

Meeting Items

- A. Call to Order
- B. Pledge of Allegiance
- C. Approve Order of Agenda
- D. Approval of Minutes -- August 7, 2023
- E. Building Permits

Consent Agenda - Approve the Following:

- a. Bills
- b. Project No. 6058 – Multiuse Path, Eaglewood Park to the Lights on Sheyenne
 - Approve Plans and Specifications and Authorize Advertisement for Bids.
- c. Games of Chance for West Fargo Sheyenne High School Mustang Booster Club

Regular Agenda

- 1. Public Comment

Members of the public will be allowed 2 minutes and 30 seconds to address the City Commission. Commissioners will not take any official action during this comment period. Please sign up no later than 12 p.m. the day of the City Commission Meeting you wish to attend.

[City Commission Meeting Public Comment | West Fargo, ND \(westfargond.gov\)](https://www.westfargond.gov/city-commission-meeting-public-comment)
- 2. Child Care Grants -- Casey Sanders Berglund, Economic Development Manager
- 3. Cass County Housing Authority PILOT -- Casey Sanders-Berglund, Economic Development Manager
- 4. Project No. 9036 (I-94 and 26th St W) -- Dan Hanson, City Engineer and Casey Sanders-Berglund, Economic Development Manager
 - Authorize purchase of land for a future 26th St W and I-94 Interchange
- 5. Project No. 2273 – Traffic Signal Installation – Dan Hanson, City Engineer
 - Accept Bid and Award Contract
- 6. Project No. 4069 - Eaglewood Pond Repair -- Dan Hanson, City Engineer
Create Project No. 4069, Accept Quote and Award Contract.
- 7. Update Building Exploratory Committee Meeting -- Brad Olson, Commissioner Olson
For past agendas and minutes, please view our website at:
[Agendas & Minutes | West Fargo, ND \(westfargond.gov\)](https://www.westfargond.gov/agendas-minutes)
- 8. City Administrator's Report --Dustin Scott, Assistant City Administrator
 - a. Budget Update
 - b. City Administrator Update -- Sarah Gasevic, Human Resources Manager
- 9. Correspondence
- 10. Non-Agenda Items
- 11. Adjourn



West Fargo City Commission Meeting
Monday, August 7, 2023
Commission Chambers 5:30 PM

Meeting Items

A. Call to Order

The West Fargo City Commission was called to order at 5:30 p.m. Those present were Commissioners Bernie Dardis, Brad Olson, Roben Anderson and Mandy George. Commissioner Mark Simmons was absent.

B. Pledge of Allegiance

The Pledge of Allegiance was recited.

C. Approve Order of Agenda

Commissioner Olson moved and Commissioner Anderson seconded to approve the order of the agenda as distributed. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

D. Approval of Minutes -- July 10, 2023; E. Approval of Minutes -- July 24, 2023;

F. Approval of Minutes -- August 2, 2023

Commissioner Olson moved and Commissioner George seconded to approve all (3) sets of minutes. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

G. Building Permits

Commissioner Anderson moved and Commissioner George seconded to approve the building permits as distributed. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Consent Agenda – Approve the Following:

a. Bills

b. Games of Chance for Epic Charities. Games to be conducted: Raffle on September 15, 2023 at Essentia Health Plaza at 300 32nd Ave W, West Fargo ND

c. Games of Chance for Holy Cross Catholic Church. Games to be conducted: Raffle on October 22, 2023 at Holy Cross Catholic Church at 2711 7th St E, West Fargo, ND

d. Games of Chance for Red River Marksmanship Center. Games to be conducted: Raffle on August 31, 2023 at Red River Marksmanship Center at 640 16th St NE, West Fargo, ND

e. Gaming Site Authorization for American Legion Post #91 of New Salem. Games to be conducted: Poker at DoubleTree by Hilton at 825 E Beaton Dr, West Fargo, ND

Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

Regular Agenda

1. Public Comment

There was one person during the Public Comment portion of the Commission, David Withee, resident of West Fargo.

2. 2023 West Fest Parade Route -- West Fargo Events

Mike Amundson of West Fargo Events appeared before the Commission requesting approval of the change to the 2023 West Fest Parade Route. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve the change to the 2023 West Fest Parade Route. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

3. Item tabled from July 24, 2023 City Commission Meeting: A23-21 North Pond at The Preserve 15th Addition, a Conditional Use Permit for a Modified Sign Development Plan
 - Aaron Nelson, Planning Director
 - Aaron Nelson, Planning Director appeared before the Commission requesting approval of the tabled item from July 24, 2023 City Commission Meeting: A23-21 North Pond at The Preserve 15th Addition, a Conditional Use Permit for a Modified Sign Development Plan. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve the item tabled from July 24, 2023 City Commission Meeting: A23-21 North Pond at The Preserve 15th Addition, a Conditional Use Permit for a Modified Sign Development Plan. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
4. AE2S Extension -- Heide Delorme, Finance Director
 - Approve Additional Funds
 - Heide Delorme, Finance Director appeared before the Commission requesting approval of an AE2S Extension; approve additional funds. Following discussion, Commissioner Olson moved and Commissioner George seconded to approve the AE2S extension; approve additional funds. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
5. Request for approval of paving East bound 13th Ave South. Prairie Parkway to Sheyenne Street -- Matt Andvik, Public Works Director
 - Matt Andvik, Public Works Director appeared before the Commission requesting approval of paving East bound 13th Ave South Prairie Parkway to Sheyenne Street. Following discussion, Commissioner George moved and Commissioner Olson seconded to approve the request of paving East bound 13th Ave S Prairie Parkway to Sheyenne Street. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
6. Fire Transparency Dashboard -- Dan Fuller, Fire Chief
 - This was informational only, no action was taken.
7. Project No. 1346 – Sanitary Sewer Access Improvements -- Dan Hanson, City Engineer
 - Accept bid and Award Contract
 - Dan Hanson, City Engineer appeared before the Commission to request approval of Project No. 1346 – Sanitary Sewer Access Improvements; accept bid and Award Contract. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 1346 – Sanitary Sewer Access Improvements; accept bid and Award Contract. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.

8. Project No. 9036 – I-94 and 26th St W -- Dan Hanson, City Engineer
 - Authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th St W and I-94 interchange

Dan Hanson, City Engineer appeared before the Commission to request approval of Project No. 9036 – I-94 and 26th St W; authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th St W and I-94 interchange. Following discussion, Commissioner Olson moved and Commissioner Anderson seconded to approve Project No. 9036 – I-94 and 26th St W; authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th St W and I-94 interchange. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
9. 2024 Preliminary Budget -- Dustin Scott, Assistant City Administrator

Commissioner George moved and Commissioner Anderson seconded to approve the 2024 preliminary budget, holding general fund property tax revenue at the amount that would be generated from a 4 mill increase and approve the expenditure budget as presented. This would allow staff to work to refine, reduce expenditures or use of additional revenues to fund those expenditures between now and the final budget. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the motion was declared carried.
10. City Administrator's Report -- Dustin Scott, Assistant City Administrator
 - a. Monday, September 4, 2023 City Commission meeting falls on a Holiday, Labor Day
Consensus to move the meeting to Tuesday, September 5 at 5:30 PM.
 - b. Introduction of Sarah Gasevic, new Human Resources Manager
11. Correspondence

Arts Partnership has been sending letters in the mail regarding the Arts Coalition.
12. Non-Agenda Items

There weren't any non-agenda items.
13. Adjourn

Commissioner Olson moved and Commissioner Anderson seconded to adjourn the meeting. Commissioners George, Anderson, Olson and Dardis voted aye. No Commissioners present voted nay, the meeting adjourned at 7:25 p.m.

Bernie Dardis, Commission President

Dustin T. Scott, Assistant City Administrator

**WEST FARGO CITY COMMISSION MEETING
BUILDING DEPARTMENT ACTIVITY REPORT
08/21/23**

	AS OF 8/18/2023			YEAR TO DATE		
	# PERMITS	# UNITS	VALUATION	# PERMITS	# UNITS	VALUATION
<u>BUILDING NEW</u>						
COMMERCIAL				2		\$ 2,450,000.00
RESIDENTIAL DWELLING	8	8	\$ 3,139,349.00	104	104	\$ 31,424,802.00
RESIDENTIAL TWINHOME						
RESIDENTIAL TOWNHOME						
RESIDENTIAL MULTIPLE						
PUBLIC						
CHURCH						
ACCESSORY	19		\$ 863,895.00	131		\$ 2,873,341.00
FOUNDATION ONLY						
<u>BUILDING REMODEL</u>						
COMMERCIAL	5		\$ 170,200.00	22		\$ 8,619,200.00
RESIDENTIAL	6		\$ 70,298.00	78		\$ 1,910,844.00
PUBLIC				6		\$ 3,450,452.00
CHURCH						
ACCESSORY						
<u>BUILDING OTHER</u>						
DEMOLITION	4		\$ 273,650.00	8		\$ 455,500.00
MOVE				1		\$ 5,000.00
PERMIT CANCELLATION						
TOTALS	42	8	\$ 4,517,392.00	352	104	\$ 51,189,139.00

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

1

NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
230654	Square Shed	4510 Sunset Boulevard	Whitney Barth	\$ 8,000.00	Accessory - Shed
230655	Block 8 Home Improvements	102 Morrison St	Westgo Square LLC	\$ 35,000.00	Remodel - Commercial - Add Demising Walls
230679	Jake Thompson	320 8th Street West	Nevrdun LLC	\$ 5,000.00	Remodel - Commercial - Residing
230676	Seamless Pro LLC	1330 4th Street NW	Hilery Klein	\$ 4,935.00	Accessory - Deck
230677	Seamless Pro LLC	225 3rd Avenue East	Renae Aune	\$ 2,880.00	Accessory - Deck
230650	Heritage Homes	5135 Mira Way West	Active55, LLC	\$ 447,014.00	Residential Dwelling
230697	Groundworks of MN	1718 4th Avenue East	Brittany Breiland	\$ 12,850.00	Remodel - Residential - Foundation Repair
230696	Jordahl Custom Homes	6062 Martin Lane West	Westport Investments, LLC	\$ 2,600.00	Accessory - Deck
230688	Dahl's Industrial Tool Co.	232 10 1/2 Avenue East	Steven Martel	\$ 4,660.00	Remodel - Residential - egress window
230672	Christopher Johnson	926 50th Avenue West	Christopher Johnson	\$ 6,680.00	Accessory - Deck
230680	SafeBasements of Minnesota, Inc.	526 3rd Avenue East	Nate Diemer	\$ 6,975.00	Remodel - Residential - Foundation Repair
230705	FM Home & Patio	1123 42nd Avenue West	Steven Shirley	\$ 13,000.00	Accessory - Deck
230707	Paradise Pools	652 Prescott Lane	Ryan Carter	\$ 150,000.00	Accessory - Pool
230681	Admir Omerhodzic	5217 10th Street West	Admir Omerhodzic	\$ 3,000.00	Accessory - Detached Garage
230714	Comstock Construction	2000 Main Avenue East	Auction Ventures LLC	\$ 120,000.00	Remodel- Commercial - Residing
230710	Olson Pool Company	1224 Commander Drive West	Eric & Nora Melby	\$ 10,000.00	Accessory - Pool
230716	Deck Builders	4413 Westport Parkway	Shad Anderson	\$ 25,300.00	Accessory - Deck
230722	Groundworks of MN	1511 Baywood Drive	Samual Winter	\$ 3,313.00	Remodel - Residential - Foundation Repair
230720	Dabbert Custom Homes	6085 Martin Lane West	Dabbert Custom Homes	\$ 369,900.00	Residential Dwelling

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

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NO.	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
230691	Dabbert Custom Homes	1214 26th Avenue West	Dabbert Custom Homes	\$ 6,000.00	Accessory - Deck
230723	Smook Enterprise	2445 Harbor Lane West	John Butler, TOD	\$ 18,000.00	Accessory - Pergola
230727	Dabbert Custom Homes	6089 Martin Lane West	Dabbert Custom Homes	\$ 369,900.00	Residential Dwelling
230730	Premier Construction & Remodel	3863 Reserve Drive East	Jessica Torgerson	\$ 32,500.00	Remodel - Residential - wall repair
230700	Carol Gothberg	314 7th Street West	Carol Grothberg	\$ 10,000.00	Remodel - Residential - Siding
230737	Plecity Kowalski Construction	2044 7th Street East	Kenneth Dahl	\$ 10,000.00	Accessory - Shed
230747	Chris Tande	430 3rd Street East	Chris Tande	\$ 150.00	Demo - existing detached garage
230704	Chris Tande	403 3rd Street East	Chris Tande	\$ 35,000.00	Accessory - Detached Garage
230748	Craig Olson	213 3rd Avenue West	Olson Family Properties	\$ 10,000.00	Demo - existing house
230742	Jordahl Custom Homes	6187 Martin Lane West	Jordahl Custom Homes	\$ 4,500.00	Accessory - Deck
230749	Excavating, Inc. - Fargo	506 1 Ave NW	Lonell & Rhonda Dikoff	\$ 38,500.00	Demo - Existing House
230744	Heritage Homes, LLC	677 Rania Way W	Active55, LLC	\$ 396,367.00	Residential Dwelling
230746	Heritage Homes, LLC	4826 11 St W	Heritage Homes, LLC	\$ 381,586.00	Residential Dwelling
230731	The Summit	2200 Shiloh St	The Summit	\$ 2,200.00	Remodel - Commercial - Remove Wall
230673	Rolland Porter	1005 15 Ave W	Rolland Porter	\$ 2,000.00	Accessory - Shed
230752	Midland Door Solutions	1006 2 Ave W	TNE Nordick Group, Inc	\$ 225,000.00	Demo - Two Existing Buildings
230550	Vincent Voigt	409 32 Ave NW	Vincent Voigt	\$ 150,000.00	Accessory - Detached Garage
230689	Equity Home Builders, LLC	3340 2 St E	Equity Home Builders, LLC	\$ 500,000.00	Residential Dwelling
230715	Build Right Inc.	201 17 1/2 St E	Preston & Garrett Sweeney	\$ 12,000.00	Accessory - Deck

WEST FARGO CITY COMMISSION MEETING
Building Department Report - Summary

3

NO	CONTRACTOR	ADDRESS	OWNER	VALUATION	PERMIT FOR
230751	Naseth Construction, Inc.	307 Main Ave E	Quality Boneless Beef Co Inc	\$ 8,000.00	Remodel - Commercial - Replace Roof
230763	Heritage Homes, LLC	671 Rania Way W	Active55, LLC	\$ 477,197.00	Residential Dwelling
230678	Gast Construction Company, Inc.	5102 Sheyenne St	Invertase, LLC	\$ 400,000.00	Accessory - Detached Garage
230764	Jordahl Custom Homes	1126 Marlys Dr W	Westport Investments LLC	\$ 197,385.00	Residential Dwelling

08/21/23
14:14:59

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/04/23 to 08/21/23

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
112390		4550 ABC LOCK & KEY INC	100.00						
1	E2273	08/05/23 REKEY ELEC ROOM @ LIGHTS	100.00			2310 452120	420		101000
		Total for Vendor:	100.00						
112228		3279 ACCELERATED GREEN WORKS INC	384.00						
1	s122719	07/20/23 1305 5 ST NW	192.00			1000 415000	555		101000
2	s122720	07/20/23 4411 12 ST W	192.00			1000 415000	555		101000
		Total for Vendor:	384.00						
112264		289 ACME TOOLS	73.40						
1	11622979	08/10/23 MEASURING WHEEL	73.40			4387 480000	500		101000
		Total for Vendor:	73.40						
112249		5069 ADAM MARTIN	6.31						
1	RE: 916	27TH AVE W	6.31			6020 214100			101000
		Total for Vendor:	6.31						
112244	108672S	3179 ADVANCED ENGINEERING &	50,587.22						
1	88873	08/08/23 I&C SYSTEM SERVICES	7,802.25			6025 450000	430		101000
2	89157	08/08/23 West Fargo Data Services	60.00			1000 450000	497		101000
3	88870	08/08/23 Finance Department Support #2	38,920.71			1000 414100	428		101000
4	89156	08/08/23 West Fargo SCADA Network Veriz	3,804.26			4004 480000	670		101000
112369		3179 ADVANCED ENGINEERING &	103,624.12						
1	88416	07/11/23 Finance Department Support #2	42,566.02			1000 414100	428		101000
2	87753	07/11/23 Finance Department Support #2	61,058.10			1000 414100	428		101000
		Total for Vendor:	154,211.34						
112391		2544 AIRGAS USA, LLC	175.69						
1	9140446565	07/27/23 SPSTN FLT	3.44			6025 450000	433		101000
2	9140648613	08/02/23 AIR ZERO	172.25			1000 455000	420		101000
		Total for Vendor:	175.69						

08/21/23
14:15:00

CITY OF WEST FARGO, ND
Claim Details by Posted Date
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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
112315		317 AMERICAN WELDING & GAS, INC.	71.07						
1	09517174	08/15/23 40TH AVE TORCH 02	71.07			1000 430000	433		101000
112481		317 AMERICAN WELDING & GAS, INC.	296.46						
1	9517153	08/15/23 D SAPP WELDING COAT/GLOVES	296.46			2060 415200	432		101000
		Total for Vendor:	367.53						
112282		3160 APPLE BOOKS	811.80						
1	115449	08/09/23 BOOKS	811.80			7000 411600	662		101000
		Total for Vendor:	811.80						
112337		3511 ASPEN MILLS	198.71						
1	317924	08/10/23 Blauer Caps for Female FF's	198.71			2060 415200	422		101000
		Total for Vendor:	198.71						
112326		22 ASPLIN EXCAVATING	2,385.92						
1	232568	08/02/23 CLASS 5	2,385.92			6020 450000	394		101000
		Total for Vendor:	2,385.92						
112168	108486S	2931 AUTO VALUE PARTS STORES	54.66						
1	99213968	07/06/23 FILTERS	26.08			1000 421000	427		101000
2	99216191	07/18/23 SCOTCH BRITE	28.58			1000 455000	427		101000
112407		2931 AUTO VALUE PARTS STORES	873.12						
1	99221789	08/15/23 FUEL FLEET	16.31			1000 430001	427		101000
2	99220178	08/07/23 AIR CONSTRUCTION	15.26			4387 480000	427		101000
3	99221978	08/15/23 FUEL FLEET	16.31			1000 430000	427		101000
4	99221882	08/15/23 FILTERS	6.52			1000 421000	427		101000
5	99221884	08/15/23 FILTERS	3.26			1000 455000	427		101000
6	99222107	08/16/23 6GL BOX OIL	173.98			1000 430001	424		101000
7	99221901	08/15/23 AMP	522.00			1000 430000	432		101000
8	99220312	08/08/23 OIL FILTER	3.26			1000 421000	427		101000
9	99220226	08/07/23 AIR CONSTRUCTION RET	-13.02			4387 480000	427		101000
10	99220308	08/08/23 FILTERS	19.56			1000 421000	427		101000
11	99220317	08/08/23 FILTER	3.26			2210 428000	427		101000
12	99220316	08/08/23 FILTERS	30.48			1000 430000	427		101000

08/21/23
14:15:00

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/04/23 to 08/21/23

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* ... Over spent expenditure

Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
13	99220321	08/08/23 LAMP/BRUSH	75.94			1000 421000	427		101000
		Total for Vendor:	927.78						
112225		3032 AXON ENTERPRISE INC	524.00						
1	inus174440	07/27/23 batteries for tasers x26p	524.00			1000 421000	641		101000
		Total for Vendor:	524.00						
112283		1695 BAKER & TAYLOR	53.00						
1	2037660922	07/26/23 BOOKS	70.86			7000 411600	662		101000
2	0003286572	08/07/23 BOOKS (CREDIT)	-17.86			7000 411600	662		101000
		Total for Vendor:	53.00						
112312		3828 BEAVER CREEK ARCHAEOLOGY	9,811.25						
1	CRM5251	08/04/23 Imp Dist 1339	9,811.25			4088 480000	724		101000
		Total for Vendor:	9,811.25						
112442		3149 BEE SEEN GEAR	46.00						
1	60484	08/11/23 firefighter patches/names	46.00			2060 415200	422		101000
		Total for Vendor:	46.00						
112502		4268 BEN HERBST	45.50						
1	Train	08/14/23 Car Seat Installation Training	45.50			2060 415200	340		101000
		Total for Vendor:	45.50						
112250		5068 BENJAMIN CUSTOM HOMES	75.83						
1	RE: 1130	LEGION LN W	75.83			6020 214100			101000
		Total for Vendor:	75.83						
112339		36 BERT'S TRUCK EQUIPMENT	147.69						
1	98191	08/04/23 3039 BUMPER TRIM KIT	147.69			1000 430000	427		101000
		Total for Vendor:	147.69						
112345		1127 BIRSCHBACH EQUIPMENT & SUPPLY	285.00						
1	032088	07/25/23 BLADE	285.00			1000 430000	432		101000
		Total for Vendor:	285.00						

08/21/23
14:15:00

CITY OF WEST FARGO, ND
Claim Details by Posted Date
For Claims from 08/04/23 to 08/21/23

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
112485		1389 BNSF RAILWAY COMPANY	1,735.37								
1	90254879	07/24/23 Project 2265	1,735.37			4793		480000	313		101000
		Total for Vendor:	1,735.37								
112486		3489 BOLTON & MENK, INC	5,000.00								
1	0316552	07/20/23 Project 2273	5,000.00			4015		480000	313		101000
		Total for Vendor:	5,000.00								
112478		3512 BOUND TREE MEDICAL, LLC	623.68								
1	85050760	08/08/23 medical gloves for patrol	623.68			1000		421000	641		101000
		Total for Vendor:	623.68								
112503		3758 BRANDON GAUGLER	1,421.79								
1	train 08/21/23	IAFC Conference Kansas City MO	1,421.79			2060		415200	340		101000
		Total for Vendor:	1,421.79								
112191	108494S	73 BRAUN INTERTEC	962.00								
		Fire Station Project B2203883									
1	B352508	08/06/23 Project Mgmt, Eng & Oversight	287.00			4795		480000	313		101000
2	B352508	08/06/23 Firestopping inspections	675.00			4795		480000	313		101000
		Total for Vendor:	962.00								
112346		652 BRENCO CORPORATION	99.50								
1	0134437	08/14/23 Squeegee B Series/SS scrubber	99.50			2060		415200	500		101000
		Total for Vendor:	99.50								
112458		4096 BRENT YOUNG	10.50								
1	08/17/23	cadet meal reimb	10.50			1000		421000	375		101000
		Total for Vendor:	10.50								
112499		999999 BRYNN PETERSON	300.00								
		Tree Planting Permit - 4739 Lilac Drive									
1	08/17/23	Tree - 4739 Lilac Drive	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								

08/21/23
14:15:00

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Claim/ Line #	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
112166	108497S	3892 BURGGRAP'S ACE FARGO WEST #17458	130.43								
1	002533	07/18/23 CAULK	8.99			1000		430002	527		101000
2	002515	07/13/23 TAPE	40.97			1000		430002	527		101000
3	002548	07/20/23 FASTENERS	80.47			1000		430002	487		101000
112263		3892 BURGGRAP'S ACE FARGO WEST #17458	111.86								
1	2611	08/11/23 QUIKRETE	111.86			6020		450000	438		101000
		Total for Vendor:	242.29								
112164	108498S	351 BUSINESS ESSENTIALS	1,851.25								
1	w012536061	07/26/23 misc office supplies	511.25			1000		421000	410		101000
2	ie6231351	07/24/23 proj #12 pr items	1,340.00			1000		421000	375	12	101000
112245	108673S	351 BUSINESS ESSENTIALS	234.72								
1	1241910-1	05/04/23 OFFICE SUPPLIES CITY HALL	277.86			1000		415000	410		101000
2	1226803-1	01/27/23 CREDIT TO CITY HALL OFFICE	-43.14			1000		415000	410		101000
112247		351 BUSINESS ESSENTIALS	441.51								
		COPY PAPER									
1	W012544961	08/01/23 OFFICE SUPPLIES CITY HALL	277.86			1000		415000	410		101000
2	W012544961	OFFICE SUPPLIES CITY HALL	163.65			1000		415000	410		101000
112284		351 BUSINESS ESSENTIALS	430.70								
1	W012549851	08/04/23 OFFICE SUPPLIES	185.75			7000		411600	410		101000
2	W012560391	08/11/23 OFFICE SUPPLIES	244.95			7000		411600	410		101000
		Total for Vendor:	2,958.18								
112181	108499S	39 BUTLER MACHINERY	2,634.53								
1	0256594	05/11/23 TRANSMISSION FILTER	2,634.53			1000		430000	322		101000
112317		39 BUTLER MACHINERY	149.19								
1	PS0620624	08/08/23 3000 SWITCH	39.37			1000		430000	427		101000
2	PS0620468	08/04/23 HYDO ADV	109.82			4387		480000	424		101000

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112378		39 BUTLER MACHINERY	56.43						
1	PS0620985	08/12/23 3200 12' WORKING LENGTH	56.43			1000 430000	427		101000
112434		39 BUTLER MACHINERY	7,427.17						
1	0260131	08/16/23 4005 RADIATOR REPAIR	6,510.44			6010 450200	427		101000
2	0620467	08/04/23 3200 HARDWARE	1,719.87			1000 430000	427		101000
3	0059629	08/08/23 3000 GLASS DOOR RET	-803.14			1000 430000	427		101000
		Total for Vendor:	10,267.32						
112348		4508 CARE RESOURCE CONNECTION	3,000.00						
1	2500	08/08/23 Aug 1-Aug 31 2023 WFFD	3,000.00			2060 415200	307		101000
		Total for Vendor:	3,000.00						
112254		51 CASS COUNTY ELECTRIC COOP	245.77						
1		08/07/23 Airport 6/30 to 7/31	245.77			7050 500000	420		101000
112350		51 CASS COUNTY ELECTRIC COOP	1,237.10						
1	1090222	08/07/23 July Utilities-445 29th Av W	1,237.10			2060 415200	527		101000
		Total for Vendor:	1,482.87						
112397		4108 CED	200.00						
1	3481030829	08/10/23 BULBS	200.00			2310 452120	420		101000
		Total for Vendor:	200.00						
112490		1777 CENTURY LINK	68.12						
1		Aug 23 08/07/23 WF Airport	68.12			7050 500000	356		101000
		Total for Vendor:	68.12						
112492		999999 CHELSEY FRENG	300.00						
		Tree Planting Permit - 966 50th Ave W							
1		08/17/23 Tree - 966 50th Ave W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						

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112171	108506S	3216 CINTAS	80.99								
1	4162451784	07/24/23 SHOP TOWELS	80.99			1000		455000	433		101000
112402		3216 CINTAS	80.99								
1	4163840794	08/07/23 SHOP TOWELS	80.99			1000		455000	433		101000
		Total for Vendor:	161.98								
112175	108507S	111 CITY OF FARGO	29,349.29								
1	443192	07/19/23 LANDFILL FEES	29,349.29			6010		450200	355		101000
		Total for Vendor:	29,349.29								
112176	108508S	2880 CITY OF FARGO	819,415.15								
1	07/06/23	WATER 1 32ND AVE S	174,845.95			6020		450000	345		101000
2	07/06/23	WATER 1 MAINV AVE	266,833.25			6020		450000	345		101000
3	07/06/23	WATER 5635 14 AVE N	21.05			6020		450000	345		101000
4	07/06/23	SEWER 2220 57 ST N	239,796.00			6025		450000	347		101000
5	07/06/23	1 GSR	137,918.90			6020		450000	345		101000
112372		2880 CITY OF FARGO	838,411.00								
1	08/07/23	WATER 1 32 AVE S	186,047.80			6020		450000	345		101000
2	08/07/23	WATER 1 MAIN AVE	266,617.90			6020		450000	345		101000
3	08/07/23	WATER 5635 14 AVE N	21.05			6020		450000	345		101000
4	08/07/23	SEWER 2220 57ST N	231,822.00			6025		450000	347		101000
5	08/07/23	WATER 1 GSR	153,902.25			6020		450000	345		101000
		Total for Vendor:	1657,826.15								
112218		1904 CODE 4 SERVICES, INC	4,948.48								
1	8641	08/04/23 #1210 installs	4,948.48			1000		421000	610		101000
		Total for Vendor:	4,948.48								
112392		5076 CODY JOCHIM	31.00								
1	08/11/23	CDL REIMBURSEMENT	31.00			1000		455000	340		101000
		Total for Vendor:	31.00								

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112271		133 COLE PAPER	140.76						
1	10323052	07/27/23 PAPER PRODUCTS - PD	140.76			1000 455000	500		101000
		Total for Vendor:	140.76						
112352		229 CONSOLIDATED COMMUNICATIONS	141.09						
1	7014335380	08/01/23 701-433-5380 WFFD	141.09			2060 415200	356		101000
		Total for Vendor:	141.09						
112329		3245 CORE & MAIN	165.60						
1	T361249	08/09/23 VALVE BOX RISER	165.60			6020 450000	438		101000
112374		3245 CORE & MAIN	282.72						
1	T388557	08/14/23 KING NIPPLE	282.72			6025 450000	439		101000
112422		3245 CORE & MAIN	318.48						
1	T341798	08/09/23 SS NIPPLE	318.48			6025 450000	439		101000
		Total for Vendor:	766.80						
112404		47 CORWIN CHRYSLER	282.00						
1	141033	08/09/23 1196 RADIATOR	282.00			1000 421000	427		101000
		Total for Vendor:	282.00						
112328		2818 CRAIG COSTELLO	17.50						
		WATER SAMPLES TO BISMARCK							
1		08/09/23 TRAVEL REIMBURSEMENT	17.50			6020 450000	340		101000
		Total for Vendor:	17.50						
112418		60 CROSSCOUNTRY FREIGHT SOLUTIONS	116.24						
1	1247242	07/31/23 SHIPPING	116.24			6020 450000	360		101000
		Total for Vendor:	116.24						
112206		108515S 5058 D&A Testing Services	20.00						
1	2925	08/01/23 Pre-Employment Screening	20.00			1000 418000	399		101000
		Total for Vendor:	20.00						

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112338		1675 DAKOTA FLUID POWER, INC	219.40						
1	7104357	08/03/23 408 GATES HOSE ASSY	219.40			6010 450200	427		101000
112377		1675 DAKOTA FLUID POWER, INC	540.68						
1	7108117	08/15/23 HARDWARE	456.68			6020 450000	427		101000
2	7106464	08/09/23 HARDWARE	84.00			6010 450200	427		101000
112414		1675 DAKOTA FLUID POWER, INC	152.67						
1	7106469	08/09/23 HARDWARE	152.67			4387 480000	427		101000
112435		1675 DAKOTA FLUID POWER, INC	1,144.46						
1	7105657	08/08/23 HARDWARE	381.49			1000 430000	427		101000
2	7105657	08/08/23 HARDWARE	381.49			6010 450200	427		101000
3	7105657	08/08/23 HARDWARE	381.48			6025 450000	427		101000
		Total for Vendor:	2,057.21						
112385		79 DAKOTA HOSE & EQUIP	249.18						
1	3186047	08/15/23 HARDWARE	249.18			4387 480000	670		101000
112421		79 DAKOTA HOSE & EQUIP	139.36						
1	3185832	08/09/23 TUBING	139.36			6025 450000	439		101000
		Total for Vendor:	388.54						
112167	108519S	624 DAKOTA SUPPLY GROUP	138.80						
1	102590828	08/01/23 BULBS	138.80			1000 455000	420		101000
112387		624 DAKOTA SUPPLY GROUP	438.55						
1	102626370	08/01/23 TURCK BARRIER	438.55			6025 450000	420		101000
		Total for Vendor:	577.35						
112353		87 DAKOTA TIRE	579.74						
1	88715	08/11/23 SQ 75 Oxygen Sensor repair	455.47			2060 415200	427		101000
2	937119	08/14/23 Training Truck-chg oil	81.63			2060 415200	427		101000
3	934137	08/15/23 SQ 75 Oil Change	42.64			2060 415200	427		101000
		Total for Vendor:	579.74						

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112406		912 DAKOTA WHOLESALE TIRE	220.00						
1	692900	08/09/23 3019 TIRE	220.00			1000 430000	427		101000
		Total for Vendor:	220.00						
112220		856 DAVE'S WEST FARGO TIRE	46.00						
1	120675	08/04/23 #1195 mount tire	46.00			1000 421000	427		101000
112403		856 DAVE'S WEST FARGO TIRE	28.95						
1	120722	08/08/23 1191 VALVE STEM	28.95			1000 421000	427		101000
		Total for Vendor:	74.95						
112195	108523S	3525 DELL SPRECHER	77.00						
1		NDFPA Per Diem-Bismarck	77.00			2060 415200	340		101000
		Total for Vendor:	77.00						
112255		2948 DELTA 54 AVIATION LLC	3,716.38						
		Please leave check in airport mailbox - do not mail							
1	August	08/14/23 Airport Management Fees	3,600.00			7050 500000	307		101000
2	August	08/14/23 Hand towels, soap, TP	116.38			7050 500000	420		101000
		Total for Vendor:	3,716.38						
112276		77 DEMCO INC	305.69						
1	7342206	08/02/23 OFFICE SUPPLIES	305.69			7000 411600	410		101000
		Total for Vendor:	305.69						
112333		2225 DTN, LLC	465.00						
1	6341081	08/04/23 WEATHER BILLING	465.00			1000 450000	497		101000
		Total for Vendor:	465.00						
112480		5079 DYLAN DOMINGUEZ	214.95						
1	BOOTS	08/18/23 REIMBURSE BOOT OUT OF CLOTHING	214.95			2060 415200	422		101000
		Total for Vendor:	214.95						

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112189	108527S	2100 EAGLE RUN CROSSING LLC	266.11						
1	1881 07/05/23	ROW UNLEADED	40.19			1000 430001	424		101000
2	6610 07/18/23	5424 UNLEADED	29.60			1000 430001	424		101000
3	2198 07/18/23	ROW UNLEADED	40.31			1000 430001	424		101000
4	3113 07/20/23	ROW UNLEADED	51.01			1000 430001	424		101000
5	7511 08/01/23	ROW UNLEADED	47.80			1000 430001	424		101000
6	2135 08/02/23	ROW UNLEADED	57.20			1000 430001	424		101000
112449		2100 EAGLE RUN CROSSING LLC	2,066.64						
1	691 08/10/23	3057/5424 UNLEADED	71.45			1000 430001	424		101000
2	2449 08/15/23	5424 UNLEADED	71.71			1000 430001	424		101000
3	7276 08/16/23	3401 PREMIUM	41.97			1000 430000	424		101000
4	3209 08/17/23	3401 PREMIUM	38.27			1000 430000	424		101000
5	6610 07/18/23	ROW UNLEADED	29.60			1000 430001	424		101000
6	5316 06/28/23	ST DIESEL	34.63			1000 430001	424		101000
7	474 12/26/22	SW DIESEL	241.57			6025 450000	424		101000
8	9807 12/27/22	WA DIESEL	351.12			6020 450000	424		101000
9	9110 02/24/23	SW DIESEL	308.52			6025 450000	424		101000
10	9200 05/02/22	WA DIESEL	145.09			6020 450000	424		101000
11	7641 12/13/22	WA DIESEL	385.00			6020 450000	424		101000
12	6244 12/14/22	SW DIESEL	347.71			6025 450000	424		101000
		Total for Vendor:	2,332.75						
112437		4049 EAPC ARCHITECTS ENGINEERS	6,570.00						
1	54931 08/08/23	June 25 thru July 29 2023 WFFD	6,075.00			4795 480000	670		101000
2	54932 08/08/23	June 25 thru July 29 2023 WFFD	495.00			4795 480000	670		101000
		Total for Vendor:	6,570.00						
112305		545 ELECTRIC PUMP, INC	1,526.00						
	Project 1343								
1	0076340-IN 07/27/23	Project 1343 - MINI CASII	1,526.00			4004 480000	670		101000
112487		545 ELECTRIC PUMP, INC	1,526.00						
1	0076395-IN 08/03/23	Project 1343 - MINI-CASII	1,526.00			4004 480000	670		101000
		Total for Vendor:	3,052.00						

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112327		4504 ELLINGSON DRAINAGE INC	2,500.00						
1	34993	07/28/23 INTERFACE GENERATOR INSTALL	2,500.00			4387 480000	670		101000
		Total for Vendor:	2,500.00						
112380		1841 EMERGENCY AUTOMOTIVE	175.49						
1	08082333	08/09/23 367 LED LIGHTS	175.49			1000 430000	427		101000
		Total for Vendor:	175.49						
112470		999999 ERIC HEISCHMAN	300.00						
		Tree Planting Permit - 950 50th Ave W							
1	08/17/23	Tree - 950 50th Ave W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
112202	108532S	2862 ESSENTIA HEALTH	1,334.87						
1	08.2023	08/04/23 JULY ANNUAL PHYSICALS FD	580.00			2060 415200	996		101000
2	08.2023.1	08/04/23 M OBRYANT-CARDIACT	754.87			2060 415200	996		101000
112231		2862 ESSENTIA HEALTH	2,534.58						
1	04/11/23	new officer drug screen	58.00			1000 421000	387		101000
	800012110.04.2023								
2	04/11/23	annual	77.00			1000 421000	996		101000
3	08/04/23	heart screen	124.00			1000 421000	387		101000
	800012110.08.2023								
4	08/04/23	annual	1,338.00			1000 421000	996		101000
5	06/05/23	annual	150.00			1000 421000	996		101000
	800012110.06.2023								
6	06/05/23	new employee drug screen	59.00			1000 421000	387		101000
7	08/04/23	heart screen	728.58			1000 421000	387		101000
	800012110.08.2023.01								
		Total for Vendor:	3,869.45						
112248		5070 ETHAN PARSONS	34.95						
1	RE: 1961	SHEYENNE ST, UNIT B	34.95			6020 214100			101000
		Total for Vendor:	34.95						

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112058	108533S	1851 F/S MANUFACTURING INC	65.51						
1	152319	07/28/23 HARDWARE	25.77			1000 430001	427		101000
2	152320	07/28/23 5407 HOSE/HARDWARE	47.45			1000 430001	427		101000
3	152350	08/01/23 RET CREDIT	-7.71			1000 430001	427		101000
112151	108533S	1851 F/S MANUFACTURING INC	369.37						
1	152217	07/24/23 SHUTOFF/NOZZLE	183.12			1000 430001	358		101000
2	152220	07/24/23 SPACING CLAMPS	7.32			1000 430001	358		101000
3	151977	07/13/23 3049 HOSE	63.68			1000 430000	427		101000
4	152257	07/26/23 SPRAY HOSE	289.16			1000 430000	485		101000
5	151995	07/13/23 3064 POLYPROPYLENE	1.62			1000 430001	427		101000
6	151981	07/13/23 3064 VALVE/HOSE	44.57			1000 430000	427		101000
7	09/23/23	ACCT CREDIT	-220.10			1000 430000	427		101000
112400		1851 F/S MANUFACTURING INC	97.17						
1	152390	08/03/23 374 BYPASS PUMP	97.17			1000 430000	427		101000
		Total for Vendor:	532.05						
112155	108534S	3344 FACTORY MOTOR PARTS	333.79						
1	371173161	07/13/23 2021 GASKET	5.00			6020 450000	427		101000
2	371173660	07/17/23 1195 BRAKE ROTOR ASSY	174.42			1000 421000	427		101000
3	371173952	07/19/23 7022 FUEL LEVEL SENSOR	154.37			6025 450000	427		101000
112265		3344 FACTORY MOTOR PARTS	263.87						
1	371176749	08/09/23 1193 BRAKE ROTOR/PADS	263.87			1000 421000	427		101000
		Total for Vendor:	597.66						
112306		660 FARGO FREIGHTLINER	1,938.48						
1	X101123969	08/04/23 411 CHASSIS STEP	1,938.48			6010 450200	427		101000
112376		660 FARGO FREIGHTLINER	221.74						
1	X101125190	08/16/23 BUSHING/SPRING	221.74			1000 430000	427		101000
		Total for Vendor:	2,160.22						

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112401		136 FARGO TRAILER CENTER	7.66						
1	06P34569	08/07/23 2006 GLADHAND SERVICE	7.66			6020 450000	427		101000
		Total for Vendor:	7.66						
112330		1648 FARSTAD OIL, INC	39.02						
1	61277123	08/04/23 OIL	39.02			1000 430001	424		101000
		Total for Vendor:	39.02						
112219		151 FEDERAL EXPRESS	5.09						
1	821820408	08/09/23 pkg mailed	5.09			1000 421000	661		101000
112452		151 FEDERAL EXPRESS	5.09						
1	822572263	08/16/23 pkg mailed	5.09			1000 421000	661		101000
		Total for Vendor:	10.18						
112423		329 FERGUSON WATERWORKS #2516	167.29						
1	0470507	08/10/23 PIPE	167.29			6025 450000	825		101000
		Total for Vendor:	167.29						
111335	108451S	2499 FM CONVENTION & VISITORS BUREAU	13,570.11						
1	MAY 06/26/23	Capital Fund 1%	13,570.11			2141 411500	653		101000
112182	108454S	2499 FM CONVENTION & VISITORS BUREAU	25,061.71						
	June Lodging taxes								
1	June 2023 07/25/23	Lodging Tax 2%	25,061.71			2141 411500	533		101000
	2% lodging tax								
112204	108452S	2499 FM CONVENTION & VISITORS BUREAU	27,140.23						
2	MAY 06/26/23	Lodging Tax 2%	27,140.23			2141 411500	533		101000
112205	108453S	2499 FM CONVENTION & VISITORS BUREAU	12,530.86						
	June Lodging taxes								
1	June 2023 07/25/23	Capital Fund 1%	12,530.86			2141 411500	533		101000
	2% lodging tax								
		Total for Vendor:	78,302.91						

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112429		5078 GALAXY GLASS & CAULKING INC.	1,899.00						
1	11005	08/07/23 CH WINDOW INSTALL	1,899.00			1000 455000	420		101000
		Total for Vendor:	1,899.00						
112162	108465S	155 GALLS, LLC	597.60						
1	025260502	08/02/23 badges	597.60			1000 421000	422		101000
112233		155 GALLS, LLC	716.25						
1	025304322	08/07/23 medal holder	67.60			1000 421000	422		101000
2	025273288	08/03/23 boots for cruff	129.60			1000 421000	422		101000
3	025296852	08/07/23 pants for cruff	88.73			1000 421000	422		101000
4	025242201	08/01/20 holster for carr	54.99			1000 421000	422		101000
5	025296865	08/07/23 sgt. chevrons	35.72			1000 421000	422		101000
6	025241586	08/01/23 boots for saari	177.61			1000 421000	422		101000
7	025296638	08/07/23 pants for saari	162.00			1000 421000	422		101000
112354		155 GALLS, LLC	170.24						
1	25204205	07/28/23 Carriveau uniform	170.24			2060 415200	422		101000
112463		155 GALLS, LLC	657.32						
1	024884357	06/23/23 med kit for nelson	94.50			1000 421000	422		101000
2	025333802	08/10/23 duty boot for birrenkott	177.61			1000 421000	422		101000
3	025352593	08/11/23 badge for schweyen	149.40			1000 421000	422		101000
4	025352592	08/11/23 badge for a. feltman	149.40			1000 421000	422		101000
5	025379807	08/15/23 pant for roll	82.00			1000 421000	422		101000
6	025366076	08/14/23 zak tool for d. todd	4.41			1000 421000	422		101000
		Total for Vendor:	2,141.41						
112170	108541S	93 GATEWAY CHEVROLET	289.61						
1	1254202	07/19/23 7022 STRAP/BOLT	44.64			6025 450000	427		101000
2	1254203	07/24/23 7022 HINGE KIT	244.97			6025 450000	427		101000
		Total for Vendor:	289.61						

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112430		156 GENERAL EQUIP & SUPPLIES	9,475.00						
1	R10080453	08/14/23 FREIGHT HAUL	1,675.00			4387 480000	678		101000
2	R10080454	08/14/23 CRAWLER TRACTOR RENTAL	7,800.00			4387 480000	678		101000
		Total for Vendor:	9,475.00						
112344		1579 GLENN'S BODY REPAIR INC	100.00						
1	58367	08/07/23 3100 VIN INSPECTION	100.00			1000 430000	427		101000
		Total for Vendor:	100.00						
112382		2558 GOODYEAR COMMERCIAL TIRE	33.00						
1	1301089479	08/15/23 TIRE DISPOSAL	33.00			6010 450200	427		101000
112411		2558 GOODYEAR COMMERCIAL TIRE	258.73						
1	1301089429	08/10/23 SA TIRE	258.73			6010 450200	427		101000
		Total for Vendor:	291.73						
112355		3535 GREAT PLAINS FIRE	2,049.66						
1	7666	08/07/23 Pump Testing	2,049.66			2060 415200	420		101000
112501		3535 GREAT PLAINS FIRE	112.93						
1	7689	08/15/23 Wagemann-Suspenders	112.93			2060 415200	641		101000
		Total for Vendor:	2,162.59						
112373		1339 HANCOCK CONCRETE PRODUCTS CO,	723.67						
1	1810879	07/13/23 CONCRETE	723.67			6025 450000	439		101000
		Total for Vendor:	723.67						
112323		135 HAWKINS WTR TREATMENT	3,362.83						
1	6544105	08/04/23 AQUAHAWK	3,362.83			6025 450000	423		101000
		Total for Vendor:	3,362.83						
112416		180 HAZERS	945.00						
1	64192	08/03/23 APPLIANCE DISPOSAL	945.00			6010 450200	357		101000
		Total for Vendor:	945.00						

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112356		3557 HESI	175.64						
1	65626	07/31/23 July Hazard Waste	175.64			2060 415200	527		101000
		Total for Vendor:	175.64						
112488		3285 HOUSTON ENGINEERING INC.	54,061.50						
		9th St NE Reconstruction							
1	66437	07/31/23 Imp Dist 2265	54,061.50			4793 480000	313		101000
		Total for Vendor:	54,061.50						
112325		358 HUBERT OYE-SONS CONST.	4,252.80						
1	1211674	08/01/23 HOT MIX ASPHALT	3,003.84			6025 450000	439		101000
2	1211675	08/03/23 HOT MIX ASPHALT	1,248.96			6025 450000	439		101000
		Total for Vendor:	4,252.80						
112208		3087 IBM CORPORATION	330.24						
1	4216002	07/29/23 D1P3SLL IBM MaaS360 Premier S	330.24			1000 414104	497		101000
		Total for Vendor:	330.24						
112224		3227 IDENTITY AUTOMATION	2,291.45						
1	06841	06/05/23 2fa multi factor	2,291.45			1000 421000	497		101000
		Total for Vendor:	2,291.45						
112227		687 INFORMATION TECHNOLOGY DEPT	655.00						
1	072023	07/31/23 july 2023 wan access/fiber	655.00			1000 414104	497		101000
		Total for Vendor:	655.00						
112281		4592 INGRAM LIBRARY SERVICES	171.31						
1	77157521	08/04/23 BOOKS	13.07			7000 411600	662		101000
2	77157522	08/04/23 BOOKS	21.92			7000 411600	662		101000
3	77157523	08/04/23 BOOKS	37.99			7000 411600	662		101000
4	77157524	08/04/23 BOOKS	21.30			7000 411600	662		101000
5	77157525	08/04/23 BOOKS	12.44			7000 411600	662		101000
6	77187752	08/07/23 BOOKS	17.69			7000 411600	662		101000
7	77187753	08/07/23 BOOKS	15.25			7000 411600	662		101000
8	77187754	08/07/23 BOOKS	16.84			7000 411600	662		101000
9	77187755	08/07/23 BOOKS	14.81			7000 411600	662		101000

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10			0.00			7000	411600	662	101000
		Total for Vendor:	171.31						
112428		211 INTERSTATE BATTERIES	15.00						
1	2028611	08/02/23 INVOICE SHORT PAY CORRECT	15.00			1000	455000	427	101000
		Total for Vendor:	15.00						
112424		3619 IXOM WATERCARE INC	730.00						
1	6701507	08/11/23 DIAPHRAM REPLACEMENT KIT	730.00			6025	450000	825	101000
		Total for Vendor:	730.00						
112209		233 J & L SPORTS	35.00						
1	30805	08/08/23 Embroidery-sewing on logos	35.00			1000	414101	410	101000
112217		233 J & L SPORTS	523.35						
1	30758	07/25/23 shirts for dora roll	38.98			1000	421000	422	101000
2	30758	07/25/23 new officers	51.98			1000	421000	422	101000
3	30760	07/25/23 evidence shirts	292.91			1000	421000	422	101000
4	30800	08/08/23 new officer	30.00			1000	421000	422	101000
5	30800	08/08/23 new Police winter hatps	57.00			1000	421000	422	101000
6	30759	07/25/23 volunteer - casey	52.48			1000	421000	375	101000
112462		233 J & L SPORTS	418.33						
1	30827	08/15/23 cadet shirts	418.33			1000	421000	375	101000
		Total for Vendor:	976.68						
112332		1765 J.J. KELLER & ASSOC, INC	25.00						
1	9108260136	08/01/23 CDL TRAINING	25.00			1000	450000	497	101000
		Total for Vendor:	25.00						
112497		999999 JACOB MARTINEZ	300.00						
		Tree Planting Permit - 2749 10th St W							
1		08/17/23 Tree - 2749 10th St W	300.00			5000	422000	490	101000
		Total for Vendor:	300.00						

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112505		999999 JAN LACKER	20.00						
		Reimbursement for fingerprints - Jan will pick up check when she starts							
1	08/18/23	Reimbursement for fingerprints	20.00			1000 322100			101000
		Total for Vendor:	20.00						
112491		3009 JB SURFACES, INC	12,790.00						
1	5151 08/18/23	Clean and seal cracks	12,790.00			7050 500000	653		101000
		Total for Vendor:	12,790.00						
112197	108560S	3526 JOHN NEEB	77.00						
1	08/07/23	NDFPA PER DIEM-BISMARCK	77.00			2060 415200	340		101000
112357		3526 JOHN NEEB	564.42						
1	neeb-AL 08/15/23	Travel Reimb-Neeb witness tes	564.42			2060 415200	340		101000
		Total for Vendor:	641.42						
112229		2709 JOHNSON LAWN SERVICE	406.25						
1	287959 07/24/23	2250 5 ST W empty lot	406.25			1000 415000	555		101000
		Total for Vendor:	406.25						
112272		4499 JORDAN MOLL	33.64						
		NOT ON MENARDS ACCT - PAID OUT OF POCKET							
1	08/08/23	FOAM	33.64			1000 455000	433		101000
		Total for Vendor:	33.64						
112419		344 KARL'S AT THE NODAK CENTER	119.63						
1	343056092 08/05/23	R BEAUSCHANE PANTS	29.65			6025 450000	422		101000
2	343056878 08/07/23	J AMBLE PANTS	89.98			6010 450200	422		101000
		Total for Vendor:	119.63						
112303	108677S	4886 KERRI STREYLE	1,670.39						
1	08/03/23	CHILD CARE IMPROV. GRANT	1,670.39			2960 411900	416		101000
		Total for Vendor:	1,670.39						

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112386		3173 KIESLER'S POLICE SUPPLY, INC.	1,749.00								
1	in221121	08/09/23 duty guns	1,749.00			1000		421000	987		101000
		Total for Vendor:	1,749.00								
112279		4155 KIRSTEN HENAGIN	77.02								
1	08/09/23	COTTON CANDY MACHINE RENTAL	77.02			7000		411600	649		101000
		Total for Vendor:	77.02								
112313		693 KPH, INC	639,090.67								
		Northside Regional Sanitary Sewer Collector Rehab - Phase 2									
1	1316.2	08/07/23 Project 1316 - Phase 2	639,090.67			4065		480000	670		101000
		Total for Vendor:	639,090.67								
112498		999999 KYLE NORDSVEN	300.00								
		Tree Planting Permit - 3617 Hidden Cir									
1	08/17/23	Tree - 3617 Hidden Cir	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
112226		2085 LANGUAGE LINE SERVICES	230.82								
1	11073916	07/31/23 july 2023 interpretation ser	230.82			1000		421000	304		101000
		Total for Vendor:	230.82								
112213		260 LAR'S BODY SHOP	5,536.40								
1	5669	08/09/23 #1186 repairs	5,536.40			1000		421000	322		101000
		Total for Vendor:	5,536.40								
112336		705 LAWSON PRODUCTS	544.88								
1	9310819925	08/06/23 HARDWARE	544.88			1000		455000	433		101000
		Total for Vendor:	544.88								
112277		5074 LEACH PUBLIC LIBRARY	12.00								
1	08/14/23	MISC (LOST MATERIAL)	12.00			7000		411600	490		101000
		Total for Vendor:	12.00								

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112280	108675S	5075 LISA VAREBERG	269.17								
1		JUNE REIMBURSEMENT	68.38			6020		214100			101000
2		JULY REIMBURSEMENT	65.25			6020		214100			101000
3		AUGUST REIMBURSEMENT	135.54			6020		214100			101000
		Total for Vendor:	269.17								
112307		711 LUTHER FAMILY FORD	92.89								
1	360537	08/07/23 KIT B	92.89			1000		421000	427		101000
		Total for Vendor:	92.89								
112482		3502 M &T Fire	353.00								
1	10954	08/16/23 A WAGEMANN BOOTS	353.00			2060		415200	641		101000
		Total for Vendor:	353.00								
112375		3304 MAC'S - FARGO	169.97								
1	G71501	08/14/23 TINE FORK/WRENCH SET	169.97			4387		480000	500		101000
112396		3304 MAC'S - FARGO	93.93								
1	G70223	08/10/23 BUCKET TRUCK SUPPLIES	93.93			1000		430002	527		101000
112417		3304 MAC'S - FARGO	284.94								
1	G69770	08/09/23 BRDD TBNG	199.50			6025		450000	439		101000
2	G69155	08/07/23 CLEVIS/PN SCHCKL	80.95			6020		450000	432		101000
3	G68190	08/04/23 PLUG A STYLE	4.49			6025		450000	437		101000
		Total for Vendor:	548.84								
112469		3488 MARK HOUSH	103.13								
1	August	08/11/23 NW Minn Chap BO	103.13			1000		418000	340		101000
		Total for Vendor:	103.13								
112256		3119 MATT RETKA	50.00								
1	August	23 08/14/23 August WF Airport Secretary	50.00			7050		500000	120		101000
		Total for Vendor:	50.00								

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112456		4399 MEGAN LARSON	10.50								
1	08/17/23	cadet meal reimb	10.50			1000		421000	375		101000
		Total for Vendor:	10.50								
112358		299 MENARDS	101.04								
1	9246 08/03/23	30360496 Training Supplies	53.64			2060		415200	340		101000
2	10169 08/14/23	30360496 Lawn Care	37.84			2060		415200	500		101000
3	10346 08/16/23	30360496 LADDER TESTING	9.56			2060		415200	420		101000
		Total for Vendor:	101.04								
112172	108460S	4622 MENARDS PW	318.20								
1	97112 02/13/23	HARDWARE	33.03			1000		455000	420		101000
2	97938 02/27/23	RECHARGE BATTERY	55.04			1000		430000	427		101000
3	97313 02/16/23	WHITE POLEBARN	10.97			1000		430000	433		101000
4	97312 02/16/23	MAILBOX REPAIR	69.99			1000		430000	444		101000
5	97664 02/22/23	CGFI/MISC ELEC	51.17			1000		455000	420		101000
6	97302 02/16/23	PROPANE CYLINDER/BITS	20.13			1000		430002	391		101000
7	97561 02/21/23	HARDWARE	27.40			1000		455000	420		101000
8	97647 02/22/23	DROP CLOTHS	8.49			6020		450000	433		101000
9	97294 02/16/23	MOP	41.98			6025		450000	433		101000
112178	108461S	4622 MENARDS PW	229.98								
1	09265 08/03/23	6MIL 20'X100' BLACK POL	229.98			4387		480000	670		101000
112185	108462S	4622 MENARDS PW	30.87								
1	09139 08/02/23	WATER	30.87			1000		430000	639		101000
112291		4622 MENARDS PW	876.54								
1	09233 08/03/23	HOSE/COUPLER	50.97			6025		450000	432		101000
2	09340 08/04/23	ANCHOR LINE/TAPE	28.21			6025		450000	433		101000
3	09235 08/03/23	COUPLE KIT	4.99			6025		450000	432		101000
4	09929 08/11/23	SHOP SUPPLIES	42.16			6025		450000	433		101000
5	05814 06/20/23	SHOP SUPPLIES	2.88			6025		450000	433		101000
6	09347 08/04/23	NIPPLE/TOWELS	33.88			6020		450000	432		101000
7	09241 08/03/23	BLINDS	283.43			1000		455000	420		101000
8	09258 08/03/23	BOX FAN	37.96			1000		455000	420		101000

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9	09590	08/07/23 HARDWARE	45.30			1000	430000	722	101000
10	09776	08/09/23 TOOLS	113.58			6020	450000	432	101000
11	09641	08/08/23 BINS/CORD	57.34			1000	455000	433	101000
12	09928	08/11/23 GREASE	29.93			1000	455000	432	101000
13	10232	08/15/23 HARDWARE	137.57			1000	455000	420	101000
14	05841	06/20/23 HARDWARE	8.34			4796	480000	670	101000
112474		4622 MENARDS PW	11.99						
1	08410	07/24/23 STAND RACHET	11.99			6010	450200	433	101000
		Total for Vendor:	1,467.58						
112252	108674S	4492 MICHAEL GALLO	130.00						
1	08/07/23	PROGRAMMING	130.00			7000	411600	649	101000
		Total for Vendor:	130.00						
112453		2657 MICHAEL KANE	37.83						
1	08/18/23	clothing reimb	37.83			1000	421000	422	101000
		Total for Vendor:	37.83						
112363	108676S	2766 MIDCONTINENT COMMUNICATIONS	1,775.42						
1	08/11/23	3100 & 3150 SHEYENNE ST	1,775.42			2310	452120	497	101000
112426		2766 MIDCONTINENT COMMUNICATIONS	84.06						
1	1072011349	08/01/23 PW INTERNET	84.06			1000	414104	356	101000
		Total for Vendor:	1,859.48						
112285		1854 MIDWEST TAPE	37.74						
1	504179310	08/08/23 DVD	37.74			7000	411600	664	101000
		Total for Vendor:	37.74						
112215		772 MINNKOTA	54.95						
1	445260	07/31/23 july 2023 recycling	54.95			1000	421000	420	101000
		Total for Vendor:	54.95						

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112496		999999 MOSES OTEH	300.00								
		Tree Planting Permit - 1214 27th Ave W									
1	08/17/23	Tree - 1214 27th Ave W	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
112275		1958 MOTION PICTURE LICENSING CORP	244.18								
1	504424833	08/02/23 PROGRAMMING (LICENSE)	244.18			7000		411600	649		101000
		Total for Vendor:	244.18								
112359		688 MOTOROLA SOLUTIONS, INC	12,099.60								
		SN 527CZP2173									
		SN 527CZP2174									
1	8281681900	08/01/23 2 Mobile Radios/new HQTRS	12,099.60			4795		480000	864		101000
		Total for Vendor:	12,099.60								
112214		2753 MOUNTAIN PLAINS YOUTH	17,500.00								
1	13894	08/10/23 2nd half shelter contract	17,500.00			1000		421000	505		101000
		Total for Vendor:	17,500.00								
112349		298 MVTL LABORATORIES	916.30								
1	1211026	08/07/23 WATER TESTING	287.10			6025		450000	335		101000
2	1211019	08/07/23 WATER TESTING	629.20			6025		450000	335		101000
		Total for Vendor:	916.30								
112177	108586S	728 NAPA CENTRAL	6.25								
1	07/31/23	SHORT PMT CORRECT	6.25			1000		455000	427		101000
		Total for Vendor:	6.25								
112199	108587S	3428 ND DEPARTMENT OF ENVIRONMENTAL	150.00								
		2024 Registration									
1	49141	07/03/23 2024 Tank Registration	150.00			7050		500000	420		101000
112399		3428 ND DEPARTMENT OF ENVIRONMENTAL	476.64								
1	2023070784	07/31/23 WATER TESTING	476.64			6020		450000	335		101000
		Total for Vendor:	626.64								

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112246		5071 ND DHS EMERGENCY RENT BRIDGE	96.18								
1	RE: 917	29 AVE W WEST FARGO ND	96.18			6020		214100			101000
		Total for Vendor:	96.18								
112360		3946 NDFA	30.00								
1	2023080303	08/03/23 Rope Testing	30.00			2060		415200	399		101000
		Total for Vendor:	30.00								
112389		756 NELCO FIRST AID	31.60								
1	65728	07/31/23 PW FIRST AID SUPPLIES	31.60			6020		450000	639		101000
		Total for Vendor:	31.60								
112184	108591S	364 NELSON INTERNATIONAL	3,254.02								
1	X102203540	08/03/23 262 ENGINE KIT	3,254.02			6020		450000	427		101000
112383		364 NELSON INTERNATIONAL	31.07								
1	X102204160	08/15/23 4007 CAB LIGHT	31.07			6010		450200	427		101000
112412		364 NELSON INTERNATIONAL	821.82								
1	X102204257	08/11/23 262 BEARING CAP/CONNECT RO	422.42			6020		450000	427		101000
2	X102204262	08/11/23 2006 BATTERY BOX	399.40			6020		450000	427		101000
		Total for Vendor:	4,106.91								
112207		271 NETCENTER TECHNOLOGIES	19,479.34								
		credit of \$55 applied to invoice									
1	191814	06/30/23 POE and Bundle 2PSU Ruckus	17,540.00			1000		414104	497		101000
2	191814	06/30/23 Class 4 POE Ruckus	1,994.34			1000		414104	497		101000
9900		08/08/23 credit	-55.00			1000		414104	497		101000
CI	10										
		Total for Vendor:	19,479.34								
112273		2261 NETWORK CENTER INCORPORATED	698.75								
1	200069	07/27/23 Senior Engineer	698.75			1000		414104	497		101000

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112484		2261 NETWORK CENTER INCORPORATED	1,021.25								
		Troubleshoot Public WiFi									
1	INV201420	08/18/23 Senior Engineer	1,021.25			1000		414104	497		101000
		Total for Vendor:	1,720.00								
112294		2626 NICK LEE	327.50								
		NDAAO Meeting - Bismarck, ND - 8/6-8/10									
1	August 23	08/14/23 Travel Reimbursement	327.50			1000		414101	340		101000
		Total for Vendor:	327.50								
112180	108595S	2035 NORTH CENTRAL RENTAL & LEASING,	3,189.88								
1	RR0124299	07/17/23 CAT RENTAL - DAMAGE REPAIR	3,189.88			1000		430000	657		101000
		Total for Vendor:	3,189.88								
112351		141 NORTHSTAR SAFETY, INC	258.18								
1	35434	08/03/23 RESPIRATOR	258.18			6025		450000	639		101000
112361		141 NORTHSTAR SAFETY, INC	187.84								
1	35460	08/09/23 earplugs/safety glasses	109.92			2060		415200	500		101000
2	35275	06/16/23 Ear plugs	77.92			2060		415200	500		101000
		Total for Vendor:	446.02								
112335		1715 NORTHWEST TIRE INC	756.16								
1	26039799	07/17/23 7002 TIRES	736.90			6025		450000	427		101000
2	26039325	06/29/23 8102 FLAT REPAIR	19.26			1000		415000	427		101000
112409		1715 NORTHWEST TIRE INC	67.24								
1	26040705	08/14/23 3009 FLAT REPAIR	19.26			1000		430000	427		101000
2	26040704	08/14/23 3019 TIRE INSTALL	47.98			1000		430000	427		101000
		Total for Vendor:	823.40								
112395		5077 NOTT COMPANY	30.62								
1	4653376	08/01/23 PSI REEL	30.62			1000		430000	722		101000
		Total for Vendor:	30.62								

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112200	108601S	753 O'DAY EQUIPMENT Viking Box installation	1,222.29						
1	0114708	07/24/23 Monoprice 101371	30.37			7050 500000	427		101000
2	0114708	07/24/23 Phone line simulator	387.92			7050 500000	427		101000
3	0114708	07/24/23 Truck mileage	50.00			7050 500000	427		101000
4	0114708	07/24/23 Fuel surcharge	5.00			7050 500000	427		101000
5	0114708	07/24/23 Labor	749.00			7050 500000	427		101000
Total for Vendor:			1,222.29						
112362		1774 O'REILLY AUTOMOTIVE STORES, INC	16.48						
1	239068	08/02/23 Degreaser/Purple Power	16.48			2060 415200	500		101000
Total for Vendor:			16.48						
112266		4744 O'REILLY AUTOMOTIVE STORES, INC	161.00						
1	1932240909	08/07/23 1191 BRAKE ROTOR	161.00			1000 421000	427		101000
112289		4744 O'REILLY AUTOMOTIVE STORES, INC	30.40						
1	6022156325	08/11/23 ANTI SEIZE	18.51			6025 450000	825		101000
2	1932241234	08/08/23 AIR FILTER	11.89			1000 421000	427		101000
112316		4744 O'REILLY AUTOMOTIVE STORES, INC	231.93						
1	1932243915	08/15/23 2010 BATTERY	231.93			6020 450000	427		101000
112381		4744 O'REILLY AUTOMOTIVE STORES, INC	354.85						
1	1932241708	08/09/23 374 BATTERY	354.85			1000 430000	427		101000
Total for Vendor:			778.18						
112274		353 OHNSTAD TWICHELL	27,295.92						
legal		fees July 13, 2023 invoice							
1	189847	07/13/23 Imp Dist 2250	387.00			4386 480000	312		101000
2	189851	07/13/23 Imp Dist 1337	80.00			4086 480000	312		101000
3	189854	07/13/23 Imp Dist 2265	166.00			4793 480000	312		101000
4	189855	07/13/23 Project 1342	80.00			4002 480000	312		101000
5	189871	07/13/23 Project 1346	1,489.00			4024 480000	312		101000
6	July 2023	07/13/23 General	11,639.00			1000 415000	312		101000
7	July 2023	07/13/23 HR	440.00			1000 414103	312		101000

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8	July 2023	07/13/23 Planning	7,010.92			1000	418000	312	101000
9	July 2023	07/13/23 Econ Development	2,320.00			2960	411900	312	101000
10	July 2023	07/13/23	921.00			4901	415000	312	101000
11	July 2023	07/13/23	921.00			4902	415000	312	101000
12	July 2023	07/13/23	921.00			4903	415000	312	101000
13	July 2023	07/13/23	921.00			4904	415000	312	101000
112296		353 OHNSTAD TWICHELL	120.00						
	Legal fees through July 21, 2023 (8/2 invoice)								
1	190259	08/02/23 Street Imp Dist 2261	120.00			4442	480000	312	101000
112297		353 OHNSTAD TWICHELL	80.00						
	Legal fees through July 21, 2023 (8/2 invoice)								
1	190268	08/02/23 Imp Dist 1344	80.00			4008	480000	312	101000
112298		353 OHNSTAD TWICHELL	40.00						
	Legal fees through July 21, 2023 (8/2 invoice)								
1	190272	08/02/23 Street Imp Dist 2273	40.00			4015	480000	312	101000
112299		353 OHNSTAD TWICHELL	805.56						
	Legal fees through July 21, 2023 (8/2 invoice)								
1	190274	08/02/23 Imp Dist 1345	805.56			4009	480000	312	101000
112300		353 OHNSTAD TWICHELL	3,091.00						
	Legal fees through July 21, 2023 (8/2 invoice)								
1	190275	08/02/23 Imp Project 1346	3,091.00			4024	480000	312	101000
112301		353 OHNSTAD TWICHELL	24,125.50						
	Legal fees through June 30, 2023 (8/2 invoice)								
1	190294	08/02/23 Municipal Prosecutions 2023	24,125.50			1000	412000	312	101000
112302		353 OHNSTAD TWICHELL	50,515.47						
	Legal fees through July 21, 2023 (8/2 invoice)								
1	August 23	08/02/23 General	35,685.50			1000	415000	312	101000
2	August 23	08/02/23 HR	80.00			1000	414103	312	101000
3	August 23	08/02/23 Planning	5,270.40			1000	418000	312	101000
4	August 23	08/02/23 Econ Development	5,601.57			2960	411900	312	101000

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5	August 23	08/02/23	969.50			4901 415000	312		101000
6	August 23	08/02/23	969.50			4902 415000	312		101000
7	August 23	08/02/23	969.50			4903 415000	312		101000
8	August 23	08/02/23	969.50			4904 415000	312		101000
Total for Vendor:			106,073.45						
112183	108605S	352 OK TIRE STORE - COM CTR	7,431.90						
1	05339603	07/20/23 3000 SERVICE CALL/TIRES	7,431.90			1000 430000	427		101000
112342		352 OK TIRE STORE - COM CTR	274.00						
1	337928	06/21/23 3061 TIRE REPAIR	206.50			1000 430000	427		101000
2	337922	06/21/23 7043 TIRE REPAIR	67.50			4387 480000	427		101000
112384		352 OK TIRE STORE - COM CTR	302.50						
1	05341203	08/15/23 3100 TIRE ALIGN	302.50			1000 430000	427		101000
112432		352 OK TIRE STORE - COM CTR	5,655.90						
1	338390	06/28/23 4008 TIRES	2,337.82			6010 450200	427		101000
2	337127	06/08/23 MOWER TIRES	3,318.08			1000 430001	322		101000
Total for Vendor:			13,664.30						
112334		399 OLYMPIC SALES	7,242.64						
1	14004	08/01/23 4008 SLIDE CYLINDERS	6,286.18			6010 450200	427		101000
2	13971	07/20/23 4200 KICK BAR ARM	956.46			6010 450200	427		101000
112473		399 OLYMPIC SALES	59.50						
1	13972	07/20/23 DUMPSTER DECALS	59.50			6010 450200	914		101000
Total for Vendor:			7,302.14						
112186	108608S	276 OSTROMS ACE HARDWARE	5.98						
1	224500	08/03/23 FLAGGING TAPE	5.98			2210 428000	432		101000
112260		276 OSTROMS ACE HARDWARE	23.72						
1	224491	08/02/23 INSECT CONTROL	15.75			6020 450000	420		101000
2	224498	08/03/23 HARDWARE	7.97			1000 455000	420		101000
Total for Vendor:			29.70						

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112379		3277 OUT FRONT POWER EQUIPMENT	641.25								
1	2162	07/19/23 3068 DECK REPLACE	641.25			1000		430000	322		101000
112433		3277 OUT FRONT POWER EQUIPMENT	1,508.50								
1	2168	07/19/23 3068 CUTTER DECK	1,508.50			1000		430000	322		101000
		Total for Vendor:	2,149.75								
112494		999999 PAM KOEHMSTEDT	300.00								
		Tree Planting Permit - 1182 Brooks Drive									
1	08/17/23	Tree - 1182 Brooks Drive	300.00			5000		422000	490		101000
		Total for Vendor:	300.00								
112364		3739 PARADIGM FIBER SPLICING LLC	1,549.56								
1	270	08/07/23 WFFD HDQTRS Fiber Optics	1,549.56			4795		480000	670		101000
		Total for Vendor:	1,549.56								
112318		673 PARSONS ELECTRIC	7,600.00								
1	2325097	08/10/23 BASE REPLACE - 12TH AVE & 9TH	7,600.00			1000		430002	527		101000
		Total for Vendor:	7,600.00								
112134	108612S	563 PETRO SERVE USA	963.68								
1	21093	07/03/23 #967995 Eq. Svcs Truck	28.40			2060		415200	424		101000
2	69442	07/06/23 #967995 K-9	44.01			2060		415200	424		101000
3	21104	07/05/23 #967995 C10	25.50			2060		415200	424		101000
4	21117	07/07/03 #967995 C73	34.00			2060		415200	424		101000
5	3093	07/10/23 #967995 C73	43.54			2060		415200	424		101000
6	21154	07/12/23 #967995 CHF 72	25.54			2060		415200	424		101000
7	21158	07/12/23 #967995 C10	20.29			2060		415200	424		101000
8	70604	07/12/23 #967995 E76	91.54			2060		415200	424		101000
9	71632	07/13/23 #967995 K-9	39.65			2060		415200	424		101000
10	3102	07/13/23 #967995 C73	17.68			2060		415200	424		101000
11	71676	07/15/23 #967995 SQ76	25.25			2060		415200	424		101000
12	71675	07/15/23 #967995 L76	121.54			2060		415200	424		101000
13	21216	07/20/23 #967995 C10	27.46			2060		415200	424		101000
14	21222	07/21/23 #967995 DAVE	44.88			2060		415200	424		101000
15	21218	07/21/23 #967995 CHF 72	37.52			2060		415200	424		101000

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16	71882	07/22/23 #967995 E76	61.10			2060		415200	424		101000
17	71910	07/24/23 #967995 K-9	52.35			2060		415200	424		101000
18	21254	07/26/23 #967995 C73	42.85			2060		415200	424		101000
19	21275	07/28/23 #967995 CHG 72	33.76			2060		415200	424		101000
20	74093	07/31/23 #967995 K-9	41.60			2060		415200	424		101000
21	74094	07/31/23 #967995 E76	105.22			2060		415200	424		101000
112187	108612S	563 PETRO SERVE USA	5,880.15								
1	7743	07/17/23 BULK PETRO	2,797.53			4387		480000	424		101000
2	7769	07/24/23 BULK PETRO	3,082.62			4387		480000	424		101000
112201	108612S	563 PETRO SERVE USA	180.80								
	WF Airport										
1	July 2023	07/31/23 Fuel	180.80			7050		500000	420		101000
112408		563 PETRO SERVE USA	10,724.08								
1	000076	08/15/23 CENEX OIL	107.30			4387		480000	424		101000
2	7873	08/16/23 BULK PETRO	3,643.18			4387		480000	424		101000
3	96236	08/16/23 CENEX OIL	173.81			1000		430001	424		101000
4	96217	08/11/23 DRUM PUMP	79.00			1000		421000	427		101000
5	96213	08/11/23 CENEX OIL	788.70			4387		480000	424		101000
6	96214	08/11/23 CENEX OIL	788.70			1000		430000	424		101000
7	96216	08/11/23 CENEX OIL	909.15			1000		421000	424		101000
8	96215	08/11/23 CENEX OIL	903.10			6025		450000	424		101000
9	7808	08/01/23 BULK PETRO	3,331.14			4387		480000	424		101000
Total for Vendor:			17,748.71								
112188	108613S	4034 PETRO SERVE USA #63	773.49								
1	4340	07/17/23 3100 DIESEL	126.66			1000		430000	424		101000
2	9130	07/17/23 GAS CAN FUEL	22.95			6025		450000	424		101000
3	7775	07/25/23 LP LBS	24.75			6020		450000	424		101000
4	103	07/31/23 7702 DIESEL	599.13			4387		480000	424		101000
112450		4034 PETRO SERVE USA #63	1,097.31								
1	3522	08/07/23 7045 DIESEL	324.23			4387		480000	424		101000
2	4164	08/07/23 2006 DIESEL	139.55			6020		450000	424		101000
3	4343	08/08/23 3401 PREMIUM	29.29			1000		430000	424		101000

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4	2444 08/01/23	411 DIESEL	112.87			6010 450200	424		101000
5	5049 08/09/23	3401 PREMIUM	55.11			1000 430000	424		101000
6	7014 08/15/23	3401 PREMIUM	39.70			1000 430000	424		101000
7	7324 08/15/23	7029 GENERATOR	12.33			6025 450000	424		101000
8	7733 08/16/23	2006 DIESEL	167.09			6020 450000	424		101000
9	5506 08/10/23	2200 DIESEL	217.14			6020 450000	424		101000
112477	4034 PETRO SERVE USA #63		251.09						
1	7366 08/16/23	4101 DIESEL	251.09			6010 450200	424		101000
		Total for Vendor:	2,121.89						
112173	108615S 360 PIONEER RIM/WHEEL		23.97						
1	02CT6698 07/25/23	EZ LUBE GREASE	23.97			1000 430000	427		101000
		Total for Vendor:	23.97						
112471	4064 POMP'S TIRE SERVICE (ROYAL TIRE)		318.18						
1	2450001304 08/16/23	SERVICE CALL	318.18			6010 450200	427		101000
		Total for Vendor:	318.18						
112234	5067 POPE DOUGLAS SOLID WASTE		833.63						
1	10920 07/31/23	drug destruction	833.63			1000 421000	365		101000
		Total for Vendor:	833.63						
112347	916 PRAIRIE SUPPLY INC		761.00						
1	0584853 08/06/23	RET CREDIT	-17.00			1000 430000	722		101000
2	0584849 08/06/23	ANCHOR WEDGE/SPLITE	96.00			1000 430000	722		101000
3	0584671 07/31/23	CHEMLINK	682.00			6025 450000	437		101000
		Total for Vendor:	761.00						
112278	3276 PREMIUM WATERS INC		117.98						
1	8013870723 07/31/23	OFFICE SUPPLIES	117.98			7000 411600	410		101000
		Total for Vendor:	117.98						
112269	1755 PRO SWEEP INC		1,700.00						
1	21426 07/31/23	SWEEP SHEYENNE PED TUNNEL	900.00			1000 430000	485		101000
2	21425 07/31/23	SWEEP I94 TUNNER	800.00			1000 430000	485		101000
		Total for Vendor:	1,700.00						

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112413		1295 PRO-WEST & ASSOCIATES, INC	82.14								
1	7676	08/04/23 GIS Tech Support	82.14			1000		414000	497		101000
		Total for Vendor:	82.14								
112221		3261 PROJECT LIFESAVER INTERNATIONAL	14.11								
1	230022104	07/07/23 pkg mailed	14.11			1000		421000	661		101000
		Total for Vendor:	14.11								
112210		1472 RAILROAD MANAGEMENT CO III, LLC	2,068.02								
		sewer and water pipeline									
1	485357	06/23/23 Customer ID 502763-Sewer	344.67			6020		450000	490		101000
		sewer Lic 305795									
2	485358	06/23/23 Customer ID 502763-Sewer	344.67			6020		450000	490		101000
		sewer lic 305796									
3	485359	06/23/23 Customer ID 502763-Sewer	344.67			6020		450000	490		101000
		sewer lic 305797									
4	485360	06/23/23 Customer ID 502763-Sewer	344.67			6020		450000	490		101000
		sewer lic 305798									
5	485361	06/23/23 Customer ID 502763-Sewer	344.67			6020		450000	490		101000
		sewer lic 305799									
6	486909	07/27/23 Customer ID 502436-Water	344.67			6020		450000	490		101000
		water lic 306456									
		Total for Vendor:	2,068.02								
112267		2982 RDO EQUIPMENT CO	687.01								
1	P4280854	08/04/23 3058 PULLEY/BELT	350.76			1000		430000	427		101000
2	P4336354	08/09/23 3060 ROTARY SWITCH	85.52			1000		430000	427		101000
3	P4341654	08/09/23 3013 STARTER KIT	250.73			1000		430000	427		101000
112343		2982 RDO EQUIPMENT CO	250.70								
1	P3870654	07/06/23 3057 STARTER KIT	250.70			1000		430000	427		101000
		Total for Vendor:	937.71								

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112223		3204 RECORD KEEPERS	27.50						
1	a256801	07/31/23 7-17-2023 destruction of pape	27.50			1000 421000	420		101000
		Total for Vendor:	27.50						
112259		1016 RED WING BUSINESS ADVANTAGE	894.45						
1	144778	08/09/23 A HASKINS BOOTS	195.49			6010 450200	422		101000
2	144691	08/07/23 J AMBLE BOOTS	195.49			6010 450200	422		101000
3	144837	08/10/23 S SKARTVED INSOLES	69.99			6025 450000	422		101000
4	144836	08/10/23 S SKARTVED BOOTS	220.99			6025 450000	422		101000
5	144880	08/11/23 J FREEMAN BOOTS	212.49			6025 450000	422		101000
		Total for Vendor:	894.45						
112495		999999 RICHARD FOSTER	300.00						
		Tree Planting Permit - 1208 28th Ave W							
1		08/17/23 Tree - 1208 28th Ave W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
112493		999999 RILEY BRAATEN	300.00						
		Tree Planting Permit - 1101 Legion Ln W							
1		08/17/23 Tree - 1101 Legion Ln W	300.00			5000 422000	490		101000
		Total for Vendor:	300.00						
112010	108623S	3522 RJ'S TESORO	2,010.81						
1	JULY 23	07/31/23 #162 FD JULY 2023 FUEL	2,010.81			2060 415200	424		101000
		Total for Vendor:	2,010.81						
112504		4495 ROB DIRK	1,349.44						
1	Train	08/21/23 IAFC Conference-Kansas City MO	1,349.44			2060 415200	340		101000
		Total for Vendor:	1,349.44						
112457		4412 ROBERT MUELLER	10.50						
1		08/17/23 cadet meal reimb	10.50			1000 421000	375		101000
		Total for Vendor:	10.50						

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112190	108626S	4269 RYAN BEAUCHANE	75.84								
1	08/03/23	CDL REIMBURSEMENT	75.84			6025		450000	667		101000
		Total for Vendor:	75.84								
112454		2656 RYAN HASKELL	336.00								
1	08/17/23	meal reimb	336.00			1000		421000	340		101000
		Total for Vendor:	336.00								
112261	-99583E	3353 SAM'S CLUB MC/SYNCB	598.98								
1	08/14/23	TRAINING ROOM TV	598.98			1000		450000	497		101000
		Total for Vendor:	598.98								
112322		1881 SAM'S CLUB/SYNCHRONY BANK	137.03								
1		statement 07/23/23 Return funds posted/wrong a	-163.56			2060		415200	500		101000
2		9092 07/25/23 station supplies	137.66			2060		415200	500		101000
3		3288 08/14/23 Station Supplies	162.93			2060		415200	500		101000
		Total for Vendor:	137.03								
112365		140 SANFORD AMBULANCE	129.50								
1	43047 08/01/23	E-Cards for CPR/AED cards	129.50			2060		415200	340		101000
		Total for Vendor:	129.50								
112420		454 SANITATION PRODUCTS	319.51								
1	85804 05/24/23	QUICK CONNECT SLEEVE	180.16			6025		450000	433		101000
2	85679 05/15/23	7001 SCREEN MESH	139.35			6025		450000	427		101000
		Total for Vendor:	319.51								
112459		4834 SAWYER FALTERSACK	10.50								
1	08/17/23	cadet meal reimb	10.50			1000		421000	375		101000
		Total for Vendor:	10.50								
112295		1201 SHANE MARCUSON	310.00								
NDAA0 Meeting - Bismarck, ND - 8/7-8/10											
1	August 23 08/14/23	Travel Reimbursement	310.00			1000		414101	340		101000
		Total for Vendor:	310.00								

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112262		459 SHERWIN WILLIAMS	329.32						
1	4962-6	08/11/23 DUMPSTER PAINT	329.32			6010 450200	914		101000
		Total for Vendor:	329.32						
112230		1702 SHEYENNE RIVER KENNELS	214.14						
1	08/05/23	k9 food	152.44			1000 421000	915		101000
2	08/03/23	k9 food	61.70			1000 421000	915		101000
		Total for Vendor:	214.14						
112222		2885 SHORTPRINTER	77.95						
1	139214	07/28/23 notary stamp heitkamp	51.00			1000 421000	667		101000
2	139139	08/01/23 bc for m. oldham	26.95			1000 421000	668		101000
112366		2885 SHORTPRINTER	113.22						
1	139708	08/07/23 Climate Survey Postcards	113.22			2060 415200	668		101000
112370		2885 SHORTPRINTER	660.63						
1	139592	04/04/23 Envelopes	660.63			1000 415000	668		101000
		Total for Vendor:	851.80						
112216		3642 SIGN PRO	95.00						
1	82606	08/10/23 #1210 graphics	95.00			1000 421000	610		101000
		Total for Vendor:	95.00						
112324		91 SIGN SOLUTIONS USA	2,593.23						
1	407482	08/07/23 TRUCK ROUTE SIGNS	1,442.76			1000 430000	487		101000
2	407525	08/09/23 SIGNS	903.05			1000 430001	358		101000
3	407479	08/07/23 SIGNS	75.93			1000 430000	487		101000
4	407481	08/07/23 SIGNS	171.49			1000 430000	487		101000
		Total for Vendor:	2,593.23						
112161	108633S	4637 SILVERSTAR CAR WASH	479.52						
1	2411	07/31/23 july 2023 car wash	479.52			1000 421000	420		101000
		Total for Vendor:	479.52						

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112243	108671S	3528 SNACKS PLUS VENDING	164.00								
1	5940:43967	08/10/23 4 COFFEE BOXES	164.00			1000		415000	420		101000
		Total for Vendor:	164.00								
112174	108636S	5057 SNAP-ON DIAGNOSTICS	190.00								
1	137199	07/14/23 SCAN TOOL REPAIR	190.00			1000		455000	427		101000
		Total for Vendor:	190.00								
112472		4048 SNS AUTO SUPPLY	24.00								
1	19707	08/10/23 SOAP	24.00			6010		450200	433		101000
		Total for Vendor:	24.00								
112179	108644S	816 STRUCTURAL MATERIALS, INC	1,125.00								
1	00674030	07/26/23 ADA PANELS	1,125.00			1000		430000	722		101000
		Total for Vendor:	1,125.00								
112367		31 STURDEVANT'S AUTO PARTS	39.47								
1	99219610	08/03/23 9912172 L-75 rust cover	39.47			2060		415200	500		101000
		Total for Vendor:	39.47								
112165	108645S	176 SUMMIT FIRE PROTECTION	1,225.00								
1	2223995	07/28/23 install card acces evidence r	1,225.00			1000		421000	365		101000
		Total for Vendor:	1,225.00								
112314		733 SWANSTON EQUIPMENT CORP.	23,147.13								
1	W39638	08/14/23 DURATECH TUB GRINDER REPAIR	23,147.13			6010		450200	427		101000
112320		733 SWANSTON EQUIPMENT CORP.	1,198.74								
1	P93709	08/03/23 374 HEAT BLANKET	1,198.74			1000		430000	427		101000
112410		733 SWANSTON EQUIPMENT CORP.	168.28								
1	P93705	08/03/23 374 PIN REPAIR KIT	150.24			1000		430000	427		101000
2	P93703	08/03/23 374 ACD KIT	231.52			1000		430000	427		101000
3	P93704	08/03/23 374 ACD KIT RET	-231.52			1000		430000	427		101000
4	W40392	08/09/23 BOBCAT WARRANTY WORK	18.04			1000		430001	427		101000

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112431		733 SWANSTON EQUIPMENT CORP.	1,600.00						
1	R16206	08/03/23 SKID LOADER RENTAL	1,600.00			4387 480000	678		101000
		Total for Vendor:	26,114.15						
112461		2895 TACTICAL SOLUTIONS	1,356.00						
1	9742	08/10/23 annual radar certification	1,356.00			1000 421000	420		101000
		Total for Vendor:	1,356.00						
112451		3829 TARGETSOLUTIONS LEARNING, LLC	22.44						
1	80124	08/17/23 3 GT license	22.44			1000 421000	497		101000
		Total for Vendor:	22.44						
112388		3411 THE UPS STORE #6740	65.82						
1	07/21/23	SHIPPING	27.51			1000 430002	487		101000
2	07/05/23	SHIPPING	38.31			1000 430002	487		101000
		Total for Vendor:	65.82						
112393		5055 TOTAL HOME SERVICES/NORTHERN AIR	16,040.00						
1	1157	07/21/23 AIR DUCT CLEANING - SA	1,250.00			1000 455000	420		101000
2	1158	07/21/23 AIR DUCT CLEANING - PW	7,495.00			1000 455000	420		101000
3	1159	07/21/23 AIR DUCT CLEANING - CH	7,295.00			1000 455000	420		101000
		Total for Vendor:	16,040.00						
112460		1495 TRAVIS JOHNSON	89.25						
1	08/17/23	cadet meal reimb	10.50			1000 421000	375		101000
2	08/17/23	cadet fuel	26.75			1000 421000	375		101000
3	08/15/23	alterations for sgt	52.00			1000 421000	422		101000
		Total for Vendor:	89.25						
112196	108654S	3524 TRAVIS OLSON	77.00						
1	08/07/23	NDFPA PER DIEM-BISMARCK	77.00			2060 415200	340		101000
112483		3524 TRAVIS OLSON	265.93						
		CAR SEAT INSTALLATION COURSE IN BISMARCK							
1	08/16/23	TRAVEL REIMBURSEMENT-CAR SEAT	265.93			2060 415200	340		101000
		Total for Vendor:	342.93						

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112308		2951 TYLER TECHNOLOGIES, INC	410.32						
1	020-144938	07/31/23 OTC & Portal	410.32			1000 412000	740		101000
		Total for Vendor:	410.32						
112398		2136 ULINE INC	580.28						
1	166734062	08/02/23 LATEX GLOVES/SAFETY GLASSES	290.14			6025 450000	639		101000
2	166734062	08/02/23 LATEX GLOVES/SAFETY GLASSES	290.14			6020 450000	639		101000
		Total for Vendor:	580.28						
112309		784 UNITED POWER EQUIPMENT	126.00						
1	02NX9994	08/07/23 7708 HOSE	126.00			4387 480000	427		101000
112405		784 UNITED POWER EQUIPMENT	80.00						
1	02NY0271	08/10/23 7708 HOSE	80.00			4387 480000	427		101000
		Total for Vendor:	206.00						
112270		3833 VALLEY GREEN	369.50						
1	212861	08/14/23 INSECTICIDE - CH	369.50			1000 455000	420		101000
		Total for Vendor:	369.50						
112310		2478 VALLI	1,304.35						
1	89758	07/31/23 Monthly maint, lockbox and ACH	1,304.35			6020 450000	360		101000
112311		2478 VALLI	5,836.10						
1	89757	07/31/23 Postage	5,836.10			6020 450000	360		101000
		Total for Vendor:	7,140.45						
112464		3668 VERIZON WIRELESS	15,765.65						
1	9940937076	07/02/23 july 2023 river sensors	160.16			6020 450000	345		101000
2	9941425238	07/08/23 July 2023 temp records	42.35			1000 414000	356		101000
3	9941425238	07/08/23 July 2023 engineering	124.71			1000 414200	356		101000
4	9941425238	07/08/23 July 2023 commissioner	42.35			1000 415000	356		101000
5	9941425238	07/08/23 July 2023 pd cells	84.70			1000 421000	356		101000
6	9941425238	07/08/23 July 2023 city admin	47.35			1000 414000	356		101000
7	9941425238	07/08/23 July 2023 econ development	47.38			1000 414102	356		101000
8	9941425238	07/08/23 July 2023 HR	137.08			1000 414103	356		101000

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9	9941425238	07/08/23 July 2023 IT	3,409.94			1000 414104	356		101000
10	9941425238	07/08/23 July 2023 engineering	651.36			1000 414200	356		101000
11	9941425238	07/08/23 July 2023 commissioner	87.36			1000 415000	356		101000
12	9941425238	07/08/23 July 2023 communications	137.14			1000 416200	356		101000
13	9941425238	07/08/23 July 2023 planning	221.84			1000 418000	356		101000
14	9941425238	07/08/23 July 2023 pd cells	4,001.25			1000 421000	356		101000
15	9941425238	07/08/23 July 2023 pd bait phone	42.38			1000 421000	356		101000
16	9941425238	07/08/23 July 2023 pd passport cita	127.05			1000 421000	356		101000
17	9941425238	07/08/23 July 2023 pd mdc	680.17			1000 421000	356		101000
18	9941425238	07/08/23 July 2023 pd cradlepoints	520.37			1000 421000	356		101000
19	9941425238	07/08/23 July 2023 pd investigation	40.01			1000 421000	356		101000
20	9941425238	07/08/23 July 2023 pd icac	42.38			1000 421000	356		101000
21	9941425238	07/08/23 July 2023 pd pole cam	80.02			1000 421000	356		101000
22	9941425238	07/08/23 July 2023 pd invest traile	80.02			1000 421000	356		101000
23	9941425238	07/08/23 July 2023 pd port ALPR	40.01			1000 421000	356		101000
24	9941425238	07/08/23 July 2023 pw street	364.77			1000 430000	356		101000
25	9941425238	07/08/23 July 2023 pw row	82.39			1000 430001	356		101000
26	9941425238	07/08/23 July 2023 pw	728.98			1000 450000	356		101000
27	9941425238	07/08/23 July 2023 pw b&g	324.51			1000 455000	356		101000
28	9941425238	07/08/23 July 2023 fire	1,116.40			2060 415200	356		101000
29	9941425238	07/08/23 July 2023 fire drone	40.01			2060 415200	356		101000
30	9941425238	07/08/23 July 2023 pw forestry	94.73			2210 428000	356		101000
31	9941425238	07/08/23 July 2023 pw santiation	819.45			6010 450200	356		101000
32	9941425238	07/08/23 July 2023 pw water	712.21			6020 450000	356		101000
33	9941425238	07/08/23 July 2023 pw sewer	507.42			6025 450000	356		101000
34	9941425238	07/08/23 July 2023 library	127.40			7000 411600	356		101000
Total for Vendor:			15,765.65						
112286	-99582E	3161 VISA LIBRARY #1	647.70						
1	CC-1166	08/02/23 OFFICE SUPPLIES	152.50			7000 202200			101000
				CC Accounting: 7000-		-411600-410			
2	CC-1166	TECHNOLOGY	47.40			7000 202200			101000
				CC Accounting: 7000-		-411600-497			
3	CC-1166	PROGRAMMING	424.26			7000 202200			101000
				CC Accounting: 7000-		-411600-649			
4	CC-1166	PROMOTIONAL ACTIVITIES	23.54			7000 202200			101000
				CC Accounting: 7000-		-411600-689			
Total for Vendor:			647.70						

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112290	-99580E	3162 VISA LIBRARY #2	1,927.49						
1	CC-1167	08/02/23 TECHNOLOGY	1,920.00			7000 202200			101000
				CC Accounting: 7000-		-411600-497			
2	CC-1167	PROGRAMMING	7.49			7000 202200			101000
				CC Accounting: 7000-		-411600-649			
Total for Vendor:			1,927.49						
112292	-99579E	4576 VISA LIBRARY #3	392.26						
1	CC-1168	08/02/23 TECHNOLOGY	66.00			7000 202200			101000
				CC Accounting: 7000-		-411600-497			
2	CC-1168	PROGRAMMING	268.27			7000 202200			101000
				CC Accounting: 7000-		-411600-649			
3	CC-1168	BOOKS	69.68			7000 202200			101000
				CC Accounting: 7000-		-411600-662			
4	CC-1168	BOOK CREDIT	-11.69			7000 202200			101000
				CC Accounting: 7000-		-411600-662			
Total for Vendor:			392.26						
112236	-99589E	2435 VISA POLICE #1	3,125.11						
1	CC-1157	07/10/23 fingerprint envelopes	369.37			1000 202200			101000
		ENVELOPES.COM		CC Accounting: 1000-		-421000-410			
2	CC-1157	07/14/23 k9 mat	559.21			1000 202200			101000
		DANA SAFETY SUPPLY INC		CC Accounting: 1000-		-421000-915			
3	CC-1157	07/17/23 blue ray for k. blue	83.01			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-497			
4	CC-1157	07/17/23 honor guard for young	467.95			1000 202200			101000
		MARLOW WHITE		CC Accounting: 1000-		-421000-422			
5	CC-1157	07/21/23 fgo critical incident	359.53			1000 202200			101000
		SAM'S CLUB		CC Accounting: 1000-		-421000-375			
6	CC-1157	07/21/23 k9 thor	16.99			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-915			
7	CC-1157	07/23/23 k9 thor	27.98			1000 202200			101000
		AMAZON CAPITAL SERVICES		CC Accounting: 1000-		-421000-915			
8	CC-1157	07/25/23 fg. critical incident	44.94			1000 202200			101000
		SAM'S CLUB		CC Accounting: 1000-		-421000-375			
9	CC-1157	07/25/23 cleaning wipes	112.68			1000 202200			101000
		SAM'S CLUB		CC Accounting: 1000-		-421000-420			

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10	CC-1157	07/25/23 items for peer spt luncheon	29.90			1000 202200			101000
	SAM'S CLUB			CC Accounting: 1000-		-421000-375			
11	CC-1157	07/25/23 batteries	66.88			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-420			
12	CC-1157	07/26/23 honor guard bags	115.80			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-641			
13	CC-1157	07/26/23 coffee cups for rasmussen roo	45.06			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-375			
14	CC-1157	07/26/23 dvd-r's	99.96			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-410			
15	CC-1157	07/26/23 creamer	54.02			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-420			
16	CC-1157	07/26/23 batteries	53.34			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-641			
17	CC-1157	07/11/23 coffee pot/rasmussen room	208.52			1000 202200			101000
	TARGET			CC Accounting: 1000-		-421000-641			
18	CC-1157	07/11/23 kitchen items	11.56			1000 202200			101000
	\			CC Accounting: 1000-		-421000-375			
	TARGET								
19	CC-1157	07/26/23 kitchen items	26.75			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-420			
20	CC-1157	07/27/23 kitchen items	275.93			1000 202200			101000
	COSTCO WHOLESALE #1119			CC Accounting: 1000-		-421000-375			
21	CC-1157	07/27/23 n2u items	51.96			2500 202200			101000
	COSTCO WHOLESALE #1119			CC Accounting: 2500-		-415000-945			
22	CC-1157	07/26/23 batteries	43.77			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-421000-641			
Total for Vendor:			3,125.11						
112237	-99588E	3233 VISA POLICE #2	3,827.75						
1	CC-1158	06/28/23 lodging for roll	1,047.15			1000 202200			101000
	MARRIOTT INDYPLACE			CC Accounting: 1000-		-421000-340			
2	CC-1158	06/28/23 lodging for schweyen	1,047.15			1000 202200			101000
	MARRIOTT INDYPLACE			CC Accounting: 1000-		-421000-340			
3	CC-1158	06/28/23 lodging for swiggum	1,047.15			1000 202200			101000
	MARRIOTT INDYPLACE			CC Accounting: 1000-		-421000-340			
4	CC-1158	07/06/23 honor guard for young	103.90			1000 202200			101000
	MARLOW WHITE			CC Accounting: 1000-		-421000-422			

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Claim/ Line #	Check Invoice #	Vendor #/Name/ Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object	Proj	Cash Account
5	CC-1158	07/10/23 flight for haskell	582.40			1000 202200			101000
	DELTA AIR			CC Accounting: 1000-		-421000-340			
		Total for Vendor:	3,827.75						
112238	-99587E	3234 VISA POLICE #3	1,172.03						
1	CC-1159	07/21/23 funeral fgo critical incident	210.28			1000 202200			101000
	AMERICINN BY WYNDHAM LITTLE FALLS			CC Accounting: 1000-		-421000-340			
2	CC-1159	07/21/23 funeral fgo critical incident	40.56			1000 202200			101000
	HOLIDAY STATIONSTORES			CC Accounting: 1000-		-421000-340			
3	CC-1159	07/25/23 haskell lodging	857.36			1000 202200			101000
	HILTON ANAHEIM			CC Accounting: 1000-		-421000-340			
4	CC-1159	07/26/23 n2u items	4.03			2500 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 2500-		-415000-945			
5	CC-1159	07/26/23 n2u items	9.80			2500 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 2500-		-415000-945			
6	CC-1159	08/01/23 membership for gomez	50.00			1000 202200			101000
	IALEIA			CC Accounting: 1000-		-421000-667			
		Total for Vendor:	1,172.03						
112240	-99586E	3244 VISA POLICE #4	863.80						
	080723								
1	CC-1160	07/19/23 lodging for tim brown	364.80			1000 202200			101000
	BOOKING.COM			CC Accounting: 1000-		-421000-340			
2	CC-1160	07/19/23 reg for tim brown	499.00			1000 202200			101000
	STORM TRAINING GROUP			CC Accounting: 1000-		-421000-340			
		Total for Vendor:	863.80						
112241	-99585E	4300 VISA POLICE #5	683.99						
1	CC-1161	07/12/23 late fee	35.00			1000 202200			101000
	MISC CLAIM VENDOR			CC Accounting: 1000-		-421000-661			
2	CC-1161	07/14/23 fgo critical incident	259.60			1000 202200			101000
	SAM'S CLUB			CC Accounting: 1000-		-421000-375			
3	CC-1161	07/19/23 reg for dehmlow	299.00			1000 202200			101000
	STREET COP TRAINING			CC Accounting: 1000-		-421000-340			
4	CC-1161	08/01/23 fuel for PIT training	25.59			1000 202200			101000
	PETRO SERVE USA #63			CC Accounting: 1000-		-421000-340			
5	CC-1161	08/01/23 fuel for PIT training	38.77			1000 202200			101000
	PETRO SERVE USA #63			CC Accounting: 1000-		-421000-340			

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6	CC-1161	08/01/23 fuel for PIT training	26.03			1000 202200			101000
	PETRO SERVE USA #63			CC Accounting: 1000-		-421000-340			
		Total for Vendor:	683.99						
112242	-99584E	4301 VISA POLICE #6	103.20						
2	CC-1162	07/07/23 app for fingerprint schedule	103.20			1000 202200			101000
	CALENDLY LLC			CC Accounting: 1000-		-421000-497			
		Total for Vendor:	103.20						
112288	-99581E	2423 VISA PUBLIC WORKS #1	1,277.11						
1	CC-1163	07/03/23 SW PANTS	98.87			6025 202200			101000
	FLEET FARM			CC Accounting: 6025-		-450000-422			
2	CC-1163	07/03/23 TAX CREDIT	-6.90			6025 202200			101000
	FLEET FARM			CC Accounting: 6025-		-450000-422			
3	CC-1163	07/06/23 D BEHRNS PANTS	95.98			6025 202200			101000
	FLEET FARM			CC Accounting: 6025-		-450000-422			
4	CC-1163	07/14/23 7708 WATER PUMP	891.96			4387 202200			101000
	CENTRAL SALES CASSELTON			CC Accounting: 4387-		-480000-427			
5	CC-1163	07/27/23 POSTAGE	5.70			1000 202200			101000
	USPS			CC Accounting: 1000-		-450000-410			
6	CC-1163	07/27/23 VEHICLE TITLE	16.50			1000 202200			101000
	DMV FARGO BRANCH			CC Accounting: 1000-		-430000-427			
7	CC-1163	07/21/23 L JACOBSON MEMBERSHIP	175.00			6010 202200			101000
	NDSWRA			CC Accounting: 6010-		-450200-667			
		Total for Vendor:	1,277.11						
112455	E	4256 VISA PUBLIC WORKS #2	5,131.91						
1	CC-1164	07/02/23 PHONE HOLDER/CHARGERS	90.31			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-450000-410			
2	CC-1164	07/08/23 2001 INVERTER	799.92			6020 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 6020-		-450000-610			
3	CC-1164	07/10/23 ENGINE LUBRICANT	155.00			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-430001-424			
4	CC-1164	07/13/23 SPRING COMPRESSOR	889.00			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-455000-432			
5	CC-1164	07/13/23 J MARTINZ TRAINING	85.00			1000 202200			101000
	TPC TRAINING			CC Accounting: 1000-		-455000-340			

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6	CC-1164	07/14/23 ST TRAFFIC SOFTWARE	49.95			1000 202200			101000
	INVARIION			CC Accounting: 1000-		-430000-497			
7	CC-1164	07/14/23 J WILLIAMS SHOES	98.50			6010 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 6010-		-450200-422			
8	CC-1164	07/27/23 D BEHRNS/E JOHNSON WADERS	299.98			6025 202200			101000
	FLEET FARM			CC Accounting: 6025-		-450000-422			
9	CC-1164	07/29/23 PAINT MARKERS/FUSES	33.38			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-455000-433			
10	CC-1164	07/29/23 SIGN HOLDER	16.49			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-450000-410			
11	CC-1164	07/29/23 T MILNER SHOES	77.58			6010 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 6010-		-450200-422			
12	CC-1164	07/28/23 BLADES	279.80			1000 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 1000-		-430001-381			
13	CC-1164	07/12/23 INDUSTRIAL VINEGAR	2,257.00			6025 202200			101000
	AMAZON CAPITAL SERVICES			CC Accounting: 6025-		-450000-160			
Total for Vendor:			5,131.91						
112169	108660S	544 WALLWORK TRUCK CENTER	4,608.87						
1	01P390904	07/26/23 ADAPTER	199.38			1000 430000	427		101000
2	01P388086	07/26/23 SEAT	5,798.67			6010 450200	427		101000
3	01P396104	07/31/23 408 CORE CREDIT	-240.00			6010 450200	427		101000
4	01P396102	07/31/23 411 GASKET CREDIT	-15.05			6010 450200	427		101000
5	01P396100	07/31/23 7045 VALVE/CORE CREDIT	-942.97			4387 480000	427		101000
6	01P396096	07/31/23 411 CORE CREDIT	-240.00			6010 450200	427		101000
7	01P391481	07/17/23 7045 HARDWARE	26.60			4387 480000	427		101000
8	01P392427	07/20/23 SA38 SEAL	22.24			6025 450000	825		101000
112268		544 WALLWORK TRUCK CENTER	115.50						
1	01P400015	08/10/23 AIR DRYER CARTRIDGE	115.50			6010 450200	427		101000
Total for Vendor:			4,724.37						
112500		566 WEST FARGO PARK DISTRICT	107,209.51						
1	08/21/23	May 2023 State Aid	107,209.51			2050 451000	992		101000
Total for Vendor:			107,209.51						

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112439		3736 WEST FARGO RURAL FIRE DEPT	1,250.00								
1	108	08/08/23 Bldg rent August 23, WFFD	1,250.00			2060		415200	333		101000
		Total for Vendor:	1,250.00								
112415		2184 WEST SIDE STEEL	195.37								
1	6797	08/08/23 SHEET METAL	195.37			6010		450200	914		101000
		Total for Vendor:	195.37								
112293		3549 WEX	2,210.38								
1	August 11	08/11/23 August 11, 2023 Medical FSA	235.41			1000		212530			101000
2	August 11	08/11/23 August 11, 2023 Dependent F	1,974.97			1000		212523			101000
		Total for Vendor:	2,210.38								
112163	108665S	569 WF ANIMAL HOSPITAL	1,312.48								
1	267927	07/31/23 k9 labby medical	1,312.48			1000		421000	915		101000
112232		569 WF ANIMAL HOSPITAL	4,269.30								
1	268704	07/31/23 july 2023 pound	4,269.30			1000		421000	396		101000
		Total for Vendor:	5,581.78								
112192	108667S	549 WF PUB SCHOOLS DIST #6	10,032.50								
1	MISC07126	07/06/23 AUGUST RENT	10,032.50			7000		411600	333		101000
		Total for Vendor:	10,032.50								
112425		4593 WILLIAM E YOUNG COMPANY	650.00								
1	21367	08/11/23 SA40 METER CALIBRATION	650.00			6025		450000	825		101000
		Total for Vendor:	650.00								
112476		4003 WM CORPORATE SERVICES INC	94,589.32								
1	6740210	08/01/23 COWF	86,021.30			6010		450200	916		101000
2	6740208	08/01/23 WATERTOWER SITE	7,268.80			6010		450200	916		101000
3	6740209	08/01/23 SANITATION SITE	1,244.80			6010		450200	916		101000
4	6740691	08/01/23 HORACE DIVERSION	54.42			6020		450000	448		101000
		Total for Vendor:	94,589.32								

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112194	108448S	338 XCEL ENERGY	283.71								
4	838075735	07/26/23 SM33	121.03			6020		450000	351		101000
5	838078019	07/26/23 60L 12TH ST E	124.63			6020		450000	351		101000
6	838094430	07/26/23 309 2ND AVE W	38.05			1000		430002	391		101000
112427		338 XCEL ENERGY	71.40								
1	839861725	08/08/23 304465769	35.70			6025		450000	351		101000
2	839861725	08/08/23 304563571	35.70			6025		450000	351		101000
112438		338 XCEL ENERGY	43.17								
1	839464550	08/04/23 51-0012615936-9	43.17			2320		452110	527		101000
112440		338 XCEL ENERGY	1,069.90								
1	839582386	08/07/23 51-6685031-3 July Utilities	1,069.90			2060		415200	527		101000
112441		338 XCEL ENERGY	35.70								
1	839925190	08/08/23 51-0013185519-2	35.70			2310		452120	527		101000
112443		338 XCEL ENERGY	6,993.76								
1	839175086	08/03/23 51-5113183-4	6,993.76			1000		415000	351		101000
112444		338 XCEL ENERGY	594.43								
1	839168462	08/03/23 51-4499174-8	594.43			1000		415000	351		101000
112445		338 XCEL ENERGY	49.03								
1	838286203	07/27/23 51-0012153042-8	49.03			1000		430002	391		101000
112446		338 XCEL ENERGY	47.11								
1	838273643	07/27/23 51-0012153016-6	47.11			1000		430002	391		101000
112447		338 XCEL ENERGY	88.88								
1	838268214	07/27/23 51-0012450779-8	88.88			1000		430002	391		101000

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112448		338 XCEL ENERGY	11,131.06								
1	839003419	08/02/23 302200458	98.70			6020		450000	351		101000
2	08/02/23	302275116	97.10			6020		450000	351		101000
3	08/02/23	302293619	47.92			6020		450000	351		101000
4	08/02/23	302376512	81.75			6020		450000	351		101000
5	08/02/23	302535492	116.68			6020		450000	351		101000
6	08/02/23	302621158	89.22			6020		450000	351		101000
7	08/02/23	302889790	774.10			6020		450000	351		101000
8	08/02/23	302909223	97.23			6020		450000	351		101000
9	08/02/23	303127181	633.99			6020		450000	351		101000
10	08/02/23	303362861	80.33			6020		450000	351		101000
11	08/02/23	303368169	412.45			6020		450000	351		101000
12	08/02/23	303478678	818.46			6020		450000	351		101000
13	08/02/23	303584876	71.52			6020		450000	351		101000
14	08/02/23	303587764	141.67			6020		450000	351		101000
15	08/02/23	303670468	68.82			6020		450000	351		101000
16	08/02/23	304030561	2,920.50			6020		450000	351		101000
17	08/02/23	304165981	2,157.22			6020		450000	351		101000
18	08/02/23	304294004	35.70			6020		450000	351		101000
19	08/02/23	304294005	35.70			6020		450000	351		101000
20	08/02/23	304294006	35.70			6020		450000	351		101000
21	08/02/23	304297374	849.60			6020		450000	351		101000
22	08/02/23	304297375	25.67			6020		450000	351		101000
23	08/02/23	304297376	542.34			6020		450000	351		101000
24	08/02/23	304509239	161.85			6020		450000	351		101000
25	08/02/23	304530865	71.40			6020		450000	351		101000
26	08/02/23	304603696	35.70			6020		450000	351		101000
27	08/02/23	304603697	35.70			6020		450000	351		101000
28	08/02/23	304681776	173.30			6020		450000	351		101000
29	08/02/23	304697015	291.27			6020		450000	351		101000
30	08/02/23	304717058	48.53			1000		430002	391		101000
31	08/02/23	304724227	68.82			6020		450000	351		101000
32	08/02/23	Fire and Civil Def Siren	12.12			1000		430002	391		101000

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112465	E	338 XCEL ENERGY	1,306.07								
1	834173542	06/27/23 302968493	46.19			1000		430002	391		101000
2	06/27/23	303098080	44.22			1000		430002	391		101000
3	06/27/23	303112319	47.73			1000		430002	391		101000
4	06/27/23	303217158	80.32			1000		430002	391		101000
5	06/27/23	303973573	81.43			1000		430002	391		101000
6	06/27/23	304199992	50.58			1000		430002	391		101000
7	06/27/23	304236312	17.51			1000		430002	391		101000
8	06/27/23	304308123	70.58			1000		430002	391		101000
9	06/27/23	304308124	55.42			1000		430002	391		101000
10	06/27/23	304320428	14.47			1000		430002	391		101000
11	06/27/23	304320431	8.42			1000		430002	391		101000
12	06/27/23	304523601	80.23			1000		430002	391		101000
13	06/27/23	304552476	83.07			1000		430002	391		101000
14	06/27/23	304597043	177.08			6020		450000	351		101000
15	06/27/23	304611319	251.12			1000		430002	391		101000
16	06/27/23	304627619	178.61			1000		430002	391		101000
17	06/27/23	304985792	19.09			1000		430002	391		101000
112466	E	338 XCEL ENERGY	1,109.43								
1	838241889	07/27/23 302968493	48.62			1000		430002	391		101000
2	07/27/23	303098080	46.03			1000		430002	391		101000
3	07/27/23	303112319	50.55			1000		430002	391		101000
4	07/27/23	303217158	84.25			1000		430002	391		101000
5	07/27/23	303973573	87.86			1000		430002	391		101000
6	07/27/23	304199992	55.86			1000		430002	391		101000
7	07/27/23	304236312	18.40			1000		430002	391		101000
8	07/27/23	304308123	81.17			1000		430002	391		101000
9	07/27/23	304308124	78.53			1000		430002	391		101000
10	07/27/23	304320428	14.19			1000		430002	391		101000
11	07/27/23	304320431	8.22			1000		430002	391		101000
12	07/27/23	304523601	88.31			1000		430002	391		101000
13	07/27/23	304552476	60.08			1000		430002	391		101000
14	07/27/23	304597043	84.46			6020		450000	351		101000
15	07/27/23	304611319	103.58			1000		430002	391		101000
16	07/27/23	304627619	167.26			1000		430002	391		101000

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17	07/27/23	304985792	19.00			1000 430002	391		101000
18	07/27/23	late fees	13.06			1000 430002	391		101000
112467	E	338 XCEL ENERGY	113.79						
1	07/31/23	51-0013659139-7	113.79			2310 452120	527		101000
112468	E	338 XCEL ENERGY	22,250.50						
		June and July invoices							
1	838599630	07/31/23 51-0012204271-4	22,250.50			1000 415000	351		101000
Total for Vendor:			45,187.94						
# of Claims			326	Total:	3358,960.29	# of Vendors		215	
Total Electronic Claims					44,531.12				
Total Non-Electronic Claims					3314429.17				

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **



"Consent" or "Regular" Agenda Item?

[Consent]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and

Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and

Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Vacant

Assistant City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: August 21, 2023

Subject: Project 6058 – Multiuse Path, Eaglewood Park to the Lights on Sheyenne

Action: Approve Plans and Specifications and Authorize Advertisement for Bids.

New Information and Recommendation:

The Engineering department has completed the plans and specifications for the construction of a multiuse path between Eaglewood Park and the Lights on Sheyenne. The project will be advertised and bid in November using the NDDOT bidding system.

The following documents are attached for review/consideration:

- Cover sheet, which represent the Plans and specifications
Note: A full plan set is available at the Engineering Department
- Resolution Approving Plans and Specifications
- Resolution Directing Bid Advertisement

Staff Recommendation: Approve Plans and Specifications; and Authorize Advertisement for Bids.

Background and Project Summary:

The project seeks to create a new bike/pedestrian facility that will connect Eaglewood Park to The Lights on Sheyenne. This Project has received a federal Transportation Alternative (TA) grant from the NDDOT and will be constructed in 2024.

Policy Analysis:

Project has been awarded a Transportation Alternative (TA) grant. These projects were developed in conjunction with Planning Department and was awarded grant funding from the NDDOT via MetroCOG. Project will be designed, bid and administered by the Engineering department.

Financial Analysis:

The total estimated cost is \$440,000. Proposed funding is a TA grant for 80% of project construction costs, and Capital Improvement sales tax for the remaining 20%. The 2022 CIP has a budget of \$308,000.

Previously Presented Information and Commission Actions:

April 3, 2023 –

- Staff Recommendation: Create Project No. 6058, Approve Engineer's Report; and Direct Engineer to Prepare Plans and Specifications.
- Commission Action: Commissioner Simmons moved and Commissioner Olson seconded to approve. No Opposition, motion carried.

June 21, 2021 –

Commission Accepted grant funding and authorized staff to begin preliminary engineering.

- Staff Recommendation: Accept Grant Funding and authorize staff to begin preliminary engineering
- Commission Action: Commissioner George moved and Commissioner Simmons seconded to approve.

December 10, 2020 –

MetroCOG Transportation Technical Committee ranked and prioritized all metro TA Grant applications, and forwarded two of the three projects submitted by West Fargo to the NDDOT for grant consideration. The third project was submitted to the NDDOT for Highway Safety Improvement Program (HSIP) funding at the suggestion of the Committee.

December 7, 2020 –

Engineering department presented three applications for the TA Grant program. Commission approved the project applications and approved Commission President Dardis to sign letters of recommendation.

- **Staff Recommendation:** Approve applications and authorize Commission President Dardis to sign letters of support.
- **Commission Action:** Commissioner George moved and Commissioner Olson seconded to approve

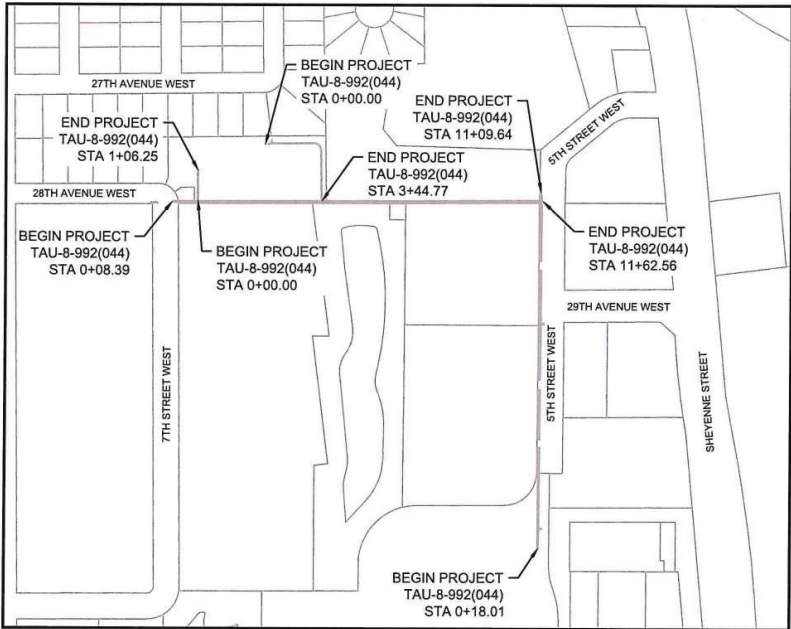
STATE	PROJECT NO.	PCN	SECTION NO.	SHEET NO.
ND	TAU-8-992(044)	23247	1	1

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

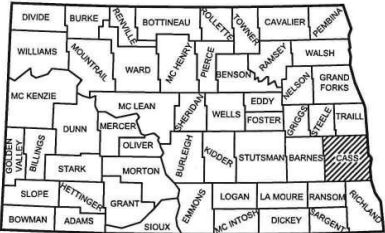
TAU-8-992(044)
EAGLEWOOD-LIGHTS MULTIUSE PATH
CASS COUNTY
WEST FARGO, NORTH DAKOTA
7TH STREET WEST TO 5TH STREET WEST
MULTIUSE PATH

GOVERNING SPECIFICATIONS	Date Published and Adopted by the North Dakota Department of Transportation
Standard Specifications	04/01/2023
Supplemental Specifications	NONE

PROJECT NUMBER \ DESCRIPTION	NET MILES	GROSS MILES
TAU-8-992(044)	0.52	0.52



LEGAL DESCRIPTION
SECTION 19, TOWNSHIP 139 NORTH, RANGE 49 WEST



STATE COUNTY MAP

DESIGNER
CASSIE VLAMINCK
DESIGNER
DESIGNER

CITY OF WEST FARGO



Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR
IMPROVEMENTS IN PROJECT NO. 6058 - MULTI-USE PATH – EAGLEWOOD
PARK TO THE LIGHTS OF THE CITY OF WEST FARGO

BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, North Dakota, that the plans and specifications and estimates of cost for improvements in Project No. 6058 – Multi-Use Path – Eaglewood Park to the Lights of the City of West Fargo heretofore prepared by Daniel Hanson, Engineer for the City, be and the same hereby are approved, ratified and confirmed as the plans and specifications and estimates of cost in accordance with which said improvements shall be constructed and the City Auditor shall file the same in her office open to public inspection.

Dated: August 21, 2023

APPROVED:

President of Board of City Commissioners

ATTEST:

Deputy City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____.
_____. The following commissioners voted nay: _____.

The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved for its adoption:

RESOLUTION DIRECTING AUDITOR TO
ADVERTISE FOR BIDS

WHEREAS, this Board has heretofore created Project No. 6058 – Multi-Use Path – Eaglewood Park to the Lights of the City of West Fargo; and

WHEREAS, plans and specifications and estimates of costs for said Multi-Use Path Project have heretofore been directed to be prepared by the Engineer for the City of West Fargo; and

WHEREAS, said plans, specifications and estimates of cost have been prepared and have been approved by the Board of City Commissioners of the City of West Fargo; and

WHEREAS, it is necessary to advertise for bids for the work in said project.

NOW THEREFORE, BE IT RESOLVED by the Board of City Commissioners of the City of West Fargo, Cass County, North Dakota, that the City Auditor be, and she is hereby authorized and directed to cause notice of Advertisement for Bids for the construction of the work heretofore directed to be made in Project No. 6058 – Multi-Use Path – Eaglewood Park to the Lights to be published once each week for *three* consecutive weeks in *The Forum*, and that the City Auditor and Engineer will meet at the City Hall in the City of West Fargo, at a time and date to be determined by the City Auditor, for the purpose of opening sealed bids received prior to the time of such meeting in accordance with such published advertisement for bids for the purpose of taking such other and further action with reference thereto as shall then be deemed necessary and expedient. Such advertisements shall be published in form as provided in Section 48-01.2 of the North Dakota Century Code as amended.

Dated: August 21, 2023

APPROVED:

President of Board of City Commissioners

ATTEST:

Deputy City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote the following commissioners voted aye: _____. The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (2-2023)

Applying for (check one)



Local Permit



Restricted Event Permit*

Games to be conducted



Bingo



Raffle



Raffle Board



Calendar Raffle



Sports Pool



Poker*



Twenty-One



Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group West Fargo Shyenenne High School Mustang Booster Club		Dates of Activity (Does not include dates for the sales of tickets) Various	
Organization or Group Contact Person Julie Koppelman	E-mail mustangtreasurer19@gmail.com	Telephone Number 701-318-2037	
Business Address Po Box 511	City West Fargo	State ND	ZIP Code 58078
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name West Fargo Shyenenne High School		County Cass	
Site Physical Address 800 46th Avenue East	City West Fargo	State ND	ZIP Code 58078
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) home sporting events and concerts ie football, soccer, swim, band, choir, orchestra, basketball			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
50/50 Raffle	1/2 of proceeds	est. under \$200
		per event
\$1000 check #1976 (EM)		Total (limit \$40,000 per year) \$

Intended Uses of Gaming Proceeds

Support extra curricular activities at Shyenenne High School	
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No	
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No	
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: (This amount is part of the total prize limit for \$40,000 per fiscal year)	
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No	

Name Julie Koppelman	Title Treasurer	Telephone Number 701-318-2037	E-mail Address mustangtreasurer19@gmail.com
Signature of Organization or Group's Top Official [Signature]		Title Shyenenne Mustang Booster President	Date 8-7-2023

2023-2024 SHEYENNE HIGH SCHOOL FALL SCHEDULE					
			Time		
FOOTBALL VARSITY					
1-Sep	Fri	Davies	7:00 PM	Girls Soccer	
8-Sep	Fri	Century	7:00 PM	Band	
22-Sep	Fri	Red River	7:00 PM	Wrestling	Homecoming
29-Sep	Fri	Minot	7:00 PM	Debate	
13-Oct	Fri	Bismarck	7:00 PM	Debate	
27-Oct	Fri	Qrt Final	TBD		Playoff High Seed
3-Nov	Fri	Semi Final	TBD		Playoff High Seed
FOOTBALL 9TH & JV					
21-Aug	Mon	Fargo North	5:00/7:00 PM	DECA	
11-Sep	Mon	Fargo South	5:00/7:00PM		
2-Oct	Mon	West Fargo	7:00 PM	Band	
16-Oct	Mon	Fargo South	7:00 PM		
BOY'S SOCCER					
18-Aug	Fri	Dickinson	5:00/7:00PM	Girl's Soccer	
19-Aug	Sat	Bismarck	2:00/4:00 PM	Girl's Soccer	
22-Aug	Tue	Shanley	5:00/7:00PM	Girl's Soccer	
29-Aug	Thur	Fargo Davies	5	Girl's Soccer	
7-Sep	Thur	Red River	5:00/7:00	Girl's Soccer	
9-Sep	Sat	Fargo North		Girl's Soccer	
14-Sep	Thur	GF Central	5:00/7:00	Girl's Soccer	
21-Sep	Thur	Fargo South	5:00/7:00	Girl's Soccer	
23-Sep	Sat	Fargo North	10 AM/12 PM	Girl's Soccer	
26-Sep	Thur	West Fargo	5:00/7:00	Girl's Soccer	
VOLLEBALL					
31-Aug	Thur	Davies	4:30/5:45/7:00	Band	
7-Sep	Thur	Red River	4:30/5:45/7:00		
19-Sep	Tue	Wahp	4:30/5:45/7:00	Student Congress	
23-Sep	Sat	TBD	8:00 AM	Volleyball	JV Tourney
28-Sep	Thur	Fargo South	4:30/5:45/7:00	Student Congress	
3-Oct	Thur	Horace	4:30/5:45/7:00	Band	
12-Oct	Thur	Valley City	4:30/5:45/7:00		
24-Oct	Thur	Devils Lake	4:30/5:45/7:00	DECA	
31-Oct	Thur	West Fargo	4:30/5:45/7:00		
7-Nov	Tue	EDC	TBD		



To: West Fargo City Commission
From: Ec. Development Manager Casey Sanders-Berglund
Date: August 21, 2023
Subject: Child Care Facility Improvement Grant Applications
(In-Home & In-Home Group Providers requesting up to \$9,5000.00)
Action: Decision needed

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer
Secondary Portfolio:
Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration and Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Sanitation

Administration

Dustin Scott,
Assistant Administrator
Emily Hagemeister,
Executive Assistant

Summary:

The second round of Child Care Facility Improvement Grant applications have closed and several applicants have applied for support through this 2023 City of West Fargo grant to support community and workforce.

In-Home providers are eligible for up to \$7,500.00 and In-Home Group providers are eligible for up to \$10,000.00 of eligible reimbursements a center may apply for a grant once per location in the City of West Fargo or have multiple applications not to exceed the maximum total.

Funding:

Grants are funded through Economic Development Sales Tax and expenses are tracked per item. Each item is matched to the application and confirmed as a compatible match and eligible prior to a check for reimbursement is sent.

The Third round of funding opened last week on August 14, 2023 and is currently scheduled as our last round of funding for this grant.

Action:

Decision needed for the applicants of the Child Care Facility Improvement Grants for the In-Home and In-Home Group Providers.

Child Care	Name	Type	Capacity Note	Grant Amount
Lang Family Daycare	Michelle Lang	Home Existing	Transitioning to care for only Infants > 8	\$ 2,622.00
Dot Jung's Daycare	Dot Jung	Home -Group Existing	18 Children	\$8,650.00
Andy's Lil Explorers CC LLC	Andrea Sandbeck	Home -Group Existing	18 Children	\$5,666.00
Blessing Care	Ophelia Wallace	Home Existing	9 Children	\$6,750.00
Danielle Schaff	Danielle Schaff	Home- Group Existing	14 Children	\$9,200.00
Abigail's Playhouse & Preschool	Abigail Mindeman	Home -Group Existing	17 Children Second Application	\$2,500.00
Kerri Streyle Unit C	Kerri Streyle	Home -Group Existing	17 Children Second Location	\$9669.14
Toni Rheault	Toni Rheault	Home Existing	12 Children *1885 on first round	\$3,874.00
Watch Me Grow	Ashley Golstein	Home Existing	9 Children	\$6,185.00

Child Care	Name	Type	Score	Capacity Note	Grant Amount
Lang Family Daycare	Michelle Lang	Home Existing	13/ 15	Transitioning to care for only Infants > 8	\$ 2,622.00
A provider for over 24 years in WF. Currently working to transitioning our care model to only caring for infants 6 weeks – 18 months. They already have the infant slots ready to be filled and have a waiting list. This grant will assist a transition from multiple age groups to infant only for items that are specific infants support items.					
Dof Jung's Daycare	Dof Jung	Home -Group Existing	13/15	18 Children	\$8,650.00
This provider is looking for support through this grant to prioritize differed maintenance on a fence, gate, and deck railings. Bids from a contractor to complete this work have been turned in with the application. Additionally, the request includes support for infant equipment such as monitors, highchairs, and shelving as she has some infants starting soon.					
Andy's Lil Explorers CC LLC	Andrea Sandbeck	Home -Group Existing	14 /15	18 Children	\$5,666.00
This group provider has requested these funds to support continued focus on staying of quality. As she has adequate equipment for her space there are many pieces and parts that have signs of wear and are held together. The fence was damaged by a storm and is currently being held together with a temporary fix. Outdoor play equipment has many areas that are still useable but other components have been well worn and have been disposed of for safety reasons. Andy is looking to maintain her space and have the opportunity to prioritize cleaning up some of the more equipment or structural parts of her space.					
Blessing Care	Ophelia Wallace	Home Existing	13/15	9 Children	\$6,750.00
A provider that became licensed in just January of 2023 Ophelia is seeking a grant to support her newer in-home childcare. This request is simply for more equipment that will allow her to sustain as she continues to offer care. She currently offers care to children of lower income families and often non-English speaking parents in West Fargo.					
Danielle Schaff	Danielle Schaff	Home- Group Existing	12/ 15	14 Children	\$9,200.00
This provider is looking to repair items that currently are in need of fixing. All of the areas are spaces of high use of the childcare activities that need repair such as the walls in specific areas, replacing of doors, outside patio leveling/ entrance to yard area, and section of carpet. Addition of some shelving, cribs, first aid items, a dishwasher (currently there is none) and other inefficient appliances.					
Abigail's Playhouse & Preschool	Abigail Mindeman	Home-Group Existing	13/ 15	17 Children	\$2,500.00
Abigail received a grant for her program previously and the dollar amount requested would not exceed the total dollar amount approved for an eligible in-home group child care. With this request she had looked at adding it to her previous request but wanted to move forward with the more priority items. This request is only for flooring repair in the bathroom and the labor to complete this work.					



Kerri Streyle Unit C	Kerri Streyle	Home -Group Existing	11/15	17 Children	\$9669.14
This provider has two units that offer care and this is her second location. The space is looking to completed eligible updates that lean into differed priorities like new crib, cots, and child sized tables and equipment. Other requests like indoor gates, food storage updates, first aid kits, AED, and infant monitors focus on increased safety and support for the current staff members.					
Tani Rheault	Tani Rheault	Home Existing	13/15	12 Children	\$3,874.00
This is a follow up (second application) for this in home provider. The total requested here does not exceed the total maximum for an in-home childcare as the first grant awarded for different items totaled \$1885.00. The provider plans to patch and repair some of the walls and hire someone to paint the area as well as replace a damaged door. The business is in the basement of her home and all work would be done on business use areas that are mainly used for childcare. She is also looking to replace damaged or cracked boards along her fencing as neighbors have dogs and a broken area in the fence could cause a potential safety hazard should this fall into disrepair.					
Watch Me Grow	Ashley Golstein	Home Existing	13/15	9 Children	\$6,185.00
Officially licensed in June of 2023 this provider is looking to close the gap on the items she has not yet purchased for her space. As she fills, she is looking to ensure safe clean space to store food for the childcare business separate from her family space. Addition of fire extinguisher, shelving for each child's belongings, and support towards some outdoor activity space such as a sandbox for the children in her care.					



To: West Fargo City Commission
From: Ec. Development Manager Casey Sanders-Berglund
Date: August 21, 2023
Subject: Child Care Facility Improvement Grant Applications
 (Center's requesting more than \$20,000 / Infant Fit Up space \$15,000)
Action: Decision needed

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration and Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Sanitation

Administration

Dustin Scott,
Assistant Administrator
 Emily Hagemeister,
Executive Assistant

Summary:

The second round of Child Care Facility Improvement Grant applications have closed and four applicants have applied for support through this 2023 City of West Fargo grant to support community and workforce.

The group of four applicants has applied for items within an eligible items document list that also has a maximum amount total and on many of the line items as well. The overall goal of each provider may look a bit different depending on many different factors around differed maintenance, transitions of ages of children, safety, and factors such as leasing or owning their property.

Centers are eligible for up to \$50,00.00 and Infant Fit Up space that would expand capacity or stability is eligible for up to \$15,000.00 of eligible reimbursements. A center may apply for both of these grants once per location in the City of West Fargo.

Funding:

Grants are funded through Economic Development Sales Tax and expenses are tracked per item. Each item is matched to the application and confirmed as a compatible match and eligible prior to a check for reimbursement is sent.

The Third round of funding opened last week on August 14, 2023 and is currently scheduled as our last round of funding for this grant.

Action:

Decision needed for the applicants of the Child Care Facility Improvement Grants for each of the following Center applications:

Child Care	Name	Type	Grant Note	Grant Amount
Learning Universe	Trisha York	Center	Maintain / Upgrade	\$43,500.00
Explorers Academy	Joe McGuire	Center	Safety and maintain	\$50,000.00
Explorers Academy	Joe McGuire	Infant Room	Expand based on staff	\$15,000.00
Creative Minds	Kassi Waagen	Center	Maintain /Expand #	\$49,800.00
Creative Minds	Kassi Waagen	Infant Room	Maintain / Upgrade	\$7,180.00
Nurturing Dreams	Anna Romero	Center	Safety Maintain	\$46,981.78
Nurturing Dreams	Anna Romero	Infant room	Increase Infants	\$15,000.00

STAFF REPORT

Business Name	
Learning Universe 705 E Main Ave Suite A, West Fargo ND, 58078	
Applicant: Trisha York	Staff Contact: Economic Dev. Casey Sanders - Berglund
Economic Development Advisory Committee:	August 11 th , 2023
Provider Type:	Center
New or Existing business:	Existing
Grant goal addressed:	Maintain / Safety Support
Score:	13/ 15
Requested Amount:	\$43,500
Lease / Own	Lease –year to year – in discussion of multiyear

PURPOSE:

The applicant is applying for the facility improvement grant to support the current children they serve. They have been in operation for 17 years and continually budget and plan however many of the items requested often become a differed maintenance and less of a priority than others like staff, food, cleaning supplies, utilities etc.

The goal for this grant would be that the requested \$43,500 would support all ages including the infant room to ensure this provider has the resources to maintain the current child care availability and compliance with licensing.

DISCUSSION AND OBSERVATIONS:

Has been in operations for 17 years.

Their license is for 78 children if able based on square footage would request for an updated license to add more children.

Center

- Outdoor play area, fence repair, commercial play equipment updates
 - Bathroom facility is very old and in need of updates and adaptations (original to the building)
- Has requested support from property owner but the restroom is up to code and functional so there is no responsibility for the owner to make changes to the area.
- Adding entrance security access for parents and staff

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE RECOMMENDATION:

Economic Development Advisory Committee is reviewed this grant on August 11th, 2023 and it received a unanimous recommendation for approval with the contingency that they would like to see a multi -year lease of at least three years.

STAFF REPORT

Center – Itemized Request Worksheet

Approved Items	Approved Amount	Maximum Allowable
Paint & Wall Repair	\$ 1,000.00	none
Flooring repair		none
Repairs to fencing, gates, handrails	\$ 5,500.00	none
Door Replacement		none
Washer and Dryer		\$ 1,000.00
Dishwasher		\$ 1,500.00
Refrigerator		\$ 2,500.00
Indoor Gates		\$ 2,000.00
Restroom (Sink, toilet, adapters)	\$ 10,000.00	none
Shelving / Child personal belongings		\$ 4,000.00
Cribs, Ch. Tables, cots, mats		\$ 4,000.00
Food Storage		\$ 2,000.00
Ch. Sized Equipment (tables/ chairs)	\$ 5,000.00	\$ 7,500.00
Area Carpets		\$ 1,000.00
AED (s)	\$ 1,750.00	\$ 5,000.00
Fire Extinguisher (s)	\$ 250.00	\$ 850.00
Exterior Hazard Repair		none
First Aid Kits	\$ 500.00	\$ 500.00
Smoke Detector		\$ 500.00
Lockdown kits	\$ 500.00	\$ 500.00
Security Access Control	\$ 10,000.00	\$ 10,000.00
Infant monitors for sight or sound		\$ 500.00
Outdoor play materials	\$ 1,500.00	\$ 1,500.00
Commercial Outdoor play Equipment	\$ 7,500.00	\$ 7,500.00
Totals	\$ 43,500.00	

STAFF REPORT

Business Name	
Explorers Academy 1410 9th St E Ste 517 West Fargo ND, 58078	
Applicant: Joe McGuire	Staff Contact: Economic Dev. Casey Sanders- Berglund
Economic Development Advisory Committee:	August 11 th , 2023
Provider Type:	Center
New or Existing business:	Existing
Grant goal addressed:	Maintain / Safety Support
Score:	12 / 15
Requested Amount:	\$50,000 Center \$ 15,000 Infant Room
Lease / Own	3 years into a 5-year lease

PURPOSE:

The applicant is applying for the facility improvement grant to provide equipment they do not currently have as well as update some specific shelving required by licensing. At this location they have classrooms that are not currently activated. This lift in funding will allow them to provide a more stable service given the cost flocculation and interest rates. The infant room grant will allow them to add more infants to their program if/when staffing allows.

Currently is licensed for 71 but has an enrollment of 55 based on staff capacity. If this grant were to be approved there is a potential to not increase the overall total of license but a shift to have an additional 10 infant spaces open.

DISCUSSION AND OBSERVATIONS:

Has six total locations including this one in West Fargo

Has space that is currently not being used for care. Fitting up this space would make it easier to prioritize adding staff and children at this location in West Fargo as well as support the current children.

Center needs highlights

- Outdoor play area and exterior hazard repair around adding rubber mulch and needed updates
- Paint and wall repairs to several areas throughout the center
- Addition of child sized shelving, changing tables, and cots as well as updating some of their current inventory of this equipment
- Adding entrance security access for parents and staff

Infant room needs highlights

- Infant to 18-month sized shelving, area carpets, mobile activity centers and educational play materials
- Indoor safety gates, additional changing stations, cots, and mats.

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE RECOMMENDATION:

Economic Development Advisory Committee is reviewed this project August 11, 2023. The applicant received unanimous recommendation to move forward as a grant recipient as they noted during discussion about the safety upgrades and the potential for an addition of 10 infant spaces for families in our community.

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT

Center – Itemized Request

Approved Items	Approved Amount	Maximum Allowable
Paint & Wall Repair	\$ 5,000.00	none
Flooring repair		none
Repairs to fencing, gates, handrails		none
Door Replacement		none
Washer and Dryer	\$ 1,000.00	\$ 1,000.00
Dishwasher	\$ 1,500.00	\$ 1,500.00
Refrigerator		\$ 2,500.00
Indoor Gates	\$ 2,000.00	\$ 2,000.00
Restroom (Sink, toilet, adapters)		none
Shelving / Child personal belongings	\$ 4,000.00	\$ 4,000.00
Cribs, Ch. Tables, cots, mats	\$ 4,000.00	\$ 4,000.00
Food Storage	\$ 2,000.00	\$ 2,000.00
Ch. Sized Equipment (tables/ chairs)	\$ 7,500.00	\$ 7,500.00
Area Carpets	\$ 1,000.00	\$ 1,000.00
AED (s)		\$ 5,000.00
Fire Extinguisher (s)		\$ 850.00
Exterior Hazard Repair	\$ 10,000.00	none
First Aid Kits	\$ 500.00	\$ 500.00
Smoke Detector		\$ 500.00
Lockdown kits		\$ 500.00
Security Access Control	\$ 2,000.00	\$ 10,000.00
Infant monitors for sight or sound	\$ 500.00	\$ 500.00
Outdoor play materials	\$ 1,500.00	\$ 1,500.00
Commercial Outdoor play Equipment	\$ 7,500.00	\$ 7,500.00
Totals	\$ 50,000.00	

Infant – Itemized Request

Approved Items	Approved Amount	Maximum Allowable
Paint & Wall Repair		none
Flooring support & Repair		none
Repairs to fencing, gates, handrails		none
Door Replacement		none
Indoor Gates	\$ 1,500.00	\$ 1,500.00
Restroom (Sink, toilet, adapters)		none
Shelving / Child personal belongings	\$ 2,500.00	\$ 4,000.00
Cribs, Ch. Tables, cots, mats	\$ 3,500.00	\$ 3,500.00
Food Storage		\$ 2,000.00
Infant Sized Equipment	\$ 500.00	\$ 500.00
Area Carpets	\$ 1,500.00	\$ 1,500.00
Infant monitors for sight or sound	\$ 250.00	\$ 250.00
Indoor Infant mobile activity	\$ 1,500.00	\$ 1,500.00
Outdoor play materials	\$ 2,750.00	\$ 7,500.00
Educational learning play (blocks)	\$ 1,000.00	\$ 1,000.00
Totals	\$ 15,000.00	

STAFF REPORT

Business Name	
Creative Minds Child Care Center 3275 9 th St W, West Fargo	
Applicant: Kassi Waagen	Staff Contact: Economic Dev. Casey Sanders - Berglund
Economic Development Advisory Committee:	August 11 th , 2023
Provider Type:	Early Learning and Infant Center
New or Existing business:	Existing
Grant goal addressed:	Maintain / Safety / Capacity
Score:	13/ 15
Requested Amount:	Center \$49,800 Infant \$7,180
Lease / Own	3 years into a 10-year Lease

PURPOSE:

The applicant is applying for the facility improvement grant as the leaderships goal is to maintain capacity of the current center while also fitting up an under-utilized space for infants. The school age program has been a transient group at this facility and they need more of a home base with equipment that is updated and designed for their age group. One of such areas that is used by almost all the children in the center is the outdoor park area. The infant space is more of a surface and infant specific update as reflected in the items requested. This grant will allow for this center maximize its potential with safer outdoor play area, space activation, and intentionality for school age children, and an increase in infant spaces.

DISCUSSION AND OBSERVATIONS:

By fixing the asphalt surface safety concern this location can shift their priority from saving and planning to complete this fix and maintain. They can look forward and not only maintain but refocus financially on adding additional children or staff.

Their license is for 170 children and current enrollment is 136 children. With this grant they will not grow in capacity but will shift resources to be able to increase their current openings for infant care by approximately 10 openings.

Center

- Exterior Hazard Repair needs are in regards to an asphalt bubble in the ground surface (not under warranty) that is in a higher traffic area for children and continues to cause accidents and will only continue to get worse.
- Entrance area of the facility is in need of wall, flooring, and paint repair as it is a high traffic space.
- Differed updating of child sized equipment as the school age program is growing and this area has needed more intentionality around equipment and space to accommodate continuing to add children.

Infant Space

- Additional cots & changing tables to support adding infant to 18mo old children
- Play, mobile activities, and educational learning equipment required by licensing

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE RECOMMENDATION:

Economic Development Advisory Committee is reviewed this project August 11th, 2023 and it received a unanimous recommendation for approval with the request to get a second bid for the exterior hazard project prior to the work being completed to ensure competitive cost and work completion.

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT

Approved Items	Requested Amount	Maximum Allowable
Paint & Wall Repair	\$ 2,860.00	none
Flooring & Wall repair	\$ 3,325.00	none
Repairs to fencing, gates, handrails	\$ 1,100.00	none
Door Replacement		none
Washer and Dryer		\$ 1,000.00
Dishwasher		\$ 1,500.00
Refrigerator	\$ 2,500.00	\$ 2,500.00
Indoor Gates		\$ 2,000.00
Restroom (Sink, toilet, adapters)		none
Shelving / Child personal belongings		\$ 4,000.00
Cribs, Ch. Tables, cots, mats		\$ 4,000.00
Food Storage		\$ 2,000.00
Ch. Sized Equipment (tables/ chairs)	\$ 6,800.00	\$ 7,500.00
Area Carpets	\$ -	\$ 1,000.00
AED (s)		\$ 5,000.00
Fire Extinguisher (s)		\$ 850.00
Exterior Hazard Repair	\$ 30,990.00	none
First Aid Kits	\$ 100.00	\$ 500.00
Smoke Detector		\$ 500.00
Lockdown kits		\$ 500.00
Security Access Control		\$ 10,000.00
Infant monitors for sight or sound		\$ 500.00
Outdoor play materials	\$ 925.00	\$ 1,500.00
Commercial Outdoor play Equipment	\$ 1,200.00	\$ 7,500.00
Totals	\$ 49,800.00	

Center

Approved Items	Requested Amount	Maximum Allowable
Paint & Wall Repair		none
Flooring support or repair		none
Repairs to fencing, gates, handrails		none
Door Replacement		none
Indoor Gates		\$ 1,500.00
Restroom (Sink, toilet, adapters)		none
Shelving / Child personal belongings		\$ 4,000.00
Cribs, Ch. Tables, cots, mats	\$ 2,400.00	\$ 3,500.00
Food Storage		\$ 2,000.00
Infant Sized Equipment	\$ 500.00	\$ 500.00
Area Carpets	\$ 650.00	\$ 1,500.00
Infant monitors for sight or sound		\$ 250.00
Indoor Infant mobile activity	\$ 1,430.00	\$ 1,500.00
Outdoor play materials	\$ 1,200.00	\$ 7,500.00
Educational learning play (blocks)	\$ 1,000.00	\$ 1,000.00
Totals	\$ 7,180.00	

Infant Room

STAFF REPORT

Business Name	
Nurturing Dreams Child Care 550 13 th Ave E, Suite 100 West Fargo, ND 58078	
Applicant: Anna Marie Romero	Staff Contact: Economic Dev. Casey Sanders- Berglund
Economic Development Advisory Committee:	August 11, 2023
Provider Type:	Early Learning and Infant Child Care Center
New or Existing business:	Existing (Opened Nov 2022)
Grant goal addressed:	Expand / Maintain
Score:	14 /15
Requested Amount:	\$46,981.78 Center + 15,000 Infant
Lease / Own:	In year 1 of a 3 Year Lease (Opened in November of 2022)

PURPOSE:

The applicant is applying for the grant for both the center in which opened in November of 2022 and an addition of an Infant space.

With the space still new for the use of child care remodeling and changing the space to fit the needs of children, staff, and licensing is a cumbersome process and this grant will help expedite and de-risk this new business in an area of high need for our community.

DISCUSSION AND OBSERVATIONS:

The highlights of this grant application focus on safety and updates. Building owner has been assisting and accommodating to the new tenant. However, unable to make every accommodation. Currently has the ability to serve 44 but would be able to increase to 57 after modifications with both infant and center grant if awarded.

Center

- Wall removal (open square footage for opportunity for more capacity)
- Fence is in need of repair
- Doors (no replacement) new handles & finger guards due to safety concerns
- Addition of restroom sinks and changing areas for diapering
- Exterior hazard repair in yard area to level space to reduce injuries to children
- Repair as well as replacement of parts to the existing commercial play equipment that were removed or broken

Infant Space

- Additional cots, changing tables, to support adding infant to 18mo old children
- Area carpets which provide easier to clean areas for children who spend majority of time on the "floor"
- Infant large motor activities such as inclines, climbers, activity centers
- Outdoor play materials including safety gates, infant swings and large stroller for outside walks.

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE RECOMMENDATION:

Economic Development Advisory Committee is reviewed this grant on August 11, 2023 and it received unanimous support after a robust discussion of opening and transitioning a former clinic space into a useable and functioning childcare space to continue to expand. Additionally, the potential to add 8 infant spots in our community.

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT

Approved Items	Approved Amount	Maximum Allowable
Paint & Wall Repair	\$ 7,814.41	none
Flooring repair		none
Repairs to fencing, gates, handrails	\$ 2,450.00	none
Door Replacement		none
Washer and Dryer	\$ 1,000.00	\$ 1,000.00
Dishwasher	\$ 1,500.00	\$ 1,500.00
Refrigerator	\$ 2,000.00	\$ 2,500.00
Indoor Gates	\$ 900.00	\$ 2,000.00
Restroom (Sink, toilet, adapters)	\$ 2,970.00	none
Shelving / Child personal belongings	\$ 625.81	\$ 4,000.00
Cribs, Ch. Tables, cots, mats	\$ 4,000.00	\$ 4,000.00
Food Storage	\$ 1,800.00	\$ 2,000.00
Ch. Sized Equipment (tables/ chairs)	\$ 7,500.00	\$ 7,500.00
Area Carpets	\$ 1,000.00	\$ 1,000.00
AED (s)		\$ 5,000.00
Fire Extinguisher (s)		\$ 850.00
Exterior Hazard Repair	\$ 695.56	none
First Aid Kits	\$ 500.00	\$ 500.00
Smoke Detector	\$ 500.00	\$ 500.00
Lockdown kits	\$ 500.00	\$ 500.00
Security Access Control	\$ 5,000.00	\$ 10,000.00
Infant monitors for sight or sound	\$ 200.00	\$ 500.00
Outdoor play materials	\$ 1,500.00	\$ 1,500.00
Commercial Outdoor play Equipment	\$ 7,500.00	\$ 7,500.00
Totals	\$ 49,955.78	

Center

Approved Items	Approved Amount	Maximum Allowable
Paint & Wall Repair		none
Flooring repair		none
Repairs to fencing, gates, handrails		none
Door Replacement		none
Indoor Gates	\$ 500.00	\$ 1,500.00
Restroom (Sink, toilet, adapters)		none
Shelving / Child personal belongings		\$ 4,000.00
Cribs, Ch. Tables, cots, mats	\$ 2,400.00	\$ 3,500.00
Food Storage		\$ 2,000.00
Infant Sized Equipment	\$ 500.00	\$ 500.00
Area Carpets	\$ 1,500.00	\$ 1,500.00
Infant monitors for sight or sound	\$ 100.00	\$ 250.00
Indoor Infant mobile activity	\$ 1,500.00	\$ 1,500.00
Outdoor play materials	\$ 7,500.00	\$ 7,500.00
Educational learning play (blocks)	\$ 1,000.00	\$ 1,000.00

Infant



To: West Fargo City Commission

From: Ec. Development Manager Casey Sanders-Berglund

Date: August 21, 2023

Subject: Housing Authority PILOT Application

Action: Decision needed

Commission President

Bernie Dardis

Primary Portfolio:
Administration/Finance

Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson

Primary Portfolio:
Street, Water and Sewer

Secondary Portfolio:
Police and Fire

Commissioner

Mark Simmons

Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George

Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration and Finance

Commissioner

Roben Anderson

Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Sanitation

Administration

Dustin Scott,
Assistant Administrator
Emily Hagemeister,
Executive Assistant

Summary:

Housing Authority of Cass County is seeking approval of a seventeen-year PILOT for Low Income Senior Housing.

At the February 21, 2023 City Commission meeting the second reading and approval of rezoning, plat approval, and parking reduction for the North Pond at the Preserve 16th Addition.

Project:

The proposed project is a Low-Income Senior Housing Project for ages 62 plus. The project would consist of two phases with 35 units and a community space in phase one and 36 units in phase two. With a current wait list of over 300 seniors on the CC Housing Authorities list it leans in to the need of housing for this subset of the population in our community. This development will support an estimated 27 jobs once constructed.

Funding:

The PILOT is a payment in lieu of tax through property tax. The schedule for this project is proposed in the attached project packet outlining the payment formula based on the number of units and a timeline that would allow the financials to reflect a lower rent for eventual tenants.

Initially this project will have a funding partner that will exit the ownership as the PILOT ends and the Cass County Housing Authority will be the owner in which is a public body corporate and politic under the laws of North Dakota and there are no property taxes collected on this property moving forward. However, CCHA has on their current properties continued to send a voluntary payment in lieu of taxes every year based on the number of units even once the incentive has closed.

West Fargo Schools and Cass County have been notified of this project.

- Cass County's meeting to review the project is August 21st, 2023 Commission meeting.
- WF Schools is withholding approval until the Cass County Housing Authority can meet with the planning and development committee for WF Schools mid- late September.

Action:

Decision needed for the Cass County Housing Authority PILOT application.

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT

Housing Authority of Cass County	
2500 6 th Street E West Fargo ND 58078	
Lot 2 BLK 1 North Pond At the Preserve 16 th Addition, City of West Fargo, North Dakota	
Applicant: Cass County Housing Authority	Staff Contact: Economic Development Casey Sanders- Berglund
Economic Development Advisory Committee:	August 11, 2023 -Recommended for Approval
West Fargo Public School District:	Scheduling
Cass County Board of Commissioners:	Scheduling
Public Hearing:	August 21, 2023
City Commission:	August 21, 2023

PURPOSE:

The applicant is proposing a Low-Income Senior Housing project. The goal of the project is to provide the community with an additional seventy-one new units for low-income seniors. The applicant group has a waitlist of over 300 seniors for current spaces that are in the community so the recognition that this is an area of need is significant. Additionally, the community is positioned as ideal with the wide number of services it can provide as well as access to medical professionals.

STATEMENTS OF FACT:

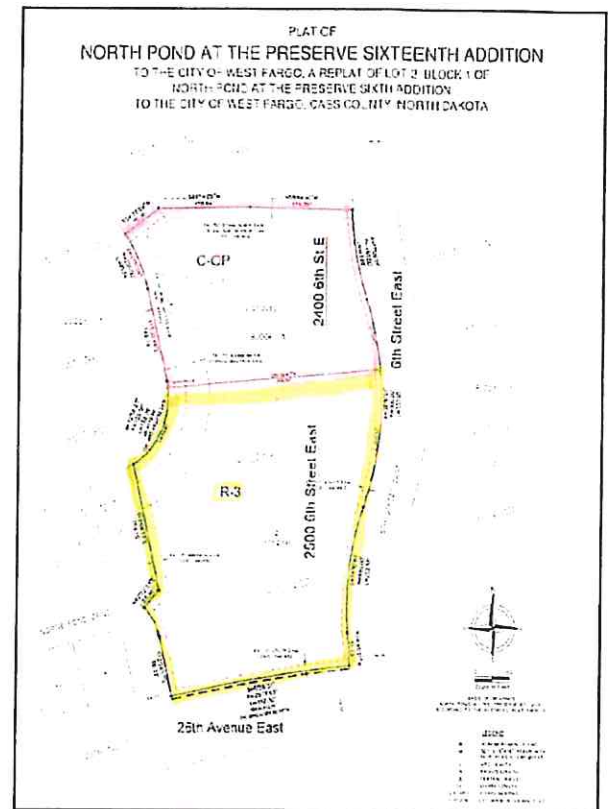
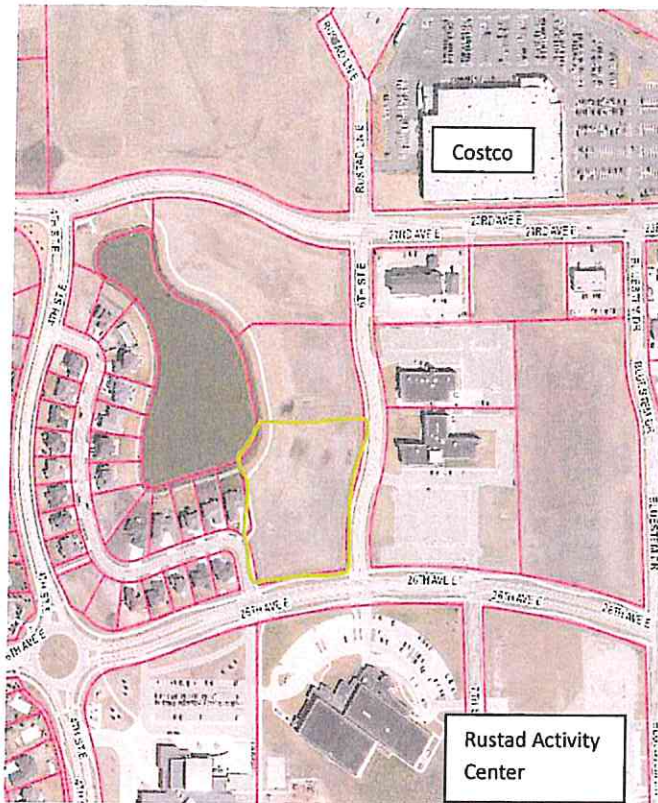
Existing Land Use:	None
Existing Improvements:	None
Identified Blight or Slum:	No
Relocation Requirements:	None
Current Zoning District(s):	Rezoned as R3
Total area size:	171,279 Sq Ft 3.932 Acres
Adjacent Zoning Districts:	Commercial Office Park
Adjacent street(s):	North Pond Drive / 26 th Ave E / 6 th St E
Adjacent Bike/Pedestrian Facilities:	Park pathway
Available Parks/Trail Facilities:	Block away from Rustad Activity Center

PROPERTY OWNERSHIP, VALUES, & LOT SIZES:

Total number of properties	1
Property ID:	02-4605-00020-000
Legal Description:	Lot 2 BLK 1 North Pond at the Preserve 16 th Addition
Address:	2500 6 St E West Fargo, ND 58078
Lot Size:	171,279 Sq Ft 3.932 Acres
Owner:	BSI HACC, LLC to be sold to Elson Shores Land LLC
True & Full Value:	\$1,712,790

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT



PROJECT ELIGIBILITY FOR DEVELOPMENT:

The project is located in a parcel that was rezoned to R3 from light commercial office park. The project would advance the City's economic development goals by providing senior housing in an area where there are over 300 seniors on the waiting list. Many of the objectives as described in the West Fargo 2.0 plan that this project supports include:

- Diversification of housing choices
- To support the growing senior population.
- To assure development of high standards in site planning, use compatibility, buildings, and creation of an environment that will promote new development in areas.

DISCUSSION AND OBSERVATIONS:

- This project is to be completed in two phases. Thirty-five units and the community space in phase one and 36 units to be completed in phase two.
- Senior Housing continues to grow in need in our region. Currently the Housing Authority has 300+ individuals on their waiting list.
- The land north of the highlighted property for this planned development is also owned by the same party. They plan to sell this property as it remains zoned commercial office space. (2.3 acres)
- A parking reduction was approved for this project with one underground parking spot per unit and an additional 35 surface stalls. It is noted that 70% of residents own a vehicle.

CITY OF WEST FARGO ECONOMIC DEVELOPMENT

STAFF REPORT

- It is estimated that during construction this project will create 107 local jobs. It is estimated that 27 annual local jobs will be supported after construction.
- Neighborhood meetings were held to offer a time for public input and comments. A required 150 sq. ft radius to send letters for response and invitation and the project leaders moved forward with a 300 sq. ft radius for good measure.
 - Goals from meeting to continue to be visually sensitive to single family homes
 - Minimal line of sight impact
 - The fact that it is a three-story building seemed to not be a concern.
 - Design, upkeep, and complimentary building materials were discussed briefly and remain to be a top priority as the project moves forward.

PUBLIC PARTICIPATION:

Public assistance for this project will be proposed to consist of a PILOT (Payment In Lieu of Taxes). During the purchase and build out of the project the ownership investment requests the PILOT to support the state funding application to show support for the need and want for this project to happen in West Fargo. However, after the PILOT ends at 17 years there is a transfer of ownership to the Housing Authority of Cass County which is a political subdivision and there would be no property tax placed on this property at that time. The Housing Authority in its current properties pays a voluntary Payment each year based on a HUD in order for them to cover the public uses such as public infrastructure, police, fire, etc. For this project the break down is \$100 per unit at 71 units.

HACC Phase I and II - Payment In Lieu of Property Tax Payment Schedule

06.19.2023

Cal Year	Year	Phase I PILOT	Phase II PILOT	Total PILOT	Land Tax est.	Total est. pmt
2026	1	\$ -	\$ -	\$ -	\$ 26,472.88	\$ 26,472.88
2027	2	\$ -	\$ -	\$ -	\$ 27,002.34	\$ 27,002.34
2028	3	\$ -	\$ -	\$ -	\$ 27,542.38	\$ 27,542.38
2029	4	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 28,093.23	\$ 31,593.23
2030	5	\$ 3,570.00	\$ 3,600.00	\$ 7,170.00	\$ 28,655.10	\$ 35,825.10
2031	6	\$ 3,641.40	\$ 3,672.00	\$ 7,313.40	\$ 29,228.20	\$ 36,541.60
2032	7	\$ 3,714.23	\$ 3,745.44	\$ 7,459.67	\$ 29,812.76	\$ 37,272.43
2033	8	\$ 3,788.51	\$ 3,820.35	\$ 7,608.86	\$ 30,409.02	\$ 38,017.88
2034	9	\$ 3,864.28	\$ 3,896.76	\$ 7,761.04	\$ 31,017.20	\$ 38,778.24
2035	10	\$ 3,941.57	\$ 3,974.69	\$ 7,916.26	\$ 31,637.54	\$ 39,553.80
2036	11	\$ 4,020.40	\$ 4,054.18	\$ 8,074.58	\$ 32,270.29	\$ 40,344.88
2037	12	\$ 4,100.81	\$ 4,135.27	\$ 8,236.08	\$ 32,915.70	\$ 41,151.78
2038	13	\$ 4,182.82	\$ 4,217.97	\$ 8,400.80	\$ 33,574.01	\$ 41,974.81
2039	14	\$ 4,266.48	\$ 4,302.33	\$ 8,568.81	\$ 34,245.49	\$ 42,814.31
2040	15	\$ 4,351.81	\$ 4,388.38	\$ 8,740.19	\$ 34,930.40	\$ 43,670.59
2041	16	\$ 4,438.85	\$ 4,476.15	\$ 8,914.99	\$ 35,629.01	\$ 44,544.00
2042	17	\$ 4,527.62	\$ 4,565.67	\$ 9,093.29	\$ 36,341.59	\$ 45,434.88
Totals:		\$ 55,908.78	\$ 52,849.19	\$ 108,757.98	\$ 529,777.15	\$ 638,535.13

Assumptions:

- 1) First full year of operations for Ph I = 2026
- 2) Estimated first full year of operations for Ph II = 2027
- 3) PILOT pmt starts with a base of \$100 per unit and increases by 2% per year
- 4) Estimated Land taxes increase by 2% per year

Land
\$ 1,712,790.00 2022 full certified value at \$10 psf

LAND USE, ZONING, STREET PLANS, DISPLACEMENT OF RESIDENCE OR BUSINESSES:

This parcel is currently vacant. There is no displacement of residences or businesses that would take place due to the renovation or expansion of this property.

RECOMMENDATIONS:

The proposed development plan is located in the Sub-Urban Growth Sector. An area that has residential, mixed use, as well as commercial properties. This project is unique in the way it is structured in order to leverage federal grant dollars through a grant and the transition of ownership after the PILOT would close. In analyzing this property financially as well as with a community lens I recommend this property for consideration.

Financially, the project requests a PILOT to show the City, County, and School's support for this project through the grant making process as they look to score as high as possible to receive a grant in order to make this project move forward. Additionally, once the ownership transfer happens after the PILOT the entity will move forward as a public body (Housing Authority) that would not have property tax owed. However, this property and the Housing Authority in the past have paid a voluntary payment based on the number of units and a set dollar amount per year with the understanding that they want to cover their debt payment to the municipality that they receive community, safety, and public support from.

As our communities continues to age, we will continue to increase the need as well as more modern and accessible senior living opportunities. This supports a variety of housing options within our community while also supporting residents from other smaller communities moving into the city because of amenities like this property.

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE RECOMMENDATION:

Economic Development Advisory Committee reviewed this project August 11th 2023. The project was discussed with many points given as takeaways (highlights listed below) with a vote of recommendation at 17 years approval to the City Commission.

- Housing needs within the city and the waitlist of seniors in need of housing
- Balance of the potential opportunity loss of property tax on this specific parcel of land compared to the opportunity to support providing a public good in low-income senior housing
- The voluntary PILOT paid yearly after the incentive ends was well received
- Understanding that the State will only award three projects this year and having this will increase the chances that this project in West Fargo is selected as one of them and the approval of this incentive will increase the odds.
- Discussed the neighborhood meeting responses to gain understanding of community feedback.
- Comments shared about how this would offer a good transition from housing to commercial.

ELSON SHORES APARTMENTS PILOT TABLE

HACC Phase I and II - Payment In Lieu of Property Tax Payment Schedule

06.19.2023

Cal Year	Year	Phase I PILOT	Phase II PILOT	Total PILOT	Land Tax est.	Total est. pmt
2026	1	\$ -	\$ -	\$ -	\$ 26,472.88	\$ 26,472.88
2027	2	\$ -	\$ -	\$ -	\$ 27,002.34	\$ 27,002.34
2028	3	\$ -	\$ -	\$ -	\$ 27,542.38	\$ 27,542.38
2029	4	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 28,093.23	\$ 31,593.23
2030	5	\$ 3,570.00	\$ 3,600.00	\$ 7,170.00	\$ 28,655.10	\$ 35,825.10
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2035	10	\$ 3,941.57	\$ 3,974.69	\$ 7,916.26	\$ 31,637.54	\$ 39,553.80
2036	11	\$ 4,020.40	\$ 4,054.18	\$ 8,074.58	\$ 32,270.29	\$ 40,344.88
2037	12	\$ 4,100.81	\$ 4,135.27	\$ 8,236.08	\$ 32,915.70	\$ 41,151.78
2038	13	\$ 4,182.82	\$ 4,217.97	\$ 8,400.80	\$ 33,574.01	\$ 41,974.81
2039	14	\$ 4,266.48	\$ 4,302.33	\$ 8,568.81	\$ 34,245.49	\$ 42,814.31
2040	15	\$ 4,351.81	\$ 4,388.38	\$ 8,740.19	\$ 34,930.40	\$ 43,670.59
2041	16	\$ 4,438.85	\$ 4,476.15	\$ 8,914.99	\$ 35,629.01	\$ 44,544.00
2042	17	\$ 4,527.62	\$ 4,565.67	\$ 9,093.29	\$ 36,341.59	\$ 45,434.88
Totals:		\$ 55,908.78	\$ 52,849.19	\$ 108,757.98	\$ 529,777.15	\$ 638,535.13

Assumptions:

- 1) First full year of operations for Ph I = 2026
- 2) Estimated first full year of operations for Ph II = 2027
- 3) PILOT pmt starts with a base of \$100 per unit and increases by 2% per year
- 4) Estimated Land taxes increase by 2% per year

Land

\$ 1,712,790.00 2022 full certified value at \$10 psf

ELSON SHORES APARTMENTS SOURCES AND USES

Sources and Uses Phase I

DEVELOPMENT COSTS	
ACQUISITION	984,854
SITE WORK	312,350
REHABILITATION & NEW CONSTRUCTION	11,381,827
PROFESSIONAL FEES	723,656
CONSTRUCTION INTERIM COSTS	395,000
PERMANENT FINANCING	30,000
SOFT COSTS	241,290
DEVELOPER FEES	1,900,000
PROJECT RESERVES	162,903
TOTAL	16,131,880

SOURCES OF FUNDS	
Investor Equity from LIHTC's	8,878,892
Bank Loan	1,800,000
Soft Loan 1 - HOME	2,000,000
Soft Loan 2 - HTF	740,135
Soft Loan 3 - HIF	300,000
Soft Loan 4 - CDBG	600,000
Soft Loan 5 - AHP	1,000,000
Soft Loan 6 - HACC Loan	450,000
Deferred Developer Fee	362,853
TOTAL	16,131,880

Sources and Uses Phase II

DEVELOPMENT COSTS	
ACQUISITION	984,854
SITE WORK	312,350
REHABILITATION & NEW CONSTRUCTION	9,201,027
PROFESSIONAL FEES	645,620
CONSTRUCTION INTERIM COSTS	395,000
PERMANENT FINANCING	30,000
SOFT COSTS	241,290
DEVELOPER FEES	1,635,000
PROJECT RESERVES	159,053
TOTAL	13,604,194

SOURCES OF FUNDS	
Investor Equity from LIHTC's	8,878,892
Bank Loan	1,800,000
Soft Loan 1 - HOME	682,000
Soft Loan 3 - HIF	300,000
Soft Loan 4 - CDBG	400,000
Soft Loan 5 - AHP	1,000,000
Soft Loan 6 - HACC Loan	300,000
Deferred Developer Fee	243,302
TOTAL	13,604,194

Elson Shores I
20 YEAR PROFORMA

FOR THE PERIOD THROUGH

	Rental Assumptions															Rent Increase / Yr		2% Op Cost Increase /Yr	3%
	2022 Year 1	2023 Year 2	2024 Year 3	2025 Year 4	2026 Year 5	2027 Year 6	2028 Year 7	2029 Year 8	2030 Year 9	2031 Year 10	2032 Year 11	2033 Year 12	2034 Year 13	2035 Year 14	2036 Year 15				
REVENUES																			
+ Gross Potential Rent	350,844	357,881	365,018	372,318	379,765	387,380	395,107	403,009	411,070	419,291	427,677	436,230	444,955	453,854	462,931				
+ Other Income	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
+ Interest Income	0	163	163	163	163	163	163	163	163	163	163	163	163	163	163				
- Residential Vacancies	(24,559)	(25,050)	(25,551)	(26,052)	(26,554)	(27,115)	(27,650)	(28,211)	(28,775)	(29,350)	(29,937)	(30,539)	(31,147)	(31,770)	(32,405)				
Effective Gross Income	326,285	332,974	339,630	346,419	353,344	360,408	367,613	374,902	382,458	390,104	397,802	405,657	413,971	422,247	430,689				
+ Operating Reserve Contribution																			
Revenue Available for Expenses	\$ 326,284.92	\$ 332,973.52	\$ 339,628.73	\$ 346,419.07	\$ 353,344.19	\$ 360,407.82	\$ 367,612.72	\$ 374,961.71	\$ 382,457.69	\$ 390,103.59	\$ 397,902.40	\$ 405,857.19	\$ 413,971.08	\$ 422,247.24	\$ 430,688.93				
EXPENSES																			
Administration	39,157	40,332	41,542	42,788	44,072	45,394	46,759	48,158	49,603	51,091	52,624	54,203	55,829	57,504	59,229				
Utilities	35,907	36,984	38,094	39,237	40,414	41,626	42,875	44,161	45,486	46,850	48,256	49,704	51,195	52,731	54,313				
Maintenance	38,750	40,943	42,171	43,436	44,739	46,081	47,464	48,887	50,354	51,865	53,421	55,023	56,674	58,374	60,125				
Fixed Expenses	37,803	39,040	40,211	41,418	42,660	43,940	45,258	46,616	48,014	49,455	50,938	52,467	54,041	55,662	57,332				
Reserves	14,000	14,420	14,853	15,298	15,757	16,230	16,717	17,218	17,735	18,267	18,815	19,379	19,961	20,559	21,178				
Total Annual Operating Expenses	166,717	171,719	176,870	182,176	187,642	193,271	199,069	205,041	211,192	217,528	224,064	230,775	237,699	244,830	252,175				
Net Annual Operating Income	159,568	161,255	162,760	164,243	165,703	167,137	168,544	169,921	171,265	172,576	173,849	175,082	176,272	177,418	178,514				
- 1st Mort P&I	138,377	138,377	138,377	138,377	138,377	138,377	138,377	138,377	138,377	138,377	138,377	138,377	138,377	138,377	138,377				
Debt Coverage Ratio	1.15	1.17	1.18	1.19	1.20	1.21	1.22	1.23	1.24	1.25	1.26	1.27	1.27	1.27	1.28				
hand key shortfall up to line 16 above																			
Cash Flow Available for Distribution	21,191	22,878	24,383	25,866	27,326	28,760	30,167	31,544	32,888	34,199	35,472	36,705	37,895	39,041	40,137				
- LP Asset Manager	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
- Deferred Dev Fee	21,191	22,878	24,383	25,866	27,326	28,760	30,167	31,544	32,888	34,199	35,472	36,705	37,895	39,041	40,137				
- Replenish Reserves	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
- GP Asset Manager	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Soft Loan 1 - HOME	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Soft Loan 2 - HTF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Soft Loan 3 - HIF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Soft Loan 4 - CDBG	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Soft Loan 5 - AHP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Soft Loan 6 - HACC Loan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Deferred Loan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
Annual Cash Flow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
DCR after cash flow distributions	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00				
Operating Reserve Balance	162,903	162,903	162,903	162,903	162,903	162,903	162,903	162,903	162,903	162,903	162,903	162,903	162,903	162,903	162,903				
0.10%																			

Elson Shores I

RENT SCHEDULE / INCOME

	Unit Type	SF	Income			Gross Rent	Utility Allowance	Tenant Pd. Rent	Monthly Income	Annual Income	Total Units Per Size
			Target %	Number of Units							
Efficiency								\$ -	\$ -	\$ -	
Efficiency								\$ -	\$ -	\$ -	
Efficiency								\$ -	\$ -	\$ -	
Efficiency								\$ -	\$ -	\$ -	
Efficiency								\$ -	\$ -	\$ -	
1 Bedroom	1							\$ -	\$ -	\$ -	0
1 Bedroom	1		30	6	749			\$ 719	\$ 4,314	\$ 51,768	
1 Bedroom	1		40	3	749			\$ 719	\$ 2,157	\$ 25,884	
1 Bedroom	1		40	4	754			\$ 719	\$ 2,876	\$ 34,512	
1 Bedroom	1		50	6	854			\$ 824	\$ 4,944	\$ 59,328	
1 Bedroom	1		60	13	954			\$ 924	\$ 12,012	\$ 144,144	32
2 Bedroom	2		30	1	911			\$ 878	\$ 878	\$ 10,536	
2 Bedroom	2		40	0	0			\$ -	\$ -	\$ -	
2 Bedroom	2		50	1	1011			\$ 978	\$ 978	\$ 11,736	
2 Bedroom	2		60	1	1111			\$ 1,078	\$ 1,078	\$ 12,936	
2 Bedroom								\$ -	\$ -	\$ -	3
3 Bedroom								\$ -	\$ -	\$ -	
3 Bedroom								\$ -	\$ -	\$ -	
3 Bedroom								\$ -	\$ -	\$ -	
3 Bedroom								\$ -	\$ -	\$ -	
3 Bedroom								\$ -	\$ -	\$ -	0
4 Bedroom								\$ -	\$ -	\$ -	
4 Bedroom								\$ -	\$ -	\$ -	
4 Bedroom								\$ -	\$ -	\$ -	
4 Bedroom								\$ -	\$ -	\$ -	0
4 Bedroom								\$ -	\$ -	\$ -	
GROSS RENTAL INCOME					35			\$ 6,839	\$ 29,237	\$ 350,844	35

Elson Shores II
20 YEAR PROFORMA

FOR THE PERIOD THROUGH															
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Rental Assumptions		
													Rent Increase / Yr		
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
REVENUES															
+ Gross Potential Rent	353,352	360,419	367,627	374,980	382,480	390,129	397,932	405,890	414,008	422,280	430,734	439,349	448,136	457,098	466,240
+ Other Income	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
+ Interest Income	159	159	159	159	159	159	159	159	159	159	159	159	159	159	159
- Residential Vacancies	(24,735)	(25,229)	(25,734)	(26,249)	(26,774)	(27,309)	(27,855)	(28,412)	(28,981)	(29,560)	(30,151)	(30,754)	(31,370)	(31,997)	(32,637)
Effective Gross Income	328,617	335,349	342,053	348,890	355,865	362,979	370,236	377,637	385,107	392,887	400,742	408,753	416,925	425,261	433,763
+ Operating Reserve Contribution															
Revenue Available for Expenses	\$ 328,617.36	\$ 335,348.76	\$ 342,052.55	\$ 348,890.42	\$ 355,865.05	\$ 362,979.17	\$ 370,235.57	\$ 377,637.10	\$ 385,108.67	\$ 392,887.22	\$ 400,741.76	\$ 408,753.44	\$ 416,925.32	\$ 425,260.65	\$ 433,762.68
EXPENSES															
Administration	39,297	40,476	41,680	42,941	44,229	45,556	46,923	48,330	49,780	51,274	52,812	54,396	56,028	57,709	59,440
Utilities	35,907	36,964	38,094	39,237	40,414	41,628	42,875	44,161	45,486	46,850	48,256	49,704	51,195	52,731	54,313
Maintenance	39,750	40,943	42,171	43,436	44,739	46,081	47,464	48,887	50,354	51,865	53,421	55,023	56,674	58,374	60,125
Fixed Expenses	37,903	39,040	40,211	41,418	42,660	43,940	45,258	46,616	48,014	49,455	50,938	52,467	54,041	55,662	57,332
Reserves	14,400	14,832	15,277	15,735	16,207	16,694	17,194	17,710	18,241	18,789	19,352	19,933	20,531	21,147	21,781
Total Annual Operating Expenses	167,257	172,275	177,443	182,766	188,249	193,897	199,714	205,705	211,876	218,233	224,779	231,523	238,469	245,623	252,991
Net Annual Operating Income	161,360	163,074	164,610	166,124	167,616	169,082	170,522	171,932	173,310	174,655	175,962	177,231	178,457	179,638	180,771
- 1st Mort P&I	144,437	144,437	144,437	144,437	144,437	144,437	144,437	144,437	144,437	144,437	144,437	144,437	144,437	144,437	144,437
Debt Coverage Ratio	1.12	1.13	1.14	1.15	1.16	1.17	1.18	1.19	1.20	1.21	1.22	1.23	1.24	1.24	1.25
hand key shortfall up to line 16 above															
Cash Flow Available for Distribution	16,924	18,637	20,173	21,687	23,179	24,646	26,045	27,495	28,874	30,218	31,526	32,794	34,020	35,201	36,335
- LP Asset Manager	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- Deferred Dev Fee	16,924	18,637	20,173	21,687	23,179	24,646	26,045	27,495	28,874	30,218	31,526	32,794	34,020	35,201	36,335
- Replenish Reserves	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
- GP Asset Manager	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Soft Loan 1 - HOME	1.20	1	0	0	0	0	0	0	0	0	0	0	0	0	0
Soft Loan 2 - HTF	1.20	0.5	0	0	0	0	0	0	0	0	0	0	0	0	0
Soft Loan 3 - HF	1.20	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Soft Loan 4 - CDBG	1.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Soft Loan 5 - ACP	1.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Soft Loan 6 - HACCC Loan	1.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Deferred Loan	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Annual Cash Flow	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DCR after cash flow distributions	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Operating Reserve Balance	159,053	159,053	159,053	159,053	159,053	159,053	159,053	159,053	159,053	159,053	159,053	159,053	159,053	159,053	159,053
0.10%															

Elson Shores II
RENT SCHEDULE / INCOME

Unit Type	SF	Income Target %	Number of Units	Gross Rent	Utility Allowance	Tenant Pd. Rent	Monthly Income	Annual Income	Total Units Per Size
Efficiency						\$ -	\$ -	\$ -	
Efficiency						\$ -	\$ -	\$ -	
Efficiency						\$ -	\$ -	\$ -	
Efficiency						\$ -	\$ -	\$ -	
Efficiency						\$ -	\$ -	\$ -	
1 Bedroom	1	30	8	749	30	\$ 719	\$ 5,752	\$ 69,024	0
1 Bedroom	1	40	1	749	30	\$ 719	\$ 719	\$ 8,628	
1 Bedroom	1	40	7	754	30	\$ 719	\$ 5,033	\$ 60,396	
1 Bedroom	1	50	7	854	30	\$ 824	\$ 5,768	\$ 69,216	
1 Bedroom	1	60	10	954	30	\$ 924	\$ 9,240	\$ 110,880	33
2 Bedroom	2	30	1	911	33	\$ 878	\$ 878	\$ 10,536	
2 Bedroom	2	40	0	0	0	\$ -	\$ -	\$ -	
2 Bedroom	2	50	1	1011	33	\$ 978	\$ 978	\$ 11,736	
2 Bedroom	2	60	1	1111	33	\$ 1,078	\$ 1,078	\$ 12,936	
2 Bedroom						\$ -	\$ -	\$ -	3
3 Bedroom						\$ -	\$ -	\$ -	
3 Bedroom						\$ -	\$ -	\$ -	
3 Bedroom						\$ -	\$ -	\$ -	
3 Bedroom						\$ -	\$ -	\$ -	
3 Bedroom						\$ -	\$ -	\$ -	0
4 Bedroom						\$ -	\$ -	\$ -	
4 Bedroom						\$ -	\$ -	\$ -	
4 Bedroom						\$ -	\$ -	\$ -	
4 Bedroom						\$ -	\$ -	\$ -	
4 Bedroom						\$ -	\$ -	\$ -	0
GROSS RENTAL INCOME				36		\$ 6,839	\$ 29,446	\$ 353,352	36

HACC
WEST FARGO
PRESERVE
SENIOR
HOUSING

Foss
ARCHITECTURE
+ INTERIORS

NOT FOR CONSTRUCTION May 17, 2023
DRAWINGS ARE PRELIMINARY AND SUBJECT TO CHANGE

REVISION	DATE	BY	APP

PROJECT NAME	HACC WEST FARGO PRESERVE SENIOR HOUSING
PROJECT ADDRESS	1725 13TH AVE SW, FARGO, ND 58103
ARCHITECT	Foss Architecture + Interiors
DATE	05-17-2023
SCALE	1/8" = 1'-0"
PHASE	PHASE I

PHASE I EXTERIOR
ELEVATIONS

401





HACC
WEST FARGO
PRESERVE
SENIOR
HOUSING

Foss
ARCHITECTURE
+ INTERIORS

NOT FOR CONSTRUCTION May 17, 2023
DRAWINGS ARE PRELIMINARY AND SUBJECT TO CHANGE

REVISION	DATE	BY	APP

1. ALL DIMENSIONS ARE IN FEET AND INCHES.
2. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
3. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.
4. ALL DIMENSIONS ARE TO FACE UNLESS NOTED OTHERWISE.

DATE: 05/17/23
DRAWN BY: J. H. H. H.
CHECKED BY: J. H. H. H.
DATE: 05/17/23

PHASE II EXTERIOR
ELEVATIONS

SWT
A402





Foss
ARCHITECTURE
+ INTERIORS



Application For Property Tax Incentives For New or Expanding Businesses

N.D.C.C. Chapter 40-57.1

Project Operator's Application To City of West Fargo
City or County

File with the City Auditor for a project located within a city; County Auditor for locations outside of city limits.

A representative of each affected school district and township is included as a non-voting member in the negotiations and deliberation of this application.

This application is a public record

Identification Of Project Operator

1.	Name of project operator of new or expanding business	<u>Housing Authority of Cass County, North Dakota (HACC)</u>		
2.	Address of project	<u>2500 6th Street East (Phase I and Phase II)</u>		
	City	<u>West Fargo</u>	County	<u>Cass</u>
3.	Mailing address of project operator	<u>805 Sheyenne St.</u>		
	City	<u>West Fargo</u>	State	<u>ND</u> Zip <u>58078</u>
4.	Type of ownership of project			
	☒ Partnership	☐ Subchapter S corporation	☐ Individual proprietorship	
	☐ Corporation	☐ Cooperative	☐ Limited liability company	
5.	Federal Identification No. or Social Security No.	<u>HACC: 45-0277847</u>		
6.	North Dakota Sales and Use Tax Permit No.	<u>N/A</u>		
7.	If a corporation, specify the state and date of incorporation	<u></u>		
8.	Name and title of individual to contact	<u>Derek C. Johnson, Executive Director</u>		
	Mailing address	<u>805 Sheyenne St</u>		
	City, State, Zip	<u>West Fargo, ND 58078</u>	Phone No.	<u>701-282-3443</u>

Project Operator's Application For Tax Incentives

9.	Indicate the tax incentives applied for and terms. Be specific.			
	☐ Property Tax Exemption	☒ Payments In Lieu of Taxes		
	<u> </u> Number of years	<u>2026</u> Beginning year	<u>2042</u> Ending year	
	<u> </u> Percent of exemption	<u>attached</u> Amount of annual payments (attach schedule if payments will vary)		
10.	Which of the following would better describe the project for which this application is being made:			
	☒ New business project	☐ Expansion of a existing business project		

Description of Project Property

11. Legal description of project real property

Lot 2 Block 1 of North Pond at the Preserves Sixth Addition12. Will the project property be owned or leased by the project operator? ☒ Owned ☐ Leased

If the answer to 12 is leased, will the benefit of any incentive granted accrue to the project operator?

☐ Yes ☐ No

If the property will be leased, attach a copy of the lease or other agreement establishing the project operator's benefits.

13. Will the project be located in a new structure or an existing facility? ☒ New construction ☐ Existing facility

If existing facility, when was it constructed? _____

If new construction, complete the following:

a. Estimated date of commencement of construction of the project covered by this application 07/2024

b. Description of project to be constructed including size, type and quality of construction

The project will include New Construction of 71 units for low income residents 62 and older, and will be developed in two phases. Phase I will have 35 units, and Phase II will have 36 units for a total of 71 units.Fifteen (15) of the 71 units will be fully accessible.c. Projected number of construction employees during the project construction 10714. Approximate date of commencement of this project's operations Phase I: 07/2025, Phase II: 07/2026

15. Estimated market value of the property used for this project:

a. Land \$ 1,712,790b. Existing buildings and structures for which an exemption is claimed..... \$ N/Ac. Newly constructed buildings and structures when completed \$ 16,800,000d. Total..... \$ 18,512,790e. Machinery and equipment \$ N/A

16. Estimate taxable valuation of the property eligible for exemption by multiplying the market values by 5 percent:

a. Land (not eligible) b. Eligible existing buildings and structures \$ 0c. Newly constructed buildings and structures when completed..... \$ 840,000d. Total taxable valuation of property eligible for exemption (Add lines b and c)..... \$ 840,000e. Enter the consolidated mill rate for the appropriate taxing district 0.28f. Annual amount of the tax exemption (Line d multiplied by line e) \$ 237,905.00

Description of Project Business

Note: "project" means a newly established business or the expansion portion of an existing business. Do not include any established part of an existing business.

17. Type of business to be engaged in: ☐ Ag processing ☐ Manufacturing ☐ Retailing
☐ Wholesaling ☐ Warehousing ☒ Services
18. Describe in detail the activities to be engaged in by the project operator, including a description of any products to be manufactured, produced, assembled or stored (attach additional sheets if necessary).

HACC will develop 71-units of senior-designated affordable rental housing to be constructed in two (2) phases. Phase I will have 35-units and Phase II will have 36-units. Phase I and Phase II may have a separate Limited Liability Limited Partnership (LLP) owner. HACC and/or an affiliate of the HACC will be the General Partner of the owner(s).

19. Indicate the type of machinery and equipment that will be installed

N/A

20. For the project only, indicate the projected annual revenue, expense, and net income (before tax) from either the new business or the expansion itself for each year of the requested exemption.

Year (12 mo. periods)	New/Expansion Project only Year 1	New/Expansion Project only Year 2	New/Expansion Project only Year 3	New/Expansion Project only Year 4	New/Expansion Project only Year 5
Annual revenue	<u>326,508</u>	<u>661,655</u>	<u>674,889</u>	<u>688,387</u>	<u>702,155</u>
Annual expense	<u>299,332</u>	<u>618,097</u>	<u>628,237</u>	<u>638,742</u>	<u>649,531</u>
Net income	<u>27,176</u>	<u>43,558</u>	<u>46,652</u>	<u>49,645</u>	<u>52,624</u>

21. Projected annual average number of persons to be employed by the project itself at the project location for each year for the first five years and the estimated annual payroll.

Year	Company-wide (before project)	New/ Expansion Project only Year 1	New/ Expansion Project only Year 2	New/ Expansion Project only Year 3	New/ Expansion Project only Year 4	New/ Expansion Project only Year 5
No. of Employees	(1) _____	_____	1	1	1	1
	(2) _____	1	_____	_____	_____	_____
Estimated payroll	(1) _____	_____	99,145	102,120	105,183	108,339
	(2) _____	48,840	_____	_____	_____	_____

(1) - full time
(2) - part time

Previous Business Activity

22. Is the project operator succeeding someone else in this or a similar business? ☐ Yes ☒ No
23. Has the project operator conducted this business at this or any other location either in or outside of the state?
☒ Yes ☐ No
24. Has the project operator or any officers of the project received any prior property tax incentives? ☒ Yes ☐ No
- If the answer to 22, 23, or 24 is yes, give details including locations, dates, and name of former business (attach additional sheets if necessary).
- ~~HACC or an affiliate of HACC, acting as the General Partner, has received a PILOT for four projects located in West Fargo, ND and the HACC pays PILOTs for all Public Housing Projects located in Cass County.~~

Business Competition

25. Is any similar business being conducted by other operators in the municipality? ☒ Yes ☐ No
- If YES, give name and location of competing business or businesses
- ~~Owners, operators, managers of Low Income Housing Tax Credit projects in the community of West Fargo.~~

Property Tax Liability Disclosure Statement

26. Does the project operator own real property in North Dakota which has delinquent property tax levied against it? ☐ Yes ☒ No
27. Does the project operator own a greater than 50% interest in a business that has delinquent property tax levied against any of its North Dakota real property? ☐ Yes ☒ No
- If the answer to 26 or 27 is Yes, list and explain

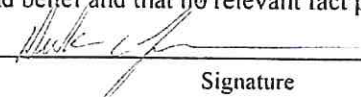
Use Only When Reapplying

28. The project operator is reapplying for property tax incentives for the following reason(s):
- ☐ To present additional facts or circumstances which were not presented at the time of the original application
- ☐ To request continuation of the present property tax incentives because the project has:
- ☐ moved to a new location
 - ☐ had a change in project operation or additional capital investment of more than twenty percent
 - ☐ had a change in project operators
- ☐ To request an additional annual exemption for the year of _____ on structures owned by a governmental entity and leased to the project operator. (See N.D.C.C. § 40-57.1-04.1)

Notice to Competitors of Hearing

Prior to the hearing, the applicant must present to the governing body of the county or city a copy of the affidavit of publication giving notice to competitors unless the municipality has otherwise determined there are no competitors.

I, Derek C. Johnson, do hereby certify that the answers to the above questions and all of the information contained in this application, including attachments hereto, are true and correct to the best of my knowledge and belief and that no relevant fact pertaining to the ownership or operation of the project has been omitted.


Signature

Executive Director
Title

7/12/2023
Date

PRIVACY ACT NOTIFICATION

In compliance with the Privacy Act of 1974, disclosure of a social security number or Federal Employer Identification Number (FEIN) on this form is required under N.D.C.C. §§ 40-57.1-03, 40-57.1-07, and 57-01-15, and will be used for tax reporting, identification, and administration of North Dakota tax laws. Disclosure is mandatory. Failure to provide the social security number or FEIN may delay or prevent the processing of this form.

Certification of Governing Body (To be completed by the Auditor of the City or County)

The municipality shall, after granting any property tax incentives, certify the findings to the State Tax Commissioner and Director of Tax Equalization by submitting a copy of the project operator's application with the attachments. The governing body, on the ____ day of _____, 20____, granted the following:

☐ **Property Tax Exemption**

____ Number of years

____ Percent of exemption

☐ **Payments in lieu of taxes**

____ Beginning year ____ Ending year

____ Amount of annual payments (Attach schedule if payments will vary)

Auditor



"Consent" or "Regular" Agenda
Item?
[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and
Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and
Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Vacant

Assistant City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer and Casey Sanders-Berglund,
Economic Development Manager

Date: August 21, 2023

Subject: Project No. 9036 – I-94 and 26th St W

Action: Authorize purchase of land for a future 26th Street W and I-94
interchange

New Information and Recommendation:

At the March 20, 2023 Commission meeting, staff and legal were authorized to enter in to negotiations to purchase land for a future 26th Street W and I-94 Interchange. These negotiations have taken place and the negotiated amount resulted in a cost of \$8 per Square Foot for Lot #10, Block 3 of the proposed Sandhills 6th Addition.

The Sandhills 6th Addition is currently being presented to the City as a plat for approval along with a request for public improvements within the development. Adjacent to the plat is 26th Street NW corridor that has been identified as a future major north/south corridor for the City as it expands.

If the City chooses not to purchase this property, it will be platted and developed within the Sandhills 6th Addition project and when the interchange is constructed in the future, it is likely that the City would need to purchase this land from businesses at a potentially considerably higher cost.

Additionally, for the future interchange to be constructed, it will need to be approved and funded through the NDDOT. If the City does not have the right-of-way needed for the interchange improvements at the time of the City's request it lessens the chance that the NDDOT will push the project forward.

Per the MetroCOG NW Transportation Plan, the ultimate establishment of a north/south corridor on the west side of the City is critical for traffic mobility. 26th Street was recommended in that study as the preferred north/south route to connect future expansion areas of the City of West Fargo.

The following documents are attached for review/consideration:

- Proposed plat showing land dedication and proposed property to purchase

Staff Recommendation:

Authorize the purchase of Lot 10, Block 3 of the proposed Sandhills 6th Addition plat for the purposes of acquiring right-of-way for a future 26th Street W and I-94 interchange.

Financial:

The purchase price is negotiated to cost \$8/SF for the lot which is 134,465 SF. This amounts to a purchase price of \$1,075,720. Not included in the cost of this purchase is the City of West Fargo assuming the existing special assessments that are currently on the lot in the amount of \$106,936.58 so the

total cost encumbered with the acquisition of this lot is \$1,182,656.58. It is proposed to utilize Economic Development Sales Tax funds for this purchase.

Previously Presented Information and Commission Actions:

August 7, 2023 -

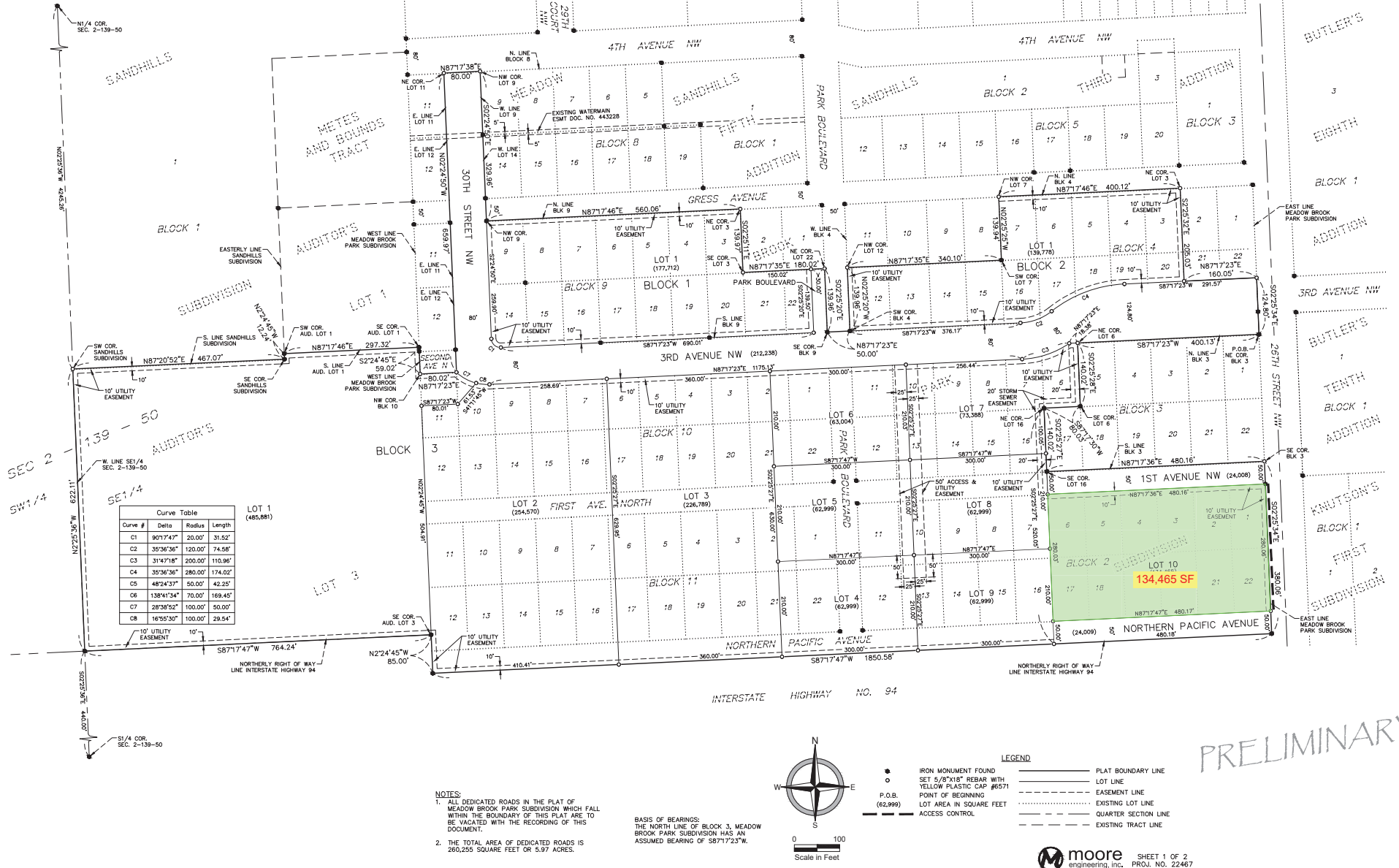
- **Staff Recommendation:** Authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th Street W and I-94 interchange. (Hazer Property)
- **Commission Action:** Commissioner George moved and Commissioner Olson seconded to approve. Commissioner Simmons was absent and not voting. No opposition, motion carried.

March 20, 2023 -

- **Staff Recommendation:** Authorize Staff and Legal to enter into negotiations for a land acquisition for a future 26th Street W and I-94 interchange.
- **Commission Action:** Commissioner Simmons moved and Commissioner George seconded to approve. No opposition, motion carried.

PLAT OF SANDHILLS SIXTH ADDITION

TO THE CITY OF WEST FARGO, A REPLAT OF AUDITOR'S LOT 3 AND A REPLAT OF ALL OF BLOCK 2, LOTS 6-16 OF BLOCK 3, LOTS 3-7, 12-20 AND PART OF LOTS 21 AND 22 OF BLOCK 4, LOTS 10 AND 13 OF BLOCK 8, LOTS 3-10 AND 13-22 OF BLOCK 9, ALL OF BLOCKS 10 AND 11, ALL IN MEADOW BROOK PARK SUBDIVISION; A VACATION PLAT OF PART OF GRESS AVENUE, PART OF SECOND AVENUE NORTH, PART OF FIRST AVENUE NORTH, PART OF NORTHERN PACIFIC AVENUE AND PART OF PARK BOULEVARD ALL IN MEADOW BROOK PARK SUBDIVISION, ALL IN THE SE1/4 OF SECTION 2, TOWNSHIP 139 NORTH, RANGE 50 WEST, CASS COUNTY, NORTH DAKOTA





"Consent" or "Regular" Agenda
Item?

[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

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Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

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Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Vacant

Assistant City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: August 21, 2023

Subject: Project 2273 – Traffic Signal Installation

Action: Accept Bid and Award Contract

New Information and Recommendation:

A virtual bid opening was conducted on August 3, 2023 at 10:30 AM where 3 proposals were received, however 1 was rejected. Fargo Electric Construction, Inc. was the lowest qualifying bidder for their bid amount of \$834,166.28. Results are attached to this packet. Also attached for review is a signed "Engineer's Statement of Estimated Cost" prepared in accordance with N.D.C.C 40-22-29 as well as preliminary funding documents.

The following documents are attached for review/consideration:

- Affidavit of Publication, Bid Tabulation, Draft Notice of Award, signed Engineer's Statement of Estimated Cost.
- Resolution Accepting Bid

Staff Recommendation: Accept Bid and Award Contract to Fargo Electric Construction, Inc. for their bid amount of \$834,166.28.

Policy Analysis:

This project will improve the traffic flow of 23rd Avenue E and provide safer conditions for traffic to enter 23rd Avenue E from Costco and Bluestem Drive.

Financial Analysis:

These improvements are included in the 2022 CIP project that had an estimated budget of \$1,500,000. The estimated construction cost of the project on the Engineer's Report presented April 17, 2023 was \$876,150 which included 10% contingencies.

This project is proposed to utilize the \$512,112.71 remaining in the 2012 Costco Business incentive/sales tax bond fund and the rest of the cost of this project is proposed to be paid via Capital Improvement sales tax.

Previously Presented Information and Commission Actions:

July 10, 2023 –

- **Staff Recommendation:** Approve Plans and Specification; and Authorize Advertisement for Bids
- **Commission Action:** Commissioner Simmons moved and Commissioner Olson seconded to approve. No opposition, motion carried.

May 1, 2023-

- **Staff Recommendation:** Approve Task Order No. 1 for Basic Services with Bolton & Menk
- **Commission Action:** Commissioner Olson moved and Commissioner Anderson seconded to approve. No opposition, motion carried.

April 17, 2023-

- **Staff Recommendation:** Create Project No. 2273, Direct and Approve Engineer's Report; and Direct Engineer to prepare both a Task Order for Basic Services and Plans and Specifications.

· **Commission Action:** Commissioner Simmons moved and Commissioner Olson seconded to approve. Commissioner George was absent and not voting. No opposition, motion carried.

AFFIDAVIT OF PUBLICATION

STATE OF NORTH DAKOTA

ss.

COUNTY OF CASS

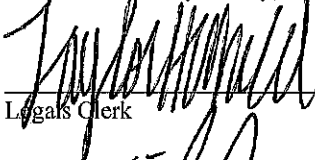
Taylor Herhold, The Forum of Fargo-Moorhead, being duly sworn, states as follows:

1. I am the designated agent of The Forum of Fargo-Moorhead, under the provisions and for the purposes of, Section 31-04-06, NDCC, for the newspaper listed on the attached exhibit.

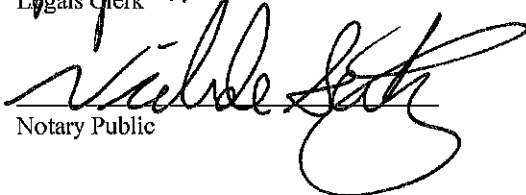
2. The newspaper listed on the exhibit published the advertisement of: *Legal Notice*; (3) time: *Wednesday, July 12, 2023, Wednesday, July 19, 2023, Wednesday, July 26, 2023*, as required by law or ordinance.

3. All of the listed newspapers are legal newspapers in the State of North Dakota and, under the provisions of Section 46-05-01, NDCC, are qualified to publish any public notice or any matter required by law or ordinance to be printed or published in a newspaper in North Dakota.

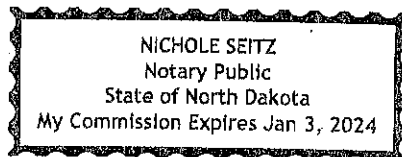
Dated this 26th day of July, 2023



Legal Clerk



Notary Public



CITY OF WEST FARGO, NORTH
DAKOTA

PROJECT NO. 2273

TRAFFIC SIGNAL INSTALLATION
ADVERTISEMENT FOR BIDS

City of West Fargo is requesting Bids
for the construction of the project
listed above.

Bids for the construction of the Project
will be received and accepted via
electronic bid (vBld) through
QuestCDN until August 3, 2023 at
10:00 a.m. local time. Bids will be
viewed and read via video conference
at 10:30 a.m. the same day. Mailed or
hand delivered bids will not be opened
or considered. Link for the video con-
ference is provided at [www.westfar-
gond.gov/268/Engineer](http://www.westfar-
gond.gov/268/Engineer) by clicking the
Project Bid Information tab, or at
www.questcdn.com.

The Project consists of installation of
a traffic signal at Bluestem Drive and
23rd Ave E.

Bids will be received for a single prime
Contract. Bids shall be on a unit price
basis as indicated in the Bid Form.

Digital project bidding documents will
be available at [https://www.westfar-
gond.gov/268/Engineer](https://www.westfar-
gond.gov/268/Engineer) by clicking the
Project Bid Information tab, or at
www.questcdn.com. You may down-
load the complete set of digital docu-
ments for a nonrefundable fee of
\$42.00 by locating eBidDoc™ Num-
ber 8580615 on the website. Please
contact QuestCDN.com at 952-233-
1632 or info@questcdn.com for assis-
tance in membership registration,
downloading and working with this
digital project information, and online
bid submittal.

Each bid must be accompanied by a
bidder's bond in a sum equal to 5% of
the full amount of the bid executed by
the bidder as principal and by a
surety, conditioned that if the princi-
pal's bid is accepted and a contract is
awarded to the principal, the principal,
within ten (10) days after the notice of
the award, shall execute a contract in
accordance with the terms of the bid
and the bid bond, and any conditions
of the City of West Fargo, as required
by law. A countersignature of a bid
bond is not required. If the City of
West Fargo elects to award a contract
to the lowest responsible bidder, and
the lowest responsible bidder does
not execute a contract within ten (10)
days, the bidder's bond will be for-
feited to the City of West Fargo, and
the City of West Fargo may award the
project to the next lowest responsible
bidder.

Each bidder must possess a valid
North Dakota contractor's license for
the full amount of their bid, as required
by N.D.C.C. § 43-07-7. Each bidder
MUST enclose a copy of their Con-
tractor's License or Certificate of Re-
newal, issued by the North Dakota
Secretary of State, and each license
must be valid and dated at least 10
days prior to the date set for bid open-
ing, as required under N.D.C.C. § 43-
07-12.

The City of West Fargo will not read
or consider any bid that does not fully
comply with the requirements above,
or the requirements of N.D.C.C. § 48-
01.2-05.

Owner: City of West Fargo

By: Dustin T. Scott

Title: Assistant City Administrator

Date: July 10, 2023

(July 12, 19 & 26, 2023)

Project 2273 - Traffic Signal Installation (23rd Ave E and Bluestem Dr) (#8580615)
Owner: West Fargo, City of
Solicitor: West Fargo, City of
08/03/2023 10:00 AM CDT



						Engineer Estimate		Fargo Electric Construction Inc		Parsons Electric	
Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
SECTION A - Schedule A (Required)											
	103	100	CONTRACT BOND	L SUM	1	\$10,000.00	\$10,000.00	\$4,400.00	\$4,400.00	\$7,500.00	\$7,500.00
	202	114	REMOVAL OF CONCRETE PAVEMENT	SY	628	\$35.00	\$21,980.00	\$35.51	\$22,300.28	\$35.20	\$22,105.60
	202.1	130	REMOVAL OF CURB & GUTTER	LF	755	\$10.00	\$7,550.00	\$12.00	\$9,060.00	\$11.60	\$8,758.00
	203	126	REMOVE & SALVAGE TOPSOIL	SY	150	\$20.00	\$3,000.00	\$14.50	\$2,175.00	\$14.25	\$2,137.50
	251	99	TURF ESTABLISHMENT & PERMANENT EROSION CONTROL	L SUM	1	\$5,000.00	\$5,000.00	\$8,500.00	\$8,500.00	\$6,630.00	\$6,630.00
	253	200	HYDRAULIC MULCH	SY	130	\$2.00	\$260.00	\$27.00	\$3,510.00	\$26.30	\$3,419.00
	261	106	FIBER ROLLS 6IN	LF	307	\$4.00	\$1,228.00	\$12.00	\$3,684.00	\$10.55	\$3,238.85
	261.1	107	REMOVE FIBER ROLLS 6IN	LF	307	\$2.00	\$614.00	\$11.00	\$3,377.00	\$9.50	\$2,916.50
	302	121	AGGREGATE BASE COURSE CL 5	CY	19	\$100.00	\$1,900.00	\$100.00	\$1,900.00	\$97.00	\$1,843.00
	550	300	8IN NON-REINF CONCRETE PVMT CL AE-DOWELED	SY	628	\$150.00	\$94,200.00	\$210.00	\$131,880.00	\$211.00	\$132,508.00
	702	100	MOBILIZATION	L SUM	1	\$100,000.00	\$100,000.00	\$50,000.00	\$50,000.00	\$18,500.00	\$18,500.00
	704	999	TEMPORARY TRAFFIC CONTROL	L SUM	1	\$5,000.00	\$5,000.00	\$8,400.00	\$8,400.00	\$4,742.00	\$4,742.00
	704.1	1500	OBLITERATION OF PAVEMENT MARKING	SF	170	\$5.00	\$850.00	\$16.00	\$2,720.00	\$16.90	\$2,873.00
	708	1540	INLET PROTECTION-SPECIAL	EA	6	\$175.00	\$1,050.00	\$320.00	\$1,920.00	\$337.25	\$2,023.50
	708.1	1541	REMOVE INLET PROTECTION-SPECIAL	EA	6	\$75.00	\$450.00	\$80.00	\$480.00	\$84.50	\$507.00
	748	150	CURB & GUTTER KNOCKDOWN	LF	88	\$50.00	\$4,400.00	\$90.00	\$7,920.00	\$89.50	\$7,876.00
	748.1	190	CURB & GUTTER HIGH BACK 30IN	LF	108	\$50.00	\$5,400.00	\$87.00	\$9,396.00	\$86.50	\$9,342.00
	750	115	SIDEWALK CONCRETE 4IN	SY	91	\$100.00	\$9,100.00	\$133.00	\$12,103.00	\$131.25	\$11,943.75
	750.1	125	SIDEWALK CONCRETE 5IN	SY	81	\$110.00	\$8,910.00	\$143.00	\$11,583.00	\$142.00	\$11,502.00
	750.2	210	CONCRETE MEDIAN NOSE PAVING	SY	14	\$150.00	\$2,100.00	\$285.00	\$3,990.00	\$284.00	\$3,976.00
	750.3	2115	DETECTABLE WARNING PANELS	SF	112	\$60.00	\$6,720.00	\$66.00	\$7,392.00	\$65.50	\$7,336.00
	754	9000	SALVAGE SIGN ASSEMBLY	EA	3	\$35.00	\$105.00	\$21.00	\$63.00	\$22.50	\$67.50
	754.1	110	FLAT SHEET FOR SIGNS-TYPE XI REFL SHEETING	SF	18	\$26.00	\$468.00	\$44.00	\$792.00	\$20.25	\$364.50
	754.2	206	STEEL GALV POSTS-TELESCOPING PERFORATED TUBE	LF	22	\$22.00	\$484.00	\$27.00	\$594.00	\$26.25	\$577.50
	754.3	592	RESET SIGN PANEL	EA	4	\$80.00	\$320.00	\$165.00	\$660.00	\$175.00	\$700.00
	754.4	593	RESET SIGN SUPPORT	EA	2	\$190.00	\$380.00	\$330.00	\$660.00	\$348.50	\$697.00
	762	122	PREFORMED PATTERNED PVMT MK-MESSAGE (GROOVED)	SF	193	\$45.00	\$8,685.00	\$51.00	\$9,843.00	\$54.00	\$10,422.00
	762.1	824	METHYL METHACRYLATE PVMT MK 24IN LINE - GROOVED	LF	500	\$55.00	\$27,500.00	\$65.00	\$32,500.00	\$70.00	\$35,000.00
	762.2	1305	PREF PATT PVMT MK 7IN LINE CONTRAST-GROOVED	LF	1224	\$15.00	\$18,360.00	\$9.00	\$11,016.00	\$9.50	\$11,628.00
	762.3	1309	PREF PATT PVMT MK 11IN LINE CONTRAST-GROOVED	LF	936	\$24.00	\$22,464.00	\$18.00	\$16,848.00	\$19.25	\$18,018.00
	770	4560	REMOVE LIGHT STANDARD	EA	2	\$2,000.00	\$4,000.00	\$1,500.00	\$3,000.00	\$1,200.00	\$2,400.00
	772	9200	IT SYSTEM	EA	1	\$15,000.00	\$15,000.00	\$40,500.00	\$40,500.00	\$35,000.00	\$35,000.00
	772.1	9811	TRAFFIC SIGNAL SYSTEM - SITE 1	EA	1	\$380,000.00	\$380,000.00	\$411,000.00	\$411,000.00	\$480,000.00	\$480,000.00
Base Bid Total:							\$767,478.00		\$834,166.28		\$866,552.20

NOTICE OF AWARD

Date of Issuance:

Owner: City of West Fargo

Owner's Contract No.: 2273

Engineer: City of West Fargo

Engineer's Project No.: 2273

Project: Traffic Signal at Bluestem Drive and 23rd Ave E

Contract Name: Project No. 2273 – Traffic Signal Installation

Bidder: Fargo Electric Construction Inc

Bidder's Address: 325 39th Street N Fargo, ND 58102

TO BIDDER:

You are notified that Owner has accepted your Bid dated August 3, 2023 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: Improvement District No. 2273 - Traffic Signal Installation.

The Contract Price of the awarded Contract is: \$834,166.28

2 unexecuted counterparts of the Agreement accompany this Notice of Award, and two copies of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ 3 sets of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 10 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 2 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

Owner: City of West Fargo

Authorized Signature

By: Bernie L. Dardis

Title: President of the Board of City Commissioners

Copy: Engineer

Street Improvement District No. 2273
Traffic Signal Installation
West Fargo, ND

ENGINEER'S STATEMENT OF ESTIMATED COST

BID ITEM NO. & DESCRIPTION			UNIT	ESTIMATED QUANTITY	BID UNIT PRICE	BID PRICE
Spec	Code					
103.	100	CONTRACT BOND	L SUM	1	\$4,400.00	\$4,400.00
202.	114	REMOVAL OF CONCRETE PAVEMENT	SY	628	\$35.51	\$22,300.28
202.	130	REMOVAL OF CURB & GUTTER	LF	755	\$12.00	\$9,060.00
203.	126	REMOVE & SALVAGE TOPSOIL	SY	150	\$14.50	\$2,175.00
251.	99	TURF ESTABLISHMENT & PERMANENT EROSION CONTROL	L SUM	1	\$8,500.00	\$8,500.00
253.	200	HYDRAULIC MULCH	SY	130	\$27.00	\$3,510.00
261.	106	FIBER ROLLS 6IN	LF	307	\$12.00	\$3,684.00
261.	107	REMOVE FIBER ROLLS 6IN	LF	307	\$11.00	\$3,377.00
302.	121	AGGREGATE BASE COURSE CL 5	CY	19	\$100.00	\$1,900.00
550.	300	8IN NON-REINF CONCRETE PVMT CL AE-DOWELED	SY	628	\$210.00	\$131,880.00
702.	100	MOBILIZATION	L SUM	1	\$50,000.00	\$50,000.00
704.	999	TEMPORARY TRAFFIC CONTROL	L SUM	1	\$8,400.00	\$8,400.00
704.	1500	OBLITERATION OF PAVEMENT MARKING	SF	170	\$16.00	\$2,720.00
708.	1540	INLET PROTECTION-SPECIAL	EA	6	\$320.00	\$1,920.00
708.	1541	REMOVE INLET PROTECTION-SPECIAL	EA	6	\$80.00	\$480.00
748.	150	CURB & GUTTER KNOCKDOWN	LF	88	\$90.00	\$7,920.00
748.	190	CURB & GUTTER HIGH BACK 30IN	LF	108	\$87.00	\$9,396.00
750.	115	SIDEWALK CONCRETE 4IN	SY	91	\$133.00	\$12,103.00
750.	125	SIDEWALK CONCRETE 5IN	SY	81	\$143.00	\$11,583.00
750.	210	CONCRETE MEDIAN NOSE PAVING	SY	14	\$285.00	\$3,990.00
750.	2115	DETECTABLE WARNING PANELS	SF	112	\$66.00	\$7,392.00
754.	9000	SALVAGE SIGN ASSEMBLY	EA	3	\$21.00	\$63.00
754.	110	FLAT SHEET FOR SIGNS-TYPE XI REFL SHEETING	SF	18	\$44.00	\$792.00
754.	206	STEEL GALV POSTS-TELESCOPING PERFORATED TUBE	LF	22	\$27.00	\$594.00
754.	592	RESET SIGN PANEL	EA	4	\$165.00	\$660.00
754.	593	RESET SIGN SUPPORT	EA	2	\$330.00	\$660.00
762.	122	PREFORMED PATTERNED PVMT MK-MESSAGE (GROOVED)	SF	193	\$51.00	\$9,843.00
762.	824	METHYL METHACRYLATE PVMT MK 24IN LINE - GROOVED	LF	500	\$65.00	\$32,500.00
762.	1305	PREF PATT PVMT MK 7IN LINE CONTRAST-GROOVED	LF	1,224	\$9.00	\$11,016.00
762.	1309	PREF PATT PVMT MK 11IN LINE CONTRAST-GROOVED	LF	936	\$18.00	\$16,848.00
770.	4560	REMOVE LIGHT STANDARD	EA	2	\$1,500.00	\$3,000.00
772.	9200	IT SYSTEM	EA	1	\$40,500.00	\$40,500.00
772.	9811	TRAFFIC SIGNAL SYSTEM - SITE 1	EA	1	\$411,000.00	\$411,000.00
Construction Subtotal						\$834,166.28
Contingencies						\$83,833.72
Total Construction						\$918,000.00
Engineering						\$50,000.00
Legal & Administration						\$0.00
Bond Discount						\$0.00
TOTAL COST						\$968,000.00

August 21, 2023

Board of City Commissioners
City of West Fargo 800
4th Avenue East West
Fargo, ND

Re: Project No. 2273
Traffic Signal Installation – 23rd Ave E and Bluestem Drive

WHEREAS, bids were opened and filed for Project No. 2273 for the City of West Fargo, North Dakota; and

WHEREAS, the engineer for the City of West Fargo, North Dakota is required to make a careful and detailed statement of the estimated cost of work (pursuant to N.D.C.C. 40-22-29);

NOW THEREFORE, I, Daniel R. Hanson, do hereby certify as follows:

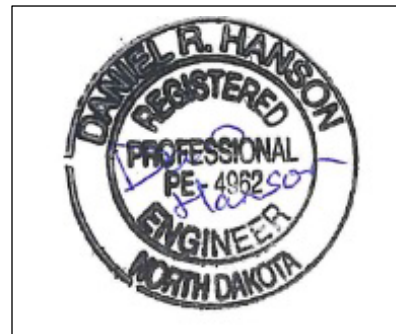
That I am the City Engineer for the City of West Fargo, North Dakota;
That the following (and/or attached hereto) is a detailed statement of the estimated cost for work described as Project No. 2273 of the City of West Fargo, North Dakota.

IN WITNESS THEREOF, I have hereunto set my hand and seal this 21st day of August, 2023.

DANIEL R. HANSON
ND REG. NO. 4962

Dan Hanson

Engineer for the City of West Fargo
West Fargo, North Dakota



Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING BID, SHOWING
RECEIPT OF ENGINEER'S STATEMENT OF ESTIMATED COST
AND DIRECTING EXECUTION OF CONTRACT

WHEREAS, bids have heretofore been received for the making of certain improvements in Project No. 2273 – New Traffic Control System, Street Reconstruction; and Incidentals of the City of West Fargo, North Dakota; and

WHEREAS, said bids were opened and made public and are on file in the office of the City Auditor of the City of West Fargo; and

WHEREAS, the Engineer for the City of West Fargo has made and filed a careful and detailed statement of the estimated cost of said work; and

WHEREAS, it is necessary to accept the bid for the work to be completed;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the fact is and that the minutes show that the bid of Fargo Electric Construction Inc, in the amount of \$834,166.28, is the lowest bid received and that said company is the lowest responsible bidder; that said bid was accompanied by a bidder's bond in the sum of \$500.00, a certified or cashier's check in the amount of \$50.00 and copy of the contractor's license or certificate of renewal thereof and in conformity with the provisions of Chapter 40-29 of the North Dakota Century Code.

That the Engineer for the City of West Fargo, has made and filed with the Board of City Commissioners of the City of West Fargo a careful and detailed statement of the estimated cost of said work in said improvement district;

That the contract for the construction of said improvement for which advertisement for bids is made, be and the same is hereby awarded to the said Fargo Electric Construction Inc, in the amount of \$834,166.28, and that the President of the Board of City Commissioners and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements for which advertisement for bids was heretofore made and for which they were the low bidder.

Dated: August 21, 2023

APPROVED:

President of Board of City Commissioners

ATTEST:

Deputy City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. Upon roll call vote being taken thereon, the following commissioners voted in favor thereof: _____.

The following commissioners were absent and not voting: _____. The following commissioners voted nay: _____. The majority having voted aye, the motion was carried and the resolution was duly adopted.

"



"Consent" or "Regular" Agenda
Item?

[Regular]

Commission President

Bernie Dardis

Primary Portfolio:

Administration/Finance

Secondary Portfolio:

Street, Water and Sewer

Commission

Vice President

Brad Olson

Primary Portfolio:

Street, Water and Sewer

Secondary Portfolio:

Police and Fire

Commissioner

Roben Anderson

Primary Portfolio:

Planning, Zoning and

Engineering

Secondary Portfolio:

Sanitation

Commissioner

Mark Simmons

Primary Portfolio:

Police and Fire

Secondary Portfolio:

Planning, Zoning and

Engineering

Commissioner

Mandy George

Primary Portfolio:

Sanitation

Secondary Portfolio:

Administration/Finance

City Administrator

Vacant

Assistant City Administrator

Dustin T. Scott

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: August 21, 2023

Subject: Eaglewood Pond Slope Repair

Action: Create Project No. 4069, Accept Quote and Award Contract.

New Information and Recommendation:

A slide has occurred in the pond slope of the Eaglewood Pond that is owned and operated by the City of West Fargo. The slide has extended in to adjacent private property. Engineering staff has worked with Braun Intertec who has provided a design recommendation of how to correct the issue.

The proposed improvements will consist of draining the pond, excavating out material to remove the slide and rebuild the slopes to the proposed design grades.

Three quotes were solicited, two contractors replied with a No-Bid and one bid was received from Industrial Builders, Inc. in the amount of \$144,120.00.

The following documents are attached for review/consideration:

- Industrial Builders Quote with detailed estimate cost of work
- Project Location Exhibit
- Associated Resolutions

Staff Recommendation: Create Project No. 4069, Accept Quote and Award Contract to Industrial Builders, Inc.

Financial Analysis:

This project was not identified on the 2022 CIP and is proposed that the project is paid for via Capital Improvement Sales Tax.

Previously Presented Information and Commission Actions:

None

Industrial Builders, Inc.

PAUL W. DIEDERICH, PRESIDENT
DONN O. DIEDERICH, EXECUTIVE VICE PRESIDENT



General Contractors

PHONE 701/282-4977 FAX 701/281-1409
P.O. BOX 406 FARGO, NORTH DAKOTA 58107-0406

LETTING DATE: 8-18-23 COB
PROJECT #'S: City # 4069
COUNTY: Cass
TYPE OF WORK: Eaglewood 1st Addition Pond Repairs

LINE NO.	DESCRIPTION	APPROX. QTY.	UNIT	UNIT BID PRICE	AMOUNT BID
001	Mobilization	1.000	LS	\$32,000.00	\$32,000.00
002	Traffic Control	1.000	LS	\$3,000.00	\$3,000.00
003	Rear Yard Utility Coordination	1.000	LS	\$3,500.00	\$3,500.00
004	Remove & Reset Decorative Vinyl Fencing	100.000	LF	\$150.00	\$15,000.00
005	Slope Repair (2,900 CY Exc. & Replace, plus 770 CY import &	118.000	LF	\$700.00	\$82,600.00
006	Turf Establishment	1.000	LS	\$6,000.00	\$6,000.00
007	Fiber Rolls 9 Inch	354.000	LF	\$5.00	\$1,770.00
008	Inlet Protection-Type C	1.000	EA	\$250.00	\$250.00
TOTAL SUM BID					\$144,120.00

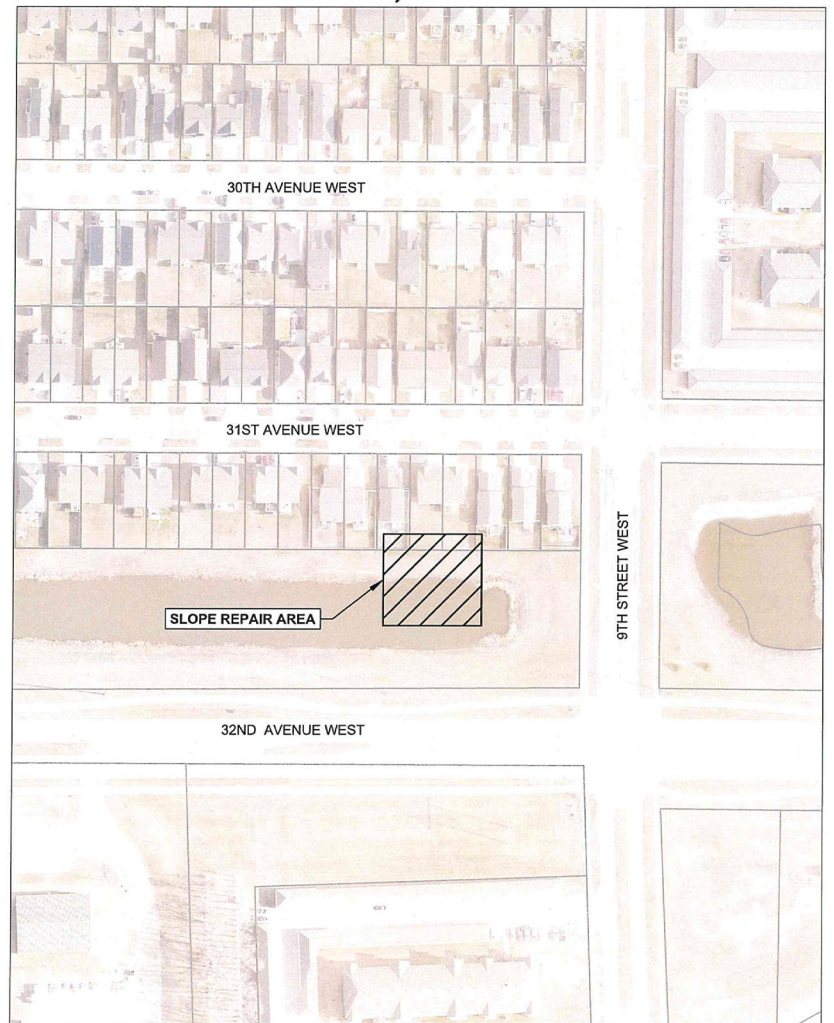
TERMS AND CONDITIONS:

- 1.) If bond is required add 1.0%.

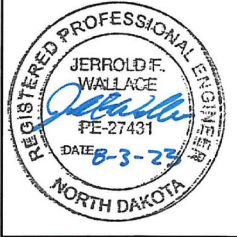
Industrial Builders, Inc.

Signature: Brian Meyer
Brian Meyer, Senior Project Manager Cell # 701-541-2936

PROJECT NO. 4069 **EAGLEWOOD 1ST ADDITION POND REPAIRS** **STORM WATER POND SLOPE IMPROVEMENTS** **EAGLEWOOD 1ST ADDITION** **WEST FARGO, NORTH DAKOTA**



LOCATION MAP
 NTS



Commissioner_____ introduced the following resolution and moved its adoption:

RESOLUTION CREATING PROJECT NO. 4069 – EAGLEWOOD POND SLOPE
REPAIR OF THE CITY OF WEST FARGO, NORTH DAKOTA

WHEREAS, Daniel Hanson, a Registered Professional Engineer, is the Engineer for the City of West Fargo, and the Board of City Commissioners has consulted with him relating to the establishment, size and form and other matters with regard to Project No. 4069- Eaglewood Pond Slope Repair of the City of West Fargo; and

WHEREAS, it is deemed necessary to establish a Pond Slope Repair Project within the City of West Fargo;

NOW THEREFORE, be it resolved as follows:

That there is hereby created Project No. 4069– Eaglewood Pond Slope Repair of the City of West Fargo, North Dakota

Dated: August 21, 2023

APPROVED:

President of Board of City Commissioners

ATTEST:

Deputy City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by
Commissioner _____. On roll call vote the following commissioners voted aye:
_____. The following commissioners voted nay: _____.
The following commissioners were absent and not voting: _____.
The majority having voted aye, the motion carried and the resolution was duly adopted.

Commissioner _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING CONTRACTOR'S QUOTE
AND AUTHORIZING EXECUTION OF CONTRACT

WHEREAS, one quote was received relating to Project No. 4069 – Eaglewood Pond Slope Repair of the City of West Fargo, North Dakota; and

WHEREAS, the Engineer for the City of West Fargo has made and filed the one bid received of said work; and

WHEREAS, the Engineer for the City of West Fargo has reviewed the bid received and determined the Contractor's bid that is in the best interest of the City when considering both cost and warrantee was received from Industrial Builder, Inc; and

WHEREAS, it is necessary to accept the quote for Pond Slope Repair to be completed.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the City received a quote from Industrial Builders, Inc in the amount of \$144,120.00 for Pond Slope Repair.

That Daniel Hanson, Engineer for the City of West Fargo, has made and filed with the Board of City Commissioners of the City of West Fargo a careful and detailed statement of the estimated cost of said repair work in said Project No. 4069;

That the contract for the rehabilitation of said Project No. 4069 be made and the same is hereby awarded to the said Industrial Builders, Inc, and that the President of the Board of City Commissioners and the City Auditor are hereby authorized and directed to enter into a contract with the said contractor for the making of the improvements.

Dated: August 21, 2023.

APPROVED:

President of Board of City Commissioners

ATTEST:

Deputy City Auditor

The motion for the adoption of the foregoing resolution was duly seconded by Commissioner _____. On roll call vote, the following commissioners voted aye: _____.

The following commissioners voted nay: _____. The following commissioners were absent and not voting: _____. The majority having voted aye, the motion carried and the resolution was duly adopted.

City of West Fargo Building Exploratory Committee

Purpose: To explore the possibility of building a new City Hall and Police Department.

The City Commission approved the formation of the committee and appointed Brad Olson and Mandy George to the committee. Dustin Scott, Nick Lee, Nathan Skalsky, Pete Nielson, and Margy Larson represented City Hall and Police Department. Consultants from RLE aided in the process of site evaluation, building needs, etc.

The BEC met a total of 8 times from August 31, 2022, to January 26, 2023. Please review the minutes posted to the West Fargo website.

RLE did an evaluation of the current space occupied by City Hall and PD to determine functionality, needed repairs, and other factors. Although some areas adequately serve the needs of the city, there are others that are close to failing. Furthermore, due to the multiple additions to City Hall, the overall condition of the building is not meeting the needs of the city. It would be too costly to repair what needs to be done to stay in the building, plus it is not large enough to house the potential number of employees needed in 20+ years. The same can be said about the PD, although, they need the space now, as their current space unfortunately was not designed for future growth.

The first task of the BEC was to determine the potential growth of the city and number of employees for PD and City Hall. This would help determine the size of the building and parking lot. This evaluation determined that the current building could not meet the demands of a growing PD and City Hall, due to expected growth due to the completion of the FM Diversion and other factors.

The BEC also decided to first look at new construction, rather than remodeling the existing building or another building. It was also decided to keep the new structure one level, except for underground parking for PD vehicles. With these decisions made, RLE determined that it would take nearly 10 acres of land to build a new City Hall and PD.

The BEC decided to look at sites that could possibly house both City Hall and the Police Department, as the consensus of the committee was to keep PD and City Hall under one roof. Many sites were identified that could possibly be used for the combined facility, however no contacts were made with the property owners, as the BEC would have needed authorization from the full City Commission to do so.

In January, RLE was asked to put together some cost estimates for new construction of City Hall and PD. Even though construction costs have leveled off, it is quite possible that it could cost between \$400 and \$500 per square foot to build a municipal building. The cost estimate was between \$80 and \$100 million. It was at this time that the BEC decided to pause its efforts until direction was given by the City Commission. With the departure of key City Hall personnel, the focus of the Commission was to keep City Hall functioning and the BEC was not a high priority.

As Chairperson of the BEC, I would like to meet with each Commissioner to provide more information regarding the future efforts to find a solution for the Police Department, as they are in dire need of more space. Furthermore, we need to get Assessing back to City Hall and that can only be accomplished by having more space for City Hall.