

Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approve Order of Agenda
- E. Approval of Minutes -- September 18, 2023
- F. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. District No. 2276 – Roundabout at 9th St W and 52nd Ave W
 - Authorize Resolution of Necessity
- c. District No. 2280 – Roundabout at 23rd Ave E and 6th St E
 - Authorize Resolution of Necessity
- d. Games of Chance for Holy Cross Catholic Wild Game. Games to be conducted: Calendar Raffle from January 1, 2024 through January 31, 2024 at Holy Cross Catholic Church at 2711 7th St E, West Fargo, ND
- e. Games of Chance for Legacy Elementary PTA. Games to be conducted: Bingo on October 27, 2023 at Legacy Elementary at 5150 9th St W, West Fargo, ND
- f. Games of Chance for The American Legion Department of North Dakota. Games to be conducted: Raffle on February 16, 2024 at The American Legion Department of North Dakota at 405 Main Ave West, Suite 4A, West Fargo, ND

Regular Agenda

- 1. Swearing in of four new officers:
Officer Troy Casperson, Officer Sarahanne “Sari” Skwiera,
Officer Bryce Masset, and Officer Lee Mewes
- 2. Promotion of Sergeant Travis Johnson
- 3. Public Comment
- 4. Appointment of Dustin Scott, City Administrator
- 5. 2024 Final Budget Approval -- Dustin Scott, Assistant City Administrator
- 6. Qualley & Associates by EXP Realty Enterprise Grant -- Casey Sanders-Berglund, Economic Development Director
- 7. Second Reading & Final Approval – A23-23 Zoning Ordinance Amendment to Title IV of the City Ordinances pertaining to wall graphics signs -- Aaron Nelson, Planning Director
- 8. Presentation of the Sanitation Study (informational) -- Matt Andvik, Public Works Director
Full pack for the West Fargo Sanitation Utility Rate and Operations Study linked here:
<https://www.westfargond.gov/DocumentCenter/View/9110/West-Fargo-Sanitation-Utility-Rate-and-Operations-Study>

9. Update on the Lagoon Decommissioning -- Matt Andvik, Public Works Director
10. Meadowridge Development Mill and Overlay -- Dan Hanson, City Engineer
 - Create Improvement District No. 2281 and Direct Engineer to prepare an Engineer's Report
11. City Administrator's Report -- Dustin Scott, acting City Administrator
 - Update on 2022 Audit
 - Update on Police Chief position (TBD)
12. Correspondence
13. Non-Agenda Items
14. Adjourn

Meeting Items

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Commissioners Mandy George – present; Mark Simmons– present; Bernie Dardis – present; Brad Olson – present; Roben Anderson -- present

D. Approve Order of Agenda

Commissioner Olson moved and Commissioner Andeson seconded to approve the order of the agenda with the addition of item 9a regarding a statement from the City Administrator interviews from that morning. Commissioner Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

E. Approval of Minutes -- September 5, 2023

F. Approval of Minutes -- September 11, 2023

Commissioner Simmons moved and Commissioner George seconded to approve the minutes of September 5, 2023 and September 11, 2023 as one motion. Commissioner Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

G. Building Permits

Commissioner Olson moved and Commissioner Anderson seconded to approve the building permits as distributed. Commissioner Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

Consent Agenda - Approve the Following:

- a. Bills
- b. Southeast Cass Water Resource District -- Sanitary Sewer Bypass Access Agreement
- c. A23-24 Sukut Estates, Approval of Conditional Use Permit to allow Automobile Sales in a C: Light Commercial district
- d. Gaming Site Authorization for Prairie Public Broadcasting. Games to be conducted: Bingo, Raffles, Pull Tab Dispensing Device, Electronic Pull Tab Device, Prize Board and Twenty-One at Wurst Bier Hall at 3179 Bluestem Dr, West Fargo, ND
- e. Games of Chance for Tech Team Wrestling Club. Games to be conducted: Raffle on February 3, 2024 at Tech Team Wrestling Room at 524 7th Ave NE, West Fargo, ND
- f. Games of Chance for Independent Agents of North Dakota. Games to be conducted: Raffle on September 19, 2023 at DoubleTree by Hilton at 825 Beaton Dr, West Fargo, ND

Commissioner Olson moved and Commissioner George seconded to approve the consent agenda as distributed. Commissioner Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

Regular Agenda

1. Public Comment

There was one West Fargo resident that spoke during the Public Comment portion of the meeting. No action is taken during this item.

2. 2024 City of West Fargo Budget Hearing

The Public Hearing was opened, five West Fargo residents came forward to speak on the 2024 City of West Fargo Budget Hearing.

All five Commissioners agreed to continue the item to the next meeting.

3. Tabled item from previous September 5, 2023 meeting: First Reading – A23-23 Zoning Ordinance Amendment to Title IV of the City Ordinances pertaining to wall graphics signs -- Aaron Nelson, Planning Director

Commissioner George moved and Commissioner Olson seconded to approve A23-23 Zoning Ordinance Amendment to Title IV of the City Ordinances pertaining to wall graphics signs. Commissioner Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

4. A23-12 The Wilds North Pond First Addition, Approval of Final Plat and associated conveyance of land -- Aaron Nelson, Planning Director

Commissioner Olson moved and Commissioner Anderson seconded to approve A23-12 The Wilds North Pond First Addition, Approval of Final Plat and associated conveyance of land. Commissioner Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

5. Downtown Master Plan Update - informational only -- Aaron Nelson, Planning Director

This was an informational item, no action was taken.

6. Roundabout at 9th St W and 52nd Ave W -- Dan Hanson, City Engineer

• Create Improvement District No. 2276 and Approve Engineer's Report

Commissioner Simmons moved and Commissioner Olson seconded to approve Roundabout at 9th St W and 52nd Ave W; create Improvement District No. 2276 and approve Engineer's Report. Commissioner Commissioners Dardis, Olson, and Simmons voted aye. Commissioners George and Anderson voted nay, the motion carried on a 3:2 vote.

7. Roundabout at 23rd Ave E and 6th St E -- Dan Hanson, City Engineer

• **Create Improvement District No. 2280 and Approve Engineer's Report**

Commissioner Olson moved and Commissioner Simmons seconded to approve Roundabout at 23rd Ave E and 6th St E; create Improvement District No. 2280 and approve Engineer's Report. Commissioner Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

8. Employer Participation Agreement in the North Dakota Public Employees Retirement System Deferred Compensation Plan

Commissioner Simmons moved and Commissioner Anderson seconded to approve the Employer Participation Agreement in the North Dakota Public Employees Retirement System Deferred Compensation Plan. Commissioner Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

9. City Administrator's Report -- Dustin Scott, Assistant City Administrator

Denis Otterness, Police Chief gave an update on the Body Worn Program.

Regular Agenda Item 9A was added to the agenda:

9A. Statement regarding City Administrator Interviews

Three finalists were announced (in alphabetical order) for upcoming interviews for the City Administrator position:

Kelsey Baker, Shawn Kessel, and Dustin Scott

Commissioner Simmons moved and Commissioner George seconded to accept the three finalists for the City Administrator position. Commissioner Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

10. Correspondence

There was nothing to report.

11. Non-Agenda Items

There was nothing to report.

12. Adjourn

Commissioner Simmons moved and Commissioner Olson seconded to adjourn. Commissioners George, Dardis, Anderson, Olson, and Simmons voted aye. No Commissioners present voted nay, the motion was declared.

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT MONTHLY COMPARISON REPORT
10/17/2022**

	SEPTEMBER 2022			SEPTEMBER 2023		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL	13		\$ 24,940,790.00	7		\$ 6,041,000.00
RESIDENTIAL DWELLING	138	138	\$ 60,834,951.00	131	131	\$ 40,846,107.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE	1	52	\$ 14,000,000.00			
PUBLIC	3		\$ 17,867,265.00			
CHURCH						
ACCESSORY	183		\$ 4,720,410.00	162		\$ 3,467,626.00
FOUNDATION ONLY	2		\$ 35,000.00	1		\$ 7,000.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	47		\$ 15,579,932.00	28		\$ 11,821,200.00
RESIDENTIAL	107		\$ 3,848,839.00	95		\$ 2,251,933.00
PUBLIC	3		\$ 3,490,330.00	6		\$ 3,450,452.00
CHURCH						
ACCESSORY	2		\$ 65,975.00			
<u>BUILDING OTHER</u>						
DEMOLITION	5		\$ 197,500.00	8		\$ 455,500.00
MOVE	1		\$ 20,000.00	3		\$ 72,000.00
PERMIT CANCELLATION	1		\$ (530,000.00)			
TOTALS	504	190	\$ 145,070,992.00	441	131	\$ 68,412,818.00

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
10/02/2023**

	AS OF 9/29/2023			YEAR TO DATE		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL	1		\$ 450,000.00	7		\$ 6,041,000.00
RESIDENTIAL DWELLING	9	9	\$ 3,538,900.00	131	131	\$ 40,846,107.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC						
CHURCH						
ACCESSORY	5		\$ 149,000.00	162		\$ 3,467,626.00
FOUNDATION ONLY	1		\$ 5,000.00	1		\$ 7,000.00
<u>BUILDING REMODEL</u>						
COMMERCIAL	4		\$ 3,002,000.00	28		\$ 11,821,200.00
RESIDENTIAL	3		\$ 60,000.00	95		\$ 2,251,933.00
PUBLIC				6		\$ 3,450,452.00
CHURCH						
ACCESSORY						
<u>BUILDING OTHER</u>						
DEMOLITION				8		\$ 455,500.00
MOVE	1		\$ 35,000.00	3		\$ 72,000.00
PERMIT CANCELLATION						
TOTALS	24	9	\$ 7,239,900.00	441	131	\$ 68,412,818.00

WEST FARGO CITY COMMISSION MEETING

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Building Department Report - Summary

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
230895	Designer Homes	5025 Prairie Green Ct W	Westport Investments LLC	\$ 565,000.00	Residential Dwelling
230824	Wade Thornton	2522 North Pond Drive E	Wade & Taylor Thornton	\$ 5,000.00	Accessory - Shed
230891	Equity Home Builders, LLC	4742 11 Street W	Westport Investments LLC	\$ 500,000.00	Residential Dwelling
230830	Spire Custom Homes	1050 Hickory Lane	Westport Investments LLC	\$ 407,000.00	Residential Dwelling
230839	Dabbert Custom Homes	5857 11 Street W	Dabbert Custom Homes	\$ 346,900.00	Residential Dwelling
230900	Altman Construction	436 Prescott Lane	Tammy Blake-Kath	\$ 18,000.00	Accessory - Detached Garage
230901	Jordahl Custom Homes	1154 60 Avenue W	Westport Investments LLC	\$ 240,000.00	Residential Dwelling
230908	Accelerated Green Work, Inc.	1086 Wildflower Lane W	Brian & Shelby DiFonzo	\$ 8,000.00	Accessory - Deck
230909	Elite Curbing	2339 Harbor Lane W	Jami Gage	\$ 5,000.00	Foundation Only - Accessory Building
230921	Krasley Services	3343 Oak Ridge Pond Way E	Oakridge Condos	\$ 450,000.00	Commercial - Office Building
230926	Upscale Companies	102 Morrison St	Westgo Square LLC	\$ 100,000.00	Remodel - Commercial - Tenant Fitup for Flooring Store
230929	BK Holding LLC	101 Main Avenue E	BK Holding LLC	\$ 1,000.00	Remodel - Commercial - Office Fitup for Auto Dealership
230927	HSSPT2-Sun & Pool Corporation	3158 7 Street E	Shannon & Jessie Ripley	\$ 100,000.00	Accessory - Pool
230936	Safe Basements of Minnesota	930 Sommerset Blvd	Kevin & Kelly Lundgren	\$ 16,000.00	Remodel - Residential - Repair Foundation
203938	Jordahl Custom Homes	1312 Goldenwood Dr	Kevin & Kelly Lundgren	\$ 40,000.00	Remodel - Residential - Finish Lower Level
230940	Northwoods Structural Movers, LTD.	801 9 Street E	West Fargo School District	\$ 35,000.00	Move - house move from West Fargo School to area outside of the city
230946	Janel Kerbaugh - Tenant	1508 4 Avenue NW	Pippa Holdings LLC	\$ 1,000.00	Remodel - Commercial - Renovate Space for Entertainment Business
230939	Dahl's Industrial Tool Co.	807 10 Avenue E	Jeffory & Emily Kuechle	\$ 4,000.00	Remodel - Residential - Lower Level Egress Window
230934	Equity Home Builders, LLC	4696 11 St W	Westport Investments LLC	\$ 500,000.00	Residential Dwelling
230933	Smook Enterprise LLC	4810 Lilac Dr	William & Janet Mcbee	\$ 18,000.00	Accessory - Shed
230932	Jordahl Custom Homes, Inc.	1136 60 Ave W	Westport Investments LLC	\$ 200,000.00	Residential Dwelling

Building Department Report - Summary

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
230930	Stone Ridge Builders, Inc.	1635 Westwood Ct	Mark & Lori Trosen	\$ 530,000.00	Residential Dwelling
230902	Platinum Home Contracting, Inc.	1323 26 Ave W	Platinum Home Contracting	\$ 250,000.00	Residential Dwelling

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 09/16/23 to 09/29/23

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
113380		489 3-D SPECIALITIES	3,314.00						
1	231534	09/11/23 ATTENUATOR REPAIR	3,314.00			1000 430000	487		101000
		Total for Vendor:	3,314.00						
113339		808 A & L LANDSCAPING	1,571.80						
1	1944	08/02/23 CH - SPRINKLER REPAIR	120.00			1000 455000	420		101000
2	1852	06/01/23 CH - SPRINKLER REPAIR	786.85			1000 455000	420		101000
3	1838	06/15/23 CH - SPRINKLER REPAIR	664.95			1000 455000	420		101000
		Total for Vendor:	1,571.80						
113115	109282S	5131 ABIGAIL MINDEMAN	1,694.24						
1	06/15/23	CHILD CARE IMPROVEMENT GRANT	1,694.24			2960 411900	416		101000
		Total for Vendor:	1,694.24						
113264		289 ACME TOOLS	217.05						
1	11796530	09/26/23 TOOLS	217.05			6025 450000	432		101000
		Total for Vendor:	217.05						
113111	109253S	3520 ADAM HEJTMANEK	80.50						
NDBOA		SEMINAR - MINOT - 9/13-9/15							
1	09/18/23	Travel reimbursement	80.50			1000 418000	340		101000
		Total for Vendor:	80.50						
113312		5140 ADDISON STEWART	110.47						
1	092023	09/27/23 Reimbursement for Fire Clothin	110.47			2060 415200	422		101000
		Total for Vendor:	110.47						
113211		3179 ADVANCED ENGINEERING &	3,374.50						
1	89738	09/12/23 Project 1343	3,374.50			4004 480000	670		101000
113212		3179 ADVANCED ENGINEERING &	700.00						
1	89701	09/12/23 Project 1343	700.00			4004 480000	670		101000

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
113276		3179 ADVANCED ENGINEERING &	60.00								
1	89702	09/12/23 I&C SYSTEM SERVICES	60.00			6025		450000	497		101000
		Total for Vendor:	4,134.50								
113240		779 AGASSIZ SEED COMPANY	1,600.00								
1	071733	09/15/23 FERTILIZER	1,600.00			4387		480000	500		101000
113338		779 AGASSIZ SEED COMPANY	8,705.00								
1	071404	09/11/23 TYPE III MIXTURE/FERTILIZER	7,550.00			4387		480000	670		101000
2	071464	09/12/23 STRAW WATTLES/WOOD STAKES	1,155.00			4387		480000	670		101000
113377		779 AGASSIZ SEED COMPANY	4,319.50								
1	071813	09/18/23 TYPE II MIXTURE	4,319.50			4387		480000	500		101000
		Total for Vendor:	14,624.50								
113249		4467 ALL FINISH CONCRETE	1028,656.02								
1	09/26/23	Project 2271	1028,656.02			4005		480000	670		101000
		Total for Vendor:	1028,656.02								
113156		4103 ALTERATIONS BY L	32.00								
1	7215	01/11/23 P0/200009, g. richardson	32.00			1000		421000	422		101000
		Total for Vendor:	32.00								
113383		999999 AMANDA TRUEDSON	190.00								
		Tree Planting Permit - 1118 29th Ave W									
1	09/29/23	Tree - 1118 29th Ave W	190.00			5000		422000	490		101000
		Total for Vendor:	190.00								
113097	109255S	3490 AMAZON CAPITAL SERVICES	147.53								
1	167FKK171F	09/10/23 Office Supplies	147.53			1000		418000	410		101000
		Total for Vendor:	147.53								
113224		999999 AMITY TECHNOLOGY LLC	60.00								
		Refund overpayment for invoice #17897									
1	09/26/23	Refund Overpymt Inv #17897	60.00			1000		214100			101000
		Total for Vendor:	60.00								

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113100	-99513E	4672 ASURE PAYROLL TAX MANAGEMENT	94.90						
	August	Payroll Tax Report							
1	08/28/23	Social Security - August	76.92			1000 212501			101000
2	08/28/23	Medicare - August	17.98			1000 212502			101000
113125	-99508E	4672 ASURE PAYROLL TAX MANAGEMENT	201,108.28						
	09/22/23	Payroll							
1	09/22/23	Social Security	94,476.32			1000 212501			101000
2	09/22/23	Medicare	22,095.18			1000 212502			101000
3	09/22/23	Federal Income Tax	76,995.78			1000 212503			101000
4	09/22/23	ND State Tax	3,567.00			1000 212504			101000
5	09/22/23	MN State Tax	3,974.00			1000 212505			101000
		Total for Vendor:	201,203.18						
113343		2931 AUTO VALUE PARTS STORES	739.81						
1	99228712	09/19/23 FILTERS	112.17			6020 450000	427		101000
2	99228718	09/19/23 INDUST HYDRAULIC	43.67			6010 450200	427		101000
3	99228710	09/19/23 FILTERS	196.25			6020 450000	427		101000
4	99229549	09/22/23 MINI RELAY PIN	10.58			6020 450000	610		101000
5	99228708	09/19/23 FILTERS	6.52			1000 421000	427		101000
6	99228006	09/14/23 INDUST HYDRAULIC	173.92			6010 450200	427		101000
7	99228719	09/19/23 FILTERS	150.10			6010 450200	427		101000
8	99228720	09/19/23 FILTERS	3.26			6025 450000	427		101000
9	99228779	09/19/23 ACCESSORIES	43.34			6010 450200	427		101000
113358		2931 AUTO VALUE PARTS STORES	237.59						
1	99230115	09/26/23 HYDRAULIC CONST	9.08			6020 450000	427		101000
2	99230163	09/26/23 INDUSTRIAL HYDRAULIC RET	-43.67			6010 450200	427		101000
3	99230118	09/26/23 FILTERS	120.31			6010 450200	427		101000
4	99230166	09/26/23 INDUSTRIAL HYDRAULIC	43.67			6010 450200	427		101000
5	99230116	09/26/23 FILTERS	39.99			6020 450000	427		101000
6	99230108	09/26/23 FILTERS	68.21			6020 450000	427		101000
		Total for Vendor:	977.40						

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113294		1695 BAKER & TAYLOR	31.38								
1	2037761367	09/08/23 BOOKS	13.24			7000		411600	662		101000
2	2037744556	09/11/23 BOOKS	18.14			7000		411600	662		101000
		Total for Vendor:	31.38								
113239		4867 BATEMAN TREE & LAWN CARE	4,702.44								
1	278	09/15/23 PRUNING PROJECT	4,702.44			2210		428000	307		101000
		Total for Vendor:	4,702.44								
113123		3273 BERNIE DARDIS	40.60								
		Discussion on funding for Red River Dispatch - Lunch at Spitfire									
1		09/11/23 Meal reimbursement	40.60			1000		415000	602		101000
113359		3273 BERNIE DARDIS	479.50								
1		09/26/23 League of Cities Reimbursment	479.50			1000		415000	340		101000
		Total for Vendor:	520.10								
113386		999999 BETH MAESSE	300.00								
		Tree Planting Permit - 1230 27th Ave W									
1		09/29/23 Tree - 1230 27th Ave W	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
113152		3489 BOLTON & MENK, INC	1,138.50								
1	0318648	08/24/23 Project OT4.123641	1,138.50			1000		430000	487		101000
		Total for Vendor:	1,138.50								
113116		73 BRAUN INTERTEC	3,999.50								
		Fire Station Project B2203883									
1	B356361	09/01/23 Fire Station Project B2203883	3,999.50			4795		480000	724		101000
113175		73 BRAUN INTERTEC	2,504.00								
1	B357995	09/15/23 Project 9008	2,504.00			2970		480000	724		101000

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113176		73 BRAUN INTERTEC	408.00						
1	B357998	09/15/23 Project 4069	408.00			4018 480000	724		101000
113177		73 BRAUN INTERTEC	654.00						
1	B357997	09/15/23 Project 4068	654.00			4007 480000	724		101000
113178		73 BRAUN INTERTEC	3,226.00						
1	B357996	09/15/23 Project 2272	3,226.00			4014 480000	724		101000
113179		73 BRAUN INTERTEC	136.00						
1	B357991	09/15/23 Project 2270	136.00			4006 480000	724		101000
113180		73 BRAUN INTERTEC	13,336.00						
1	B357990	09/15/23 Project 2271	13,336.00			4005 480000	724		101000
113181		73 BRAUN INTERTEC	1,184.00						
1	B357992	09/15/23 Project 1343	1,184.00			4004 480000	724		101000
113182		73 BRAUN INTERTEC	322.50						
1	B357988	09/15/23 Project 1337.2	322.50			4086 480000	724		101000
113183		73 BRAUN INTERTEC	416.25						
1	B357986	09/15/23 Project 1316.2	416.25			4065 480000	724		101000
		Total for Vendor:	26,186.25						
113113	109271S	3064 BRIAN WOODS	2,111.35						
1	4678	08/30/23 k9 training certification	2,111.35			2515 421000	915		101000
		Total for Vendor:	2,111.35						
113209		2811 BROCK ACKERMAN	50.73						
1	09/25/23	k9 reimb for luncheon	50.73			1000 421000	340		101000
		Total for Vendor:	50.73						

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113159		351 BUSINESS ESSENTIALS	556.19						
1	oeqt74471	09/13/23 n2u signage	556.19			1000 421000	375	12	101000
113262		351 BUSINESS ESSENTIALS	274.95						
1	W012612951	09/18/23 OFFICE SUPPLIES	274.95			7000 411600	410		101000
113313		351 BUSINESS ESSENTIALS	256.00						
1	627940-1	09/14/23 5 Filed Booklets 2023 BLS Pr	256.00			2060 415200	410		101000
		Total for Vendor:	1,087.14						
113226		39 BUTLER MACHINERY	74,525.00						
1	SS0006118	09/19/23 Project 2277	74,525.00			4503 480000	670		101000
113340		39 BUTLER MACHINERY	236.06						
1	0623224	09/15/23 GENERATOR REPAIR	236.06			1000 455000	427		101000
		Total for Vendor:	74,761.06						
113388		51 CASS COUNTY ELECTRIC COOP	46,395.08						
1	09/11/23	STREET LIGHT FEED POINTS	16,888.00			1000 430002	391		101000
2	09/11/23	SHEYENNE STREET METER	761.42			2310 452120	527		101000
3	09/11/23	LIFT STATIONS	25,969.00			6025 450000	351		101000
4	09/11/23	LIGHTS STAGE & COURTYARD	1,625.91			2310 452120	527		101000
5	09/11/23	LIGHTS PARKING RAMP	1,150.75			2310 452120	527		101000
		Total for Vendor:	46,395.08						
113095	109276S	1355 CASS COUNTY GOVERNMENT	1,960.35						
1	INV003952	09/11/23 Estimated Tax Notices	1,960.35			1000 415000	360		101000
113393		1355 CASS COUNTY GOVERNMENT	1,248.15						
1	4648	09/28/23 aug 2023 medical	58.15			1000 421000	398		101000
2	4646	09/28/23 aug 2023 jail housing	935.00			1000 421000	398		101000
3	4647	09/28/23 aug 2023 jail intox	255.00			1000 421000	398		101000
		Total for Vendor:	3,208.50						

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113184		46 CASS RURAL WATER USERS	31.10								
1	6482 Sep 09/25/23	6482 - WF Airport Water	31.10			7050		500000	420		101000
		Total for Vendor:	31.10								
113303		5053 CASSANDRA KLOS	33.04								
1	10/02/23	MILEAGE	33.04			7000		411600	340		101000
		Total for Vendor:	33.04								
113256		4108 CED	564.19								
1	3481035747 09/26/23	WHT CEIL FAN	238.64			4796		480000	670		101000
2	3481035728 09/26/23	SIGNS/NUTS	75.55			1000		430002	527		101000
3	3481032991 09/26/23	CORD GRIP	250.00			6025		450000	160		101000
113271		4108 CED	1,078.61								
1	3481034701 09/22/23	VTG MNTR	484.00			6025		450000	825		101000
2	3481034194 09/12/23	INS LUG	92.10			1000		430002	527		101000
3	3481035414 09/22/23	THHN STR BLACK	61.51			1000		455000	420		101000
4	3481034797 09/18/23	LED BULBS	441.00			1000		430002	527		101000
113354		4108 CED	1,568.00								
1	3481034798 09/27/23	LED BULBS	1,568.00			1000		430002	527		101000
113375		4108 CED	29.84								
1	3481035889 09/27/23	BALLAST	29.84			1000		455000	420		101000
		Total for Vendor:	3,240.64								
113114	109279S	1777 CENTURY LINK	68.25								
1	Sep 23 09/07/23	WF Airport	68.25			7050		500000	356		101000
113158		1777 CENTURY LINK	215.28								
1	09/01/23	sept 2023 police sirens	215.28			1000		421000	356		101000
		Total for Vendor:	283.53								

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113216		2429 CERTIFIED LABORATORIES	707.95						
1	8384829	09/14/23 PREMALUBE	707.95			1000 455000	433		101000
		Total for Vendor:	707.95						
113120		5133 CHANDA ERICKSON	28.00						
	Black Mountain Conference - Bismarck - 9/19/23								
1	09/19/23	Travel reimbursement	28.00			1000 414100	340		101000
		Total for Vendor:	28.00						
113170		923 CHRIS DAVIDSON	51.98						
2	8010 09/22/23	new officer uni alterations	51.98			1000 421000	422		101000
		Total for Vendor:	51.98						
113350		3216 CINTAS	80.99						
1	4168010387 09/18/23	SHOP TOWELS	80.99			1000 455000	433		101000
		Total for Vendor:	80.99						
113241		111 CITY OF FARGO	26,607.05						
1	446865 09/20/23	LANDFILL FEES	26,607.05			6010 450200	355		101000
113277		111 CITY OF FARGO	25,001.20						
1	446598 09/13/23	LANDFILL FEES	25,001.20			6010 450200	355		101000
113278		111 CITY OF FARGO	31,545.47						
1	446866 09/20/23	Para Rides Rt 20 & 24 - Aug 23	31,545.47			1000 415000	376		101000
113280		111 CITY OF FARGO	181.51						
1	446883 09/21/23	Tyler Tech Maint Fees	181.51			1000 412000	740		101000
113320		111 CITY OF FARGO	1,760.00						
1	446599 09/13/23	TACK OIL	1,760.00			1000 430000	722		101000
113376		111 CITY OF FARGO	1,320.00						
1	446867 09/20/23	TACK OIL	1,320.00			1000 430000	722		101000
		Total for Vendor:	86,415.23						

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113251		3167 City of West Fargo	73.00								
1	02066 Sep	09/21/23 Airport Dumpster	73.00			7050		500000	420		101000
		Total for Vendor:	73.00								
113213		1338 CLARK'S EXCAVATING & SEPTIC	275.00								
1	2165 09/19/23	Pump Holding Tank - Airport	275.00			7050		500000	420		101000
		Total for Vendor:	275.00								
113314		1904 CODE 4 SERVICES, INC	106.40								
1	8797 09/20/23	C-71 Set up	106.40			2060		415200	610		101000
		Total for Vendor:	106.40								
113236		3245 CORE & MAIN	3,204.55								
1	T576026 09/14/23	CPLG HXH	15.36			6020		450000	438		101000
2	T560551 09/12/23	BACKFLOW VALVES/MISC PARTS	2,034.67			6020		450000	438		101000
3	T570686 09/14/23	CURB BOX CPLG	300.04			6020		450000	438		101000
4	T580653 09/14/23	PVC WEDGE/GASKET	217.36			6020		450000	438		101000
5	T580033 09/14/23	MISC WATER LINE REPAIR	171.80			6020		450000	438		101000
6	T623023 09/21/23	STRAINER CVR GSKT	25.30			6020		450000	429		101000
7	T613096 09/20/23	REP CLP	440.02			6025		450000	439		101000
113373		3245 CORE & MAIN	36.15								
1	T665512 09/28/23	ANTI SIEZE	36.15			6020		450000	432		101000
113379		3245 CORE & MAIN	2,280.00								
1	T620123 09/21/23	OMNI PULSE CALBE	2,280.00			6020		450000	429		101000
113390		3245 CORE & MAIN	939.95								
1	T400686 08/31/23	VALVE PIT PARTS	939.95			6025		450000	439		101000
		Total for Vendor:	6,460.65								
113217		1675 DAKOTA FLUID POWER, INC	213.39								
1	7120239 09/18/23	2001 HARDWARE	57.21			6020		450000	427		101000
2	7120238 09/18/23	STOCK HARDWARE	156.18			6020		450000	427		101000
		Total for Vendor:	213.39								

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113282		4428 DAKOTA REFRIGERATION, INC.	3,850.00						
1	F192149	08/23/23 SA - ICE MACHINE	3,850.00			6010 450200	420		101000
		Total for Vendor:	3,850.00						
113318		5141 DAKOTA ROLLOFF SERVICES, INC.	1,454.22						
1	20659A	09/15/23 WM RECYCLING	1,454.22			4387 480000	670		101000
		Total for Vendor:	1,454.22						
113374		624 DAKOTA SUPPLY GROUP	146.94						
1	118896	09/28/23 ELECT STRUT	146.94			4796 480000	670		101000
		Total for Vendor:	146.94						
113315		87 DAKOTA TIRE	154.58						
1	88878	09/27/23 C-73 Transmission Check	154.58			2060 415200	427		101000
		Total for Vendor:	154.58						
113248		90 DAKOTA UNDERGROUND	189,353.87						
1		09/20/23 Project 1337	189,353.87			4086 480000	670		101000
		Total for Vendor:	189,353.87						
113109	109130S	4589 DAN HANSON	2,058.91						
		Travel reimb - PWX Conference - San Diego							
1		08/31/23 Travel reimb - PWX Conference	2,058.91			1000 414200	340		101000
		Total for Vendor:	2,058.91						
113093	109131S	2531 DAVID ARNTSON	59.50						
		Software user conference (Vanguard CAMA system) - Bismarck, ND - 9/12/23-9/14/23							
1		09/15/23 Travel Reimbursement	59.50			1000 414101	340		101000
		Total for Vendor:	59.50						
113283		77 DEMCO INC	378.84						
1	7362522	09/11/23 OFFICE SUPPLIES	378.84			7000 411600	410		101000
		Total for Vendor:	378.84						

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113129		3767 DENIS OTTERNESS	149.55						
1	09/21/23	meal reimb	107.50			1000 421000	340		101000
2	09/21/23	fuel reimb	42.05			1000 421000	340		101000
		Total for Vendor:	149.55						
113094	109134S	4980 DENISE SHILMAN	59.50						
		Software user conference (Vanguard CAMA system) - Bismarck, ND - 9/12/23-9/14/23							
1	09/15/23	Travel Reimbursement	59.50			1000 414101	340		101000
		Total for Vendor:	59.50						
113322		4049 EAPC ARCHITECTS ENGINEERS	68,048.24						
1	55217 09/07/23	20212970 07-30-23 to 08-26-23	68,048.24			4795 480000	670		101000
		Total for Vendor:	68,048.24						
113122	109283S	5113 EATHAN NEWMAN	235.37						
		Direct deposit did not go through - need to cut a check for his 09.22.23 paycheck							
1	09/21/23	09.22.23 Payroll	235.37			1000 121000			101000
		Total for Vendor:	235.37						
113139		3268 EDEN K9 CONSULTING & TRAINING	522.00						
1	3596 09/19/23	KATS k9 software	522.00			1000 421000	497		101000
		Total for Vendor:	522.00						
113187		1502 EIDE BAILLY LLP	9,913.75						
		Professional services related to 2022 audit							
1	EI01556170 09/06/23	Professional Services	9,913.75			1000 415000	369		101000
		Total for Vendor:	9,913.75						
113201		3547 EQUITABLE UNIT ANNUITY	2,000.00						
1	09/30/23	Deferred Comp Sept 2023	2,000.00			1000 212524			101000
		Total for Vendor:	2,000.00						

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113147		2862 ESSENTIA HEALTH	5,535.00						
1	07/12/23	july 2023 preplacement	2,128.00			1000 421000	387		101000
800012110	07.2023								
2	07/12/23	july 2023 annual	678.00			1000 421000	996		101000
3	09/11/23	sept 2023 preplacement	623.00			1000 421000	387		101000
800012110	09.2023								
4	09/11/23	sept 2023 annual	2,106.00			1000 421000	996		101000
113228		2862 ESSENTIA HEALTH	728.00						
		Pre-employment drug screens / immunizations							
1	800012111	09/11/23 Leslie M R - Planning	25.00			1000 418000	399		101000
2	800012111	09/11/23 Adriana G - PD	58.00			1000 421000	399		101000
3	800012111	09/11/23 Douglas S - PW Shop	50.00			1000 450000	399		101000
4	800012111	09/11/23 Jenna K - Library	59.00			7000 411600	399		101000
5	800012111	09/11/23 Annabelle N - PD	58.00			1000 421000	399		101000
6	800012111	09/11/23 Reed O - PW Sewer	50.00			6025 450000	399		101000
7	800012111	09/11/23 Ian F - PD	58.00			1000 421000	399		101000
8	800012111	09/11/23 Jared H - PW Street	60.00			1000 430000	387		101000
9	800012111	09/11/23 Paul J - PD	25.00			1000 421000	399		101000
10	800012111	09/11/23 Jan L - Finance	59.00			1000 414100	399		101000
11	800012111	09/11/23 Shaloi H - PW Sanitation	50.00			6010 450200	399		101000
12	800012111	09/11/23 Eathan N - PD	58.00			1000 421000	399		101000
13	800012111	09/11/23 Hannah M - PD	59.00			1000 421000	399		101000
14	800012111	09/11/23 Anisah S - Library	59.00			7000 411600	399		101000
		Total for Vendor:	6,263.00						
113348		660 FARGO FREIGHTLINER	354.24						
1	X101128731	09/21/23 415 BSHG/SHACKLE	316.05			6010 450200	427		101000
2	X101128048	09/14/23 415 ROCKER SWITCH	38.19			6010 450200	427		101000
		Total for Vendor:	354.24						
113232		897 FARGO GLASS AND PAINT CO.	440.00						
1	041847	09/20/23 CH DOOR REPAIR	440.00			1000 455000	420		101000
		Total for Vendor:	440.00						

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113245		979 FARGO LINE-X	1,180.00						
1	27995 08/30/23	3101 RAIL LIGHT	590.00			1000 430000	610		101000
2	27995 08/30/23	2000 RAIL LIGHT	590.00			6020 450000	610		101000
		Total for Vendor:	1,180.00						
113351		136 FARGO TRAILER CENTER	308.00						
1	06P35606 09/15/23	BRAKE CHAMBER	308.00			6010 450200	427		101000
113363		136 FARGO TRAILER CENTER	28.26						
1	06P35865 09/26/23	296 GLADHAND SERVICE	28.26			6020 450000	427		101000
		Total for Vendor:	336.26						
113143		151 FEDERAL EXPRESS	24.86						
1	826093081 09/20/23	pkg mailed	14.69			1000 421000	661		101000
2	826093080 09/20/23	pkg mailed	5.08			1000 421000	661		101000
3	825317418 09/13/23	pkg mailed	5.09			1000 421000	661		101000
		Total for Vendor:	24.86						
113310		3792 FERGUSON ENTERPRISES LLC 1657	58.72						
1	0324506 09/01/23	THRD FLG/HD PLUG	34.99			6020 450000	432		101000
2	0325973 09/01/23	TANK FLG	23.73			6020 450000	432		101000
		Total for Vendor:	58.72						
113259		3347 FIRST INTERNATIONAL INSURANCE	132.00						
1	444284 09/27/23	ADD TRAIL KING #83711	418.00			1000 430000	321		101000
2	439745 09/05/23	CREDIT FOR SALE OF #8176	-286.00			1000 415000	321		101000
		Total for Vendor:	132.00						
113369		55 FLEETPRIDE	130.41						
1	111467006 09/26/23	SOCKET/SPRINGS	130.41			1000 430000	427		101000
		Total for Vendor:	130.41						
113237		5138 FLEXIBLE PIPE TOOLS & EQUIPMENT	1,778.45						
1	29236 09/21/23	PRONG RAKE/GRABBER/NOZZLE/CLAM	1,778.45			6025 450000	432		101000
		Total for Vendor:	1,778.45						

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113099	109149S	104 FORUM COMMUNICATIONS	1,798.08						
1	00036336	04/30/23 West Fargo Focus	750.00			1000 414102	602		101000
2	00036337	04/30/23 Notice of Public Hearing	48.60			1000 418000	668		101000
3	00036338	04/30/23 Notice of Public Hearing	45.36			1000 418000	668		101000
4	00036339	04/30/23 Notice of Public Hearing	50.22			1000 415000	668		101000
5	00050138	05/31/23 West Fargo Focus	750.00			1000 414102	602		101000
6	00050139	05/31/23 May Plan Comm Hearing Notice	46.98			1000 418000	668		101000
7	00050140	05/31/23 Quote - Sale of Salt/Sand Sh	106.92			1000 415000	668		101000
		Total for Vendor:	1,798.08						
113103	109150S	999999 GAGE TIFFANY	114.11						
	Moved out 8/1								
1	09/18/23	Refund autopay water bill	114.11			6020 214100			101000
		Total for Vendor:	114.11						
113167		155 GALLS, LLC	3,936.89						
1	025591551	09/06/23 cadets name tags	105.63			1000 421000	375		101000
2	025716474	09/19/23 cadets patches	225.00			1000 421000	375		101000
3	025588587	09/06/23 new CSO shirt	138.66			1000 421000	422		101000
4	025603753	09/07/23 new commander badge	171.05			1000 421000	422		101000
5	025726798	09/20/23 new officer ali	104.99			1000 421000	422		101000
6	025726792	09/20/23 new officer stewart	72.01			1000 421000	422		101000
7	025568806	09/05/23 new officer halverson	233.55			1000 421000	422		101000
8	025617461	09/08/23 new officer halverson	15.09			1000 421000	422		101000
9	025568805	09/05/23 new officer ali	511.00			1000 421000	422		101000
10	025617462	09/08/23 new officer ali	15.09			1000 421000	422		101000
11	025627993	09/11/23 new officer ali	160.20			1000 421000	422		101000
12	025642374	09/12/23 new sgt chevrons	34.56			1000 421000	422		101000
13	025568804	09/05/23 new officer adel	272.61			1000 421000	422		101000
14	025569269	09/05/23 new officer adel	80.10			1000 421000	422		101000
15	025569190	09/05/23 new officer adel	150.52			1000 421000	422		101000
16	025617463	09/08/23 new officer adel	15.09			1000 421000	422		101000
17	025617464	09/08/23 new officer stewart	15.09			1000 421000	422		101000
18	025604139	09/07/23 new officer skwiera	20.00			1000 421000	422		101000
19	025611531	09/08/23 window punch for evink	12.16			1000 421000	422		101000
20	025609992	09/08/23 boots for evink	387.00			1000 421000	422		101000

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21	025598417	09/07/23 window punch for sufficool	12.16			1000 421000	422		101000
22	025609991	09/08/23 safety wand for sufficool	9.90			1000 421000	422		101000
23	025610336	09/08/23 pant for birrenkott	85.61			1000 421000	422		101000
24	025566423	09/05/23 pant for borg	171.22			1000 421000	422		101000
25	025611452	09/08/23 equip for borg	81.90			1000 421000	422		101000
26	025609678	09/08/23 equip for mueller	63.99			1000 421000	422		101000
27	025487064	08/25/23 badge for jorgensen	87.35			1000 421000	422		101000
28	025571071	09/05/23 shirts for nelson	109.80			1000 421000	422		101000
29	025611829	09/08/23 knife for nelson	54.90			1000 421000	422		101000
30	025656167	09/13/23 shirt for roll	138.66			1000 421000	422		101000
31	025570884	09/05/23 pant for roll	82.00			1000 421000	422		101000
32	025721627	09/20/23 new officer jacket adel	300.00			1000 421000	375		101000
113174		155 GALLS, LLC	327.60						
1	025568808	09/05/23 new CSO froslee	163.80			1000 421000	422		101000
2	025568807	09/05/23 new CSO newman	163.80			1000 421000	422		101000
113222		155 GALLS, LLC	2,680.57						
1	025760415	09/23/23 new CSO froslee	177.00			1000 421000	422		101000
2	025753850	09/22/23 new CSO froslee	152.29			1000 421000	422		101000
3	025760430	09/23/23 new CSO neigum	104.99			1000 421000	422		101000
4	025753841	09/22/23 new CSO neigum	80.28			1000 421000	422		101000
5	025760429	09/23/23 new CSO newman	104.99			1000 421000	422		101000
6	025753839	09/22/23 new CSO newman	80.28			1000 421000	422		101000
7	025760417	09/23/23 new CSO johnson	104.99			1000 421000	422		101000
8	025753852	09/22/23 new CSO johnson	72.01			1000 421000	422		101000
9	025753840	09/22/23 new CSO johnson	82.28			1000 421000	422		101000
10	025740337	09/21/23 new CSO johnson	72.01			1000 421000	422		101000
11	025751435	09/22/23 new officer ali	135.90			1000 421000	422		101000
12	025760416	09/23/23 new officer stewart	104.99			1000 421000	422		101000
13	025760428	09/23/23 new officer stewart	81.89			1000 421000	422		101000
14	025568803	09/05/23 new officer stewart	251.28			1000 421000	422		101000
15	025753837	09/22/23 new officer stewart	80.28			1000 421000	422		101000
16	025737327	09/21/23 new officer adel	98.10			1000 421000	422		101000
17	025753849	09/22/23 new officer adel	138.66			1000 421000	422		101000
18	025760435	09/23/23 new officer halverson	185.99			1000 421000	422		101000
19	025753845	09/22/23 new officer halverson	78.07			1000 421000	422		101000

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20	025753838	09/22/23 new officer halverson	264.66			1000		421000	422		101000
21	025760418	09/23/23 shirt for mueller	72.01			1000		421000	422		101000
22	025760419	09/23/23 shirt for sufficool	72.01			1000		421000	422		101000
23	025757101	09/22/23 pant for haskell	85.61			1000		421000	422		101000
113323		155 GALLS, LLC	1,328.45								
1	25570699	09/05/23 (2) Class A Belts	51.24			2060		415200	422		101000
2	25629338	09/11/23 Wagemann 4 pants	314.40			2060		415200	422		101000
3	25672141	09/14/23 Wagemann-pants, return boot	-322.15			2060		415200	422		101000
4	25677822	09/15/23 EMT Bike Patrol Shorts	121.54			2060		415200	422		101000
5	25690110	09/17/23 Thieschafer, Nesvold Uniform	397.47			2060		415200	422		101000
6	25690111	09/17/23 S Roth 2 polos	165.04			2060		415200	422		101000
7	25690112	09/17/23 C Hodgson-2 polos	168.68			2060		415200	422		101000
8	25690113	09/17/23 M Berg-2 polos	166.19			2060		415200	422		101000
9	25690114	09/17/23 D Fuller-Uniforms	266.04			2060		415200	422		101000
113401		155 GALLS, LLC	1,273.97								
1	025801674	09/27/23 new officer hat badges	522.00			1000		421000	422		101000
2	025773348	09/25/23 new officer ali	109.19			1000		421000	422		101000
3	025768899	09/25/23 new officer halverson	27.00			1000		421000	422		101000
4	025768704	09/25/23 new CSO gloves	169.92			1000		421000	422		101000
5	025768577	09/25/23 new officer adel	42.48			1000		421000	422		101000
6	025768881	09/25/23 boot for haskell	292.57			1000		421000	422		101000
7	025768874	09/25/23 equip for brown	88.31			1000		421000	422		101000
8	025768939	09/25/23 badge wallet for mewes	22.50			1000		421000	422		101000
113403		155 GALLS, LLC	893.74								
1	025571079	09/05/23 new officer equip	202.50			1000		421000	422		101000
2	025794095	09/27/23 new officer halverson	80.10			1000		421000	422		101000
3	025793775	09/27/23 new officer stewart	150.52			1000		421000	422		101000
4	025793869	09/27/23 pullover for sufficool	174.51			1000		421000	422		101000
5	025781829	09/27/23 radio molle for williams	31.50			1000		421000	422		101000
6	025793857	09/27/23 pullover for richardson	174.51			1000		421000	422		101000
7	025793901	09/27/23 pant for nobles	80.10			1000		421000	422		101000
Total for Vendor:			10,441.22								

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113367		156 GENERAL EQUIP & SUPPLIES	401.00						
1	R10081216	09/28/23 FREIGHT HAUL KOMATSU	401.00			4387 480000	678		101000
		Total for Vendor:	401.00						
113244		2558 GOODYEAR COMMERCIAL TIRE	5,924.98						
1	1301089636	08/31/23 4003 TIRES	4,744.06			6010 450200	427		101000
2	1301089753	09/14/23 SA - TIRE REPAIR/REPLACE	1,180.92			6010 450200	427		101000
113341		2558 GOODYEAR COMMERCIAL TIRE	1,587.43						
1	1301089772	09/18/23 TIRE REPAIR	222.73			6010 450200	427		101000
2	1301089736	09/14/23 TIRE REPAIR	786.24			6010 450200	427		101000
3	1301089617	08/30/23 TIRE REPAIR	578.46			6010 450200	427		101000
		Total for Vendor:	7,512.41						
113325		556 GRAINGER, INC.	182.65						
1	7738813	09/22/23 Push Trolley/hose rack	182.65			4795 480000	641		101000
		Total for Vendor:	182.65						
113306		2234 GRAND FORKS PUBLIC LIBRARY	8.00						
1	09/27/23	MISC (DAMAGED ILL ITEM)	8.00			7000 411600	490		101000
		Total for Vendor:	8.00						
113145		2902 GRANT RICHARDSON	21.00						
1	09/19/23	meal reimb	21.00			1000 421000	340		101000
		Total for Vendor:	21.00						
113255		939 GRAYBAR	263.12						
1	9332859226	07/03/23 FUSES	333.80			1000 430002	527		101000
2	1418492718	02/13/23 ACCT CREDIT - DBL PMT	-70.68			1000 430002	391		101000
		Total for Vendor:	263.12						
113289		2877 GREATAMERICA FINANCIAL SERVICES	442.89						
1	34914764	09/19/23 SERVICE AGREEMENTS / CONTRAC	442.89			7000 411600	428		101000
		Total for Vendor:	442.89						

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113300		2318 HABERDASHERY	1,015.68						
1	70034	09/27/23 Engineering Clothing 2023	1,015.68			1000 414200	422		101000
		Total for Vendor:	1,015.68						
113133		2713 HAMPTON INN & SUITES	176.40						
1	203/nkjz	09/21/23 lodging for otterness	176.40			1000 421000	340		101000
		Total for Vendor:	176.40						
113378		135 HAWKINS WTR TREATMENT	5,014.25						
1	6587434	09/25/23 AQUAHAWK	5,014.25			6025 450000	423		101000
		Total for Vendor:	5,014.25						
113238		180 HAZERS	1,225.00						
1	62604	09/22/23 APPLIANCE DISPOSAL	1,225.00			6010 450200	357		101000
		Total for Vendor:	1,225.00						
113243		5139 HEIDE DELORME	248.90						
		ND League of Cities Conference - Bismarck - 9/21/23-9/22/23							
1		09/27/23 Mileage - League of Cities	248.90			1000 414100	340		101000
		Total for Vendor:	248.90						
113151		3285 HOUSTON ENGINEERING INC.	6,532.25						
1	66622	08/18/23 Project 9038	6,532.25			4505 480000	313		101000
		Total for Vendor:	6,532.25						
113207		358 HUBERT OYE-SONS CONST.	1,720.08						
1	1211714	08/30/23 HOT MIX ASPHALT/TACK OIL	1,720.08			1000 430000	722		101000
113355		358 HUBERT OYE-SONS CONST.	1,338.24						
1	1211749	09/28/23 HOT MIX ASPHALT	1,338.24			1000 430000	722		101000
113382		358 HUBERT OYE-SONS CONST.	915.75						
1	1211747	09/27/23 FA2 GRANITE	915.75			1000 430000	394		101000
		Total for Vendor:	3,974.07						

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113154		2102 IACP	875.00								
1	0296670	09/14/23 iacp annual membership	875.00			1000		421000	497		101000
		Total for Vendor:	875.00								
113164		687 INFORMATION TECHNOLOGY DEPT	655.00								
1	082023	08/31/23 aug 2023 wan and fiber	655.00			1000		414104	497		101000
		Total for Vendor:	655.00								
113297		4592 INGRAM LIBRARY SERVICES	549.16								
1	77884560	09/14/23 BOOKS	36.45			7000		411600	662		101000
2	77884561	09/14/23 BOOKS	13.92			7000		411600	662		101000
3	77884562	09/14/23 BOOKS	14.18			7000		411600	662		101000
4	77884563	09/14/23 BOOKS	15.89			7000		411600	662		101000
5	77906601	09/15/23 BOOKS	17.34			7000		411600	662		101000
6	77906602	09/15/23 BOOKS	43.96			7000		411600	662		101000
7	77935834	09/18/23 BOOKS	14.30			7000		411600	662		101000
8	77935835	09/18/23 BOOKS	32.15			7000		411600	662		101000
9	77935836	09/18/23 BOOKS	12.84			7000		411600	662		101000
10	77935837	09/18/23 BOOKS	13.84			7000		411600	662		101000
11	77935838	09/18/23 BOOKS	24.27			7000		411600	662		101000
12	77953848	09/19/23 BOOKS	35.30			7000		411600	662		101000
13	77953849	09/19/23 BOOKS	15.17			7000		411600	662		101000
14	77953850	09/19/23 BOOKS	18.22			7000		411600	662		101000
15	77953851	09/19/23 BOOKS	8.44			7000		411600	662		101000
16	77953852	09/19/23 BOOKS	13.37			7000		411600	662		101000
17	77953853	09/19/23 BOOKS	11.41			7000		411600	662		101000
18	77953854	09/19/23 BOOKS	70.62			7000		411600	662		101000
19	78001661	09/21/23 BOOKS	29.32			7000		411600	662		101000
20	78001662	09/21/23 BOOKS	42.57			7000		411600	662		101000
21	78001663	09/21/23 BOOKS	23.42			7000		411600	662		101000
22	78001664	09/21/23 BOOKS	29.16			7000		411600	662		101000
23	78001665	09/21/23 BOOKS	13.02			7000		411600	662		101000

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113304		4592 INGRAM LIBRARY SERVICES	729.18								
1	78023806	09/22/23 BOOKS	16.26			7000		411600	662		101000
2	78023807	09/22/23 BOOKS	28.82			7000		411600	662		101000
3	78023808	09/22/23 BOOKS	14.97			7000		411600	662		101000
4	78023809	09/22/23 BOOKS	21.70			7000		411600	662		101000
5	78033915	09/22/23 BOOKS	14.63			7000		411600	662		101000
6	78033916	09/22/23 BOOKS	34.74			7000		411600	662		101000
7	78033917	09/22/23 BOOKS	26.22			7000		411600	662		101000
8	78033918	09/22/23 BOOKS	8.37			7000		411600	662		101000
9	78033919	09/22/23 BOOKS	26.65			7000		411600	662		101000
10	78050582	09/25/23 BOOKS	14.67			7000		411600	662		101000
11	78050583	09/25/23 BOOKS	30.66			7000		411600	662		101000
12	78050584	09/25/23 BOOKS	13.11			7000		411600	662		101000
13	78050585	09/25/23 BOOKS	15.24			7000		411600	662		101000
14	78069542	09/26/23 BOOKS	32.06			7000		411600	662		101000
15	78069543	09/26/23 BOOKS	62.90			7000		411600	662		101000
16	78069544	09/26/23 BOOKS	32.68			7000		411600	662		101000
17	78069545	09/26/23 BOOKS	27.09			7000		411600	662		101000
18	78069546	09/26/23 BOOKS	13.51			7000		411600	662		101000
19	78103698	09/27/23 BOOKS	294.90			7000		411600	662		101000
		Total for Vendor:	1,278.34								
113290		211 INTERSTATE BATTERIES	62.00								
1	1038283	09/06/23 BATTERIES	62.00			1000		455000	433		101000
		Total for Vendor:	62.00								
113389		3619 IXOM WATERCARE INC	936.00								
1	6720025	09/28/23 AIR PUMP	936.00			6025		450000	825		101000
		Total for Vendor:	936.00								
113281		1765 J.J. KELLER & ASSOC, INC	25.00								
1	9108355578	09/01/23 CDL TRAINING	25.00			6010		450200	497		101000
		Total for Vendor:	25.00								

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113134 1	09/21/23	811 JASON ANDERSON flight reimb	926.33 926.33			1000 421000	340		101000
113146 1	09/19/23	811 JASON ANDERSON meal reimb	21.00 21.00			1000 421000	340		101000
		Total for Vendor:	947.33						
113135 1	09/21/23	794 JASON DURA flight reimb	753.91 753.91			1000 421000	340		101000
		Total for Vendor:	753.91						
113227 1	09/26/23	5137 JODI ROLLE Mileage 9/5/23-9/22/23	21.62 21.62			1000 414100	340		101000
		Total for Vendor:	21.62						
113284 1	44301299 09/12/23	2798 JOHNSON CONTROLS FURNACE REPAIR - CH	1,372.20 1,372.20			1000 455000	420		101000
		Total for Vendor:	1,372.20						
113138 1 2 3	291834 09/20/23 291816 09/20/23 291815 09/20/23	2709 JOHNSONS LAWN SERVICE abatment 525 main ave e abatment 1005 highland ln w abatment 1059 42 ave w	717.50 507.50 105.00 105.00			1000 415000 1000 415000 1000 415000	555 555 555		101000 101000 101000
113394 1 2 3 4	292562 09/27/23 292563 09/27/23 292564 09/27/23 292565 09/27/23	2709 JOHNSONS LAWN SERVICE abatment 5861 deb dr w abatment 1104 4 ave e abatment 732 cathy dr w abatment 849 60 ave w	455.00 140.00 140.00 70.00 105.00			1000 415000 1000 415000 1000 415000 1000 415000	555 555 555 555		101000 101000 101000 101000
		Total for Vendor:	1,172.50						
113352 1	09/27/23	4499 JORDAN MOLL CDL PERMIT REIMB	16.50 16.50			1000 450000	340		101000
		Total for Vendor:	16.50						

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113274		344 KARL'S AT THE NODAK CENTER	179.99						
1	343084846	09/19/23 T FRAEDRICH BOOTS	179.99			6010 450200	422		101000
113287		344 KARL'S AT THE NODAK CENTER	152.97						
1	343084432	09/18/23 B KROG PANTS	152.97			6025 450000	422		101000
113293		344 KARL'S AT THE NODAK CENTER	246.47						
1	343085157	09/19/23 A PETERSON BOOTS/PANTS	246.47			6010 450200	422		101000
		Total for Vendor:	579.43						
113101	109165S	999999 KHWAJA HOSSAIN	225.90						
1	09/18/23	Refund overpymt water bill	225.90			6020 214100			101000
		Total for Vendor:	225.90						
113186	109290S	999999 KIMBERLY WILLIAMS	88.71						
		Moved out in May but didn't fill out the form until August. Need to refund June & July autopay							
	Acct 02000059-12								
1	09/08/23	Refund autopay water bill	88.71			6020 214100			101000
		Total for Vendor:	88.71						
113230		2352 KLM ENGINEERING, INC	9,400.00						
1	9816	09/25/23 VERIZON ANTENNA INSPECTION	9,400.00			6020 360000			101000
		Total for Vendor:	9,400.00						
113250		693 KPH, INC	686,809.63						
1	09/19/23	Project 1316.2	686,809.63			4065 480000	670		101000
		Total for Vendor:	686,809.63						
113402		4543 KRAUS-ANDERSON CONSTRUCTION	73,145.59						
	Fire Dept Project								
1	60132	09/08/23 Project 2124009	73,145.59			4795 480000	670		101000
		Total for Vendor:	73,145.59						

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113144		2530 KYLE JOHNSON	558.55								
1	09/19/23	meal reimb	558.55			1000		421000	340		101000
113173		2530 KYLE JOHNSON	19.74								
1	545126676	09/22/23 toll reimb	19.74			1000		421000	340		101000
		Total for Vendor:	578.29								
113169		5136 LAKE REGION STATE COLLEGE	9,000.00								
1	05/25/23	POTP student fees	9,000.00			1000		421000	340		101000
		Total for Vendor:	9,000.00								
113107	109168S	1741 LIBERTY BUSINESS SYSTEMS, INC	156.05								
1	34755478	08/28/23 Copier	156.05			1000		415000	428		101000
113108	109168S	1741 LIBERTY BUSINESS SYSTEMS, INC	1,089.55								
1	34755479	08/28/23 Copier	424.00			1000		415000	428		101000
2	34755479	08/28/23 Copier - black images	54.93			1000		415000	428		101000
3	34755479	08/28/23 Copier - color images	610.62			1000		415000	428		101000
		Total for Vendor:	1,245.60								
113349		711 LUTHER FAMILY FORD	624.27								
1	363334	09/15/23 1191 MOTOR A	624.27			1000		421000	427		101000
		Total for Vendor:	624.27								
113229		3304 MAC'S - FARGO	245.14								
1	G76492	08/28/23 PROPANE/TORCH KIT	154.17			4796		480000	670		101000
2	G55288	06/29/23 CART WHEEL RET	-71.98			6020		450000	433		101000
3	G55227	06/29/23 CART WHEEL/TRUCK WHEEL	141.36			6020		450000	433		101000
4	G85681	09/21/23 SHOP TOWELS	21.59			1000		430000	722		101000
		Total for Vendor:	245.14								
113326		3536 MACQUEEN EMERGENCY	27.34								
1	9799	09/20/23 Spare lug nuts	27.34			2060		415200	427		101000
		Total for Vendor:	27.34								

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113199		3542 MAINSTAY FUNDS	860.00								
1	09/30/23	Mainstay for Sept 2023	860.00			1000		212529			101000
		Total for Vendor:	860.00								
113110	109175S	3488 MARK HOUSH	449.26								
	NDBOA SEMINAR - MINOT - 9/13-9/15										
1	09/18/23	Travel reimbursement	449.26			1000		418000	340		101000
		Total for Vendor:	449.26								
113124		318 MARSHALL & SWIFT/BOECKH, LLC	674.20								
	Marshall & Swift valuation service renewal										
1	174688 09/19/23	Valuation Service Renewal	674.20			1000		414101	497		101000
		Total for Vendor:	674.20								
113106	-99509E	4664 MASS MUTUAL	4,434.66								
1	08/25/23	August Contributions	4,434.66			1000		212528			101000
		Total for Vendor:	4,434.66								
113198		3630 MATRIX TRUST COMPANY	5,331.00								
1	09/30/23	Deferred Comp Pre-Tax	4,109.00			1000		212547			101000
2	09/30/23	Deferred Comp Post-Tax	1,222.00			1000		212548			101000
		Total for Vendor:	5,331.00								
113112	109280S	299 MENARDS	66.88								
1	200070 09/07/23	k9 items	66.88			2515		421000	915		101000
113327		299 MENARDS	35.01								
1	13417 09/25/23	womens shower head-SS	22.99			2060		415200	494		101000
2	12531 09/14/23	Misc nuts and bolts for traini	12.02			2060		415200	500		101000
		Total for Vendor:	101.89								
113204		4622 MENARDS PW	657.74								
1	13404 09/25/23	DRILL BITS	40.30			6010		450200	433		101000
2	13407 09/25/23	HARDWARE	14.98			1000		455000	420		101000
3	13024 09/20/23	GARDEN STAPLES	59.98			1000		430001	432		101000
4	12902 09/19/23	TEFLON PASTE	4.98			6020		450000	432		101000

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5	12836	09/18/23 HARDWARE	92.80			6020 450000	438		101000
6	12455	09/13/23 STRUT CLAMP	43.98			6020 450000	438		101000
7	12488	09/13/23 STRUT CLAMP	37.68			6020 450000	438		101000
8	12622	09/15/23 TOOLBOX/WD40	119.85			6010 450200	433		101000
9	12638	09/15/23 SPRAY GUN	120.15			6010 450200	914		101000
10	12555	09/14/23 HARDWARE	3.60			6020 450000	433		101000
11	12635	09/15/23 TOOLS	114.36			1000 430000	432		101000
12	12639	09/15/23 HARDWARE	5.08			6020 450000	433		101000
113231	4622	MENARDS PW	70.89						
1	13121	09/21/23 PREMIX FUEL	27.92			1000 430000	432		101000
2	12305	09/11/23 HOLE SAW	23.98			1000 430000	432		101000
3	13554	09/27/23 FOIL TAPE	18.99			1000 455000	420		101000
113265	4622	MENARDS PW	90.69						
1	12991	09/20/23 TOOLS	62.97			6025 450000	432		101000
2	13003	09/20/23 WEDGE ANCHOR	27.72			4387 480000	500		101000
113316	4622	MENARDS PW	243.95						
1	13650	09/28/23 EXT LADDER	199.99			6020 450000	432		101000
2	13144	09/21/23 DRILL BITS	43.96			6010 450200	433		101000
113372	4622	MENARDS PW	191.09						
1	13397	09/25/23 BACKER ROD	54.86			1000 430000	722		101000
2	13563	09/27/23 DRAIN PAN	22.58			1000 430000	432		101000
3	13499	09/26/23 HARDWARE/AKONAFLEX PRO	88.28			1000 430000	722		101000
4	13491	09/26/23 PIPE WRENCH	25.37			6020 450000	432		101000
Total for Vendor:			1,254.36						
113324	2766	MIDCONTINENT COMMUNICATIONS	446.94						
1	13597	09/23/23 191305202 - 3050 Sheyenne	446.94			2310 452120	497		101000
Total for Vendor:			446.94						
113400	102	MIDSTATES WIRELESS	36.45						
1	2050163971	09/27/23 radio knobs	36.45			1000 421000	641		101000
Total for Vendor:			36.45						

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113307		1854 MIDWEST TAPE	616.41						
1	504373262	09/19/23 AUDIOBOOK	42.49			7000 411600	664		101000
2	504405998	09/25/23 AUDIOBOOK	47.49			7000 411600	664		101000
3	504406030	09/25/23 AUDIOBOOK	348.43			7000 411600	664		101000
4	504373261	09/19/23 DVD	26.22			7000 411600	664		101000
5	504373264	09/19/23 DVD	27.72			7000 411600	664		101000
6	504373265	09/19/23 DVD	94.80			7000 411600	664		101000
7	504405999	09/25/23 DVD	29.26			7000 411600	664		101000
		Total for Vendor:	616.41						
113155		772 MINNKOTA	55.85						
1	446082	08/31/23 aug 2023 recycling	55.85			1000 421000	420		101000
		Total for Vendor:	55.85						
113252		999999 MISSY BERRY	300.00						
		Tree Planting Permit - 2706 14th St W							
1	09/27/23	Tree - 2706 14th St W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
113266		1014 MOTION INDUSTRIES, INC	356.51						
1	499027	09/22/23 4100 BRG	166.70			6010 450200	427		101000
2	499053	09/23/23 4100 BRG	189.81			6010 450200	427		101000
113357		1014 MOTION INDUSTRIES, INC	399.14						
1	499248	09/26/23 4100 BEARINGS	399.14			6010 450200	427		101000
		Total for Vendor:	755.65						
113162		688 MOTOROLA SOLUTIONS, INC	45.00						
1	8281702626	08/17/23 mic	45.00			1000 421000	641		101000
		Total for Vendor:	45.00						
113247		4315 NATHAN SKALSKY	60.65						
		Lunch w/ Dustin and Bernie after meet and greet (city administrator interviews)							
1	09/26/23	Meal Reimbursement	60.65			1000 415000	413		101000
		Total for Vendor:	60.65						

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113387		999999 NATHANIEL BUTLER	300.00								
		Tree Planting Permit - 2352 Rivers Bend Dr E									
1	09/29/23	Tree - 2352 Rivers Bend Dr E	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
113126	-99507E	4482 ND CHILD SUPPORT DIVISION	2,950.05								
		09/22/23 Payroll									
1	09/22/23	ND Child Support	2,950.05			1000		212549			101000
		Total for Vendor:	2,950.05								
113197		3541 ND FRATERNAL ORDER OF POLICE	1,863.00								
1	09/30/23	FOP Legal for Sept 2023	1,863.00			1000		212527			101000
		Total for Vendor:	1,863.00								
113148	-99506E	363 ND PERS	200.00								
1	08/14/23	Freadrich service credit purch	200.00			1000		212532			101000
113150	-99505E	363 ND PERS	400.00								
1	08/14/23	Freadrich service credit purch	400.00			1000		212532			101000
113185	-99504E	363 ND PERS	223,875.84								
1		August Payroll - Contributions	223,875.84			1000		212532			101000
		Total for Vendor:	224,475.84								
113140		723 ND POST BOARD	1,305.00								
1	09/21/23	29 POST lic for officers	1,305.00			1000		421000	667		101000
		Total for Vendor:	1,305.00								
113329		3946 NDFA	10.00								
1	2023092503	09/25/23 B Temp Retest	10.00			2060		415200	340		101000
		Total for Vendor:	10.00								
113233		756 NELCO FIRST AID	302.33								
1	093073	09/14/23 SA - FIRST AID SUPPLIES	222.73			6010		450200	639		101000
2	093038	09/08/23 PW - FIRST AID SUPPLIES	79.60			6020		450000	639		101000
		Total for Vendor:	302.33								

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113218		364 NELSON INTERNATIONAL	455.15						
1	X102207110	09/20/23 262 RING/SEAL	17.90			6020 450000	427		101000
2	X102206830	09/18/23 262 GASKET	50.65			6020 450000	427		101000
3	X102207105	09/20/23 241 RESERVOIR POWER STRG	234.07			6020 450000	427		101000
4	X102206929	09/19/23 262 GRID HEATER KIT	130.68			6020 450000	427		101000
5	X102207554	09/26/23 3005 QK REL VLV SERV	37.43			1000 430000	427		101000
6	X102207762	09/28/23 262 SENSOR	67.21			6020 450000	427		101000
7	X102207799	09/28/23 262 BOLT CONNECT ROD RET	-127.44			6020 450000	427		101000
8	X102207403	09/25/23 4007 FILTER ASSY CAB FRESH	44.65			6010 450200	427		101000
		Total for Vendor:	455.15						
113172		271 NETCENTER TECHNOLOGIES	254.00						
1	192571	09/22/23 replacement desk phone	254.00			1000 421000	356		101000
		Total for Vendor:	254.00						
113202		3543 NEW YORK LIFE INSURANCE &	6,870.52						
1	09/30/23	Deferred Comp EE Sept 2023	6,259.00			1000 212531			101000
2	09/30/23	Deferred Comp ER Sept 2023	611.52			1000 212531			101000
		Total for Vendor:	6,870.52						
113092	109193S	2626 NICK LEE	59.50						
		Software user conference (Vanguard CAMA system) - Bismarck, ND - 9/12/23-9/14/23							
1	09/15/23	Travel Reimbursement	59.50			1000 414101	340		101000
		Total for Vendor:	59.50						
113260		2035 NORTH CENTRAL RENTAL & LEASING,	6,836.67						
1	124297	07/17/23 CAT RENTAL REPAIR	6,836.67			1000 430000	427		101000
		Total for Vendor:	6,836.67						
113347		328 NORTHERN ENGINE & SUPPL	159.38						
1	249668	09/15/23 275 PRESSURE GUAGE	21.00			6020 450000	427		101000
2	249669	09/15/23 275 HOSE/FITTING	138.38			6020 450000	427		101000
		Total for Vendor:	159.38						

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112869	109281S	1403 NORTHERN TOOL	527.95								
1	09/01/23	FUEL HOSE/FILTER/PUMP	569.95			6020		450000	432		101000
3	251230019	09/08/23 FUEL RETURN	-59.99			6020		450000	432		101000
4	190597	08/21/23 GREASE GUN	17.99			2210		428000	432		101000
113309		1403 NORTHERN TOOL	40.81								
1	1258230915	09/15/23 MULTI PLANE SWIVEL	49.99			6020		450000	432		101000
2	4603042134	03/24/22 ACCT CREDIT	-9.18			6020		450000	432		101000
		Total for Vendor:	568.76								
113328		141 NORTHSTAR SAFETY, INC	127.50								
1	35595	09/18/23 6 Safety vests	127.50			2060		415200	641		101000
		Total for Vendor:	127.50								
113330		1774 O'REILLY AUTOMOTIVE STORES, INC	23.98								
1	159807	09/19/23 Sq 75 conduit	23.98			2060		415200	427		101000
		Total for Vendor:	23.98								
113267		4744 O'REILLY AUTOMOTIVE STORES, INC	901.76								
1	1932256785	09/22/23 RETAINER	13.55			6025		450000	433		101000
2	1932256039	09/20/23 4006 BATTERY	316.90			6010		450200	427		101000
3	1932256039	09/20/23 PD BATTERIES	248.80			1000		421000	427		101000
4	1932255310	09/18/23 159 BATTERY	154.62			1000		421000	427		101000
5	1932255275	09/18/23 4006 BATTERY	158.45			6010		450200	427		101000
6	1932255685	09/19/23 4201 FILTER	9.44			6010		450200	427		101000
113365		4744 O'REILLY AUTOMOTIVE STORES, INC	141.65								
1	1932256504	09/21/23 WIPER BLADE	9.03			1000		421000	427		101000
2	1932258228	09/26/23 STOCK BATTERY	132.62			1000		421000	427		101000
113371		4744 O'REILLY AUTOMOTIVE STORES, INC	4.30								
1	1932241319	08/08/23 MINI LAMP	4.30			1000		421000	427		101000
		Total for Vendor:	1,047.71								

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113242		352 OK TIRE STORE - COM CTR	2,190.93						
1	05343390	09/19/23 4008 TIRES	2,190.93			6010 450200	427		101000
113261		352 OK TIRE STORE - COM CTR	6,987.70						
1	05342591	09/06/23 7708 TIRES	6,987.70			4387 480000	427		101000
113370		352 OK TIRE STORE - COM CTR	67.50						
1	05343752	09/25/23 388 FLAT REPAIR	67.50			1000 430000	427		101000
		Total for Vendor:	9,246.13						
113332		276 OSTROMS ACE HARDWARE	16.76						
1	224840	09/18/23 CRR Supplies	16.76			2060 415200	500		101000
		Total for Vendor:	16.76						
113206		5119 OSTROMS ACE HARDWARE (PW)	198.29						
1	224843	09/18/23 HORNET KILLER	26.99			6010 450200	433		101000
2	224528	08/08/23 SPRING EXT	15.18			6025 450000	439		101000
3	224684	08/29/23 RAKE BOW FIBER	29.99			6025 450000	432		101000
4	224858	09/20/23 SHOP SUPPLIES	25.57			1000 455000	420		101000
5	224855	09/20/23 LANDSCAPING SUPPLIES	40.57			2210 428000	358		101000
6	224479	08/01/23 GAS CAN	59.99			6025 450000	432		101000
113346		5119 OSTROMS ACE HARDWARE (PW)	44.99						
1	224925	09/28/23 KEY SAFE BRASS WHT	44.99			1000 455000	420		101000
113391		5119 OSTROMS ACE HARDWARE (PW)	22.95						
1	224903	09/26/23 FLYPAPER	22.95			6025 450000	433		101000
		Total for Vendor:	266.23						
113141		914 PATRICK & CO.	929.00						
1	996470	09/07/23 dog/cat pet license for 2024	929.00			1000 421000	396		101000
		Total for Vendor:	929.00						

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113225		3548 PERSHING	300.00								
1	09/30/23	Alerus - Sept 2023	300.00			1000		212525			101000
		Total for Vendor:	300.00								
113136		903 PETE NIELSEN	787.84								
1	09/21/23	flight reimb	787.84			1000		421000	340		101000
		Total for Vendor:	787.84								
113161		563 PETRO SERVE USA	45.94								
1	09/22/23	fuel	19.19			1000		421000	424		101000
2	08/09/23	fuel	26.75			1000		421000	424		101000
113342		563 PETRO SERVE USA	1,377.80								
1	95253 09/25/23	CENEX INDOL MV32	739.20			6020		450000	610		101000
2	96108 09/20/23	CENEX MAXTRON 75W-140	638.60			6020		450000	424		101000
113345		563 PETRO SERVE USA	3,375.30								
1	96107 09/20/23	OIL	2,285.25			6010		450200	424		101000
2	96109 09/20/23	OIL	1,090.05			1000		421000	424		101000
113364		563 PETRO SERVE USA	2,166.50								
1	96124 09/28/23	CENEX SUPERLUB 15W40	788.70			4387		480000	424		101000
2	96123 09/28/23	CENEX INDOL	739.20			6010		450200	424		101000
3	95272 09/28/23	CENEX MAXTRON	638.60			6020		450000	424		101000
113395		563 PETRO SERVE USA	299.25								
1	000075 08/11/23	CENEX ECONEX	299.25			6025		450000	826		101000
113396		563 PETRO SERVE USA	3,842.81								
1	7999 09/21/23	BULK PETRO	3,842.81			4387		480000	424		101000
		Total for Vendor:	11,107.60								
113392		4034 PETRO SERVE USA #63	1,446.67								
1	9345 09/14/23	411 DIESEL	86.99			6010		450200	424		101000
2	8274 09/15/23	7041 DIESEL	96.59			4387		480000	424		101000
3	6597 09/08/23	4301 DIESEL	219.14			6010		450200	424		101000

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4	6509	09/11/23 7029B GAS	11.63			6025 450000	424		101000
5	7358	08/16/23 7029 DIESEL	7.49			4387 480000	424		101000
6	2517	09/22/23 7042 DIESEL	262.98			4387 480000	424		101000
7	453	09/20/23 3401 PREMIUM	59.91			1000 430000	424		101000
8	430	09/18/23 3401 PREMIUM	32.52			1000 430000	424		101000
9	2196	09/26/23 601 GAS CAN	12.98			1000 430000	424		101000
10	9677	09/15/23 3401 PREMIUM	53.16			1000 430000	424		101000
11	2507	09/22/23 ST PREMIUM	50.54			1000 430000	424		101000
12	3214	09/28/23 2206 DIESEL	185.29			4387 480000	424		101000
13	7628	08/17/23 LAG DIESEL	166.96			4387 480000	424		101000
14	3311	08/31/23 7033 DIESEL	196.33			4387 480000	424		101000
15	5317	08/10/23 ROW NO ETH	4.16			1000 430001	424		101000
Total for Vendor:			1,446.67						
113335		1987 PETSMART	8.99						
1	20230926	09/26/23 Mika Eye Cream	8.99			2060 415200	915		101000
Total for Vendor:			8.99						
113163		384 PITNEY BOWES GLOBAL FINANCIAL	398.82						
1	3317946207	08/30/23 3 Q postage meter	398.82			1000 421000	428		101000
Total for Vendor:			398.82						
113285		916 PRAIRIE SUPPLY INC	665.00						
1	0591441	09/18/23 CHEMLINK	665.00			6025 450000	437		101000
Total for Vendor:			665.00						
113160		1239 QUALIFICATION TARGETS, INC	550.05						
1	22304365	09/08/23 targets	550.05			1000 421000	987		101000
Total for Vendor:			550.05						
113337		5142 RAINBOW TREE COMPANY dba RAINBOW	4,457.40						
1	118234	09/15/23 MECTINITE	4,457.40			2210 428000	358		101000
Total for Vendor:			4,457.40						

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113153		1829 RANDY BURKHARTSMEIER	61.00								
1	09/22/23	meal reimb	61.00			1000		421000	340		101000
		Total for Vendor:	61.00								
113219		2982 RDO EQUIPMENT CO	100.64								
1	P4900954	09/19/23 2200 MIRROR	100.64			6020		450000	427		101000
		Total for Vendor:	100.64								
113098	109215S	3204 RECORD KEEPERS	27.50								
1	A257902	08/31/23 City Hall Shred Bins	27.50			1000		415000	420		101000
		Total for Vendor:	27.50								
113398		3748 RED RIVER ANIMAL EMERGENCY	617.67								
1	556585	09/12/23 medical / cat seizing	617.67			1000		421000	396		101000
		Total for Vendor:	617.67								
113196		1464 RED RIVER VALLEY FOP LODGE #1	759.00								
1	09/30/23	FOP Dues Sept 2023	759.00			1000		212526			101000
		Total for Vendor:	759.00								
113223		999999 REPUBLIC SERVICES	4,261.32								
		Refund for Inv #17868, #17873, #17557 due to duplicate payments									
1	09/26/23	Refund duplicate payments	4,261.32			1000		214100			101000
		Total for Vendor:	4,261.32								
113366		5143 RONALD LICK	1,000.00								
1	09/28/23	Melroe Drag	1,000.00			4387		480000	427		101000
		Total for Vendor:	1,000.00								
113121		5134 ROSELANDE DORT	28.00								
		Black Mountain Conference - Bismarck - 9/19/23									
1	09/19/23	Travel reimbursement	28.00			1000		414100	340		101000
		Total for Vendor:	28.00								

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112261 1	109219S 08/14/23	3353 SAM'S CLUB MC/SYNCB TRAINING ROOM TV	598.98 598.98			1000 450000	497		101000
112615 1	109219S 08/22/23	3353 SAM'S CLUB MC/SYNCB PW KITCHEN SUPPLIES	126.80 126.80			6020 450000	500		101000
112888 1	109219S 08/11/23	3353 SAM'S CLUB MC/SYNCB City Hall Supplies	352.82 352.82			1000 415000	410		101000
112991 1	109219S 09/08/23	3353 SAM'S CLUB MC/SYNCB CLEANING SUPPLIES	85.32 85.32			1000 455000	500		101000
113299 1	09/14/23	3353 SAM'S CLUB MC/SYNCB CHAIRS/SUPPLIES	630.74 630.74			6020 450000	500		101000
		Total for Vendor:	1,794.66						
113399 1	934563 09/28/23	437 SANDY'S DONUTS & COFFEE SHOP bakery for meeting	45.90 45.90			1000 421000	375		101000
		Total for Vendor:	45.90						
113404 1 2	43153 10/16/23 43158 10/19/23	140 SANFORD AMBULANCE K Miller e-card CPR aed cards	39.00 6.50 32.50			2060 415200 2060 415200	340 340		101000 101000
		Total for Vendor:	39.00						
113295 1	86830 09/12/23	454 SANITATION PRODUCTS 7001 BATTERY	915.96 915.96			6025 450000	427		101000
113356 1	86889 09/19/23	454 SANITATION PRODUCTS 7033 INLT HEAD & SEAL	1,723.29 1,723.29			6025 450000	427		101000
		Total for Vendor:	2,639.25						
113142 1	09/21/23	5135 SARAH GASEVIC SHRM Conference - Bismarck - 9/12/23-9/14/23 (Sarah and Makayla) Travel Reimbursement	645.41 645.41			1000 414103	340		101000
		Total for Vendor:	645.41						

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113137		450 SCHEELS	130.98								
1	40543	09/12/23 bike equipment	110.49			1000		421000	641		101000
2	40507	09/15/23 bike equipment/install	20.49			1000		421000	641		101000
113171		450 SCHEELS	152.23								
1	40523	09/22/23 bike repair/equipment	152.23			1000		421000	641		101000
113190		450 SCHEELS	259.94								
1	38800	09/23/23 boots	259.94			1000		421000	422		101000
		Total for Vendor:	543.15								
113128		1634 SHANE ORN	176.17								
1	09/21/23	clothing reimb	176.17			1000		421000	422		101000
		Total for Vendor:	176.17								
113119		5132 SHEILA OLSON	284.76								
Black Mountain Conference - Bismarck - 9/19/23											
1	09/19/23	Travel reimbursement	284.76			1000		414100	340		101000
		Total for Vendor:	284.76								
113298		459 SHERWIN WILLIAMS	174.99								
1	63494	09/12/23 PAINT	65.41			1000		455000	420		101000
2	64096	09/13/23 PAINT	109.58			1000		455000	420		101000
		Total for Vendor:	174.99								
113234		1702 SHEYENNE RIVER KENNELS	152.44								
1	10/02/23	k9 food	152.44			1000		421000	915		101000
		Total for Vendor:	152.44								
113189		2885 SHORTPRINTER	622.05								
1	141473	09/21/23 junior booklets proj 12	622.05			1000		421000	375	12	101000
113263		2885 SHORTPRINTER	68.35								
1	140789	09/11/23 BUSINESS CARDS	68.35			7000		411600	668		101000

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113273		2885 SHORTPRINTER	67.80						
1	140887	09/07/23 Business Cards - Sarah G	16.95			1000 414103	668		101000
2	140887	09/07/23 Business Cards - Heide D	16.95			1000 414100	668		101000
3	140887	09/07/23 Business Cards - Emily H	16.95			1000 414000	668		101000
4	140887	09/07/23 Business Cards - Rachel RL	16.95			1000 416200	668		101000
		Total for Vendor:	758.20						
113272		3642 SIGN PRO	475.00						
1	83197	09/18/23 SAN DIVISION GUIDLINES	475.00			6010 450200	668		101000
		Total for Vendor:	475.00						
113208		91 SIGN SOLUTIONS USA	51.00						
1	408164	09/13/23 NYLON WASHER	51.00			1000 430000	487		101000
113381		91 SIGN SOLUTIONS USA	168.75						
1	408425	09/27/23 FLOUR SHEETING	168.75			1000 430000	487		101000
		Total for Vendor:	219.75						
113279		3528 SNACKS PLUS VENDING	41.00						
1	5940440824	08/14/23 Coffee	41.00			1000 415000	420		101000
		Total for Vendor:	41.00						
113368		3652 SNAP-ON TOOLS INDUSTRIAL	190.00						
1	58632090	09/07/23 REPAIR CHARGE	190.00			1000 455000	427		101000
		Total for Vendor:	190.00						
113235		2504 STEAMATIC OF THE RED RIVER	200.00						
1	71391	09/05/23 CH - CARPET CLEANING	200.00			1000 455000	420		101000
		Total for Vendor:	200.00						
113397		5059 STORM TRAINING GROUP	1,396.00						
1	09/28/23	reg fee for three	897.00			1000 421000	340		101000
	0615445300005								
2	0615445300	09/28/23 reg for one	499.00			1000 421000	340		101000
	06154453-0004								
		Total for Vendor:	1,396.00						

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113168		38 STRATA CORPORATION	23,922.75						
1	09/18/23	Project 2263	23,922.75			4797 480000	670		101000
113319		38 STRATA CORPORATION	2,529.75						
1	698263 08/18/23	AE3 HAND PLACED	812.00			1000 430000	722		101000
2	694954 08/02/23	AE3 HAND PLACED	627.75			1000 430000	722		101000
3	697125 08/15/23	4500 PSI HAND PLACED	1,090.00			6020 450000	438		101000
		Total for Vendor:	26,452.50						
113258		176 SUMMIT FIRE PROTECTION	357.75						
1	192026779 09/11/23	FIRE EXT INSPECTION - 40TH	161.75			6020 450000	420		101000
2	192026781 09/11/23	FIRE EXT INSPECTION - TRANS	196.00			6010 450200	420		101000
113269		176 SUMMIT FIRE PROTECTION	200.75						
1	192027078 09/25/23	FIRE EXTING.	60.75			6020 450000	420		101000
2	192027069 09/22/23	FIRE EXT ANNUAL SERVICE	140.00			6020 450000	420		101000
		Total for Vendor:	558.50						
113215		733 SWANSTON EQUIPMENT CORP.	675.52						
1	P95174 09/14/23	SPRAY NOZZLE	540.72			1000 430000	722		101000
2	P95186 09/14/23	7010 WIPER/PARTS	134.80			6025 450000	427		101000
		Total for Vendor:	675.52						
113317		1156 TESSMAN	1,635.00						
1	383987 09/20/23	WOVEN NEEDLE PUNCH	390.00			1000 430001	358		101000
2	383731 09/14/23	CEDAR BARK MULCH	855.00			2210 428000	358		101000
3	384009 09/20/23	WOVEN NEEDLE PUNCH	390.00			1000 430001	358		101000
		Total for Vendor:	1,635.00						
113291		3043 THE FORUM	294.20						
1	09/28/23	MEMBERSHIPS	294.20			7000 411600	667		101000
		Total for Vendor:	294.20						

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113157		1907 THE SHOOTING PARK OF HORACE	800.00						
1	09/06/23	range rental 8-30-23	400.00			1000 421000	340		101000
2	09/06/23	range rental 9-6-23	400.00			1000 421000	340		101000
		Total for Vendor:	800.00						
113210		906 TI-ZACK CONCRETE, INC.	552,873.75						
1	09/21/23	Project 2272	552,873.75			4014 480000	670		101000
		Total for Vendor:	552,873.75						
113353		1285 TRAFFIC CONTROL CORPORATION	6,915.00						
1	146369 09/26/23	AUTOSCOPE CAMERA	6,915.00			1000 430002	487		101000
		Total for Vendor:	6,915.00						
113132		1495 TRAVIS JOHNSON	84.00						
1	09/21/23	new sgt patches/sewn on	84.00			1000 421000	422		101000
		Total for Vendor:	84.00						
113308		665 TWIN CITY GARAGE DOOR	319.00						
1	Z252531 09/18/23	SA DOOR REPAIR	319.00			6010 450200	420		101000
		Total for Vendor:	319.00						
113270		2136 ULINE INC	189.74						
1	168402220 09/13/23	NITRILE GLOVE REFILLS	189.74			6025 450000	639		101000
113275		2136 ULINE INC	999.01						
1	168039685 09/05/23	NITRILE GLOVES - ST	249.75			1000 430000	639		101000
2	168039685 09/05/23	NITRILE GLOVES - WA	249.75			6020 450000	639		101000
3	168039685 09/05/23	NITRILE GLOVES - SW	249.75			6025 450000	639		101000
4	168039685 09/05/23	NITRILE GLOVES - BG	249.76			1000 455000	639		101000
		Total for Vendor:	1,188.75						
113268		3833 VALLEY GREEN	2,975.00						
1	218412 09/19/23	CONTRACTED MOWING	2,975.00			1000 430000	307		101000

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113288		3833 VALLEY GREEN	644.50						
1	218415	09/19/23 WEED CONTROL - CH	644.50			1000 455000	420		101000
		Total for Vendor:	3,619.50						
113344		1513 VALLEY HARDWOOD SUPPLY	32.00						
1	115724	09/28/23 296 WOOD PLANK	32.00			6020 450000	427		101000
		Total for Vendor:	32.00						
113321		1553 VARITECH INDUSTRIES, INC	9,751.11						
1	0601027234	09/15/23 SNOW REMOVAL SUPPLIES	9,751.11			1000 430000	377		101000
		Total for Vendor:	9,751.11						
113166		3668 VERIZON WIRELESS	11,678.93						
1	9943332283	08/02/23 aug 2023 river sensors	248.75			6020 450000	345		101000
2	9943825034	08/02/23 aug 2023 temp records	42.43			1000 414000	356		101000
3	9943825034	08/02/23 aug 2023 engineering	124.87			1000 414200	356		101000
4	9943825034	08/02/23 aug 2023 commissioner	42.43			1000 415000	356		101000
5	9943825034	08/02/23 aug 2023 pd cell	84.86			1000 421000	356		101000
6	9943825034	08/02/23 aug 2023 city admin	47.43			1000 414000	356		101000
7	9943825034	08/02/23 aug 2023 econ development	47.46			1000 414102	356		101000
8	9943825034	08/02/23 aug 2023 HR	137.32			1000 414103	356		101000
9	9943825034	08/02/23 aug 2023 IT	341.68			1000 414104	356		101000
10	9943825034	08/02/23 aug 2023 engineering	652.08			1000 414200	356		101000
11	9943825034	08/02/23 aug 2023 commission	87.44			1000 415000	356		101000
12	9943825034	08/02/23 aug 2023 communications	137.38			1000 416200	356		101000
13	9943825034	08/02/23 aug 2023 planning	222.24			1000 418000	356		101000
14	9943825034	08/02/23 aug 2023 pd cell phone	4,506.68			1000 421000	356		101000
15	9943825034	08/02/23 aug 2023 pd bait	42.46			1000 421000	356		101000
16	9943825034	08/02/23 aug 2023 pd passport	127.29			1000 421000	356		101000
17	9943825034	08/02/23 aug 2023 pd mdc	680.17			1000 421000	356		101000
18	9943825034	08/02/23 aug 2023 pd cradlepoints	713.70			1000 421000	356		101000
19	9943825034	08/02/23 aug 2023 pd investigations	40.01			1000 421000	356		101000
20	9943825034	08/02/23 aug 2023 pd icac	42.46			1000 421000	356		101000
21	9943825034	08/02/23 aug 2023 pd pole camera	80.02			1000 421000	356		101000
22	9943825034	08/02/23 aug 2023 pd investigatiion	80.02			1000 421000	356		101000
23	9943825034	08/02/23 aug 2023 pd alpr	40.01			1000 421000	356		101000

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24	9943825034	08/02/23 aug 2023 pw street	364.93			1000 430000	356		101000
25	9943825034	08/02/23 aug 2023 pw row	82.47			1000 430001	356		101000
26	9943825034	08/02/23 aug 2023 pw	729.52			1000 450000	356		101000
27	9943825034	08/02/23 aug 2023 pw b&g	692.32			1000 450000	356		101000
28	9943825034	08/02/23 aug 2023 fire	1,642.18			2060 415200	356		101000
29	9943825034	08/02/23 aug 2023 fire drone	40.01			2060 415200	356		101000
30	9943825034	08/02/23 aug 2023 pw forestry	94.89			2210 428000	356		101000
31	9943825034	08/02/23 aug 2023 pw sanitation	821.77			6010 450200	356		101000
32	9943825034	08/02/23 aug 2023 pw water	1,050.42			6020 450000	356		101000
33	9943825034	08/02/23 aug 2023 pw sewer	432.76			6025 450000	356		101000
34	9943825034	08/02/23 aug 2023 library	157.47			7000 411600	356		101000
35	9943825034	08/02/23 credit applied to IT	-749.75			1000 414104	356		101000
36	9943825034	08/02/23 credit applied to pd	-749.75			1000 421000	356		101000
37	9943825034	08/02/23 credit applied to fd	-749.75			2060 415200	356		101000
38	9943825034	08/02/23 credit applied to pw	-749.75			1000 450000	356		101000
Total for Vendor:			11,678.93						
113096 -99520E 3212 VISA ADMINISTRATION 35.00									
annual fee from 3/2/23 Master statement									
1	CC-1193	03/02/23 Visa Annual Fee	35.00			1000 202200			101000
VISA ADMINISTRATION				CC Accounting: 1000-		-414100-740			
Total for Vendor:			35.00						
113191 -99503E 3706 VISA COMMUNICATIONS 225.35									
Feb statement for Jan transactions									
1	CC-1204	01/05/23 Boston Pizza	141.35			1000 202200			101000
legislative priorities for the City				CC Accounting: 1000-		-415000-602			
BOSTON'S PIZZA									
2	CC-1204	01/20/23 Loopy Cases	90.30			1000 202200			101000
phone case				CC Accounting: 1000-		-416200-410			
MISC CLAIM VENDOR									
3	CC-1204	01/24/23 Loopy Cases credit	-6.30			1000 202200			101000
refund of tax				CC Accounting: 1000-		-416200-410			
MISC CLAIM VENDOR									

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113192	-99502E	3706 VISA COMMUNICATIONS Mar statement for Feb transactions	884.27						
1	CC-1189	02/02/23 APSTYLEBOOK.COM AP Stylebook Subscription MISC CLAIM VENDOR	108.99			1000 202200 -416200-497			101000
2	CC-1189	02/04/23 GOPRO.COM SUBSCRIPTION GoPro annual fee MISC CLAIM VENDOR	49.99			1000 202200 -416200-497			101000
3	CC-1189	02/22/23 NDPIO Association Membership Fee MISC CLAIM VENDOR	100.00			1000 202200 -416200-667			101000
4	CC-1189	02/25/23 APPLE.COM Iphone storage APPLE.COM	0.99			1000 202200 -416200-497			101000
5	CC-1189	02/24/23 FACEBOOK PW recruitment MISC CLAIM VENDOR	94.43			1000 202200 -450000-399			101000
6	CC-1189	02/28/23 AMAZON Communications Camera AMAZON CAPITAL SERVICES	527.99			1000 202200 -416200-497			101000
7	CC-1189	03/02/23 INTEREST CHARGE MISC CLAIM VENDOR	1.88			1000 202200 -414100-740			101000
113193	-99501E	3706 VISA COMMUNICATIONS May statement for April Transactions	0.99						
1	CC-1192	04/24/23 APPLE.COM iphone storage APPLE.COM	0.99			1000 202200 -416200-497			101000
113194	-99500E	3706 VISA COMMUNICATIONS June statement for May transactions	0.99						
1	CC-1194	05/24/23 APPLE.COM iphone storage APPLE.COM	0.99			1000 202200 -416200-497			101000

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113195	-99499E	3706 VISA COMMUNICATIONS	180.66						
		Aug statement for July transactions							
1	CC-1196	07/06/23 LINKEDIN	34.21			1000 202200			101000
		Finance recruitment		CC Accounting: 1000-		-414100-399			
		MISC CLAIM VENDOR							
2	CC-1196	07/24/23 FACEBOOK	21.51			1000 202200			101000
		HR recruitment		CC Accounting: 1000-		-414103-399			
		MISC CLAIM VENDOR							
3	CC-1196	07/25/23 APPLE.COM	0.99			1000 202200			101000
		iphone storage		CC Accounting: 1000-		-416200-497			
		APPLE.COM							
4	CC-1196	07/28/23 DROPBOX	119.88			1000 202200			101000
		Communication file storage		CC Accounting: 1000-		-416200-497			
		MISC CLAIM VENDOR							
5	CC-1196	07/06/23 LinkedIn	4.07			1000 202200			101000
		HR recruitment		CC Accounting: 1000-		-414103-399			
		MISC CLAIM VENDOR							
113214	-99497E	3706 VISA COMMUNICATIONS	880.90						
		July statement for June transactions							
1	CC-1195	06/24/23 APPLE.COM	0.99			1000 202200			101000
		iphone storage		CC Accounting: 1000-		-416200-497			
		APPLE.COM							
2	CC-1195	06/24/23 FACEBOOK	201.81			1000 202200			101000
		PW recruitment		CC Accounting: 1000-		-450000-399			
		MISC CLAIM VENDOR							
3	CC-1195	06/23/23 BEACONSTAC PRO	490.00			1000 202200			101000
		Annual PRO plan		CC Accounting: 1000-		-416200-497			
		MISC CLAIM VENDOR							
4	CC-1195	06/27/23 COSTCO WHOLESALE W FARGO	99.10			6010 202200			101000
		sanitation break room		CC Accounting: 6010-		-450200-500			
		COSTCO WHOLESALE #1119							
5	CC-1195	06/28/23 BSC - CONTINUING EDUCATION	89.00			1000 202200			101000
		continuing Ed		CC Accounting: 1000-		-416200-340			
		MISC CLAIM VENDOR							
Total for Vendor:			2,173.16						

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113221	-99496E	3693 VISA ENGINEERING	1,720.01						
		May statement for April transactions							
1	CC-1198	04/01/23 CK HOLIDAY #06469	20.00			1000 202200			101000
		car wash		CC Accounting: 1000-		-414200-420			
		HOLIDAY STATIONSTORE #469							
2	CC-1198	04/03/23 RED WING SHOES	150.00			1000 202200			101000
		Chris Livdah boots reim		CC Accounting: 1000-		-414200-422			
		RED WING BUSINESS ADVANTAGE							
3	CC-1198	04/07/23 SHERATON DOLPHIN HOTEL FL	268.88			1000 202200			101000
		conf. hotel deposit Kayla		CC Accounting: 1000-		-414200-340			
		SHERATON DALLAS HOTEL							
4	CC-1198	04/10/23 APWA - NATIONAL	229.00			1000 202200			101000
		renewal for Dan Hanson		CC Accounting: 1000-		-414200-667			
		APWA MEMBERSHIP RENEWAL							
5	CC-1198	04/12/23 LA QUINTA INN & SUITES	88.20			1000 202200			101000
		onf. hote for Brandon Bahr		CC Accounting: 1000-		-414200-340			
		MISC CLAIM VENDOR							
6	CC-1198	04/12/23 LA QUINTA INN & SUITES	88.20			1000 202200			101000
		conf. hotel foar Andrew Wrucke		CC Accounting: 1000-		-414200-340			
		MISC CLAIM VENDOR							
7	CC-1198	04/12/23 SHELL OIL BISMARCK ND	28.70			1000 202200			101000
		gas for conference		CC Accounting: 1000-		-414200-424			
		SHELL OIL							
8	CC-1198	04/14/23 APWA - PWX REGISTRATION	829.00			1000 202200			101000
		conf. reg. for Dan Hanson		CC Accounting: 1000-		-414200-340			
		APWA MEMBERSHIP RENEWAL							
9	CC-1198	04/21/23 USPS	12.14			4014 202200			101000
		mailing for Project 2272		CC Accounting: 4014-		-480000-661			
		USPS							
10	CC-1198	04/24/23 USPS	5.89			1000 202200			101000
		mailing for Project 1344		CC Accounting: 1000-		-414200-661			
		USPS							
Total for Vendor:			1,720.01						

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CITY OF WEST FARGO, ND
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
113205	-99498E	4335 VISA HUMAN RESOURCES	4,996.58						
		Sept statement for August transactions							
1	CC-1228 08/06/23	Personal Purchase-error	25.35			1000 202200			101000
		Makayla will reimburse City		CC Accounting: 1000-		-414103-413			
		UBER.COM							
2	CC-1228 08/09/23	Amazon-office supplies	12.74			1000 202200			101000
		office supplies		CC Accounting: 1000-		-414103-410			
		AMAZON CAPITAL SERVICES							
3	CC-1228 08/11/23	Amazon-office supplies	14.38			1000 202200			101000
		office supplies		CC Accounting: 1000-		-414103-410			
		AMAZON CAPITAL SERVICES							
4	CC-1228 08/17/23	FMHRA-membership	199.00			1000 202200			101000
		Nathan membership		CC Accounting: 1000-		-414103-667			
		FMHRA							
5	CC-1228 08/16/23	ND SHRM conference	499.00			1000 202200			101000
		registration-Sarah		CC Accounting: 1000-		-414103-340			
		MISC CLAIM VENDOR							
6	CC-1228 08/17/23	Amazon-office supplies	94.63			1000 202200			101000
		office supplies		CC Accounting: 1000-		-414103-410			
		AMAZON CAPITAL SERVICES							
7	CC-1228 08/17/23	Neogov-conference	2,398.00			1000 202200			101000
		conference-Sarah		CC Accounting: 1000-		-414103-340			
		GOVERNMENTJOBS.COM, INC.							
8	CC-1228 08/17/23	ND SHRM conference	499.00			1000 202200			101000
		conference-Makayla		CC Accounting: 1000-		-414103-340			
		MISC CLAIM VENDOR							
9	CC-1228 08/17/23	Allegient Airlines	714.00			1000 202200			101000
		airfare-Sarah		CC Accounting: 1000-		-414103-340			
		MISC CLAIM VENDOR							
10	CC-1228 08/18/23	Craig's List-advertisting	20.00			1000 202200			101000
		advertising		CC Accounting: 1000-		-414103-418			
		MISC CLAIM VENDOR							
11	CC-1228 08/18/23	Amazon-furniture	330.00			1000 202200			101000
		2 chairs		CC Accounting: 1000-		-414103-640			
		AMAZON CAPITAL SERVICES							
12	CC-1228 08/19/23	MGM Grand-hotel deposit	190.48			1000 202200			101000
		deposit-Sarah		CC Accounting: 1000-		-414103-340			
		MISC CLAIM VENDOR							

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CITY OF WEST FARGO, ND
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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
Total for Vendor:			4,996.58						
113102	-99512E	2438 VISA PLANNING	2,494.36						
		June Statement for May transactions							
	1	CC-1174 05/01/23 Holiday-car wash	10.00			1000 202200			101000
		HOLIDAY STATIONSTORE #469		CC Accounting: 1000-		-418000-340			
	2	CC-1174 05/12/23 APA - job ad	25.00			1000 202200			101000
		AMERICAN PLANNING ASSOCIATION		CC Accounting: 1000-		-418000-399			
	3	CC-1174 05/23/23 Int'l Code Council-code books	2,459.36			1000 202200			101000
		INTERNATIONAL CODE COUNCIL, INC		CC Accounting: 1000-		-418000-662			
113104	-99511E	2438 VISA PLANNING	40.00						
		July Statement for June transactions							
	1	CC-1176 06/04/23 Holiday - car wash	5.00			1000 202200			101000
		HOLIDAY STATIONSTORE #469		CC Accounting: 1000-		-418000-340			
	2	CC-1176 06/26/23 MN Dept of Labor-renewal	35.00			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-418000-667			
113105	-99510E	2438 VISA PLANNING	57.77						
		Aug statement for July transactions							
	1	CC-1177 07/01/23 Holida - car wash	5.00			1000 202200			101000
		HOLIDAY STATIONSTORE #469		CC Accounting: 1000-		-418000-340			
	2	CC-1177 07/06/23 Instacart-snacks from Target	51.77			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-418000-410			
	3	CC-1177 07/16/23 ND Sec. of State Notary appli	36.00			1000 202200			101000
		ND SECRETARY OF STATE		CC Accounting: 1000-		-418000-667			
	4	CC-1177 07/25/23 MN Dept of Labor credit	-35.00			1000 202200			101000
		MISC CLAIM VENDOR		CC Accounting: 1000-		-418000-667			
113333	-99495E	2438 VISA PLANNING	1,435.00						
		May statement for April transactions							
	1	CC-1173 04/01/23 Holiday Station - car wash	10.00			1000 202200			101000
		carwash		CC Accounting: 1000-		-418000-420			
		HOLIDAY STATIONSTORE #469							
	2	CC-1173 04/07/23 Amazon -Chicago Harris Web	1,400.00			1000 202200			101000
		2023 Fundamental of Municipal Finance Credential		CC Accounting: 1000-		-418000-340			
		MISC CLAIM VENDOR							

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
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* ... Over spent expenditure

Claim/ Line #	Check Invoice #	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
3	CC-1173	01/10/23 American Planning Assoc. Job Aid for Planning AMERICAN PLANNING ASSOCIATION	25.00			1000 202200 -418000-399			101000
				CC Accounting: 1000-					
		Total for Vendor:	4,027.13						
113220		544 WALLWORK TRUCK CENTER	389.42						
1	01P414366	09/21/23 4007 AIR DRYER CARTRIDGE	148.02			6010 450200	427		101000
2	01P412280	09/15/23 WINTERIZER/ANITGEL	91.32			6010 450200	424		101000
3	01P413445	09/19/23 FUEL FILTER	150.08			6010 450200	427		101000
		Total for Vendor:	389.42						
113305		2945 WEST FARGO AREA COMMUNITY	24,574.25						
1	09/27/23	6/1/23-9/30/23 Reimbursement	24,574.25			1000 415000	374		101000
		Total for Vendor:	24,574.25						
113360	109295S	3306 WEST FARGO EVENTS, INC	36,670.17						
1	0000901-IN	09/01/23 Programming fee: Essentia	17,563.69			2310 452120	810		101000
2	0000901-IN	09/01/23 Programming fee: POW/MIA	3,099.48			2310 452120	810		101000
3	0000901-IN	09/01/23 Mgmt fee: Parking Ramp	11,840.33			2320 452110	810		101000
4	0000901-IN	09/01/23 Mgmt fee: City Events	4,166.67			2960 411900	810		101000
113361	109296S	3306 WEST FARGO EVENTS, INC	4,456.10						
1	0000823-IN	05/01/23 Midco Statement 3050 Sheye	885.26			2310 452120	497		101000
2	0000823-IN	05/01/23 Midco Statement 3150 Sheye	3,570.84			2310 452120	497		101000
		Total for Vendor:	41,126.27						
113301	109293S	566 WEST FARGO PARK DISTRICT	104,901.92						
1	09/28/23	Sept 2023 State Aid	104,901.92			2050 451000	992		101000
		Total for Vendor:	104,901.92						
113292		2184 WEST SIDE STEEL	164.97						
1	7143	09/20/23 SHEET METAL	164.97			6010 450200	914		101000
113311		2184 WEST SIDE STEEL	17.03						
1	7199	09/28/23 REC TUBE	17.03			6010 450200	427		101000
		Total for Vendor:	182.00						

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CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 09/16/23 to 09/29/23

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
113165		569 WF ANIMAL HOSPITAL	4,014.21						
1	270231	08/31/23 august pound fee	3,924.60			1000 421000	396		101000
2	269785	08/31/23 k9 bella medical	89.61			1000 421000	915		101000
		Total for Vendor:	4,014.21						
113200		3827 WF Firefighters Association	840.00						
1	09/30/23	Fire Union Dues Sept 2023	840.00			1000 212552			101000
		Total for Vendor:	840.00						
113302		549 WF PUB SCHOOLS DIST #6	10,333.50						
1	MISC07170	09/20/23 OCTOBER RENT	10,333.50			7000 411600	333		101000
		Total for Vendor:	10,333.50						
113149		338 XCEL ENERGY	6.98						
1	842158850	07/25/23 july 2023 603/605 shey st	6.98			1000 421000	527		101000
113254		338 XCEL ENERGY	97.40						
1	845560345	09/19/23 SM75	97.40			6025 450000	351		101000
113384		338 XCEL ENERGY	7,861.13						
1	843439886	09/05/23 800 4TH AVE E	615.25			1000 415000	351		101000
2	843436165	09/05/23 800 4TH AVE E	7,245.88			1000 415000	351		101000
		Total for Vendor:	7,965.51						
113385		999999 ZACHARY TRAVERSE	300.00						
		Tree Planting Permit - 1066 Larkin Lane W							
1	09/29/23	Tree - 1066 Larkin Lane W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
113296		582 ZEP MANUFACTURING	525.47						
1	9008971923	09/13/23 CLEANING SUPPLIES	525.47			1000 455000	420		101000
		Total for Vendor:	525.47						
		# of Claims 303 Total: 3768,871.36				# of Vendors 199			
		Total Electronic Claims 446,015.61							
		Total Non-Electronic Claims 3322855.75							

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **



"Consent" or "Regular" Agenda
Item?

[Consent]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Vacant

Assistant City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: October 2, 2023

Subject: District 2276 - Roundabout at 9th St W and 52nd Ave W

Action: Authorize Resolution of Necessity

New Information and Recommendation:

District 2276 was created on September 18, 2023 and will require a Resolution of Necessity to be partially funded via special assessments. This resolution is required and initiates the process for public notification and sets the public hearing date for people to have the opportunity to protest the project.

The following documents are attached for review/consideration:

- Resolution of Necessity

Staff Recommendation: Authorize Resolution of Necessity

Policy Analysis:

The roundabout proposed would be a permanent and safe solution for the pedestrians crossing 52nd Avenue from the Wilds Development and support current and future traffic movements. Additionally, a roundabout would not prohibit the City's future grant request to reconstruct 52nd Avenue from 9th Street to Sheyenne Street in the future. If we were to install unwarranted signals, it would prohibit us from utilizing that grant funding for this roadway, likely resulting in the City needing to remove the signal with that future project.

Financial Analysis:

This project is presented per the policy established with the 2022 CIP of assessing 80% of regional reconstruction projects. The City's financial contribution to the project is proposed to utilize Capital Improvement Sales Tax revenue.

Previously Presented Information and Commission Actions:

September 18, 2023:

- Staff Recommendation: Create Improvement District No. 2276 and Approve Engineer's Report.
- Commission Action: Commissioner Simmons moved and Commissioner Olson seconded. Commissioner George and Anderson opposed. Motion carried on a 3:2 vote.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DECLARING WORK NECESSARY

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota that it is hereby found and declared that it is necessary to construct an improvement in Improvement District No. 2276 – 9th St W and 52nd Ave W Roundabout and Incidentals consisting of removing the existing 2-way stop intersection at 52nd Ave W and 9th St W and installing a slip-lane roundabout with westbound to northbound and northbound to eastbound slip lanes used or useful in connection with the above specified improvements, in accordance with and as described in the resolution creating said district, and the Engineer's Report which has been prepared by the Engineer for the City of West Fargo and approved by this commission which resolution and Engineer's Report together with an estimate of the probable cost of the work, are now on file in the office of the City Auditor and are open to public inspection.

BE IT FURTHER RESOLVED that a portion of the cost of said improvement be specially assessed against the benefited property in said improvement district in amounts proportionate to and not exceeding the benefits to be derived by them respectively from said improvement.

BE IT FURTHER RESOLVED that the owners of the property liable to be specially assessed for said improvements may file written protests against the said improvements within thirty (30) days after first publication of this resolution, and this Board shall at its next meeting after the expiration of said period, to-wit: On the 20th day of November, at 5:30 p.m meet at the City Commission Chamber in City Hall , 800 fourth Avenue East, West Fargo, for the purpose of hearing and determining the sufficiency of any protests so filed and of taking any such further action with respect to said improvements as may then deemed necessary and expedient.

BE IT FURTHER RESOLVED that the City Auditor is hereby authorized and directed to cause this resolution, including a map of the improvements directed, to be published once each

week for two consecutive weeks in The Foun, the official newspaper of the City of West Fargo, North Dakota.

Dated: October 2, 2023

APPROVED:

President of Board of City Commissioners

ATTEST:

Deputy City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried and the resolution was duly adopted.



"Consent" or "Regular" Agenda
Item?

[Consent]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Vacant

Assistant City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: October 2, 2023

Subject: District 2280 - Roundabout at 23rd Ave E and 6th St E

Action: Authorize Resolution of Necessity

New Information and Recommendation:

District 2280 was created on September 18, 2023 and will require a Resolution of Necessity to be partially funded via special assessments. This resolution is required and initiates the process for public notification and sets the public hearing date for people to have the opportunity to protest the project.

The following documents are attached for review/consideration:

- Resolution of Necessity

Staff Recommendation: Authorize Resolution of Necessity

Policy Analysis:

Per the recommendations of the traffic study, this roundabout will provide adequate capacity for the current and future build out of the commercial areas adjacent to the intersection.

Financial Analysis:

This project is presented per the policy established with the 2022 CIP of assessing 80% of regional reconstruction projects. The City's financial contribution to the project is proposed to utilize Capital Improvement Sales Tax revenue.

Previously Presented Information and Commission Actions:

September 18, 2023:

- Staff Recommendation: Create Improvement District No. 2280 and Approve Engineer's Report.
- Commission Action: Commissioner Olson moved and Commissioner Simmons seconded. Commissioner George and Anderson opposed. Motion carried on a 3:2 vote.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DECLARING WORK NECESSARY

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota that it is hereby found and declared that it is necessary to construct an improvement in Improvement District No. 2280 – 23rd Ave E and 6th St E Roundabout and Incidentals consisting of removal of the existing 2-way stop at the intersection of 23rd Ave E and 6th St E and installing a single lane roundabout used or useful in connection with the above specified improvements, in accordance with and as described in the resolution creating said district, and the Engineer's Report which has been prepared by the Engineer for the City of West Fargo and approved by this commission which resolution and Engineer's Report together with an estimate of the probable cost of the work, are now on file in the office of the City Auditor and are open to public inspection.

BE IT FURTHER RESOLVED that a portion of the cost of said improvement be specially assessed against the benefited property in said improvement district in amounts proportionate to and not exceeding the benefits to be derived by them respectively from said improvement.

BE IT FURTHER RESOLVED that the owners of the property liable to be specially assessed for said improvements may file written protests against the said improvements within thirty (30) days after first publication of this resolution, and this Board shall at its next meeting after the expiration of said period, to-wit: On the 20th day of November, at 5:30 p.m meet at the City Commission Chamber in City Hall , 800 fourth Avenue East, West Fargo, for the purpose of hearing and determining the sufficiency of any protests so filed and of taking any such further action with respect to said improvements as may then deemed necessary and expedient.

BE IT FURTHER RESOLVED that the City Auditor is hereby authorized and directed to cause this resolution, including a map of the improvements directed, to be published once each week for two consecutive weeks in The Forum, the official newspaper of the City of West Fargo, North Dakota.

Dated: October 2, 2023

APPROVED:

President of Board of City Commissioners

ATTEST:

Deputy City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried and the resolution was duly adopted.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted

☐ Raffle by a Political or Legislative District Party

☐ Bingo ☐ Raffle ☐ Raffle Board ☒ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group <i>Holy Cross Catholic Wild Game</i>		Dates of Activity (Does not include dates for the sales of tickets) <i>Jan 1 to Jan 31, 2024</i>	
Organization or Group Contact Person <i>Willie Gartner</i>	E-mail <i>gartner.willie@gmail.com</i>	Telephone Number <i>701-799-0601</i>	
Business Address <i>2711 7th St E</i>	City <i>W Fargo</i>	State <i>ND</i>	ZIP Code <i>58078</i>
Mailing Address (if different) <i>Same</i>	City	State	ZIP Code

SITE INFO

Site Name <i>Holy Cross Catholic Church</i>	County <i>CASS</i>
Site Physical Address <i>2711 7th St E</i>	City <i>WF</i>
State <i>ND</i>	ZIP Code <i>58075</i>
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) <i>1 month only for Jan 1 to Jan 31 2024</i>	

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
<i>Calendar Raffle</i>	<i>\$50 each weekday 100 Saturday 200 Sunday</i>	<i>\$2350</i>
<i>\$1000 CASH (EH) coded to: 1000-320000</i>		Total (limit \$40,000 per year) <i>\$ 2350</i>

Intended Uses of Gaming Proceeds <i>Non Profit donation</i>
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No

Name <i>Willie Gartner</i>	Title <i>Chairman</i>	Telephone Number <i>701-799-0601</i>	E-mail Address <i>gartner.willie@gmail.com</i>
Signature of Organization or Group's Top Official <i>Willie Gartner</i>		Title <i>Chairman</i>	Date <i>9-28-2023</i>



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (2-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☒ Bingo ☐ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Legacy Elementary PTA		Dates of Activity (Does not include dates for the sales of tickets) 10/27/2023	
Organization or Group Contact Person Kala Frelot	E-mail kalafrelot@gmail.com	Telephone Number 701-388-1843	
Business Address 5150 9th St. W	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Legacy Elementary		County Cass	
Site Physical Address 5150 9th St. W.	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Bingo. 10/27/2023			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Bingo	Books	\$250

\$1000 #1574 coded to: 1000.320000

Total (limit \$40,000 per year)	\$ 250
------------------------------------	---------------

Intended Uses of Gaming Proceeds

No charge to play Bingo - No proceeds -

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)

☐ No ☒ Yes - Total Retail Value: **\$250** (This amount is part of the total prize limit for \$40,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)

☐ Yes ☒ No

Name Kala Frelot	Title Chair of Events	Telephone Number 701-388-1843	E-mail Address kalafrelot@gmail.com
Signature of Organization or Group's Top Official Kala Frelot		Title	Date 9/28/2023



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (5-2023)

Applying for (check one)

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☐ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group The American Legion Department of North Dakota		Dates of Activity (Does not include dates for the sales of tickets) 02/16/2024	
Organization or Group Contact Person Don Herrly	E-mail adjutant@ndlegion.org	Telephone Number 701-293-3120	
Business Address 405 Main Ave West, Suite 4A	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different) PO Box 5057	City West Fargo	State ND	ZIP Code 58078

SITE INFO

Site Name The American Legion Department of North Dakota		County Cass	
Site Physical Address 405 Main Ave West, Suite 4A	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle Drawing Friday, February 16, 2023			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle/Sweepstakes	1 st Place - \$2000	\$2000
Raffle/Sweepstakes	2nd Place - \$1000	\$1000
Raffle/Sweepstakes	3rd and 4th Place - \$200 each	\$200 x 2 = \$400
<i>See attached for additional prizes</i>		Total (limit \$40,000 per year) \$ 4000.00

Intended Uses of Gaming Proceeds Support for the Four Pillars of the American Legion, assisting veterans and Legion programs	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☐ No ☒ Yes - Total Retail Value: \$4000 (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Printed Name of Organization Group's Permit Organizer Don Herrly	Telephone Number 701-293-3120	E-mail Address adjutant@ndlegion.org
Signature of Organization Group's Permit Organizer <i>Don Herrly</i>	Title Adjutant	Date 3 sep 23



MEMORANDUM

To: West Fargo Board of City Commissioners

From: Dustin Scott, Acting City Administrator; Heide Delorme, Finance Director

Date: Oct. 2, 2023

RE: Public Budget Hearing Topics and Final Budget Updates

Commission President Dardis and Commissioners,

This memo provides a follow-up to questions and concerns brought during the 2024 Budget Public Hearing as well as any additional questions from Commissioners ahead of the approval of the Final Budget.

The memo will also outline additional changes made from the 2024 Draft Final Budget to the 2024 Final Budget that will be on the agenda for your approval at the Oct. 2, 2023 City Commission Meeting.

1. Property Valuations and Process

- a. The City of West Fargo follows North Dakota's statutory equalization process which directs all real property in the state to be assessed as to its value on Feb. 1 of each year. The Assessor must notify the property owner whenever the true and full value of a property is increased by more than 10 percent over the last assessment. The notice is delivered in writing at the property address at least 15 days prior to the local board of equalization. The notice provides the true and full value used by the Assessor along with the dates, times, and locations of both the City and County Boards of Equalization. The City Board of Equalization is held on the second Tuesday in April. County Board of Equalization is held during the first 10 days in June. The State Board of Equalization meets the second Tuesday in August.
- b. This process is held separately from the City Budget Process. Property Values cannot be changed after they are certified by the Board of Equalization. Residents must participate in the appeals process at the meetings outlined above if they would like to see a change in their assessment.

- c. Values determined by the Assessor's office are determined based off sales that happened in the preceding year. Assessors are required by the state to set values between 90-100% of sales that have occurred in the prior year. Essentially this means that your assessed value is based on what your property could sell for in the current market.
- d. There are many reasons an Assessor's values change, including physical changes to a property like new construction, remodel, property improvements, or secondary structures such as shops or sheds.
- e. Most notably, however, values are impacted by market change. Market change is how sales on similar property have changed from year to year. Using MLS stats on the average sale in West Fargo, values have grown from \$273,612 in 2019 to \$361,192 in 2022, the last available end of year report. This is a 32% change from 2019-2022. Average sale price statistics allow for a broad overview of the market, with the understanding that subsections of property can change at different rates. These MLS statistics clearly show that our local real estate market has been strong and has incurred a notable market change.
- f. Residents can review all of their property information at assessments.westfargond.gov. Yearly values will always be posted for review by April 1.

2. West Fargo Events

- a. Questions were raised about how West Fargo Events (WFE) is funded by the City. As background, WFE is contracted to perform management and programming operations at the city-owned Essentia Health Plaza and POW/MIA Plaza as well as the management of city events and management of the parking ramp at The Lights.
- b. West Fargo Events (WFE) bills the City of West Fargo monthly for the management and programming it undertakes.
- c. When the City receives these bills, they are divided into four line items to help properly account for the various activities. These line items are coded to various funds for payment.
 - i. Plaza programming and operation fees are paid from Fund 2310
 - ii. parking ramp funding is paid from Fund 2320
 - iii. city events management fees are paid from Fund 2960, which is the Economic Development Sales Tax Fund.

- d. The table below shows the line items in their full annual amount for 2023 and budgeted for 2024.

Line Item	Fund	2023 Amount	2024 Amount
Essentia Health Plaza (city-owned)	2310 (through 2960 transfers)	\$210,764.00	\$221,302.20
POW/MIA Plaza (city-owned)	2310 (through 2960 transfers)	\$37,194.00	\$39,053.70
Parking Ramp at The Lights (city-owned)	2320	\$142,084.00	\$149,188.20
Programming/Events Management	2960	\$50,000	\$52,500.00
TOTAL:		\$440,042.00	\$462,044.10

- e. The City of West Fargo has approximately \$100,000 in additional expenses associated with the two city-owned plazas and the city-owned parking ramp. This includes items such as electricity, internet, etc. These items are paid out of the appropriate associated fund to directly cover these expenses and are not reflected in the table above.
- f. There are two main revenue sources that cover the payments to WFE: Economic Development Sales Tax and Parking Ramp Rent.
- g. The economic development sales tax is received from the state and deposited into fund 2000, it is then transferred to fund 2960. The programming/events management fee is paid directly from the economic development line item in fund 2960. Funds to pay plaza operations are transferred from 2960 to fund 2310 prior to being paid out for services rendered.
- h. Parking Ramp rent is budgeted at \$200,000. This is billed to WFE and paid to the City. This rental revenue covers all expenditures in fund 2320.

3. Line Item Questions

- a. Travel & Education: The most significant increases to travel and education budgets come from Public Works, Street, Right-of-Way, and Finance.
- i. Public Works, Street and Right-of-Way increases reflect a correction from the 2023 budget where the amount budgeted for travel and education was artificially low due to an inputting error. The 2024 budget numbers reflect a more accurate expense for necessary training levels and align with budgets from 2021 and 2022.

- ii. The Finance Department has a complete turnover in employees since the 2023 budget. The increase in travel and education expenses will ensure that new employees have the training necessary to acclimate to their new roles.
- b. Contracts for Services
 - i. The increase in contracts for services come almost exclusively from a street department contract for tree pruning.
- c. Memberships
 - i. All membership expenses directly reflect increases in current membership fees.

4. Summary of Changes

- a. An attached summary sheet outlines all changes made from the Draft Final Budget presented on Sept. 18 to the Final Budget presented for approval on Oct. 2.

Notable changes include:

- i. An \$86,003 reduction in line items from various departments. This brings the City's use of reserves from \$2.012 million to \$1.926 million. This is 35% reduction in the use of reserves from the 2023 Budget.
- ii. A Summary of Special Revenue Funds
- iii. Details on West Fargo Events expenditures
- iv. Line item detail for Public Safety Sales Tax expenditures

CHANGES FROM DRAFT FINAL BUDGET TO FINAL BUDGET

1. Line item changes were made in several departments, resulting in a total decrease of \$86,003 from the Draft Final Budget to the Final Budget.

Line Item Reductions

• Administration, Service Agreements	(\$10,000)
• Economic Development, Marketing	(\$5,000)
• Engineering, Engineering	(\$10,000)
• HR, Contract Services	(\$15,000)
• HR, Travel & Education	(\$3,750)
• HR, Recruitment	(\$15,000)
• Non-Departmental, Contract Services	(\$3,975)
• Non-Departmental, Technology	(\$23,278)

TOTAL REDUCTION: (\$86,003)

This \$86,003 reduction in expenditures is reflected in a reduction to the use of reserve funds from \$2,012,5761 to \$1,926,568. This is a 35% reduction in the use of reserves from the 2023 budget.

2. A summary of special revenue funds was added. This summary shows a summary of funds collected through sales tax, intergovernmental program, and other program. This can be found on page 24. The details of transfers in and out of these funds are found in the Special Revenue sections on pages 25-29.
3. Detailed information on expenses from the City of West Fargo to West Fargo Events was added. This explains how City funds are used for programming and management of the city-owned POW/MIA Plaza, Lights Plaza, and the Parking Ramp at the Lights. This breakdown can be found on page 24.
4. Line Item Detail has been provided on the spending of the Public Safety Sales Tax. Expenses are categorized as either transfers into the Police Department or Fire Department Budgets or as direct Capital Expenditures. This can be found on page 26.



2024 BUDGET

PRELIMINARY BUDGET PRESENTED TO WF CITY COMMISSION - AUG. 2, 2023
PRELIMINARY BUDGET APPROVED BY WF CITY COMMISSION - AUG. 7, 2023
PRELIMINARY BUDGET DOCUMENT PUBLISHED - AUG. 18, 2023
DRAFT FINAL BUDGET PRESENTED TO WF CITY COMMISSION - SEPT. 5, 2023
PUBLIC HEARING ON DRAFT FINAL BUDGET - SEPT. 18, 2023
FINAL BUDGET TO BE APPROVED BY WF CITY COMMISSION - OCT. 2, 2023

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Total Debt Service	30
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SUMMARY AND GENERAL BUDGET INFORMATION

SUMMARY OF ALL BUDGETED FUNDS

The City of West Fargo's revenues to cover the expense of providing services to residents and businesses of West Fargo come from multiple sources, including property taxes, sales taxes, special assessments, state and federal funding, public utilities, and licenses and permits.

The following pages include additional details about revenues and expenses that are budgeted for the 2024 fiscal year.

FISCAL YEAR 2024	Governmental Funds			Proprietary Funds		Agency	Consolidated Totals
	General Fund	Debt Service	Special Revenue	Water Utility	Non-Major Utilities	Park	
Revenues and Transfers In							
Property Taxes	\$15,114,716	-	\$4,548,904	-	-	-	\$19,663,620
Sales Taxes	-	-	\$19,758,297	-	-	-	\$19,758,297
Other Taxes	\$73,650	\$2,245,047	-	-	-	-	\$2,318,697
Special Assessments	\$10,000	\$20,526,363	\$32,300	-	-	\$692,147	\$21,260,810
Franchise Fees	\$3,326,314	-	-	-	-	-	\$3,326,314
License and Permits	\$1,422,100	-	\$22,500	-	-	-	\$1,444,600
Intergovernmental	\$2,682,645	-	\$2,859,667	-	-	-	\$5,542,312
Charges for Services	\$2,413,577	-	\$20,000	-	-	-	\$2,433,577
Fines and Forfeits	\$320,000	-	-	-	-	-	\$320,000
Grants and Donations	\$225,450	-	\$250,500	-	-	-	\$475,950
Investment Income	\$2,338,770	-	\$42,588	-	-	-	\$2,381,358
Miscellaneous	\$122,090	-	\$30,000	-	-	-	\$152,090
Transfers In	\$4,332,355	\$955,703	\$21,406,435	-	-	-	\$26,694,493
Public Utility	-	-	708940	\$9,264,036	\$10,943,418	-	\$20,916,394
Revenues and Transfers In Total:	\$32,381,667	\$23,727,113	\$49,680,131	\$9,264,036	\$10,943,418	\$692,147	\$126,688,512
Financial Uses							
General Government	\$12,327,583	-	\$3,611,500	-	-	-	\$15,939,083
Public Safety	\$13,107,324	-	\$6,820,019	-	-	-	\$19,927,343
Public Works	\$3,924,400	-	-	-	-	-	\$3,924,400
Public Transportation	\$410,540	-	-	-	-	-	\$410,540
Unallocated	-	-	-	-	-	\$692,147	\$692,147
Public Utilities	\$325,551	-	520551	\$6,501,905	\$11,819,973	-	\$19,167,980
Capital Outlay	\$2,107,161	-	\$2,293,659	\$279,500	\$1,118,000	-	\$5,798,320
Debt Service - Normal Redemption	-	\$16,500,723	209570	-	-	-	\$16,710,293
Debt Service - Interest and Fees	-	\$8,972,118	-	-	-	-	\$8,972,118
Transfers Out	-	-	\$35,115,568	-	\$180,821	-	\$35,296,389
Financial Uses Total:	\$32,202,559	\$25,472,841	\$48,570,867	\$6,781,405	\$13,118,794	\$692,147	\$126,838,613
Surplus (Deficit)	\$179,108	(\$1,745,728)	\$1,109,264	\$2,482,631	(\$2,175,376)	\$0	(\$150,101)

Fund Key

Details of all funds can be found on the following pages.

GENERAL FUNDS	
FUND NO.	FUND
1000	GENERAL GOVERNMENT
1001	RESERVES
5000	TREE PLANTING
7000	LIBRARY
7050	AIRPORT

DEBT SERVICE	
FUND NO.	FUND
3000-3999	ALL DEBT SERVICE FUNDS

SPECIAL REVENUE	
FUND NO.	FUND
2000	SALES TAX
2960	ECONOMIC DEVELOPMENT SALES TAX
2970	CAPITAL IMPROVEMENT SALES TAX
2975	PUBLIC SAFETY SALES TAX
2060	FIRE
2050	PARKS
2110	GAMING
2130	MUNICIPAL HIGHWAY FUND
2141	FM CVB
2200	VECTOR
2210	FORESTRY
2230	CITY UTILITY
2500	NIGHT TO UNITE
2950	ASSET FORFEITURES
2980	SOUTH FACILITIES HOOKUP

WATER	
FUND NO.	FUND
6020	WATER

NON-MAJOR UTILITIES	
FUND NO.	FUND
6010	SANITATION
6025	SEWER



SUMMARY OF BUDGETED REVENUE AND EXPENSES

	EXPENSES	REVENUES*	DIFFERENCE
General/Fire/Forestry	\$36,959,812	\$37,129,204	\$169,392**
Enterprise Funds	\$19,821,087	\$20,207,454	\$386,367
Airport/Library	\$2,278,641	\$2,354,359	\$75,718

*Includes use of reserves as a revenue to fund shortfall in General/Fire

**Current surplus in Forestry Fund, not in General/Fire

2024 BUDGET EXPENDITURES BY FUND

	ACCOUNT	2022 ACTUAL	2023 BUDGET*	2024 BUDGET	% CHANGE	% OF TOTAL EXPENSE
Administration	1000-414000	\$565,982	\$1,121,181	\$1,164,166	3.83%	3.15%
Assessor	1000-414101	\$640,756	\$739,379	\$799,931	8.19%	2.16%
Communications	1000-416200	\$480,834	\$454,239	\$447,496	-1.48%	1.21%
Court	1000-412000	\$702,389	\$732,633	\$779,875	6.45%	2.11%
Economic Development	1000-414102	\$91,188	\$163,339	\$216,273	32.41%	0.59%
Engineering	1000-414200	\$884,216	\$1,258,530	\$1,365,185	8.47%	3.69%
Finance	1000-414100	\$573,553	\$627,484	\$695,178	10.79%	1.88%
Fire Department	2060-415200	\$5,359,939	\$5,406,740	\$6,820,019	26.14%	18.45%
Fleet and Facility	1000-455000	\$969,906	\$835,699	\$1,031,575	23.44%	2.79%
Forestry	2210-428000	\$317,985	\$398,271	\$325,551	-18.26%	0.88%
Human Resources	1000-414103	\$508,136	\$570,280	\$545,186	-4.40%	1.48%
Information Technology	1000-414104	\$706,848	\$1,537,955	\$1,093,779	-28.88%	2.96%
Non-Departmental	1000-415000	\$1,229,129	\$1,249,686	\$1,213,244	-2.92%	3.28%
Planning	1000-418000	\$1,452,460	\$1,527,442	\$1,692,307	10.79%	4.58%
Police Department	1000-421000	\$10,083,352	\$12,307,510	\$13,107,324	6.50%	35.46%
Public Works	1000-450000	\$359,204	\$384,053	\$437,822	14.00%	1.18%
Reserve	1001-415000	\$131,314	\$200,000	\$100,000	-50.00%	0.27%
Right-of-Way	1000-430001	\$549,807	\$799,103	\$710,370	-11.10%	1.92%
Streets	1000-43000X	\$2,806,821	\$3,142,745	\$3,887,531	23.70%	10.52%
Street Lights	1000-430002	\$483,742	\$474,000	\$527,000	11.18%	1.43%
Transfers Out	1000-521000	\$12,166	-	-	-	-
Total General Funds		\$28,909,727	\$33,930,269	\$36,959,812	8.93%	100.00%
Library	7000-411600	\$1,537,650	\$1,924,529	\$2,092,696	8.74%	91.84%
Airport Authority	7050-500000	\$167,356	\$183,220	\$185,945	1.49%	8.16%
Total Other Levied Special Funds		\$1,705,006	\$2,107,749	\$2,278,641	8.11%	100.00%
Sanitation	6010-450200	\$5,375,292	\$5,630,188	\$6,658,227	18.26%	33.59%
Sewer	6020-450000	\$5,177,424	\$6,396,603	\$6,381,455	-0.24%	32.20%
Water	6025-450000	\$6,966,219	\$6,857,597	\$6,781,405	-1.11%	34.21%
Total Enterprise Funds		\$17,518,935	\$18,884,388	\$19,821,087	4.96%	100.00%

*2023 budget numbers used here include budget amendments made through the start of the 2024 budget process that do not appear in the final 2023 budget adopted in Oct. 2022. Budget amendments made throughout the year can be found in West Fargo City Commission meeting minutes.

2024 BUDGET EXPENDITURE FACTORS

- Addition of 13 Full Time Employees
 - Administration/Economic Development – Admin. Assistant
 - Finance – Payroll Specialist (approved Aug. 2023)
 - Fire Department – 6 Firefighters
 - Fleet and Facility – Purchasing Specialist
 - Police Department – 2 Officers
 - Public Works – Admin. Assistant
 - Sanitation – Crew Chief
- Health Insurance Increase of 11%
- WSI Increase of 10%
- Cost of Living Adjustment of 4%
- Retirement Contribution Increased



2024 BUDGET REVENUE BY FUND

	GENERAL FUND	FIRE	GENERAL/FORESTRY/FIRE TOTAL
Property Taxes	\$ 12,842,947	\$ 4,339,334	\$ 17,182,281
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	\$ 73,650	\$ -	\$ 73,650
Special Assessments	\$ 10,000	\$ -	\$ 10,000
Franchise Fees	\$ 3,326,314	\$ -	\$ 3,326,314
License and Permits	\$ 1,422,100	\$ 10,500	\$ 1,432,600
Intergovernmental	\$ 2,651,645	\$ -	\$ 2,651,645
Charges for Services	\$ 2,413,577	\$ -	\$ 2,413,577
Fines and Forfeits	\$ 320,000	\$ -	\$ 320,000
Grants and Donations	\$ 225,450	\$ 245,000	\$ 470,450
Investment Income	\$ 2,246,122	\$ -	\$ 2,246,122
Miscellaneous	\$ 74,000	\$ -	\$ 74,000
Transfers In	\$ 4,274,440	\$ 2,225,185	\$ 6,499,625
Public Utility	\$ 428,940	\$ -	\$ 428,940
Total Revenue & Transfer In	\$ 30,309,185	\$ 6,820,019	\$ 37,129,204

	LIBRARY & AIRPORT
Property Taxes	\$ 2,271,769
Sales Taxes	\$ -
Other Taxes	\$ -
Special Assessments	\$ -
Franchise Fees	\$ -
License and Permits	\$ -
Intergovernmental	\$ 31,000
Charges for Services	\$ -
Fines and Forfeits	\$ -
Grants and Donations	\$ -
Investment Income	\$ 3,500
Miscellaneous	\$ 48,090
Transfers In	\$ -
Public Utility	\$ -
Total Revenue & Transfer In	\$ 2,354,359

	WATER UTILITY	OTHER UTILITY	ENTERPRISE FUNDS TOTAL
Property Taxes	\$ -	\$ -	\$ -
Sales Taxes	\$ -	\$ -	\$ -
Other Taxes	\$ -	\$ -	\$ -
Special Assessments	\$ -	\$ -	\$ -
Franchise Fees	\$ -	\$ -	\$ -
License and Permits	\$ -	\$ -	\$ -
Intergovernmental	\$ -	\$ -	\$ -
Charges for Services	\$ -	\$ -	\$ -
Fines and Forfeits	\$ -	\$ -	\$ -
Grants and Donations	\$ -	\$ -	\$ -
Investment Income	\$ -	\$ -	\$ -
Miscellaneous	\$ -	\$ -	\$ -
Transfers In	\$ -	\$ -	\$ -
Public Utility	\$ 9,264,036	\$ 10,943,418	\$ 20,207,454
Total Revenue & Transfer In	\$9,264,036	\$10,943,418	\$20,207,454

	CONSOLIDATED TOTAL
Property Taxes	\$ 19,454,050
Sales Taxes	\$ -
Other Taxes	\$ 73,650
Special Assessments	\$ 10,000
Franchise Fees	\$ 3,326,314
License and Permits	\$ 1,432,600
Intergovernmental	\$ 2,682,645
Charges for Services	\$ 2,413,577
Fines and Forfeits	\$ 320,000
Grants and Donations	\$ 470,450
Investment Income	\$ 2,249,622
Miscellaneous	\$ 122,090
Transfers In	\$ 6,499,625
Public Utility	\$ 20,636,394
Total Revenue & Transfer In	\$ 59,691,017

2024 BUDGET REVENUE FACTORS

- Mill levy valuation increased 10.32%.
- Mill levy adjustment of .27 decrease
- State Aid increase of 4.5%
- Highway Tax held at 2022 level
- Franchise Fee increase from 2% to 4%

USE OF RESERVE FUNDS

	2024
Original Reserve Estimates (includes Fire, General Fund, and Operating Reserves)	\$31.45M
Reserves Dedicated to Fire	\$1,268,414
Reserves Dedicated to General Fund	\$658,154
Total Use of Reserves in 2024 Budget	\$1,926,568
Remaining Reserves Estimate	\$29.52M

Approximately \$1.93 million will be used from the City's reserve funds in the 2024 Budget. This allows the City to meet necessary expenditures without increasing the number of mills.

The 2024 proposed reserve amount is approximately 35% less than the \$2.9 million reserves used in 2023.

The City will have an estimated \$31.45 million in reserves at the start of 2024. This is a healthy reserve, and the City is working to develop a long-term plan to strategically spend down reserves and maintain a responsible reserve level.

2024 BUDGET PROPERTY TAX/MILL LEVY

The City of West Fargo will not levy any additional mills in 2024. Mills will be slightly reduced due to a decrease in the City’s share of specials.

This means property owners will see a small decrease in the amount levied by the City, as shown in the chart below.

Mills	2023 Actual		2024 Final Budget				Change	
	Mills	Total \$	Base Mills	Additional Mills	Total Mills	Total \$	Mills	Total \$
General Fund	52.09	\$12,084,564	52.09	0.00	52.09	\$13,336,394	0.00	\$1,251,830
Share of Specials	1.12	\$259,933	1.12	(0.27)	0.85	\$217,622	(0.27)	(\$42,311)
Fire	17.60	\$4,084,662	17.60		17.60	\$4,506,058		\$421,396
Airport	0.81	\$187,987	0.81		0.81	\$207,381		\$19,394
Totals	71.62	\$16,617,146	71.62	-0.27	71.35	\$18,267,455	-0.27	\$1,650,309

Mills	2023 Actual		2024 Final Budget				Change	
	Mills	Total \$	Base Mills	Additional Mills	Total Mills	Total \$	Mills	Total \$
Library	8.40	\$1,947,177	8.40	-	8.40	\$2,150,619	-	\$203,442
Totals	8.40	\$1,947,177	8.40	-	8.40	\$2,150,619	-	\$203,442

TOTAL CITY AND LIBRARY	80.02	\$18,564,323	80.02	-0.27	79.75	\$20,418,074	-0.27	\$1,853,751
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Annual Impact of Mill Levy Change			
Increase for owner per \$100,000 of property value	(\$1.22)	Increase for owner per \$500,000 of property value	(\$6.08)
Increase for owner per \$200,000 of property value	(\$2.43)	Increase for owner per \$600,000 of property value	(\$7.29)
Increase for owner per \$300,000 of property value	(\$3.65)	Increase for owner per \$700,000 of property value	(\$8.51)
Increase for owner per \$400,000 of property value	(\$4.86)	Increase for owner per \$800,000 of property value	(\$9.72)

PRELIMINARY 2024 BUDGET PROPERTY TAX/MILL LEVY

The City of West Fargo’s Preliminary Budget, approved on Aug. 7, 2023 included up to a 4.00 mill Increase. The chart below shows resident impacts of that preliminary increase. This increase was reflected on resident’s preliminary tax statements received from Cass County.

Because the City’s final budget has removed the mill increase, residents may expect a reduction from the amount listed on their preliminary tax statement of approximately \$17 per \$100,000 of property value.

Mills	2023 Actual		2024 Requested				Change	
	Mills	Total \$	Base Mills	Additional Mills	Total Mills	Total \$	Mills	Total \$
General Fund	52.09	\$12,084,564	52.09	4.27	56.36	\$14,429,625	4.27	\$2,345,061
Share of Specials	1.12	\$259,933	1.12	(0.27)	0.85	\$217,622	(0.27)	(\$42,311)
Fire	17.60	\$4,084,662	17.60		17.60	\$4,506,058		\$421,396
Airport	0.81	\$187,987	0.81		0.81	\$207,381		\$19,394
Totals	71.62	\$16,617,146	71.62	4.00	75.62	\$19,360,686	4.00	\$2,743,540

Mills	2023 Actual		2024 Requested				Change	
	Mills	Total \$	Base Mills	Additional Mills	Total Mills	Total \$	Mills	Total \$
Library	8.40	\$1,947,177	8.40	-	8.40	\$2,150,619	-	\$203,442
Totals	8.40	\$1,947,177	8.40	0.00	8.40	\$2,150,619	0.00	\$203,442

Mill Levy Increase Impacts			
Increase for owner per \$100,000 of property value	\$18	Increase for owner per \$500,000 of property value	\$90
Increase for owner per \$200,000 of property value	\$36	Increase for owner per \$600,000 of property value	\$108
Increase for owner per \$300,000 of property value	\$54	Increase for owner per \$700,000 of property value	\$126
Increase for owner per \$400,000 of property value	\$72	Increase for owner per \$800,000 of property value	\$144

*Chart included for comparison only

CALCULATING THE VALUE OF A MILL

The value of a mill is based on the taxable value of property in the City of West Fargo. The taxable valuation represents the net assessed value of all property in the city and accounts for the removal of exempt amounts. This amount is determined by applying an assessment ratio of 50% to the appraised value of all taxable property, then a factor of 9% is applied to residential and 10% to all other property classes. The mill value is 1/1000 of the city’s projected taxable value.

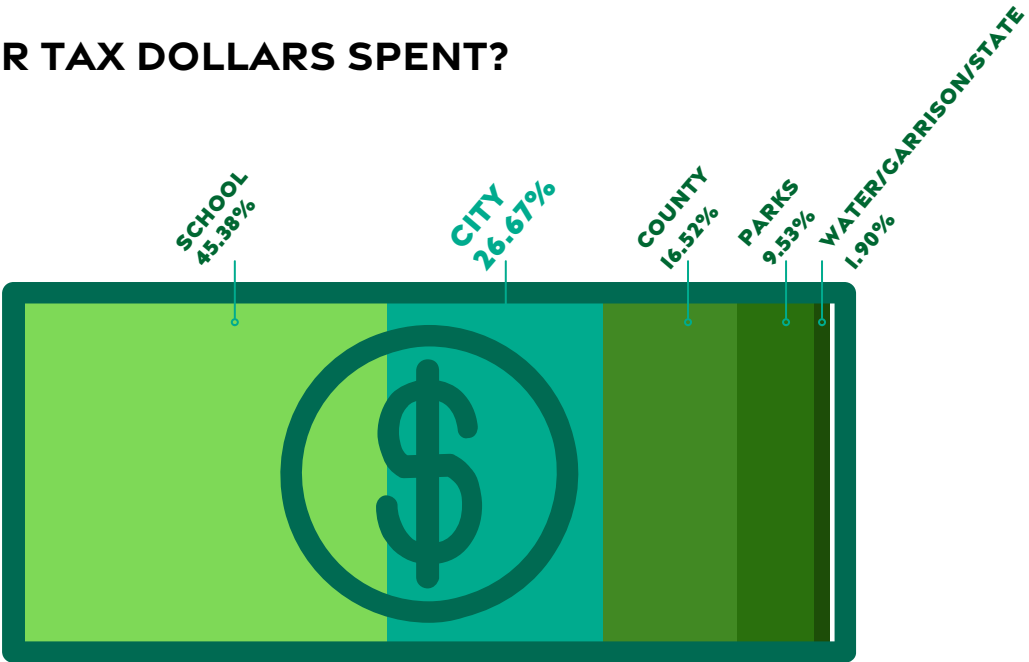
The number of mills levied (79.75 for CoWF and WFPL) multiplied by the value of a mill (\$256,026) determines the total property tax revenue to be collected from all property owners in the city.

2023 TAXABLE VALUATION PROJECTION	
Agriculture	\$17,620
Commercial	\$83,711,120
Residential	\$178,627,554
- TIF	(\$7,754,100)
- Adjustments (estimated)	(\$750,000)
+ Utility Corps (estimated)	\$2,174,068
Projected Taxable Value	\$256,026,262
Mill Value (PTV/1,000)	\$256,026

The number of mills levied by the city is added to the number of mills levied by all political subdivisions including Cass County, West Fargo Public School District, Garrison Diversion, etc. to determine a consolidated mill levy for each property.

A property’s taxable value, times the consolidated mill rate determines the final property tax amount.

WHERE ARE YOUR TAX DOLLARS SPENT?



GENERAL FUND DEPARTMENTAL EXPENDITURES

2024 BUDGET FRANCHISE FEE UPDATES

- The City of West Fargo will increase franchise fees charged to utility providers from 2% to 4% in 2024. This will provide additional revenue to the CoWF.
- Franchise fee increases may be passed through to residents by utility providers.

	2023 Actual	2024 Budget	2% Fee (Existing)	4% Fee
Cable	\$229,007	\$224,000	\$229,007	\$458,014
Electric	\$983,846	\$850,000	\$983,846	\$1,967,692
Natural Gas	\$450,394	\$195,000	\$450,304	\$900,608
Totals	\$1,663,247	\$1,269,000	\$1,663,157	\$3,326,314

*Note - The City of Fargo will also raise franchise fees from 2% to 4% in 2024.

DEPARTMENT EXPENDITURE DETAIL

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-414000 - ADMINISTRATION

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$732,638	\$764,007	4.3%
220	SOCIAL SECURITY	\$56,047	\$58,447	4.3%
230	RETIREMENT	\$111,801	\$124,228	11.1%
240	WORKFORCE SAFETY INSURANCE	\$1,340	\$1,511	12.8%
245	CORPORATE EDUCATION	\$5,000	\$5,000	-
320	HEALTH INSURANCE	\$117,493	\$121,995	3.8%
340	TRAVEL & EDUCATION	\$14,450	\$14,450	-
356	TELEPHONE	\$1,020	\$1,020	-
410	OFFICE SUPPLIES	\$1,600	\$1,600	-
418	PROFESSIONAL SERVICES	\$1,000	\$1,000	-
428	SERVICE AGREEMENTS - CONTRACTS	\$20,000	\$10,000	-
497	TECHNOLOGY	\$52,892	\$55,008	4.0%
667	MEMBERSHIPS	\$5,250	\$5,250	-
668	PRINTING	\$500	\$500	-
829	STAFF LICENSING	\$150	\$150	-
	TOTAL	\$1,121,181	\$1,164,166	3.8%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-41410 - ASSESSING

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$474,522	\$508,733	7.2%
220	SOCIAL SECURITY	\$36,301	\$38,918	7.2%
230	RETIREMENT	\$72,412	\$82,720	14.2%
240	WORKFORCE SAFETY INSURANC	\$1,135	\$553	-51.3%
320	HEALTH INSURANCE	\$82,756	\$94,773	14.5%
340	TRAVEL & EDUCATION	\$13,281	\$13,281	-
410	OFFICE SUPPLIES	\$3,000	\$3,000	-
428	SERVICE AGREEMENTS	\$75	\$75	-
497	TECHNOLOGY	\$49,532	\$51,513	4.0%
661	POSTAGE/FREIGHT/SHIPPING	\$1,000	\$1,000	-
667	MEMBERSHIPS	\$1,365	\$1,365	-
668	PRINTING	\$4,000	\$4,000	-
	TOTAL	\$739,379	\$799,931	8.2%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-41620 - COMMUNICATION

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$267,334	\$230,926	-13.6%
220	SOCIAL SECURITY	\$20,452	\$17,666	-13.6%
230	RETIREMENT	\$40,795	\$37,549	-8.0%
240	WORKFORCE SAFETY INSURANCE	\$273	\$284	4.0%
320	HEALTH INSURANCE	\$16,244	\$52,437	222.8%
340	TRAVEL & EDUCATION	\$4,500	\$4,500	-
356	TELEPHONE	\$3,136	\$3,136	-
410	OFFICE SUPPLIES	\$500	\$250	-50.0%
428	SERVICE AGREEMENTS - CONTRACTS	\$75	\$75	-
440	ADVERTISING	\$5,000	\$2,500	-50.0%
497	TECHNOLOGY	\$52,570	\$54,673	4.0%
602	MARKETING	\$20,000	\$20,000	-
641	FURN & EQUIP-NON DEPRECIA	\$6,500	\$6,500	-
667	MEMBERSHIPS	\$1,860	\$2,000	7.5%
668	PRINTING	\$5,000	\$5,000	-
864	FURN & EQUI DEPRECIATED > \$5,000	\$10,000	\$10,000	-
	TOTAL	\$454,239	\$447,496	-1.5%

2024 BUDGET - DEPARTMENTAL EXPENDITURES**EXPENDITURE BUDGET 1000-412000 - COURT**

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$167,493	\$185,336	10.7%
111	ADMINISTRATIVE SALARIES	\$54,554	\$62,000	13.6%
220	SOCIAL SECURITY	\$16,987	\$18,191	7.1%
230	RETIREMENT	\$25,559	\$30,136	17.9%
240	WORKFORCE SAFETY INSURANCE	\$364	\$379	4.1%
304	INTERPRETER SERVICE	\$750	\$750	-
309	ALTERNATE JUDGES SALARIES	\$6,000	\$6,000	-
310	COURT APPT ATTORNEYS	\$61,200	\$61,200	-
312	ATTORNEY	\$340,000	\$340,000	-
320	HEALTH INSURANCE	\$40,975	\$56,928	38.9%
340	TRAVEL & EDUCATION	\$5,000	\$5,000	-
410	OFFICE SUPPLIES	\$4,500	\$4,500	-
420	OPERATION & MAINTENANCE	\$1,500	\$1,500	-
428	SERVICE AGREEMENTS-Printer/Maint F	\$455	\$455	-
497	TECHNOLOGY	\$1,196	\$1,300	8.7%
641	FURN & EQUIP-NON DEPRECIATED <\$5	\$500	\$500	-
667	MEMBERSHIPS	\$100	\$200	100.0%
740	SERVICE CHARGES	\$5,500	\$5,500	-
	TOTAL	\$732,633	\$779,875	6.4%

2024 BUDGET - DEPARTMENTAL EXPENDITURES**EXPENDITURE BUDGET 1000-414102 - ECONOMIC DEVELOPMENT**

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$80,164	\$120,494	50.3%
220	SOCIAL SECURITY	\$6,133	\$9,218	50.3%
230	RETIREMENT	\$12,233	\$19,592	60.2%
240	WORKFORCE SAFETY INSURANCE	\$91	\$160	75.8%
320	HEALTH INSURANCE	\$20,446	\$28,508	39.4%
340	TRAVEL & EDUCATION	\$5,000	\$4,000	-20.0%
356	TELEPHONE	\$540	\$540	-
410	OFFICE SUPPLIES	\$1,000	\$1,000	-
497	TECHNOLOGY	\$732	\$761	4.0%
602	MARKETING	\$10,000	\$5,000	-
641	FURN & EQUIP-NON DEPRECIATED	\$1,000	\$1,000	-
661	POSTAGE/FREIGHT/SHIPPING	\$1,000	\$1,000	-
667	MEMBERSHIPS	\$25,000	\$25,000	-
	TOTAL	\$163,339	\$216,273	32.4%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-414200 - ENGINEERING

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$945,203	\$1,019,454	7.9%
114	PART TIME SALARIES	\$16,500	\$20,000	-
220	SOCIAL SECURITY	\$73,570	\$77,988	6.0%
230	RETIREMENT	\$143,765	\$165,763	15.3%
240	WORKFORCE SAFETY INSURANCE	\$1,133	\$1,128	-0.4%
312	ATTORNEY	\$2,000	\$2,000	-
313	ENGINEERING	\$40,000	\$40,000	0.0%
320	HEALTH INSURANCE	\$202,027	\$207,094	2.5%
340	TRAVEL & EDUCATION	\$15,200	\$16,000	5.3%
356	TELEPHONE	\$6,707	\$7,500	11.8%
360	MISC PRINTING AND MAILING	-	\$250	-
410	OFFICE SUPPLIES	\$4,500	\$4,500	-
418	PROFESSIONAL SERVICES	\$5,000	\$5,000	-
420	OPERATION & MAINTENANCE	\$1,000	\$1,000	-
422	UNIFORMS/CLOTHING	\$4,000	\$5,000	25.0%
424	GAS & OIL	-	\$500	-
427	VEHICLES MAINTENANCE	-	\$500	-
428	SERVICE AGREEMENTS	\$75	\$75	-
432	TOOLS	\$1,000	\$1,500	50.0%
497	TECHNOLOGY	\$33,831	\$35,184	4.0%
641	FURN & EQUIP-NON DEPRECIA	\$10,000	\$5,000	-50.0%
661	POSTAGE/FREIGHT/SHIPPING	-	\$100	-
667	MEMBERSHIPS	\$2,400	\$3,000	25.0%
829	STAFF LICENSES	\$800	\$800	-
864	FURN & EQUIP >\$5000	\$35,000	\$62,400	78.3%
880	COST ALLOCATIONS	(\$285,181)	(\$316,551)	11.0%
	TOTAL	\$1,258,530	\$1,365,185	8.5%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-414100 - FINANCE

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$526,769	\$548,399	4.1%
220	SOCIAL SECURITY	\$40,298	\$41,953	4.1%
230	RETIREMENT	\$80,110	\$89,170	11.3%
240	WORKFORCE SAFETY INSURANCE	\$637	\$757	18.8%
245	CORPORATE EDUCATION	\$1,000	\$1,000	-
320	HEALTH INSURANCE	\$84,412	\$139,478	65.2%
340	TRAVEL & EDUCATION	\$6,610	\$10,010	51.4%
356	TELEPHONE	\$480	\$480	-
410	OFFICE SUPPLIES	\$3,000	\$3,000	-
420	OPERATION & MAINTENANCE	\$1,500	\$1,000	-33.3%
428	SERVICE AGREEMENTS	\$500	\$500	-
497	TECHNOLOGY	\$50,168	\$50,000	-0.3%
641	FURN & EQUIP-NON DEPRECIA	\$1,000	\$1,000	-
667	MEMBERSHIPS	\$175	\$175	-
740	STAFF LICENSES	\$36,000	\$36,000	-
880	COST ALLOCATIONS	(\$205,175)	(\$227,744)	11.0%
	TOTAL	\$627,484	\$695,178	10.8%

2024 BUDGET - DEPARTMENTAL EXPENDITURES
EXPENDITURE BUDGET 1000-455000 - FLEET AND FACILITY

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$778,118	\$854,184	9.8%
220	SOCIAL SECURITY	\$59,526	\$64,733	8.7%
230	RETIREMENT	\$118,100	\$136,907	15.9%
240	WORKFORCE SAFETY INSURANC	\$18,083	\$23,434	29.6%
307	CONTRACT SERVICES	\$34,000	\$34,000	-
320	HEALTH INSURANCE	\$168,974	\$213,656	26.4%
340	TRAVEL & EDUCATION	\$9,650	\$9,650	-
356	TELEPHONE	\$2,879	\$2,879	-
358	LANDSCAPING-PUBLIC	\$5,000	\$10,000	100.0%
387	MEDICAL/VACCINES	\$500	\$500	-
420	OPERATION & MAINTENANCE	\$50,000	\$60,000	20.0%
422	UNIFORMS	\$5,000	\$5,000	-
424	GAS AND OIL	\$10,000	\$10,000	-
427	VEHICLES MAINTENANCE	\$10,000	\$10,000	-
432	TOOLS	\$15,000	\$15,000	-
433	SHOP SUPPLIES	\$20,000	\$25,000	25.0%
497	TECHNOLOGY	\$56,249	\$58,499	4.0%
500	SUPPLIES	\$30,000	\$20,000	-33.3%
527	UTILITIES	\$1,000	\$1,000	-
610	VEHICLE PURCHASES - DEPRE	\$46,000	\$139,000	202.2%
641	FURN & EQUIP-NON DEPRECIA	\$10,000	\$10,000	-
668	PRINTING	\$500	\$500	-
751	PUB/TECH MANUALS/SOFTWARE	\$4,000	\$6,000	50.0%
802	BUILDING REPAIR	\$5,000	\$10,000	100.0%
870	CAPITALIZED ASSETS - OVER	\$27,550	\$32,500	18.0%
880	COST ALLOCATIONS	(\$649,430)	(\$720,867)	11.0%
	TOTAL	\$835,699	\$1,031,575	23.4%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-414103 - HUMAN RESOURCES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$268,313	\$268,506	0.1%
114	PART TIME EMP	\$20,000	\$20,000	
220	SOCIAL SECURITY	\$22,056	\$22,071	0.1%
230	RETIREMENT	\$40,685	\$43,383	6.6%
240	WORKFORCE SAFETY INSURANCE	\$323	\$336	4.0%
307	CONTRACT SERVICES	\$44,400	\$25,000	-
312	ATTORNEY	\$20,000	\$20,000	
320	HEALTH INSURANCE	\$38,659	\$36,004	-6.9%
340	TRAVEL & EDUCATION	\$13,750	\$10,000	-
356	TELEPHONE	\$540	\$540	-
378	EMPLOYEE RELATIONS	\$15,000	\$15,000	
399	RECRUITMENT/EMPLOYMENT TE	\$20,000	\$15,000	
410	OFFICE SUPPLIES	\$1,000	\$1,500	-
418	PROFESSIONAL SERVICES	\$500	\$500	-
428	SERVICE AGREEMENTS - CONTRACTS	\$75	\$75	-
497	TECHNOLOGY	\$57,291	\$59,583	4.0%
639	SAFETY EXPENSES	\$2,750	\$2,750	
641	FURN & EQUIP - NON DEPRECIA	\$500	\$500	
661	POSTAGE/FREIGHT/SHIPPING	\$250	\$250	
667	MEMBERSHIPS	\$3,938	\$3,938	-
668	PRINTING	\$250	\$250	-
	TOTAL	\$570,280	\$545,186	-4.4%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-414104 - INFORMATION TECHNOLOGY

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$419,392	\$414,638	-1.1%
220	SOCIAL SECURITY	\$32,083	\$31,720	-1.1%
230	RETIREMENT	\$63,007	\$66,363	5.3%
240	WORKFORCE SAFETY INSURANCE	\$455	\$459	0.9%
320	HEALTH INSURANCE	\$52,626	\$59,564	13.2%
340	TRAVEL & EDUCATION	\$12,500	\$12,500	-
356	TELEPHONE	\$4,960	\$4,960	-
410	OFFICE SUPPLIES	\$2,000	\$2,000	-
428	SERVICE AGREEMENTS	\$75	\$75	-
497	TECHNOLOGY	\$949,357	\$500,000	-47.3%
641	FURN & EQUIP-NON DEPRECIA	\$500	\$500	-
667	MEMBERSHIPS	\$1,000	\$1,000	-
	TOTAL	\$1,537,955	\$1,093,779	-28.9%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-415000 - NON-DEPARTMENTAL

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
205	ADVERTISING	\$2,000	\$2,000	0.0%
220	SOCIAL SECURITY	\$5,588	\$5,642	1.0%
312	ATTORNEY	\$160,000	\$160,000	0.0%
323	LIABILITY INS.	\$110,000	\$110,000	0.0%
340	TRAVEL & EDUCATION	\$20,000	\$5,000	-75.0%
342	COMM. UNVOUCH. EXP/SALARI	\$73,052	\$73,052	0.0%
344	PUBLISH MINUTES	\$7,500	\$7,500	0.0%
356	TELEPHONE	\$28,620	\$28,620	0.0%
362	PIONEER AD	\$800	\$800	0.0%
396	AUDIT FEES	\$36,500	\$40,500	11.0%
371	ND LEAGUE OF CITIES DUES	\$16,000	\$20,000	25.0%
374	SENIOR CITIZENS CENTER	\$43,050	\$49,550	15.1%
375	PUBLIC RELATIONS	\$2,000	\$2,000	0.0%
376	TRANSIT CTY OF FARGO	\$410,540	\$410,540	0.0%
410	OFFICE SUPPLIES	\$4,000	\$4,000	0.0%
413	MEALS & MEETINGS	\$1,500	\$1,000	-33.3%
418	PROFESSIONALS SERVICES	\$10,000	\$10,000	0.0%
420	OPERATION & MAINTENANCE	\$15,000	\$10,000	-33.3%
428	SERVICE AGREEMENTS	\$23,975	\$15,000	-37.4%
455	CULTURAL DIVERSITY CONTRI	\$5,040	\$5,040	0.0%
497	TECHNOLOGY	\$46,421	\$25,000	-46.1%
527	UTILITIES	\$188,000	\$188,000	0.0%
639	SAFETY EXPENSES	\$1,000	\$1,000	0.0%
358	FAMILY HEALTH	\$20,000	\$20,000	0.0%
666	ARTS COUNCIL	\$10,000	\$10,000	0.0%
667	MEMBERSHIPS	\$1,000	\$500	-50.0%
668	PRINTING	\$3,500	\$3,000	-14.3%
679	CHAMBER OF COMMERCE	\$2,600	\$3,000	15.4%
945	NATL NITE OUT	\$2,000	\$2,500	25.0%
	TOTAL	\$1,249,686	\$1,213,244	-2.9%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1001 - RESERVES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
465	CONTINGENCIES	\$200,000	\$100,000	-50.0%
	TOTAL	\$200,000	\$100,000	-50.0%

2024 BUDGET - DEPARTMENTAL EXPENDITURES**EXPENDITURE BUDGET 1000-418000 - PLANNING/BUILDING INSPECTIONS**

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$858,522	\$916,451	6.7%
111	ADMINISTRATIVE SALARIES	\$2,880	-	-
220	SOCIAL SECURITY	\$65,678	\$70,109	6.7%
230	RETIREMENT	\$130,553	\$148,527	13.8%
240	WORKFORCE SAFETY INSURANCE	\$1,001	\$1,041	4.0%
245	CORPORATE EDUCATION	-	\$5,000	-
312	ATTORNEY	\$40,000	\$30,000	-25.0%
320	HEALTH INSURANCE	\$154,075	\$165,047	7.1%
340	TRAVEL & EDUCATION	\$19,070	\$18,600	-2.5%
356	TELEPHONE	\$3,300	\$3,300	-
372	METRO COUNCIL DUES	\$50,556	\$110,941	119.4%
399	RECRUITMENT/EMPLOYMENT	\$500	\$2,000	300.0%
410	OFFICE SUPPLIES	\$3,000	\$3,500	16.7%
418	PROFESSIONAL SERVICES	\$100,000	\$100,000	-
422	UNIFORMS	\$1,000	\$1,000	-
427	VEHICLES MAINTENANCE	-	\$100	-
428	SERVICE AGREEMENTS	\$8,955	\$28,955	223.3%
497	TECHNOLOGY	\$37,071	\$38,554	4.0%
520	SERVICES PUCHASED & BILL	\$40,000	\$40,000	-
661	POSTAGE/FREIGHT/SHIPPING	\$2,500	\$2,500	-
662	BOOKS	\$2,800	\$500	-82.1%
667	MEMBERSHIPS	\$1,981	\$2,182	10.1%
668	PRINTING	\$4,000	\$4,000	-
	TOTAL	\$1,527,442	\$1,692,307	10.8%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-421000 - POLICE

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$7,353,772	\$7,683,920	4.5%
205	ADVERTISING	\$2,000	\$2,000	-
220	SOCIAL SECURITY	\$562,564	\$587,820	4.5%
230	RETIREMENT	\$1,031,536	\$1,182,628	14.6%
240	WORKFORCE SAFETY INSURANCE	\$50,134	\$91,032	81.6%
250	UNEMPLOYMENT	\$5,000	\$5,000	-
285	CRIME FREE HOUSING	\$1,500	\$1,800	20.0%
304	INTERPRETER SERVICE	\$500	\$1,100	120.0%
320	HEALTH INSURANCE	\$1,135,104	\$1,460,052	28.6%
321	PROPERTY INSURANCE	\$27,400	\$45,000	64.2%
323	LIABILITY INS	\$7,000	\$7,000	-
340	TRAVEL & EDUCATION	\$156,000	\$170,170	9.1%
356	TELEPHONE	\$80,700	\$87,100	7.9%
365	SPECIAL INVESTIGATIONS	\$13,700	\$15,200	10.9%
375	PUBLIC RELATIONS	\$50,800	\$50,400	-0.8%
387	MEDICAL/VACCINES	\$49,400	\$17,800	-64.0%
396	ANIMALS	\$28,400	\$30,000	5.6%
398	PRISONER BOARD EXPENSES	\$135,000	\$135,000	-
399	RECRUITMENT/EMPLOYMENT	\$7,600	\$5,600	-26.3%
410	OFFICE SUPPLIES	\$13,500	\$13,500	-
415	TELETYPE AND PAPER	\$11,100	\$11,100	-
420	OPERATION & MAINTENANCE	\$14,600	\$18,300	25.3%
422	UNIFORMS	\$78,400	\$79,500	1.4%
424	GAS AND OIL	\$203,000	\$223,900	10.3%
427	VEHICLES MAINTENANCE	\$59,500	\$66,400	11.6%
428	SERVICE AGREEMENTS	\$14,900	\$14,900	-
461	FIRST LINK	\$7,000	\$7,000	-
489	PHOTOGRAPHS	\$500	\$500	-
497	TECHNOLOGY	\$232,100	\$351,702	51.5%
502	RED RIVER CHILDRENS ADVOCACY	\$4,000	\$5,000	25.0%
505	YOUTHWORKS	\$30,000	\$36,000	20.0%
527	UTILITIES	\$2,500	\$3,000	20.0%
610	VEHICLES PURCHASES - DEPRECIATION	\$491,825	\$356,500	-27.5%
641	FURN & EQUIP - NON DEPRECIATION	\$301,175	\$191,800	-36.3%
660	WRECKER FEES	\$2,000	\$2,000	-
661	POSTAGE/FREIGHT/SHIPPING	\$4,800	\$5,800	20.8%
667	MEMBERSHIPS	\$9,400	\$8,900	-5.3%
668	PRINTING	\$10,000	\$12,500	25.0%
906	DRONE TEAM	\$7,000	\$8,000	14.3%
915	K-9/ARSON DOG	\$30,300	\$21,000	-30.7%
978	DIVE RESCUE	\$7,500	\$7,500	-
979	BOMB/SWAT	\$14,000	\$20,600	47.1%
987	WEAPONS/AMMO/MAINTENANCE	\$44,500	\$47,900	7.6%
996	PHYSICALS	\$15,800	\$15,400	-2.5%
	TOTAL	\$12,307,510	\$13,107,324	6.5%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-450000 - PUBLIC WORKS

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$579,339	\$664,084	14.6%
220	SOCIAL SECURITY	\$44,319	\$50,802	14.6%
230	RETIREMENT	\$88,407	\$107,683	21.8%
240	WORKFORCE SAFETY INSURANCE	\$6,348	\$7,895	24.4%
320	HEALTH INSURANCE	\$121,695	\$132,434	8.8%
340	TRAVEL & EDUCATION	\$2,700	\$10,000	270.4%
356	TELEPHONE	\$8,201	\$9,000	9.7%
387	MEDICAL/VACCINES	\$1,000	\$500	-50.0%
399	RECRUITMENT/EMPLOYMENT	\$500	\$500	-
410	OFFICE SUPPLIES	\$2,000	\$2,000	-
422	UNIFORMS	\$2,000	\$2,000	-
424	GAS AND OIL	\$25,000	\$15,000	-40.0%
427	VEHICLES MAINTENANCE	\$1,500	\$2,500	66.7%
428	SERVICE AGREEMENTS	\$5,392	\$5,392	-
432	TOOLS	\$3,000	\$3,000	-
433	SHOP SUPPLIES	\$2,000	\$2,000	-
490	MISC.	\$1,000	\$1,000	-
497	TECHNOLOGY	\$84,841	\$88,235	4.0%
527	UTILITIES	\$7,100	\$5,100	-28.2%
639	SAFETY EXPENSES	\$5,000	\$2,500	-50.0%
641	FURN & EQUIP - NON DEPRECIA	\$5,000	\$5,000	-
667	MEMBERSHIPS	\$750	\$2,000	166.7%
751	PUB/TECH MANUALS/SOFTWARE	\$3,000	\$3,000	-
880	COST ALLOCATIONS	(\$616,039)	(\$683,803)	11.0%
	TOTAL	\$384,053	\$437,822	14.0%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-430001 - RIGHT-OF-WAY

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$273,926	\$286,009	4.4%
114	PART TIME SALARIES	\$50,000	\$50,000	-
220	SOCIAL SECURITY	\$24,780	\$25,705	3.7%
230	RETIREMENT	\$39,970	\$44,554	11.5%
240	WORKFORCE SAFETY INSURANC	\$5,671	\$6,137	8.2%
320	HEALTH INSURANCE	\$55,568	\$40,377	-27.3%
340	TRAVEL & EDUCATION	\$700	\$6,500	828.6%
356	TELEPHONE	\$960	\$960	-
358	LANDSCAPING-PUBLIC	\$40,000	\$40,000	-
381	SNOW REMOVAL/MOWING	\$50,000	\$50,000	-
422	UNIFORMS	\$3,000	\$4,500	50.0%
427	VEHICLES MAINTENANCE	\$15,000	\$15,000	-
432	TOOLS	\$5,000	\$5,000	-
497	TECH	\$2,528	\$2,629	4.0%
610	VEHICLE PURCHASES - DEPRECIATED	\$167,000	\$50,500	-69.8%
639	SAFETY EXPENSES	\$2,000	\$2,000	-
641	FURN & EQUIP-NON DEPRECIA	\$10,000	\$7,500	-25.0%
667	MEMBERSHIPS	\$	\$	-
870	CAPITALIZED ASSETS - OVER	\$53,000	\$73,000	37.7%
	TOTAL	\$799,103	\$710,371	-11.1%



2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-43000 - STREETS

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$692,750	\$724,947	4.6%
220	SOCIAL SECURITY	\$52,995	\$55,458	4.6%
230	RETIREMENT	\$100,220	\$112,023	11.8%
240	WORKFORCE SAFETY INSURANC	\$10,367	\$10,960	5.7%
307	CONTRACT SERVICES	\$5,000	\$30,000	500.0%
320	HEALTH INSURANCE	\$160,558	\$168,291	4.8%
323	LIABILITY INS	\$10,000	\$10,000	-
340	TRAVEL & EDUCATION	\$2,300	\$15,000	552.2%
356	TELEPHONE	\$4,319	\$4,319	-
358	LANDSCAPING-PUBLIC	\$12,000	\$12,000	-
377	SNOW/ICE TREATMENT	\$195,000	\$215,000	10.3%
381	SNOW REMOVAL/MOWING	\$40,000	\$50,000	25.0%
382	RADIO REPAIR	\$1,000	\$500	-50.0%
387	MEDICAL/VACCINES	\$1,000	\$500	-50.0%
394	GRAVEL AND MIX	\$53,000	\$53,000	-
399	RECRUITMENT/EMPLOYMENT TE	\$2,000	\$1,000	-50.0%
410	OFFICE SUPPLIES	\$2,000	\$1,000	-50.0%
422	UNIFORMS	\$7,000	\$10,000	42.9%
424	GAS AND OIL	\$200,000	\$200,000	-
427	VEHICLES MAINTENANCE	\$105,000	\$110,000	4.8%
432	TOOLS	\$14,000	\$14,000	-
433	SHOP SUPPLIES	\$6,000	\$6,000	-
485	STREET SWEEPING	\$75,000	\$80,000	6.7%
486	STREET STRIPING	\$70,000	\$75,000	7.1%
487	SIGNS/SIGNAL LIGHTS	\$60,000	\$65,000	8.3%
490	MISC	\$1,000	\$1,000	-
497	TECHNOLOGY	\$4,253	\$4,423	4.0%
527	UTILITIES	\$2,000	\$2,000	-
610	VEHICLE PURCHASES - DEPRE	\$186,000	\$5,000	-97.3%
639	SAFETY EXPENSES	\$4,000	\$5,000	25.0%
641	FURN & EQUIP-NON DEPRECIA	\$5,000	\$5,000	-
657	EQUIPMENT LEASE	\$552,066	\$552,066	-
661	POSTAGE/FREIGHT/SHIPPING	\$3,000	\$1,000	-66.7%
668	PRINTING	\$1,000	\$1,000	-
722	STREET REPAIRS	\$80,000	\$100,000	25.0%
751	PUB/TECH MANUALS/SOFTWARE	\$3,000	\$1,000	-66.7%
870	CAPITALIZED ASSETS - OVER	\$286,300	\$1,043,000	264.3%
880	COST ALLOCATIONS	\$85,702	\$95,129	11.0%
890	TRANSFERS OUT	\$47,915	\$47,915	-
	TOTAL	\$3,142,745	\$3,887,531	23.7%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 1000-430002 - STREET LIGHTS

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
391	STREET LIGHTING - NEW	\$90,000	\$90,000	-
392	STREET LIGHTING - REPAIR	\$35,000	\$35,000	-
427	VEHICLES MAINTENANCE	\$10,000	\$15,000	50.0%
432	TOOLS	\$2,000	\$2,000	-
487	SIGNS/SIGNAL LIGHTS	\$33,000	\$35,000	6.1%
527	UTILITIES	\$250,000	\$250,000	-
610	VEHICLE PURCHASES - DEPRE	\$50,000	\$96,000	92.0%
803	SIREN MAINTENANCE/REPAIR	\$4,000	\$4,000	-
	TOTAL	\$474,000	\$527,000	11.2%



OTHER EXPENDITURE & REVENUE FUNDS

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 2060-415200 - FIRE

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$2,564,193	\$3,522,935	37.4%
114	PART TIME SALARIES	\$220,000	\$39,000	-82.3%
220	SOCIAL SECURITY	\$212,991	\$269,505	26.5%
230	RETIREMENT	\$364,133	\$507,538	39.4%
240	WORKFORCE SAFETY INSURANCE	\$36,805	\$50,734	37.8%
320	HEALTH INSURANCE	\$493,456	\$726,266	47.2%
321	PROPERTY INSURANCE	\$23,423	\$28,000	19.5%
322	INSURANCE CLAIM EXPENSES	-	\$10,000	-
323	LIABILITY INS	\$10,000	\$12,000	20.0%
333	BUILDING RENTAL	\$15,000	-	-
340	TRAVEL & EDUCATION	\$107,478	\$103,242	-3.9%
356	TELEPHONE	\$14,037	\$15,000	6.9%
375	PUBLIC RELATIONS	\$10,000	\$10,000	-
378	EMPLOYEE RELATIONS	\$2,000	\$7,000	250.0%
387	MEDICAL/VACCINES	\$37,000	-	-
399	RECRUITMENT/EMPLOYMENT	\$2,000	\$2,310	15.5%
410	OFFICE SUPPLIES	\$3,000	\$3,000	-
420	OPERATION & MAINTENANCE	\$36,259	\$44,750	23.4%
422	UNIFORMS	\$21,500	\$46,232	115.0%
424	GAS AND OIL	\$55,521	\$65,899	18.7%
427	VEHICLES MAINTENANCE	\$28,861	\$40,000	38.6%
428	SERVICE AGREEMENTS	\$6,045	\$6,000	-0.7%
432	TOOLS	\$3,000	\$3,000	-
490	MISC	\$1,040	-	-
494	GROUND-S-BUILD. REPAIR	\$10,905	\$128,885	1081.9%
497	TECHNOLOGY	\$38,454	\$40,000	4.0%
500	SUPPLIES	\$19,500	\$24,000	23.1%
527	UTILITIES	\$85,261	\$118,109	38.5%
610	VEHICLE PURCHASES - DEPRE	\$165,000	\$217,940	32.1%
641	FURN & EQUIP - NON DEPRECIA	\$200,631	\$159,965	-20.3%
657	EQUIPMENT LEASE	\$189,295	\$189,295	-
661	POSTAGE/FREIGHT/SHIPPING	\$1,000	\$1,500	50.0%
667	MEMBERSHIPS	\$2,510	\$4,500	79.3%
668	PRINTING	\$1,000	\$1,000	-
710	PRINCIPAL	\$84,960	-	-
720	INTEREST	-	-	-
797	RELIEF FIRE ASSOCIATION SU	\$112,500	\$125,000	11.1%
864	FURN & EQUIP - DEPRECIATED	\$50,080	\$92,840	85.4%
890	TRANSFERS OUT	\$121,614	\$121,614	-
906	DRONE TEAM	\$6,000	\$8,000	33.3%
915	K-9/ARSON DOG	\$5,000	\$5,000	-
996	PHYSICALS	\$45,288	\$69,960	54.5%
	TOTAL	\$5,406,740	\$6,820,019	26.1%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	DAYCARE PERMITS	\$1,500	\$1,500	-
	DISCOUNT PROPERTY TAXES	(\$151,082)	(\$166,724)	10.4%
	FIRE ALARM PERMITS	\$4,000	\$4,000	-
	GRANTS	\$245,000	\$245,000	-
	INSURANCE/DAMAGE PROCEEDS	-	-	-
	INTEREST ON INVESTMENTS	-	-	-
	LICENSES AND PERMITS	\$5,000	\$5,000	-
	MISC.	-	-	-
	PROPERTY TAXES	\$4,083,290	\$4,506,058	10.4%
	SALE OF EQUIPMENT	-	-	-
	SPONSORSHIPS	-	-	-
	TRANSFER IN	\$710,528	\$2,225,185	213.2%
	TOTAL	\$4,898,236	\$6,820,019	39.2%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	(\$508,504)	\$0	-100.0%



2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 2210-428000 - FORESTRY

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$119,277	\$123,954	3.9%
114	PART TIME SALARIES	\$22,000	\$22,000	-
220	SOCIAL SECURITY	\$10,808	\$11,165	3.3%
230	RETIREMENT	\$18,202	\$20,155	10.7%
240	WORKFORCE SAFETY INSURANC	\$2,474	\$5,299	114.2%
307	CONTRACT SERVICES	\$30,000	\$30,000	-
320	HEALTH INSURANCE	\$9,871	\$9,269	-6.1%
340	TRAVEL & EDUCATION	\$11,100	\$11,100	-
356	TELEPHONE	\$1,716	\$1,500	-12.6%
358	LANDSCAPING-PUBLIC	\$11,000	\$11,000	-
375	PUBLIC RELATIONS	\$2,000	\$2,000	-
387	MEDICAL/VACCINES	\$1,000	\$500	-50.0%
399	RECRUITMENT/EMPLOYMENT TE	\$1,000	\$500	-50.0%
410	OFFICE SUPPLIES	\$500	\$500	-
422	UNIFORMS	\$2,000	-	-100.0%
426	MACHINERY-EQUIP/PARTS	\$1,500	\$1,500	-
427	VEHICLES MAINTENANCE	\$2,500	\$2,500	-
432	TOOLS	\$2,500	\$2,500	-
446	TREE PURCHASE	\$35,000	\$35,000	-
487	SIGNS/SIGNAL LIGHTS	\$300	\$300	-
497	TECH	\$964	\$2,000	107.5%
610	VEHICLES	\$84,750	\$5,000	-94.1%
641	FURN & EQUIP-NON DEPRECIA	\$5,000	\$5,000	-
657	EQUIPMENT LEASE	\$13,109	\$13,109	-
667	MEMBERSHIPS	\$700	\$700	-
668	PRINTING	\$4,000	\$4,000	-
758	TREE REMOVAL FEE	\$5,000	\$5,000	-
	TOTAL	\$398,271	\$325,551	-18.3%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	FORESTRY COLLECTIONS	\$2,500	\$2,500	0.0%
	GRANTS	\$298,000	\$426,440	43.1%
	MISC.	-	-	-
	SALE OF EQUIPMENT	-	-	-
	SNOW/MOWING PAYMENTS	-	-	-
		\$300,500	\$428,940	42.7%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	(\$97,771)	\$103,389	-205.7%

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 7000-411600 - LIBRARY

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$875,154	\$950,251	8.6%
114	PART TIME SALARIES	\$146,358	\$136,858	-6.5%
220	SOCIAL SECURITY	\$78,146	\$83,164	6.4%
230	RETIREMENT	\$133,548	\$175,722	31.6%
240	WORKFORCE SAFETY INSURANC	\$1,607	\$2,384	48.4%
250	UNEMPLOYMENT	\$500	\$500	-
312	ATTORNEY	\$4,000	\$4,000	-
320	HEALTH INSURANCE	\$151,290	\$205,554	35.9%
333	BUILDING RENTAL	\$120,752	\$124,002	2.7%
340	TRAVEL & EDUCATION	\$17,392	\$18,060	3.8%
356	TELEPHONE	\$3,300	\$3,300	-
387	MEDICAL/VACCINES	\$500	\$500	-
399	RECRUITMENT/EMPLOYMENT TE	\$3,000	\$3,000	-
410	OFFICE SUPPLIES	\$13,000	\$13,000	-
424	GAS AND OIL	\$1,200	\$1,200	-
427	VEHICLES MAINTENANCE	\$1,200	\$1,200	-
428	SERVICE AGREEMENTS-CONTRA	\$10,260	\$10,260	-
490	MISC	\$	\$500	-
497	TECHNOLOGY	\$52,914	\$36,479	-31.1%
500	SUPPLIES	\$500	\$500	-
	LIBRARY OF THINGS	\$	\$2,000	-
641	FURN & EQUIP-NON DEPRECIA	\$3,500	\$7,166	104.7%
644	POSTAL METER RENT	\$1,200	\$1,200	-
648	PROFESSIONAL PUBLICATIONS	\$3,000	\$3,000	-
649	PROGRAMMING	\$16,000	\$21,000	31.3%
650	E RESOURCES	\$41,285	\$53,161	28.8%
661	POSTAGE/FREIGHT/SHIPPING	\$7,000	\$10,000	42.9%
662	BOOKS	\$100,750	\$88,950	-11.7%
663	MAGAZINES	\$5,500	\$5,500	-
664	AUDIO VIDEO	\$31,500	\$25,650	-18.6%
667	MEMBERSHIPS	\$3,500	\$3,589	2.5%
668	PRINTING	\$1,000	\$1,000	-
669	INSURANCE	\$2,750	\$2,750	-
672	EMERGENCY MEDICAL SUPPLIE	\$350	\$350	-
689	PROMOTIONAL ACTIVITIES	\$11,400	\$11,400	-
740	SERVICE CHARGES	\$1,750	\$1,750	-
880	COST ALLOCATIONS	\$42,023	\$46,646	11.0%
890	TRANSFERS OUT	\$10,000	\$10,000	-
901	CATALOGING	\$3,200	\$2,950	-7.8%
994	ODIN	\$24,200	\$24,200	-
	TOTAL	\$1,924,529	\$2,092,696	8.7%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	DISCOUNT PROPERTY TAXES	(\$72,045)	(\$79,573)	10.4%
	MISC.	\$5,000	\$5,000	-
	PROPERTY TAXES	\$1,947,167	\$2,150,618	10.4%
	SPONSORSHIPS	\$20,000	\$20,000	-
	STATE AID	\$31,000	\$31,000	-
	TOTAL	\$1,931,122	\$2,127,045	10.1%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$6,593	\$34,349	421.0%



2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 7050 - AIRPORT AUTHORITY

EXPENSES:

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
120	OTHER SALARIES	\$600	\$600	-
307	CONTRACT SERVICES	\$43,200	\$43,200	-
312	ATTORNEY	\$500	\$500	-
321	PROPERTY INSURANCE	\$2,900	\$2,900	-
323	LIABILITY INS	\$2,850	\$3,850	-
340	TRAVEL & EDUCATION	\$105	\$105	-
356	TELEPHONE	\$840	\$840	-
420	OPERATION & MAINTENANCE	\$20,000	\$20,000	-
426	MACHINERY-EQUIP/PARTS	\$21,000	\$21,000	-
427	VEHICLES MAINTENANCE	\$2,300	\$2,300	-
653	CAPITAL IMPROVEMENTS	\$68,970	\$70,695	2.5%
657	EQUIPMENT LEASE	\$19,855	\$19,855	-
667	MEMBERSHIPS	\$ -	\$ -	-
668	PRINTING	\$100	\$100	-
	TOTAL	\$183,220	\$185,945	1.5%

REVENUES:

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	DISCOUNT PROPERTY TAXES	(\$5,890)	(\$6,657)	13.0%
	FBO INCOME - LAND INCOME	\$5,660	\$5,660	-
	INTEREST ON INVESTMENTS	\$3,500	\$3,500	-
	MISC.	\$800	\$800	-
	PROPERTY TAXES	\$186,652	\$207,381	11.1%
	RENT	\$16,630	\$16,630	-
	TOTAL	\$207,352	\$227,314	9.6%

NET:

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$24,132	\$41,369	71.4%



ENTERPRISE EXPENDITURE & REVENUE FUNDS

2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 6010-450200 - SANITATION (ENTERPRISE FUND)

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$1,241,794	\$1,360,843	9.6%
205	ADVERTISING	\$15,000	\$15,000	-
220	SOCIAL SECURITY	\$96,145	\$104,104	8.3%
230	RETIREMENT	\$183,852	\$212,818	15.8%
240	WORKFORCE SAFETY INSURANCE	\$38,113	\$49,764	30.6%
307	CONTRACT SERVICES	\$50,000	\$50,000	-
320	HEALTH INSURANCE	\$226,481	\$293,250	29.5%
321	PROPERTY INSURANCE	\$45,000	\$45,000	-
323	LIABILITY INS	\$5,000	\$5,000	-
340	TRAVEL & EDUCATION	\$13,833	\$13,833	-
355	LANDFILL	\$1,270,000	\$1,300,000	2.4%
356	TELEPHONE	\$3,601	\$3,601	-
357	NON LANDFILL DISPOSAL	\$12,000	\$12,000	-
386	LICENSE FEES	\$1,000	\$1,000	-
387	MEDICAL/VACCINES	\$2,000	\$2,000	-
399	RECRUITMENT/EMPLOYMENT	\$1,000	\$1,000	-
410	OFFICE SUPPLIES	\$1,200	\$1,200	-
418	PROFESSIONAL SERVICES	\$100,000	\$100,000	-
420	OPERATION & MAINTENANCE	\$15,000	\$20,000	33.3%
422	UNIFORMS	\$9,000	\$12,000	33.3%
424	GAS AND OIL	\$310,000	\$310,000	-
427	VEHICLES MAINTENANCE	\$165,000	\$165,000	-
428	SERVICE AGREEMENTS	\$3,707	\$3,707	-
433	SHOP SUPPLIES	\$6,000	\$6,000	-
444	PROPERTY DAMAGE - REPAIRS	\$1,000	\$1,000	-
490	MISC	\$1,000	\$1,000	-
497	TECHNOLOGY	\$78,342	\$81,476	4.0%
527	UTILITIES	\$2,300	\$2,300	-
639	SAFETY EXPENSES	\$3,000	\$6,000	100.0%
641	FURN & EQUIP - NON DEPRECIA	\$5,000	\$5,000	-
657	EQUIPMENT LEASE	\$9,936	\$9,936	-
665	DUMPSTERS	\$85,000	\$85,000	-
667	MEMBERSHIPS	\$533	\$533	-
668	PRINTING	\$3,000	\$3,000	-
724	CONSULTING/TESTING FEES	-	\$20,000	-
751	PUB/TECH MANUALS/SOFTWARE	-	\$35,000	-
870	CAPITALIZED ASSETS - OVER		\$590,000	-
880	COST ALLOCATIONS	\$495,557	\$550,068	11.0%
890	TRANSFERS OUT	\$104,794	\$104,794	-
912	CLEAN UP WEEK	\$1,000	\$1,000	-
914	DUMPSTER REPAIR	\$25,000	\$25,000	0.0%
916	RECYCLE EXPENSE	\$1,000,000	\$1,050,000	5.0%
	TOTAL	\$5,630,188	\$6,658,227	18.3%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	DUMPSTER COLLECTION REVENUE	\$250,000	\$257,112	2.8%
	GARBAGE COLLECTIONS	\$4,459,000	\$4,864,795	9.1%
	INERT LANDFILL	\$75,000	\$75,000	-
	MISC.	\$7,500	\$7,500	-
	TIPPING FEES - WASTE MANAGEMENT	\$55,000	\$55,000	-
	TOTAL	\$4,846,500	\$5,259,407	8.5%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	(\$783,688)	(\$1,398,820)	78.5%



2024 BUDGET - DEPARTMENTAL EXPENDITURES**EXPENDITURE BUDGET 6025-450000 - SEWER (ENTERPRISE FUND)****EXPENSES**

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$1,065,365	\$1,098,968	3.2%
160	LAGOON MISC.	\$10,000	\$10,000	-
220	SOCIAL SECURITY	\$81,500	\$84,071	3.2%
230	RETIREMENT	\$157,539	\$173,326	10.0%
240	WORKFORCE SAFETY INSURANC	\$12,878	\$14,181	10.1%
320	HEALTH INSURANCE	\$164,114	\$200,147	22.0%
321	PROPERTY INSURANCE	\$20,000	\$20,000	-
323	LIABILITY INS	\$5,000	\$5,000	-
335	WATER TESTING	\$30,000	\$30,000	-
340	TRAVEL & EDUCATION	\$5,600	\$15,000	167.9%
347	SEWER TREATMENT PURCHASES	\$2,737,500	\$3,011,250	10.0%
356	TELEPHONE	\$5,075	\$5,075	-
382	RADIO REPAIR	\$500	\$500	-
387	MEDICAL/VACCINES	\$375	\$375	-
394	GRAVEL AND MIX	\$10,000	\$10,000	-
410	OFFICE SUPPLIES	\$2,000	\$2,000	-
420	OPERATION & MAINTENANCE	\$10,000	\$10,000	-
422	UNIFORMS	\$5,000	\$6,500	30.0%
423	CHEMICALS	\$120,000	\$120,000	-
424	GAS AND OIL	\$35,000	\$40,000	14.3%
427	VEHICLES MAINTENANCE	\$40,000	\$40,000	-
430	ALARMS/SCADA	\$35,000	\$45,000	28.6%
431	LAB SUPPLIES	\$1,500	\$1,500	-
432	TOOLS	\$15,000	\$15,000	-
433	SHOP SUPPLIES	\$5,000	\$5,000	-
437	REPAIRS TO MANHOLES	\$100,000	\$100,000	-
439	REPAIR TO SEWER LINES	\$40,000	\$40,000	-
490	MISC	\$2,500	\$2,500	-
497	TECHNOLOGY	\$34,411	\$35,787	4.0%
527	UTILITIES	\$272,000	\$272,000	-
610	VEHICLE PURCHASES - DEPRE	\$124,000	\$180,000	45.2%
639	SAFETY EXPENSES	\$10,000	\$10,000	-
641	FURN & EQUIP-NON DEPRECIA	\$5,000	\$5,000	-
751	PUB/TECH MANUALS/SOFTWARE	\$1,500	\$1,500	-
822	FEES FOR STATE HEALTH DEP	\$2,500	\$2,500	-
825	LIFT STATION REPAIR	\$85,000	\$85,000	-
826	STORM SEWER LIFT STATION	\$40,000	\$40,000	-
827	RETENTION POND REPAIR	\$30,000	\$30,000	-
870	CAPITALIZED ASSETS - OVER	\$828,325	\$348,000	-58.0%
880	COST ALLOCATIONS	\$171,394	\$190,247	11.0%
890	TRANSFERS OUT	\$76,027	\$76,027	-
	TOTAL	\$6,396,603	\$6,381,454	-0.2%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	SUMP PUMP VARIANCE AGREEMENT	\$40,000	\$0	-100.0%
	TRANSFER IN	\$675,325	\$575,000	-14.9%
	WATER CHARGES	\$3,701,999	\$3,701,999	0.0%
	WATER BASE FEE	\$1,407,012	\$1,407,012	0.0%
	TOTAL	\$5,824,336	\$5,684,011	-2.4%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	(\$572,267)	(\$697,443)	21.9%



2024 BUDGET - DEPARTMENTAL EXPENDITURES

EXPENDITURE BUDGET 6020-450000 - WATER (ENTERPRISE FUND)

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
110	PERMANENT EMP SALARIES	\$689,095	\$711,748	3.3%
114	PART TIME SALARIES	-	-	-
209	CLASSIFIED ADS	\$500	\$500	-
220	SOCIAL SECURITY	\$52,716	\$54,449	3.3%
230	RETIREMENT	\$97,526	\$107,600	10.3%
240	WORKFORCE SAFETY INSURANC	\$7,935	\$8,772	10.5%
320	HEALTH INSURANCE	\$123,636	\$125,867	1.8%
323	LIABILITY INS	\$5,000	\$5,000	-
335	WATER TESTING	\$20,000	\$20,000	-
340	TRAVEL & EDUCATION	\$4,500	\$15,000	233.3%
345	WATER PURCHASES	\$3,626,100	\$3,807,405	5.0%
356	TELEPHONE	\$6,850	\$6,850	-
382	RADIO REPAIR	\$500	\$500	-
387	MEDICAL/VACCINES	\$500	\$500	-
394	GRAVEL AND MIX	\$40,000	\$35,000	-12.5%
399	RECRUITMENT/EMPLOYMENT TE	\$500	\$500	-
410	OFFICE SUPPLIES	\$2,500	\$2,000	-20.0%
412	LOCATES	\$20,000	\$20,000	-
420	OPERATION & MAINTENANCE	\$30,000	\$40,000	33.3%
422	UNIFORMS	\$5,000	\$6,500	30.0%
424	GAS AND OIL	\$85,000	\$90,000	5.9%
427	VEHICLES MAINTENANCE	\$75,000	\$75,000	-
429	WATER METERS	\$363,641	-	-100.0%
430	ALARMS/SCADA	\$15,000	\$15,000	-
431	LAB SUPPLIES	\$500	\$500	-
432	TOOLS	\$15,000	\$15,000	-
433	SHOP SUPPLIES	\$10,000	\$10,000	-
438	REPAIR TO WATER LINES	\$150,000	\$150,000	-
448	DIVERSION EXPENSE	-	\$5,000	-
490	MISC	\$4,000	\$4,000	-
497	TECHNOLOGY	\$14,476	\$15,055	4.0%
527	UTILITIES	\$318,000	\$318,000	-
610	VEHICLE PURCHASES - DEPRE	\$124,000	\$62,500	-49.6%
632	REPAIR/MAINTENANCE WATER	\$10,000	\$10,000	-
639	SAFETY EXPENSES	\$8,000	\$10,000	25.0%
641	FURN & EQUIP-NON DEPRECIA	\$5,000	\$5,000	-
657	EQUIPMENT LEASE	\$10,013	\$10,013	-
661	POSTAGE/FREIGHT/SHIPPING	\$1,000	\$1,000	-
667	MEMBERSHIPS	\$7,000	\$7,000	-
668	PRINTING	\$94,000	\$94,000	-
751	PUB/TECH MANUALS/SOFTWARE	\$1,500	\$1,500	-
822	FEES FOR STATE HEALTH DEP	\$1,000	\$1,000	-
870	CAPITALIZED ASSETS - OVER	\$185,000	\$217,000	17.3%
880	COST ALLOCATIONS	\$627,609	\$696,646	11.0%
	TOTAL	\$6,857,597	\$6,781,405	-1.1%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	FEES	\$100,000	\$100,000	0.0%
	WATER CHARGES	\$7,100,000	\$7,627,534	7.4%
	WATER BASE FEE	\$1,260,000	\$1,286,502	2.1%
	MISC.	\$40,000	\$40,000	0.0%
	RENT	\$20,000	\$20,000	0.0%
	SE CASS RESOURCES MAINTENANCE	\$90,000	\$90,000	0.0%
	SUMP PUMP VARIANCE AGREEMENT	\$0	\$40,000	-
	STORM WATER PERMIT FEES	\$60,000	\$60,000	0.0%
	USE OF FUND BALANCE	\$363,641	\$0	-100.0%
	TOTAL	\$9,033,641	\$9,264,036	2.6%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$2,176,044	\$2,482,631	14.1%



SPECIAL REVENUE AND DEBT SERVICE FUNDS

2024 BUDGET - SPECIAL REVENUE FUND SUMMARY

SPECIAL FUND	ACCOUNT	2023 BUDGET	2024 BUDGET	% CHANGE
SALES TAX	2000-521000	\$14,454,125	\$19,375,000	34.0%
PARKS	2050-451000	\$956,944	\$1,014,163	6.0%
GAMING FUNDS	2110-521000	\$12,000	\$12,000	-
MUNICIPAL HIGHWAY FUND	2130-510000	\$1,845,504	\$1,845,504	-
FM CONVENTION VISITOR'S BUREAU	2141-411500	\$293,055	\$383,297	30.8%
VECTOR CONTROL	2200-427500	\$132,000	\$107,250	-18.8%
FORESTRY	2210-428000	\$398,271	\$325,551	-18.3%
CITY UTILITY	2230-454000	\$130,000	\$130,000	-
OPERATING RESERVE	2241-445105	\$730,000	\$1,408,922	93.0%
PLAZA 32 & VETERANS PLAZA	23XX-4521X0	\$486,145	\$510,452	5.0%
NIGHT TO UNITE	2500-415000	\$5,000	\$5,500	10.0%
MISC. SPECIAL FUNDS	2XXX-XXXXXX	\$73,558	\$12,420	-83.1%
ASSET FORFEITURES	2950-415000	\$30,000	\$30,000	-
ECONOMIC DEVELOPMENT	2960-411900	\$3,553,281	\$3,541,812	-0.3%
CAPITAL IMPROVEMENTS	2970-480000	\$10,804,732	\$11,460,000	6.1%
PUBLIC SAFETY	2975-480000	-	\$2,882,266	-
TOTAL		\$33,904,615	\$43,044,137	27.0%

WEST FARGO EVENTS EXPENSES

LINE ITEM	FUND	2023 BUDGET	2024 BUDGET	% CHANGE
ESSENTIA HEALTH PLAZA (CITY-OWNED)	2310 (THROUGH 2960 TRANSFRES)	\$210,764.00	\$221,302.20	5.0%
POW/MIA PLAZA (CITY-OWNED)	2310 (THROUGH 2960 TRANSFRES)	\$37,194.00	\$39,053.70	5.0%
PARKING RAMP AT THE LIGHTS (CITY-OWNED)	2320	\$142,084.00	\$149,188.20	5.0%
PROGRAMMING/EVENTS MANAGEMENT	2960	\$50,000.00	\$52,500.00	5.0%
TOTAL		\$440,042.00	\$462,044.10	5.0%

WEST FARGO EVENTS (WFE) IS CONTRACTED TO PERFORM MANAGEMENT AND PROGRAMMING OPERATIONS AT THE CITY-OWNED ESSENTIA HEALTH PLAZA AND POW/MIA PLAZA AS WELL AS THE MANAGEMENT OF CITY EVENTS AND MANAGEMENT OF THE PARKING RAMP AT THE LIGHTS.

WFE BILLS THE CITY OF WEST FARGO MONTHLY FOR THE MANAGEMENT AND PROGRAMMING IT UNDERTAKES.

WHEN THE CITY RECEIVES THESE BILLS, THEY ARE DIVIDED INTO FOUR LINE ITEMS TO HELP PROPERLY ACCOUNT FOR THE VARIOUS ACTIVITIES. THESE LINE ITEMS ARE THEN CODED TO VARIOUS FUNDS FOR PAYMENT.

- PLAZA PROGRAMMING AND OPERATION FEES ARE PAID FROM FUND 2310
- PARKING RAMP FUNDING IS PAID FROM FUND 2320
- CITY EVENTS MANAGEMENT FEES ARE PAID FROM FUND 2960 - THE ECONOMIC DEVELOPMENT SALES TAX FUND

ADDITIONALLY, THE CITY OF WEST FARGO RECEIVES \$200,000 ANNUALLY AS RENT FOR USE OF THE PARKING RAMP, WHICH COVERS ALL EXPENDITURES IN FUND 2320.



2024 BUDGET - SPECIAL REVENUE FUNDS

REVENUE FUND 2000-521000 SALES TAX

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TRANSFERS OUT	\$14,454,125	\$19,375,000	34.0%
	TOTAL	\$14,454,125	\$19,375,000	34.0%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	SALES TAXES	\$14,323,125	\$19,375,000	35.3%
	MISC. REVENUES	\$18,000	-	-
	TOTAL	\$14,341,125	\$19,375,000	35.1%

REVENUE FUND 2960 ECONOMIC DEVELOPMENT SALES TAX

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
312	ATTORNEY	\$20,000	\$20,000	-
313	ENGINEERING	\$10,000	\$10,000	-
416	ECONOMIC DEVELOPMENT	\$2,617,607	\$1,860,969	-28.9%
418	PROFESSIONAL SERVICES	\$15,000	\$15,000	-
654	INCENTIVE PROGRAM GRANTS	\$450,000	\$1,450,000	222.2%
	TOTAL	\$3,112,607	\$3,355,969	7.8%

OTHER EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
890	TRANSFERS OUT	\$440,674	\$502,781	14.1%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	RENT	\$20,000	\$20,000	0.0%
	INTEREST	\$2,500	\$2,500	-
	TRANSFER IN	\$3,580,781	\$3,836,250	7.1%
	TOTAL	\$3,603,281	\$3,858,750	7.1%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$50,000	\$0	-

REVENUE FUND 2970 CAPITAL IMPROVEMENT SALES TAX

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
307	ATTORNEY	\$5,000	\$5,000	-
313	ENGINEERING	\$195,000	\$200,000	2.6%
653	CAPITAL IMPROVEMENTS	\$750,000	\$750,000	-
975	PAVEMENT MANAGEMENT	\$5,000	-	-
	TOTAL	\$955,000	\$955,000	0.0%

OTHER EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
890	TRANSFERS OUT	\$9,849,732	\$10,659,247	8.2%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	SPECIAL ASSESSMENTS	\$32,300	\$32,300	-
	INTER-FUND INTEREST	\$30,088	\$30,088	-
	TRANSFER IN	\$10,742,344	\$11,508,750	7.1%
	TOTAL	\$10,804,732	\$11,571,138	7.1%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$0	(\$43,109)	-



2024 BUDGET - SPECIAL REVENUE FUNDS

REVENUE FUND 2975 PUBLIC SAFETY SALES TAX

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
653	CAPITAL IMPROVEMENTS *	-	\$1,210,893	-
	TOTAL	-	\$1,210,893	-

OTHER EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
890	TRANSFERS OUT**	-	\$1,671,373	-

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TRANSFER IN	-	\$3,836,250	-
	TOTAL	-	\$3,836,250	-

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	-	\$953,984	-

IN 2022, WEST VOTERS APPROVED A ONE-HALF PERCENT SALES TAX INCREASE. THE COLLECTIONS OF THIS SALES TAX WILL DIRECTLY BENEFIT PUBLIC SAFETY BY CONTRIBUTING FUNDING TO THE WEST FARGO POLICE DEPARTMENT AND WEST FARGO FIRE DEPARTMENT.

FUNDS COLLECTED THROUGH THIS SALES TAX WILL BE UTILIZED FOR CAPITAL EXPENDITURE NEEDS IN BOTH DEPARTMENTS INCLUDING VEHICLES, EQUIPMENT, UNIFORMS, BUILDINGS & GROUNDS, ETC. THESE FUNDS WILL NOT BE USED FOR SALARIES OR BENEFITS.

NET RESERVES WILL BE COLLECTED AND HELD TO BE PUT TO USE FOR FUTURE POLICE OR FIRE BUILDING PROJECTS.

PUBLIC SAFETY SALES TAX EXPENSE LINE ITEMS

* CAPTIAL IMPROVEMENTS	DEPARTMENT	2024
MOBILE COMMAND CENTER	POLICE	\$500,000
FIRE BOND PAYMENT	FIRE	\$710,893
TOTAL CAPITAL IMPROVEMENTS		\$1,210,893

** TRANFERS OUT	DEPARTMENT	2024
UNIFORMS	POLICE	\$79,500
VEHICLE PURCHASES - DEPREC	POLICE	\$356,500
FURN & EQUIP - NON DEPRECIA	POLICE	\$191,800
BODY CAMS	POLICE	\$86,802
UNIFORMS	FIRE	\$46,232
BUILDINGS AND GROUNDS	FIRE	\$128,885
VEHICLE PURCHASES - DEPREC	FIRE	\$217,940
FURN & EQUIP - DEPREC	FIRE	\$92,840
FURN & EQUIP - NON DEPREC	FIRE	\$159,965
EQUIPMENT LEASE	FIRE	\$189,295
FIRE INTERFUND - HEAVY RESCUE	FIRE	\$70,376
FIRE INTERFUND - IMPEL PUMPER TRUCK	FIRE	\$51,238
TOTAL TRANSFERS OUT		\$1,671,373



2024 BUDGET - SPECIAL REVENUE FUNDS

REVENUE FUND 2030 CITY SHARE OF SPECIALS

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
630	SHARE OF SPECIAL ASSESSMENTS	\$248,537	\$209,570	-15.7%
	TOTAL	\$248,537	\$209,570	-15.7%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	PROPERTY TAXES	\$258,086	\$217,622	-15.7%
	DISCOUNT PROPERTY TAXES	(\$9,549)	(\$8,052)	-
	TOTAL	\$248,537	\$209,570	-15.7%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$0	\$0	-

REVENUE FUND 2050 WEST FARGO PARK DISTRICT

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
992	TRANSFER PARK STATE AID	\$956,944	\$1,014,163	6.0%
	TOTAL	\$956,944	\$1,014,163	6.0%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	STATE AID	\$956,944	\$1,014,163	6.0%
	TOTAL	\$956,944	\$1,014,163	6.0%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$0	\$0	-

REVENUE FUND 2110 GAMING FUND

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET
890	TRANSFERS OUT	\$12,000	\$12,000
	TOTAL	\$12,000	\$12,000

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET
	GAMING FUNDS	\$12,000	\$12,000
	TOTAL	\$12,000	\$12,000

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET
	TOTAL	\$0	\$0

REVENUE FUND 2130 MUNICIPAL HIGHWAY FUND

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET
890	TRANSFERS OUT	\$1,845,504	\$1,845,504
	TOTAL	\$1,845,504	\$1,845,504

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET
	HIGHWAY TAX PAYMENTS	\$1,845,504	\$1,845,504
	TOTAL	\$1,845,504	\$1,845,504

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET
	TOTAL	\$0	\$0



2024 BUDGET - SPECIAL REVENUE FUNDS

REVENUE FUND 5000 TREE PLANTING

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET
490	MISC	\$50,000	\$50,000
	TOTAL	\$50,000	\$50,000

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET
	FEES	\$50,000	\$50,000
	TOTAL	\$50,000	\$50,000

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET
	TOTAL	\$0	\$0

REVENUE FUND 214I FM CVB

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
533	ADVERTISING - LODGING TAX	\$195,370	\$255,531	30.8%
653	CAPITAL IMPROVEMENTS	\$97,685	\$127,766	30.8%
	TOTAL	\$293,055	\$383,297	30.8%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	LODGING/RESTAURANT TAX	\$195,370	\$255,531	30.8%
	LODGING TAX	\$97,685	\$127,766	30.8%
	TOTAL	\$293,055	\$383,297	30.8%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$0	\$0	-

REVENUE FUND 2230 CITY UTILITY

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET
429	WATER METERS	\$130,000	\$130,000
	TOTAL	\$130,000	\$130,000

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET
	WATER METER SALES	\$100,000	\$100,000
	WATER HOOKUP FEE	\$15,000	\$15,000
	SEWER HOOKUP FEE	\$15,000	\$15,000
	TOTAL	\$130,000	\$130,000

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET
	TOTAL	\$0	\$0

REVENUE FUND 2500 NIGHT TO UNITE

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
945	NATIONAL HITE OUT	\$5,000	\$5,500	10.0%
	TOTAL	\$5,000	\$5,500	10.0%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	DONATIONS	\$5,000	\$5,500	10.0%
	TOTAL	\$5,000	\$5,500	10.0%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$0	\$0	-



2024 BUDGET - SPECIAL REVENUE FUNDS

REVENUE FUND 2950 ASSET FORFEITURES

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET
890	TRANSFER OUT	\$30,000	\$30,000
	TOTAL	\$30,000	\$30,000

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET
	MISC. REVENUE	\$30,000	\$30,000
	TOTAL	\$30,000	\$30,000

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET
	TOTAL	\$0	\$0

REVENUE FUND 2980 SOUTH FACILITIES HOOKUP

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET
		-	-
	TOTAL	\$0	\$0

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET
	SEWER HOOKUP FEE	\$50,000	\$50,000
	TOTAL	\$50,000	\$50,000

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET
	TOTAL	\$50,000	\$50,000

REVENUE FUND 8XXX WEST FARGO PARK PROJECTS

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
630	SHARE OF SPECIALS - TO PARK DISTRICT	\$394,675	\$692,147	75.4%
	TOTAL	\$394,675	\$692,147	75.4%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	SPECIAL ASSESSMENTS	\$394,675	\$692,147	75.4%
	TOTAL	\$394,675	\$692,147	75.4%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$0	\$0	-

REVENUE FUND 2200 VECTOR

EXPENSES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
395	MOSQUITO SPRAYING	\$65,000	\$65,000	0.0%
	TOTAL	\$65,000	\$65,000	0.0%

REVENUES

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	VECTOR COLLECTIONS	\$200,000	\$100,000	-50.0%
	INTEREST ON INVESTMENTS	\$15,000	\$10,000	-33.3%
	TOTAL	\$215,000	\$110,000	-48.8%

NET

	LINE ITEM	2023 BUDGET	2024 BUDGET	% CHANGE
	TOTAL	\$150,000	\$45,000	-



2024 BUDGET - DEBT SERVICE FUNDS

		318000	710	720	740
FUND	DESCRIPTION	REVENUE	PRINCIPAL	INTEREST	FEES
3339	RIB 2019B/RIB 2011C	\$449,935	\$317,100	\$220,576	\$312
3349	RIB 2019A/RIB 2008C	-	\$390,600	\$54,875	\$626
3368	GO 2009	\$955,703	\$915,000	\$39,803	\$900
3369	NDPFA 2009	\$20,416	\$30,000	\$17,737	-
3370	RIB 2019A/RIB 2009C	\$272,033	\$384,400	\$54,004	\$626
3372	RIB 2019B/RIB 2010B	\$304,211	\$226,500	\$75,862	\$312
3375	RIB 2019B/RIB 2012A	\$708,469	\$475,650	\$330,865	\$312
3378	RIB 2020A/RIB 2012D	\$1,372,689	\$1,224,818	\$569,982	\$326
3381	RIB 2021A/RIB 2013A	\$755,989	\$545,000	\$137,770	\$1,250
3382	RIB 2021B/RIB 2013B	\$697,872	\$590,000	\$114,670	\$1,525
3384	RIB 2014A	\$986,613	\$770,000	\$332,925	\$1,250
3385	RIB 2014B	\$1,006,038	\$880,000	\$403,985	\$1,250
3386	RIB 2015A	\$1,488,826	\$1,150,000	\$652,750	\$1,250
3387	RIB 2015B	\$1,255,645	\$1,045,000	\$550,350	\$1,250
3388	RIB 2016A	\$1,584,787	\$1,200,000	\$567,994	\$1,250
3389	RIB 2017A	\$2,231,087	\$1,225,000	\$1,153,913	\$1,250
3389	Definitive Warrants 2017 \$10M	\$508,333	\$355,927	\$152,406	-
3392	Definitive Warrants 2017 \$5M	\$259,729	\$174,796	\$84,933	-
3392	RIB 2018B	\$1,680,913	\$950,000	\$1,051,038	\$1,250
3393	RIB 2019B	\$1,966,941	\$1,245,750	\$948,243	\$312
3394	RIB 2020A	\$2,555,097	\$1,630,182	\$758,622	-
3395	RIB 2022A	\$420,742	\$135,000	\$246,525	\$1,250
3979	TIF WF 2nd & 3rd	\$394,784	-	-	-
3983	TIF Titan	\$600,102	\$50,000	\$2,250	\$1,050
3987	TIF Meadow Brook/Sandhills 2018)	\$227,672	-	-	-
3988	TIF 2017-1 Lights at Sheyenne	\$1,070,006	\$590,000	\$432,489	-
TOTAL DEBT SERVICE FUNDS		\$23,774,630	\$16,500,723	\$8,954,567	\$17,551

FUND	DESCRIPTION	REVENUE	PRINCIPAL	INTEREST	FEES
2060	FIRE ENGINES FINANCING LEASE	-	\$155,090	\$34,203	-
2060	FIRE DEPARTMENT HQ	-	\$345,000	\$367,328	\$1,250
6020	W&S REV BONDS 2012	-	\$525,000	\$142,029	\$1,028
6020	W&S REV BONDS 2019	-	\$310,000	\$121,853	\$1,044
TOTAL OTHER DEBT SERVICE		-	\$1,335,090	\$665,413	\$3,322

RIB - Refunding Improvement Bond

NDPFA - North Dakota Public Finance Agency

Definitive Warrants - Bank of North Dakota

TIF - Tax Increment Financing

W&S - Water and Sewer



To: West Fargo City Commission
From: Ec. Development Manager Casey Sanders-Berglund
Date: October 2, 2023
Subject: Qualley eXp Realty Enterprise Grant
Action: Approval of Enterprise Grant

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and

Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration and

Finance

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and

Engineering

Secondary Portfolio:

Sanitation

Administration

Dustin Scott,

Assistant Administrator

Emily Hagemeister,

Executive Assistant

Summary:

Qualley eXp Realty has applied for an enterprise grant in order to fit up their existing indoor space as well as exterior painting. The fit up of this space will allow the team to expand and transition to maximizing the use of the indoor space for team needs, training, and delivering a good customer experience. This building faces main avenue and has high visibility so the owner plans to update the exterior with new paint and general clean up.

The business is located in the Downtown Mixed-Use zone and is eligible per the grant guidelines. The project summary, quotes for work, and indoor layout options are included in the packet.

Funding:

Grants are funded through Economic Development Sales Tax and expenses are reimbursed to ensure the work is completed and meets the grants guidelines.

Action:

Approval of a \$75,000.00 enterprise grant to Qualley eXp Realty.

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT

Qualley & Associates by eXp Realty	
Current Location: 219 Main Ave W	
Parcel: 02-2100-00050-000	
Applicant: Qualley & Associates by eXp Realty Jeremy Qualley	Staff Contact: Economic Development Casey Sanders -Berglund
Economic Development Advisory Committee:	September 7,2023 – Recommended for approval
West Fargo Public School District:	N/A
Cass County Board of Commissioners:	N/A
Public Hearing:	N/A
City Commission:	October 2, 2023

PURPOSE:

Qualley & Associates, is headquartered in West Fargo, ND on main Ave W. The business is a space for this team to use as a hub, meeting space, training, and storage area. The owner of the building has owned since 2009. The realty team leader has several goals one of which being growth in the form of adding staff. The goal of this renovation is to update the way this property functions and support a longer lifespan of the property. The fit up -space needs to adjust to a more modern way of the realty team industry by offering meeting spaces for client connects, training areas, a reception area, as well as breakroom and storage components. In addition, painting the outside of the building and adding some window decals that will modernize the appearance and lifespan of the building in which faces main avenue.

PROJECT ELIGIBILITY FOR DEVELOPMENT:

The project is located on the south side of Main Ave in the Downtown Mixed-Use zone and meets several of the enterprise grant goals:

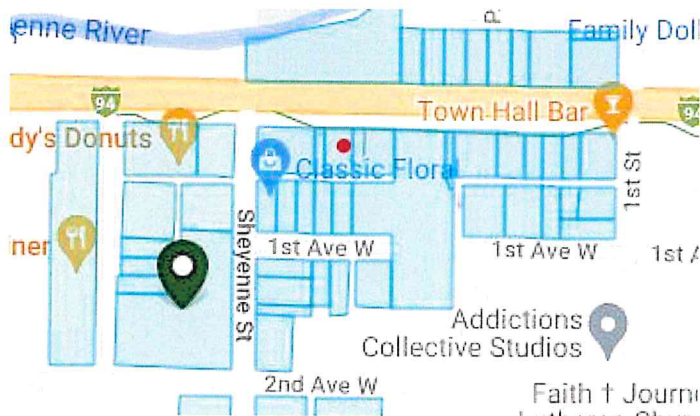
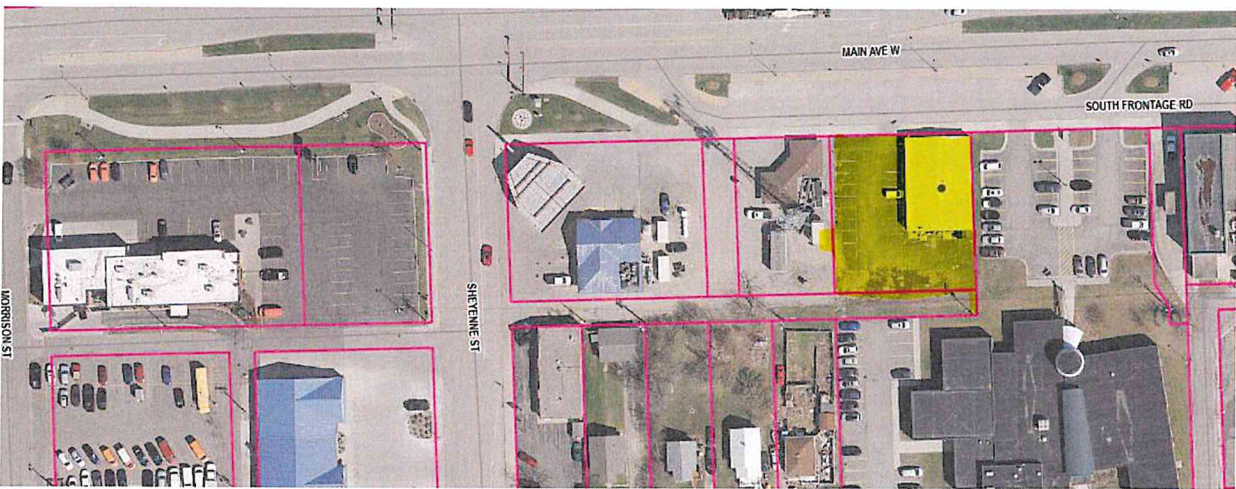
- Diversification of business types
- Increase exterior building facades and enhancing the area
- Encouraging redevelopment and reinvestment

DISCUSSION AND OBSERVATIONS:

- Extend the life span of this building and add some enhancements as well as a sign to the outside.
- Commercial land value is \$ 78,400.00 and Improvement Value is \$206,500.00 with a total value of \$284,900.00.
- Leadership of this business is a longtime West Fargo resident and business owner and it is important to him to remain in West Fargo. Being part of this area of town is part of a bigger vision considering the potential that Main Ave has as well as the potential of the growth area of NW West Fargo.
- Being part of downtown is something they value and continue to leverage by cultivating relationships with new and current businesses in the area.
- With an enhanced office space, the next goal of this business is to grow the staff team.

STAFF REPORT

- Enhancements to the businesses in this area may inspire other businesses in this older area of our core to take on making additional commitments to façade updates, property clean ups, and suggests other businesses to look at joining the area.
- This is a service-oriented business industry in which all team members have a robust network of people and information about neighborhoods and housing market.
- The overall fit up is estimated to be \$150,000 - \$200,000. The included quotes that were received with this application range from 110,000 to 147,000.
 - These quotes do not include grid drop down ceiling, appliances, furniture, or exterior. The owner has requests for quotes out for the exterior work to be completed as well.
 - \$12,500 is estimated for the cost of paint and exterior painting including labor

**PUBLIC PARTICIPATION:**

Public assistance for this project would be funded through Economic Development Sales Tax. The fit-up cost for this space is estimated to be \$150,000 - \$200,000 in which the business has applied for \$75,000 (the maximum grantable total when the cost is \$150,000 or greater).

STAFF REPORT

LAND USE, ZONING, STREET PLANS, DISPLACEMENT OF RESIDENCE OR BUSINESSES:

This parcel is currently used for the team from eXp for meeting, training, administration, and storage. There is no displacement of residences or businesses other than the current employees during the fit up. There are options to shift work to from local businesses or from home if needed. The north of the property faces Main Ave frontage road. The team has adequate parking for the entire team as well as clients. The property to the east is the WF School administration building and to the west is a church building.

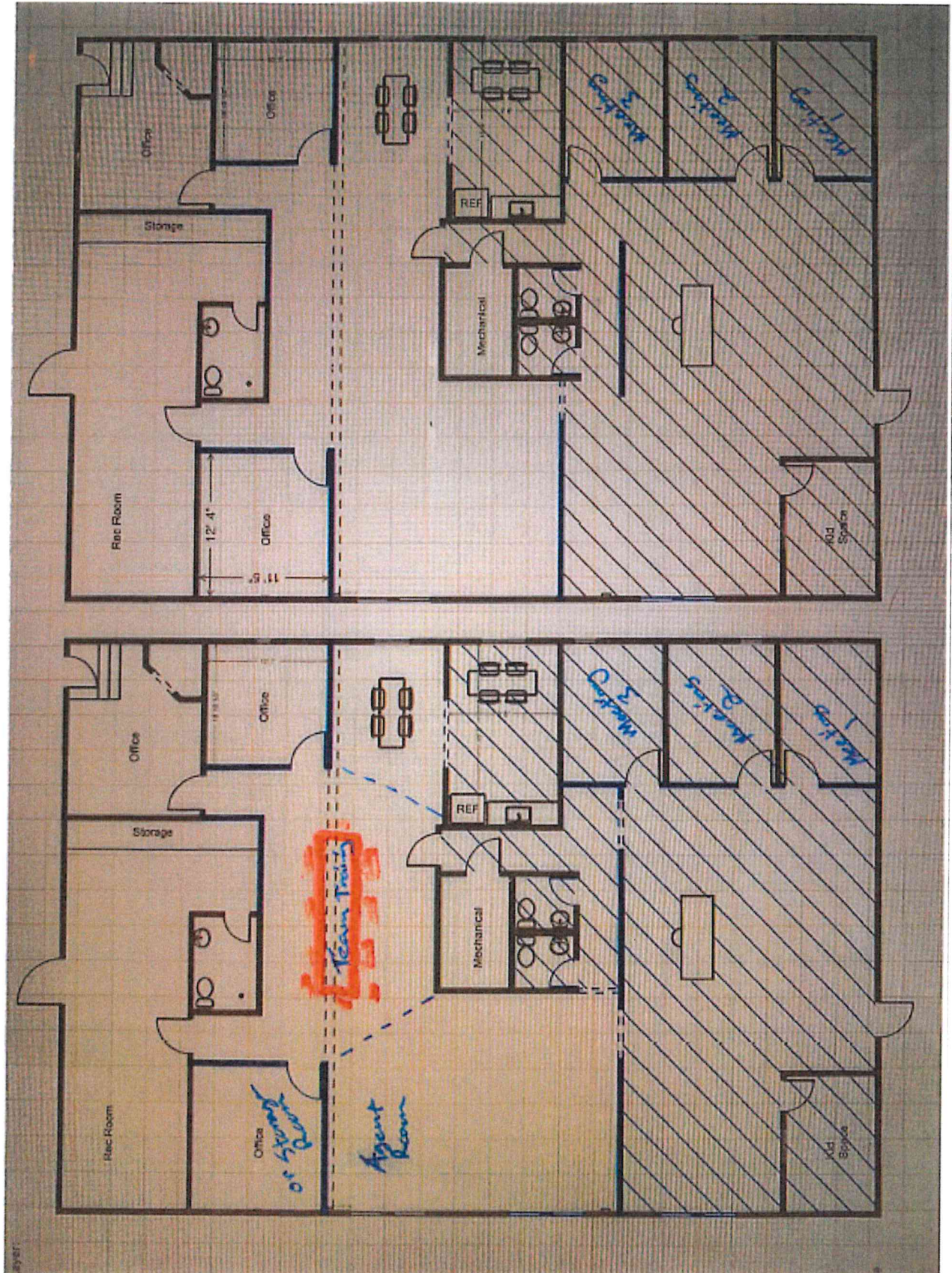
RECOMMENDATIONS:

The proposed development plan is located in the Downtown Mixed-Use zone and will support an already existing building that will enhance the lifespan of this property. The continued fit up and updates to the main avenue street businesses that lead to the Sheyenne core of WF downtown is an important part of the overall downtown experience and density goal to create a thriving business and resident diverse area. This project fits the eligibility requirements and supports the goals of improvement in our Downtown Yards.

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE RECOMMENDATION:

Economic Development Advisory Committee is reviewed this project on September 7th, 2023. The committee recommended the project for approval.

STAFF REPORT



CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT

Hi Jeremy,

Here is my bid and this is what it consists of:

We will first pressure wash the whole exterior of the building. We will then prime one coat of primer to whole exterior of the building. We will then paint two coats of paint (two different colors on the sides where it's two toned and one color to the back and fronts) to the full exterior of the building. We will also paint two coats of paint to the window trim if needed and also the top piece of trim around the building. This will be an estimate of \$12,500 and that includes the cost of paint, supplies/materials, and labor. Let me know if you have any questions or would like to schedule a date to paint this.

Thank you,

Josh Jackson
JJ's Painting
jjacksonpainting.com
701-729-7753



BUILD NORTH Build North LLC
701-729-6610

8717 Memory LN
Horace, ND 58047

Phone # (701)308-6610 builditnorth@gmail.com

Estimate

Date	Estimate #
5/9/2023	132

Name / Address
Jeremy Qualley 219 W Main Ave West Fargo, ND 58078

			Project
			Office Reno
Description	Qty	Rate	Total
Demo, Frame, Drywall, Tape, Texture, Paint as per plan Price includes all permits, insurance, dumpsters, final cleaning		42,000.00	42,000.00
Remove and replace flooring throughout (allowance)	3,600	10.00	36,000.00
Replace interior doors and door casing (allowance)	14	1,000.00	14,000.00
Drop acoustical ceiling (allowance)	1,700	7.00	11,900.00
Plumbing, including fixtures (allowance)		3,400.00	3,400.00
Painting beyond new walls (allowance)		3,000.00	3,000.00
Pricing assumes all current furniture and personal objects will be removed Pricing does not include ANY electrical work or electrical fixtures Pricing does not include any cabinets or countertops. Pricing does not include Fire suppression Pricing does not include any signage or decoration. Pricing does not include any wallpaper covering			
Payment Draw Schedule: 10% down upon signing 25% due upon completion of demo 25% due upon completion framing inspection 25% due upon completion of drywall finish 15% due upon completion			
Any questions or concerns contact Erik Johnson 701-308-6610 or at builditnorth@gmail.com		Total	\$110,300.00

AGENDA ITEM DESCRIPTION
CITY COMMISSION
WEST FARGO, NORTH DAKOTA

1. CONTACT PERSON: Lisa Sankey
2. PHONE NUMBER: 515-5376 DATE: October 2, 2023
3. AGENDA TITLE:
Second Reading and Final Approval - A23-23 Zoning Ordinance Amendments to
Section 4-460 of the City sign regulations relating to wall graphics.
4. PLEASE **BRIEFLY** DESCRIBE YOUR REQUEST:
Staff proposes amendment to Chapter 4 ordinances to remove the prohibition of
Wall Graphics signage within the sign regulations. At their August 8, 2023
meeting the Planning & Zoning Commission recommended approval of the
amendments.
5. SITE ADDRESS OR LEGAL DESCRIPTION (if applicable):
N/A.
6. ACTION BEING REQUESTED FROM CITY COMMISSION:
Approve Second Reading of the Zoning Ordinance Amendment.

STAFF REPORT

A23-23 ZONING ORDINANCE AMENDMENTS	
Zoning Ordinance Amendment to Title IV of the City Ordinances (Zoning Regulations)	
Applicant: COWF on behalf of Junkyard Brewing West Fargo	Staff Contact: Lisa Sankey
Planning and Zoning Commission Public Hearing:	08-08-2023 – Approved
City Commission Public Hearing & 1 st Reading:	09-05-2023 - Tabled
City Commission 1 st Reading:	09-18-2023 – Approved
2 nd Reading:	10-02-2023

PURPOSE:

The purpose of the proposed amendment is to remove the prohibition of Wall Graphics within the sign regulations.

DISCUSSION AND OBSERVATIONS:

- A business has made an inquiry regarding painting text and logo signs on the outside of their building.
- According to the ordinance, signs painted directly onto an exterior wall are defined as Wall Graphics and are prohibited; as opposed to a Wall Sign, which is a sign affixed to the exterior wall of a building.
- A Sign is defined as “Use of words, numerals, figures, devices or trademarks by which anything is made known such as individuals, firms, processions, businesses, services or products and which is visible to the general public.”
- There are no restrictions on painted wall murals, however, signage painted on a wall (such as organization name or logo) is currently prohibited.
- The applicant has requested a zoning ordinance amendment with language to allow for Wall Graphics (painted signs) as permitted signage.
- Wall Graphics signage would be treated the same as any other signage in regards to such things as size and square-footage maximums.
- Specific text amendments are attached to this staff report.

NOTICES:

Sent to: Notice in the newspaper and to City Departments.

Comments Received:

- None to date.

CONSISTENCY WITH COMPREHENSIVE PLAN AND OTHER APPLICABLE CITY PLANS AND ORDINANCES:

- The proposed amendments do not make major substantive changes to the existing ordinances and are consistent with the Comprehensive Plan. The proposed amendments are consistent with the Comprehensive Plan.

STAFF REPORT

PLANNING & ZONING RECOMMENDATION:

At their August 8, 2023 meeting, the West Fargo Planning and Zoning Commission voted to recommend approval of the proposed zoning ordinance amendments on the basis that it is consistent with City plans and ordinances.

UPDATE:

This item was tabled at the September 5, 2023 City Commission after public hearing and discussion regarding concerns with removal of painted signs should a business no longer operate at the site. Two individuals spoke during the public hearing, one in favor and one opposed to the proposed amendment.

Ultimately, this item was tabled with the suggestion that staff consider options for allowing wall graphics signs as a conditional use.

Regarding the concerns raised at the September 5 meeting on the matter of removal of wall graphics signage, staff would note the following two sections of existing ordinance within the sign code relating to removal of defunct and/or non-compliant signage:

- *§4-460.8.2.e – Prohibited Signs - Business signs which advertise an activity, business, product or service no longer produced or conducted on the premises upon which the sign is located. Where the owner or lessor of the premises is seeking a new tenant, such signs may remain in place for not more than thirty (30) days from the date of vacancy.*
- *§4-460.11 - INSPECTION. All signs for which a permit is required shall be subject to inspection by the Zoning Administrator and Building Administrator. The Zoning Administrator or Building Administrator may order the removal of any sign that is not maintained in accordance with the maintenance provisions of this Chapter.*

Since the September 5 meeting, staff has drafted a revised ordinance amendment which would prohibit wall graphics signage unless approved by the City as a conditional use. This revised ordinance is attached.

Regarding the CUP option, staff would note that any future review of conditional use permits for signage must be content neutral and must be reviewed without regard to the content or message of the sign.

RECOMMENDATION:

It is recommended that the City approve the proposed amendments on the basis that they are consistent with City plans and ordinances.

Attachments

- Proposed text amendment to permit wall graphics signage as a conditional use (updated ordinance)

ORDINANCE NO. 1234

AN ORDINANCE TO AMEND AND REENACT 4-460.3 AND 4-460.8.2 OF THE REVISED ORDINANCES OF 1990 OF THE CITY OF WEST FARGO RELATING TO WALL GRAPHICS.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF WEST FARGO, NORTH DAKOTA:

SECTION 1. Section 4-460.3 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted by amending the definition of “Wall Graphics” to read as follows:

WALL GRAPHICS. A sign integral to, painted onto, or otherwise applied directly onto an exterior wall.

SECTION 2. Section 4-460.8.2 of the Revised Ordinances of 1990 of the City of West Fargo, North Dakota, is hereby amended and reenacted to read as follows:

4-460.8. SIGNS NOT REQUIRING PERMIT AND PROHIBITED SIGNS.

* * *

2. Prohibited Signs. The following signs are prohibited:
 - a. Off-Premise Advertising Signs with the following exceptions:
 - (1) Approved signs within a commercial or industrial planned unit development, advertising businesses within the PUD.
 - (2) Signs as provided for in the district provisions.
 - b. Advertising or business signs on or attached to equipment such as semi-truck trailers or motor vehicles where signing is a principal use of the equipment on either a temporary or permanent basis. Such signs may be used for special events on site and may not be displayed for more than fourteen (14) calendar days within any four (4) month period.
 - c. Beacon, motion and flashing signs, except reader boards, time and temperature signs and barber poles.
 - d. Roof Signs. Except that a business sign may be placed on the fascia or marquee of a building, provided it does not extend above the highest elevation of the building, excluding chimneys.

- e. Business signs which advertise an activity, business, product or service no longer produced or conducted on the premises upon which the sign is located. Where the owner or lessor of the premises is seeking a new tenant, such signs may remain in place for not more than thirty (30) days from the date of vacancy.
- f. Wall Graphics, except as approved as a conditional use, subject to following the conditional use procedures established by the City.
- g. Portable signs, banners, inflatable signs, tethered balloons and similar devices except as provided in this chapter.
- h. Signs which are tacked on bridges, fire hydrants, official public signs, trees, fences, utility poles or in any portion of a public right-of-way; temporary signs fastened to sign structures, parking lot light poles or other structures; and temporary signs secured by wires, stakes or weights.
- i. Bench signs except by special permit of the City Commission.
- j. Home occupation signs except as part of an identification sign for the residence, which does not exceed one (1) square foot in area and is mounted flush against the buildings.
- k. Pennants within the “Corridor Overlay District.”

SECTION 3. Effective Date. This ordinance shall be in full force and effect from and after the date of its final passage and publication.

President of Board of City Commissioners
of the City of West Fargo, North Dakota

ATTEST:

City Auditor

Date of First Reading:

Date of Second Reading:

Date of Publication:



To: West Fargo City Commission
From: Matthew Andvik, Public Works Director
Date: August 07, 2023
Subject: West Fargo Sanitation Operations Study
Action: Presentation of the Sanitation Operations Study by Burns McDonnell and Burian Associates LLC.

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Administration/Finance

Administration

Dustin Scott, Assistant Administrator

Summary and Recommendation:

At its January 3rd meeting, the commission approved awarding the contract for the Sanitation Operations Study to Burns McDonnell and Burian Associates LLC. They began work on the study in February with the estimated completion at the end of July.

Compiling the financial records that Burns and McDonnell needed for accurate financial forecasts, took longer than expected. This caused a delay in the completion date. Below is the beginning to the executive summary, which outlines what was reviewed and included in the study. Due to the length of the study, only the Executive Summary is included in this agenda packet. The full study will be available on our website.

The City of West Fargo (City) identified the need to conduct a Utility Rate and Operations Study (Study) of the current solid waste operations, services, and facilities and provide strategic direction for the Sanitation Division (Division). The Study evaluates the current programs and system, identifies opportunities for improvements, sets program goals, and recommends utility rates.

This Study included a review of the following services and facilities:

- Residential refuse, bulky, and brush collection
- Residential recycling collection
- Commercial refuse collection
- Commercial recycling
- Household hazardous waste collection
- Transfer Station
- Inert Landfill

The Study also included a detailed utility rate analysis of the current program costs to provide a sound basis for developing a financial forecast and rate recommendations. The recommended rate increases developed with input from City staff propose to achieve revenue requirements, increase equity between customer classes

and maintain sufficient working capital to meet the City's goals for the five-year forecast.

Process/Timeline:

This presentation of the study is for information only at this time. We will be asking for the Commission to consent to having a public input meeting where we can discuss the information of the study and service level options with the residents. After the public input meeting, the information gathered will be developed into 3 or more service level options and associated costs. This will be presented to the commission for a formal vote.

West Fargo Sanitation Utility Rate and Operations Study



City of West Fargo, North Dakota

Sanitation Utility Rate and Operations Study
Project No. 153301
9/26/2023

West Fargo Sanitation Utility Rate and Operations Study

prepared for

**City of West Fargo, North Dakota
Sanitation Utility Rate and Operations Study
West Fargo, ND**

Project No. 153301

9/26/2023

prepared by

**Burns & McDonnell Engineering Company, Inc.
Bloomington, Minnesota**

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LIST OF ABBREVIATIONS

<u>Abbreviation</u>	<u>Term/Phrase/Name</u>
ASL	Automated side loader
Burns & McDonnell	Burns & McDonnell Engineering Company, Inc.
C&D	Construction & Demolition
City	City of West Fargo, North Dakota
CY	Cubic yard
Fargo Landfill	City of Fargo Landfill
FEL	Front-end loader
HHW	Household Hazardous Waste
Inert Landfill	City of West Fargo Inert Landfill
MRF	Materials Recovery Facility
MSW	Municipal Solid Waste
NDDEQ	North Dakota Department of Environment Quality
OCC	Old Corrugated Cardboard
PAYT	Pay-as-you-throw
PPP	Public Private Partnership
Sanitation Division	City of West Fargo Sanitation Division of the Public Works Department
SSR	Single-stream recycling
Study	Utility Rate and Operations Study
Transfer Station	West Fargo Transfer Station
WM	Waste Management, Inc.

EXECUTIVE SUMMARY

The City of West Fargo (City) identified the need to conduct a Utility Rate and Operations Study (Study) of the current solid waste operations, services, and facilities and provide strategic direction for the Sanitation Division (Division). The Study evaluates the current programs and system, identifies opportunities for improvements, sets program goals, and recommends utility rates.

This Study included a review of the following services and facilities:

- Residential refuse, bulky, and brush collection
- Residential recycling collection
- Commercial refuse collection
- Commercial recycling
- Household hazardous waste collection
- Transfer Station
- Inert Landfill

The Study also included a detailed utility rate analysis of the current program costs to provide a sound basis for developing a financial forecast and rate recommendations. The recommended rate increases developed with input from City staff propose to achieve revenue requirements, increase equity between customer classes and maintain sufficient working capital to meet the City's goals for the five-year forecast.

Burns & McDonnell recommended two rate increase options for the City's consideration. Table 5-17ES-1 provides a summary of each option.

Table ES-1: Description of Proposed Rate Adjustment Options

Customer	Option 1	Option 2
Residential	Increase rates \$1.75 in FY 2024, \$0.60 for each of the next four fiscal years.	Increase rates \$2.45 in FY 2024, \$0.60 for each of the next four fiscal years.
Multi-Family/ Commercial	Increase rates 3 percent each year starting in FY 2024, resulting in increases ranging from \$0.56 to \$1.50 depending on container size in the first year.	Increase rates 3 percent each year starting in FY 2024, resulting in increases ranging from \$0.56 to \$1.50 depending on container size in the first year.
Roll Off	Increase rates 3 percent starting in FY 2024, resulting in an increase of \$4.95 per pull in the first year.	Increase rates 3 percent starting in FY 2024, resulting in an increase of \$4.95 per pull in the first year.

Option 1 represents the minimum recommended increase to allow the City to maintain a favorable financial position. However, Option 2 is provided because it allows the City to fully recover its costs starting in FY 2024, and has the same proposed rate increases for the multi-family and commercial customers as Option 1.

A summary of the benchmarking of the City's curbside residential refuse and recycling services with similar communities is presented below in Table ES-2. All benchmark communities provide weekly curbside refuse collection and biweekly recycling collection.

Table ES-2: Residential Curbside Refuse and Recycling Benchmarking

Benchmark Community	Monthly Rate	Out of Cart Setouts?	Separate Bulky Collection Frequency
West Fargo	\$17.50 (includes refuse, recycling, and seasonal brush)	Yes - Unlimited quantity and no additional charge.	Co-collected with refuse. Annual cleanup week.
Grand Forks	\$19.65 (includes refuse, recycling, and seasonal yard waste)	No.	Collected by request for fee based on types and quantities of items set out for disposal (\$40 minimum). Annual cleanup week.
Bismarck	\$16.12 (includes refuse, recycling, yard waste, and brush)	Yes - Bagged (light enough for one person to lift), unlimited quantity, and no additional charge.	Biannual cleanup week.
Mandan	\$11.70 (includes one 96 or 64 gallon for refuse)	No. Option to purchase additional cart for \$96.	Annual cleanup week. Bulky items accepted at City's landfill at differential rates by material type.
Moorhead	\$15.09 (48-gal), \$17.63 (64-gal), \$23.00 (96-gal) (includes refuse, recycling, and seasonal yard waste and brush)	Yes - Bagged with fee (\$2/bag).	Collected by request for fee based on types and quantities of items set out for disposal (\$20 minimum). Annual cleanup week.

Based on industry best practices, community benchmarking, and review of potential program options, a list of recommendations, high and medium level priority, and key steps for implementation are provided below in Table ES-3.

Table ES-3: Program Recommendations

Program Area	Recommendation	Priority	Key Steps
Residential Collection	Discontinue Out-of-Cart Setouts	High	Amend City ordinance to address setout materials
			Procure and distribute 96-gallon carts to residents by request
			Implement additional rate for extra cart
			Educate residents on new setout policy
	Separate Collection of Bulky Items	High	Define bulky items allowed for pickup to not include refuse
			Utilize Rubicon software to schedule bulky collection routes
			Procure second grapple truck for backup
			Educate residents on new bulky collection procedures
Combine Wednesday and Friday Residential Refuse Routes	Medium	Utilize Rubicon software to reschedule routes	
		Educate residents regarding new pickup days	
Commercial Collection	Decouple Residential Follow Routes from Commercial Refuse Routes	High	Redefine and reroute commercial collection routes
			Redeploy equipment and staffing
	Utilize Front Load Trucks for Commercial Routes	High	Procure front load vehicles and phase in through planned vehicle replacement schedule
			Procure front load containers and align with front load vehicles transition
			Reroute commercial routes to remove 64-gallon cart stops
			Provide education and outreach for commercial customers
Drop Sites	Add new sites as City grows geographically	Medium	Survey customers at existing sites to determine origin (e.g., inside or outside the City limits) and generator type (e.g., single family, multi-family, or businesses)
			Plan for the addition and location of future drop-sites
Transfer Station	Short Term – Rebrand Facility as a Recycling Drop Site	Medium	Provide education and public outreach to rebrand the transfer station as a drop site for difficult to recycle materials
	Short Term – Update Contract Terms with WM	High	Develop goals for renegotiating contract terms
			Utilize a third-party consultant to support contract negotiations
	Long Term – Develop Public Private Partnership at New Facility Location	Medium	Discuss long-term business plans and degree of commitment with WM
			Identify potential locations and opportunities for a co-located transfer station with other City services
	Inert Landfill	Short Term – Collect Revenue from City Departments	Medium
Implement applicable administrative accounting process			
Charge City departments with enterprise funds or non-general fund revenues for disposal through inter-departmental transfers			
Long Term – Identify Alternatives for Post Closure Options		Medium	Consider alternative landfills for inert material disposal
			Identify potential locations for developing a new inert landfill



CREATE AMAZING.



To: West Fargo City Commission
From: Matthew Andvik, Public Works Director
Date: October 02, 2023
Subject: Lagoon Decommissioning Update
Action: Informational Update

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering

Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire

Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation

Secondary Portfolio:
Administration/Finance

Administration

Dustin Scott, Assistant Administrator

Summary and Recommendation:

Decommissioning of the Lagoons started in June of 2021.

Cells 8, 9, & 10 are fully decommissioned.

Cells 5 & 6 are rough graded and drain tile is installed, final grading and seeding fall 2023.

We are currently only using Cells 1, 2, & 3.

The crew has repaired the slough to Drain 21. They also regraded and seeded the area where the old salt building was located.

The crew has placed 100,00 cubic yards of clay that we received from the FM Diversion. The clay was placed, shaped, compacted and seeded on the WF Diversion easement located on Cells 8, 9, & 10. With this work complete, work will no longer be needed within the WF diversion easement.

Project Timeline:

- **2023:** Decommission Cells 5 & 6, finish grading and seeding.
- **2024:** Decommission Cell 4, create work area between Cells 1 & 2.
- **2025:** Decommission Cell 3.
- **2026:** Decommission Cells 2 & 7.
- **2027:** Decommission Cell 1.
- **2028:** Finish all final grading, clean up, and complete the decommissioning project.
- We anticipate achieving our goal of complete decommissioning of the lagoons before the FM Diversion is finished.
- The timeline is subject to change due to weather and regulatory changes.
- This timeline assumes budget increases each year to increase the number of gallons sent to Fargo.



LAGOON UPDATE

CITY OF WEST FARGO



CURRENT OPERATIONS UPDATE

Work began June 2021

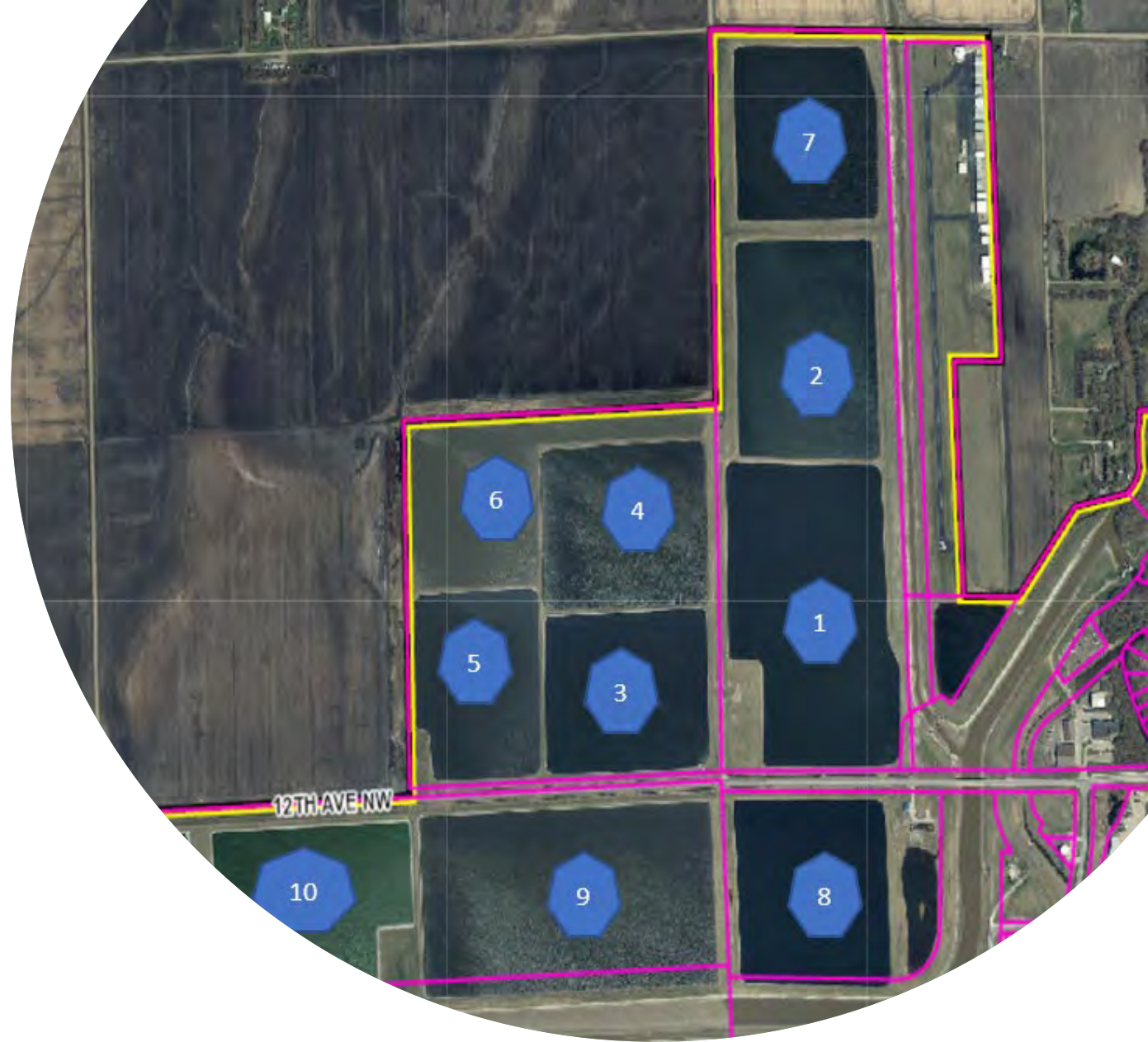
Cell's 8,9 &10 are fully decommissioned.

Cells 5 & 6, rough graded and drain tile installed, final grading and seeding fall 2023.

We are currently only using Cells 1,2 & 3

The crew has repaired the slough to drain 21. They also regraded and seeded the are where the old salt building was located.

The crew has placed 100,00 cubic yards of clay that we have received from the FM Diversion. The clay was placed, shaped, compacted and seeded on the WF Diversion easement located on Cells 8,9 &10. With this work complete, work will no longer be needed within the WF diversion easement.



CELL 10





CELL 10

CELL 9



Cell 9

9/19/2023

CELL 8



Cell 8

9/19/2023



Cell's 3,4,5 & 6



9/19/2023

Cells 5 & 6



9/19/2023

Cells 5 & 6



9/19/2023

PROJECT NUMBERS

Approved funds for the Project: \$12,400,000

ARPA funds Applied to the Project: \$5,800,000

Revenue from selling the Rock from cells 8, 9 & 10:
\$100,000 with an additional \$260,000 under contract.

Cells fully decommissioned by the end of 2023: 5

Total Acres to be Decommissioned: 554

Number of Acres Decommissioned by the end of
2023: 284 (51% complete)

Estimated Completion date: 2028

*numbers are approximate

In June and July the FM Diversion began hauling clay to the lagoons.

From June 15 to July 31, they hauled approx. 100,000 yards of clay.

They were hauling with an average of 8-10 trucks per day, which equated to roughly 220-240 loads per day.

The clay was placed and graded on cell's 8,9 & 10

FUTURE PROJECT TIMELINE

- **2023:** Decommission Cells 5 and 6 finish grading and seeding.
- **2024:** Decommission Cell 4, & create work area between Cells 1& 2.
- **2025:** Decommission Cell 3.
- **2026:** Decommission Cell's 2 and 7.
- **2027:** Decommission Cell 1.
- **2028:** Finish all final grading, clean up, and complete the decommissioning project.
- We anticipate achieving our goal of complete decommissioning of the lagoons before the FM Diversion is finished.
- The timeline is subject to change due to weather and regulatory changes.
- This timeline assumes budget increases each year to increase the number of gallons sent to Fargo.



WASTEWATER FLOWS TO FARGO

The timeline for the rest of the project will be guided by the budget to send wastewater to Fargo. The level of where we are budgeted will determine when and what cells we can decommission.

2023 budgeted amount: 2,737,500, which equates to 2.5mgd

2024 budgeted amount: \$3,011,250, which equates to 2.75mgd

WW Pumped to Fargo	2.5 MGD	2.75 MGD	3 MGD	3.25MGD
Budget #	\$ 2,737,500.00	\$ 3,011,250.00	\$ 3,285,000.00	\$ 3,558,750.00
Gallons Over/Under Low year	89,060,000	(2,190,000)	(93,440,000)	(184,690,000)
Gallons Over/Under Ave year	197,221,452	105,971,452	14,721,452	(76,528,548)
Gallons Over/Under High year	268,712,811	177,462,811	86,212,811	(5,037,189)
Number of Cells Needed	4 possibly 5	3	1	0
Budget numbers are based off the rate of \$3 per 1,000				

The table above shows that we would need to budget just over \$3.5 million to send all our waste water to Fargo. The table shows the High, Low and Average yearly flows from the last 4 years.

LAGOON BUG PROGRAM

- We started with putting “Bugs” into our primary Cell’s 1 & 3 in May of 2021.
- In that time we have reduced the amount of sludge build up in Cell 3 from 2.27’ (27.24”) in 2019 to 1.45’ (17.4”) in 2023.
- We anticipate one more year of the program in Cell 3 and we will be able to decommission it without hauling any sludge out.

Primary Pond 3

Date of Sonar Testing	August 28 th , 2023
Tested Pond Acreage	37.38 acres
Sampled Water Depth	4.5'
Total Pond Volume (gallons)	54,807,662 gal
Volume of sludge (tons)	18,621 tons

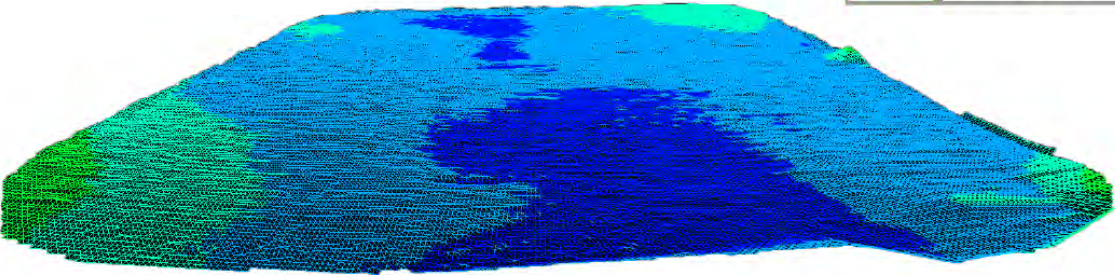
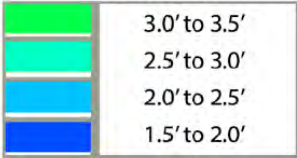
Volume of Sludge (gallons)	13,929,789 gal
Volume of Sludge (Cy)	68,968 cy
Average Depth of Sludge	1.45' (17.4")
Percentage of Sludge / Loss of Storage Capacity	25%
Avg. Cost of Sludge Removal (7¢/gal)	\$975,085.23

LAGOON BUG PROGRAM

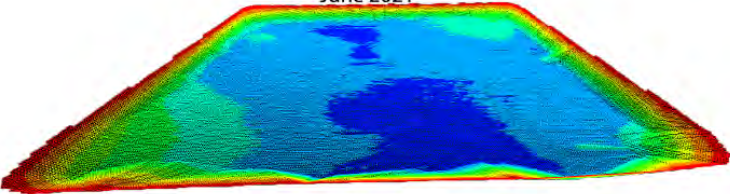
Team Lab Sonar Sludge Survey
City of West Fargo, Primary 3
Average Depth of Sludge: 2.27' (27.24")
Date of Survey: June 7th, 2021

3D Sludge View
June 2021

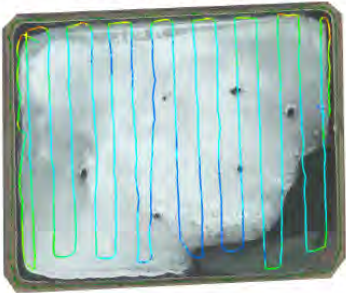
City of West Fargo Primary 3
June 2021
Sludge Depth



3D Pond View
June 2021



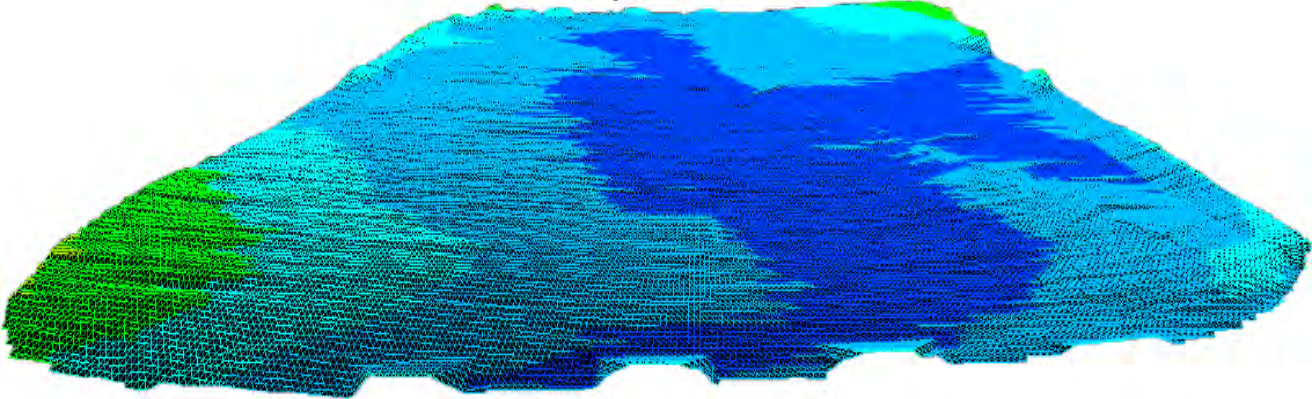
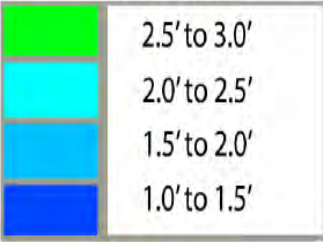
Sonar Boat Path 2023



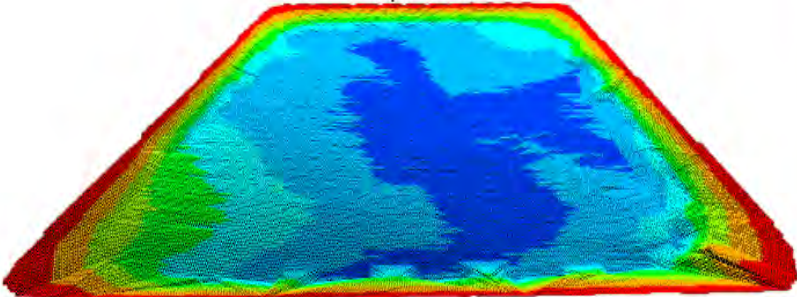
Team Lab Sonar Sludge Survey
City of West Fargo, Primary 3
Average Depth of Sludge: 1.72' (20.64")
Date of Survey: September 19th, 2022

3D Sludge View
Sept. 2022

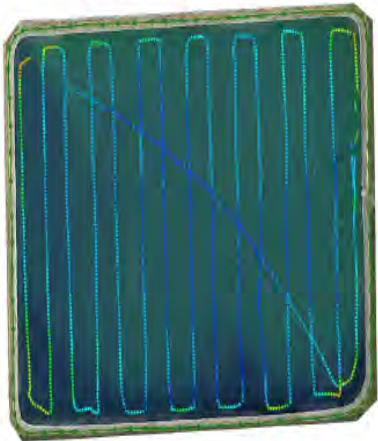
City of West Fargo Primary 3
Sept. 2022
Sludge Depth



3D Pond View
Sept. 2022



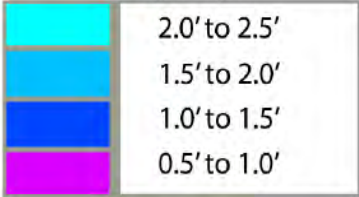
Sonar Boat Path 2023



LAGOON BUG PROGRAM

Team Lab Sonar Sludge Survey
City of West Fargo, Primary 3
Average Depth of Sludge: 1.45' (17.4")
Date of Survey: August 28th, 2023

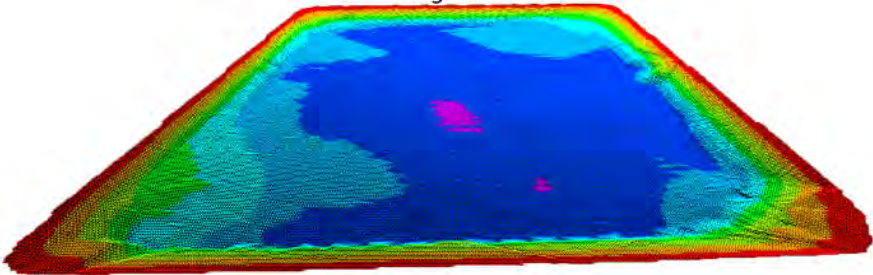
City of West Fargo Primary 3
Aug. 2023
Sludge Depth



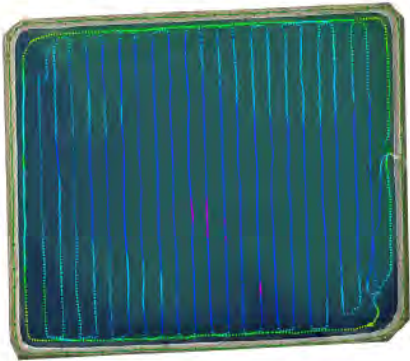
3D Sludge View
Aug. 2023



3D Pond View
Aug. 2023



Sonar Boat Path 2023





THANK YOU





“Consent” or “Regular” Agenda
Item?
[Regular]

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: October 2, 2023

Subject: Meadow Ridge Development Mill and Overlay

Action: Create Improvement District No. 2281 and Direct Engineer to Prepare an Engineer’s Report

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Vacant

Assistant City Administrator

Dustin T. Scott

New Information and Recommendation:

The Meadow Ridge neighborhood was constructed in the 1980’s and recently the city has been contacted numerous times requesting that something be done regarding their deteriorating street system.

The 2022 CIP included a project that was to mill & overlay various neighborhoods and the city is currently planning a mill & overlay project on the south side of the interstate. This project adds the Meadow Ridge neighborhood to the 2024 planned mill & overlays already planned.

A feasibility study for these improvements is currently underway by a consultant to recommend the improvements and provide an estimated cost. This will result in an Engineer’s Report being presented to the Commission on a future agenda. The attached resolutions create the Improvement District and directs the Engineer to prepare a Report for the Commission.

In addition to the mill & overlay project, all ADA ramps in the project area will be reconstructed to be compliant with current ADA design standards.

The following documents are attached for review/consideration:

- Resolution Creating Improvement District along with Map
- Resolution Directing Engineer to prepare an Engineer’s Report

Staff Recommendation: Create Improvement District No. 2281 and Direct Engineer to Prepare an Engineer’s Report

Policy Analysis:

A mill & overlay of the existing streets that would also include spot repairs in the streets will extend the life of the roadway system. Additionally, in accordance with the ADA Transition Plan adopted recently by the Commission, all ADA ramps within the district will be reconstructed to current ADA design standards.

Financial Analysis:

This project is proposed to be assessed at 80% for the mill & overlay operations with a 20% city cost share. All ADA ramps that are to be reconstructed are proposed to be paid 100% by the City as was done with the south side mill & overlay project. City funds expended are proposed to be paid via Capital Improvement Sales Tax.

Previously Presented Information and Commission Actions:
--

None

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION CREATING IMPROVEMENT DISTRICT NO. 2281 – MEADOW
RIDGE NEIGHBORHOOD ASPHALT RESURFACING, CONCRETE ADA RAMPS,
REPLACEMENT OF SEWERAGE SYSTEMS, STREET RECONSTRUCTION; AND
INCIDENTALS OF THE CITY OF WEST FARGO, NORTH DAKOTA

WHEREAS, Daniel Hanson, a Registered Professional Engineer, is the Engineer for the City of West Fargo, and the Board of City Commissioners has consulted with him relating to the establishment, size and form and other matters with regard to Improvement District No. 2281 – Meadow Ridge Neighborhood Asphalt Resurfacing, Concrete ADA Ramps, Replacement of Sewerage Systems, Street Reconstruction; and Incidentals of the City of West Fargo; and

WHEREAS, it is deemed necessary to establish such a mill and overlay project within the City of West Fargo;

NOW THEREFORE, be it resolved as follows:

That there is hereby created Improvement District No. 2281– Meadow Ridge Neighborhood Asphalt Resurfacing, Concrete ADA Ramps, Replacement of Sewerage Systems, Street Reconstruction; and Incidentals of the City of West Fargo, North Dakota, the boundaries of which shall be as shown on the attached map.

Dated: October 2, 2023

APPROVED:

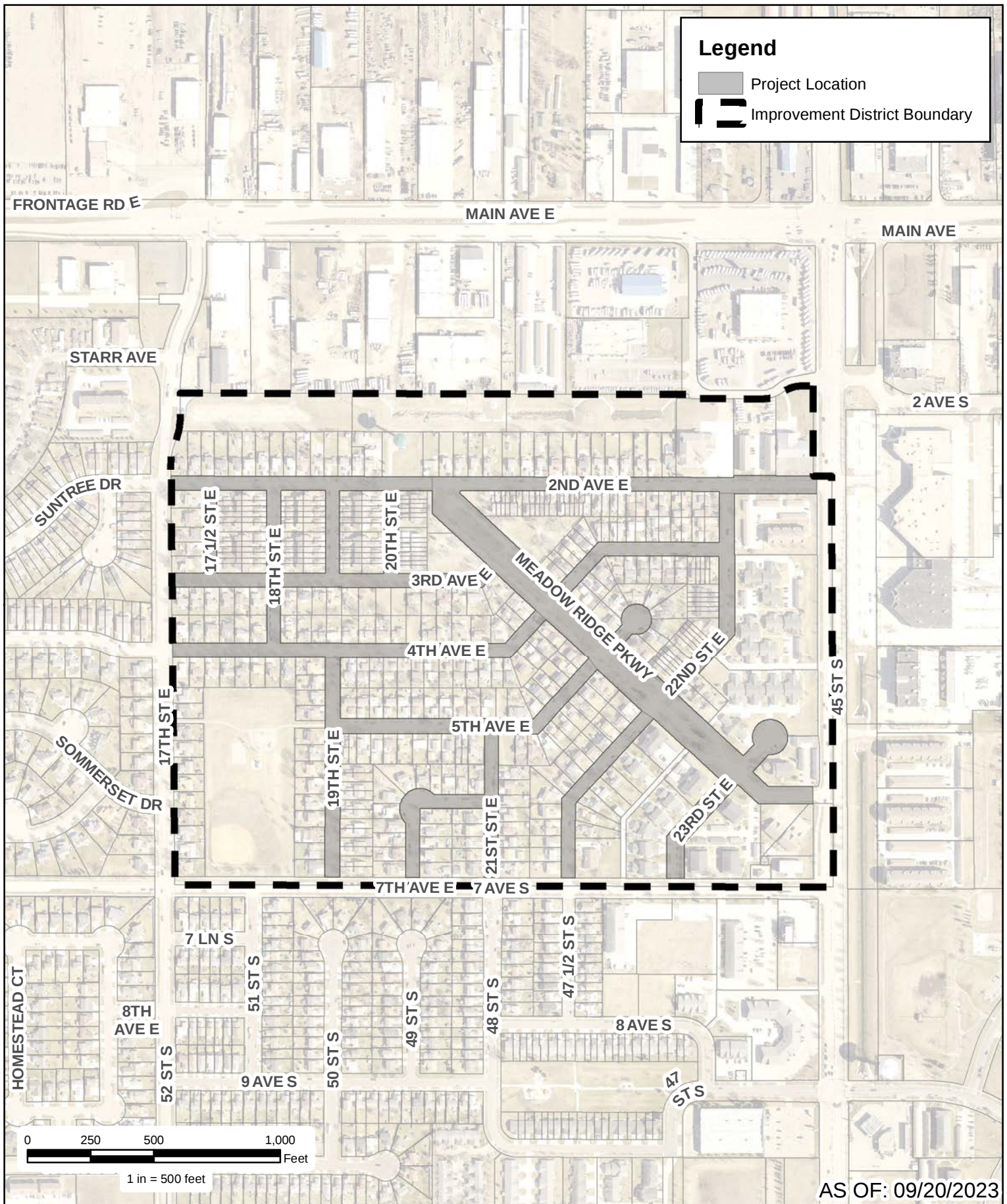
President of Board of City Commissioners

ATTEST:

Deputy City Auditor

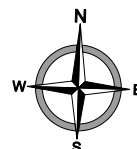
The motion for the adoption of the foregoing resolution was duly seconded by

Commissioner _____. On roll call vote the following commissioners voted aye: _____
_____. The following commissioners voted
nay: _____. The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried and the resolution was duly adopted.



**IMPROVEMENT DISTRICT MAP
IMPROVEMENT DISTRICT 2281
MEADOW RIDGE ADDITION MILL & OVERLAY
WEST FARGO, NORTH DAKOTA**

Created By: TJS Date Created: 09/15/23 Date Saved: 09/20/23 Date Plotted: NEVER Date Exported: 09/20/23
Plotted By: Tanner Schmidt Parcel Date: N/A Aerial Image: 2021 FM Metro Elevation Data: Lidar
Horizontal Datum: NAD 1983 StatePlane North Dakota South FIPS 3302 Feet Vertical Datum: NAVD1988
T:\Projects\23500\23554\23554_ImprovementDistrictMap.mxd



moore
engineering, inc.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING ENGINEER TO PREPARE REPORT

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, deeming it necessary to make certain improvements consisting of milling and overlaying of streets, concrete curb replacement, ADA ramp replacement and incidentals to improve and maintain current roadway and ride quality and extend the life of the streets in connection with the above specified improvements, be constructed and made in Improvement District No. 2281 – Meadow Ridge Neighborhood Asphalt Resurfacing, Concrete ADA Ramps, Replacement of Sewerage Systems, Street Reconstruction; and Incidentals of the City of West Fargo, the City hereby directs Daniel Hanson, the Engineer for the City of West Fargo and being a competent engineer, to prepare a report as to the general nature, purpose and feasibility of the proposed project and an estimate of the probable cost of the work.

Dated: October 2, 2023

APPROVED:

President of Board of City Commissioners

ATTEST:

Deputy City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.