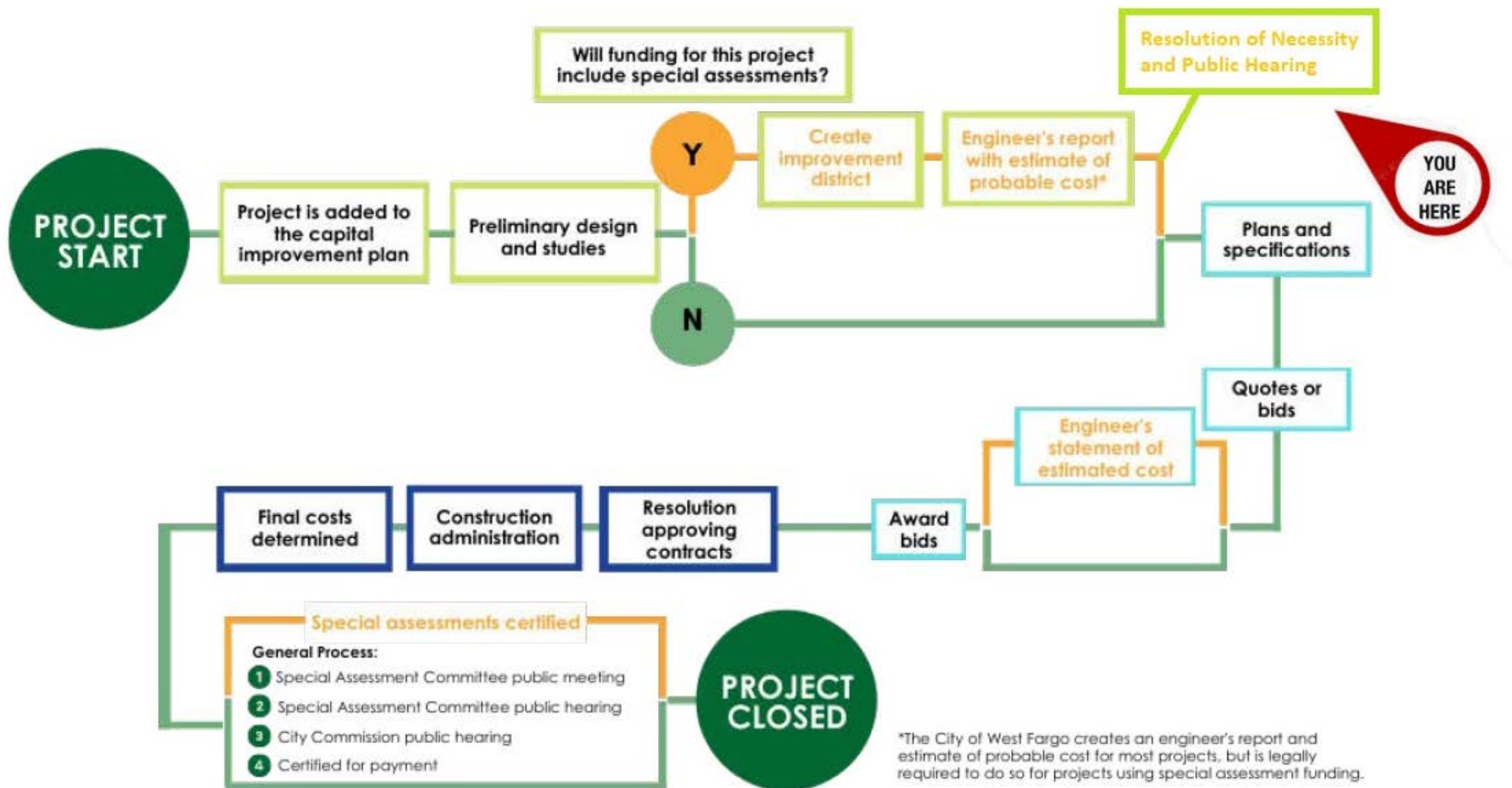
Previously Presented Information and Commission Actions:

October 2, 2023;

- **Staff Recommendation:** Authorize Resolution of Necessity
- **Commission Action:** Commissioner Olson moved and Commissioner Simmons seconded to approve. Commissioners George and Anderson opposed, motion carried on a 3:2 vote.

September 18, 2023:

- **Staff Recommendation:** Create Improvement District No. 2276 and Approve Engineer's Report.
- **Commission Action:** Commissioner Simmons moved and Commissioner Olson seconded. Commissioner George and Anderson opposed. Motion carried on a 3:2 vote





"Consent" or "Regular" Agenda Item?

[Consent]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Dustin T. Scott

Assistant City Administrator

Vacant

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: October 16, 2023

Subject: District 2280 – Roundabout at 23rd Ave E and 6th St E

Action: Authorize Engineer to prepare a Task Order for Basic Services

New Information and Recommendation:

This project has been created and a Resolution of Necessity was passed at the October 2, 2023 Commission meeting. This action directs the Engineer to prepare a Task Order for Basic Services that is expected to be presented at the November 20th Commission meeting where the Resolution of Necessity Public Hearing is scheduled to take place on November 20, 2023.

The following documents are attached for review/consideration:

- Funding Flow Chart

Staff Recommendation:

Authorize Engineer to prepare a Task Order for Basic Services

Projected Project Schedule:

September 18, 2023: Created Imp. Dist & Approved Engineer's Report

October 2, 2023: Authorize Resolution of Necessity

October 16, 2023: Authorize Eng. to prepare a TO for Basic Services

November 20, 2023: Resolution of Necessity Public Hearing & Approve TO for Basic Services

Est. February 19, 2023: Approve Plans and Specifications & Direct Advertisement for Bids

Est. April 1, 2023: Accept Bid and Direct Execution of Contract

Est. April 15, 2023: Approve Contract and Contractor's Bond

Est. Construction May thru August

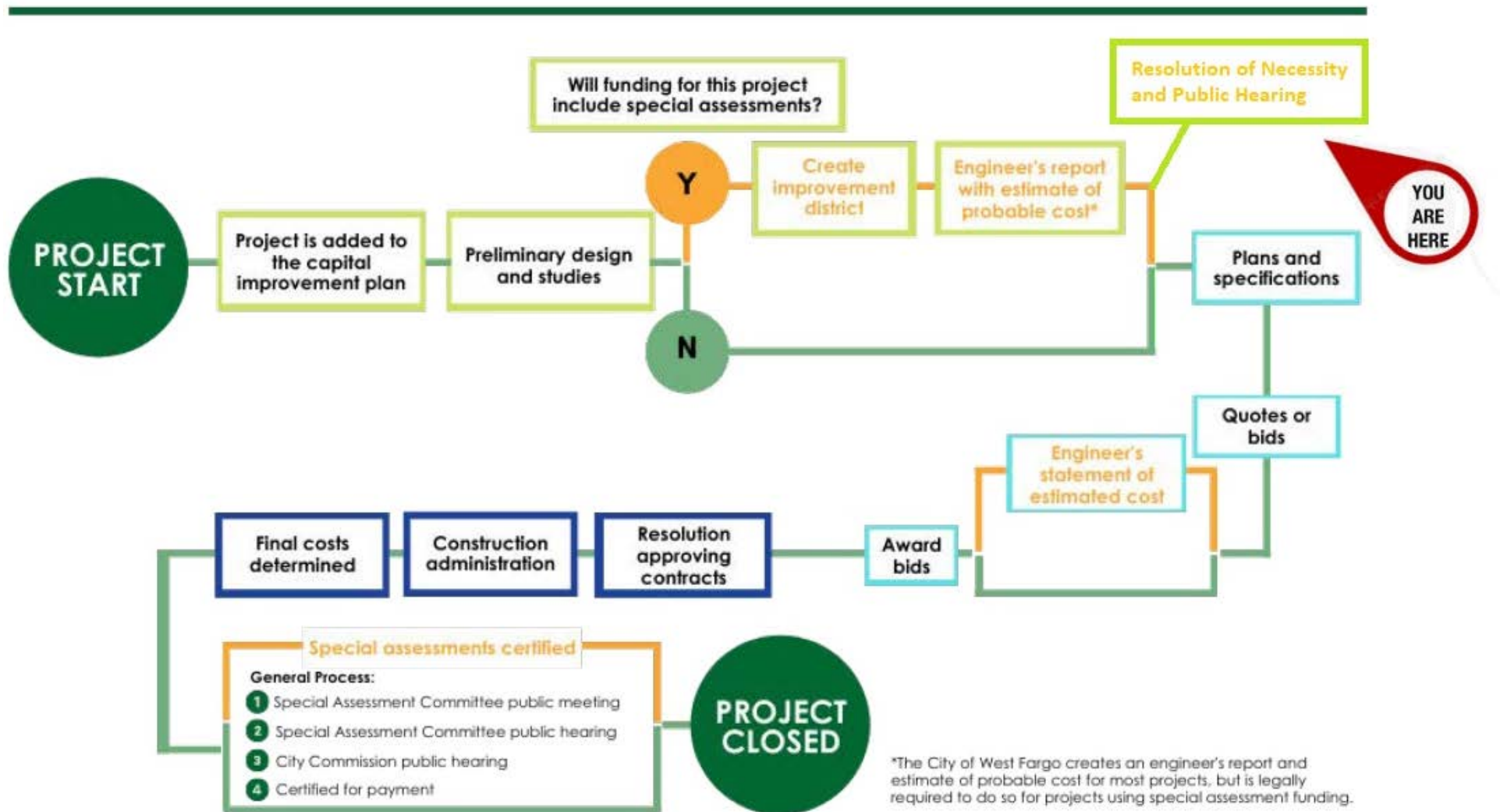
Previously Presented Information and Commission Actions:

October 2, 2023:

- **Staff Recommendation:** Authorize Resolution of Necessity
- **Commission Action:** Commissioner Olson moved and Commissioner Simmons seconded to approve. No Opposition, motion carried.

September 18, 2023:

- **Staff Recommendation:** Create Improvement District No. 2280 and Approve Engineer's Report.
- **Commission Action:** Commissioner Olson moved and Commissioner Simmons seconded. Commissioner George and Anderson opposed. Motion carried on a 3:2 vote.





To: West Fargo City Commission

From: Matthew Andvik, Public Works Director

Date: October 16, 2023

Subject: Snow Removal Contract with Welk's Lawn Care

Action: Approve Snow removal Contract with Welk's

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Administration/Finance

Administration

Dustin Scott, Assistant
Administrator

Summary and Recommendation:

As part of the maintenance agreement with The Lights, the City is responsible for removing snow in the drive lane of the parking lot. We have had a contract with Welk's Lawn Care to complete this task since 2020. Welk's is the snow removal company for The Lights.

Contracting Welk's to remove the snow on the drive lane is a logical and more efficient way to clean the lot because it streamlines the process and eliminates timing issues. Since it's such a small space it would be extremely difficult for our equipment to navigate; we would have to send a specific piece of equipment to clear it. This contract has worked well for the past 3 years.

I request you approve the snow removal contract with Welk's Lawn Care.

Financial Analysis:

There is a slight increase in the contract price for the 2023-2024 snow season, from \$900 per month to \$1,000 per month. We feel this is a reasonable increase as this is the first increase in 4 years. The total amount of the contract would be \$5,000.

SNOW REMOVAL SERVICES AGREEMENT

THIS SERVICES AGREEMENT (this “Agreement”) is made and entered into this _____ day of _____, 2023 (the “Effective Date”), by and between the City of West Fargo, a North Dakota political subdivision, whose principal address is 800 Fourth Avenue East, Suite 1, West Fargo, North Dakota 58078 (the “City”), and Welk’s Lawn Care, LLC, a North Dakota limited liability company, whose principal address is 3838 3rd Street East, West Fargo, North Dakota 58078 (the “Contractor”).

RECITALS

WHEREAS, the City is in need of certain services which are further described below and desires to engage the Contractor to provide said services in accordance with the terms and conditions set forth herein; and

WHEREAS, the City is of the opinion that the Contractor has the necessary qualifications, experience, and abilities to provide said services to the City; and

WHEREAS, the Contractor agrees to provide said services to the City on the terms and conditions set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

AGREEMENT

I. Purpose

The purpose of this Agreement is to outline the parties’ respective rights and obligations related to snow removal services provided by the Contractor to the City.

II. Responsibility of Contractor - Scope of Services

The Contractor will perform the following services to the drive lane owned by the City on Lot 2, Block 1 Eagle Run Plaza Sixth Addition (the “Property”):

- (1) Remove snow and ice on the Property per the City’s maintenance agreement with EPIC Companies.
- (2) Haul snow away from the Property as needed.
- (3) Request assistance from the City during major snow events (10” of snow or more) to haul snow away from the Property.

(collectively, the “Services”). The Contractor has discretion to perform the Services as weather conditions permit.

III. Responsibility of the City

The City will perform the following:

- (1) Monitor and evaluate the Contractor's progress and performance of the Services to assure that the terms of this Agreement are being satisfactorily met.
- (2) Disburse funds to the Contractor.
- (3) Spread salt and/or sand, as needed.
- (4) Assist the Contractor with hauling snow, if requested by the Contractor, during major snow events.

IV. Term

This Agreement commences on the Effective Date and expires on April 1, 2024, unless terminated sooner by either party.

V. Termination

This Agreement may be terminated at will, by either party, after giving thirty (30) days' written notice to the other party.

VI. Property Damage

The Contractor will be notified by the City's Public Works Director of any property damage that occurs as a result of the Services rendered by the Contractor. Notification will be within forty-eight (48) hours of the City's Public Works Director becoming aware of such property damage. The Contractor will be solely and wholly financially liable for any damaged property, natural wear and tear excepted, as a result of the Services rendered by the Contractor.

VII. Damage to Equipment

The Contractor is solely responsible for damage to any of the Contractor's equipment in rendering the Services under this Agreement. The City will have no responsibility for any damage to the Contractor's equipment.

VIII. Compensation and Method of Payment

The City will compensate the Contractor One Thousand Dollars (\$1000) per month for the Services rendered between November through March. All final invoices must be submitted to the City no later than June 1, 2024.

IX. Assignability

This Agreement will not be assigned or transferred by the Contractor to another party without the prior written consent of the City.

X. Subcontractors

The Contractor is solely responsible for any subcontractors hired to render services. Responsibility includes paying any subcontractors, monitoring services rendered by the subcontractors, and being liable for all services rendered by the subcontractors.

XI. Indemnification

The Contractor agrees to indemnify, defend and hold harmless the City from and against all liability, damages, penalties, judgments, or claims of whatever nature arising from injury to person or property sustained under this Agreement and will, at the Contractor's own cost and expense, defend any and all suits or actions (just or unjust) which may be brought against the City or in which the City may be impleaded with others upon any such above-mentioned matters or claims. This indemnification and defense obligation in no way limits the Contractor's obligation to maintain a blanket or other general commercial liability insurance policy for the benefit of the City. This indemnity, defense and hold harmless provision will include indemnity and defense against all costs, expenses, and liabilities incurred in or in connection with any such claims or proceedings brought thereon and the defense thereof.

XII. Liability Insurance

The Contractor will, at the Contractor's sole cost and expense, provide and maintain during the term of this Agreement a blanket or general commercial liability insurance policy against claims for personal injury, death, or property damage occurring in connection with the Services rendered by the Contractor, said policy will have limits of no less than One Million Dollars (\$1,000,000) per occurrence, and Two Million Dollars (\$2,000,000) in aggregate.

XIII. Property Damage Insurance

The Contractor will, at the Contractor's sole cost and expense, provide and maintain property insurance during the term of this Agreement in an amount sufficient to cover all items of property owned, maintained, or controlled by the Contractor.

XIV. Requirements for All Insurance

All insurance policies (or riders) required by this Agreement must (i) be taken out by the Contractor thirty (30) days before the Contractor renders any Services under this Agreement, or at the latest, the Contractor must have a Certificate of Insurance at the time the Contractor renders the Services, (ii) maintained with responsible insurance companies organized under the laws of the United States and qualified to do business in the State of North Dakota, (iii) will contain a provision that the insurer will not cancel or revise coverage thereunder without giving written notice to the Contractor as an insured party and to the City as an additional insured at least thirty (30) days before cancellation or revision becomes effective, (iv) name the Contractor as an insured party and the City as an additional insured, and (v) will be evidenced by a Certificate of Insurance listing the City as an additional insured, which will be filed with the City.

XV. Contractor Records

The Contractor will maintain accurate and updated records of all reimbursable services provided to the City under the terms of this Agreement, and shall record the date such services are provided. Such records will conform to generally recognized accounting principles. The City, or its authorized representatives, will have access to any records of the Contractor pertinent to this Agreement.

XVI. Relationship of the Parties

In providing the Services under this Agreement it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the City acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service. The City is not required to pay, or make any contributions to, any social security, local, state, or federal tax, unemployment compensation, workers' compensation, insurance premiums, profit-sharing, pensions, or any other employee benefit for the Contractor during the term of this Agreement. The Contractor is responsible for paying, and complying with reporting requirements for, all local, state, and federal taxes related to payments made to the Contractor under this Agreement.

XVII. Conflict of Interest

The Contractor agrees that it does not have any undisclosed influence or relationship with City staff regarding the Services rendered under this Agreement.

XVIII. Governing Law

This Agreement shall be governed exclusively by the provisions hereof and by the laws of the State of North Dakota, as the same from time to time exists.

XIX. Waiver of Default

Any waiver by the City of a default under the provisions of this Agreement by the Contractor shall not operate or be construed as a waiver of a subsequent default by the Contractor. No waiver shall be valid unless in writing and signed by the Mayor and City Administrator on behalf of the City.

XX. Entire Agreement

This instrument herein contains the entire and only agreement between the parties and no oral statements or representations, or prior written matter not contained in this instrument, shall have any force and effect.

XXI. Severability

In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

XXII. Counterparts

This Agreement may be signed in counterparts, meaning that this Agreement is valid if signed by both parties even if the signatures of the parties appear on separate copies of the same agreement rather than on a single document.

XXIII. Effective Date

This Agreement becomes effective upon the date of the last signature appearing below.

IN WITNESS WHEREOF, the parties executed this Agreement on the dates written below.

CONTRACTOR:

Welk's Lawn Care, LLC

Date: 10-6, 2023

By: Eric Welk 

Its: Owner

[Signatures continue on the following page.]

CITY:
City of West Fargo

Date: _____, 2023

Bernie L. Dardis, President of the Board of City
Commissioners

ATTEST:

Date: _____, 2023

Dustin Scott, City Administrator

*** Consent Agenda ***

AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey
2. PHONE NUMBER: 515-5370 DATE: October 9, 2023
3. AGENDA TITLE:
The Wilds 23rd Addition, a replat of Lot 1, Block 10 of The Wilds 21st Addition (5817 James Drive West) and Access request onto a collector street.
4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:
Approve final plat of The Wilds 23rd Addition and Access Request. At their June 13, 2023 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed replat and access on the basis it is consistent with City plans and ordinances.
5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):
Lot 1, Block 10 of The Wilds 21st Addition (5817 James Drive West), City of West Fargo, North Dakota
6. ACTION BEING REQUESTED FROM CITY COMMISSION:
Approve Final Plat and Access onto a Collector Street (9th Street West)

STAFF REPORT

A23-13 REPLAT & ACCESS REQUEST	
The Wilds 23 rd Addition	
Lot 1, Block 10 of The Wilds 21 st Addition (5817 James Drive West)	
Owner: Wildco LLC Applicant: Jon Youness	Staff Contact: Lisa Sankey
Planning & Zoning Commission Public Hearing:	06-13-2023
City Commission Final Plat Approval	10-16-2023

PURPOSE:

Replat one lot into eight for development of limited multiple dwellings and driveway access onto a collector street (9th St. W).

STATEMENTS OF FACT:

Land Use Classification:	G-2 Sub-Urban – Growth Sector
Existing Land Use:	Vacant
Current Zoning District(s):	R-2: Limited Multiple Dwellings
Zoning Overlay District(s):	n/a
Proposed Lot size(s) or range:	Lot 1 – 134,002 ft ² ; Lot 2-8 3,355 to 5,829 ft ²
Total area size:	4.14 Acres
Adjacent Zoning Districts:	North, West & South – R-1: One & Two Family Dwellings East – R-2: Limited Multiple Dwellings
Adjacent street(s):	James Dr W (local); 61 st Ave W (local) ; 9 th St W (collector)
Adjacent Bike/Pedestrian Facilities:	Path along 9 th Street West
Available Parks/Trail Facilities:	The Wilds Park less than a tenth of a mile to the north.
Land Dedication Requirements:	n/a

DISCUSSION AND OBSERVATIONS:

- The applicant has submitted an application for a replat and additional driveway access onto a collector street which would line up with Martin Ln W to the east.
- The applicant initially had applied for rezoning to R-3: Multiple Dwellings to allow for larger structures, as the R-2 district restricts buildings to no more than 8 units by-right; however, has since withdrawn that request.
- A preliminary site plan showed apartment buildings on proposed Lot 1 and a three and four-unit townhouse structure on proposed Lots 2-8.
- As per the landscaping ordinance, a buffer yard would be required along the west side of the property, abutting the single family homes, which would consist of either a four-foot screen and 10 feet buffer yard consisting of small evergreen trees alternated with deciduous trees or a 20-foot buffer yard consisting of Small Evergreen Trees, Alternated with Deciduous Trees, and One Row Evergreen or Other Shrubs.

STAFF REPORT

NOTICES:

Sent to: Applicable agencies and departments

Comments Received:

- None to date

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- Under Strengthen Neighborhoods and Expand Housing Choice in West Fargo 2.0 there is continually a need for a healthy balance of mixed-income housing that is located in the right place and in conjunction with other types of uses.
- Under West Fargo 2.0 Around the Plan under “The Wilds South” – Complete Neighborhood and Mixing Housing Types which discusses integrating a range of housing types, access to garages located behind homes and where alleys are not present, garages are pushed back from the façade of the homes, and with front porches and stoops being the main architectural elements. As well as Mixing housing types within the same neighborhood, to include single family homes, but also townhouses, duplexes, smaller apartment buildings, and condo buildings would be more appealing to a wider variety of residents and enhance the character of the city.

PLANNING AND ZONING RECOMMENDATION:

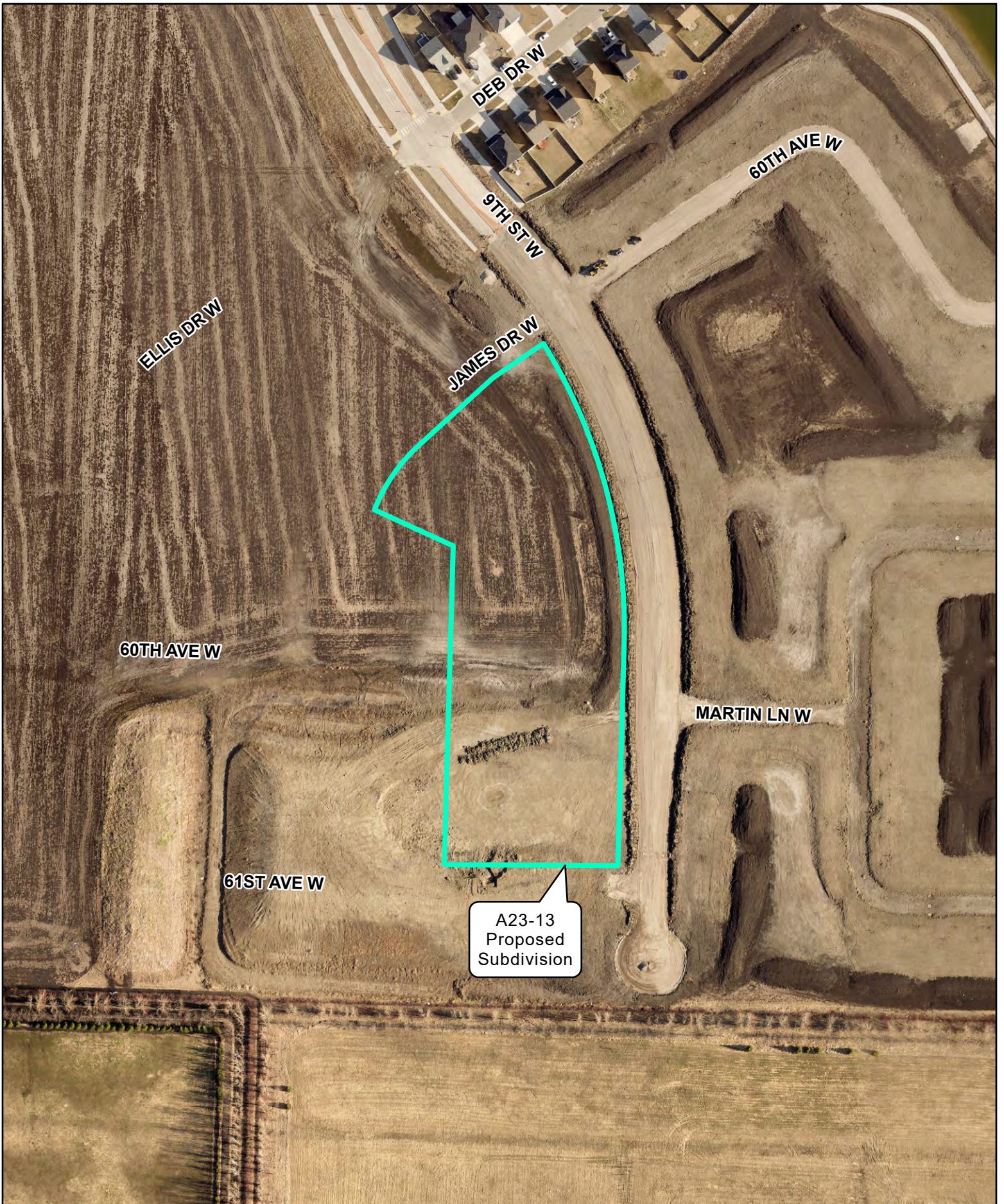
At their June 13, 2023 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed replat and access application on the basis it is consistent with City plans and ordinances.

RECOMMENDATION:

It is recommended that the City approve the proposed replat and access application on the basis that it is consistent with City plans and ordinances.

Attachments

1. Aerial map
2. Zoning map
3. Final plat



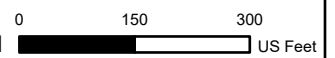


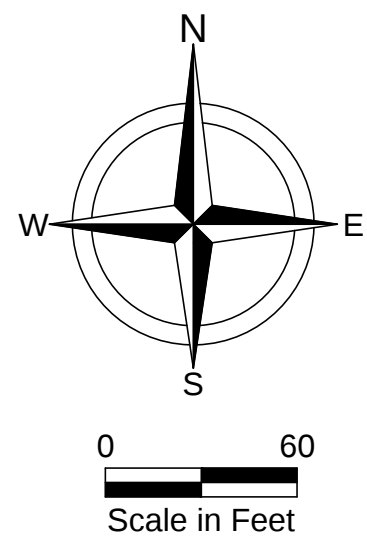
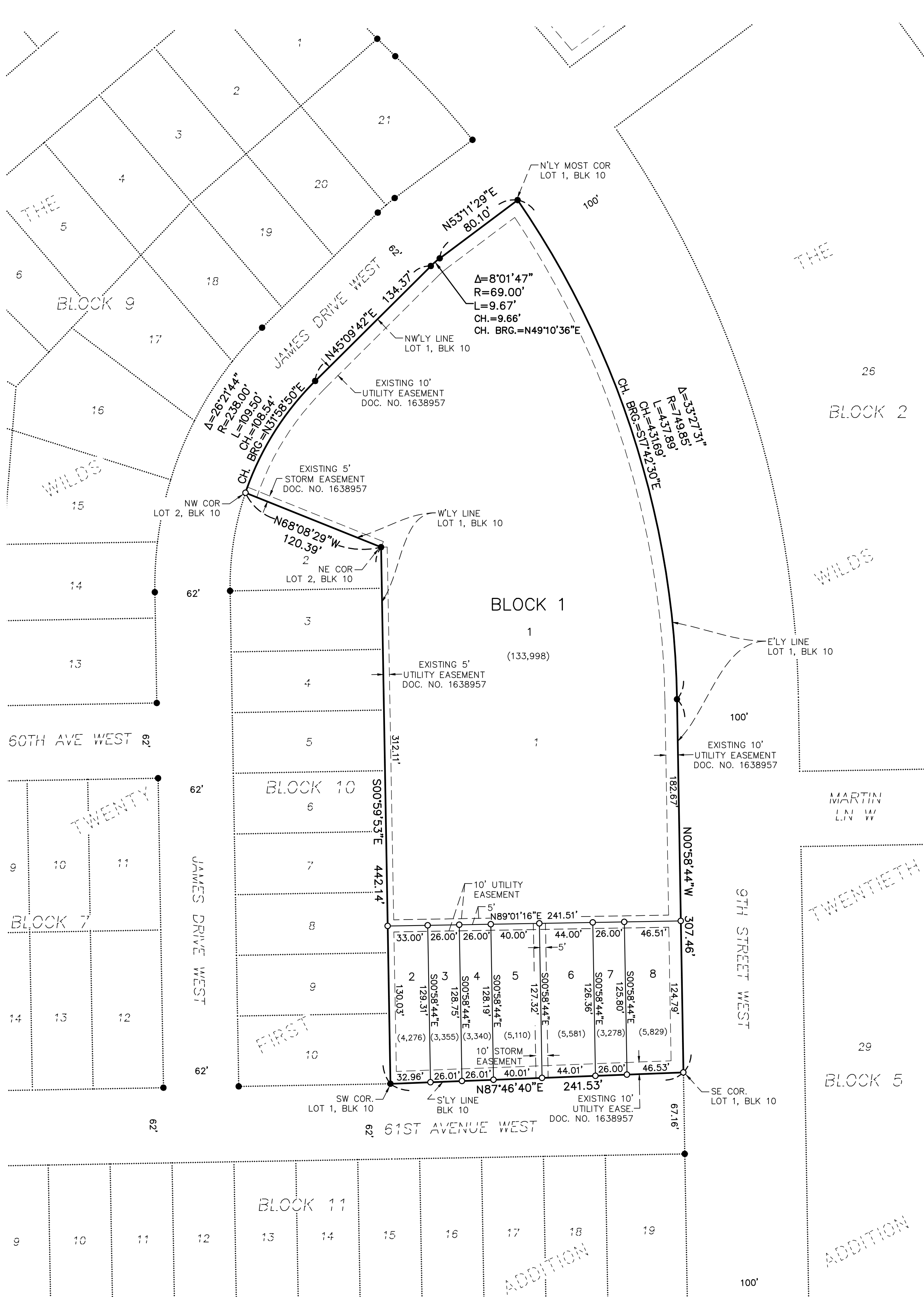
West Fargo Zoning

- A: Agricultural
- C: Light Commercial
- C-OP: Commercial Office Park
- DMU: Downtown Mixed Use
- EMU: Entertainment Mixed Use
- HC: Heavy Commercial

- LI: Light Industrial
- M: Heavy Industrial
- P: Public
- PUD: Planned Unit Development
- R-L1A: Large Lot Single Family Dwelling
- R-1A: Single Family Dwelling
- R-1: One and Two Family Dwelling

- R-1SM: Mixed One and Two Family Dwelling
- R-2: Limited Multiple Dwelling
- R-3: Multiple Dwelling
- R-4: Mobile Home
- R-5: Manufactured Home Subdivision
- R-1E: Rural Estate
- R-R: Rural Residential





- LEGEND**
- IRON MONUMENT FOUND
 - SET 5/8"x18" REBAR WITH PINK PLASTIC CAP #28251
 - L ARC LENGTH
 - R RADIUS LENGTH
 - Δ CENTRAL ANGLE
 - CH. BRG. CHORD BEARING
 - (3,340) LOT AREAS IN SQ. FT.

BASIS OF BEARINGS: THE WILDS TWENTY FIRST ADDITION TO THE CITY OF WEST FARGO ACCORDING TO THE RECORDED PLAT THEREOF.

NOTES:

1. TOTAL PLATTED AREA: 3.78 ACRES

EASEMENTS OF RECORD

1. RIGHT OF WAY EASEMENT TO NORTHWESTERN BELL TELEPHONE COMPANY RECORDED AS DOC. NO. 455116
2. EASEMENTS FOR RURAL WATER LINES TO CASS RURAL WATERS USERS, INC. RECORDED AS DOC. NO. 905206
3. RIGHT OF WAY EASEMENT TO CASS RURAL WATER USERS, INC. RECORDED AS DOC. NO. 912982
4. RIGHT OF WAY EASEMENT TO CASS RURAL WATER USERS, INC. RECORDED AS DOC. NO. 912983

PLAT OF THE WILDS TWENTY THIRD ADDITION TO THE CITY OF WEST FARGO, A REPLAT OF LOT 1, BLOCK 10, THE WILDS TWENTY FIRST ADDITION, CASS COUNTY, NORTH DAKOTA.

CERTIFICATE

JACOB R. DUCHSHERER, BEING DULY SWORN, DEPOSES AND SAYS THAT HE IS THE REGISTERED LAND SURVEYOR WHO PREPARED AND MADE THE ATTACHED PLAT OF "THE WILDS TWENTY THIRD ADDITION" TO THE CITY OF WEST FARGO, A REPLAT OF LOT 1, BLOCK 10, THE WILDS TWENTY FIRST ADDITION, CASS COUNTY, NORTH DAKOTA; THAT SAID PLAT IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY; THAT ALL DISTANCES ARE CORRECTLY SHOWN ON SAID PLAT; THAT MONUMENTS HAVE BEEN PLACED IN THE GROUND AS INDICATED FOR THE GUIDANCE OF FUTURE SURVEYS AND THAT THE EXTERIOR BOUNDARY LINES OF SAID ADDITION ARE DESCRIBED AS FOLLOWS, TO WIT:

LOT 1, BLOCK 10, THE WILDS TWENTY FIRST ADDITION TO THE CITY OF WEST FARGO, ACCORDING TO THE RECORDED PLAT THEREOF, ON FILE AND OF RECORD IN THE OFFICE OF THE RECORDER, CASS COUNTY, NORTH DAKOTA.

SAID TRACT CONTAINS 3.78 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL EASEMENTS, RESTRICTIONS, RESERVATIONS AND RIGHTS OF WAY OF RECORD, IF ANY.

JACOB R. DUCHSHERER
REGISTERED LAND SURVEYOR
REG. NO. LS-28251

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED JACOB R. DUCHSHERER, REGISTERED LAND SURVEYOR, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS HIS FREE ACT AND DEED.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

DEDICATION

WE, THE UNDERSIGNED, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE LAND DESCRIBED IN THE PLAT OF "THE WILDS TWENTY THIRD ADDITION" TO THE CITY OF WEST FARGO, A REPLAT OF LOT 1, BLOCK 10, THE WILDS TWENTY FIRST ADDITION, CASS COUNTY, NORTH DAKOTA, THAT WE HAVE CAUSED IT TO BE PLATTED INTO LOTS AND BLOCKS AS SHOWN BY SAID PLAT AND CERTIFICATE OF JACOB R. DUCHSHERER, REGISTERED LAND SURVEYOR, AND THAT THE DESCRIPTION AS SHOWN IN THE CERTIFICATE OF THE REGISTERED LAND SURVEYOR IS CORRECT. WE HEREBY DEDICATE ALL UTILITY EASEMENTS AND STORM EASEMENTS SHOWN ON SAID PLAT TO THE USE OF THE PUBLIC.

OWNER: WILDCO, LLC

JAMES R. BULLIS, SECRETARY

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED JAMES R. BULLIS, KNOWN TO ME TO BE THE SECRETARY OF WILDCO, LLC, THAT IS DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME ON BEHALF OF WILDCO, LLC.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

MORTGAGEE: FIRST INTERNATIONAL BANK & TRUST

BY: _____

ITS: _____

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE _____ OF FIRST INTERNATIONAL BANK & TRUST THAT IS DESCRIBED IN AND WHO EXECUTED THE FOREGOING DEDICATION AND ACKNOWLEDGED TO ME THAT HE/SHE EXECUTED THE SAME IN THE NAME OF FIRST INTERNATIONAL BANK & TRUST.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

WEST FARGO PLANNING COMMISSION APPROVAL

THIS PLAT IN THE CITY OF WEST FARGO IS HEREBY APPROVED THIS _____ DAY OF _____, 2023.

JOSEPH F. KOLB, CHAIRMAN

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED JOSEPH F. KOLB, CHAIRMAN OF THE WEST FARGO PLANNING COMMISSION, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME IN THE NAME OF THE WEST FARGO PLANNING COMMISSION.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

WEST FARGO CITY COMMISSION APPROVAL

THIS PLAT IN THE CITY OF WEST FARGO IS HEREBY APPROVED THIS _____ DAY OF _____, 2023.

BERNIE L. DARDIS, PRESIDENT OF
THE WEST FARGO CITY COMMISSION

DUSTIN T. SCOTT, DEPUTY CITY AUDITOR

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED BERNIE L. DARDIS, PRESIDENT OF THE WEST FARGO CITY COMMISSION, AND DUSTIN T. SCOTT, DEPUTY CITY AUDITOR, KNOWN TO ME TO BE THE PERSONS DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME IN THE NAME OF THE CITY OF WEST FARGO.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

CITY ENGINEER'S APPROVAL

THIS PLAT IN THE CITY OF WEST FARGO IS HEREBY APPROVED THIS _____ DAY OF _____, 2023.



DANIEL R. HANSON, CITY ENGINEER

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED DANIEL R. HANSON, CITY ENGINEER, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS CITY ENGINEER.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

WEST FARGO CITY ATTORNEY APPROVAL

I HEREBY CERTIFY THAT PROPER EVIDENCE OF TITLE HAS BEEN EXAMINED BY ME AND I APPROVE THE PLAT AS TO FORM AND EXECUTION THIS _____ DAY OF _____, 2023.

JOHN T. SHOCKLEY, CITY ATTORNEY

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED JOHN T. SHOCKLEY, CITY ATTORNEY, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS THE CITY ATTORNEY.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA



SHEET 1 OF 1
PROJ. NO. 23087

*** Consent Agenda ***

AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey
2. PHONE NUMBER: 515-5370 DATE: October 9, 2023
3. AGENDA TITLE:
Goldenwood 7th Addition a Retracement (Lot Combine) of Lots 9 & 10, Block 1 of
Goldenwood 5th Addition, City of West Fargo, North Dakota
4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:
Approve final plat of Goldenwood 7th Addition. At their June 13, 2023 meeting, the
West Fargo Planning and Zoning Commission voted to recommend approval of
the proposed retracement plat on the basis it is consistent with City plans and
ordinances.
5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):
Lots 9 & 10, Block 1 of Goldenwood 5th Addition, City of West Fargo, North Dakota
6. ACTION BEING REQUESTED FROM CITY COMMISSION:
Approve Final Plat,

STAFF REPORT

A23-15 COMBINATION/RETRACEMENT PLAT	
Goldenwood 7 th Addition	
Lots 9 & 10, Block 1 of Goldenwood 5 th Addition, City of West Fargo	
Owner/Applicant: Douglas Hoffman	Staff Contact: Lisa Sankey
Planning & Zoning Commission:	06-13-2023 - Approved
City Commission Final Plat Approval:	10-16-2023

PURPOSE:

Combination of two existing platted lots into one.

STATEMENTS OF FACT:

Land Use Classification:	G-2: Sub-Urban - Growth Sector
Existing Land Use:	Vacant
Current Zoning District(s):	R-1: One & Two Family Dwellings
Zoning Overlay District(s):	CO-SR: Sheyenne River Corridor Overlay District
Proposed Lot size(s) or range:	1.6 Acres
Adjacent Zoning Districts:	R-1: One & Two Family Dwellings
Adjacent street(s):	Goldenwood Dr (Local)
Adjacent Bike/Pedestrian Facilities:	Sidewalks
Available Parks/Trail Facilities:	Goldenwood facilities within ¼ mile

DISCUSSION AND OBSERVATIONS:

- The applicant is proposing to combine two previously subdivided lots in order to construct a detached (accessory building) garage.
- A preliminary site plan was submitted with the plat and application showing a proposed 1,000 square foot structure south of the existing home.
- Property owners wishing to combine properties which have been previously platted for the purpose of building across lot lines and/or increasing lot area to address district requirements may submit a retracement plat provided the following conditions are met:
 1. No additional right-of-way is required or being established.
 2. There is no proposed or perceived need of public improvements as a result of the combining of platted lots.
 3. Lots to be combined are contiguous and under common ownership.
- The proposed retracement plat will not affect the property or use. The retracement plat will be given a subdivision name with a lot and block number, which will be of benefit to the City and Cass County for administration purposes.
- With retracement plats there are no street right-of-way dedication or park dedication requirements.
- A public hearing is not required, though the applicant must plat the property according to platting standards and the plat must be reviewed by the Planning and Zoning and City Commissions.

STAFF REPORT

NOTICES:

Sent to: Applicable agencies and departments

Comments Received:

- None to date

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The proposed application is consistent with the City plans and ordinances.

PLANNING & ZONING RECOMMENDATION:

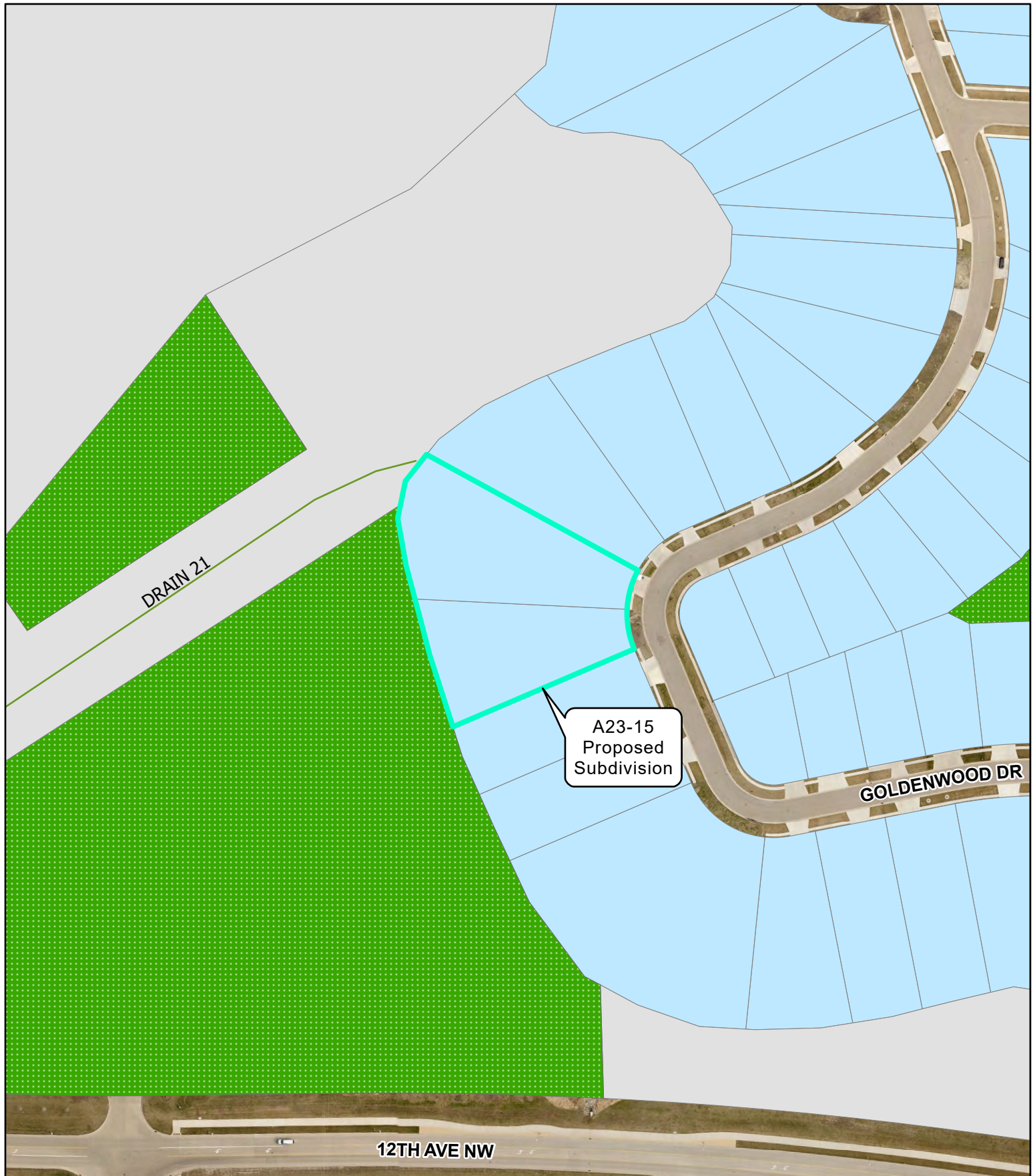
At their June 13, 2023 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed subdivision on the basis that it is consistent with City plans and ordinances.

RECOMMENDATIONS:

It is recommended that the City approve the proposed application on the basis that it is consistent with City plans and ordinances.

- Aerial map
- Zoning map
- Site Plan
- Final Plat







West Fargo Zoning

- A: Agricultural
- C: Light Commercial
- C-OP: Commercial Office Park
- DMU: Downtown Mixed Use
- EMU: Entertainment Mixed Use
- HC: Heavy Commercial

- LI: Light Industrial
- M: Heavy Industrial
- P: Public
- PUD: Planned Unit Development
- R-L1A: Large Lot Single Family Dwelling
- R-1A: Single Family Dwelling
- R-1: One and Two Family Dwelling

- R-1SM: Mixed One and Two Family Dwelling
- R-2: Limited Multiple Dwelling
- R-3: Multiple Dwelling
- R-4: Mobile Home
- R-5: Manufactured Home Subdivision
- R-1E: Rural Estate
- R-R: Rural Residential

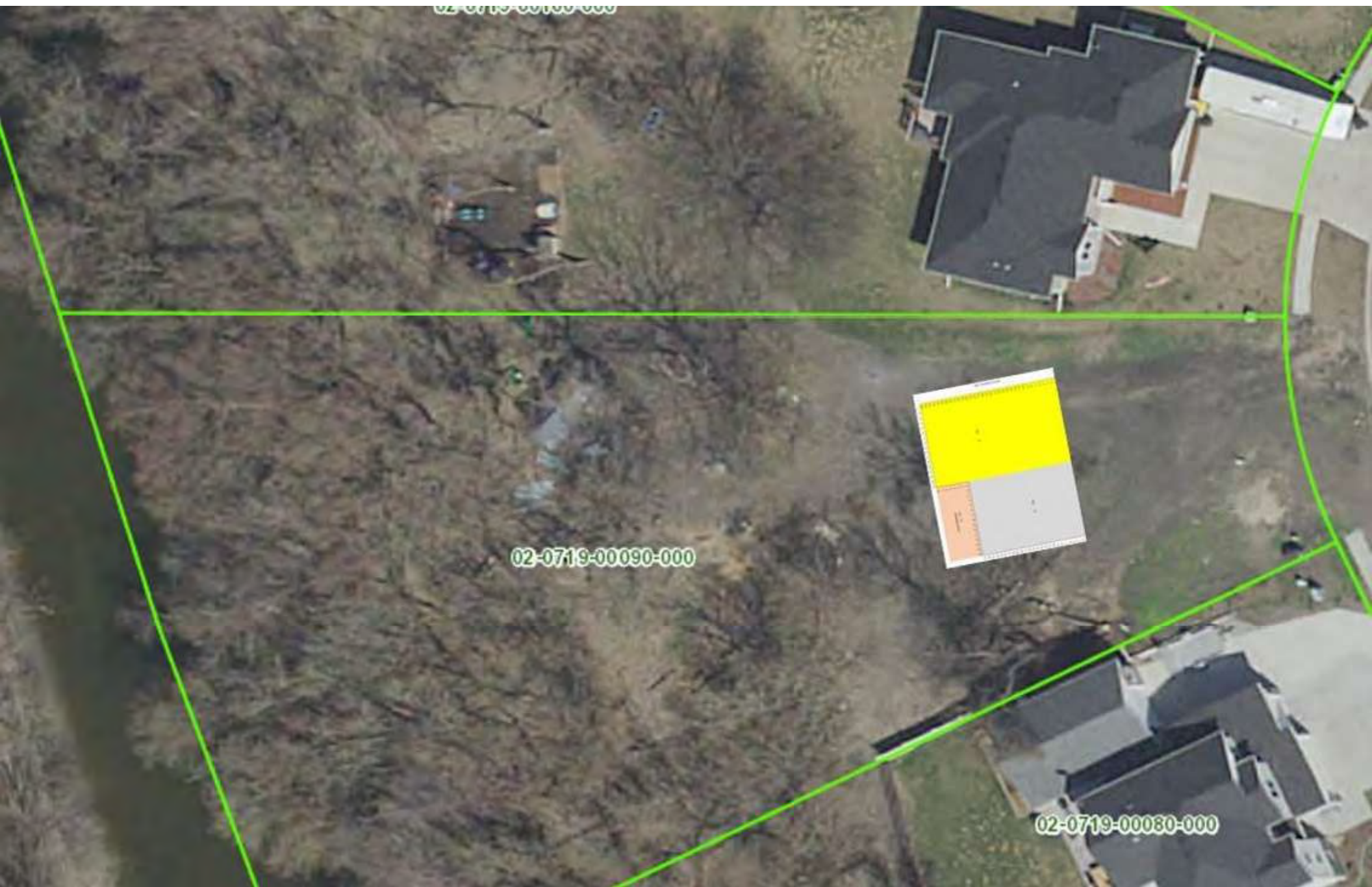


0

150

300

US Feet



PLAT OF
GOLDENWOOD SEVENTH ADDITION
TO THE CITY OF WEST FARGO, A REPLAT OF LOT 9 AND LOT 10, BLOCK 1,
GOLDENWOOD FIFTH ADDITION, CASS COUNTY, NORTH DAKOTA.

CERTIFICATE

JACOB R. DUCHSHERER, BEING DULY SWORN, DEPOSES AND SAYS THAT HE IS THE REGISTERED LAND SURVEYOR WHO PREPARED AND MADE THE ATTACHED PLAT OF "GOLDENWOOD SEVENTH ADDITION" TO THE CITY OF WEST FARGO, A REPLAT OF LOT 9 AND LOT 10, BLOCK 1, GOLDENWOOD FIFTH ADDITION, CASS COUNTY, NORTH DAKOTA; THAT SAID PLAT IS A TRUE AND CORRECT REPRESENTATION OF SAID SURVEY; THAT ALL DISTANCES ARE CORRECTLY SHOWN ON SAID PLAT; THAT MONUMENTS HAVE BEEN PLACED IN THE GROUND AS INDICATED FOR THE GUIDANCE OF FUTURE SURVEYS AND THAT THE EXTERIOR BOUNDARY LINES OF SAID ADDITION ARE DESCRIBED AS FOLLOWS, TO WIT:

LOT 9 AND LOT 10, BLOCK 1, GOLDENWOOD FIFTH ADDITION TO THE CITY OF WEST FARGO, ACCORDING TO THE RECORDED PLAT THEREOF, ON FILE AND OF RECORD IN THE OFFICE OF THE RECORDER, CASS COUNTY, NORTH DAKOTA.

SAID TRACT CONTAINS 1.6 ACRES, MORE OR LESS, AND IS SUBJECT TO ALL EASEMENTS, RESTRICTIONS, RESERVATIONS AND RIGHTS OF WAY OF RECORD, IF ANY.



JACOB R. DUCHSHERER
REGISTERED LAND SURVEYOR
REG. NO. LS-28251

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED JACOB R. DUCHSHERER, REGISTERED LAND SURVEYOR, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS HIS FREE ACT AND DEED.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

DEDICATION

WE, THE UNDERSIGNED, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE LAND DESCRIBED IN THE PLAT OF "GOLDENWOOD SEVENTH ADDITION" TO THE CITY OF WEST FARGO, A REPLAT OF LOT 9 AND LOT 10, BLOCK 1, GOLDENWOOD FIFTH ADDITION, CASS COUNTY, NORTH DAKOTA, THAT WE HAVE CAUSED IT TO BE PLATTED INTO LOTS AND BLOCKS AS SHOWN BY SAID PLAT AND CERTIFICATE OF JACOB R. DUCHSHERER, REGISTERED LAND SURVEYOR, AND THAT THE DESCRIPTION AS SHOWN IN THE CERTIFICATE OF THE REGISTERED LAND SURVEYOR IS CORRECT.

OWNERS:

DOUGLAS J. HOFFMAN

KATIE M. HOFFMAN

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED DOUGLAS J. HOFFMAN AND KATIE M. HOFFMAN, KNOWN TO ME TO BE THE PERSONS DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

MORTGAGEE: CENTRAL MINNESOTA CREDIT UNION

BY: _____

ITS: _____

STATE OF MINNESOTA)
COUNTY OF _____)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE _____ OF CENTRAL MINNESOTA CREDIT UNION THAT IS DESCRIBED IN AND WHO EXECUTED THE FOREGOING DEDICATION AND ACKNOWLEDGED TO ME THAT HE/SHE EXECUTED THE SAME IN THE NAME OF CENTRAL MINNESOTA CREDIT UNION.

NOTARY PUBLIC, _____ COUNTY, MINNESOTA

WEST FARGO PLANNING COMMISSION APPROVAL

THIS PLAT IN THE CITY OF WEST FARGO IS HEREBY APPROVED THIS _____ DAY OF _____, 2023.

JOSEPH F. KOLB, CHAIRMAN

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED JOSEPH F. KOLB, CHAIRMAN OF THE WEST FARGO PLANNING COMMISSION, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME IN THE NAME OF THE WEST FARGO PLANNING COMMISSION.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

WEST FARGO CITY COMMISSION APPROVAL

THIS PLAT IN THE CITY OF WEST FARGO IS HEREBY APPROVED THIS _____ DAY OF _____, 2023.

BERNIE L. DARDIS, PRESIDENT OF
THE WEST FARGO CITY COMMISSION

DUSTIN SCOTT, DEPUTY CITY AUDITOR

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED BERNIE L. DARDIS, PRESIDENT OF THE WEST FARGO CITY COMMISSION, AND DUSTIN SCOTT, DEPUTY CITY AUDITOR, KNOWN TO ME TO BE THE PERSONS DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME IN THE NAME OF THE CITY OF WEST FARGO.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

CITY ENGINEER'S APPROVAL

THIS PLAT IN THE CITY OF WEST FARGO IS HEREBY APPROVED THIS _____ DAY OF _____, 2023.



DANIEL R. HANSON, CITY ENGINEER

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED DANIEL R. HANSON, CITY ENGINEER, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS CITY ENGINEER.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA

WEST FARGO CITY ATTORNEY APPROVAL

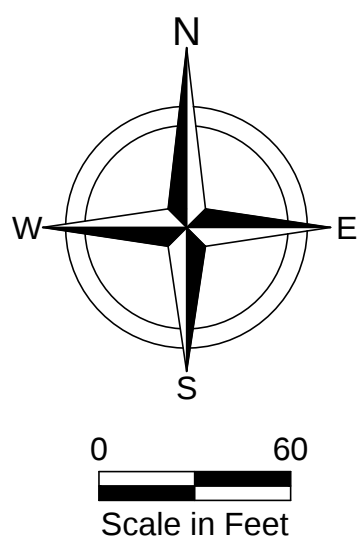
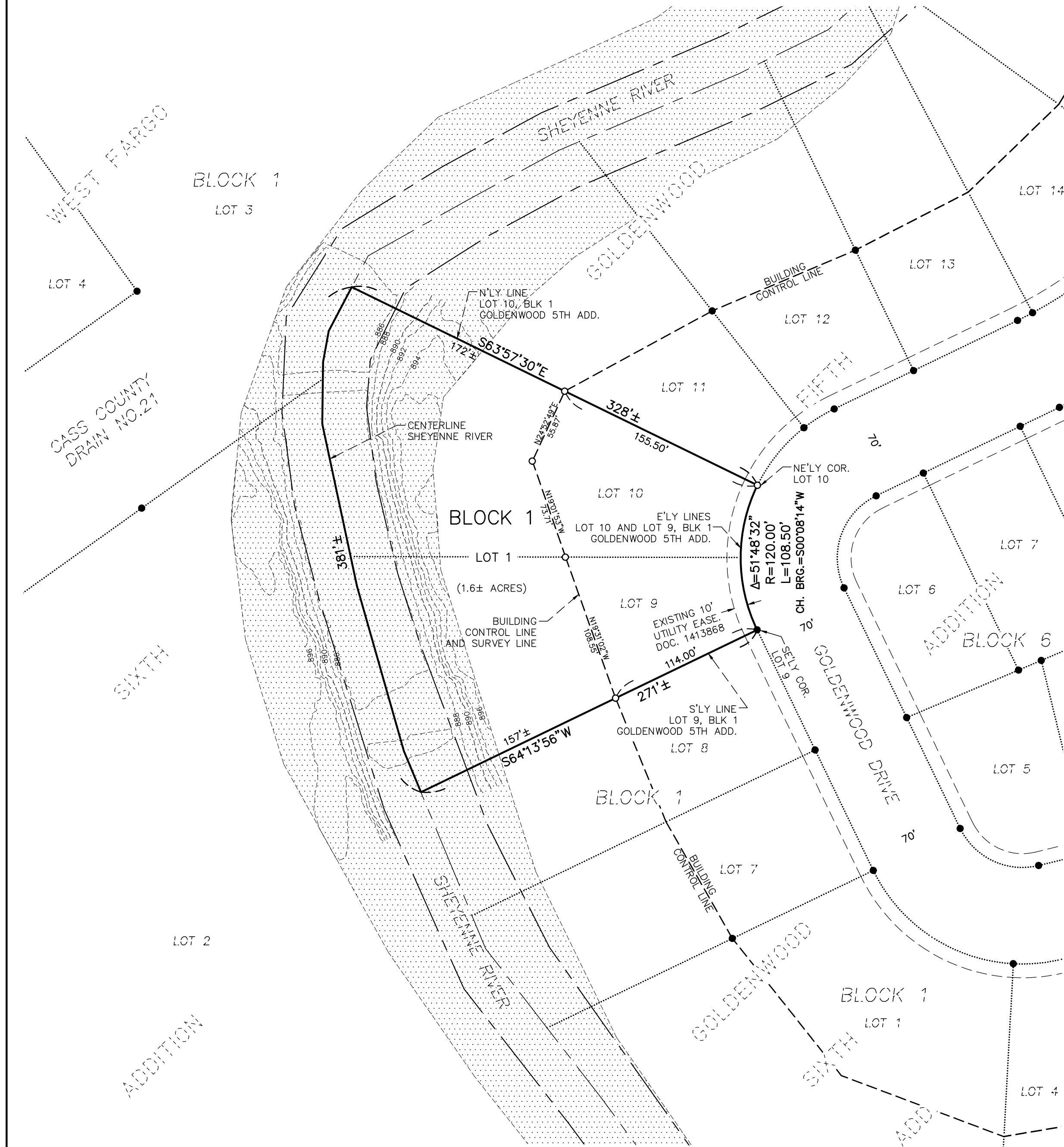
I HEREBY CERTIFY THAT PROPER EVIDENCE OF TITLE HAS BEEN EXAMINED BY ME AND I APPROVE THE PLAT AS TO FORM AND EXECUTION THIS _____ DAY OF _____, 2023.

JOHN T. SHOCKLEY, CITY ATTORNEY

STATE OF NORTH DAKOTA)
COUNTY OF CASS)

ON THIS _____ DAY OF _____, 2023, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY APPEARED JOHN T. SHOCKLEY, CITY ATTORNEY, KNOWN TO ME TO BE THE PERSON DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME AS THE CITY ATTORNEY.

NOTARY PUBLIC, CASS COUNTY, NORTH DAKOTA



BASIS OF BEARINGS:
GOLDENWOOD FIFTH ADDITION
TO THE CITY OF WEST FARGO
ACCORDING TO THE
RECORDED PLAT THEREOF.

- LEGEND**
- IRON MONUMENT FOUND
 - SET 5/8"x18" REBAR WITH PINK PLASTIC CAP #28251
 - L ARC LENGTH
 - R RADIUS LENGTH
 - Δ CENTRAL ANGLE
 - CH. BRG. CHORD BEARING
 - PLAT BOUNDARY LINE
 - - - - - EXISTING EASEMENT LINE
 - EXISTING LOT LINE
 - 900'----- CONTOUR LINE WITH ELEVATION 900' (NAVD 88)
 - ZONE A, FIRM MAP NO. 38017C0568G, EFF. 1/16/2015

NOTES:

- TOTAL PLATTED AREA: 1.6 ACRES
- CONTOURS SHOWN ARE FROM 2020 LIDAR DATA.
- THE PLAT BOUNDARY FOLLOWING THE CENTERLINE OF THE SHEYENNE RIVER WAS REVISED TO MATCH THE FEMA FLOOD MAP AND NOT ADJACENT PLATS TO ALLOW THE FLOOD PLAIN TO BE PROPERLY DISPLAYED ON THE SUBJECT PLAT.

BENCHMARK

PROJECT BENCHMARK: "FMM 18" (ALUMINUM ROD INSIDE SLEEVE) 93'± NORTH AND 100' EAST OF THE INTERSECTION OF CO. RD 17 AND 12TH AVE. NW, ON NORTH SIDE OF 12TH AVE. NW.
ELEVATION = 899.56 (NAVD 88 DATUM)



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group VFW AUXILIARY DEPARTMENT NORTH DAKOTA		Dates of Activity (Does not include dates for the sales of tickets) JUNE 8, 2024	
Organization or Group Contact Person JOYCE A. WEIBLE, CHIEF OF STAFF	E-mail weibleja@aol.com	Telephone Number 701-866-8066	
Business Address 975 HOMESTEAD COURT	City WEST FARGO	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name VFW POST 7564	County CASS		
Site Physical Address 444 SHEYENNE ST STE 101	City WEST FARGO	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) VFW STATE CONVENTION JUNE 7-9, 2024 DRAWING JUNE 8 th , 24			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
SALE OF RAFFLE TICKETS	4 QUEEN SIZE QUILTS - EACH ONE REPRESENTS APPROX \$500 ⁰⁰ A DIFFERENT BRANCH OF THE SERVICE ARMY, MARINE CORP, NAVY, & AIR FORCE	
Total (limit \$40,000 per year)		\$ 2000 ⁰⁰

Intended Uses of Gaming Proceeds FUNDRAISER FOR DEPT PRESIDENTS SPECIAL PROJECT: VAMC FARGO ND SUICIDE PREVENTION Prog.	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☒ Yes ☐ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Name JOYCE WEIBLE	Title COS	Telephone Number 701-866-8066	E-mail Address weibleja@aol.com
Signature of Organization or Group's Top Official Joyce Weible		Title Chief of Staff Dept N D VFW Auxiliary	Date 10-12-23



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group <i>VFW Dept of ND</i>		Dates of Activity (Does not include dates for the sales of tickets) <i>DEC-11-2023 - April 20, 2024</i>	
Organization or Group Contact Person <i>William L TUFF</i>		E-mail <i>bltuff@aol.com</i>	Telephone Number <i>701-261-2144</i>
Business Address <i>526 2nd St</i>		City <i>WEST FARGO</i>	State <i>ND</i>
Mailing Address (if different)		City	ZIP Code <i>58078-2207</i>

SITE INFO

Site Name <i>VFW Dept of ND Headquarters</i>		County <i>CASS</i>	
Site Physical Address <i>526 2nd St</i>		City <i>WEST FARGO</i>	State <i>ND</i>
			ZIP Code <i>58078</i>

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)

RAFFLE drawing 4/20/23

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
	<i>See Attached Page</i>	

\$1000 cash 10/12/23 (EHT)

Total (limit \$40,000 per year)	\$ <i>4000.00</i>
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Intended Uses of Gaming Proceeds

To Support The Veterans of Foreign Wars - Veterans Service Office

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Name <i>William L Tuff</i>	Title <i>Quartermaster</i>	Telephone Number <i>701-261-2144</i>	E-mail Address <i>bltuff@aol.com</i>
Signature of Organization or Group's Top Official <i>William L Tuff</i>		Title <i>Quartermaster</i>	Date <i>10-10-23</i>

VFW Department of ND prizes for Raffle

1. 500
2. 500
3. 500
4. 300
5. 300
6. 300
7. 200
8. 200
9. 200
- 10.100
- 11.100
- 12.100
- 13.100
- 14.100
- 15.100
- 16.100
- 17.100
- 18.100
- 19.100

Total 19 winners \$4000 total prizes



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☐ Raffle ☐ Raffle Board ☒ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group VOLT Volleyball, Inc.		Dates of Activity (Does not include dates for the sales of tickets) February 2024	
Organization or Group Contact Person Kristen Peterson	E-mail kristen.peterson@msn.com	Telephone Number 701.630.1635	
Business Address PO Box 208	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name VOLT Volleyball, Inc.		County Cass	
Site Physical Address 1927 Queensbury Street	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle drawing every business day during February 2024			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
	See attached spreadsheet	
	\$1000 cash 10/12/23 (EH)	Total (limit \$40,000 per year) \$

Intended Uses of Gaming Proceeds

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☒ No ☐ Yes - Total Retail Value: _____ (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Name Kristen M Peterson	Title President	Telephone Number 701.630.1635	E-mail Address kristen.peterson@msn.com
Signature of Organization or Group's Top Official Kristen M Peterson		Title President	Date 10/11/2023

February 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Groundhog Day	3
				Raffle Drawings \$100 x 5 = \$500	Raffle Drawing \$250 x 1 = \$250	
4	5	6	7	8	9	10
	Raffle Drawings \$100 x 5 = \$500	Raffle Drawing \$250 x 1 = \$250	Raffle Drawings \$100 x 5 = \$500	Raffle Drawings \$100 x 5 = \$500	Raffle Drawings \$100 x 5 = \$500	
11	12	13	14 Valentine's Day	15	16	17
	Raffle Drawings \$100 x 5 = \$500	Raffle Drawing \$250 x 1 = \$250	Raffle Drawing \$500 x 1 = \$500	Raffle Drawings \$100 x 5 = \$500	Raffle Drawings \$100 x 5 = \$500	
18	19 President's Day	20	21	22	23	24
	Raffle Drawing \$750 x 1 = \$750	Raffle Drawing \$250 x 1 = \$250	Raffle Drawings \$100 x 5 = \$500	Raffle Drawings \$100 x 5 = \$500	Raffle Drawings \$100 x 5 = \$500	
25	26	27	28	29 Leap Year		
	Raffle Drawings \$100 x 5 = \$500	Raffle Drawing \$250 x 1 = \$250	Raffle Drawings \$100 x 5 = \$500	Raffle Drawing \$1,000 x 1 = \$1,000		



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group		Dates of Activity (Does not include dates for the sales of tickets)	
WEST FARGO USS SWIM TEAM		10/28/2023, 12/02/2023, 12/03/2023, 02/03/2024, 02/04/2024	
Organization or Group Contact Person	E-mail	Telephone Number	
CHRIS SWEE	CESWEE@GMAIL.COM	218-329-7763	
Business Address	City	State	ZIP Code
620 7TH AVENUE EAST	WEST FARGO	ND	58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name		County	
HULBERT AQUATIC CENTER		CASS	
Site Physical Address	City	State	ZIP Code
620 7TH AVENUE EAST	WEST FARGO	ND	58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)			
50 / 50 RAFFLE AT HOME MEETS FOR WEST FARGO FLYERS: 10/28/2023, 12/02/2023, 12/03/2023, 02/03/2024, 02/04/2024			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50 Raffle	Cash, not to exceed \$8,000	\$8,000 or less
Total (limit \$40,000 per year)		\$8,000 or less

Intended Uses of Gaming Proceeds

TO SUPPORT SWIM TEAM TRAVEL

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☐ No ☒ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Name	Title	Telephone Number	E-mail Address
CHRIS SWEE	VICE PRESIDENT	218-329-7763	CESWEE@GMAIL.COM
Signature of Organization or Group's Top Official	Title	Date	
Lisa Montplaisir	PRESIDENT	26 Sept 23	



GAMING SITE AUTHORIZATION

ND OFFICE OF ATTORNEY GENERAL

SFN 17996 (2-2023)

G - _____ (_____) _____

Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization
WEST FARGO USS SWIM TEAM

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

HULBERT AQUATIC CENTER

Street 620 7TH AVENUE EAST	City WEST FARGO	ZIP Code 58078	County CASS
-------------------------------	--------------------	-------------------	----------------

Beginning Date(s) Authorized 10/28/2023	Ending Date(s) Authorized 02/04/2024	Number of Twenty-One tables, if zero, enter "0"
--	---	--

Specific location where games of chance will be conducted and played at the site (required)

ENTRY VESTIBULE, HULBERT AQUATIC CENTER

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

10/28/2023, 12/02/2023, 12/03/2023, 02/03/2024, 02/04/2024

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

☐ Bingo	☐ Club Special	☐ Sports Pools
☐ ELECTRONIC Quick Shot Bingo	☐ Tip Board	☐ Twenty-One
☒ Raffles	☐ Seal Board	☐ Poker
☐ ELECTRONIC 50/50 Raffle	☐ Punchboard	☐ Calcuttas
☐ Pull Tab Jar	☐ Prize Board	☐ Paddlewheel with Tickets
☐ Pull Tab Dispensing Device	☐ Prize Board Dispensing Device	☐ Paddlewheel Table
☐ ELECTRONIC Pull Tab Device		

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date
PRINT Name and official position of person signing on behalf of city/county above	

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
300 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



GAMING SITE AUTHORIZATION

ND OFFICE OF ATTORNEY GENERAL

SFN 17996 (2-2023)

G - _____ (____) _____

Site License Number
(Attorney General Use Only)

Full, Legal Name of Gaming Organization

WF Events Inc

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location

West Fargo Dive Bar

Street

360 32nd Ave W Ste 140

City

West Fargo

ZIP Code

580 78

County

Cass

Beginning Date(s) Authorized

10-1-23

Ending Date(s) Authorized

6-30-23

Number of Twenty-One
tables, if zero, enter "0"

Specific location where games of chance will be conducted and played at the site (required)

Bar area

If conducting **Raffle** or **Poker** activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization **must** provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- | | | |
|---|--|---|
| ☒ Bingo | ☐ Club Special | ☐ Sports Pools |
| ☐ ELECTRONIC Quick Shot Bingo | ☐ Tip Board | ☐ Twenty-One |
| ☐ Raffles | ☐ Seal Board | ☒ Poker |
| ☐ ELECTRONIC 50/50 Raffle | ☐ Punchboard | ☐ Calcuttas |
| ☒ Pull Tab Jar | ☐ Prize Board | ☐ Paddlewheel with Tickets |
| ☒ Pull Tab Dispensing Device | ☐ Prize Board Dispensing Device | ☐ Paddlewheel Table |
| ☒ ELECTRONIC Pull Tab Device | | |

Days of week of gaming operations (if restricted)

Hours of gaming (if restricted)

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General

Date

Signature of City/County Official

Date

PRINT Name and official position of person signing on behalf of city/county above

INSTRUCTIONS:

1. City/County - Retain a **copy** of the Site Authorization for your files.
2. City/County - Return the **original** Site Authorization form to the Organization.
3. Organizations - Send the **original, signed**, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
Licensing Section
600 E Boulevard Ave, Dept. 125
Bismarck, ND 58505-0040
Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) <i>West Fargo Dive Bar</i>		Site Name <i>West Fargo Dive Bar</i>		Site Phone Number <i>701-205-5682</i>	
Site Address <i>360 32nd Ave W Ste 140</i>		City <i>WF</i>	State <i>ND</i>	Zip Code <i>58070</i>	County <i>Cass</i>
Organization <i>West Fargo Events</i>		Rental Period <i>10-1-23 to 6-30-24</i>			Monthly Rent Amount
1. Is Bingo going to be conducted at the site?				☒ No	☐ Yes
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.				☒ No	☐ Yes \$
2. Is Twenty-One conducted at this site?				☒ No	☐ Yes \$
Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____					
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____					\$
3. Is Paddlewheels conducted at this site?				☒ No	☐ Yes \$
Number of Tables _____ X Rent per Table \$ _____					
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site?				☒ No	☐ Yes \$
Please Check: ☐ Jar Bar ☐ Standard Dispensing Device					
5. Are Electronic Pull-Tabs conducted at this site?				☐ No	☒ Yes \$ <i>950</i>
If "Yes" please indicate the number of devices <i>6</i>					
Total Monthly Rent					\$ <i>950</i>
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. ☐					

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, **the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.**

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization **may not** participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>[Signature]</i>	Title <i>Director</i>	Date <i>10/1/23</i>
Signature of Lessee <i>[Signature]</i>	Title <i>Executive Director</i>	Date <i>10-1-23</i>

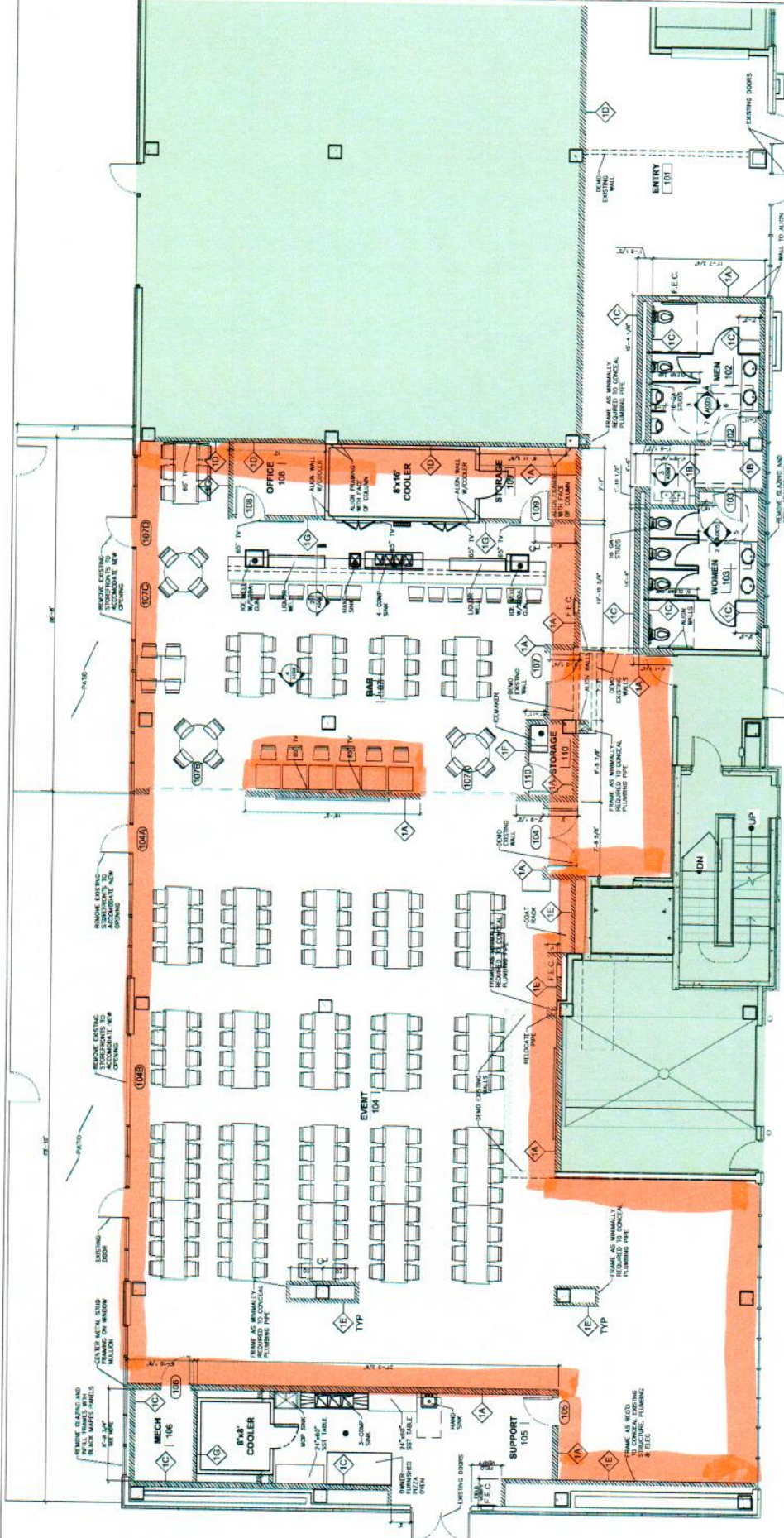
DATE	10/20/2018
BY	EC EPIC COMPANIES
CHECKED	EC EPIC COMPANIES
DATE	10/20/2018

EVENT SPACE
ENVY BUILDING BY EPK
WEST FARGO, ND

FLOOR PLAN WALL
TYPES & DETAILS

PROJECT NUMBER	27-0416-00
DATE	10/20/2018
BY	EC EPIC COMPANIES
CHECKED	EC EPIC COMPANIES
DATE	10/20/2018

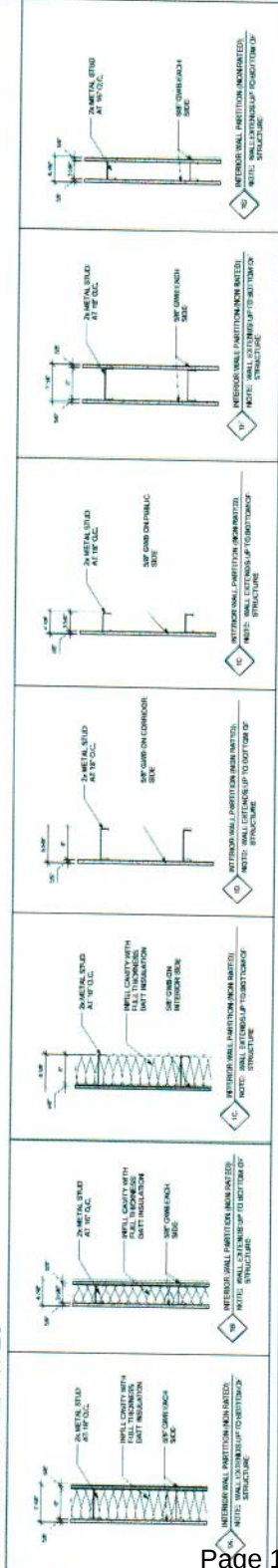
A002



1 FLOOR PLAN
3/16" = 1'-0"

Wall type information
-All interior wall types unless otherwise noted
3 3/8" metal studs
5/8" GWE (both sides)
Acoustic fiberglass Batt Insulation
Level 4 Wall Finish
-Dimensions are face of finish to face of finish

INTERIOR WALL TYPES





To: West Fargo City Commission
From: Ec. Development Manager Casey Sanders-Berglund
Date: October 16, 2023
Subject: Childcare Facility Improvement Grants
Action: Approval of third round of child care grants - Centers

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer
Secondary Portfolio:
Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration and Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Sanitation

Administration

Dustin Scott,
Assistant Administrator
 Emily Hagemeister,
Executive Assistant

Summary:

There are two childcare centers that have applied for childcare facility improvement grants totaling \$115,000.00 to be considered for this final round of the grant period.

Funding:

Grants are funded through Economic Development Sales Tax and expenses are reimbursed to ensure the work is completed and meets the grants guidelines.

Child Care	Name	Type	Score	Capacity Note	Grant Amount
YMCA Early Learning Center	Tania Zerr	Center	14	120 children	\$50,000
Lodoen Community Center					\$15,000
These grant funds would significantly reduce the cost burden of remodeling and fitting up the space to accommodate the potential of 8 more infant spaces. Additionally, supporting the updating of equipment, supplies, and security control access.					
Faith Kids at Oak Ridge	Heidi Tillman	Center	12	174 children	\$50,000
These grant funds would support some capital expenses towards high traffic paint and wall repairs and a noise canceling door purchase and installation. Additionally supporting a remodel for the restroom sink(s) and addition of rubber mulch in outdoor play area and synthetic turf in outdoor play area.					
Totals			\$115,000 184 Childcare Spaces		

Action:

Review each child care center application for approval.

STAFF REPORT

Business Name	
YMCA Early Learning Center – West Fargo – Lodoen Community Center Location	
Applicant: Tania Zerr	Staff Contact: Economic Dev. Casey Sanders
Economic Development Advisory Committee:	October 5 th , 2023 – Recommended for approval
Provider Type:	Early Learning (Infant – age 5)
New or Existing business:	Existing
Grant goal addressed:	Maintain/ Shift resources to match community need
Score:	14 /15
Requested Amount:	\$50,000 Center and \$15,000 Infant Space
Lease or Own	Lease

PURPOSE:

The applicant is applying for the grant for both the center grant and infant space grant for their program that is located in the basement level of the Lodoen Community Center under the WF Library.

The purpose for applying for this grant is to shift the overall capacity of the license to accommodate more of the community need for care of infants and toddlers. As well as support for updates in the facility and equipment.

DISCUSSION AND OBSERVATIONS:

The highlight of this grant is the shift of space utilization and prioritization for a different age of children. Of the capacity held at this location the infants and younger toddlers are consistently full. However, as children age up the ratios increase and the number of children per classroom enhances the overall capacity for the center. However, there are current openings in the 4- and 5-year-old rooms. With these funds the YMCA would be able to significantly reduce the cost burden of remodeling and fitting up the space to accommodate more infant and toddlers.

License is 238 currently. (This is based on additional space that was licensed for spacing during covid however, they are now back to their regular space but left the license should the need arise again) Current realized capacity is 120 children. The goal here is that the amount of capacity for infants and toddlers would increase. Adjusting these slots from current vacant spots for four- and five-year-old's will be repurposed.

The property owner is West Fargo Public Schools.

- They have given a verbal support for this project but are unable to provide additional funding.
- WFPS has preferred contractors that the work would flow through the school's construction team.

The project highlights

- New Infant Space - The overall quote is for fit up including an addition of two sinks, carpet, paint, plumbing, electrical, and a partial-wall to separate spaces. Additional equipment to support the shift of the space such as indoor gates, shelving, cribs, changing tables, child sized equipment, food storage, and area carpets.
- Safety support in first aid supplies and security control access updates.
- Outdoor activity equipment- They have infant mobility requests, updates of outdoor equipment, and a fence is of need.
- Support items- Indoor gates and area carpets that will be used to support spaces and staff as needed as children transition from different classrooms based on growth needs.

STAFF REPORT

Business Name	
Faith Kids at Oak Ridge (Faith Corp)	
Applicant: Heidi Tillman	Staff Contact: Economic Dev. Casey Sanders
Economic Development Advisory Committee:	October 5 th 2023 – Recommended for approval
Provider Type:	Early Learning (Infant – age 5)
New or Existing business:	Existing
Grant goal addressed:	Maintain/ Shift resources
Score:	14 /15
Requested Amount:	\$50,000
Lease or Own:	Lease 4 years of an 8-year lease

PURPOSE:

The applicant is applying for this grant in order to make these facility and equipment updates and would leverage this opportunity to allocate otherwise spend funding to market and attract additional staff.

Faith Kids has felt the need like many other businesses for staff. Currently their license has the capacity for 199 however, due to staffing needs and consistency they are currently operating at 174 children. So there is the opportunity to have updated equipment and assets to support the current and future staff but also be more attractive to the current and future families in need of care.

DISCUSSION AND OBSERVATIONS:

Faith Kids leases their space and is operating at 174 children. Through the use of the \$50,000 grant funds, they aim to complete the following list of work with the hopes of using other business funding to be intentional about hiring and attaining additional staff. However, the list of safety, business needs, as well as facility and equipment updates often become unprioritized and the maintenance becomes differed which compounds the staffing problems. Due to staff shortages overall, Faith Kids consolidated services to this location.

- Paint – The entire facility needs a coat of paint, high traffic areas, dings, and patches needed.
- Door replacement – Noise reduction in a section of the facility to support separation of children's groups.
- Restroom – Aged asset, used for hand washing station, became higher use through covid, note that there is small wear and tear leaking from use over time. The opportunity to add touchless faucets after living through covid would be a much-valued asset that would foster additional health safety standards.
- Food Storage- Add low maintenance storage easy to clean for health safety that would replace the storage that currently is harder to clean and maintain.
- Child size equipment – Replacement of deteriorating storage. As enrollment adjusts based on age groups other needs have surfaced. Replacing dilapidated sensory table equipment. Gap area in program is a space for children to decompress. Storage bins for toddler space to encourage mobility.
- Exterior Hazard – Landscaping. Large outdoor play area. – Rubber mulch update refresh. Baby/ Toddler area in synthetic turf that is currently is sand, grass, mulch.
- The business owners – will discuss options of building support to the owners of the building at the time in which their lease is up for re-negotiation.



To: West Fargo City Commission
From: Ec. Development Manager Casey Sanders-Berglund
Date: October 16, 2023
Subject: Childcare Facility Improvement Grants
Action: Approval of third round of child care grants

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer
Secondary Portfolio:
Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration and Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Sanitation

Administration

Dustin Scott,
Assistant Administrator
 Emily Hagemester,
Executive Assistant

Summary:

There are six in-home or group childcare facility improvement grants totaling \$37,106.62 to be considered for this final round of the grant period.

Funding:

Grants are funded through Economic Development Sales Tax and expenses are reimbursed to ensure the work is completed and meets the grants guidelines.

Child Care	Name	Type	Score	Capacity Note	Grant Amount
Kristian Anderson Family Childcare	Kristian Anderson	In-Home	11	Licensed for 12 Support for one item (flooring repair) Quote for over \$5,000.00	\$2,000
The applicant is applying for support for only flooring repair for their main child activity and play space for their in-home childcare. The item maxes out at \$2,000 even though the update is quoted over this total.					
Shawn's Daycare	Shawn Twiten	In-Home	11	Licensed for 12	\$1,262
The focus of this grant request is updating and adding some child sized equipment, some safety itmes, and food storage support.					
Ashley's Daycare	Ashley Bergeson	In-Home	12	Licensed for 9	\$5,270
Over 50% of this grant request is to complete a repair to exterior steps that are sloping. The completion of this work will increase the safety as assistance is now needed when entering or exiting. Additionally, supporting the purchase of higher quality equipment that will last longer and oftentimes are more safety centric.					
The Gingerbread House Learning Center	Angela Mattson	In-Home Group	12	Licensed for 30	\$10,000
Gingerbread House Second Location	Angela Mattson	In-Home Group	12	Licensed for 30	\$9,900
These two locations make up the Gingerbread House Learning Centers. The total they are licensed for is 60 children. The Childcare was purchased this year and this husband wife team took this business over and are looking to bring new energy into the space and staff. Currently they are at 48 total children in care.					
Linda Schroeder Family Childcare	Linda Schroeder	In-Home Group	12	Licensed for 16	\$8,662.62
Linda has been a provider for over 30 years. Her goal with these grant funds is to replace flooring and a stove both originally installed in 1997. Additional support for some repairs to the high use areas to walls, as well as support for a newley enrolled infant (has not done this in over 6 years). Lastly seeking some saftey focused items such as first aid, AED, and fire extinguishers.					
Totals			3 In-Home & 3 Group Licenced Home Providers		
			\$37,106.62 109 Childcare Spaces		

Action:

Approve in-home and group in-home child care facility improvement grants.



"Consent" or "Regular" Agenda
Item?

[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Dustin T. Scott

Assistant City Administrator

Vacant

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: October 16, 2023

Subject: District No 1345 – Sandhills 6th Addition

Action: Approve Amended Engineer's Report

New Information and Recommendation:

On July 10, 2023 the Commission approved an Engineer's Report for this project. Since that time, the Developer has acquired multiple properties and recently approached the City to revise the size of the pond which would allow the plat to be revised to include an additional developable lot (Lot 1, Block 1) of approximately 3 acres. The pond will still be designed to provide regional retention for the Sandhills Archery lot, the Hazer property and the Restad properties along with the Ocho Indy lots. The Developer's intent is to bring an additional plat forward in the future for some of the properties they have acquired which will allow the pond to ultimately be constructed with the project to provide additional regional retention for all properties within the development. The amended Engineer's Report takes into account the construction of the pond to the full build out for the development.

Another change to assessments in the previous version versus the current version, properties that are not directly adjacent to a street have been reduces to an area factor of 25% of a full cost assessment as they are receiving regional benefit, but not direct benefit. These properties are shown in green on the attached Benefit Methodology Map. An example of this is one of the Hazer properties that has their estimated assessment reduced from \$219,961.01 to \$52,613.36.

The following documents are attached for review/consideration:

- Amended Engineer's Report
- Improvement Exhibit
- Benefit Methodology Map
- Associated Resolutions

Staff Recommendation:

Approve Amended Engineer's Report

Financial Analysis:

The modifications proposed increase the total estimated project cost to \$7,470,000 from \$7,360,000 that was presented in the July 10th Engineer's Report, but also reduces the assessed cost per square foot by adding in the additional properties to be assessed.

All costs associated with this project are to be assessed to benefitting properties.

Previously Presented Information and Commission Actions:

May 1, 2023 –

- **Staff Recommendation:** Accept Petitions for Improvements and Preliminary Work Agreements from both developers; and Authorize preliminary engineering.
- **Commission Action:** Commissioner Simmons moved and Commissioner Olson seconded to approve. No opposition, motion carried.

July 10, 2023

- **Staff Recommendation:** Create Improvement District No. 1345, Approve Engineer's Report; Direct Engineer to prepare both a Task Order for "Basic Services" along with Plans and Specifications; and Approve Resolution of Necessity.
- **Commission Actions:** Commissioner Simmons moved and Commissioner Olson seconded. Commissioner George opposed, motion carried on a 4:1 vote.



Dan Hanson, City Engineer
Jerry Wallace, Asst. City Engineer
Andrew Wrucke, Asst. City Engineer
Kayla Volness, Office Manager

Engineering Department
800 4th Ave E, West Fargo, ND
(701) 515-5100
westfargond.gov/Engineer

Engineer's Report

(Pursuant to N.D.C.C. 40-22-10)

Improvement District No.

New Water Supply, Sewerage, Street Systems and Incidentals

Sandhills 6th Addition

General Nature (Scope)

This project will support the development of land located west of 26th St NW between 4th Avenue N and Interstate I-94 that is currently being platted as Sandhills 6th Addition, Sandhills 7th Addition as well as three adjacent parcels. Work will include New Water Supply, Sewerage, Street Systems and Incidentals located within the proposed Sandhills 6th Addition subdivision.

On July 10, 2023, an Engineer's Report was presented to the Commission that was approved. Since that time, the Developer has proposed additional lots to be serviced by the project. A revised Feasibility Study has been completed to show the infrastructure improvements for the development to be installed. The new Feasibility Study added land that has been recently acquired that would also receive benefit.

The biggest change is the addition of a lot that is approximately 3 acres that will also be able to be developed. The addition of these Developer owned parcels to the assessed areas reduces the cost per square foot of assessed properties and opens up further land to be developed even though the total estimated cost of the project has increased by \$110,000.

Purpose

The developers, Ocho Indy, LLC and Ryan Restad, have expressed that they have companies interested in building in the proposed development and this project along with the proposed platting of the two Additions will provide additional commercial properties for development. This project will provide city services to 47.47 acres of properties within the Sandhills 6th Addition plat and the 2.71 acres of property within the Sandhills 7th Addition plat to include water and sewer mains, storm sewer and streets to be installed to West Fargo Standards and Specifications.

Additionally there are three properties adjacent to these plats and this project that will benefit from the proposed improvements as it will provide new streets and utilities to service their properties.

Feasibility

Existing infrastructure in the area is currently established to allow connections and extending of utilities to service the project area as shown in the Feasibility Study. The project is consistent with the City of West Fargo Comprehensive Plan. The project is constructible, and funding would be accomplished via the special assessment process.

District Creation Consideration (N.D.C.C 40-22-10)

The special assessment district for this project included all of the properties within the Sandhills area, however the only properties intended to be assessed are properties adjacent to the improvements that are receiving direct benefit from the project.

Estimate of Probable Cost

Construction		\$5,625,000
Bid Proposal Items	\$4,890,975	
Contingency (~15%)	\$734,025	
Consultant (Design/Construction)		\$815,000
Legal & Administration		\$280,000
Land Acquisition		\$500,000
Bonding/Interest		\$250,000
Total Estimated Cost		\$7,470,000

Source of Funds

Special Assessments		\$7,470,000
City Funds		\$0
Capital Impr. Sales Tax	\$0	
Water/Sewer Revenue	\$0	
Water/Sewer Bond	\$0	
Total		\$7,470,000

Supporting Documents (available upon request)

- A. Itemized Estimate of Probable Cost
- B. Amended Feasibility Study
- C. Maps, Drawings, Etc.

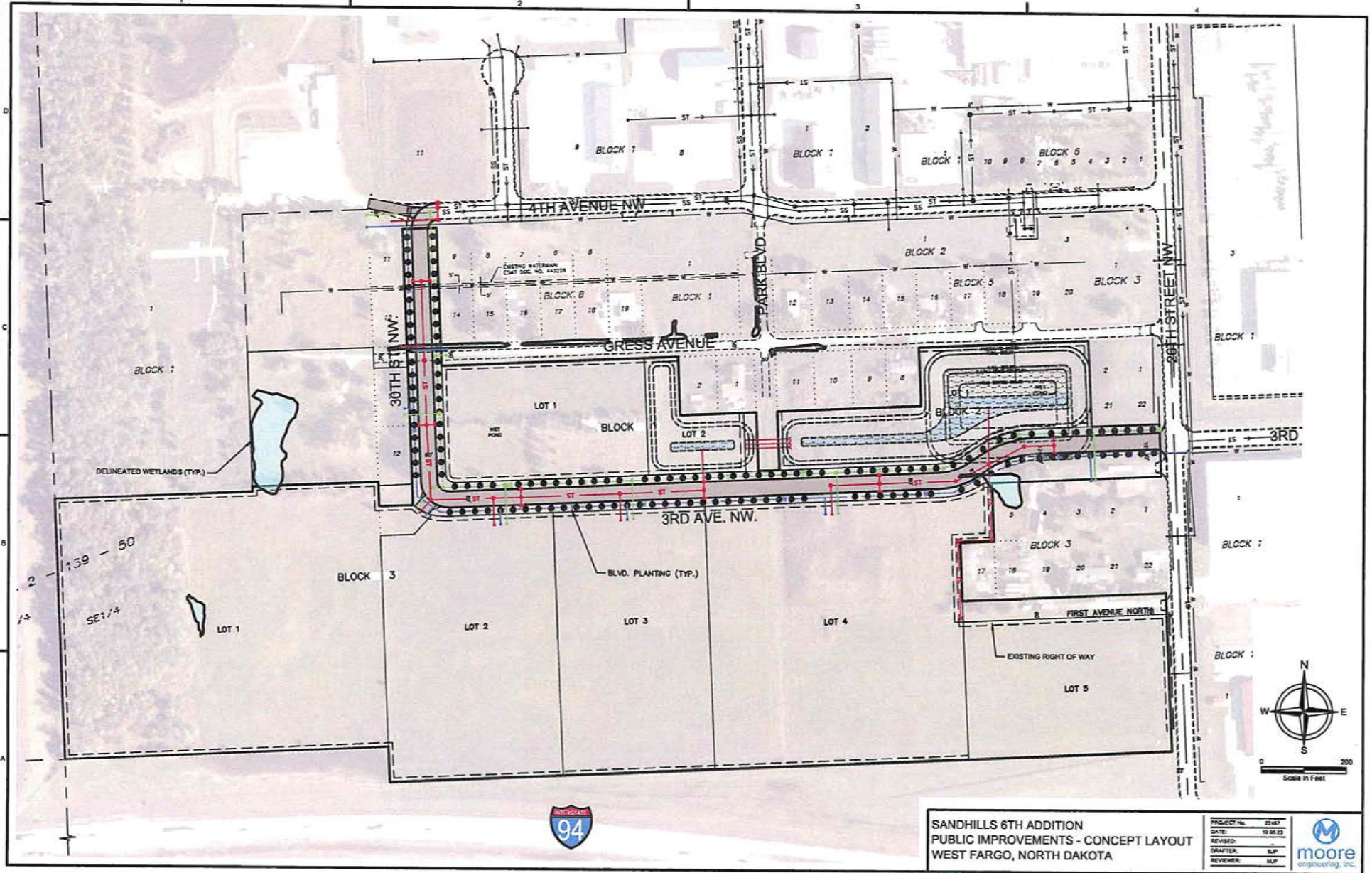
The proposed improvements are cost effective and will adhere to city policies as well as applicable state and/or federal regulations.

Dan Hanson

Daniel R. Hanson, P.E.
ND Registration No. 4962



FILE LOCATION: R:\Project\120002\4002346\PC\PL\PRESENTATION\2467-P\Main-Sandhills_20231003_UPDATED.POND.dwg



BENEFIT METHODOLOGY MAP

IMPROVEMENT STATUS: FEASIBILITY STUDY
DATE: 10/05/2023

8TH AVE NW

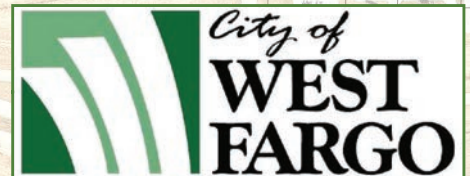
Improvement
District
Boundary

Meadow Brook
Park Road
& Water

Proposed
Retention
Ponds

Project
Location

WEST FARGO DIVERSION



**NOTE: SEE BENEFIT METHODOLOGY
NARRATIVE FOR FURTHER
DETAIL INFORMATION.**

0 250 500 1,000
Feet

1 in = 500 feet

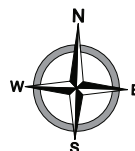
Legend

- Project Location
- Sandhills 6th & 7th Plat Boundary
- Improvement District boundary
- Benefiting Areas**
 - Local Benefit
 - Factored Assessment
 - No Assessments

DRAFT

**BENEFIT METHODOLOGY MAP
WATER, SEWER, STORM & STREET IMPROVEMENT DISTRICT NO. 1345
SANDHILLS 6TH ADDITION
WEST FARGO, NORTH DAKOTA**

Created By: TJS Date Created: 05/25/23 Date Saved: 10/05/23 Date Exported: 10/05/23
Plotted By: kyle.volk Parcel Date: 02/15/22 Aerial Image: 2020 FM Metro Elevation Data: Lidar
Horizontal Datum: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet Vertical Datum: NAVD1988
T:\Projects\22400\22467\22467A_1345_BenefitMethodologyMap.mxd



Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING AMENDED ENGINEER'S REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the report of the Engineer for the City of West Fargo as to the general nature, purpose and feasibility along with an estimate of the probable cost of the work has been filed with this Board and that the same is hereby approved as amended for Improvement District 1345 – New Water Supply, Sewerage, Street Systems, and Incidentals.

Dated: October 16, 2023

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____. The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

Commissioner_____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER TO PREPARE AMENDED REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of water main, sanitary sewer, storm sewer, streets, and other essential infrastructure necessary to service the properties in connection with the above specified improvements, be constructed and made in Improvement District No. 1345 – New Water Supply, Sewerage, Street Systems; and Incidentals of the City of West Fargo, the City hereby directs Daniel Hanson, the Engineer for the City of West Fargo and being a competent engineer, to prepare an amended report as to the general nature, purpose and feasibility of the proposed project and an estimate of the probable cost of the work.

Dated: October 16, 2023

APPROVED:

President of Board of City Commissioners

ATTEST:

City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.



To: West Fargo City Commission
From: Sarah Gasevic, Human Resources

Date: 10/12/2023

Subject: Proposed changes to health care benefit.

Action: Change contributions rates and add additional plan.

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and Engineering

Secondary Portfolio:

Sanitation

Administration

Dustin Scott,

City Administrator

Emily Hagemeister,

Executive Assistant

Summary and Recommendation:

Health insurance rate changes were below the projected amount given to the city by HUB International. HUB anticipated, based on the available data at the time of our request, that the health insurance premiums for 2024 would be 11% higher than that of 2023. When the final rate was presented in October, it came in at a 4.7% increase. This gives us the opportunity to reappropriate funds to support employees.

Staff Recommendation:

See attached.

PROPOSED CHANGES TO 2024 CITY HEALTH INSURANCE BENEFIT

Sarah Gasevic, Human Resources Manager

❖ The Why

- Employees of the City of West Fargo have made numerous requests to my office to be given choices in health insurance and to find a more financially appetizing rate for employees. The following is a proposal to do just that. By taking advantage of unintended savings, we don't add to the budget and may even see additional savings in the future. All the while supporting the employees of the city.
 - **Goal #1:** More options for employees to choose from for health insurance coverage.
 - **Goal #2:** Reduced the premiums coming out of the paychecks of employees.
 - **Goal #3:** Stay within the approved 2024 budget.

❖ How This Came to Be

- Health insurance rate changes were below the projected amount given to the city by HUB International. HUB anticipated, based on the available data at the time of our request, that the health insurance premiums for 2024 would be 11% higher than that of 2023. When the final rate was presented in October, it came in at a 4.7% increase. This is an approximate difference of \$171,681 in expected employer contributions.

❖ The Proposal

- Here are the recommended changes to address the three needs of employees, and achieve the goals that benefit both the city and the employees:
 - **Recommendation #1:** Change the current employer contribution from 87.5% for single and 75% for all others to be 90% for single and 80% for all others. This will lower the premiums coming out of employee checks and help compensate for the deductible going up by \$200/\$400, as mandated by the IRS.
 - **Effect of Recommendation #1:** This change would use \$150,870 of the difference; leaving \$20,810 still in savings.
 - **Recommendation #2:** Offer an additional \$5000 deductible plan, with a 100/90 employer contribution, for the employees to choose from. Per Hub International, only about 25% of employees hit their deductible each year. By offering this plan, people can choose to have a higher deductible, that they may not reach, in return for a lower premium coming out of their paycheck. Also, by adding this we can achieve two things; 1) It is a fantastic recruitment tool to be able to say we offer a "100% employer paid plan" and 2) it would cost the city less to pay 100% of the single plan on the \$5000 deductible plan (\$606.20 for 2024) than it does to contribute 90% to the \$3200 deductible plan (\$669.60 for 2024) each month.
 - **Effects of Recommendation #2:**
 - A. Employees would see savings of \$74.40-\$192.66 a month (based on recommendation #1 contributions), depending on level of coverage. This is money back in their paychecks.
 - B. For each employee that moves over to the single \$5k plan, the city would save \$760.80 a year over the cost of the city contribution on the \$3200 plan. So, if for example, 50 employees moved from the Single \$3200 plan over to the Single \$5k plan, the city would see a savings of \$38,040 for the year.

❖ Conclusion

- These changes provide an opportunity to move closer to a more strategic overall compensation program and would have a positive impact on employee retention and recruitment.