



**West Fargo Economic Development
Advisory Committee
Thursday, February 2nd 2023
3 -5pm**

The City of West Fargo Economic Development Advisory Committee met on Thursday, February 2nd, 2023, at 3 pm.

Voting Members Present: Eddie Sheeley (Chair), Nicole Steen-Dutton (Vice Chair) Jaysen Schock (Past-Chair), Marshall McCullough, Nicole Steen-Dutton, & Tom McDougall.

City Staff: Casey Sanders-Berglund (Economic Development Manager) Aaron Nelson (City Planner)

Ex-Officio Members: Levi Bachmeier (WF Public Schools) & John Machacek and Joey Ness (GFMEDC)

City Commissioners: Roben Anderson and Brad Olson

Eddie Sheeley called the meeting to order.

Jaysen moved and Marshall seconded to approve the minutes for January 6th, 2023 with a spelling correction. No opposition. Motion carried.

Marshall moved and Jaysen seconded to approve the Order of Agenda. No opposition. Motion carried.

Casey Sanders-Berglund presented a first draft of the Child Care Facility Improvement Grant (Child Care Workforce Grant).

Good discussion around what the goal is for this grant and that the opportunity to support workforce is ideal. However, the accountability is important to the overall discussion when using taxpayer dollars. It was suggested that EDAC be a part of the recommendation process for applications of \$20,000 or higher.

No vote requested for this agenda item. Update after City Commission Meeting.

Casey Sanders-Berglund presented an informational item around a business newsletter to aid in communication to businesses and allowing an avenue for clear and more consistent communication.

Good discussion around ensuring that there is capacity in the department and that communication will remain consistent. Communication and opportunity to connect on a more regular basis was overall met with positive feedback.

No vote requested for this agenda item.

Casey Sanders-Berglund presented a discussion around the next steps of adding three positions to the EDAC Committee.



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The committee welcomed Nicole Steen-Dutton as our Vice Chair. Reviewed two individuals that expressed interest in joining the committee and discussed terms.

Expressed that it is a recommended initial three-year term but there is no term maximum.

Paul nominated Jeff Volk to join (be reinstated) as the construction/ engineering position and Jaysen seconded. Motion carried. No opposition.

Eddie nominated Nick Killoran to join as the small business owner position and Jaysen seconded. Motion carried. No opposition.

Nicole motioned and Paul seconded to adjourn the meeting. No opposition. Meeting was adjourned.

Chair, Eddie Sheeley