



West Fargo Public Library Board of Directors Meeting

Thursday, Feb. 9, 2023

5:30 p.m.

City Hall Commission Chambers

Board Member Present: Mandy George, Liann Hanson, Alanna Rerick, Larry Schwartz, Tony Stukel

Also Present: Library Director Betty Adams, Communications Specialist Ellen Rossow, Friends of the Library Treasurer Donelle Richmond

I. Call to Order

Hanson called the meeting to order at 5:33 p.m.

II. Approval of Order of the Agenda

Rerick moved and Schwartz seconded to approve the order of the agenda. No opposition. Motion carried.

III. Consent Agenda

Schwartz moved to approve the consent agenda. Stukel seconded. No opposition. Motion carried.

IV. Regular Agenda

Old Business

New Business

1. Updated Request for Reconsideration Form

Library Director Betty Adams presented the updated Request for Reconsideration Form for the board to review. Changes to the form included updating the language of the questions to less assumptive wording, and adding an "organization" blank. The form will be added to the end of the Collection Management Policy. No action was required of the Board.

2. Director's Report

Adams reported on library news from January 2023 and early February, including:

- The reorganization project that took place in mid-January went well and had been met with mostly positive responses from patrons. Negative responses came from three patrons about the interfiling of the adult fiction section.
- The new Meeting Room Policy will be put to use in February, which adds an additional study space and more flexibility for public use.
- An upcoming retirement party for Adult Services Program Assistant Jackie Marler.
- The new Adult Services Librarian role had over 30 applicants.
- A newly hired Technical Services Manager will start March 6.
- Physical and electronic circulation stats reached a record high in January, both nearly double pre-COVID January 2019 numbers.
- Regarding finances, 6% of the library's 2023 budget was used in January.
- A brief programming update including a popular faux drive-in movie event, a storywalk at the POW/MIA Plaza in partnership with West Fargo Events, the Stars of PBS event in partnership with the MSUM Planetarium, and the continued popularity of Monday Matinees.
- The Friends of the West Fargo Public Library participated in Giving Hearts Day and will

host a used book sale March 18 and 19 at the library.

Commissioner George asked if any action had been taken after she shared feedback about the library no longer housing historical copies of the West Fargo Pioneer at the last meeting. Adams shared that the library is unable to take back the gift that was given to the NDSU Archives due to the contract signed with them at the time of donation.

V. Adjourn

Commissioner George motioned to adjourn. Rerick seconded. No opposition. Motion carried at 5:50 p.m.