



**West Fargo Economic Development
Advisory Committee Meeting Minutes
Thursday, May 4th 2023
3 -5pm**

The City of West Fargo Economic Development Advisory Committee met on Thursday, May 4th, 2023, at 3 pm.

Voting Members Present: Nicole Steen-Dutton (Vice Chair) Jaysen Schock (Past-Chair), Tom McDougall, Nick Killoran, & Jeffery Volk.

City Staff: Casey Sanders-Berglund (Economic Development Manager) & Aaron Nelson (City Planner)

Ex-Officio Members: none present

City Commissioners: Roben Anderson and Brad Olson

Jaysen called the meeting to order. (Nicole stepped into the meeting a few minutes after it was called to order and took over the agenda)

Jeff moved and Tom seconded to approve the minutes for May 4th, 2023. No opposition. Motion carried.

Tom moved and Marshall seconded to approve the Order of Agenda. No opposition. Motion carried.

Casey Sanders-Berglund presented an application regarding the open position on the Economic Development Advisory Committee.

The applicant, Carin Reisch holds the position of Community Relations Manager at Marvin. She represents a business that has multiple locations in West Fargo, Fargo, and in cities in Minnesota. She carries a unique perspective when it comes to workforce, industry, and community relationships.

Action requesting to recommend Carin to the City Commission for formal acceptance to the committee. Jeff moved and Marshal seconded to approve the recommendation of Carin Reisch to the City Commission.

Aaron Nelson gave an update on the Downtown Masterplan Study. He discussed an overview of where we are at in the process and the next few steps forward as well as a few key insights. This item was information in nature only, no action needed.

Tom motioned and Jaysen seconded to adjourn the meeting. No opposition. Meeting was adjourned.

Vice Chair, Nicole Steen-Dutton